



Regular City Council Meeting
7:00 p.m., Monday, November 20, 2017
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Farmington Quarterly Investment Report 09/30/17**
 - B. **Farmington Quarterly Financial Report 09/30/17**
 - C. **Farmington Quarterly Financial Report – Court 09/30/17**
 - D. **Farmington Quarterly Investment Report 06/30/17**
 - E. **Farmington Quarterly Financial Report 06/30/17**
 - F. **Farmington Quarterly Financial Report – Court 06/30/17**
 - G. **Farmington Monthly Payments Report**
 - H. **Farmington Public Safety Monthly Report**
 - I. **Accept minutes from City’s Boards and Commissions: Downtown Development Authority, Public Parking Committee, Historical Commission, Farmington Area Arts Commission, Commission for Family, Youth and Children, Emergency Preparedness Commission, and Farmington Community Library Board**
 - J. **City Council Meeting Minutes**
 - Special – October 16, 2017
 - Regular – October 16, 2017
 - Regular – October 30, 2017
5. **APPROVAL OF REGULAR AGENDA**
6. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Plante Moran Annual City Audit Presentation**
 - B. **Public Hearing Program Year 2018 Community Development Block Grant Application**
7. **UNFINISHED BUSINESS**
 - A. **Consideration to Approve 2018 Program Year Community Development Block Grant Application**
8. **NEW BUSINESS**
 - A. **Consideration to authorize the City Manager to accept Cost Participation Agreement for the 2017 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program**

- B. Consideration to accept bid for the Farmington DPW Wall Repair & Roof Replacement Project**
- C. Consideration to approve the Farmington Ground Storage Reservoir (Water Tank) Restoration Project**
- D. Consideration of Resolution to Declare a Change of the Nominating Petition Deadline**

9. DEPARTMENT COMMENT

10. CITY COUNCIL COMMENTS

11. ADJOURNMENT

Farmington City Council Agenda Item	Council Meeting Date: November 20, 2017	Item Number 4A	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Investment Report –9/30/17			
<u>Proposed Motion</u> Approve Farmington Quarterly Investment Report – 9/30/17			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Investment Report – 9-30-17			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

INVESTMENT REPORT

CITY OF FARMINGTON

QUARTER ENDED SEPTEMBER 30, 2017

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON
 QUARTER ENDING SEPTEMBER 30, 2017

	BALANCE	BALANCE	BALANCE	RATE OF RETURN			MATURITY	RATING	RATING AGENCY
	7/31/17	8/31/17	9/30/17	7/31/17	8/31/17	9/30/17			
Pooled Mutual Funds:									
Comerica	\$ 253,530	\$ 253,730	\$ 253,930	0.930%	0.960%	0.970%	Daily	A1,P1	S&P
Oakland County Investment Pool	5,303,238	8,615,772	8,418,100	0.826%	1.474%	1.660%	Daily	Not rated	N/A
MBIA Class	255,221	255,470	255,717	1.120%	1.150%	1.180%	Daily	AAAm	S&P
Total Pooled Funds:	5,811,989	9,124,972	8,927,747						
Certificates of Deposit:									
Flagstar	504,507	504,507	504,507	0.850%	0.850%	0.850%	5/31/2018	5	Bauer
Chemical Bank	206,766	206,766	206,766	0.650%	0.650%	0.650%	1/25/2018	5	Bauer
Total Certificates of Deposit:	711,274	711,274	711,274						
Uninvested:	\$ 1,651,841	\$ 5,395,336	\$ 1,107,426	Bank Analysis Credit Earned			N/A		
TOTAL:	\$ 8,175,104	\$ 15,231,582	\$ 10,746,446						

** Investment Balances do not include the investments of the 47th District Court, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Southwestern Oakland Cable Commission, the Friends of the Governor Warner Mansion, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

Farmington City Council Agenda Item	Council Meeting Date: November 20, 2017	Item Number 4B	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Financial Report – 9/30/17			
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report – 9/30/17			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Financial Report – 9-30-17			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

FINANCIAL REPORT
CITY OF FARMINGTON
QUARTER ENDED SEPTEMBER 30, 2017

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 9-30-17

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
-----------	-------------------	-----------------	--------------------------	---------------	-------------------	---------------------	--------------------------

GENERAL FUND:

Property Taxes	4,624,175.00	4,288,008.20	(336,166.80)	General Government	1,987,336.00	367,277.11	(1,620,058.89)
Licenses & Permits	166,200.00	38,509.50	(127,690.50)	Court	528,260.00	132,065.01	(396,194.99)
Federal Grants	23,622.00	0.00	(23,622.00)	Public Safety	3,776,261.00	909,350.34	(2,866,910.66)
State Shared Revenues & Grants	1,056,428.00	41,965.54	(1,014,462.46)	Public Services	1,167,773.00	193,493.53	(974,279.47)
Charges For Services	2,037,217.00	569,013.82	(1,468,203.18)	Health & Welfare	7,359.00	4,996.00	(2,363.00)
Fines & Forfeits	455,500.00	66,319.55	(389,180.45)	Community & Econ. Development	229,549.00	43,209.60	(186,339.40)
Other Revenue	211,360.00	29,931.50	(181,428.50)	Recreation & Cultural	757,685.00	156,326.70	(601,358.30)
Transfer, Capital Improvement Fund	254,000.00	0.00	(254,000.00)	Transfer, Nonvoted Debt Service	160,924.00	0.00	(160,924.00)
				Transfer, OPEB Debt Service	436,360.00	0.00	(436,360.00)
				Transfer, S/A Debt Fund	120,323.00	300.00	(120,023.00)
Total Revenues:	8,828,502.00	5,033,748.11	(3,794,753.89)	Total Expenditures:	9,171,830.00	1,807,018.29	(7,364,811.71)
Appropriation, Fund Equity	343,328.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	9,171,830.00	5,033,748.11		Total Expenditures/Trans Fund Equity	9,171,830.00	1,807,018.29	

CAPITAL IMPROVEMENT FUND:

Transfer, Theater Fund	25,000.00	0.00	(25,000.00)	Transfer, General Fund	254,000.00	0.00	(254,000.00)
Other Revenue	2,700.00	908.27	(1,791.73)				
Total Revenues:	27,700.00	908.27	(26,791.73)	Total Expenditures:	254,000.00	0.00	(254,000.00)
Appropriation, Fund Equity	226,300.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	254,000.00	908.27		Total Expenditures/Trans Fund Equity	254,000.00	0.00	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 9-30-17

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
-----------	-------------------	-----------------	--------------------------	---------------	-------------------	---------------------	--------------------------

MAJOR STREET FUND:

State Shared Revenue	541,891.00	103,399.38	(438,491.62)	Operation & Maintenance	341,579.00	40,031.90	(301,547.10)
Contracts and Grants	108,783.00	5,362.83	(103,420.17)	Construction	140,000.00	41,950.42	(98,049.58)
Other Revenue	500.00	417.53	(82.47)	Debt Service	143,700.00	133,170.00	(10,530.00)
Transfer, Municipal Street Fund	15,000.00	0.00	(15,000.00)				
Total Revenues:	666,174.00	109,179.74	(556,994.26)	Total Expenditures:	625,279.00	215,152.32	(410,126.68)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	40,895.00		
Total Revenues/Appr Fund Equity:	666,174.00	109,179.74		Total Expenditures/Trans Fund Equity	666,174.00	215,152.32	

LOCAL STREET FUND:

State Shared Revenue	228,911.00	43,543.03	(185,367.97)	Operation & Maintenance	209,976.00	43,196.28	(166,779.72)
Special Assessments	10,050.00	9,101.37	(948.63)	Construction	436,500.00	299,147.97	(137,352.03)
Other Revenue	12,642.00	259.41	(12,382.59)				
Transfer, Municipal Street Fund	436,500.00	238,897.20	(197,602.80)				
Total Revenues:	688,103.00	291,801.01	(396,301.99)	Total Expenditures:	646,476.00	342,344.25	(304,131.75)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	41,627.00		
Total Revenues/Appr Fund Equity:	688,103.00	291,801.01		Total Expenditures/Trans Fund Equity	688,103.00	342,344.25	

MUNICIPAL STREET FUND:

Property Taxes	473,521.00	446,274.13	(27,246.87)	Transfer, Major Street Fund	15,000.00	0.00	(15,000.00)
State Shared Revenue	6,000.00	0.00	(6,000.00)	Transfer, Local Street Fund	436,500.00	238,897.20	(197,602.80)
Other Revenue	4,000.00	863.52	(3,136.48)				
Total Revenues:	483,521.00	447,137.65	(36,383.35)	Total Expenditures:	451,500.00	238,897.20	(212,602.80)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	32,021.00		
Total Revenues/Appr Fund Equity:	483,521.00	447,137.65		Total Expenditures/Trans Fund Equity	483,521.00	238,897.20	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 9-30-17

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
-----------	-------------------	-----------------	--------------------------	---------------	-------------------	---------------------	--------------------------

BROWNFIELD REDEVELOP AUTHORITY:

Total Revenues:	2,770.00	2,545.56	(224.44)	Total Expenditures:	2,670.00	0.00	(2,670.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	100.00		
Total Revenues/Appr Fund Equity:	2,770.00	2,545.56		Total Expenditures/Trans Fund Equity	2,770.00	0.00	

CORRIDOR IMPROVEMENT AUTHORITY:

Total Revenues:	150.00	39.79	(110.21)	Total Expenditures:	5,000.00	0.00	(5,000.00)
Appropriation, Fund Equity	4,850.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	5,000.00	39.79		Total Expenditures/Trans Fund Equity	5,000.00	0.00	

DWTWN DEVELOPMENT AUTHORITY:

Total Revenues:	572,700.00	397,485.47	(175,214.53)	Total Expenditures:	758,559.00	74,630.50	(683,928.50)
Appropriation, Fund Equity	185,859.00			Transfer, Fund Equity	0.00		
Total Revenues/Appr Fund Equity:	758,559.00	397,485.47		Total Expenditures/Trans Fund Equity	758,559.00	74,630.50	

TOTAL BUDGETARY FUNDS REVENUE:	\$6,282,845.60			TOTAL BUDGETARY FUNDS EXPENDITURES:	\$2,678,042.56		
---------------------------------------	-----------------------	--	--	--	-----------------------	--	--

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 9-30-17

SUPPLEMENTAL INFORMATION:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
-----------	-------------------	-----------------	--------------------------	---------------	-------------------	---------------------	--------------------------

WATER & SEWER FUND:

Water & Sewer Sales	4,952,192.00	1,613,045.31	(3,339,146.69)	Operating & Maintenance	4,349,346.00	722,847.11	(3,626,498.89)
Service Fees	70,000.00	10,838.48	(59,161.52)	Total O & M Expenditures:	4,349,346.00	722,847.11	(3,626,498.89)
Other Revenue	34,000.00	6,986.31	(27,013.69)	Capital Outlay	609,764.00	84,880.12	(524,883.88)
				Debt, Principal and Interest	317,768.00	600.00	(317,168.00)
				Transfer, OPEB Debt Service	22,967.00	0.00	(22,967.00)
Total Revenues:	5,056,192.00	1,630,870.10	(3,425,321.90)	Capital & Debt Outlays	950,499.00	85,480.12	(865,018.88)
Appropriation, Fund Equity	243,653.00			Transfer, Debt & Equity	0.00		
Total O & M/ Other Revenues:	5,299,845.00	1,630,870.10		Total O & M Exp.& Trans Debt & Equity	5,299,845.00	808,327.23	

FARMINGTON COMMUNITY THEATER FUND:

Admission/Rentals/Concessions	564,870.00	124,423.77	(440,446.23)	Operation & Maintenance	563,743.00	115,316.73	(448,426.27)
Other Revenue	14,000.00	1,415.65	(12,584.35)	Total O & M Expenditures:	563,743.00	115,316.73	(448,426.27)
				Capital Outlay	13,000.00	0.00	(13,000.00)
Total Revenues:	578,870.00	125,839.42	(453,030.58)	Capital & Debt Outlays	13,000.00	0.00	(13,000.00)
Appropriation, Fund Equity	0.00			Transfer, Fund Equity	2,127.00		
Total Financing Sources:	578,870.00	125,839.42		Total O & M Exp.& Trans Debt & Equity	578,870.00	115,316.73	

Farmington City Council Agenda Item		Council Meeting Date: November 20, 2017	Item Number 4C
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Financial Report Court – 9/30/17			
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report Court – 9/30/17			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Financial Report Court – 9-30-17			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

FINANCIAL REPORT
47TH DISTRICT COURT
QUARTER ENDED SEPTEMBER 30, 2017

Distribution:

District Judges
Court Administrator
City Manager, Farmington Hills
Finance Director, Farmington Hills
City Council, Farmington
City Manager, Farmington

Submitted by:
Christopher M. Weber, Director of Finance and Administration

User: anorgard

PERIOD ENDING 09/30/2017

DB: Farmington

GL NUMBER	DESCRIPTION	BALANCE 09/30/2016	2017-18 AMENDED BUDGET	BEG. BALANCE 07/01/2017	END BALANCE 09/30/2017	AVAILABLE BALANCE	% BDT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Assets							
Dept 000.00							
136-000.00-001.000	CASH-GENERAL RECEIVING	182,759.04		257,157.33	313,167.07		
136-000.00-004.000	IMPREST CASH	1,950.00		1,950.00	1,950.00		
136-000.00-040.000	A/R MISCELLANEOUS	0.00		29,548.61	0.00		
136-000.00-078.000	DUE FROM STATE OF MICHIGAN	0.00		1,484.97	0.00		
136-000.00-102.000	PREPAID EXPENSES	0.00		7,810.00	0.00		
Total Dept 000.00		184,709.04		297,950.91	315,117.07		
TOTAL ASSETS		184,709.04		297,950.91	315,117.07		
Liabilities							
Dept 000.00							
136-000.00-202.000	ACCOUNTS PAYABLE, P O	0.00		42,219.19	0.00		
136-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED	498.69		0.00	0.00		
136-000.00-214.101	DUE TO GENERAL FUND	135.49		32.20	117.97		
136-000.00-231.011	PAYROLL, LIFE INSURANCE	(37.40)		0.00	(491.05)		
136-000.00-257.000	ACCRUED WAGES	0.00		33,773.76	0.00		
136-000.00-285.600	FLEX ACCOUNT 2016, COURT	6,435.81		0.00	0.00		
136-000.00-285.601	FLEX ACCOUNT 2017, COURT	0.00		4,986.94	9,349.34		
Total Dept 000.00		7,032.59		81,012.09	8,976.26		
TOTAL LIABILITIES		7,032.59		81,012.09	8,976.26		
Fund Equity							
Dept 000.00							
136-000.00-368.000	NONSPENDABLE, INVENTORIES, PREPAIDS	7,588.00		7,810.00	7,810.00		
136-000.00-390.000	FUND BALANCE	1,950.96		1,950.96	1,950.96		
136-000.00-393.000	ASSIGNED FUND BALANCE, CAPITAL	91,712.74		207,177.86	207,177.86		
Total Dept 000.00		101,251.70		216,938.82	216,938.82		
TOTAL FUND EQUITY		101,251.70		216,938.82	216,938.82		
Revenues							
Dept 000.00							
136-000.00-539.901	STATE GRANT, DRUNK DRIVING	0.00	17,500.00		0.00	17,500.00	0.00
136-000.00-539.902	DRUG CASE MANAGEMENT	0.00	900.00		0.00	900.00	0.00
136-000.00-539.903	JUDGES, SALARY STD	22,862.00	91,448.00		22,862.00	68,586.00	25.00
136-000.00-539.904	DRUG COURT	0.00	5,000.00		0.00	5,000.00	0.00
136-000.00-664.000	INVESTMENT INCOME	142.51	1,000.00		334.53	665.47	33.45
136-000.00-671.000	REVENUES, OTHER	0.00	29,500.00		0.00	29,500.00	0.00
136-000.00-674.400	COMMUNITY WORK PROGRAM	473.28	33,473.00		482.72	32,990.28	1.44
136-000.00-678.001	CONTRIBUTIONS, FARMINGTON	116,349.24	528,260.00		132,065.01	396,194.99	25.00
136-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	626,622.00	2,523,501.00		630,875.25	1,892,625.75	25.00
136-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	5,915.25	27,092.00		6,203.70	20,888.30	22.90

User: anorgard

DB: Farmington

PERIOD ENDING 09/30/2017

GL NUMBER	DESCRIPTION	BALANCE 09/30/2016	2017-18 AMENDED BUDGET	BEG. BALANCE 07/01/2017	END BALANCE 09/30/2017	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Revenues							
Total Dept 000.00		772,364.28	3,257,674.00		792,823.21	2,464,850.79	24.34
TOTAL REVENUES		772,364.28	3,257,674.00		792,823.21	2,464,850.79	24.34
Expenditures							
Dept 000.00							
136-000.00-703.001	SALARIES, JUDGES	18,966.98	91,448.00		19,344.71	72,103.29	21.15
136-000.00-703.002	SALARIES, COURT ADMINISTRATORS	43,967.97	208,220.00		44,007.07	164,212.93	21.13
136-000.00-704.000	SALARIES, COURT REPORTERS	25,164.92	121,810.00		25,744.57	96,065.43	21.14
136-000.00-704.001	SALARIES, DEPUTY COURT CLERKS	131,138.92	633,633.00		133,264.77	500,368.23	21.03
136-000.00-704.002	SALARIES, COURT OFFICERS	20,036.80	100,998.00		20,970.50	80,027.50	20.76
136-000.00-704.003	SALARIES, PROBATION OFFICER	64,930.60	314,941.00		66,064.84	248,876.16	20.98
136-000.00-707.000	SALARIES, PART-TIME/TEMP	20,328.14	125,301.00		15,491.19	109,809.81	12.36
136-000.00-707.001	SALARIES, BLDG MAINT CWP	709.92	3,500.00		724.08	2,775.92	20.69
136-000.00-707.002	SALARIES, BLDG MAINT, PT	11,483.08	57,419.00		11,536.65	45,882.35	20.09
136-000.00-707.003	SALARIES, MAGISTRATE, PT	10,953.00	56,250.00		11,762.50	44,487.50	20.91
136-000.00-709.000	SALARIES, OVERTIME	124.49	1,500.00		476.55	1,023.45	31.77
136-000.00-715.000	LONGEVITY PAY	75,915.25	84,483.00		84,482.91	0.09	100.00
136-000.00-719.000	FRINGE BENEFITS	105.00	1,545.00		195.00	1,350.00	12.62
136-000.00-719.004	INSURANCE ALLOWANCE	210.00	840.00		210.00	630.00	25.00
136-000.00-719.005	VEHICLE ALLOWANCE	900.00	3,600.00		900.00	2,700.00	25.00
136-000.00-720.007	PYMT IN LIEU OF HOSP INS	6,000.00	19,200.00		4,800.00	14,400.00	25.00
136-000.00-720.100	SOC SEC, EMPLOYER'S SHARE	29,817.07	137,636.00		30,737.93	106,898.07	22.33
136-000.00-720.200	COMPREHENSIVE MEDICAL INS	67,369.32	305,857.00		73,294.29	232,562.71	23.96
136-000.00-720.300	LIFE INSURANCE	4,959.48	16,335.00		5,172.88	11,162.12	31.67
136-000.00-720.400	RETIREMENT CONTRIBUTION	0.00	262,918.00		0.00	262,918.00	0.00
136-000.00-720.450	RETIREE HEALTHCARE CONTRIBUTION	0.00	58,154.00		0.00	58,154.00	0.00
136-000.00-720.500	WORKMEN'S COMPENSATION INS	7,510.00	10,544.00		8,279.00	2,265.00	78.52
136-000.00-720.600	OPTICAL	532.96	4,000.00		1,050.00	2,950.00	26.25
136-000.00-720.700	DENTAL	10,430.52	44,225.00		11,158.76	33,066.24	25.23
136-000.00-727.000	OFFICE SUPPLIES	6,432.30	24,500.00		2,103.93	22,396.07	8.59
136-000.00-728.000	POSTAGE, METER	5,112.49	16,000.00		85.77	15,914.23	0.54
136-000.00-733.000	RECORDS MANAGEMENT	127.50	1,000.00		76.50	923.50	7.65
136-000.00-735.000	LAW LIBRARY	994.39	8,234.00		1,144.64	7,089.36	13.90
136-000.00-740.500	NON-CAPITALIZED ASSETS	0.00	2,000.00		0.00	2,000.00	0.00
136-000.00-801.000	PROFESSIONAL SERVICES	0.00	5,000.00		0.00	5,000.00	0.00
136-000.00-801.002	PRO SERVICES, LABOR RELATIONS	0.00	4,700.00		48.00	4,652.00	1.02
136-000.00-802.101	WITNESS FEES	0.00	2,500.00		474.50	2,025.50	18.98
136-000.00-802.102	JURY FEES	301.55	3,450.00		0.00	3,450.00	0.00
136-000.00-802.104	INTERPRETER FEES	2,533.26	8,000.00		378.21	7,621.79	4.73
136-000.00-802.105	SUBSTITUTE COURT REPORTER	845.00	4,000.00		1,170.00	2,830.00	29.25
136-000.00-802.107	ACCOUNTING FEES	8,343.75	34,043.00		8,510.75	25,532.25	25.00
136-000.00-802.109	APPOINTED COUNSEL-C, R, 2	6,300.00	35,000.00		6,700.00	28,300.00	19.14
136-000.00-802.110	APPOINTED COUNSEL-C. R. 1	5,200.00	35,000.00		8,050.00	26,950.00	23.00
136-000.00-806.101	AUDIT & ACCOUNTING FEES	14,125.00	14,550.00		14,550.00	0.00	100.00
136-000.00-818.000	CONTRACTUAL SERVICES	27,492.75	118,888.00		25,333.50	93,554.50	21.31
136-000.00-853.000	TELECOMMUNICATIONS	2,767.57	15,000.00		3,070.60	11,929.40	20.47
136-000.00-860.000	TRANSPORTATION	2,731.93	9,600.00		2,348.24	7,251.76	24.46
136-000.00-861.000	MILEAGE	39.42	2,000.00		0.00	2,000.00	0.00
136-000.00-920.000	PUBLIC UTILITIES	13,923.92	95,000.00		12,041.30	82,958.70	12.68
136-000.00-934.000	MAINTENANCE, OFFICE EQUIPMENT	0.00	7,272.00		0.00	7,272.00	0.00
136-000.00-935.000	MAINT, BUILDINGS & GROUNDS	28,020.46	57,884.00		28,507.25	29,376.75	49.25
136-000.00-936.000	CLEANING & UNIFORMS	1,472.69	3,000.00		780.00	2,220.00	26.00

User: anorgard

PERIOD ENDING 09/30/2017

DB: Farmington

GL NUMBER	DESCRIPTION	BALANCE 09/30/2016	2017-18 AMENDED BUDGET	BEG. BALANCE 07/01/2017	END BALANCE 09/30/2017	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Expenditures							
136-000.00-943.000	EQUIPMENT RENTAL	5,943.07	24,006.00		5,093.61	18,912.39	21.22
136-000.00-955.000	MEMBERSHIPS	1,550.00	6,313.00		1,321.00	4,992.00	20.93
136-000.00-956.000	MISCELLANEOUS EXPENSE	429.77	5,000.00		447.00	4,553.00	8.94
136-000.00-959.500	BANKING CHARGES	0.00	1,500.00		0.00	1,500.00	0.00
136-000.00-963.000	INSURANCE & BONDS	8,088.25	31,377.00		8,215.25	23,161.75	26.18
136-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	0.00	36,500.00		1,109.94	35,390.06	3.04
Total Dept 000.00		694,329.49	3,275,674.00		701,228.19	2,574,445.81	21.41
Dept 000.01-DRUG COURT							
136-000.01-801.702	MI DRUG COURT	1,610.04	5,000.00		2,393.03	2,606.97	47.86
Total Dept 000.01-DRUG COURT		1,610.04	5,000.00		2,393.03	2,606.97	47.86
TOTAL EXPENDITURES		695,939.53	3,280,674.00		703,621.22	2,577,052.78	21.45
Total Fund 136 - 47TH DISTRICT COURT FUND							
TOTAL ASSETS		184,709.04		297,950.91	315,117.07		
BEG. FUND BALANCE		101,251.70		216,938.82	216,938.82		
+ NET OF REVENUES & EXPENDITURES		76,424.75	(23,000.00)		89,201.99	(112,201.99)	387.83
= ENDING FUND BALANCE		177,676.45		216,938.82	306,140.81		
+ LIABILITIES		7,032.59		81,012.09	8,976.26		
= TOTAL LIABILITIES AND FUND BALANCE		184,709.04		297,950.91	315,117.07		

Farmington City Council Agenda Item	Council Meeting Date: November 20, 2017	Item Number 4D	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Investment Report –6/30/17			
<u>Proposed Motion</u> Approve Farmington Quarterly Investment Report – 6/30/17			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Investment Report – 6-30-17			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

INVESTMENT REPORT
CITY OF FARMINGTON
QUARTER ENDED JUNE 30, 2017

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON
 QUARTER ENDING JUNE 30, 2017

	BALANCE	BALANCE	BALANCE	RATE OF RETURN			MATURITY	RATING	RATING AGENCY
	4/30/17	5/31/17	6/30/17	4/30/17	5/31/17	6/30/17			
Pooled Mutual Funds:									
Comerica	\$ 253,011	\$ 253,167	\$ 253,334	0.750%	0.730%	0.870%	Daily	A1,P1	S&P
Oakland County Investment Pool	6,329,060	6,257,769	5,285,622	1.612%	1.523%	0.826%	Daily	Not rated	N/A
MBIA Class	254,541	254,760	254,979	0.990%	1.020%	1.050%	Daily	AAAm	S&P
Total Pooled Funds:	6,836,612	6,765,697	5,793,936						
Certificates of Deposit:									
Flagstar	500,000	-	-	0.850%			5/25/2017	5	Bauer
Flagstar	-	504,507	504,507		0.850%	0.850%	5/31/2018	5	Bauer
Chemical Bank	206,089	-	-	0.650%			4/27/2017	5	Bauer
Chemical Bank	-	206,766	206,766		0.650%	0.650%	1/25/2018	5	Bauer
Total Certificates of Deposit:	706,089	711,274	711,274						
Uninvested:	\$ 839,119	\$ 305,630	\$ 766,256	Bank Analysis Credit Earned			N/A		
TOTAL:	\$ 8,381,820	\$ 7,782,601	\$ 7,271,465						

** Investment Balances do not include the investments of the 47th District Court, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Southwestern Oakland Cable Commission, the Friends of the Governor Warner Mansion, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

Farmington City Council Agenda Item	Council Meeting Date: November 20, 2017	Item Number 4E	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Financial Report – 6/30/17			
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report – 6/30/17			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Financial Report – 6-30-17			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

FINANCIAL REPORT
CITY OF FARMINGTON
QUARTER ENDED JUNE 30, 2017

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 6-30-17

BUDGETED FUNDS:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
-----------	-------------------	-----------------	--------------------------	---------------	-------------------	---------------------	--------------------------

GENERAL FUND:

Property Taxes	4,446,163.00	4,439,689.69	(6,473.31)	General Government	1,825,409.00	1,814,039.61	(11,369.39)
Licenses & Permits	137,200.00	152,323.25	15,123.25	Court	465,397.00	465,396.96	(0.04)
Federal Grants	36,138.00	36,138.00	0.00	Public Safety	3,635,881.00	3,597,877.87	(38,003.13)
State Shared Revenues & Grants	1,103,615.00	1,140,455.58	36,840.58	Public Services	1,095,655.00	1,072,620.21	(23,034.79)
Charges For Services	2,052,124.00	2,009,505.03	(42,618.97)	Health & Welfare	7,215.00	5,978.00	(1,237.00)
Fines & Forfeits	455,900.00	482,538.69	26,638.69	Community & Econ. Development	190,650.00	194,218.07	3,568.07
Other Revenue	300,328.00	320,393.72	20,065.72	Recreation & Cultural	864,163.00	830,863.53	(33,299.47)
Transfer, Capital Improvement Fund	152,000.00	0.00	(152,000.00)	Transfer, Nonvoted Debt Service	143,837.00	143,836.82	(0.18)
				Transfer, OPEB Debt Service	432,793.00	432,792.50	(0.50)
				Transfer, S/A Debt Fund	119,329.00	116,569.56	(2,759.44)
Total Revenues:	8,683,468.00	8,581,043.96	(102,424.04)	Total Expenditures:	8,780,329.00	8,674,193.13	(106,135.87)
Appropriation, Fund Equity	96,861.00	93,149.17		Transfer, Fund Equity	0.00	0.00	
Total Revenues/Appr Fund Equity:	8,780,329.00	8,674,193.13		Total Expenditures/Trans Fund Equity	8,780,329.00	8,674,193.13	

CAPITAL IMPROVEMENT FUND:

Other Revenue	2,700.00	3,444.43	744.43	Transfer, General Fund	152,000.00	0.00	(152,000.00)
Total Revenues:	2,700.00	3,444.43	744.43	Total Expenditures:	152,000.00	0.00	(152,000.00)
Appropriation, Fund Equity	149,300.00	0.00		Transfer, Fund Equity	0.00	3,444.43	
Total Revenues/Appr Fund Equity:	152,000.00	3,444.43		Total Expenditures/Trans Fund Equity	152,000.00	3,444.43	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 6-30-17

BUDGETED FUNDS:							
REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)

MAJOR STREET FUND:

State Shared Revenue	489,400.00	497,240.36	7,840.36	Operation & Maintenance	291,463.00	223,079.01	(68,383.99)
Contracts and Grants	97,780.00	87,078.45	(10,701.55)	Construction	220,945.00	156,380.65	(64,564.35)
Other Revenue	44,567.00	45,763.45	1,196.45	Debt Service	143,283.00	143,282.50	(0.50)
Transfer, Municipal Street Fund	45,333.00	41,407.98	(3,925.02)	Transfer, Local Street Fund	117,255.00	100,391.11	(16,863.89)
Total Revenues:	677,080.00	671,490.24	(5,589.76)	Total Expenditures:	772,946.00	623,133.27	(149,812.73)
Appropriation, Fund Equity	95,866.00	0.00		Transfer, Fund Equity	0.00	48,356.97	
Total Revenues/Appr Fund Equity:	772,946.00	671,490.24		Total Expenditures/Trans Fund Equity	772,946.00	671,490.24	

LOCAL STREET FUND:

State Shared Revenue	206,707.00	209,374.21	2,667.21	Operation & Maintenance	207,517.00	213,828.40	6,311.40
Special Assessments	10,050.00	10,050.00	0.00	Construction	668,405.00	426,371.85	(242,033.15)
Other Revenue	12,300.00	12,400.11	100.11				
Transfer, Municipal Street Fund	489,150.00	316,486.99	(172,663.01)				
Transfer, Major Street Fund	117,255.00	100,391.11	(16,863.89)				
Total Revenues:	835,462.00	648,702.42	(186,759.58)	Total Expenditures:	875,922.00	640,200.25	(235,721.75)
Appropriation, Fund Equity	40,460.00	0.00		Transfer, Fund Equity	0.00	8,502.17	
Total Revenues/Appr Fund Equity:	875,922.00	648,702.42		Total Expenditures/Trans Fund Equity	875,922.00	648,702.42	

MUNICIPAL STREET FUND:

Property Taxes	303,154.00	303,067.63	(86.37)	Transfer, Major Street Fund	45,333.00	41,407.98	(3,925.02)
State Shared Revenue	8,939.00	8,938.80	(0.20)	Transfer, Local Street Fund	489,150.00	316,486.99	(172,663.01)
Other Revenue	4,000.00	7,248.22	3,248.22				
Total Revenues:	316,093.00	319,254.65	3,161.65	Total Expenditures:	534,483.00	357,894.97	(176,588.03)
Appropriation, Fund Equity	218,390.00	38,640.32		Transfer, Fund Equity	0.00	0.00	
Total Revenues/Appr Fund Equity:	534,483.00	357,894.97		Total Expenditures/Trans Fund Equity	534,483.00	357,894.97	

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 6-30-17

BUDGETED FUNDS:							
REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)

BROWNFIELD REDEVELOP AUTHORITY:

Total Revenues:	2,680.00	2,778.12	98.12	Total Expenditures:	2,680.00	2,680.00	0.00
Appropriation, Fund Equity	0.00	0.00		Transfer, Fund Equity	0.00	98.12	
Total Revenues/Appr Fund Equity:	2,680.00	2,778.12		Total Expenditures/Trans Fund Equity	2,680.00	2,778.12	

CORRIDOR IMPROVEMENT AUTHORITY:

Total Revenues:	150.00	252.81	102.81	Total Expenditures:	5,000.00	0.00	(5,000.00)
Appropriation, Fund Equity	4,850.00	0.00		Transfer, Fund Equity	0.00	252.81	
Total Revenues/Appr Fund Equity:	5,000.00	252.81		Total Expenditures/Trans Fund Equity	5,000.00	252.81	

DWTWN DEVELOPMENT AUTHORITY:

Total Revenues:	547,600.00	547,341.99	(258.01)	Total Expenditures:	547,600.00	475,901.48	(71,698.52)
Appropriation, Fund Equity	0.00	0.00		Transfer, Fund Equity	0.00	71,440.51	
Total Revenues/Appr Fund Equity:	547,600.00	547,341.99		Total Expenditures/Trans Fund Equity	547,600.00	547,341.99	

TOTAL BUDGETARY FUNDS REVENUE:	\$10,774,308.62	TOTAL BUDGETARY FUNDS EXPENDITURES:	\$10,906,098.11
---------------------------------------	------------------------	--	------------------------

CITY OF FARMINGTON - FINANCIAL REPORT - QUARTER ENDING 6-30-17

SUPPLEMENTAL INFORMATION:

REVENUES:	AMENDED BUDGET	YTD REVENUES	VARIANCE OVER (UNDER)	EXPENDITURES:	AMENDED BUDGET	YTD EXPENDITURES	VARIANCE OVER (UNDER)
-----------	-------------------	-----------------	--------------------------	---------------	-------------------	---------------------	--------------------------

WATER & SEWER FUND:

Water & Sewer Sales	4,715,910.00	4,776,628.49	60,718.49	Operating & Maintenance	4,068,558.00	4,041,866.05	(26,691.95)
Service Fees	70,000.00	74,913.39	4,913.39	Total O & M Expenditures:	4,068,558.00	4,041,866.05	(26,691.95)
Other Revenue	37,401.00	48,478.37	11,077.37	Capital Outlay	461,233.00	395,217.69	(66,015.31)
				Debt, Principal and Interest	319,091.00	319,089.92	(1.08)
				Transfer, OPEB Debt Service	22,784.00	22,783.50	(0.50)
				Contribution of Assets	0.00	305,897.55	305,897.55
Total Revenues:	4,823,311.00	4,900,020.25	76,709.25	Capital & Debt Outlays	803,108.00	1,042,988.66	(66,016.89)
Appropriation, Fund Equity	48,355.00	184,834.46		Transfer, Debt & Equity	0.00	0.00	
Total O & M/ Other Revenues:	4,871,666.00	5,084,854.71		Total O & M Exp. & Trans Debt & Equity	4,871,666.00	5,084,854.71	

FARMINGTON COMMUNITY THEATER FUND:

Admission/Rentals/Concessions	565,770.00	546,091.24	(19,678.76)	Operation & Maintenance	543,878.00	533,342.26	(10,535.74)
Other Revenue	21,240.00	22,380.00	1,140.00	Total O & M Expenditures:	543,878.00	533,342.26	(10,535.74)
				Capital Outlay	31,000.00	17,803.00	(13,197.00)
				Debt, Principal and Interest	30,600.00	30,600.00	0.00
Total Revenues:	587,010.00	568,471.24	(18,538.76)	Capital & Debt Outlays	61,600.00	48,403.00	(13,197.00)
Appropriation, Fund Equity	18,468.00	13,274.02		Transfer, Fund Equity	0.00	0.00	
Total Financing Sources:	605,478.00	581,745.26		Total O & M Exp. & Trans Debt & Equity	605,478.00	581,745.26	

Farmington City Council Agenda Item	Council Meeting Date: November 20, 2017	Item Number 4F	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Quarterly Financial Report Court – 6/30/17			
<u>Proposed Motion</u> Approve Farmington Quarterly Financial Report Court – 6/30/17			
<u>Background</u> See attachment			
<u>Materials Attached</u> Farmington Quarterly Financial Report Court – 6-30-17			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

FINANCIAL REPORT
47TH DISTRICT COURT
QUARTER ENDED JUNE 30, 2017

Distribution:

District Judges
Court Administrator
City Manager, Farmington Hills
Finance Director, Farmington Hills
City Council, Farmington
City Manager, Farmington

Submitted by:
Christopher M. Weber, Director of Finance and Administration

User: anorgard

DB: Farmington

PERIOD ENDING 06/30/2017

GL NUMBER	DESCRIPTION	BALANCE 06/30/2016	2016-17 AMENDED BUDGET	BEG. BALANCE 07/01/2016	END BALANCE 06/30/2017	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Assets							
Dept 000.00							
136-000.00-001.000	CASH-GENERAL RECEIVING	191,712.89		191,712.89	257,157.33		
136-000.00-004.000	IMPREST CASH	1,950.00		1,950.00	1,950.00		
136-000.00-040.000	A/R MISCELLANEOUS	20,590.76		20,590.76	29,548.61		
136-000.00-078.000	DUE FROM STATE OF MICHIGAN	0.00		0.00	1,484.97		
136-000.00-102.000	PREPAID EXPENSES	7,588.00		7,588.00	7,810.00		
Total Dept 000.00		221,841.65		221,841.65	297,950.91		
TOTAL ASSETS		221,841.65		221,841.65	297,950.91		
Liabilities							
Dept 000.00							
136-000.00-202.000	ACCOUNTS PAYABLE, P O	23,393.65		23,393.65	42,219.19		
136-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED	498.69		498.69	0.00		
136-000.00-214.101	DUE TO GENERAL FUND	23.00		23.00	32.20		
136-000.00-231.011	PAYROLL, LIFE INSURANCE	404.70		404.70	0.00		
136-000.00-257.000	ACCRUED WAGES	92,373.07		92,373.07	33,773.76		
136-000.00-285.600	FLEX ACCOUNT 2016, COURT	3,896.84		3,896.84	0.00		
136-000.00-285.601	FLEX ACCOUNT 2017, COURT	0.00		0.00	4,986.94		
Total Dept 000.00		120,589.95		120,589.95	81,012.09		
TOTAL LIABILITIES		120,589.95		120,589.95	81,012.09		
Fund Equity							
Dept 000.00							
136-000.00-368.000	NONSPENDABLE, INVENTORIES, PREPAIDS	7,588.00		7,588.00	7,810.00		
136-000.00-390.000	FUND BALANCE	(34,117.69)		1,950.96	(113,736.16)		
136-000.00-393.000	ASSIGNED FUND BALANCE, CAPITAL	91,712.74		91,712.74	207,177.86		
Total Dept 000.00		65,183.05		101,251.70	101,251.70		
TOTAL FUND EQUITY		65,183.05		101,251.70	101,251.70		
Revenues							
Dept 000.00							
136-000.00-539.901	STATE GRANT, DRUNK DRIVING	18,810.14	20,000.00		16,712.28	3,287.72	83.56
136-000.00-539.902	DRUG CASE MANAGEMENT	967.05	900.00		815.69	84.31	90.63
136-000.00-539.903	JUDGES, SALARY STD	91,448.00	91,448.00		91,448.00	0.00	100.00
136-000.00-539.904	DRUG COURT	3,954.84	5,000.00		4,613.61	386.39	92.27
136-000.00-664.000	INVESTMENT INCOME	2,010.05	1,000.00		2,396.26	(1,396.26)	239.63
136-000.00-671.000	REVENUES, OTHER	45,537.69	13,000.00		15,337.00	(2,337.00)	117.98
136-000.00-674.400	COMMUNITY WORK PROGRAM	22,355.00	28,797.00		32,109.96	(3,312.96)	111.50
136-000.00-678.001	CONTRIBUTIONS, FARMINGTON	478,689.01	465,397.00		465,396.96	0.04	100.00
136-000.00-678.002	CONTRIBUTIONS FARMINGTON HILLS	2,449,923.00	2,506,486.00		2,506,486.00	0.00	100.00
136-000.00-679.000	HEALTH INSURANCE CONTRIBUTIONS	17,114.70	27,113.00		24,290.70	2,822.30	89.59

User: anorgard

DB: Farmington

PERIOD ENDING 06/30/2017

GL NUMBER	DESCRIPTION	BALANCE 06/30/2016	2016-17 AMENDED BUDGET	BEG. BALANCE 07/01/2016	END BALANCE 06/30/2017	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Revenues							
Total Dept 000.00		3,130,809.48	3,159,141.00		3,159,606.46	(465.46)	100.01
TOTAL REVENUES		3,130,809.48	3,159,141.00		3,159,606.46	(465.46)	100.01
Expenditures							
Dept 000.00							
136-000.00-703.001	SALARIES, JUDGES	90,275.70	91,448.00		90,158.25	1,289.75	98.59
136-000.00-703.002	SALARIES, COURT ADMINISTRATORS	201,674.51	204,138.00		204,961.41	(823.41)	100.40
136-000.00-704.000	SALARIES, COURT REPORTERS	113,470.11	117,183.00		117,826.41	(643.41)	100.55
136-000.00-704.001	SALARIES, DEPUTY COURT CLERKS	627,589.03	620,493.00		613,884.98	6,608.02	98.94
136-000.00-704.002	SALARIES, COURT OFFICERS	89,736.17	94,699.00		95,357.10	(658.10)	100.69
136-000.00-704.003	SALARIES, PROBATION OFFICER	291,907.22	302,843.00		304,393.08	(1,550.08)	100.51
136-000.00-707.000	SALARIES, PART-TIME/TEMP	94,748.31	130,952.00		91,363.18	39,588.82	69.77
136-000.00-707.001	SALARIES, BLDG MAINT CWP	3,479.85	3,500.00		3,312.96	187.04	94.66
136-000.00-707.002	SALARIES, BLDG MAINT, PT	53,530.64	54,303.00		54,374.81	(71.81)	100.13
136-000.00-707.003	SALARIES, MAGISTRATE, PT	49,421.00	56,250.00		51,955.50	4,294.50	92.37
136-000.00-709.000	SALARIES, OVERTIME	888.21	2,000.00		359.64	1,640.36	17.98
136-000.00-714.000	SALARIES, ACCRUED BENEFITS	5,484.57	0.00		0.00	0.00	0.00
136-000.00-715.000	LONGEVITY PAY	72,769.84	75,984.00		75,915.25	68.75	99.91
136-000.00-719.000	FRINGE BENEFITS	469.50	540.00		305.00	235.00	56.48
136-000.00-719.004	INSURANCE ALLOWANCE	840.00	840.00		840.00	0.00	100.00
136-000.00-719.005	VEHICLE ALLOWANCE	3,600.00	3,600.00		3,600.00	0.00	100.00
136-000.00-720.007	PYMT IN LIEU OF HOSP INS	21,657.08	24,000.00		21,400.00	2,600.00	89.17
136-000.00-720.100	SOC SEC, EMPLOYER'S SHARE	120,669.26	129,566.00		120,455.54	9,110.46	92.97
136-000.00-720.200	COMPREHENSIVE MEDICAL INS	277,946.79	284,698.00		279,607.68	5,090.32	98.21
136-000.00-720.300	LIFE INSURANCE	15,497.26	15,276.00		14,517.31	758.69	95.03
136-000.00-720.400	RETIREMENT CONTRIBUTION	199,023.00	223,426.00		223,426.00	0.00	100.00
136-000.00-720.450	RETIREE HEALTHCARE CONTRIBUTION	70,210.00	72,668.00		72,668.00	0.00	100.00
136-000.00-720.500	WORKMEN'S COMPENSATION INS	9,261.00	10,653.00		7,510.00	3,143.00	70.50
136-000.00-720.600	OPTICAL	2,974.44	4,000.00		1,497.51	2,502.49	37.44
136-000.00-720.700	DENTAL	46,352.96	45,369.00		41,965.36	3,403.64	92.50
136-000.00-727.000	OFFICE SUPPLIES	24,408.38	24,500.00		23,148.61	1,351.39	94.48
136-000.00-728.000	POSTAGE, METER	16,151.85	16,000.00		17,083.36	(1,083.36)	106.77
136-000.00-733.000	RECORDS MANAGEMENT	745.50	2,000.00		899.50	1,100.50	44.98
136-000.00-735.000	LAW LIBRARY	8,484.39	7,617.00		6,633.84	983.16	87.09
136-000.00-740.500	NON-CAPITALIZED ASSETS	0.00	5,000.00		2,872.79	2,127.21	57.46
136-000.00-801.000	PROFESSIONAL SERVICES	5,400.00	5,000.00		4,925.37	74.63	98.51
136-000.00-801.002	PRO SERVICES, LABOR RELATIONS	1,320.00	4,700.00		96.00	4,604.00	2.04
136-000.00-802.101	WITNESS FEES	1,191.00	2,500.00		1,418.60	1,081.40	56.74
136-000.00-802.102	JURY FEES	1,534.68	3,450.00		1,810.95	1,639.05	52.49
136-000.00-802.104	INTERPRETER FEES	10,665.48	8,000.00		10,198.69	(2,198.69)	127.48
136-000.00-802.105	SUBSTITUTE COURT REPORTER	4,257.50	4,000.00		4,225.00	(225.00)	105.63
136-000.00-802.107	ACCOUNTING FEES	32,720.00	33,375.00		33,375.00	0.00	100.00
136-000.00-802.109	APPOINTED COUNSEL-C, R, 2	25,450.00	35,000.00		24,500.00	10,500.00	70.00
136-000.00-802.110	APPOINTED COUNSEL-C. R. 1	35,350.00	35,000.00		31,750.00	3,250.00	90.71
136-000.00-806.101	AUDIT & ACCOUNTING FEES	13,675.00	14,125.00		14,125.00	0.00	100.00
136-000.00-818.000	CONTRACTUAL SERVICES	113,887.15	110,274.00		119,348.35	(9,074.35)	108.23
136-000.00-853.000	TELECOMMUNICATIONS	14,088.25	15,000.00		14,827.17	172.83	98.85
136-000.00-860.000	TRANSPORTATION	8,755.97	9,600.00		7,887.77	1,712.23	82.16
136-000.00-861.000	MILEAGE	1,759.56	2,000.00		1,633.92	366.08	81.70
136-000.00-920.000	PUBLIC UTILITIES	86,202.26	100,500.00		87,973.32	12,526.68	87.54
136-000.00-934.000	MAINTENANCE, OFFICE EQUIPMENT	0.00	8,247.00		852.00	7,395.00	10.33
136-000.00-935.000	MAINT, BUILDINGS & GROUNDS	68,283.44	57,081.00		61,639.29	(4,558.29)	107.99

PERIOD ENDING 06/30/2017

GL NUMBER	DESCRIPTION	BALANCE 06/30/2016	2016-17 AMENDED BUDGET	BEG. BALANCE 07/01/2016	END BALANCE 06/30/2017	AVAILABLE BALANCE	% BDGT USED
Fund 136 - 47TH DISTRICT COURT FUND							
Expenditures							
136-000.00-936.000	CLEANING & UNIFORMS	2,953.94	3,000.00		2,931.40	68.60	97.71
136-000.00-943.000	EQUIPMENT RENTAL	25,433.05	24,144.00		22,811.53	1,332.47	94.48
136-000.00-955.000	MEMBERSHIPS	3,188.00	6,413.00		4,930.00	1,483.00	76.88
136-000.00-956.000	MISCELLANEOUS EXPENSE	5,764.93	5,000.00		5,252.37	(252.37)	105.05
136-000.00-959.500	BANKING CHARGES	498.69	1,500.00		1,188.72	311.28	79.25
136-000.00-963.000	INSURANCE & BONDS	37,257.50	32,921.00		29,887.00	3,034.00	90.78
136-000.00-977.000	CAPITAL OUTLAY, EQUIPMENT	74,278.22	9,765.00		6,848.49	2,916.51	70.13
Total Dept 000.00		3,087,181.19	3,154,141.00		3,036,729.01	117,411.99	96.28
Dept 000.01-DRUG COURT							
136-000.01-801.702	MI DRUG COURT	7,559.64	5,000.00		7,190.33	(2,190.33)	143.81
Total Dept 000.01-DRUG COURT		7,559.64	5,000.00		7,190.33	(2,190.33)	143.81
TOTAL EXPENDITURES		3,094,740.83	3,159,141.00		3,043,919.34	115,221.66	96.35
Total Fund 136 - 47TH DISTRICT COURT FUND							
TOTAL ASSETS		221,841.65		221,841.65	297,950.91		
BEG. FUND BALANCE		65,183.05		101,251.70	101,251.70		
+ NET OF REVENUES & EXPENDITURES		36,068.65			115,687.12	(115,687.12)	100.00
= ENDING FUND BALANCE		101,251.70		101,251.70	216,938.82		
+ LIABILITIES		120,589.95		120,589.95	81,012.09		
= TOTAL LIABILITIES AND FUND BALANCE		221,841.65		221,841.65	297,950.91		

Farmington City Council Agenda Item	Council Meeting Date: November 20, 2017	Item Number 4G	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – October 2017			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – October 2017			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report Oct 2017			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF OCTOBER 2017

FUND #	FUND NAME		AMOUNT:
101	GENERAL FUND	\$	418,374.24
202	MAJOR STREET FUND	\$	3,800.12
203	LOCAL STREET FUND	\$	113,066.09
592	WATER & SEWER FUND	\$	289,576.24
595	FARMINGTON COMMUNITY THEATER FUND	\$	21,254.66
640	DPW EQUIPMENT REVOLVING FUND	\$	1,828.02
701	AGENCY FUND	\$	49,700.76
736	PUBLIC EMPLOYEE HEALTH CARE	\$	84,212.92
	TOTAL CITY PAYMENTS ISSUED:	\$	981,813.05
136	47TH DISTRICT COURT FUND	\$	58,047.58
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$	9,545.56
290	FRIENDS OF THE GOVERNOR WARNER MANSION	\$	182.10
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$	67,775.24
	TOTAL PAYMENTS ISSUED	\$	1,049,588.29

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF OCTOBER 2017

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #8	41,330.45
Agency Tax	Oakland County	Tax Payment #8	70,183.21
Agency Tax	Farmington Comm. Library	Tax Payment #8	4,624.81
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	193,241.48
General Fund	Federal Gov't	W/H & FICA Payroll	75,832.78
General Fund	MERS	September Transfer	56,522.98
General Fund	MERS HCSP	September Transfer	4,040.00
Agency	Total Administrative Services Corp.	Flexible Spending Accounts	1,781.56
	TOTAL CITY ACH TRANSFERS		331,418.80
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	84,076.82
Court Fund	Federal Gov't	W/H & FICA Payroll	31,786.32
	TOTAL OTHER ENTITIES ACH TRANSFERS		115,863.14



FARMINGTON PUBLIC SAFETY DEPARTMENT
23600 Liberty Street, Farmington, MI 48335 / Tel: (248) 474-4700 / Fax: (248) 442-9815

Public Safety Monthly Report – October 2017

DWLS and Warrant Arrests

Between October 2nd and October 8th, FDPS personnel made six misdemeanor driver license related and warrant arrests and two operating while intoxicated arrests as a result of conducting proactive traffic enforcement.

Open Alcohol (Motor Vehicle)

A Farmington resident reported the theft of a black Roadmaster Granite Peak 24" mountain bike taken from the storage area sometime between 10/1 at 11:00 AM and 10/02 at 9:30 PM. There are no suspect(s) listed at this time.

Trespass

On October 3rd at approximately 9:30 PM, Officers responded to a Farmington business for a report of a 28 year old disorderly male subject who was throwing items at the staff. The staff suspected that the subject was intoxicated and wanted him issued a no trespass order. The subject was advised and transported to his residence.

Open Alcohol (Motor Vehicle)

On October 4th at approximately 6:15 PM a 52 year old male was issued a citation for having open intoxicants in a motor vehicle. An Officer stopped the vehicle after receiving information from a Farmington business that the driver might be intoxicated and had open alcohol in the vehicle. It was determined that the driver was not intoxicated, but did have an open bottle of Corona beer that was confiscated and poured out.

Warrant Arrest(s)

On October 5th at approximately 2:15 PM, Officers responded to a report of suspicious vehicles in the area of a Farmington business and Credit Union. As a result of the investigation, Officers determined that the subject(s) in the suspicious vehicle(s) were conspiring to commit check fraud at the Credit Union, but had not yet done so. Two subjects, a 19 year old male and 28 year old male were arrested for misdemeanor warrants out of other agencies and one of the two vehicles was impounded.

Fleeing and Eluding Police

On October 5th at approximately 2:20 AM a FDPS Officer attempted to stop a vehicle after a license plate inquiry revealed that the owner's license was suspended and had an active warrant for their arrest out of Farmington Hills. The vehicle failed to stop after the Officer activated the emergency lights and sirens, but was ultimately stopped with the assistance of a nearby FHPD patrol that heard the pursuit via radio. As a result, the 21 year old male driver was arrested for Felony Flee and Eluding Police, and the 20 year old male

passenger and registered owner of the vehicle was turned over to Farmington Hills on the active warrant.

Possession of Marijuana

On October 6th at approximately 2:25 AM a 25 year old male was arrested for possessing marijuana after an FDPS Sergeant stopped a vehicle in the area of westbound M5 and Farmington. A license plate inquiry revealed the owner of the vehicle had an active warrant for his arrest for a probation violation. The marijuana was confiscated and subject taken to jail.

Drug Overdose

On October 6th at approximately 1:30 PM Officers responded to an unconscious male subject found in a portable toilet on a construction site. Officers were uncertain of the subject history, but as a precaution administered two doses of Narcan as well as aided the subjects breathing. The subject eventually regained consciousness and admitted to snorting Heroin. The subject was transported to the hospital for further treatment and evaluation.

Carrying Concealed Weapon(CCW)/Drunk Driving

On October 8th at approximately 2:00 AM a 28 year old female was arrested on suspicion of assault with a motor vehicle, resisting/obstructing police, operating while intoxicated, possession of a concealed weapon, and misdemeanor warrants. FDPS Officers responded to a dispatched call of several females arguing at a Farmington business. The involved parties were interviewed and a determination to arrest the 28 year old female was made, she was transported to jail and processed for suspicion of OWI. The Oakland County Prosecutors Office reviewed the case, authorizing charges for the CCW, pending blood results on the OWI.

DWLS, Warrant and OWI Arrests

Between October 9th and October 15th, FDPS personnel made nine misdemeanor driver license related and warrant arrests and three operating while intoxicated arrests as a result of conducting proactive traffic enforcement.

Suspicious Circumstance

On October 9th at approximately 6:15 PM a Farmington business owner reported that their business phone number was being "spoofed" as a part of an apparent scheme to get people to call back a different phone number. The scheme advises its callers that an overdue bill has been sent to a collections agency in an effort to get their intended victim to call back and provide payment information. The calls appear to be originating overseas.

Juvenile Mischief

On October 10th at approximately 9:00 PM Officers responded to a report of a group of juveniles throwing rocks at homes. A group of juveniles were located and transported

back to a residence on Birchwood. No damage was found or reported at the time of the complaint.

Marijuana Possession

On October 12th at approximately 11:00PM a 26 year old female was arrested and issued citations for possession of marijuana, open alcohol, DWLS and arrest warrants. An Officer on patrol observed the subject's vehicle, and after running the license plate, learned that there was a fraudulent insurance/application message on the registration. The vehicle was stopped in the area of M5 and Farmington Road and after learned that the subject's license was suspended the vehicle was searched resulting in the discovery of an open bottle of Tequila and the marijuana. The subject admitted to drinking a shot of the Tequila after work.

Possession of Narcotic Paraphernalia

On October 12th at approximately 11:30 PM a 22 year old male was issued a citation for possession of narcotic paraphernalia. An Officer stopped the subject's vehicle in the area of Farmington and Nine Mile Road after observing the vehicle driving with no tail lights. The Officer noted that the subject was slow to stop the vehicle and that once stopped the Officer noted an odor of marijuana and cologne inside of the vehicle. A search of the vehicle resulted in the discovery of a glass marijuana pipe.

Larceny of Wheels/Tires

On October 13th at approximately 3:30 AM a Farmington apartment reported four rims/tires stolen from their 2015 Ford Explorer. Officers located and collected the 16 lug nuts that remained on scene and after canvassing the area determined that the theft likely occurred sometime between 2:00 AM and 3:30 AM.

Embezzlement

On October 15th at approximately 9:00 AM Officers responded to a Farmington business for a report of an embezzlement. Officers learned that on October 14th one of the registers was found to be \$404.95 short at the end of the employees shift. An internal investigation revealed that a known employee was observed on camera making two \$200.00 transactions to two gift cards using a bad check. The employee was confronted by the manager via text and email, calling what transpired a "mistake" and they would return the money. The employee never did return with the money and the case will be presented to the Oakland County Prosecutors Office, seeking prosecution.

DWLS, Warrant and OWI Arrests

Between October 16th and October 22nd, FDPS personnel made eight misdemeanor driver license related and warrant arrests, and one operating while intoxicated arrest as a result of conducting proactive traffic enforcement.

Larceny from Automobiles

On October 16th FDPS personnel took four reports of larcenies from Chrysler/Dodge/Jeep automobiles. Taken were factory CD/DVD/Radios. In three of the incidents, windows were smashed out, and in one incident the vehicle was unlocked. The suspect

Weekly Report

October 2, 2017 through October 8, 2017

Page 4 of 6

responsible for one of the occurrences was observed on surveillance video driving a black charger. Farmington Hills and Southfield reported similar occurrences. The suspect is described to be a white male driving a black Dodge Charger that is reported stolen out of Warren.

Animal Bite

On October 16th a Farmington Hills resident reported that his juvenile son was bitten by a dog while on the running path in Shiawassee Park. The dog was described to be a white/black, female, Pit Bull mix. The dog was on a leash at the time of the incident. The owner was helpful and promptly provided documentation of vaccinations/health. Follow up will be conducted after the mandatory ten day quarantine.

Reckless Driving

On October 17th at approximately 7:34 pm a Sergeant arrested a 59 year old male on an active warrant and reckless driving after receiving a complaint of a road rage incident in the area of Drake and Freedom.

Marijuana Possession

On October 17th at approximately 11:10 pm a 19 year old male and 17 year old female were arrested and issued citations for possession of marijuana, and narcotic paraphernalia. After receiving a complaint of a suspicious vehicle in the area of Conroy Court, an Officer and Sergeant located the vehicle and made contact with its occupants as they exited the vehicle. Both spelled of marijuana and admitted that they were in the vehicle smoking marijuana. Upon searching the vehicle, Officers located and confiscated two vials of marijuana oil, a small amount of suspected marijuana and four vape pipes, and two glass pipes.

Open Alcohol in a Motor Vehicle

On October 20th at approximately 2:43 am a 37 year old male was issued a citation for open alcohol in a motor vehicle. A Sergeant on patrol in the area of Farmington and Eight Mile observed a vehicle with a defective tail light. After stopping the vehicle and talking with the driver the Sergeant noted the odor of an intoxicant. As a result, a red cup containing a clear liquid was located; the liquid was determined to be Amsterdam Apple Vodka. The open intoxicant was poured out and driver released.

Minor in Possession of Alcohol

On October 22nd at 12:40 am a 19 year old female was issued a citation for possession of alcohol by consumption. Officers were dispatched to a report of the 19 year old, whose parents reported that she did not return home from work. Officers were advised that the missing female's vehicle was parked at an address on Loomis. Officers located the female who had become sick from drinking too much alcohol at a friend's house. The female was turned over to her parents.

Marijuana Possession

On October 22nd at approximately 2:29 am 26 year old female arrested and issued a citation for possession of marijuana. An Officer on patrol stopped a vehicle in the area of M5 and Farmington for not having a visible license plate. While talking with the driver, the Officer noted the odor of marijuana and perfume inside the vehicle. The Officer searched the vehicle, locating and confiscating a small amount of suspected marijuana. The vehicle was impounded and driver taken to jail.

DWLS, Warrant and OWI Arrests

Between October 23rd and October 29th, FDPS personnel made eight misdemeanor driver license related and warrant arrests, and three operating while intoxicated arrest as a result of conducting proactive traffic enforcement.

Accidental Property Damage

On October 24th at approximately 2:04 pm an Officer responded to the Downtown area to document a door ding/dent incident that occurred as a result of a subject hitting another vehicle while opening their door.

Stranger Danger

On October 27th at approximately 8:07 am Officers investigated an incident that occurred in the area of Orchard Lake and Shiawassee at approximately 7:10 am. The reporting party (RP) stated that an unknown male approached from behind, grabbed their right arm above the elbow and yelled "I need your help!" The RP ran away and reported the incident to a Farmington High School teacher. The subject was described to be wearing black pants, a black hoodie, approximately 6 feet tall, medium build and had a deep voice. Additional patrols were dedicated to the area, extensive follow up conducted and informational community alerts were broadcast. To date, the responsible individual has not been identified.

Malicious Destruction of Property

On October 27th at approximately 3:56 pm a Farmington resident reported that unknown subject(s) have broken a window and damaged a metal birdbath. The resident suspects that they are being targeted after reporting on a tenant which ultimately resulted in that tenants arrest and eviction. The incident was documented for informational purposes.

Open Alcohol in a Motor Vehicle

On October 28th at approximately 10:05 pm a 34 year old female and 26 year old female were issued citations for having open alcohol while driving in a motor vehicle. A Sergeant on patrol in the area of Farmington and Grand River observed a vehicle whose registered owner's license returned suspended. After stopping the vehicle and talking with the driver the Sergeant noted the odor of an intoxicant inside of the vehicle. As a result, two red solo cups containing a brown liquid were located; the liquid was determined to be Remy Martin Cognac. The open intoxicant was poured out, the two issued citations and released.

Total Calls	Medical Calls	Fire Calls	Traffic Stops	Crash Reports
959	54	34	448	22

Additional Information

During the month of October, all sworn personnel received training in emergency trauma care and Simunitions, whereby officers are involved in a number of “shoot/don’t shoot” decision making scenarios. Officers utilize Simunitions weapons that fire marker rounds that assist in creating a realistic training environment.

In addition, the Department had its annual Halloween Patrol on Halloween night. PSO Mark Keeley and Administrative Assistant Carol Lukas patrolled Farmington neighborhoods to engage with kids and pass out candy to trick-or-treaters. Numerous compliments from appreciative residents were received.



Commander Bob Houhanisn graduated from the Eastern Michigan University School of Police Staff & Command on October October 13th.



Fire outside of Kingslane Apartments on October 20th.



Halloween Patrol out and about on Halloween night

CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of October

Classification	Oct/2016	Oct/2017	%Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	0	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	0%
12000 ROBBERY	0	0	0%
13001 NONAGGRAVATED ASSAULT	3	3	0%
13002 AGGRAVATED/FELONIOUS ASSAULT	2	1	-50%
13003 INTIMIDATION/STALKING	0	0	0%
20000 ARSON	0	0	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	3	1	-66.6%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	1	0%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	0	0	0%
23003 LARCENY -THEFT FROM BUILDING	2	3	50%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	1	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	3	1	-66.6%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	4	0%
23007 LARCENY -OTHER	3	1	-66.6%
24001 MOTOR VEHICLE THEFT	0	0	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	1	0	-100%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	0	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	2	0	-100%
26003 FRAUD -IMPERSONATION	0	0	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	0	1	0%
26007 FRAUD - IDENTITY THEFT	0	0	0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	1	1	0%
28000 STOLEN PROPERTY	0	0	0%
29000 DAMAGE TO PROPERTY	2	2	0%

CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of October

Classification	Oct/2016	Oct/2017	%Change
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002 RETAIL FRAUD -THEFT	2	1	-50%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	0%
30004 ORGANIZED RETAIL FRAUD	0	0	0%
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	9	4	-55.5%
35002 NARCOTIC EQUIPMENT VIOLATIONS	6	2	-66.6%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000 OBSCENITY	0	0	0%
39001 GAMBLING- BETTING/WAGERING	0	0	0%
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004 GAMBLING -SPORTS TAMPERING	0	0	0%
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000 BRIBERY	0	0	0%
52001 WEAPONS OFFENSE- CONCEALED	1	1	0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003 WEAPONS OFFENSE -OTHER	0	0	0%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000 ANIMAL CRUELTY	0	0	0%
Group A Totals	40	28	-30%
01000 SOVEREIGNTY	0	0	0%
02000 MILITARY	0	0	0%
03000 IMMIGRATION	0	0	0%
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000 ABORTION	0	0	0%
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	0%
26006 FRAUD -BAD CHECKS	0	0	0%
36003 PEEPING TOM	0	0	0%
36004 SEX OFFENSE -OTHER	0	0	0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	0%
38002 FAMILY -NONSUPPORT	0	0	0%
38003 FAMILY -OTHER	0	0	0%
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002 LIQUOR VIOLATIONS -OTHER	3	8	166.6%
42000 DRUNKENNESS	0	0	0%
48000 OBSTRUCTING POLICE	3	2	-33.3%
49000 ESCAPE/FLIGHT	0	0	0%
50000 OBSTRUCTING JUSTICE	3	3	0%
53001 DISORDERLY CONDUCT	2	0	-100%

CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of October

Classification	Oct/2016	Oct/2017	%Change
53002 PUBLIC PEACE -OTHER	0	0	0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	0	-100%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	8	9	12.5%
55000 HEALTH AND SAFETY	0	0	0%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	1	3	200%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	0	0	0%
63000 VAGRANCY	0	0	0%
70000 JUVENILE RUNAWAY	0	0	0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	7	5	-28.5%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	28	30	7.142%
2800 JUVENILE OFFENSES AND COMPLAINTS	5	5	0%
2900 TRAFFIC OFFENSES	26	26	0%
3000 WARRANTS	32	36	12.5%
3100 TRAFFIC CRASHES	26	29	11.53%
3200 SICK / INJURY COMPLAINT	72	70	-2.77%
3300 MISCELLANEOUS COMPLAINTS	188	144	-23.4%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	52	78	50%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	546	515	-5.67%
3800 ANIMAL COMPLAINTS	15	21	40%
3900 ALARMS	40	28	-30%
NON-CRIMINAL COMPLAINTS	0	0	0%
Group C Totals	1002	952	-4.99%
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	1	0%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	1	0%
4200 PARKING CITATIONS	0	0	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	0	0%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	51	36	-29.4%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%
TRAFFIC WARNINGS	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

For The Month Of October

Classification	Oct/2016	Oct/2017	%Change
MISCELLANEOUS A THROUGH UUUU	0	0	0%
Group D Totals	51	38	-25.4%
5000 FIRE CLASSIFICATIONS	6	21	250%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	6	21	250%
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
Group F Totals	0	0	0%
Totals for all Groups	1127	1069	-5.14%

CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through October

Classification	2016	2017	%Change
Group F Totals	0	0	0%
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	0%
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	0%
09004 JUSTIFIABLE HOMICIDE	0	0	0%
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	0%
09006 IN-CUSTODY DEATH	0	0	0%
10001 KIDNAPPING/ABDUCTION	0	1	0%
10002 PARENTAL KIDNAPPING	0	0	0%
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	1	0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	0%
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	0%
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	0	-100%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	3	200%
12000 ROBBERY	0	1	0%
13001 NONAGGRAVATED ASSAULT	26	38	46.15%
13002 AGGRAVATED/FELONIOUS ASSAULT	4	2	-50%
13003 INTIMIDATION/STALKING	7	11	57.14%
20000 ARSON	0	0	0%
21000 EXTORTION	0	0	0%
22001 BURGLARY -FORCED ENTRY	9	6	-33.3%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	2	4	100%
23001 LARCENY -POCKETPICKING	0	0	0%
23002 LARCENY -PURSESNAATCHING	1	0	-100%
23003 LARCENY -THEFT FROM BUILDING	20	27	35%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	1	0%
23005 LARCENY -THEFT FROM MOTOR VEHICLE	33	9	-72.7%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	7	7	0%
23007 LARCENY -OTHER	18	15	-16.6%
24001 MOTOR VEHICLE THEFT	4	4	0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	1	0%
24003 MOTOR VEHICLE FRAUD	0	0	0%
25000 FORGERY/COUNTERFEITING	10	5	-50%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	4	8	100%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	9	8	-11.1%
26003 FRAUD -IMPERSONATION	0	1	0%
26004 FRAUD -WELFARE FRAUD	0	0	0%
26005 FRAUD -WIRE FRAUD	0	3	0%
26007 FRAUD - IDENTITY THEFT	2	7	250%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	0%
27000 EMBEZZLEMENT	5	5	0%
28000 STOLEN PROPERTY	3	0	-100%

CLR-008 Monthly Summary Of Offenses (FC)

		Year To Date Through October		
Classification		2016	2017	%Change
29000	DAMAGE TO PROPERTY	11	14	27.27%
30001	RETAIL FRAUD -MISREPRESENTATION	0	0	0%
30002	RETAIL FRAUD -THEFT	8	9	12.5%
30003	RETAIL FRAUD -REFUND/EXCHANGE	0	1	0%
30004	ORGANIZED RETAIL FRAUD	0	0	0%
35001	VIOLATION OF CONTROLLED SUBSTANCE ACT	57	50	-12.2%
35002	NARCOTIC EQUIPMENT VIOLATIONS	38	32	-15.7%
36001	SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	0%
36002	SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	0%
37000	OBSCENITY	0	0	0%
39001	GAMBLING- BETTING/WAGERING	0	0	0%
39002	GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	0%
39003	GAMBLING -EQUIPMENT VIOLATIONS	0	0	0%
39004	GAMBLING -SPORTS TAMPERING	0	0	0%
40001	COMMERCIALIZED SEX -PROSTITUTION	0	0	0%
40002	COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	0%
40003	HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	0%
51000	BRIBERY	0	0	0%
52001	WEAPONS OFFENSE- CONCEALED	7	4	-42.8%
52002	WEAPONS OFFENSE -EXPLOSIVES	0	0	0%
52003	WEAPONS OFFENSE -OTHER	1	0	-100%
64001	HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	0%
64002	HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	0%
72000	ANIMAL CRUELTY	0	0	0%
Group A Totals		288	278	-3.47%
01000	SOVEREIGNTY	0	0	0%
02000	MILITARY	0	0	0%
03000	IMMIGRATION	0	0	0%
09003	NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	0%
14000	ABORTION	0	0	0%
22003	BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	0%
22004	POSSESSION OF BURGLARY TOOLS	0	0	0%
26006	FRAUD -BAD CHECKS	5	10	100%
36003	PEEPING TOM	0	0	0%
36004	SEX OFFENSE -OTHER	0	1	0%
38001	FAMILY -ABUSE/NEGLECT NONVIOLENT	0	3	0%
38002	FAMILY -NONSUPPORT	0	0	0%
38003	FAMILY -OTHER	0	0	0%
41001	LIQUOR LICENSE -ESTABLISHMENT	0	0	0%
41002	LIQUOR VIOLATIONS -OTHER	43	50	16.27%
42000	DRUNKENNESS	0	0	0%
48000	OBSTRUCTING POLICE	9	6	-33.3%
49000	ESCAPE/FLIGHT	0	0	0%
50000	OBSTRUCTING JUSTICE	38	23	-39.4%

CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through October

Classification	2016	2017	%Change
53001 DISORDERLY CONDUCT	16	7	-56.2%
53002 PUBLIC PEACE -OTHER	5	4	-20%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	5	400%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	62	69	11.29%
55000 HEALTH AND SAFETY	3	3	0%
56000 CIVIL RIGHTS	0	0	0%
57001 TRESPASS	26	22	-15.3%
57002 INVASION OF PRIVACY -OTHER	0	0	0%
58000 SMUGGLING	0	0	0%
59000 ELECTION LAWS	0	0	0%
60000 ANTITRUST	0	0	0%
61000 TAX/REVENUE	0	0	0%
62000 CONSERVATION	0	1	0%
63000 VAGRANCY	2	0	-100%
70000 JUVENILE RUNAWAY	2	1	-50%
73000 MISCELLANEOUS CRIMINAL OFFENSE	47	66	40.42%
75000 SOLICITATION	0	0	0%
77000 CONSPIRACY (ALL CRIMES)	0	0	0%
Group B Totals	259	271	4.633%
2800 JUVENILE OFFENSES AND COMPLAINTS	46	36	-21.7%
2900 TRAFFIC OFFENSES	224	233	4.017%
3000 WARRANTS	221	289	30.76%
3100 TRAFFIC CRASHES	309	249	-19.4%
3200 SICK / INJURY COMPLAINT	766	767	0.130%
3300 MISCELLANEOUS COMPLAINTS	1582	1544	-2.40%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	0%
3500 NON-CRIMINAL COMPLAINTS	869	987	13.57%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	0%
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	5194	4965	-4.40%
3800 ANIMAL COMPLAINTS	129	127	-1.55%
3900 ALARMS	222	267	20.27%
NON-CRIMINAL COMPLAINTS	0	0	0%
Group C Totals	9562	9464	-1.02%
2700 LOCAL ORDINANCES - GENERIC	0	0	0%
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	3	200%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	1	0%
4200 PARKING CITATIONS	3	1	-66.6%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	1	1	0%
4400 WATERCRAFT CITATIONS	0	0	0%
4500 MISCELLANEOUS A THROUGH UUUU	479	449	-6.26%
4600 LIQUOR CITATIONS / SUMMONS	0	0	0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	0%
4800 LOCAL ORDINANCE WARNINGS	0	0	0%
4900 TRAFFIC WARNINGS	0	0	0%

CLR-008 Monthly Summary Of Offenses (FC)

Year To Date Through October

Classification	2016	2017	%Change
TRAFFIC WARNINGS	0	0	0%
MISCELLANEOUS A THROUGH UUUU	0	0	0%
Group D Totals	484	455	-5.99%
5000 FIRE CLASSIFICATIONS	119	208	74.78%
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	0%
FIRE CLASSIFICATIONS	0	0	0%
Group E Totals	119	208	74.78%
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	0%
6200 ARREST ASSIST	0	0	0%
6300 CANINE ACTIVITIES	0	0	0%
6500 CRIME PREVENTION ACTIVITIES	0	0	0%
6600 COURT / WARRANT ACTIVITIES	0	0	0%
6700 INVESTIGATIVE ACTIVITIES	0	0	0%
INVESTIGATIVE ACTIVITIES	0	0	0%
COURT / WARRANT ACTIVITIES	0	0	0%
CANINE ACTIVITIES	0	0	0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	0%
Group F Totals	0	0	0%
Totals for all Groups	10712	10676	-0.33%

Farmington Downtown Development Authority

Regular meeting minutes

Wednesday, October 4 2017

23600 Liberty Street

Farmington, Michigan 48335

1. Meeting called to order by Gallagher 6:06 pm

Board members Present: Gallagher, S. Murphy, Buck, Clement, Craft, Griswold, Skrzycki, D. Murphy, Galvin (6:09)

Absent: Pascaris

Others Present: G. Heitsch, D. Bauman, both from Farmington Public Schools

2. Approval of items on Consent Agenda

Motion by Buck, Second by Griswold

Motion carried, unanimous

3. Approval of regular agenda

Motion by Buck, Second by Skrzycki

Motion carried, unanimous

4. Public Comment

Presentation by Heitsch and Bauman regarding Headlee Restoration Millage

Explanation of history, what where and how it effects the city of Farmington and its citizenry. Discussion by board members and clarification on same ensued.

5. Parking update

- A. Discussion of City Council Resolution on 'Re-parking'- passed as a
- B. Presentation by Gallagher from Parking Committee- including discussion of doing a map finding update, opinions from around the table

6. Harvest Moon Update

Final numbers to come, considered successful

7. Organizational separation from the City of Farmington

Discussion of same, including possible timing, expenses, structure, etc.

8. Other Business

A. Gallagher requesting consideration of rules for use of Pavilion during downtimes, regarding current events and possible movement in the future of same to different dates.

B. on agenda for November to make a motion to move Dec meeting if conflict with other city events

9. Executive Director Update

A. Grants-

GMAR grant with supporting documents filled out. One regarding sculpture project, Second grant for mural project

Two additional funding ideas to possibly persue:

Crowd funding

Arts commission funding of projects

Motion by Buck to create a Downtown Arts Committee to facilitate the implementing of the Public Art Blueprint.

Second by Craft.

Motion carried unanimously.

B. Power of Ten Placemaking exercise: Please complete Homework for November

10. Board Comment

Ignition point

Galvin attended MMR meeting and discussion regarding awards given to cities for being Communities of Excellence

Buck met C. Walch from Novi and received positive feedback and offer to help

11. Adjournment

Motion by Galvin

Second by Craft

Motion carried unanimously

Parking Advisory Committee Meeting Minutes – Wednesday 10/18/2017– 7:00pm

1. Roll Call – Todd Huffman (chair), Joe Mantey. Mike Fera, Rachel Gallagher, Frank Demers
2. Approval of Agenda – Approved – Rachel, Mike
3. Approval of Previous minutes – September 20, 2017 – tabled
4. Public Comment -- None
5. Discussion parking meters on Grand River
 - Meters vs kiosk, logistics for collection, credit cards vs coins
 - Dearborn – some lots were kiosks, some coins, some manned lots
 - Possible Dearborn or other cities have meters for sale
 - Committee recommends that meters be installed between Farmington Rd to Mayfield, per the Walker Study
 - 2 hr limit on those meters
 - Vote – all in favor
6. Discussion regarding ways to improve signage for untimed lots
 - Signs noting distance to specific businesses
 - Kiosk signs redesigned to show parking areas, possible QR code
 - Online version that will link to QR code
 - Collect data to show whether current signage is working
7. Discuss Increasing Public Parking Capacity
 - Masonic lot discussion, adding some spots but leaving green space, possibly enlist a landscape architect to design (maybe Walt from Farmers Market)
 - Estimate an additional 20 spots, less if a parking deck is built
 - Committee looking for update on potential parking deck in Maxfield development
8. Public Safety Update
 - 10 tickets in past few weekends
 - Re-parking seems to be working,
 - New sign below 3hr sign that notes reparking, couple weeks out
 - Frank presented video of parking activity in the Page’s lot, shows spots are turning over quite frequently
9. Committee comments
 - Rachel – Baker’s Studio may be leaving
 - Joe – has been hearing from customers that the intersection at Grove and Main St should have stop signs from all directions
10. Adjournment

Historical Commission Regular Meeting

1. Call to Order
 - a. Begin at 7:30 pm
2. Roll Call
 - a. Commissioners Present: Laura Myers, Chris Schroer, Jane Gundlach, Keith Grattan, Sharon Bernath, and Daniel Westendorf
3. Approval of Agenda
 - a. Unanimous approval
4. Public Comment
5. Approval of minutes from meeting on August 24th, 2017
 - a. Unanimous approval
7. Financial Report
8. Warner Mansion Activities
 - a. Ghost Night October 14th
 - b. Holiday Tea
9. New Business
10. Old Business
 - a. Warner Mansion fountain repair – no update
11. Correspondence and Communications
12. Good and Welfare
 - a. Price of House Plaques has gone up to \$80
13. Adjournment
 - a. 8:07 pm

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
OCTOBER 12, 2017 – 6:30 PM
COSTICK CENTER – CONFERENCE ROOM
28600 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY: CHAIRPERSON CARLETON AT 6:38 p.m.

MEMBERS PRESENT: Carleton, Warner, Gradin, Blau (alternate), McDermott

MEMBERS ABSENT: Hayes, Jones, Hadfield, Joshi, Pike

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison, Maddi Carpenter-Crawford, MYC Liaison, Steven Judd, guest.

APPROVAL OF AGENDA:

Motion by Carleton, support by Warner, to approve the agenda as submitted.
Motion carried unanimously.

APPROVAL OF MINUTES – SEPTEMBER 14, 2017:

Motion by Carleton, support by Gradin, to approve the minutes as submitted.
Motion carried unanimously.

INTRODUCTION OF NEW COMMISSIONERS

Introduction of Joy Gradin, Cheryl Blau.

PUBLIC COMMENTS

Introduction of Guest Steven Judd, local Music Producer/recording

REVIEW OF NEW COMMISSION REQUIREMENTS

Chairperson Carleton gave brief review of new Commission Ordinance, noting the following:

- Farmington Hills: 9 Arts Commission positions, 1 alternate
- Farmington: 2 Arts Commission positions, 1 alternate
- Alternate-member votes in absence of full-member
- New Associate member, 1-3 year term, does not vote
- Mayor appoints regular and alternate members for 3 year terms in February
- When FAAC has full membership of 11, quorum will be 6. Currently FAAC has 9 full-members and 1 alternate, therefore quorum is 5.
- The annual election of officers shall occur within thirty (30) days of annual appointments or reappointments of members. Elections should include: Chairperson, Vice Chair and Secretary.
- Commission shall prepare a written report to City Council at least one time in each calendar year.

ART COUNCIL REPORT

Commission liaison to the Farmington Community Arts Council, Warner, reported information shared at the 9/19 FCAC Meeting, noting:

- New meeting schedule effective immediately, third Tuesday in Sep, Nov, Jan, Mar, May
- Bylaws amended, condensed and approved at September meeting. Mission statement info is on website (farmingtonarts.org)
- New membership renewal by fiscal year, October 31. Individual: \$25, Group: \$35
- Treasurer report (Weiss): Balance \$5,941.95
- Networking meeting scheduled for October 26, Ideal Bite (11 mile & Middlebelt). Dinner at 6 pm, networking at 7 pm.
- Activities of membership reported.

CULTURAL ARTS DIVISION REPORT

Cultural Arts Director Timlin noted the following:

- New Assistant: Brooke Samelko hired
- Grant awarded from State of Michigan for Youth Theater, including a special playwriting workshop for middle and high school students.
- Rotating Exhibits at City Hall: PTA Reflections
- City Gallery : Kestler & Kestler opens October 20
- Players Barn: Ara Toupouzian Concert October 21

COMMISSIONERS' COMMENTS

Carleton stated that bylaws review/documents will be emailed. Please review before November meeting.

NEXT MEETING DATE:

It was confirmed that the next meeting date is November 9, 2017 at 6:30 pm at the Costick Center – Conference Room.

ADJOURNMENT

Chairperson Carleton adjourned the meeting at 8:20 pm.

Minutes drafted by: Secretary Warner

MEETING MINUTES
CITY OF FARMINGTON HILLS
COMMISSION ON CHILDREN YOUTH & FAMILIES
OCTOBER 5, 2017 – 6PM
FARMINGTON HILLS CITY HALL, COMMUNITY ROOM

CALLED TO ORDER BY: Chair, Kathy Ashcraft at 6:00 pm.

MEMBERS PRESENT: Kathy Ashcraft, Amber DeLind, Diane Hague, Tony Lewis, Joan McGlincy, Jim Nash, Marla Parker, Bette Rose, Mitch Seelye, Sharon Snodgrass and Brian Spitsbergen.

MEMBERS ABSENT: Ed Cherkinsky, Jaymi Dormaier, Anwar Mahmood, Abby Sacco, Erica Saum, Sharon Snodgrass and Eugene Thomas.

OTHERS PRESENT: Farmington and Farmington Hills Council, City, or Staff Liaison members and friends of the Commission: Todd Anderson, Jessica Cummings, Becky Dworkin, Todd Lipa, Jon Manier, Chuck Nebus, Laurie Scott and Samantha Steckloff.

GUEST SPEAKER: George Heitsch, Superintendent of FPS

APPROVAL OF AGENDA:

It was suggested that the agenda is amended to include guest speaker, George Heitsch, Superintendent of Farmington Public Schools to speak on the upcoming ballot initiative in November.

MOTION by McGlincy, support by Seelye, to approve the agenda as amended.
Motion carried unanimously.

APPROVAL OF MINUTES – SEPTEMBER 7, 2017:

MOTION by Seelye, support by Rose, to approve the minutes of September 7, 2017 as submitted.
Motion carried unanimously.

YOUTH DIVISION UPDATE:

Todd Lipa: We have good numbers at Warner Middle School and it is now a 5 day a week program. The Costick Center is up 70-80 students, the Ice Arena has a slight decrease and there is an increase at the Jon Grant Center. There is an increased need in the students' financial and family life. There is a great staff in the After School Program.

ISSUES COMMITTEE UPDATE:

Diane Hague: She has asked Khalfani Stephens, Farmington Hills Economic Development Director of the school district asking him to have the manufacturing companies that come to his "Manufacturing Day" come to our Tech Night. There was a discussion about lack of Middle School interest and attendance for a College Night. A suggestion was made to market it to a 30+ crowd. Our next focus is planning an event geared to the caregivers of the aging which would include participation by area nursing homes, home caregivers, etc. Kathy suggested also focusing on older parents moving in with younger families and the issues presented. Jim suggested bringing in a Veteran speaker that could inform Veterans about benefits available to them.

CALL TO ACTION UPDATE:

Mitch Seelye: Mitch and Becky emphasized the CTA Breakfast scheduled for Friday, October 6 at 7:00 am. At the Costick Center. This is the only fund raising event for CTA and it is important for the Commission to support it. The Headline Speaker is Deborah Jay, a Certified Addiction Counselor who has been on Oprah. 35 kids will be taken to Zoo Boo next Saturday.

SPOTLIGHT SHOW UPDATE:

Diane Hague: A show is scheduled for October 17 focusing on Karen, a caregiver of dementia patients. A future show will have a Yoga instructor speak about Yoga and its effect on stress. We need a link to the schedule and will speak to Jacob.

GUEST SPEAKER – GEORGE HEITSCH, SUPERINTENDENT OF FPS:

Presentation-Overview of Restoration Millage on November ballot: This is a non-homestead millage, but if passed it will continue to levy 18 mills on all commercial, business, rental properties, vacant land and second home properties. Because inflation has increased slower than home values increasing, the Headlee tax limitation amendment passed by the voters in 1978 reduces the millage from 18% to 17.8%. The District will lose \$170,000 each year if this millage restoration is not approved. No homeowner will be affected on their individual property t

NEW BUSINESS AND ANNOUNCEMENTS:

Samantha Steckloff, City Council Liaison: The reorganization of the Boards and Commissions has been completed after 16 months. Liaisons are important because of their input and connection to the City. Citizens do the voting and the City owes them the responsibility of having a streamlined and efficient system of government. There are now openings on many Boards and Commission because of the freeze on putting new people on them.

C.A.R.E.S. OF FH.: Per Todd, C.A.R.E.S. Are the initials for Community, Action, Resources, Empowerment, Services. There is an open house on Sunday, October 15 from 1 to 4 pm. Two grant proposals have been written, one requesting 25 million and the other requesting 4 million to rebuild a campus helping people and eventually expanding to include some of Southfield, Redford and Livonia. The project is expected to take 4 to 5 years.

Chuck Nebus, Farmington Hills Police Chief: Chuck is scheduled to speak at the CTA Breakfast on Friday. Everything is going well at the Police Department. PAWS award were recently presented.

Jim Nash: Water Resource Commissioner: Halsted between 13 Mile Rd. and 14 Mile Rd. will be repaired at the cost of 1.5 Mills. The project will start in 2018 and there will be a new design to prevent flooding. The Rouge River Festival is at Cranbrook Monday through Friday and 1500 kids are expected. They would like more FPS students. They could use Park buses to transport students. Todd informed us that the After School kids have a ½ day on Friday and there is an opportunity to take them. Jim also let us know that Waste Water Plant tours are available. Todd thanked Jim for resolving a problem with water shut-off.

Amber DeLind, Center for MI.-BRIDGE Magazine: There is a party scheduled for October 26 at 6:00 pm at Granite City to thank the readers of Bridge Magazine.

Marla Parker, 47th District Court Judge: Sobriety Court Graduation is scheduled for October 25 at 5:30 pm. October is Domestic Violence Awareness Month.

Laura Scott, Farmington Hills Community Library: CYF recognized Mildred Babcock with a Volunteer Reward for her work at the Library. At the funeral, her niece mentioned how much the family was honored to have her recognized. Library is doing well. This Saturday will be a Star Wars themed event.

Todd Anderson, Farmington Public Services: The Department sponsored several “coffee with cops days” at Starbucks. Many Community members have requested more of them.

PUBLIC COMMENTS:

None

ADJOURNMENT:

MOTION by McGlincy, support by Rose, to adjourn the meeting at 6:50pm.

Motion carried unanimously

Respectfully submitted by,

Diane Hague/Ed Cherchinsky


MEETING MINUTES
 FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
 OCTOBER 02, 2017 – 5:15PM
 FARMINGTON HILLS CITY HALL-VIEWPOINT ROOM
 31555 W. ELEVEN MILE ROAD
 FARMINGTON HILLS MI 48336

CALLED TO ORDER BY Chair Ciaramitaro

MEMBERS PRESENT: Avie, Buszka, Ciaramitaro, DeFranco, Faine, Wecker, Fashbaugh, Sloan, Moyna, Szymusiak, York, and Yuskowatz.

LIAISONS PRESENT: Neufeld (FHFD), Warthman (FPS) and Mike Connelly (FHPD)

OTHERS PRESENT: None

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	EVACUATION-SHELTER RTES	Exit room and down stairs to lobby. Exit SOUTH entrance of building. If sheltering required, go to Fire Station #5 or Police Dept./City Hall campus.	
3	APPROVAL OF AGENDA	10/02/17	MOTION BY: FAINE SUPPORT BY: YORK MOTION CARRIED: All
4	APPROVAL OF MINUTES	09/18/17	MOTION BY: YUSKOWATZ SUPPORT BY: FASHBAUGH MOTION CARRIED: ALL
5	AGENDA ITEM: Events, Actions, Marketing, & Programs	<p>Szymusiak reported the Women's Self Defense class was held Sat. Sept. 23rd at the Costick Center. 75 registered but 44 attended. \$165.00 raised for C.A.R.E. York added the feedback from class was great and group took home useful tips. Commissioners interested in repeating event in the Spring. Szymusiak will consult with instructor and Costick Center to determine availability.</p> <p>Neufeld <u>confirmed 2018 Meeting Room</u> in the Police Training Room for 1/8/18.</p> <p>Reminder: Tutak to give the October <i>Tip of the Month</i>. Fashbaugh was scheduled to give Nov-Jan. Tips at Council meeting but he will be on LOA (out of the country). Ciaramitaro asked for volunteers to replace Fashbaugh. See volunteer list </p> <p>Ciaramitaro appraised Commissioners on the plans to comply with a recently passed Ordinance that will</p>	<hr/> <p><i>Nov. 13th FHCC- Moyna Nov. 20th FCC- Ciaramitaro</i></p> <p><i>Dec 11th. FHCC- Ciaramitaro Dec. 18th FCC- Ciaramitaro</i></p> <p><i>Jan. 8th FHCC-Moyna Jan. 15th FCC – TBD</i></p> <hr/>

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
		<p>unify all communications of all Boards, Commissions, and Councils by using the same documents and requirements. We have flexibility in how we comply with ordinance by the bylaws we draft. The CERT Team will fall under the E.P.C. Commissioners have been reduced to 11 appointments and we currently have 16 appointees (14 FH and 2 Farm.), 1 alternate from each city, 3 liaisons and 2 youth representatives. One of the bylaws will be reinstated allowing termination after 3 absences in a calendar year unless for a legitimate reason. This will include members and alternates. Discussion ensued about who may vote and it was determined student reps are not allowed. Further clarifications will be defined.</p> <p>Winter activity and event ideas were brought up for discussion by Yuskowatz. Neufeld suggested a summit like the one in October 2016 for protecting faith-based venues. In FH there are 4 police officers plus Neufeld (FHFD) trained in ALICE who could offer training and resources. Avie was asked to step in to lead this initiative and he accepted. A tentative plan was suggested to be drawn up & discussed in the next couple of meetings. The summit would be held in March or April. Neufeld suggests tying in the UASI Grant from FEMA that awards up to \$75,000 to non-profits for target hardening activities. The deadline is January of each year so must get the word out ASAP to all potentially interested parties.</p>	<p><i>Motion to use Do-One-Thing email newsletter mailing list to communicate about the summit and to advise of FEMA grant availability.</i></p> <p>MOTION BY: SZYMUSIAK SUPPORT BY: WECKER MOTION CARRIED: ALL</p>
6	AGENDA ITEM: MI CITIZEN CORP	NONE	
7	AGENDA ITEM: LIAISON REPORTS	<p><u>Neufeld FHFD</u></p> <ul style="list-style-type: none"> • <i>Lunch & Learn</i> on Nov. 9th w/Beaumont Trauma Services attending and Ciaramitaro. Held @ Council Chambers at noon. • 9/23/17 Open House went well. • 2-day <i>Training Burns</i> and 1-night drill planned later in month. • On 10/23 <i>Regional meeting planned @ FHFD #5</i> to discuss the update to 5-year Hazard Mitigation Plan for Oakland County. This info will be used in case of Federal disaster declaration. FEMA uses this plan to determine reimbursement of funds following a disaster. Open to public from 1-7 PM. 	

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
		<p>Warthman (FPS) reported</p> <ul style="list-style-type: none"> • <i>Hands only CPR</i> class on 10/10/17 in Council Chambers at 7 PM. Pre-register @ jwrenfarmgov.com. Free. • <i>Background checks for Farmington CERT</i> Team members has been resolved by allowing them to become uncompensated member(s) of city. • <i>MILO Range System</i> was written up in local paper and is available to cities of F, FH, and Franklin. Located at FHPD. <p>Connelly (FHPD)</p> <ul style="list-style-type: none"> • From crime prevention dept.- <i>Crime mapping</i> provides public w/info about recent crime activity in your neighborhood within 24 hrs. • <i>PAW Watch</i> meeting on Oct. 12th @ City Hall PD @ 6 PM. Not limited just to dogs. • 11/4/17 <i>Youth Career Day</i> PD Open House for 9-12 graders from 9-2PM. Lunch provided. 	
8	AGENDA ITEM: PUBLIC COMMENTS	None	
9	AGENDA ITEM: COMM. COMMENTS	<p>Wecker -</p> <ul style="list-style-type: none"> • The next CPR, AED and Stop the Bleed Classes are scheduled for Nov. 16th and Dec. 14th. CPR classes to start @ 5:30 PM & is EPC sponsored. • Mercy HS is final school to start <i>AED drill training</i> to 10th graders. 13 teachers instructed. Continuing w/CPR @ other FPS high schools. Oakland Early College instituting program. <p>Yuskowatz- Fall YMCA programing includes 31 days to Wellness (Oct). New training room open. Also offering 7-day FREE membership to try facilities.</p> <p>Szymusiak- FB page needs to be kept current. Yuskowatz said Mike Sweeney had expressed interest in keeping up after leaving Commission. Ciaramitaro will contact him @ msween06@yahoo.com.</p>	
	ADJOURNMENT		Meeting adjourned at 7:02 PM..
	MINUTES PREPARED BY	Joy DeFranco EPC Commissioner 248-661-8737	

Approved November 9, 2017
Farmington Community Library Board of Trustees
Regular Board Meeting - 7:00 p.m. – Ernest E. Sauter Board Room
32737 West Twelve Mile Road, Farmington Hills, MI 48334
October 12, 2017

Board Members Present: Bosler, Bush, Doughty, Lazar, Paul, White

Board Members Absent: Liebold, O'Malley

Staff Members Present: Miller, Serresseque, Siegrist, Streit, Yunker

Staff Members Absent: None

Present for Presentation of Audit: David Helisek, Plante Moran, PLLC
Kari Shea, Plante Moran, PLLC

CALL TO ORDER

The Board Meeting was called to order at 7:00 p.m. by President C. Doughty.

APPROVAL OF AGENDA

MOTION by G. Bosler to approve the Agenda for October 12, 2017 as presented was supported by M. Bush. Board approved. Motion passed.

PUBLIC COMMENT

There was no public comment.

PRESENTATION OF THE AUDIT

David Helisek and Kari Shea from Plante Moran, presented a review of the FCL Fiscal Year ended June 30, 2017 audit.

D. Helisek explained that it is the auditor's responsibility to "perform an audit to obtain reasonable assurance about whether the financial statements are free from material misstatement". The auditors were able to give the Library the highest level of assurance possible that financial statements are in order, and one that Plante Moran has been able to give the Library for a number of years.

K. Shea discussed the graphs related to finances which show that the FCL finances are in good standing. The General Fund Revenue is trending up and shows a healthy fund balance.

In answer to the question of the right level of a fund balance, D. Helisek responded that the Library is comparable to a township, and townships and villages need higher reserve numbers. That level should be addressed annually. Although the fund balance is healthy, it is not out of the realm where a Library should be.

D. Helisek also responded to a question about the expenditure in 2016 to fund the Defined Benefit pension. Plante Moran not only approved, but also recognized the Board as being proactive. Ideally, everyone would like to be 100% funded and the Library Board should not be apologetic for being 100% or over funded.

D. Helisek continued to say the audit records are in very good shape, once again. Additional letters are absent since Plante Moran only has to report if something is needed. Auditors do assess the internal control system but don't offer an opinion. However, it would be reported, if necessary. No transfer happened outside of the reporting period. The auditors went through the assumptions to see that they were reasonable and did not encounter any issue during audit. K. Shea added that the information was well prepared.

APPROVAL OF MINUTES

MOTION by G. Bosler to approve the Minutes of the September 14, 2017 Board Meeting was supported by J. White. Board approved. Motion passed.

OPERATING BILLS

MOTION by J. White to approve the above expenditures for check numbers 24245 through check number 24331 totaling \$510,309.14 and check number 24244 issued to Library Design after the September Board meeting in the amount of \$479,996.00 for the carpeting install was supported by B. Lazar. Board approved. Motion passed.

FINANCIAL REPORTS

MOTION by G. Bosler to receive and file the Monthly Revenue and Expense Report for June 2017 was supported by S. Paul. Board approved. Motion passed.

MOTION by G. Bosler to receive and file the Monthly Revenue and Expense Report for July 2017 was supported by B. Lazar. Board approved. Motion passed.

MOTION by G. Bosler to receive and file the Monthly Revenue and Expense Report for August 2017 was supported by M. Bush. Board approved. Motion passed.

CORRESPONDENCE

President, C. Doughty, shared a note in which it is acknowledged that E. Streit has been doing a good job handling the recent controversy (regarding the café) and that it is appreciated.

FROM THE DIRECTOR

- Library hosted a Beatles program on Sunday which attracted over 120 patrons. Four musicians played Beatles music and Beatles footage was shown in the background while people were singing and dancing. There are very positive comments for the musical programs which are arranged by Adult Librarian, Judy Donlin.
- The 5th Annual Star Wars Day attracted over 400 patrons. They enjoyed crafts, a light saber demonstrations, a scavenger hunt and additional activities. The program is growing each year.

-
- Graphic Designer, Michael Hnatiuk, sent an e-blast to announce Library Halloween programs such as a costume party for teens. About 37 teens registered to attend. M. Hnatiuk will also send an e-blast for Christmas and DMLK Day.
 - Lutie Moore, with the assistance of her husband, Henry, is responsible for the floral decorations throughout the Library during all seasons. Ms. Moore also creates the floral decorations for the Friends of the Library GALA.
 - Kelley Siegrist and Jillian Baker have each been offered a \$1,600 grant from the Library of Michigan to cover part of their attendance at the PLA Conference.
 - E. Streit and J. Miller attended the STEAM Ribbon Cutting ceremony. Tours were offered to show the renovated school which includes a 3D printer, new gym floor and I Center (Library).
 - E. Streit and J. Miller attended a recent Xemplar Group meeting. E. Streit commended J. Miller for her presentation to Xemplar members as she described the multiple uses of the FCL Library card and how to access Library resources. This is an excellent way to build Library usage.
 - Limits on fines were changed to be more consistent: YA and Children's materials will have a \$2 maximum fine and all others will have a \$5 maximum fine.
 - We will begin using I-Tiva to allow patrons to renew their materials over the phone or for the Library to make calls regarding renewals.

COMMITTEE REPORTS

Finance Committee
Nothing new to report.

Personnel Committee
Nothing new to report.

Benefits Committee
Nothing new to report.

UNFINISHED BUSINESS

E. Streit advised the Board that the Café is expected be closed by Sunday, October 15, and that the owners will return their keys at that time.

After meetings to discuss the use and design of the new space, Library Design Associates has created a mock-up in 3D. The plan for the new space is to accommodate approximately 32 patrons with a tall table/shelf and stools by the window for individuals who prefer to work alone. There will be comfortable seating along with square tables which can be pushed together to create a large table, when preferred. There will be three booths, four vending machines, a microwave oven and a recycling container.

E. Streit invited the Building Committee (G. Bosler, P. O'Malley, and J. White) to attend the next meeting with Library Design when LDA presents choices of furniture and pricing. The Building Committee would like to be in attendance, when possible.

J. Miller is preparing a Request for Proposal for vending companies. The Library would like four vending units, one for coffee; one for water and soft drinks; one for snacks; one for healthy choices.

The Computer Lab will be the next room to update. The plan is to create small study rooms by dividing the Computer Lab.

At a later date, there is a plan to create a Teen Room in the Browsing Room. Though the entire YA collection cannot fit in that area, Librarians might rotate books every two weeks to provide interest.

The Library carpeting phase will be complete with the removal of old carpet and installation of new carpet in the two elevators on the north side of the Library.

C. Doughty reported on the Boards and Commissions meeting held on September 18, 2017 at Farmington Hills City Hall. The City Council would like to have consistency in the minutes and bylaws of Boards and Commissions in Farmington Hills.

The Library was also invited to appear at the October 9, 2017 Farmington Hills City Council Study Session and may ask the Library to meet again in November to discuss a series of questions which they will provide for the Library Board to discuss. The Library Board may choose to meet with the City Councils once or twice yearly to encourage the same community relationship that the Council has with the Farmington Public Schools.

The Council acknowledged that the Library Board is similar to the School Board. There was discussion that the City of Farmington Hills funds the Library more than the City of Farmington and there should be based on this funding. They also discussed election vs appointment of Board members.

The Board discussed the Open Meetings Act and will call for a motion and roll call vote if a closed session is required.

NEW BUSINESS

The Library Board will review the current Bylaws for possible updates.

The Library staff is considering ways to promote the Library and to increase the level of statistics. Programming statistics have increased substantially and electronic services have increased. Recently, Adult Librarian, Josh Schu, posted a question asking what movie patrons would watch over and over again. At this time, there are over 160,000 views! The suggestion to post an annual report will be considered.

The proposed Strategic Plan shows the current focus on computer literacy and technology, community outreach, marketing/communications, and activities and spaces. When preparing the draft, E. Streit, J. Miller and K. Siegrist considered the Strategic Plan in place and built on that information. The final draft of the 2018 – 2020 Strategic Plan will be presented to MAC (Management Advisory Committee) before Library Board approval.

Staff Day will be held on Friday, November 10. The agenda includes a speaker talking about conflict management, State of the Library including the Strategic Plan, recognition of staff members and breakout sessions. The breakout sessions may include Library resources, wellness sessions, and a safety tour.

E. Streit distributed the updated Photography and Videography Policy, the description of the Publications and Promotions Committee, and the proposed 2018 Holiday Schedule, which were in the Board packets for earlier review.

MOTION by B. Lazar to adopt the Photography and Video Policy as put forth in the handout we received was supported by M. Bush. Board approved. Motion passed.

MOTION by G. Bosler to approve the Publications and Promotions Committee document as explained and presented was supported by J. White. Board approved. Motion passed.

MOTION by G. Bosler to approve the 2018 Holiday Schedule as presented was supported by J. White. Board approved. Motion passed.

ADJOURNMENT

MOTION by G. Bosler to adjourn the Board meeting was supported by M. Bush. Board approved. Motion passed.

The Board meeting was adjourned at 9:00 p.m. by President, Clark Doughty. The next meeting of the Library Board is scheduled for Thursday, November 9, 2017, at 7:00 p.m. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

G. Bosler, Secretary
Library Board of Trustees

GB:dls



Special/Study Session Meeting
6:00 p.m., Monday, October 16, 2017
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

STUDY SESSION MINUTES

A special meeting of the Farmington City Council was held on October 16, 2017, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
City Clerk Halberstadt
City Manager Murphy

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Councilmember Cowley
SECONDER:	Councilmember Scott
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

3. PUBLIC COMMENT

No public comment was heard.

4. FARMINGTON PUBLIC SCHOOLS' HEADLEE RESTORATION PROPOSAL PRESENTATION

Present: George Heitsch, Superintendent
Diane Bauman, Director of School/Community Relations

Superintendent Heitsch provided information about the Headlee Restoration Proposal that will be on the November 7, 2017 ballot. He stated that this restoration will not affect the citizen's primary residence, but will impact Farmington businesses \$3500.

Schneemann would like to know how the \$3500 breaks down per business. Murphy stated he will provide that information to Schneemann.

Schneemann asked how the proposal has been received. Heitsch said that while the public supports the schools, voters are uncomfortable voting on an issue where they are asking business to pay taxes when they don't have a voice.

Bowman stated there is some confusion amongst voters due to the millage that was just passed a few years ago. However, she believes Heitsch is doing a good job getting the message out.

5. DISCUSSION: PROPOSED AMENDMENT TO CHAPTER 19, ARTICLE VII OF THE CITY OF FARMINGTON CODE OF ORDINANCES, ALARM SYSTEMS

Demers discussed the history of the proposed ordinance and recommended changes.

Demers stated that there are, on average, 330 false alarms per year which costs the city roughly \$4600. The existing ordinance allows one false alarm per 30 days and then it resets; only after 4 false alarms are businesses/homeowners held accountable. He stated that other municipalities are going with the calendar year standard- 2 or more false alarms result in incremental fines. The proposed ordinance will set standards for installation of alarms and require all new and existing alarms be registered with the city.

Responding to Cowley, Demers stated most false alarms are from businesses. He believes poor maintenance is the cause.

Responding to Scott, Demers stated that typically the alarm company will contact the police if the alarm has been triggered. It is up to the police to contact the key holders, which results in time and money loss in the case of a false alarm.

Scott noted the fee schedule is listed in the existing ordinance. Murphy clarified that the fee schedule should not be included to allow for ease of use.

Scott believes it is good to incentivize businesses to upgrade their alarm systems.

Galvin stated he would rather have the officers patrolling the streets than responding to false alarms.

Responding to Cowley, Demers confirmed that a letter would go out to businesses/homeowners with information relative to the new ordinance.

6. OTHER BUSINESS

Murphy handed out prepared motions for the regular meeting.

Discussion ensued regarding traffic issues on Grand River and the timing of lights.

7. COUNCIL COMMENT

No council comment was heard.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Councilmember Bowman
SECONDER:	Mayor Pro Tem Schneemann
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 6:25 PM.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date:



City Council Meeting
7:00 p.m., Monday, October 16, 2017
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on October 16, 2017, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Halberstadt
City Manager Murphy
City Attorney Schultz
City Treasurer Weber

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the 2017 Miss Farmington Court.

3. PUBLIC COMMENT

No public comment was heard.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept minutes from City's Boards and Commissions: Emergency Preparedness Commission, Commission for Family, Youth and Children, Farmington Area Arts Commission, Historical Commission, and Public Parking Committee**
- B. Farmington Monthly Payments Report**
- C. Farmington Public Safety Monthly Report**
- D. City Council Meeting Minutes**
 - Special - September 18, 2017
 - Regular - September 18, 2017

Special - September 25, 2017

Regular – October 2, 2017

- E. Consideration to set public hearing on Application of Roush Manufacturing, Inc. to transfer its Industrial Facilities Exemption Certificate (IFEC) to its assignee, Roush Industries, both subsidiaries of Roush Enterprises, Inc.
- F. Consideration to schedule program year 2018 Community Development Block Grant Application Public Hearing
- G. Building Department Quarterly Report

Move to approve items on the Consent Agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cowley, Councilmember
SECONDER:	Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott, Councilmember
SECONDER:	Bowman, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

6. PRESENTATION/PUBLIC HEARINGS

A. Miss Farmington Presentations of Checks

Kim Riley presented scholarship awards to contestants of 2017 Miss Farmington pageant.

7. NEW BUSINESS

A. Special Event Permit – Winter Artisan Market

Administration advised Penny Oglesby, Farmington Resident, has requested approval for a Farmington Winter Artisan’s Market to be held at the Masonic Lodge, November 18 – December 23. Her intention is to make this an annual event.

Move to approve a Special Event Application for the Farmington Winter Artisan Market to be held at the Masonic Lodge, 34002 Grand River Avenue, every Saturday from November 18 – December 23, 10:00 a.m. until 2:00 p.m.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Schneemann, Mayor Pro Tem
SECONDER: Bowman, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

B. First Reading of Proposed Amendment to Chapter 19, Article 7, of the City of Farmington Code of Ordinances - Alarm Systems

Demers advised that the Department of Public Safety has continued to respond to an increasing number of false alarms at business and residences throughout the City. He stated the current alarm ordinance makes it difficult for homeowners and business owners to be held accountable for repeated false alarms. The proposed ordinance eliminates the 30-day alarm cycle, thereby reducing the number of permitted false alarms; increases fees for second and subsequent false alarms; and requires property owners or renters to register their alarm system with the City.

Cowley noted the majority of repeat offenders are from the commercial sector.

Responding to Scott, Demers stated that to date there are two businesses that have had eleven false alarms through September.

Bowman confirmed the new ordinance would require that alarm systems be installed by a licensed contractor; that a ninety day lead period will be applied once the ordinance is effective; and that the fines will be removed from the proposed ordinance and added to the City fee Schedule.

Move to approve the first reading of an ordinance to amend the Farmington City Code, Chapter 19, Article 7, “Alarm Systems” as amended, removing the fee schedule from the ordinance. [SEE ATTACHED ORDINANCE]

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Scott, Councilmember
SECONDER: Schneemann, Mayor Pro Tem
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

C. Consideration to Approve Construction Estimate No.2 (Final), for the US-16 Drain Disconnect

Move to approve Construction Estimate No. 2 (Final), for work completed on the US-16 Drain Disconnect and authorize payment in the amount of \$6,654.45 to Bidigare Contractors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Councilmember
SECONDER:	Scott, Councilmember
AYES:	Cowley, Galvin, Schneemann, Scott, Bowman

D. Consideration to Approve Construction Estimate No.3 for the Open Cut Sewer Repair - Bel-Aire

Move to approve Construction Estimate No. 3 for the Open Cut Repair Segment 26 identified in Division I of the Bel-Aire, Shiawassee, Mooney Street Sewer Rehabilitation and Improvement contract and authorize payment to Bidigare Contractors in the amount of \$38,416.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cowley, Councilmember
SECONDER:	Schneemann, Mayor Pro Tem
AYES:	Galvin, Schneemann, Scott, Bowman, Cowley

E. Consideration to Approve Purchase of Replacement Water Meters

Responding to Cowley, Eudy discussed the savings realized as a result of the new water meters. He noted the meters also provide better data that includes information on leaks or if the meter stops operating.

Scott confirmed with Eudy that there is no cost to the homeowner for installation of a water meter.

Responding to Scott, Eudy stated it takes between 25-40 minutes to install a residential meter. He noted the installation of commercial meters can take up to three hours.

Move to authorize the purchase of new “E-Series water meters from Badger Meter Incorporated, Milwaukee, Wisconsin, in an amount not to exceed \$116,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott, Councilmember
SECONDER:	Schneemann, Mayor Pro Tem
AYES:	Schneemann, Scott, Bowman, Cowley, Galvin

F. Consideration to Approve Change Order No. 2 and Construction Estimate No.2 (Final) for the 2017 Farmington Sidewalk Improvement Program

Responding to Cowley, Eudy discussed the established guidelines for sidewalk replacement and repair.

Cowley suggested including an item in the upcoming City newsletter regarding how the sidewalk program is administered.

Bowman confirmed with Eudy that the sidewalk contract came in under budget.

Move to approve Change Order No. 2 and Final Construction Estimate No. 2 (Final) for the 2017 Farmington Sidewalk Improvement Program and authorize payment to Audia Construction in the amount of \$6,781.17 which includes the release of previously held retainage.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Councilmember
SECONDER:	Schneemann, Mayor Pro Tem
AYES:	Scott, Bowman, Cowley, Galvin, Schneemann

G. Consideration to Amend Fiscal Year 2017/18 Budget for Purchase of Dump Truck Bed

Responding to Schneemann, Eudy stated with this purchase they will need to keep a close eye on their budget, but does not believe it will have a significant impact on funding for Operations and Maintenance.

Responding to Galvin, Eudy stated the truck is scheduled for replacement in 2021. He believes this purchase is still worthwhile even in light of its scheduled replacement in four years.

Move to adopt a resolution amending the Fiscal Year 2017/18 budget in order to transfer funds from Operations and Maintenance to Capital Outlay for the purchase of a dump truck bed. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Mayor Pro Tem
SECONDER:	Bowman, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

H. Consideration to Approve Change Order No.1 and Construction Estimate No. 3 for the 2017 Farmington Roads Maintenance Project

Eudy advised Change Order No. 1 increased the contract amount by \$14,748.23 to allow for the resurfacing of Hillcrest Street. He stated the construction estimate includes work completed through September 30, 2017. He noted Cloverdale, Hayden, and Warner, Prospect, Heritage, and Hillcrest Streets have been resurfaced and restoration was nearing completion.

Scott expressed appreciation to Eudy's department and city engineers in getting the work done.

Bowman stated the contractor has done a fine job on paving and restoring the roads. Schneemann confirmed the project has come in under budget.

Galvin stated this project was a great accomplishment for Farmington. He noted this project was funded by the Local Street Fund.

Move to approve Change Order No. 1 and Construction Estimate No. 3 for the 2017 Farmington Roads HMA Maintenance project and authorize payment to Pro-Line Asphalt Paving Corporation in the amount of \$98,541.19.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cowley, Councilmember
SECONDER:	Schneemann, Mayor Pro Tem
AYES:	Cowley, Galvin, Schneemann, Scott, Bowman

I. Consideration of Sale of Land Agreement with Ten Mile Development Group, LLC, for the sale of the former 47th District Courthouse Property

Present: Joseph Boji, Boji Development, Inc.

Move to recuse Schneemann from discussion and action on this agenda item due to conflict of interest.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cowley, Councilmember
SECONDER:	Scott, Councilmember
AYES:	Cowley, Galvin, Scott, Bowman

Christiansen advised the proposed sale agreement for the old courthouse property has been prepared by the City Manager and City Attorney subject to review and approval by City Council. He stated the proposal is for development of 14 detached, owner occupied, single family homes.

Boji expressed gratitude to the City for selecting their proposal for the property. He is excited about working in Farmington and what the project will mean to the area.

Responding to Bowman, Boji stated the 60-day window to complete the PUD application is sufficient.

Responding to Cowley, Boji provided background on Boji Construction and the number of projects they have undertaken. They have developed up to a million square feet in residential, office and industrial properties.

Scott confirmed with Boji that the development is owner-occupied.

Responding to Scott, Boji stated the homes will range from roughly 1700 square feet up to 2800 square feet.

Scott stated the proposed development is a good use of the courthouse property and he is hopeful “shovel in the ground” will begin in six months.

Galvin expects the project will be mostly be pre-sold, noting there is a tremendous amount of interest from the community. He appreciates Boji bringing a product that will improve the area of Farmington Road and Ten Mile.

Responding to Galvin, Christiansen described the next steps once the agreement is approved. He discussed a four-step process that will take place.

Galvin welcomed Boji Development to Farmington.

Move to approve Sale of Land Agreement with Ten Mile Development Group, LLC, subject to final review and approval by the City Manager and City Attorney, minor and non-substantive amendments as to form. [SEE ATTACHED AGREEMENT].

RESULT:	APPROVED
MOVER:	Cowley, Councilmember
SECONDER:	Scott, Councilmember
AYES:	Galvin, Scott, Bowman, Cowley

8. DEPARTMENT COMMENT

Demers provided a few reminders to residents in order to ensure a safe Halloween night.

Eudy discussed the upcoming leaf pick-up program which begins on October 23rd.

Christiansen provided updates on current redevelopment projects including the completion of the Tile Shop and 3-story building at Halsted and Grand River; and the almost completed Suburban Collection prep building.

Christiansen discussed the sale of the courthouse property and believed we have the right redevelopment for that property. He noted there has been significant activity regarding the MTC property. They are looking at other opportunities for outside financing for this project. He hopes to see this project come back to the Planning Commission in the near future.

Halberstadt discussed the upcoming election and the success of the recent Ghost Walk at the Warner Mansion.

9. CITY COUNCIL COMMENTS

Schneemann spoke about touring the new Farmington Public School STEAM Academy. He noted improvements have taken place at the other schools as well. The School District have done a good job of revitalizing the schools with available dollars.

Cowley recognized the success of the Harvest Moon Festival. He discussed the article in the Free Press regarding the re-parking ordinance. The ordinance was designed to move employees outside of the timed parking. He believes the ordinance is working. He noted the significance of the upcoming election and that everyone needs to get out and vote.

Scott cited a number of redevelopment successes the City has realized, noting the City is moving in the right direction.

Bowman commented on an earlier session where Superintendent Heitsch spoke about the school millage proposal on the November ballot. She noted this millage does not apply to primary residences. It restores the millage the voters had previously approved. She further noted the proposed millage will not go into the building fund. She encouraged residents to contact the school board with questions.

Galvin spoke about recently attending a "free little library" event at the residence of Joy Montgomery on Maple Street. He stated the "free little library" is part of a national organization.

Galvin spoke about the process the City has undergone in selling the courthouse property. He is looking forward to the new development, noting the proposed 14 homes will sell very fast. He is hopeful that the City can work with Farmington Schools to move the bus depot to another location.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Mayor Pro Tem
SECONDER:	Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 8:03 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date:



City Council Meeting
7:00 p.m., Monday, October 30, 2017
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on October 30, 2017, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Absent	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
City Clerk Halberstadt
City Manager Murphy
City Attorney Schultz

2. PUBLIC COMMENT

No public comment was heard.

3. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cowley
SECONDER:	Scott
AYES:	Bowman, Cowley, Galvin, Scott
ABSENT:	Schneemann

4. PRESENTATION/PUBLIC HEARINGS

- A. **Roush Industries, Inc. Public Hearing: Transfer of Industrial Facilities Exemption Certificate**

Move to open a public hearing to receive public comment on proposed transfer of Industrial Facilities Exemption Certificate from Roush Manufacturing, Inc. to Roush Industries, Inc.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Councilmember Cowley
SECONDER:	Councilmember Scott
AYES:	Cowley, Galvin, Scott, Bowman
ABSENT:	Schneemann

Hearing no public comment, Mayor Galvin requested a motion to close the hearing.

Move to close the public hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Councilmember Bowman
SECONDER:	Councilmember Cowley
AYES:	Cowley, Galvin, Scott, Bowman
ABSENT:	Schneemann

5. NEW BUSINESS

- A. Consideration to Approve the Request for Transfer of the IFEC Tax Exemption Certificate and Related Agreement Between the City of Farmington and Roush Manufacturing, Inc. from Roush Manufacturing, Inc. to Roush Industries, Inc.**

Murphy provided background information on the requested transfer of the IFEC tax exemption certificate and related agreement.

Move to approve (1) the request for transfer of the Industrial Facilities Exemption Certificate (IFEC) and related IFEC Agreement between the City of Farmington and Roush Manufacturing, Inc. from Roush Manufacturing, Inc. to Roush Industries, Inc.; and (2) the Consent to Assignment, upon the existing terms and conditions of the Certificate and the Agreement, and authorize the City Manager to sign the same, subject to final review as to form by the City Attorney’s office.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Councilmember Bowman
SECONDER:	Councilmember Scott
AYES:	Cowley, Galvin, Scott, Bowman
ABSENT:	Schneemann

B. Consideration to Approve a Michigan Liquor Control Commission Resolution Allowing the Farmington Gifts, Greens and Giving Market a Temporary Special Liquor License to Sell Beer, Wine and Spirits

Present: Walt Gajewski, Market Master

Gajewski spoke about altering the times of the market to bridge the gap between the ending of the Greens Market and the Lighted Parade; and adding serving alcohol to help round out the day.

Responding to Bowman, Gajewski stated he will approach Farmington Brewery to serve alcohol. He will use volunteers to check ID's.

Scott expressed support for shifting the time of the market.

Move to approve a Michigan Department of Licensing and Regulatory Affairs, Liquor Control Commission Resolution for Special License for the Farmers Market Special Event: Gifts, Greens and Giving, on Saturday, December 2, 2017, 11 a.m. until 5:00 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Councilmember Scott
SECONDER:	Councilmember Bowman
AYES:	Cowley, Galvin, Scott, Bowman
ABSENT:	Schneemann

Gajewski thanked Council for opening the market this year and for its continued support. He stated the market had a banner year.

C. Consideration to Adopt Proposed Amendment to Chapter 19 “Nuisances,” Article 7, of the City of Farmington Code of Ordinances - Alarm Systems

Murphy presented the proposed ordinance, noting the fee schedule was removed from the ordinance and noted amended language.

Move to adopt an ordinance to amend Chapter 19 “Nuisances,” Article 7, of the City of Farmington Code of Ordinances, Alarm System. [SEE ATTACHED ORDINANCE]

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Councilmember Bowman
SECONDER:	Councilmember Scott
AYES:	Galvin, Scott, Bowman, Cowley
ABSENT:	Schneemann

D. Consideration to Approve Proposed Resolution to Amend Chapter 6, Section 3 of the City of Farmington Fee Schedule – Alarm Fees

Murphy discussed the basis for amending the Fee Schedule.

Move to adopt a resolution to amend Chapter 6, Section 3, of the City of Farmington Fee Schedule, Alarm Fees. [SEE ATTACHED RESOLUTION]

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Councilmember Bowman
SECONDER:	Councilmember Scott
AYES:	Scott, Bowman, Cowley, Galvin,
ABSENT:	Schneemann

6. CITY COUNCIL COMMENTS

Galvin noted this is his last meeting as Mayor before the upcoming election.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Councilmember Cowley
SECONDER:	Councilmember Scott
AYES:	Bowman, Cowley, Galvin, Scott
ABSENT:	Schneemann

The meeting adjourned at 7:21 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date:

Farmington City Council Staff Report	Council Meeting Date: November 20, 2017	Reference Number 7A	
Submitted by: Amy Norgard, Controller			
Description Consideration to Approve 2018 Program Year Community Development Block Grant Application			
Requested Action Move to approve resolution adopting 2018 Program Year Community Development Block Grant Application			
Background Earlier in the meeting, the City Council will have held a public hearing on the proposed 2018 Program Year Community Development Block Grant application. City Administration is recommending adoption of the resolution which will be forwarded to Oakland County Community Development Department.			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON

RESOLUTION NO. _____

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, the City of Farmington has duly advertised and conducted a public hearing as follows:

Mayor Schneemann opened the Public Hearing at **(TIME)**

(Public Comments)

Mayor Schneemann closed the Public Hearing at **(TIME)**

on November 20, 2017 for the purpose of receiving public comments regarding the proposed use of PY 2018 Community Development Block Grant funds (CDBG) in the approximate amount of \$22,622, and

WHEREAS, the City of Farmington found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

<u>Project Name</u>	<u>Amount</u>
Senior Center	\$15,836
Senior Services	\$6,786

THEREFORE, BE IT RESOLVED, that the City of Farmington CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

Motion by:

Supported by:

Ayes:

Nays:

Signed:

I, Susan K. Halberstadt, the duly appointed Clerk of The City of Farmington, Oakland County, MI do hereby certify that the above is a true copy of a resolution adopted by the City of Farmington City Council at a meeting held on November 20, 2017 at which time a quorum was present.

Susan K. Halberstadt, City Clerk

**Farmington City Council
Staff Report**

Council Meeting Date:
November 20, 2017

**Reference
Number
8Aa**

Submitted by:
Charles Eudy, Superintendent

Description

Consideration to authorize the City Manager to accept Cost Participation Agreement for the 2017 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program

Requested Action

Move to authorize the City Manager accept the Cost Participation Agreement for the 2017 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program in which the City of Farmington will receive a reimbursement in the amount of \$11,642.00

Background

Oakland County has established a Local Road Improvement Matching Fund Grant Pilot Program for the purposes of improving economic development in Oakland County cities and villages. The County intends this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages.

Required Matching Funds

A city or village participating in the Local Road Improvement Matching Fund Grant program shall match any funds authorized by the Oakland County Board of Commissioners in an amount equal to a minimum of 50% of the cost of the total project award. Funding shall be utilized to supplement and enhance local road maintenance and improvement programs. Funding is not intended to replace existing budgeted local road programs or to replace funding already committed to road improvements.

City Manager, David Murphy has recommended to allocate \$422,500.00 for local & major road improvement program in Fiscal Year 2017/18 budget. Farmington city council has approved the allocation for the funds in the Fiscal Year 2017/18 budget. Farmington city council has established a committee to review the annual PASER evaluation of the community's streets. This evaluation will be used to determine the most effective use of our resources.

Following the 2017/18 road improvements, the City of Farmington shall submit an invoice to Oakland County Board of Commissioners requesting reimbursement of up to \$11,642.00 from the 2017 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program

--

Agenda Review

Department Head	Finance/Treasurer	City Attorney	City Manager
------------------------	--------------------------	----------------------	---------------------



BOARD OF COMMISSIONERS

1200 N. Telegraph Road
Pontiac, MI 48341-0475
Phone: (248) 858-0100
Fax: (248) 858-1572

2017 APPLICATION FORM

LOCAL ROAD IMPROVEMENT MATCHING FUND PILOT PROGRAM

Background: Oakland County has established a Local Road Improvement Matching Fund Pilot Program for the purposes of improving economic development in Oakland County cities and villages. The County intends this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages.

Project Policies and Guidelines: The Oakland County Board of Commissioners and the Local Road Improvement Subcommittee has established policies, procedures and guidelines for project consideration. These documents have been included as Attachment "A".

Available Funding: Oakland County's maximum contribution for projects in eligible cities or villages has been established within the distribution formula included as Attachment "B".

The maximum county share for 2017 program projects in Farmington has been set at \$11,642.

Required Matching Funds: A city or village participating in the Local Road Improvement Matching Fund program shall match any funds authorized by the Oakland County Board of Commissioners in an amount equal to a minimum of 50% of the cost of the total project award. Funding shall be utilized to supplement and enhance local road maintenance and improvement programs. Funding is not intended to replace existing budgeted local road programs or to replace funding already committed to road improvements.

REQUESTING LOCAL GOVERNMENT

MUNICIPALITY	CONTACT PERSON	TELEPHONE NUMBER
STREET ADDRESS	CITY/ZIP	E-MAIL ADDRESS

PROJECT INFORMATION

SHORT DESCRIPTION OF PROJECT

ROAD/ROAD(S) TO BE IMPROVED

DESCRIPTION

PROJECT BUDGET

FUNDING REQUESTED	LOCAL MATCH	TOTAL PROJECT BUDGET
-------------------	-------------	----------------------

DESCRIPTION OF PROPOSED PROJECT EXPENDITURES

ECONOMIC IMPACT OF PROJECT

The Local Road Improvement Pilot Program has been established under MCL 123.872, the Gifts of Property Act, which provides that "A county may grant or loan funds to a township, village, or city located within that county for the purpose of encouraging and assisting businesses to locate and expand within the county."

DESCRIBE HOW THE PROJECT MEETS THE STATUTORY REQUIREMENT OF ENCOURAGING AND ASSISTING BUSINESS TO LOCATE AND EXPAND IN THE COUNTY

OPTIONAL MULTI-YEAR PROJECT PLAN

The Local Road Improvement Program has been expressly established as a pilot program. There is no guarantee the program will be continued from year to year. The Local Road Improvement Program Subcommittee recognizes that the allocation authorized for local governments may not provide adequate funding in a single year to allow a project to move forward. Local governments shall be offered the opportunity to submit project plans that would necessitate the accumulation of multiple years of the community's allocation amount to fulfill the County's share of a project budget. A multi-year project plan submittal shall not exceed three years in duration. The allocation amount available to each community is subject to change annually based upon the factors utilized in the distribution formula. Consideration of multi-year project plans does not obligate Oakland County in any way to fund any project or program in the future. These plans are meant to be utilized for planning purposes and for consideration by the Oakland County Board of Commissioners to authorize a limited carryover of a community's allocation year to year.

DESCRIPTION OF MULTI-YEAR PLAN INCLUDING ESTIMATED PROJECT BUDGET AND CARRYOVER PERIOD OF COMMUNITY'S ALLOCATION

ADDITIONAL INFORMATION

The Local Road Improvement Program Subcommittee of the Finance Committee of the Oakland County Board of Commissioners has been tasked with managing this program and making recommendations for project approval. Please supply any additional information you believe may be helpful in the consideration of your application.

OPTIONAL ADDITIONAL INFORMATION

REPORT FOLLOWING COMPLETION OF THE PROJECT

MCL 123.872 requires that “the grant or loan contract made by a county shall require a report to the county board of commissioners regarding the activities of the recipient and the degree to which the recipient has met the stated public purpose of the funding”.

I, on behalf of _____, have been provided with a copy of the Policies and Procedures of the Local Road Improvement Program (Attachment “A”) and agree to comply with these terms and conditions.

I, on behalf of _____, understand and agree to comply with the requirement to provide the Oakland County Board of Commissioners with a report following the completion of an approved project outlining the degree to which the project met the stated purpose of the funding.

Signature of Authorized Party

Date

Printed Name and Title

Please return completed application to: Local Road Improvement Subcommittee
Oakland County Board of Commissioners
1200 N. Telegraph Road
Pontiac, MI 48341-0475

A pdf copy of application can be emailed to: Michael Andrews, Senior Analyst andrewsmb@oakgov.com

Questions regarding the application and approval process should be directed to Michael Andrews at the email address above or by phone at (248)858-5115

LOCAL ROAD IMPROVEMENT MATCHING FUND PILOT PROGRAM

COST PARTICIPATION AGREEMENT

Repair and Resurfacing of Local Roads

City of Farmington

Board Project No. 2017-06

This Agreement, made and entered into this ____ day of _____, 2017, by and between the Board of Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Farmington, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD has established the Pilot Local Road Improvement Matching Fund Program, hereinafter the PROGRAM, for the purposes of improving economic development in Oakland County cities and villages. The terms and policies of the PROGRAM are contained in Attachment A. The BOARD intends the PROGRAM to assist its municipalities by offering limited funds, from state statutory revenue sharing funds, for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages; and

WHEREAS, the BOARD shall participate in a city or village road project in an amount not exceeding 50% of the cost of the road improvement, hereinafter referred to as the PROJECT, and also not exceeding the Preliminary Distribution Formula as it relates to the COMMUNITY, (Attachment B); and

WHEREAS, the COMMUNITY has identified the PROJECT as the Repair and Resurfacing of Local Roads, as more fully described in Attachment C, attached hereto, and made a part hereof, which improvements involve roads under the jurisdiction of and within the COMMUNITY and are not under the jurisdiction of the Road Commission for Oakland County or state trunk lines; and

WHEREAS, the COMMUNITY has acknowledged and agreed to the BOARD's policies regarding the PROGRAM, Attachment A, and further acknowledges and agrees that the PROJECT's purpose is to encourage and assist businesses to locate and expand within Oakland County and shall submit a report to the BOARD identifying the effect of the PROJECT on businesses in the COMMUNITY at the completion of the PROJECT. In addition, the COMMUNITY acknowledges that the program is meant to supplement and not replace funding for existing road programs or projects; and

WHEREAS, the COMMUNITY has acknowledged and agreed that the PROGRAM is expressly established as a pilot program and there is no guarantee that the PROGRAM will be continued from year to year. The COMMUNITY further acknowledges and agrees that if the PROJECT is a multi-year road improvement project, the maximum number of years for the PROJECT funding is three (3) years. The BOARD anticipates that most PROJECTS funded under the PROGRAM will be completed by the end of calendar year 2018. There is no obligation on behalf of the BOARD to fund either the PROJECT or the PROGRAM in the future; and

WHEREAS the COMMUNITY has acknowledged and agreed that the COMMUNITY shall assume any and all responsibilities and liabilities arising out of the administration of the PROJECT and that Oakland County shares no such responsibilities in administering the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$3,085,000; and

WHEREAS, said PROJECT involves certain designated and approved Local Road Improvement Matching Funds in the amount of \$11,642, which amount shall be paid to the COMMUNITY by the BOARD; and

WHEREAS, the BOARD and the COMMUNITY have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law and BOARD resolution(s), it is hereby agreed between the COMMUNITY and the BOARD that:

1. The BOARD approves of the PROJECT, and in reliance upon the acknowledgements of the COMMUNITY, finds that the PROJECT meets the purpose of the PROGRAM.
2. The BOARD approves of a total funding amount under the PROGRAM for the PROJECT in an amount not to exceed \$11,642. The COMMUNITY shall submit an invoice to the COUNTY in the amount of \$11,642, addressed to Lynn Sonkiss, Manager of Fiscal Services, Executive Office Building, 2100 Pontiac Lake Road, Building 41 West, Waterford, MI 48328, upon execution of this Agreement. Upon receipt of said invoice, the BOARD shall pay the COMMUNITY the sum of \$11,642 from funds available in the PROGRAM.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

OAKLAND COUNTY BOARD OF COMMISSIONERS

By: _____

Its: _____

COMMUNITY

By: _____

It's: _____

PILOT LOCAL ROAD IMPROVEMENT MATCHING FUND PROGRAM

STATEMENT OF PURPOSE

Oakland County Government recognizes that Michigan law places the primary responsibility for road funding on the State and non-county local units of government. However, the County also recognizes that the law does permit a limited, discretionary role for the County in assisting a road commission and local units within a county by supporting some road maintenance and improvement efforts.

Accordingly, for many years Oakland County has voluntarily provided limited assistance to its cities, villages and townships (CVT's) and to the Road Commission of Oakland County (RCOC) by investing in a discretionary Tri-Party Road Program. Authorized under Michigan law, the County's tri-party funding contributions primarily facilitate safety improvement projects on CVT roads under the jurisdiction of the RCOC. By law, tri-party funds cannot be used to fund projects on roads solely under the jurisdiction of CVT's.

Recognizing a continuing need to better maintain local CVT streets and roads, yet being ever mindful of the County's limited responsibility for and jurisdiction over non-county roads and streets, Oakland County Government wishes to pilot a discretionary program that is more flexible than the current Tri-Party Road Program, one that will allow Oakland County to assist its cities and villages with maintenance and safety projects on non-county roads.

Not being the funding responsibility of County government, local CVT roads generally cannot be maintained or improved using county funds because doing so would be considered to be the "gifting" of County resources. However laudable the purpose, Michigan law generally forbids the gifting of government resources. To avoid application of the constitutionally-based gifting restriction, the state legislature must, and in this arena has, determine that a public benefit results from a taxpayer investment, one that provides a *quid pro quo* sufficient to avoid application of the gifting prohibition. Here, the legislature has determined that the economic development benefit presumed to accrue to a county as a result of local street and road investments can provide a sufficient *quid pro quo* to county taxpayers justifying a discretionary county investment in a non-county road, a benefit that constitutes a fair exchange for value and not a gift.

This legislative determination is set forth in 1985 P.A. 9, which amended 1913 P.A. 380, by adding a new section 2, which in pertinent part provides:

"(1)...A county may grant or loan funds to a township, village or city located within that county for the purpose of encouraging and assisting businesses to locate and expand within the county...

(2) A loan or grant made under subsection (1) may be used for local public improvements or to encourage and assist businesses in locating or expanding in this state, to preserve jobs in this state, to encourage investment in the communities in this state, or for other public purposes."

Communities that wish to attract, retain and grow business, retain jobs and encourage community investment, needs a safely maintained road infrastructure. This road infrastructure must include both residential and commercial roads as workers and consumers need to get to and from work, shopping, schools and recreation. In a fiscally prudent and limited manner, the County wishes to help its cities and villages accomplish this objective by test-piloting a new local road improvement matching fund program.

Any such program must be mindful of the limits imposed under Public Act 9. One important restriction Public Act 9 imposed on grants or loans made pursuant subsection 2 of the Act is the mandate that, "A grant or loan under this subsection shall not be derived from ad valorem taxes except for ad valorem taxes approved by a vote of the people for economic development." This means that funding for an expanded local road assistance program cannot utilize proceeds from any of Oakland County's ad valorem tax levies since no levy has been approved by voters specifically for economic development.

Given this limitation, it appears that the state statutory revenue sharing appropriated to the County can provide a non-ad valorem source of funds that legally can be used to support the pilot program. Competition for those funds, which are limited in amount, is fierce and their yearly availability is subject to the state legislative process. In the recent past, the State stripped all of those funds away from Michigan counties. Understanding that reality, it shall be the policy of the Oakland County Board of Commissioners that the Board shall not appropriate any county funds for a local road improvement matching fund program for non-county roads in any year where the State of Michigan fails to appropriate statutory revenue sharing funds to Oakland County in an amount sufficient to allow the County to first prudently address its core functions.

Act 9 imposes additional conditions on grants and loans. These include requirements that the loan or grant shall be administered within an established application process for proposals; that any grant or loan shall be made at a public hearing of the county board of commissioners and that the Board shall require a report to the county board of commissioners regarding the activities of the recipient and a report as to the degree to which the recipient has met the stated public purpose of the funding.

Understanding all of the above, the Oakland County Board of Commissioners hereby establishes the following Pilot Local Road Improvement Matching Fund Program:

PROGRAM SUMMARY

The Board of Commissioners establishes a Pilot Local Road Improvement Matching Fund Program for the purposes of improving economic development in Oakland County cities and villages. The County intends this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages.

A city or village participating in the Local Road Improvement Matching Fund Program shall match any fund authorized by the Board of Commissioners in an amount equal to a minimum of 50% of the cost of the total project award. County participation shall be limited to a maximum of 50% of the cost of the total project budget. Funding shall be utilized to supplement and enhance local road maintenance and

improvement programs. Funding is not intended to replace existing budgeted local road programs or to replace funding already committed to road improvements.

PROJECT GUIDELINES

Program funding shall be utilized solely for the purposes of road improvements to roads under the jurisdiction of local cities and villages. Road improvements may include, but not be limited to, paving, resurfacing, lane additions or lengthening, bridges, or drainage as such improvements relate to road safety, structure or relieving congestion.

Program funding:

May be utilized to supplement a local government's matched funding for the purposes of receiving additional federal transportation funding;

May not be utilized to fulfill a local government's responsibility to fund improvements to state trunklines;

Shall be limited to real capital improvements to roadways and shall not be utilized for other purposes, such as administrative expenses, personnel, consultants or other similar purposes;

Shall not be utilized for non-motorized improvements, unless these improvements are included in a project plan for major improvements to a motorized roadway;

Shall be utilized for projects that will result in a measurable improvement in the development of the local economy and contribute to business growth. Recipients shall be responsible for providing an outline of the economic benefits of the project prior to approval and for reporting to the Board of Commissioners after the completion of the project on the benefits achieved as a result of the projects.

ADMINISTRATION

Local Road Improvement Matching Fund Program projects may be appropriated by the Board of Commissioners in compliance with the County budget process. The amount of funds to be dedicated for the Pilot Program shall be determined by the Board of Commissioners on an annual basis. Program funding may be reduced or eliminated based upon the ability of the County government to meet primary constitutional and statutory duties. The Board of Commissioners expressly reserves the right to adjust the County matching funds share at any time based upon County budget needs.

In accordance with MCL 123.872, funds dedicated to the Local Road Improvement Matching Fund Program shall not be derived from ad valorem tax revenues. Program funding shall be limited to funds derived from the County's distribution from the Michigan General Revenue Sharing Act. Reduction or elimination of the County's distribution of revenue sharing funds may result in the elimination or suspension of the program.

Funding availability shall be distributed based upon a formula updated annually. The formula will consist of:

1. A percentage derived from the number of certified local major street miles in each city and village divided by aggregate total of certified local major street miles of all cities and villages in the county.
2. A percentage derived from the population of each city and village as determined by the last decennial census conducted by the U.S. Census Bureau divided by the aggregate total population of cities and villages in the county.
3. A percentage derived from the three year rolling total of the number of crashes on city and village major local streets divided by the aggregate three year rolling crash numbers for all city and village major local streets. The crash data will be supplied by the Road Commission for Oakland County using data from the Traffic Improvement Association.

Each city and villages percentage allocation shall be determined by adding each factor percentage and dividing that total by three. The amount of funds available for match shall be determined by the total amount of funds allocated by the Board of Commissioners added to an equal amount representing the match provided by local cities and villages.

The Chairman of the Finance Committee of the Board of Commissioners shall establish a Subcommittee on the Local Road Improvement Program. This subcommittee shall consist of three members, with two members representing the majority caucus and one member representing the minority caucus. It shall be the responsibility of the Subcommittee to direct the administration of this program, receive applications for program funding and make recommendation of acceptance to the Finance Committee and Board of Commissioners. The Subcommittee may consult with county departments, staff and the Road Commission for Oakland County in the conduct of its business.

DISBURSEMENT

The Subcommittee shall forward recommendations for approval of Local Road Improvement Matching Fund Program projects to the Chairman of the Board of Commissioners. This recommendation shall include a cost participation agreement between the County and participating municipality. Minimally, cost participation agreements shall include: responsibility for administering the project, the project location, purpose, scope, estimated costs including supporting detail, provisions ensuring compliance with project guidelines, as well as disbursement eligibility requirements. The cost participation agreement shall also require the maintenance of supporting documentation to ensure compliance with the following provisions:

1. Any and all supporting documentation for project expenditures reimbursed with appropriated funding shall be maintained a minimum of seven years from the date of final reimbursement for actual expenditures incurred.
2. The Oakland County Auditing Division reserves the right to audit any and all project expenditures reimbursed through the program.

Upon receipt of recommendation of project approval from the Subcommittee, the County Commissioner or Commissioners, representing the area included in the proposed project, may introduce

a resolution authorizing approval of the project and the release of funds. Resolutions shall be forwarded to the Finance Committee of the Board of Commissioners, who shall review and issue a recommendation to the Board on the adoption of the resolution. The Chairperson of the Finance Committee shall schedule a public hearing before the Board of Commissioners prior to consideration of final approval of the resolution.

The deadline for projects to be submitted for consideration shall be established by the Subcommittee. The Subcommittee may work with participating municipalities to develop a plan for projects that exceed that municipality's annual allocation amount. This may include a limited plan to rollover that municipality's allocation for a period of years until enough funding availability has accrued to complete the project, subject to funding availability.

Upon completion of project plans and execution of the local participation agreement by the County and governing authority of the local municipality, the participating municipality shall submit an invoice in accordance with the terms and conditions included in the agreement. The Oakland County Department of Management and Budget Fiscal Services Division shall process payments in accordance with policies and procedures as set forth by the Department of Management and Budget and the Oakland County Treasurer.

In the event an eligible local unit of government chooses not to participate in the Local Road Improvement Matching Fund Program, any previously undistributed allocated funding may be re-allocated to all participating local units of government in accordance with the formula included in this policy.

At the completion of each project, the participating local government shall provide a report to the Board of Commissioners regarding the activities of the recipient and the degree to which the recipient has met the stated public purpose of the funding as required by MCL 123.872.

LOCAL ROAD IMPROVEMENT SUBCOMMITTEE
FINANCE COMMITTEE, OAKLAND COUNTY BOARD OF COMMISSIONERS

Provision regarding existing funded local road programs and projects. The standard project agreement shall require participating municipalities to acknowledge that the Local Road Improvement Program is meant to supplement and to not replace funding for existing road programs or projects.

Fulfillment of economic benefit provisions of MCL 123.872. The Pilot Local Road Improvement Program has been established by the Oakland County Board of Commissioners under the authority granted by MCL 123.872, which provides that “A county may grant or loan funds to a township, village or city located within that county for the purposes of encouraging and assisting businesses to locate and expand within the county”. It shall be the responsibility of the municipality to outline the extent to which the project included in their application will meet these standards. The Subcommittee shall only consider projects that meet the standards provided in MCL 123.872. The standard project agreement shall include a provision requiring the participating municipality to fulfill the statutory requirement included in MCL 123.872 that, “the grant or loan contract made by county shall require a report to the county of board of commissioners regarding the activities of the recipient and the degree to which the recipient has met the stated purpose of the funding.”

Multi-year projects. The Local Road Improvement Program has been expressly established as a pilot program. There is no guarantee the program will be continued from year to year. The Subcommittee recognizes that the allocation authorized for local governments may not provide adequate funding in a single year to allow a project to move forward. Local governments shall be offered the opportunity to submit project plans that would necessitate the accumulation of multiple years of the community’s allocation amount to fulfill the county’s share of a project budget. A multi-year project plan submittal shall not exceed three years in duration. The allocation amount available to each community is subject to change annually based upon the factors utilized in the formula. Consideration of multi-year project plans does not obligate Oakland County in any way to funding any project or program in the future. These plans are meant to be utilized for planning purposes and for consideration by the Oakland County Board of Commissioners regarding authorizing a limited carryover of a community’s allocation year to year.

Completion of projects and submittal of post-project report. The standard cost participation agreement shall include a provision requiring the municipality to complete the project and submit the required post-project completion report prior to the end of the next calendar year following the date of project approval. An alternative schedule may be approved for a project by action of the Board of Commissioners, upon recommendation of the Subcommittee.

LOCAL ROAD IMPROVEMENT SUBCOMMITTEE
FINANCE COMMITTEE, OAKLAND COUNTY BOARD OF COMMISSIONERS

Provision regarding existing funded local road programs and projects. The standard project agreement shall require participating municipalities to acknowledge that the Local Road Improvement Program is meant to supplement and to not replace funding for existing road programs or projects.

Fulfillment of economic benefit provisions of MCL 123.872. The Pilot Local Road Improvement Program has been established by the Oakland County Board of Commissioners under the authority granted by MCL 123.872, which provides that “A county may grant or loan funds to a township, village or city located within that county for the purposes of encouraging and assisting businesses to locate and expand within the county”. It shall be the responsibility of the municipality to outline the extent to which the project included in their application will meet these standards. The Subcommittee shall only consider projects that meet the standards provided in MCL 123.872. The standard project agreement shall include a provision requiring the participating municipality to fulfill the statutory requirement included in MCL 123.872 that, “the grant or loan contract made by county shall require a report to the county of board of commissioners regarding the activities of the recipient and the degree to which the recipient has met the stated purpose of the funding.”

Multi-year projects. The Local Road Improvement Program has been expressly established as a pilot program. There is no guarantee the program will be continued from year to year. The Subcommittee recognizes that the allocation authorized for local governments may not provide adequate funding in a single year to allow a project to move forward. Local governments shall be offered the opportunity to submit project plans that would necessitate the accumulation of multiple years of the community’s allocation amount to fulfill the county’s share of a project budget. A multi-year project plan submittal shall not exceed three years in duration. The allocation amount available to each community is subject to change annually based upon the factors utilized in the formula. Consideration of multi-year project plans does not obligate Oakland County in any way to funding any project or program in the future. These plans are meant to be utilized for planning purposes and for consideration by the Oakland County Board of Commissioners regarding authorizing a limited carryover of a community’s allocation year to year.

Completion of projects and submittal of post-project report. The standard cost participation agreement shall include a provision requiring the municipality to complete the project and submit the required post-project completion report prior to the end of the next calendar year following the date of project approval. An alternative schedule may be approved for a project by action of the Board of Commissioners, upon recommendation of the Subcommittee.

2017 DISTRIBUTION FORMULA

City/Village	Cert Major Local Road Miles	Miles %	Population	Pop %	Crash Data	Crash %	Miles+Pop+Crash	Proposed Allocation	Max County Matching
Auburn Hills	32.33	4.82%	21,412	2.80%	236	1.34%	2.99%	\$59,753	\$29,877
Berkley	15.63	2.33%	14,970	1.96%	55	0.31%	1.53%	\$30,683	\$15,342
Beverly Hills	10.99	1.64%	10,267	1.34%	40	0.23%	1.07%	\$21,398	\$10,699
Bingham Farms	1.02	0.15%	1,111	0.15%	54	0.31%	0.20%	\$4,025	\$2,013
Birmingham	21.87	3.26%	20,103	2.63%	580	3.29%	3.06%	\$61,196	\$30,598
Bloomfield Hills	8.83	1.32%	3,869	0.51%	235	1.33%	1.05%	\$21,039	\$10,520
Clarkston	1.48	0.22%	882	0.12%	37	0.21%	0.18%	\$3,640	\$1,820
Clawson	9.62	1.44%	11,825	1.55%	134	0.76%	1.25%	\$24,960	\$12,480
Farmington	7.36	1.10%	10,372	1.36%	183	1.04%	1.16%	\$23,284	\$11,642
Farmington Hills	58.36	8.71%	79,740	10.43%	1955	11.08%	10.07%	\$201,492	\$100,745
Ferndale	20.99	3.13%	19,900	2.60%	219	1.24%	2.33%	\$46,513	\$23,257
Franklin	4.34	0.65%	3,150	0.41%	48	0.27%	0.44%	\$8,878	\$4,439
Hazel Park	17.12	2.55%	16,422	2.15%	188	1.06%	1.92%	\$38,445	\$19,223
Holly	7	1.04%	6,086	0.80%	83	0.47%	0.77%	\$15,421	\$7,711
Huntington Woods	6.95	1.04%	6,238	0.82%	58	0.33%	0.73%	\$14,533	\$7,267
Keego Harbor	1.93	0.29%	2,970	0.39%	80	0.46%	0.38%	\$7,547	\$3,774
Lake Angelus	0	0.00%	290	0.04%	22	0.12%	0.05%	\$1,084	\$542
Lake Orion	2.74	0.41%	2,973	0.39%	123	0.70%	0.50%	\$9,980	\$4,990
Lathrup Village	7.36	1.10%	4,075	0.53%	185	1.05%	0.89%	\$17,867	\$8,934
Leonard	2.34	0.35%	403	0.05%	4	0.02%	0.14%	\$2,817	\$1,409
Madison Heights	21.5	3.21%	29,694	3.89%	745	4.22%	3.77%	\$75,431	\$37,716
Milford	7.3	1.09%	6,175	0.81%	108	0.61%	0.84%	\$16,716	\$8,358
Northville*	0.8	0.12%	5,970	0.78%	109	0.62%	0.51%	\$10,110	\$5,055
Novi	39.52	5.90%	55,224	7.23%	1313	7.44%	6.86%	\$137,104	\$68,551
Oak Park	18.35	2.74%	29,319	3.84%	275	1.56%	2.71%	\$54,220	\$27,110
Orchard Lake	1.8	0.27%	2,375	0.31%	120	0.68%	0.42%	\$8,397	\$4,199
Ortonville	3.21	0.48%	1,442	0.19%	40	0.23%	0.30%	\$5,962	\$2,981
Oxford	6.01	0.90%	3,436	0.45%	107	0.60%	0.65%	\$13,006	\$6,503
Pleasant Ridge	3.59	0.54%	2,526	0.33%	145	0.82%	0.56%	\$11,254	\$5,627
Pontiac	70.21	10.47%	59,515	7.79%	1264	7.16%	8.48%	\$169,507	\$84,753
Rochester	8.59	1.28%	12,711	1.66%	245	1.39%	1.44%	\$28,879	\$14,440
Rochester Hills	38.61	5.76%	70,995	9.29%	1945	11.02%	8.69%	\$173,830	\$86,914
Royal Oak	63.96	9.54%	57,236	7.49%	1083	6.14%	7.72%	\$154,461	\$77,230
South Lyon	4.43	0.66%	11,327	1.48%	144	0.81%	0.99%	\$19,717	\$9,859
Southfield	64.71	9.65%	71,739	9.39%	2452	13.90%	10.98%	\$219,625	\$109,811
Sylvan Lake	2.58	0.38%	1,720	0.23%	66	0.38%	0.33%	\$6,574	\$3,287
Troy	57.34	8.55%	80,980	10.60%	2343	13.28%	10.81%	\$216,211	\$108,105
Walled Lake	5.34	0.80%	6,999	0.92%	153	0.87%	0.86%	\$17,212	\$8,606
Wixom	10.49	1.56%	13,498	1.77%	408	2.31%	1.88%	\$37,628	\$18,814
Wolverine	3.69	0.55%	4,312	0.56%	57	0.33%	0.48%	\$9,598	\$4,799
TOTAL	670.29	100.00%	764,251	100.00%	17,639	100.00%	100.00%	\$2,000,000	\$1,000,000

Farmington City Council Staff Report	Council Meeting Date: November 20, 2017	Item Number 8B								
Submitted by: Charles Eudy, Superintendent										
Agenda Topic Consideration to accept bid for the Farmington DPW Wall Repair & Roof Replacement Project										
Proposed Motion: Move to accept bid and award the Farmington DPW Wall Repair & Roof Replacement Project to R. Graham Construction, located at 30966 Grand River, Farmington MI 48336 in the amount of \$65,000.										
<p>Background: In Conjunction with the city's consulting engineers Orchard Hiltz & McCliment Advisors (OHM, bids were solicited for the Farmington DPW Wall Repair & Roof Replacement Project. This project will include reconstruction of the collapsed section of wall, tuck pointing of the veneer block, grouting of the concrete block where the anchor bolts secure the mounting support of the block veneer to the building, decorative steel siding and roof replacement at the 32000 W. 9 Mile Pumping Station.</p> <p>Bids were opened on Wednesday October. 25, 2017. A total of four (4) bids were received which are listed below. OHM has reviewed the bid tabulations along with contractor work history and references. OHM recommends to award the contract for the DPW Wall Repair & Roof Replacement Project contract in the amount of \$65,000 to R. Graham Construction.</p> <table data-bbox="113 1176 730 1333"> <tr> <td>R. Graham Construction</td> <td>\$65,000</td> </tr> <tr> <td>Bloom Construction</td> <td>\$88,191</td> </tr> <tr> <td>Envision Builders</td> <td>\$108,000</td> </tr> <tr> <td>EJH Construction</td> <td>\$114,400</td> </tr> </table> <p>The Fiscal Year 2017/18 budget allocated \$200,000 budget for building repairs and \$80,000 for roof replacement, we recommend council approves this contract and as this project commences, DPW will work with OHM to issue additional request for quotes from R Graham Construction.</p> <p>Additional work items may consist of the following:</p> <ul style="list-style-type: none"> • Additional Tuck-pointing at 33720 & 33730 W. 9 Mile Road • Roofing Replacement at 33730 W. 9 Mile Road Water Booster Station • Additional veneer block removal if tuck pointing is not an option, due to deterioration of the brick ties <p>Should these quotes fall in line with what is deemed reasonable and within the City's budget item, OHM will prepare a change order for council to consider and so we can authorize additional work.</p>			R. Graham Construction	\$65,000	Bloom Construction	\$88,191	Envision Builders	\$108,000	EJH Construction	\$114,400
R. Graham Construction	\$65,000									
Bloom Construction	\$88,191									
Envision Builders	\$108,000									
EJH Construction	\$114,400									
Materials:										



November 2, 2017

Mr. Chuck Eudy
Public Works Superintendent
City of Farmington
23600 Liberty St.
Farmington, MI 48335

RE: DPW Building Wall Repair

Dear Mr. Eudy:

On October 25th, bids were received from each of the four invited general contractors to perform the work associated with the repairs to the existing wall at the DPW Building and to replace the roof at the Retention Building. During the bid process each bidder visited the project sites to become familiar with the conditions for the project.

Each bidder was requested to submit a total lump sum cost for the work indicated in the bid documents. In addition, each bidder was asked to submit an alternate cost to provide an alternate roof membrane, a unit cost per lineal foot to tuck point existing joints in the masonry veneer, and to provide a unit price to grout existing locations where the veneer system is anchored to the wall but found to be not grouted. Each bidder was also requested to quote the overall time (in working days) required to complete the work.

Below is a summary table of the bids received:

Bidder	Lump Sum	Alt: PVC Roof	Tuck Point	Grout CMU	Time
Graham Construction	\$ 65,000	- \$ 3,000	\$ 5.00/lf	\$ 5.00/ea	90 days
Bloom Construction	\$ 88,191	\$ 1,450	\$ 10.00/lf	\$ 1,100/ea	45 days
Envision Builders	\$108,000	-\$ 700	\$ 6.50/lf	\$ 82.00/ea	No bid
EJH Construction	\$114,400	\$ 2,500	\$ 1.05/lf	\$217.00/ea	45 days

On October 27th, we met with Rick Graham from Graham Construction to review his bid and confirm his bid was consistent with the bidding documents. We reviewed the drawings and specifications. He had indicated that his bid was per the bid documents. He had included the items required of the roofing and wall repair work. He also indicated that his bid did include the specified TPO roofing membrane, he would prefer to provide an equivalent roofing system with an EPDM membrane.

We also discussed his preference to perform his roofing work when favorable weather conditions become more predictable and would enable a better quality installation. A similar suggestion was made for the new CMU wainscot at the DPW Building. Mr. Graham had indicated that his bid did not include any costs for temporary heat. The CMU materials that match the existing materials on the wall will require a lead time period ranging from 4 to 6 weeks. This would place delivery of the product to the site during winter conditions. Also requiring a similar lead time will be the metal siding that is to be placed above the CMU veneer. The metal siding work can progress during most winter conditions.



We also walked the area of the project site at the DPW Building. It was concluded that the masonry work associated with the filling-in of the previously existing windows could proceed in the very near future followed immediately by the application of the air barrier system.

Per your request we asked the roofing consultant for this project. Roofing Technology Associates (RTA) for their opinion regarding the use of an EPDM membrane versus a TPO membrane and performing roofing work in winter conditions versus spring conditions. A copy of their email is attached. RTA notes circumstances that are likely to occur during a winter installation that could likely increase cost under poor conditions. They also point out that the EPDM membrane is a commonly installed material however it can deteriorate under conditions where certain chemicals (released via exhaust fans on the roof) come in contact with the membrane. It is unclear as to whether or not such chemicals exist in the Retention Building.

In summary, the bid from Graham Construction does appear to be consistent with the bid documents. OHM has no objections to the contract in the amount of \$65,000 being awarded to Graham Construction recognizing that there may be the need for additional time to complete the project due to weather conditions. We would also recommend additional funding amount of at least \$15,000 be allocated for the costs associated with the repairs to the masonry and contingency items.

Sincerely,
OHM Advisors

Lee Mamola AIA
Senior Project Manager

copy: Matt Parks

November 21, 2016

Mr. Chuck Eudy
Superintendent of Public Works
City of Farmington
33720 West Nine Mile Road
Farmington, MI 48335

RE: Farmington DPS – Wall Failure

Dear Mr. Eudy:

This letter is in response to the collapse of the façade material that was observed by DPS and subsequently reviewed by OHM Advisors. On the morning of Sunday, November 13, 2016, OHM Advisors was contacted by DPS and notified that the DPS building itself had suffered a partial collapse of the exterior façade on the west side of the building. OHM personnel arrived on site at approximately 9:30 AM and observed the final efforts of the DPS staff removing the generator, which was very close to the affected area and was in danger of being damaged if more of the façade material fell off the main structure.

The area of the building façade that fell was comprised of a fluted concrete block veneer that was affixed to the original concrete block wall behind it. The original DPS building was a simple concrete block building on the sides and back (east, west, & north), with a brick façade, facing Nine Mile Road, on the south elevation.

FACTORS

- The height of the wall is 17'-6". A standard solid concrete block of similar dimensions (4"x8"x16") weighs approximately 32 pounds. The blocks in question, which are solid blocks with a fluted exterior, for aesthetic purposes, represent a weight of 624-pounds per lineal foot.
- Steel relief angles were not observed. Nor were relief angles observed in the documents, which results in the full weight of the wall likely concentrated on one connection point.



Figure 1 - Wall failure at west façade



Figure 2 - Wall area likely to fall



- The steel angle holding the weight is presumed to be sized correctly (not verified); however, its connection to the wall was compromised. The steel angle was affixed to the wall with steel anchor bolts installed at 32" O.C. to attach the angle to the block. The anchors size, type and/or spacing may have been insufficient.



Figure 3 - Steel angle attached to block wall

- It appears that the steel bolts used to attach the steel angle to the wall, which are still attached to the steel angle, were pulled through the block. It is likely that the original concrete block wall was not grouted solid at the cores when originally built. Nor were they grouted solid when the steel angle was installed.



Figure 4 – The steel angle separated from the wall

- The drawings indicate that the wall assembly was not intended to have an air gap behind the block veneer. Neither the design, nor the as-built wall system, included weeps. However, the actual construction includes a small air gap, partially blocked by mortar. This results in poor drainage of moisture that enters the cavity through cracks or wicking. This water, when pooled in the cavity, would make the wall more susceptible to freeze/thaw cycles typical of the Michigan climate.
- The wall ties are light gauge metal strap types. Significant corrosion of the wall ties was observed. Based on observed conditions, it appeared that several wall ties were deteriorated beyond usefulness.



Figure 5 – Deteriorated steel wall tie

CONCLUSION:

The cause of the failure is likely due to a combination of the factors listed above; however, it primarily relates to the bearing point of the block veneer that was added to the original DPS building in 1977. The veneer was added for aesthetic continuity purposes with the addition to the building, and explains why no footing or foundation to support the weight of the block was considered. The design included a steel angle attached to the base of the original block wall.



RECOMMENDATION:

It is recommended that the remainder of the masonry veneer at the affected wall area be safely removed. Prior to removal, all adjacent utilities (gas lines, electrical, etc.) should be safely taken out of service and reconfigured to ensure unintended damage during the selective demolition is avoided.

As the cause of the failure is attributed to areas of the building that relied on the steel angle detailing to support the fluted masonry veneer, the areas that may be susceptible to this type of failure are limited. Only the areas where the new façade material was applied to the original building (1977) need to be addressed. This includes a 39-foot (+/-) linear section on the south façade and a 50-foot (+/-) linear section on the west wall. Additionally, the pump station building to the west of the DPS building relies on a similar method of support with a steel angle affixed to the original brick façade.

To resolve this issue, the following are recommended:

- Developing a new façade design with proper support to repair the affected areas
- Evaluating other sections of the building with similar conditions involving the steel angle support

During the course of the site visit, a brief visual observation of the remainder of the building revealed multiple areas where deterioration was evident, but are not directly affected by the bearing method outlined here. Those general building conditions include:

- Deterioration of mortar
- Dry and cracked sealant
- Cracking in masonry walls
- Shifting of masonry wall planes

The City of Farmington may wish to address these issues at the same time as other repairs are made.

As always, should you have any questions or require further information, please do not hesitate to contact myself (734-466-4429) or Matt Parks at any time.

Sincerely,
OHM Advisors

Brandon M. Kritzman AIA
Senior Architect

cc: David Murphy, City Manager
Matt Parks, P.E., OHM Advisors

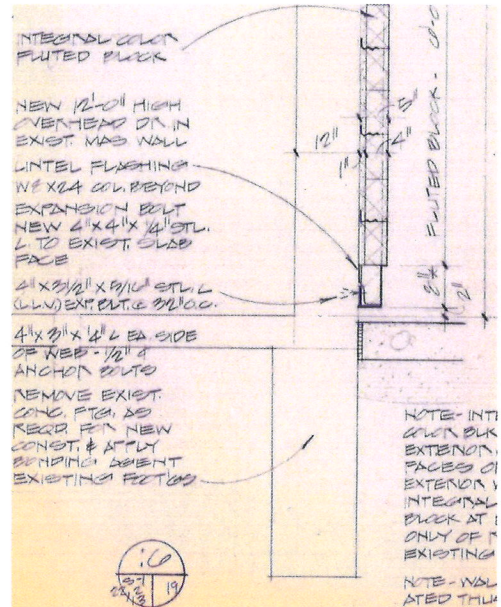


Figure 6 - Detail of wall section detail (1977)

>>> Mike Wilkinson<wilkinson@rtaltd.com> 10/31/2017 10:28 AM >>>
To All,

We typically specify fully-adhered EPDM roof systems over TPO. The only concern would be if there are any chemicals that would come in contact with the roof membrane that are incompatible with EPDM as opposed to TPO. With regards to waiting until spring to install the roof, we typically have projects that are ongoing during the winter months, however temperature sensitive materials such as adhesives, primers, sealants, etc. require storage in warm enclosures. Other cold weather precautions also need to be followed. Winter installations are typically more costly and take longer for the contractor to complete due to fighting adverse weather conditions. However, some winters are mild and don't impact the installations as much. The same can be said for the spring, some are mild and good for working in and others are not.

Michael W. Wilkinson, RRC

Roofing Technology Associates, Ltd.

38031 Schoolcraft Road

Livonia, Michigan 48150

Office [734-591-4444](tel:734-591-4444)

Cell [313-407-1762](tel:313-407-1762)

From: Michael V . Mathers [mvmathers@rtaltd.com]

Sent: Tuesday, October 31, 2017 9:39 AM

To: 'Mike Wilkinson' <wilkinson@rtaltd.com>

Subject: FW: Farmington DPW Roof

FYI please respond to Lee.

From: Lee Mamola [Lee.Mamola@ohm-advisors.com]
Sent: Tuesday, October 31, 2017 9:29 AM
To: Michael V. Mathers <mvmathers@rtaltd.com <mvmathers@rtaltd.com> >
Cc: Chuck Eudy <ceudy@farmgov.com <ceudy@farmgov.com> >; Matt Parks <matt.parks@ohm-advisors.com <matt.parks@ohm-advisors.com> >; Jessica Howard <Jessica.Howard@ohm-advisors.com <Jessica.Howard@ohm-advisors.com> >
Subject: Farmington DPW Roof

Hello Mike,

Last Friday we had a meeting with the apparent low bidder for the Farmington DPW project, Graham Construction. To summarize the roofing portion of the meeting Rick Graham (Graham Const.) indicated that they are a roofing installer. He bid the project per the specifications which was a TPO system with PVC (Durolast) as an alternate. He further indicated that he would prefer to install an EPDM system roof comparable to the specified TPO system.

The owner's representative, Chuck Eudy, has requested I contact you to ask if you could please offer an opinion as to which roofing system (TPO versus EPDM) would be appropriate for this installation. Also, if you could provide an opinion as to whether or not there is any benefit to delay installation of a new roof until weather conditions become warmer (spring 2018).

Please let me know if you have any questions about this request.

Thank you.

LEE MAMOLA

SENIOR PROJECT MANAGER

OHM AdvisorsR

D [\(734\) 466-4551](tel:(734)466-4551) | C [\(248\) 773-9970](tel:(248)773-9970) | O [\(734\) 522-6711](tel:(734)522-6711)

Advancing CommunitiesR

<https://linkprotect.cudasvc.com/url?a=http://www.ohm-advisors.com/&c=E,1,2OwE3fi-TDxwe-JKCq2nSQSIwoKE_jFbQDs4pGQv1YkbWxbdHGTL7oVRwYfi4Wc7pTZ7dRRMNRUi0Cp-8HbfLyS9Q1k0qFKPEA-hgO7sTfiFlu4pVkcGBHs,&typo=1> OHM-Advisors.com | <<https://twitter.com/OHMadvisors>> twitter | <<https://www.facebook.com/OHMadvisors>> facebook | <https://linkprotect.cudasvc.com/url?a=https://vimeo.com/ohmadvisors&c=E,1,dnmTJxtNzva7_GbIEWuByEivKGcz20BEaJ-VL2RKDFuf0x_KRGZFebazy3yEeSKQr-KXMj2AW0_2zp6W3Xu5hLdR4ukerhwTcEEKSv0Qk069rzXi7PZy5g,,&typo=1> vimeo | <<https://www.linkedin.com/company/ohmadvisors>> linkedin

Award Winning By Design: The Zweig Group Hot Firm List, 2016 | Engineering News-Record (ENR)'s Top 500 Design Firms, 2016 | Columbus CEO Magazine's Top Workplaces in Central Ohio Award, 2016 | Metro Detroit's Best and Brightest Companies to Work For, 2016 | Zweig Group Best Firms To Work For, 2016

The information transmitted, including attachments, is intended only for the person(s) or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and destroy any copies of

this information.

Farmington City Council Staff Report	Council Meeting Date: November 20, 2017	Item Number 8C
Submitted by: Charles Eudy, Superintendent		
Agenda Topic Consideration to approve the Farmington Ground Storage Reservoir (Water Tank) Restoration Project		
Proposed Motion: Move to approve the Farmington Ground Storage Reservoir Restoration Project including: Awarding a contract to Fedewa Incorporated, Hastings Michigan in the amount of \$128,100 for improvements/painting of the water tank and additional \$500 per cubic yard for sediment removal, the amount of sediment will be determined by Dixon Engineering when the tank is drained. Approving Dixon Engineering to perform engineering/inspection services related to the project in the amount of \$14,600. Approving Oakland County Water Resource Commissioner to perform engineering/contract administration services related to the project in the amount of \$5,000.		

Background:

The City of Farmington directed Oakland County Water Resource Commissioner (OCWRC) to solicit bids for Restoration and Improvements at the Farmington Ground Storage Reservoir, the scope of work is based upon the 2013 Dixon Engineering Reservoir inspection.

The bid tab is listed below.

Contractor	Base Bid	Sediment Removal (\$/CY)
C.A. Hull Co.	\$346,500	\$400
Fedewa Inc.	\$128,100	\$500
L&T Painting	\$183,300	\$550
L.C. United Painting	\$140,000	Not Provided
Seven Brothers Painting	\$165,300	\$1,000
Worldwide Industries Corp.	\$171,550	\$400

Improvements will include exterior high pressure power-washing and will have a three (3) coat epoxy urethane paint system to the walls and a four (4) coat epoxy system to the roof, interior coating shall be ANSI/NSF Standard 61 or approved equivalent. Structural modifications/improvements will include a 30 inch sidewall manway, overflow flap gate, cable type fall prevention device, step-off platform, frost-free roof vent, and cathodic protection system will be added to the interior of the reservoir to reduce corrosion of the interior of the reservoir.

The following table summarizes our estimated cost for the restoration of the reservoir:

Entity	Estimated Cost
Fedewa Inc.	\$158,100 (including sediment removal)
Dixon Engineering	\$14,600
WRC	\$5,000
TOTAL	\$177,700

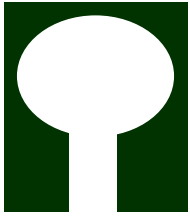
The 2017/18 Fiscal Year Budget has allocated \$165,000 for the improvements. Administrative staff recommends to reduce the number of water meter replacements to cover the budgeting short fall and due to staffing shortages in which Water Department may not be able to install all of the proposed meters.

OCWRC has contracted Dixon Engineering to provide inspection services and maintenance projects for at least 7 water tanks over the last 4-5 years. Fedewa Inc. has been awarded at least 2 maintenance/painting contracts by OCWRC.

Dixon Engineering has over 1300 municipal, industrial, Federal and State clients. Dixon performs over 150 maintenance inspections annually and 60 coating project inspections annually.

The City of Farmington can take advantage of the OCWRC experience with Dixon Engineering and tank restoration contractors to provide the most economical and efficient use of funds to maintain the water system reliability.

Materials:



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

November 13, 2017

Mr. M. Drew Sandahl, P.E.
Oakland County Water Resource Commission
One Public Works Drive
Building 95
Waterford, MI 48328

Subject: Coating Inspection Services on the 1,000,000 Gallon Farmington Steel Reservoir

Dear Mr. Sandahl:

Enclosed is the coating inspection proposal for the Farmington 1,000,000 gallon steel reservoir.

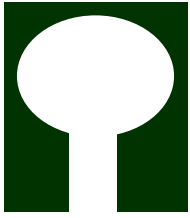
Our proposal is divided into a Cover Page, Schedule A, Schedule B, Schedule C, and General Provisions. The Cover Page proposes a not-to-exceed fee. Schedule A details our scope of services. Schedule B contains the fees for the services outlined in Schedule A. Schedule C provides fees for additional services, if requested.

We appreciate the opportunity to submit this proposal. If you have any questions, please feel free to contact me at (616) 374-3221 X 310.

FOR DIXON ENGINEERING, INC.,

Thomas Rounds
Project Manager

Enclosure



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

PROPOSAL AND CONTRACT AGREEMENT
1,000,000 Gallon Steel Reservoir, (Farmington), #22-82-07-01

This Agreement between Oakland County Water Resource Commission, Waterford, Michigan (Project Engineer) and Dixon Engineering, Inc. (DIXON) for technical inspection services on the 1,000,000 Gallon Steel Reservoir water storage tank (Project) located at City of Farmington, Michigan (Owner) is as follows:

The Project Engineer agrees to engage DIXON for Consulting and Inspection services hereinafter set forth.

- A. DIXON agrees to perform the Project Administration, Pre-Construction Meeting, Weld Inspection, Paint Inspection Services, Cathodic Protection Inspection, and One-Year Warranty Inspection (Exterior Only) as detailed in the attached SCHEDULE A.
- B. Project Engineer agrees to pay DIXON as compensation for his services, not to exceed the sum of Fourteen Thousand, Six Hundred dollars (\$14,600.00). Terms of service fee and payment shall be detailed in SCHEDULE B. Prices quoted in contract are subject to change ninety (90) days after proposal date.
- C. If additional services are requested by the Project Engineer which are not within the proposed scope of the services defined in SCHEDULE A, then these services will be charged per attached SCHEDULE C, plus reimbursable expenses.
- D. The Project Engineer and DIXON agree to the conditions as set forth in the attached General Provisions of the Agreement. The Project Engineer shall be responsible for all provisions which refer to the Owner.

This contract format shall include this cover sheet, Schedules A, B, C, and General Provisions. If this proposal/contract is for more than one service, multiple Schedules A and B may be used. Any changes in this proposal/contract should be addressed by a separate addendum.

Thomas Rounds, Project Manager

November 13, 2017

PROPOSED by DIXON (Not a contract until approved by an officer)

PROPOSAL DATE

CONTRACT APPROVED by PROJECT ENGINEER	POSITION	DATE
---------------------------------------	----------	------

CO SIGNATURE (if required)	POSITION	DATE
----------------------------	----------	------

CONTRACT APPROVED by DIXON OFFICER	POSITION	EFFECTIVE CONTRACT DATE
------------------------------------	----------	-------------------------

**Members: Society of Protective Coatings • American Water Works Association
Consulting Engineers Council**

SCHEDULE A
1,000,000 Gallon Steel Reservoir, (Farmington), #22-82-07-01
Farmington, Michigan

I. Project Administration:

1. Project administration for the purpose of coordinating the inspection program, local inspector assistance, secretarial services, shop drawing review, and project finalization.
2. Review Contractor's Schedule of Values and work schedule.
3. Review shop drawings for compliance with technical specifications.
4. Review all requests for change orders and make recommendations to the Owner.
5. Perform services expected of Engineer and detailed in the EJCDC General Conditions.

II. Pre-construction Meeting:

1. Attend a pre-construction meeting, and address questions regarding inspection services and coordination of field inspections.

III. As Needed Meeting:

1. Attend as Needed meeting(s).

IV. Critical Phase Inspections:

A. Weld Inspection:

1. Two (2) visit(s) to inspect repair/installation work for specification compliance. All weld repairs will be visually inspected for surface defects (i.e. undercut, negative reinforcement, non-fusion, etc.).

B. Exterior – Painting:

1. One (1) visit(s) to inspect exterior high pressure water cleaning for thoroughness and compliance with specifications, and set a standard for spot tool cleaning (SP-11) or abrasive blast cleaning.
2. One (1) visit(s) to inspect exterior spot power tool cleaning for thoroughness, surface profile, feathering, and compliance with specifications.
3. One (1) visit(s) to inspect the exterior prime coating for uniformity, coverage, and dry film thickness prior to application of the succeeding paint coat.
4. Two (2) visit(s) to inspect the exterior intermediate epoxy coating for uniformity, coverage, and dry film thickness prior to application of the succeeding paint coat.
5. Two (2) visit(s) to inspect the exterior intermediate urethane coating for uniformity, coverage, and dry film thickness prior to application of the succeeding paint coat.
6. Three (3) visit(s) to inspect the exterior topcoat for uniformity, coverage, performance, and dry film thickness for compliance with specifications. Examine the overall project for possible damage caused by equipment removal. Inspect the application of top coats/installation of screens, light bulbs, etc.

C. Project Finalization

1. Concurrent with other inspection, formulate a punch list of items to complete.
2. One (1) visit(s) to finalize the project to assure all items in the contract specifications have been completed, and the quality of workmanship meets contract requirements.

Collection of samples will be taken during regularly scheduled visits.

V. Cathodic Protection Inspection Services:

1. One (1) visit(s) to inspect the cathodic protection repair/installation work for specification compliance.
2. One (1) visit(s) to inspect the set-up and operation of cathodic protection system.

VI. One Year Warranty Inspection – Exterior Only:

A. Scope of Services Performed by DIXON:

1. Inspect exterior surfaces to determine extent of paint intactness and quantify any damages or any item which fails to meet warranty requirements of prior paint contract.
2. Prepare and submit a letter report (2 copies) detailing condition of items inspected, and recommendations concerning the above work, if any, and recommendations for the next maintenance inspection.

SCHEDULE B

1,000,000 Gallon Steel Reservoir, (Farmington), #22-82-07-01 Farmington, Michigan

1. Compensation for Schedule A – Project Administration, shall be the time and material fee of **\$850.00**. Payment due as project progresses.
2. Compensation for participation at the pre-construction meeting shall be the lump sum fee of **\$750.00**, and will include preparation and travel time.
3. Compensation for participation at the as Needed meeting(s) is **\$750.00** based on a **\$750.00** per meeting fee with one **(1)** meeting(s) recommended.
4. Compensation for weld inspection, Schedule A – Critical Phase Inspections is **\$1,500.00** based on a **\$750.00** per visit fee with two **(2)** visit(s) recommended.
5. Compensation for paint inspections, Schedule A – Critical Phase Inspections is **\$8,250.00** based on a **\$750.00** per visit fee with eleven **(11)** visit(s) recommended.
6. Payment for Schedule A – Cathodic Protection Inspection Services is **\$1,500.00** based on a **\$750.00** per visit fee with two **(2)** visit(s) recommended.
7. Compensation for inspection, travel time, and preparation of report as outlined in Schedule A – One Year Warranty Inspection – Scope of Services Performed by DIXON is a fixed fee of **\$1,000.00**.
8. DIXON reserves the right to adjust individual inspection line items as necessary based on the Contractor's performance and pace of work. The total fees for Schedule B will not be exceeded without prior approval from the Engineer.
9. Invoices will be compiled after the 20th of the month and shall include from the 20th of the preceding month to the 20th of the invoiced month. Bimonthly invoicing will be completed on larger projects, or at the Engineer's request.
10. All DIXON service invoices which are paid within ten (10) days of date of issue shall be discounted (Engineer's favor) one percent (1%).
11. Failure by the Contractor to notify DIXON of the necessity to change inspection dates more than twenty-four (24) hours in advance and which results in unnecessary travel and/or expense to DIXON shall cause this travel and expense to be considered an additional service, and DIXON shall be compensated for travel and/or expense under the provisions of Schedule C of the Agreement.
12. Requests for attending council meetings shall be forthcoming from the Engineer in writing unless other arrangements are made between the Engineer and DIXON. Attendance of council meetings shall be considered an additional service and DIXON shall be compensated under the provisions of Schedule C of the Agreement.

SCHEDULE C

Engineering Services Fees

<u>Labor Class</u>	<u>Per Hour</u>	<u>*Overtime Rate</u>
Principal.....	\$175.00	
Principal Expert Witness (Office, Travel & Court).....	\$285.00	
Expert Witness (Office, Travel & Court).....	\$200.00	
Project Manager.....	\$125.00	
Registered Professional Engineer.....	\$125.00	
Certified NACE Inspector.....	\$100.00	
Assistant Project Manager.....	\$100.00	
Staff Engineer.....	\$85.00 to \$100.00	
CAD Supervisor.....	\$75.00 to \$90.00	
CAWI or CWI Welding Inspector.....	\$90.00 to \$125.00	
Inspector – Level III.....	\$65.00 to \$80.00	
Inspector – Level II.....	\$65.00 to \$75.00	
Inspector – Level I.....		
CAD Technician.....	\$70.00 to \$80.00	
Secretarial Services.....	\$50.00 & expenses	
Bookkeeping Services.....	\$44.00	
Project Status Meetings w/Project Engineers and Council or Board Meetings.....	Time and Expenses, Including Preparation Time	

*All Saturday, Sunday, and holiday inspections are overtime rate. Overtime rate is 1 ½ time the hourly rate. Overtime rate does not apply to Principal.

Expenses:

	<u>Metropolitan</u>	<u>Non–Metropolitan</u>
Mileage.....	\$0.70/mile (including tolls)	\$0.60/mile
Meals & Lodging,	\$145 per diem <i>(may be increased based on location)</i>	\$135 per diem
Without Lodging.....	\$35/day	\$30/day
Air Travel.....	Business fare from Grand Rapids, Chicago O’Hare, or Milwaukee, plus full size car rental	
Material (gaskets, cathodic protection caps, etc.).....	Negotiated	

FEES EFFECTIVE THROUGH DECEMBER 31, 2016

Revised 01/22/2016

GENERAL PROVISIONS – PROJECT ENGINEER:

Project Engineer shall provide all criteria and full information as Project Engineer's requirements for the project; designate a person to act with authority on Project Engineer's behalf in respect to all aspects of the Project; examine and respond promptly to DIXON's submissions; and give prompt written notice to DIXON whenever he observes or otherwise becomes aware of any defect in the work or breach of Contract or portions conducted by DIXON or any Contractor.

Project Engineer shall also do the following and pay all costs incident thereto:

- Guarantee access to and make all provisions for DIXON to enter upon public and private property.
- Provide such legal, accounting, independent cost estimates and insurance counseling services as may be required for the Project, and any auditing services required in respect of Contractor(s) applications for payment, and any inspection services to determine if Contractor(s) is performing the work legally.
- Provide field control surveys and fix reference points and base lines as determined necessary for good control during construction.
- Furnish approvals and permits for all governmental authorities having jurisdiction over the Project.

DIXON will not be responsible nor will they pay any costs incurred in advertising or procuring bids or proposals from Contractor(s) on behalf of the Project Engineer or the OWNER.

DIXON SERVICE FEES (Schedule C) used as a basis for compensation for additional and/or basic services includes all salaries and wages (basic and incentive) paid to all personnel engaged directly on the Project including, but not limited to, engineers, technical personnel, typists and clerks. The fee schedule also includes all fringe benefits, indirect payroll expenses, corporate overhead ratio and profit ration.

Reimbursable Expenses mean expenses incurred directly or indirectly in connection with the for: transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); furnish and maintain field office facilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and facsimile transmission; reproduction of Reports, Drawings, Specifications, and similar Project related items in addition to those required under Section A; expenses of photographic production techniques; and, if authorized in advance by Project Engineer, overtime work requiring higher than regular rates.

Reuse of Documents: All documents including Drawings and Specifications prepared by DIXON pursuant to this Contract are instruments of service in respect of the Project. They are not intended or represented to be suitable for reuse by Project Engineer or others on extensions of the Project or on any other Project. Any reuse without written verification or adaptation by DIXON for the specific purposes intended will be at Project Engineer's sole risk and without liability or legal exposure to DIXON; and Project Engineer shall indemnify and hold harmless DIXON from all claims, damages, losses and expenses including attorney's fees arising out of or resulting therefrom. Any such

verification or adaptation will entitle DIXON to further compensation at rates to be agreed upon by Project Engineer and DIXON.

The services to be performed by DIXON under this agreement are intended solely for the benefit of the Project Engineer and OWNER. Nothing contained herein shall confer any rights upon or create any duties on the part of DIXON toward any person or persons not a party to this agreement. Including, but not limited to, any contractors, subcontractors, or suppliers, or the agents, officers, employees, insurers or sureties of any of them.

Termination: The obligation to provide further services under this Contract may be terminated by either party upon seven days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, DIXON will be paid for all services rendered to the date of termination, all reimbursable expenses, termination expenses and anticipated profits if termination is without fault of DIXON.

Project Engineer and DIXON each binds himself and his legal partners, successors, executors, administrators, assigns and legal representatives to the other party of this Contract and to the partners, successors, executors, administrators, assigns, and legal representatives of such other party, in respect to all covenants, agreements and obligations of this Contract.

Neither Project Engineer nor DIXON shall assign, sublet or transfer any rights under or interest in (including but without limitation, moneys that may become due or moneys that are due) this Contract without the written consent of the other, except as stated and except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Contract. Nothing contained in this paragraph shall prevent DIXON from employing such independent consultants, associates and subcontractors as he may deem appropriate to assist him in performance of services hereunder.

Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than Project Engineer and DIXON.

Dispute Resolution: All claims, counterclaims, disputes and other matters in question between the parties hereto arising out of or relating to this Agreement or the breach thereof will be decided through non-binding mediation by mutually agreeable parties of experts or lawyers. If mediation fails, the dispute shall be resolved in the local court of law following the laws of the State of Michigan.

PERMIT APPLICATION FOR WATER SUPPLY SYSTEMS
 (CONSTRUCTION - ALTERATION - ADDITION OR IMPROVEMENT) AS DESCRIBED HEREIN
Required under the Authority of 1976 PA 399, as amended

This application becomes an Act 399 Permit only when signed and issued by authorized Michigan Department of Environmental Quality (DEQ) Staff. See instructions below for completion of this application.

1. Municipality or Organization, Address and WSSN that will own or control the water facilities to be constructed. This permit is to be issued to: Oakland County Water Resources Commissioner One Public Works Drive, 95 West Waterford MI, 48328-1907 WSSN: 2230	Permit Stamp Area (DEQ use only)	
2. Owner's Contact Person (provide name for questions): Contact: Michael Drew Sandahl Title: Civil Engineer III Phone: (248) 285-8375		
3. Project Name (Provide phase number if project is segmented): Farmington Tank Restoration	4. Project Location (City, Village, Township): Farmington	5. County (location of project): Oakland

ISSUED UNDER THE AUTHORITY OF THE DIRECTOR OF THE DEPARTMENT OF ENVIRONMENTAL QUALITY

cc: _____

Issued by: _____

Reviewed by: _____

If this box is marked see attached special conditions.

Instructions: Complete items 1 through 5 above and 6 through 21 on the following pages of this application. Print or type all information except for signatures. Mail completed application, plans and specifications, and any attachments to the DEQ District Office having jurisdiction in the area of the proposed construction.

Please Note:

- a. This **PERMIT** only authorizes the construction, alteration, addition or improvement of the water system described herein and is issued solely under the authority of 1976 PA 399, as amended.
- b. The issuance of this **PERMIT** does not authorize violation of any federal, state or local laws or regulations, nor does it obviate the necessity of obtaining such permits, including any other DEQ permits, or approvals from other units of government as may be required by law.
- c. This **PERMIT** expires two (2) years after the date of issuance in accordance with R 325.11306, 1976 PA 399, administrative rules, unless construction has been initiated prior to expiration.
- d. Noncompliance with the conditions of this permit and the requirements of the Act constitutes a violation of the Act.
- e. Applicant must give notice to public utilities in accordance with 1974 PA 53, (MISS DIG), being Section 460.701 to 460.718 of the Michigan Compiled Laws, and comply with each of the requirements of that Act.
- f. All earth changing activities must be conducted in accordance with the requirements of the Soil Erosion and Sedimentation Control Act, Part 91, 1994 PA 451, as amended.
- g. All construction activity impacting wetlands must be conducted in accordance with the Wetland Protection Act, Part 303, 1994 PA 451, as amended.
- h. Intentionally providing false information in this application constitutes fraud which is punishable by fine and/or imprisonment.
- i. Where applicable for water withdrawals, the issuance of this permit indicates compliance with the requirements of Part 327 of Act 451, Great Lakes Preservation Act.

6. **Facilities Description** – In the space below provide a detailed description of the proposed project. Applications without adequate facilities descriptions will be returned. SEE EXAMPLES BELOW. Use additional sheets if needed.

A 1,000,000 gallon water storage reservoir located in the City of Farmington at 34136 Grand River Ave., Farmington, Michigan. The reservoir has an estimated sidewall height of 40 feet and an estimated diameter of 67 feet and will have a three (3) coat epoxy urethane system to the exterior side wall, a four (4) coat epoxy system to the roof, and cathodic protection system. The interior coating shall be ANSI/NSF Standard 61 or approved equivalent.

Structural modifications/ improvements will include a 30 in. sidewall manway, overflow flap gate, cable type fall prevention device, step-off platform, and frost-free roof vent.

EXAMPLES – EXAMPLES – EXAMPLES – EXAMPLES – EXAMPLES – EXAMPLES

Water Mains	500 feet of 8-inch water main in First Street from Main Street north to State Street. OR 250 feet of 12-inch water main in Clark Road from an existing 8-inch main in Third Avenue north to a hydrant.
Booster Stations	A booster station located at the southwest corner of Third Avenue and Main Street, and equipped with two, 15 Hp pumps each rated 150 gpm @ 200 feet TDH. Station includes backup power and all other equipment as required for proper operation.
Elevated Storage Tank	A 300,000 gallon elevated storage tank located in City Park. The proposed tank shall be spherical, all welded construction and supported on a single pedestal. The tank shall be 150 feet in height, 40 feet in diameter with a normal operating range of 130 – 145 feet. The interior coating system shall be ANSI/NSF Standard 61 approved or equivalent. The tank will be equipped with a cathodic protection system, and includes a tank level control system with telemetry.
Chemical Feed	A positive displacement chemical feed pump, rated at 24 gpd @ 110 psi to apply a chlorine solution for Well No. 1. Chlorine is 12.5% NaOCL, ANSI/NSF Standard 60 approved and will be applied at a rate of 1.0 mg/l of actual chlorine.
Water Supply Well	Well No. 3, a 200 foot deep well with 170 feet of 8-inch casing and 30 feet of 8-inch, 10 slot screen. The well will be equipped with a 20 Hp submersible pump and motor rated 200 gpm @ 225 feet TDH, set at 160 feet below land surface.
Treatment Facilities	A 5 million gpd water treatment plant located at the north end of Second Avenue. The facility will include 6 low service pumps, 2 rapid mix basins, 4 flocculation/sedimentation basins, 8 dual media filters, 3 million gallon water storage reservoir and 6 high service pumps. Also included are chemical feed pumps and related appurtenances for the addition of alum, fluoride, phosphate and chlorine.

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY

Permit Application for Water Systems (Continued)

General Project Information – Complete all boxes below.	
<p>7. Design engineer's name, engineering firm, address, phone number, and email address: DIXON ENGINEERING 1104 Third Ave. Lake Odessa, MI 48849 thomas.rounds@DIXONENGINEERING.net</p>	<p>8. Indicate who will provide project construction inspection: <input type="checkbox"/> Organization listed in Box 1. <input checked="" type="checkbox"/> Engineering firm listed in Box 7. <input type="checkbox"/> Other - name, address, and phone number listed below.</p>
<p>9. Is a basis of design attached? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If no, briefly explain why a basis of design is not needed.</p>	
<p>10. Are sealed and signed engineering plans attached? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If no, briefly explain why engineering plans are not needed.</p>	
<p>11. Are sealed and signed construction specifications attached? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If specifications are not attached, they need to be on file at DEQ.</p>	
<p>12. Were Recommended Standards for Water Works, Suggested Practice for Water Works, AWWA guidelines, and the requirements of Act 399 and its administrative rules followed? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If no, explain which deviations were made and why.</p>	
<p>13. Are all coatings, chemical additives and construction materials ANSI/NSF or other adequate 3rd party approved? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If no, describe what coatings, additives or materials did not meet the applicable standard and why.</p>	
<p>14. Are all water system facilities being installed in the public right-of-way or a dedicated utility easement? (For projects not located in the public right-of-way, utility easements must be shown on the plans.) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If no, explain how access will be obtained.</p>	
<p>15. Is the project construction activity within a wetland (as defined by Section 324.30301(d)) of Part 303, 1994 PA 451? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If yes, a wetland permit must be obtained.</p>	
<p>16. Is the project construction activity within a 100-year floodplain (as defined by R 323.1311(e)) of Part 31, 1994 PA 451, administrative rules? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If yes, a flood plain permit must be obtained.</p>	
<p>17. Is the project construction activity within 500 feet of a lake, reservoir, or stream? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If yes, a Soil and Erosion Control Permit must be obtained or indicate if the owner listed in box 2 of this application is an Authorized Public Agency (Section 10 of Part 91, 1994 PA 451) <input type="checkbox"/> Owner is APA.</p>	

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY

Permit Application for Water Systems (Continued)

18. Will the proposed construction activity be part of a project involving the disturbance of five (5) or more acres of land?
 YES NO
If yes, is this activity regulated by the National Pollutant Discharge Elimination System storm water regulations?
 YES: NPDES Authorization to discharge storm water from construction activities must be obtained.
 NO: Describe why activity is not regulated:
Please call 517-241-8993 with questions regarding the applicability of the storm water regulations.

19. Is the project in or adjacent to a site of suspected or known soil or groundwater contamination?
 YES NO
If yes, attach a copy of a plan acceptable to the DEQ for handling contaminated soils and/or groundwater disturbed during construction. Contact the local DEQ district office for listings of Michigan sites of environmental contamination.

20. IF YOU ARE A CUSTOMER/WHOLESALE/BULK PURCHASER, COMPLETE THE FOLLOWING

1) Name and WSSN of source water supply system (seller) _____

2) Does the water service contract require water producer/seller to review and approve customer/wholesale/bulk purchaser water system construction plans?
 YES NO

If yes to #2, the producer/seller approval letter must be attached when submitted to DEQ.

21. **Owner's Certification** The owner of the proposed facilities or the owner's authorized representative shall complete the owner's certification. It is anticipated that the owner will either be a governmental agency (city, village, township, county, etc.) or a private owner (individual, company, association, etc.) of a Type I public water supply.

OWNER'S CERTIFICATION

I, MICHAEL DREW SANDAHL (name), acting as the PROJECT MANAGER (title/position) for
(print) (print)

THE CITY OF FARMINGTON (entity owning proposed facilities) certify that this project has
(print)

been reviewed and approved as detailed by the Plans and Specifications submitted under this application, and is in compliance with the requirements of 1976 PA 399, as amended, and its administrative rules.

Michael Drew Sandahl 11/13/2017 248-285-8375
Signature* Date Phone

*Original signature only, no photocopies will be accepted.

PROJECT BASIS OF DESIGN – FOR WATER MAIN PROJECTS

PROJECT NAME: _____

For this PROJECT the following information must be provided per Act 399 unless waived by the Department. For projects other than water main installation, or if additional space is needed, attach separate sheet(s) with detailed Basis of Design calculations.

- A. A general map of the initial and ultimate service areas
 Included on engineering plans Attached separately
- B. Number of service connections served by this permit application _____
- C. Total number of service connections ultimately served by entire project _____
- D. Residential Equivalent Units (REUs) served by this permit application _____
- E. Total Residential Equivalent Units (REUs) ultimately served by entire project _____
- F. Water flow rates for proposed project based on REUs listed in "D" and "E" above
 - 1. Initial design average day flow (mgd) _____
 - 2. Initial design maximum day flow (mgd) _____
 - 3. Total design average day flow (mgd) _____
 - 4. Total design maximum day flow (mgd) _____
 - 5. Required fire flows: ⁽¹⁾ _____ gpm for _____ hours
- G. Actual flows and pressures of existing system
 at the connection point(s) ⁽²⁾ _____ gpm at _____ psi
 _____ gpm at _____ psi
 _____ gpm at _____ psi
 _____ gpm at _____ psi
- H. Estimated minimum flows and pressures within
 the proposed water main system ⁽³⁾ _____ gpm at _____ psi

(1) Every water system must decide what levels of fire fighting flows they wish to provide. Fire flow should be appropriate for the area (residential, commercial, industrial) being served by the project. Typical fire flow rates can be obtained from the water supply, local fire dept., ISO or AWWA. The water system must then be designed to be able to provide the required fire flows while maintaining at least 20 psi in all portions of the distribution system.

(2) Flows and pressures at the connection points must be given to determine if the existing water main(s) are able to deliver water to the new service area. These numbers can be obtained from a properly modeled and calibrated distribution system hydraulic analysis or hydrant flow tests performed in the field. If more than one connection is proposed, list as needed.

(3) List what the estimated minimum flows can be expected in the proposed water mains based on estimated water demands, head losses, elevation changes and other factors that may affect flows, such as dead end mains.

November 13, 2017

Mr. Chuck Eudy
 Public Works Superintendent
 23600 Liberty Street
 Farmington, MI 48335

RE: City of Farmington
 Ground Storage Reservoir Restoration
Recommendation for Award

Dear Mr. Eudy,

The WRC received six (6) proposal to perform restoration of the 1,000,000 gallon ground storage reservoir. A summary of the base bids and cost per cubic yard for sediment removal for each of these proposals is in the following table.

Contractor	Base Bid	Sediment Removal (\$/CY)
C.A. Hull Co.	\$346,500.00	\$400
Fedewa Inc.	\$128,100	\$500
L&T Painting	\$183,300	\$550
L.C. United Painting	\$140,000	Not Provided
Seven Brothers Painting	\$165,300	\$1,000
Worldwide Industries Corp.	\$171,550	\$400

The reservoir was inspected by Dixon Engineering on October 17, 2013. Restoration recommendations were made based on this inspection. The wet interior inspection was conducted using a remotely operated vehicle (ROV). As such, the volume of sediment within the reservoir could not be estimated at the time.

For budgetary purposes we recommend using 60 cubic yards of sediment. This volume was estimated assuming that approximately six (6) inches of sediment is accumulated uniformly on the reservoir floor. After the reservoir is drained Dixon Engineering will provide an estimate for the volume of sediment. That estimate will be used for payment purposes.

We recommend awarding a contract to Fedewa Inc. to perform restoration services for the amount of \$158,100.



Jim Nash

Furthermore, we recommend that Dixon Engineering be retained to perform testing associated with the restoration of the reservoir. A proposal from Dixon Engineering to perform inspection services is included with this letter. **Dixon's proposed amount to perform inspection and consultation services is \$14,600. We recommend that you approve their proposed scope of services.**

Lastly, WRC will provide engineering and field support during the project. WRC will coordinate and relocate the antennas located on the tank and provide assistance as requested by the Contractor or you. **WRC's estimated expenses for the project are \$5,000.**

The following table summarizes our estimated cost for the restoration of the reservoir:

Entity	Estimated Cost
Fedewa Inc.	\$158,100
Dixon Engineering	\$14,600
WRC	\$5,000
TOTAL	\$177,700

We recommend that you approve a budget of \$177,700 to perform restoration of the ground storage reservoir.

If you have any questions please contact me at sandahlm@oakgov.com or 248-285-8375.

Sincerely,

M. Drew Sandahl, P.E.
Civil Engineer III

Enclosures



**Farmington City Council
Staff Report**

**Council Meeting
Date: November 20, 2017**

**Item
Number
8D**

Submitted by: Sue Halberstadt

Agenda Topic

Consideration to Adopt a Resolution Changing the Nominating Petition Deadline for Elected City Office

Proposed Motion:

Move to adopt a resolution declaring a change of the nominating petition deadline for elected city office that is consistent with Michigan Election Law and cause an annotation to the City Charter to reflect the same.

Background:

According to the Home Rule City Act, a city can pass a resolution that provides for an annotation to be added to the City Charter that stipulates the candidate nominating petition deadline for an elected City Office shall be consistent with Michigan Election Law.

Currently the Charter specifies a candidate nominating petition must be filed by 4:00 p.m. between the 90th and 75th day before the election. However, in 2012 Michigan Election law was amended to establish a new deadline of "4:00 p.m., on the 15th Tuesday before the odd-year general election." The City adopted changes to its Code of Ordinances in August of this year to reflect this change, but did not adopt by resolution to change the City Charter as well.

Adding the annotation to the City Charter will prevent any confusion in the future concerning the nominating petition deadline for City Office.

**Materials:
Resolution**

CITY OF FARMINGTON COUNTY OF OAKLAND

**RESOLUTION DECLARING A CHANGE OF THE
NOMINATING PETITION DEADLINE**

At a regular meeting of the City Council of the City of Farmington, County of Oakland, State of Michigan, held on the ___ day of November 2017, at 7:30 p.m., with those present and absent being,

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____ :

WHEREAS, Article 3, Section 3.9 of the current City of Farmington Charter ("City Charter") provides that every person desiring to become a candidate for elected City office must file a nominating petition by 4:00 p.m. between the 90th day before the election and the 75th day before the date of the election; and

WHEREAS, the Michigan Election Law, Act 116 of the Public Acts of 1954 was amended by Act 276 of the Public Acts of 2012, to reflect a due date for nominating petitions of 15 weeks prior to an odd-year election where no primary election is held for such City office, and more specifically MCL 168.644e as amended under PA 276 of 2012 now states that the candidate nomination petition filing deadline is "4:00 p.m., on the 15th Tuesday before the odd-year general election."

WHEREAS, the current language in the City Charter pertaining to filing nominating petitions for the regular city election is superseded by Michigan election law, and the City wants to conform its Charter language to the applicable state law; and

WHEREAS, Section 117.3b(3) of the Home Rule City Act, Act 279 of the Public Acts of 1909, states: "the City may provide *by resolution* for any election provision that is consistent with the Michigan election law, 1954 PA 116, MCL 168.1 to 168.992";

WHEREAS, the City of Farmington recently adopted changes to its Code of Ordinances, Chapter 29, Section 12-2, that conform its nominating petition deadline with the applicable state law, but did not do so in the form of a "resolution" as that term is used in the Home Rule City Act;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. All other provisions of Article 3 of the City Charter regarding elections not inconsistent with the Michigan Election Law are affirmed.

2. The Clerk shall cause an annotation to be added to Article 3 Section 3.9 of the Charter stating: "*The Charter language pertaining to the deadline for filing nominating*

petitions for elected office is superseded by Section 644e of the Michigan Election Law, Act 116 of the Public Acts of 1954, as amended by Act 276 of the Public Acts of 2012. Every person desiring to become a candidate for elected City office must file a nominating petition no later than 4 p.m. on the 15th Tuesday before the odd-year general election."

3. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

Sue Halberstadt, City Clerk
City of Farmington