



Regular City Council Meeting
7:00 p.m., Monday, June 15, 2020
Virtual Meeting via Zoom
Meeting ID: 841 8875 9727
Password: 868607

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept City of Farmington Board and Commission Minutes**
 - B. **City of Farmington Minutes**
 - C. **Farmington Monthly Payments Report**
 - D. **Farmington Public Safety Monthly Report**
 - E. **Reappointment to Boards and Commissions**
 - F. **Consideration to Approve Michigan Department of Natural Resources Recreation Passport Grant Resolution for Drake Park Facilities**
 - G. **Consideration to Approve Michigan Department of Natural Resources Trust Fund Grant Resolution for Drake Park Facilities Improvement**
4. **APPROVAL OF REGULAR AGENDA**
5. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Public Hearing – Fiscal Year 2020-21 Budget and Millage Rates**
6. **NEW BUSINESS**
 - A. **Consideration to adopt Fiscal Year 2020-21 Budget and establish millage rates**
 - B. **Consideration to adopt Downtown Development Authority's Fiscal Year 2020-21 Budget and establish 2020 Principal Shopping District Special Assessment**
 - C. **Consideration to adopt Fiscal Year 2020-21 47th District Court, 47th District Court MIDC (Michigan Indigent Defense Commission), Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets**
 - D. **Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge**
 - E. **Consideration to adopt a Resolution to Amend IWC Charges & Industrial Surcharges effective July 1, 2020**
 - F. **Consideration to adopt resolution to amend Water and Sewer Rates, effective October 1, 2020**
 - G. **Consideration to amend Employee Administrative Manual and Non-union Pay Plan**

- H. Consideration to amend Fiscal Year 2019-20 Downtown Development Authority Budget**
- I. Consideration to authorize the City Manager to accept the Cost Participation Agreement for the 2020 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program**
- J. Consideration to accept estimate No. 1 for the Bel-Aire Sanitary Sewer Rehabilitation Project to Pipeline Management Company**
- K. Construction Estimate No. 1 for the Mayfield Street Reconstruction**
- L. Purchase of Office 365 Subscription, Barracuda Email Protection Subscription, and Migration and Implementation Services**

7. PUBLIC COMMENT

8. CITY COUNCIL COMMENTS

9. ADJOURNMENT

Farmington City Council Staff Report	Council Meeting Date: June 15, 2020	Item Number 3A
Submitted by: Melissa Andrade, Assistant to the City Manager		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
<p>CIA: June meeting canceled DDA: Special Meetings, May 13 and May 27, 2020 Historical: May meeting canceled Parking: May meeting canceled Planning: June meeting canceled ZBA: June meeting canceled Library: May minutes not yet posted Farmington/Farmington Hills Arts Commission: March minutes not yet posted Commission on Children, Youth and Families: March minutes not yet posted Emergency Preparedness Committee: March minutes not yet posted</p>		



6:00 p.m. Wednesday, May 13, 2020
Virtual Zoom Conference Room
23600 Liberty Street
Farmington, MI 48335
DDA Special Meeting

MINUTES

The meeting was called to order by Chris Halas at 6:04PM

1. Roll Call

Present: Chris Halas, Sean Murphy, Micki Skrzycki, Sara Bowman, Tom Buck, Todd Craft, Rachel Gallagher(arrive 6:15)

Absent: Kathy Griswold, Tom Pascaris

Others Present: Kate Knight, Jess Westendorf

2. Approval of Items on Consent Agenda

a. Minutes: April 1, 2020 DDA Regular Meeting

MOTION by Bowman, SECONDED Skrzycki, RESOLVED unanimously, to approve items on the consent agenda.

3. Approval of Regular Agenda

MOTION by Bowman, SECONDED Skrzycki, RESOLVED unanimously, to approve items on the consent agenda.

4. Public Comment

Opened and closed by Halas at 6:07.

5. Patronicity Project Crowdfunding Campaign

Overview by Knight of Crowdfunding project: \$4000 available from MSOC to match contributions to support Downtown Businesses. Campaign will go towards providing PPE and to help to businesses to cover costs to follow new public safety guidelines. DDA staff has set up the campaign using the Patronicity platform and is ready to go upon approval.

MOTION by Buck, SECONDED by Murphy, RESOLVED unanimously, to approve a Patronicity crowdfunding campaign with matching funds from Main Street Oakland County, to support downtown businesses impacted by COVID-19.

6. Main Street Oakland County Technical Assistance Grant

Overview by Knight- We have 24K budgeted in communications and are asking to supply \$6,500 grant to Metromode, as we have for the past 2 years.

Craft: Is the ask to take technical assistance grant and apply to Metromode. Confirmed by Knight.

Halas: Would terms of agreement be consistent of what we have had in the past. We have benefited greatly by repurposing content. Understanding that COVID19 has changed what is being done ie Lewinski has not been out as frequently. We would like to ensure that we have photography content as we have had in the past.

Knight: This grant would fund the effort, but not affect the contract with Metromode.

MOTION by Murphy, SECONDED by Gallagher, RESOLVED unanimously, to approve a 2020 Main Street Technical Visit Request, with a Communications and Marketing Plan Application, specifically toward Metromode IMG.

7. Update on Brownfield Application Process with GLP

Overview by Knight. GLP will be applying for a Brownfield redevelopment plan.

Buck requested that we run scenarios to understand the tradeoffs we would be making for DDA TIF capture vs Brownfield capture.

Knight: Brownfield specialist at Oakland count and Chris Weber will be reviewing and helping us understand next steps. We will need to understand the rubric, and it will depend on DDA board approval.

Consensus that the board would like to receive a scenario, information, or workshop prior to the next meeting to have time to digest and understand the scenarios.

Halas requested a copy of the deck reviewed by Avantini at the last board meeting. DDA staff will acquire this and send it out.

Gallagher inquired about what the last brownfield project was. Buck answered with Bank at 9 mile and Farmington, or Flagstar branch near Orchard Lake and 11 mile.

Murphy inquired if the site is contaminated or functionally obsolete. Knight: Functionally obsolete.

8. Other Business

Knight: Christiansen and Knight were able to allocate an additional 200K for Farmington Businesses! Each will be receiving a \$5K grant. 27 of them were in the DDA. A win!

9. Board Comment

Craft: Thanked everyone for helping us move our downtown forward by attending this special meeting.

Halas: Acknowledged effort by DDA staff and that Kate and Jess have been pulled in a lot of directions since COVID-19.

Murphy: Acknowledge a great job on Ladies Night In!

Halas: Echoing great results on Ladies Night In and statement that we should continue to activate the captive audience.

Craft: Echoing previous statements on successful Ladies Night In.

10. Adjournment

MOTION by Craft, SECONDED by Buck, RESOLVED unanimously to adjourn.

Dates of Interest:

June 3, DDA Board Regular Meeting



6:00 p.m. Wednesday, May 27, 2020
Virtual Zoom Conference Room
23600 Liberty Street
Farmington, MI 48335

Minutes

The Meeting was called to order by Chris Halas at 6:03PM

1. Roll Call

Present: Sara Bowman, Tom Buck, Rachel Gallagher, Chris Halas, Micki Skrzycki, Sean Murphy, Todd Craft (6:17 arrival)

Absent: Tom Pascaris

Others Present: Kate Knight, Jess Westendorf

2. Approval of Items on Consent Agenda

a. **Financial Report**

b. **Minutes: May 6, 2020 DDA Regular Meeting**

c. **Minutes: May 13, 2020 DDA Regular Meeting**

d. **Minutes: Design Committee, March 10, 2020**

e. **Minutes: Design Committee, May 20, 2020**

f. **Minutes: Promo Committee, May 5, 2020**

Motion to approve the items on the consent agenda Bowman, removed D, Skrzycki , passes unanimously

3. Approval of Regular Agenda

Motion to approve the special meeting agenda Buck, Gallagher, passes unanimously

4. Public Comment

Opened and closed by Halas at 6:07pm

5. Consideration of Public Space and Ordinance Flexibility During Pandemic

Goal to most as much of indoor footprint outdoors as much as possible in anticipation of limited seating during re-opening during pandemic.

DDA staff has had multiple conversations with city administration, restaurant bar crew, met with Design Committee and walked downtown, met with BrownDog, Basement Burger Bar, Kevin Christiansen, Ken Crutcher on site today. Present to city council on Monday with the general statement to expand seating outdoor.

Keep up with peer downtowns.

Buck: Are we raising seating capacity limit by doing this. Knight: goal to reach usual capacity if possible by giving more seating space outside. Making general ask for right now to create space and then have the restaurants and businesses open it up and maintain space.

Gallagher: Question regarding if Pages would be included in this. Knight: Yes, planning to open alley near pages to provide seating.

Mi.Mosa would plan to take over additional parking spaces.

Bowman: In support of the idea, but in fear of the pushback that could occur for those not wearing a mask in an outdoor seating area. Make certain that we are taking this into consideration that some folks aren't ready to see the world reopen yet.

Buck: Questioned if Sara is thinking we will need to start following through on those not wearing masks.

Knight: Merchants have the right to refuse entrance to their shop if a patron is not wearing a mask.

Craft: We can't control who is going to walk by without a mask... fill in more details

Halas: Feels like there are many variables to work through, but in general that we want to bring this to council with a general idea.

Knight: Asking board to draft a resolution to take to council on Monday including support from restaurants and peer downtowns and

Bowman: Very helpful to show that we are following other downtowns in this, not the trend setter. Following the Oakland County guidelines. Don't necessarily need a resolution, but focus on information from surrounding neighbors.

Motion by Buck, second Gallagher by that the DDA resolve to support the safe expansion of restaurant, retail, and service activities into outdoor areas near their locations, within reason and with safe practices for the months of June through October in accordance with Oakland County Guidelines. We ask executive director Kate Knight to represent the DDA board's considerations in moving this forward.

Passes unanimously.

6. Brownfield Update

Knight, **AKT**, Chris Weber, and others looked at best options for brownfield. County route-removing parcel from the tax roll and DDA. No-go.

Run through local city of Farmington Brownfield agreement rather than have it exit the DDA.

Craft: Asking when the board will be able to understand it better.

Buck: Wants to learn more about a balance between TIF and Brownfield. WE rely on projects like this to build TIF and be able to gain more for to reinvest in Downtown. Goal to understand the best balance between the two authorities.

Knight will ask AKT for a board presentation to understand project in general and in specific context of this project.

7. Committee Updates:

a. Design Committee

Overview by Knight: Committee selected palette for the pavilion to be painted in June. Black Bean for trim, Folkstone for field, and Harvest Gold for interior ceiling.

Committee walked around through town and Ben Ridderbos (Design committee member and architect) will be creating a schematic drawing.

Halas: Understanding that this is an emotionally charge project ensure transparency and share the schematic when it's ready.

Gallagher: Noted that previously the North Lot had outdoor seating in the parking lot. It's been done before.

b. Public Art Committee

Gallagher has reached out to pull together the committee in June.

The Vines is moving forward with stripping and duct pointing the building- looking great and will be primed for a mural.

Cathi Waun is applying for a GMAR grant that could apply to both the Vines and Sunflour Bakehaus.

c. Promotions Committee

Suspending promotion committee update.

d. Business Development Committee

Awarded small businesses stabilization fund. 27 businesses received \$5K grants.

Move migration grants have been distributed.

e. City Parking Committee

No updates

8. Other Business

Knight: receiving 9 pallets of PPE kits tomorrow! 187 kits are ready that will be stored in the Theater. Merchants will have a link on their phone. Asking for volunteers- Bowman, Skrzycki are available. Frank Demers and public safety officers will be helping to facilitate.

Halas: Are we able to get a time-lapse or other form, good photography to capture content.

Craft: Verified that there was a check in there a recap of what happened with business owners last week

Murphy: Asked for update on Patronicity campaign- Knight: just over \$2,100 so far and Oakland County is cutting us a check for \$2,100 right now so we can begin to spend it.

9. Board Comment

Buck: Considering city parking requirements- should we consider relaxing those for the next few months taking the restaurant expansion into account.

10. Adjournment

Motion to adjourn, Craft second, unanimously

Dates of Interest:

June 3, DDA Board Regular Meeting

Farmington City Council Staff Report	Council Meeting Date: June 15, 2020	Item Number 3B
Submitted by: Mary Mullison		
Agenda Topic: Council Meeting Minutes: May 18 Regular Meeting June 1 Regular Meeting June 8 Special Meeting		
Materials: 2 sets of minutes		



Regular City Council Meeting
7:00 p.m., Monday, May 18, 2020
Virtual Meeting via Zoom

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on May 18, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized by Executive Order 2020-48 signed by Governor Whitmer on April 14, 2020, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:01 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
Director Weber

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. April 20, 2020 Special
 - b. April 20, 2020 Regular
 - c. April 27, 2020 Budget
 - d. April 30, 2020 Special
 - e. May 2, 2020 Study Session
 - f. May 4, 2020 Regular
- C. Farmington Monthly Payments Report – March & April 2020
- D. Farmington Public Safety Monthly Report
- E. Farmington Quarterly Investment Report – 3/31/20
- F. Farmington Quarterly Financial Report – 3/31/20
- G. Farmington Quarterly Financial Report Court – 3/31/20
- H. Accept Public Safety Annual Report
- I. Boards & Commissions: Library Board Resignation
- J. Proclamation: National Gun Violence Awareness Day (Wear Orange Day), Friday June 5, 2020

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as amended, adding 5B – Update on Farmington Road Streetscape, 5C – Farmers Market video, and 5D – Market Opening Weekend Update.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

5. UNFINISHED BUSINESS

A. Special Event Applications: Swing Farmington

Alexander Steward, President for Swing Farmington, Inc., requested approval for a series of special events. Since 2007, Mr. Steward and a group of about 100 young people assemble in Sundquist Pavilion every Thursday evening for swing dancing. He requested approval for the season so that they have the ability to start up once the Executive Order is lifted, knowing that the season may not even take place.

LaRussa stated that he was more comfortable with the request now, but asked what Steward's motivation was to have this decision now. Steward said that having the opportunity to make the decision on their own terms would allow better decisions to be made. He also indicated that he would like to have some hope that the events can occur if circumstances warrant it.

In response to questions from Taylor, Steward said he would feel more comfortable holding swing dancing events once the Governor's Order was completely lifted, or that there was a revision allowing gatherings to take place. He is taking a wait and see stance. As far as what socially distanced swing dancing would look like, he suggested ways to accomplish social distancing through CDC suggested recommendations.

Taylor asked Murphy whether he saw any way that this event would be held in the near future, and he replied with steps that would be taken to allow the dances. She asked Saarela about city liability if someone got sick at an event that the Council had approved. Saarela answered as long as there were no official restrictions in place, there would be no liability. Taylor asked that Council be updated a week before events are allowed to proceed.

Schneemann thanked Steward for keeping at it and coming back to Council with his request. He acknowledged that he supported Swing Farmington and all they do, and that it was an unfortunate time to come to Council with this request. Schneemann said that he knows Steward and city administration are smart and will abide by state and federal guidelines. He indicated that he was more than comfortable supporting Swing Farmington holding an event as long as those guidelines are followed.

Bowman commended Steward for his tenacity, recognizing that he had been hosting these events for years with no profit. She respected why he wanted to have hope, and understood why he wanted pre-approval so as not have to wait to go in front of council for a third time for an event that had been administratively approved for years.

Move to approve the special event request for Swing Farmington, Inc. to holds its swing dancing at Riley Park and the Sundquist Pavilion scheduled on Thursday evenings, from 7:00 p.m. – 11:30 p.m., to begin only when the Governor's Stay at Home Order prohibiting such activities is no longer in effect and the City Manager determines in writing that the activity can safely proceed, and continuing through October 15, 2020, with the following conditions:

1. Waive the City Sound Ordinance to allow Swing Farmington, Inc. to extend operation until 11:30 p.m. through the September 3.
2. Approve charge of \$25/week to defray the cost of maintenance – this is the amount we have charged Swing Farmington for at least five years;
3. Allow set up to begin at 5 p.m. on August 6 for the live band, if Swing is permitted at that time.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

B. Update on Farmington Road Streetscape

Kate Knight, Executive Director of the Farmington Downtown Development Authority, gave an overview of the streetscape project at this time. She indicated which boxes still need to be checked to go forward, and listed steps still to be completed to apply for grants and assistance. She discussed the present construction cycle, the that the timing of the project could possibly be 2021, though perhaps 2022. The project goal at this time is to move forward with planning and requests. She will bring back plans and more information to Council and the DDA Board for more approvals. Bond market and infrastructure funding is possible.

Schneemann thanked Knight for the update and said it was good to have an exciting project to look forward to. In response to his questions about easements, Knight said nothing in the present design would be held up by one stakeholder. When asked about prices softening in response to the current climate, Matt Parks of OHM said that he had seen prices come down slightly, but it's hard to predict in this climate. Much will be determined by what the next several months will bring.

LaRussa thanked Knight and noted that plans which might get stunted because of COVID-19 seemed to be unfounded for a project that will be transformational for Farmington. He asked about pursuing grants from SEMCOG, and asked Knight to compare those with possible MDOT assistance. Knight explained how the grants might work. LaRussa asked whether Knight saw an increase in funding required from either the City or the DDA to pursue the project, and was answered that for budgeting purposes they would have to go with what they knew now.

C. Video from Farmers Market Opening

Brian Golden presented a video he produced to show how the 2020 opening of the Farmers Market worked and was put together for those that may not have been able to visit. This video will be shared on the City channel, website, and Farmers Market website.

D. Farmer's Market Opening Weekend Update

Walt Gajewski, Farmington Market Master, gave an update about the success of the Farmers Market opening in a pandemic environment. He shared the volunteer and vendor wrap ups: volunteers felt safe downtown and vendors were pleased by having so many volunteers present who knew the script that they felt safe as well. Vendors were also happy with opening day sales. He announced plant and flower sales next weekend.

LaRussa commended Gajewski for plowing ahead and not bowing to pressures to be more conservative. He shared that vendors he had spoken to were shocked with how supportive the community was with the new online ordering procedure. He said he was looking forward to the Market being able to get back to full steam.

Bowman also thanked Gajewski for his work on the Market. She looked forward to how Week 2 was going to go and noted overwhelmingly positive feedback from the community.

6. NEW BUSINESS

A. Consideration to Approve Resolution Renewing Participation in the Oakland County Community Development Block Grant (CDBG) Program for a Three-Year Period (2021-2023)

City Manager Murphy explained that the current CDBG Agreement is in place for fiscal years 2018-2020 and for those that participated in the County’s CDBG program for 2018-2020 there is a Cooperation Agreement in effect that offers automatic renewal. In order to continue to participate in the urban county Community Development Block Grant (CDBG) program the City must respond by June 1, 2020.

The City receives approximately \$27,000 each year under the County program which is allocated to Senior Service programs administered by the City of Farmington Hills. This defrays our General Fund contribution to the Senior Programs. Our participation in the Oakland County program also allows eligible City residents to participate in the County’s Housing, Rehab and Assistance programs.

LaRussa asked whether CDBG funds might be a delivery mechanism to funnel additional COVID-19 federal aid to the City and Murphy agreed that, if this happened, it would not involve any other modifications to this agreement.

Move to adopt Resolution renewing participation in the Oakland County CDBG program for a three year period (2021 thru 2023) and authorize the Mayor to sign the Cooperative Agreement on behalf of the City.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

B. Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2020-2021 Budget and Property Tax Rates and Schedule Public Hearing

In accordance with the City Charter, Public Act 43 of the Extra Session of 1963 and Public Act 2 of 1968 as amended, it is necessary to hold a public hearing on the proposed budget and millage rate prior to their adoption. The City Council must adopt the budget not later than June 21st. Murphy recommended that the public hearing be held on Monday, June 15th at 7:00 p.m.

Director of Finance and Administration Weber added that information on millage rates were included in the Council packet. LaRussa asked about having the hearing for the maximum levy, and Weber agreed that would be a management approach. He did not think raising taxes on the constituency at this time would be necessary, though he understood the logic for doing that.

Schneemann followed up with a question to Weber regarding having the ability to have another hearing and make change in case of need. Weber cited tight budget and notification deadlines, considering that the budget had to be passed by June 21st.

Move to hold public hearing on Monday, June 15 at 7:00 p.m. regarding the proposed Fiscal Year 2020-21 Budget and property tax rates.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

C. Consideration to Amend Fiscal Year 2019-20 Budget

Murphy requested that the City Council adopt a year-end budget amendment. In the current year 2020, due to the Covid19 Pandemic, the refunding of the City’s debt, and the change in timing of various Street and Water & Sewer projects, City Administration brought this request to Council in May. Adjusting the budget at this time will make it easier for Administration to track financial activity in comparison to the amended budget in this very unusual year, as we approach our fiscal year end.

This budget amendment adjusts the 2019-20 budget to department head estimates prior to the pandemic. As discussed in the Management Overview and Analysis of this year’s budget document, there are several advantages to this treatment, including highlighting the effects of the pandemic on the City’s finances. Administration will report to Council at each future council meeting on how City finances are tracking to the budget.

Schneemann asked why proceeds from the debt increase for the MTC purchase did not reflect the adjusted purchase price, and Weber answered that rather than convolute the budget amendment any further with several items that had changed since the last consideration, the amendment would reflect exactly what had been given at the last meeting. He said that further amendments would come in the future to clean up specific items.

Move to adopt resolution amending Fiscal Year 2019-20 Budget.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

D. Consideration to approve the Great Lakes Water Authority Industrial Pretreatment Program and adopt the resolution as defined by GLWA

Superintendent Eudy explained that as the transition from Detroit Water & Sewerage (DWSD) to Great Lakes Water Authority (GLWA) evolves, the need to adopt the GLWA Industrial Pretreatment Program (IPP) is required. DWSD is no longer the National Pollution Discharge Elimination System (NPDES) permittee for the regional system, GLWA is. Since the City of Farmington sanitary sewage discharges to the GLWA regional system, Eudy asked that the City of Farmington approve the resolution and update the Code of Ordinances.

The GLWA Rules also includes the new requirements for PFOS/PFOA minimization, a surcharge for high strength discharge, hauled waste and Special Discharge & General Permits. In the end, the new Rules will replace and update 30-40 year old language and requirements.

LaRussa asked what kind of special industrial users we have and Eudy answered that there was just one and that excessive discharges are billed to the customer. LaRussa asked if indicated PFAS rules have any potential impact on the City of Farmington. Eudy explained testing requirements.

Move to adopt resolution implementing the Great Lakes Water Authority Industrial Pretreatment Program.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	DeLind, LaRussa, Schneemann, Taylor, Bowman

7. PUBLIC COMMENT

Brian Golden, 33230 S Manor Drive, announced Xemplar Club plans to hold a virtual Memorial Day parade for this year.

8. CITY COUNCIL COMMENT

Taylor requested a study session and administrative recommendation at the next scheduled Council meeting regarding safety at outdoor events and what kind of modifications should be made to the Special Events Policy due to COVID-19. She also asked to look at City events that might require alterations such as DDA events and downtown concerts.

LaRussa also commented on his interest in revisiting DDA event platforms and taking a look at potential cancelations. He also commented to Director Demers that the Public Safety report was a pleasure to read, though he missed it being the annual presentation. LaRussa asked about the rise in Part C crimes this year and Demers responded that it was due to an increased number of contacts and miscellaneous runs, not necessarily crimes.

Bowman cited staff, department heads, Walt Gajewski, Brian Golden, for their hard work. She said that all of that is what keeps us moving forward. Life looks different and is not what was expected, but she is happy to hear reports that the community is not experiencing some of the issues others are. She thinks that has a lot to do with how Farmington, as a city, is responding to the pandemic: always staying ahead and putting the health, safety, and welfare of all citizens, staff, and residents at the forefront.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

Meeting adjourned 8:17 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Regular City Council Meeting
7:00 p.m., Monday, June 1, 2020
Virtual Meeting via Zoom

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on June 1, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized by Executive Order 2020-48 signed by Governor Whitmer on April 14, 2020, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:04 pm by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
Dave DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
Director Weber

2. APPROVAL OF AGENDA

Move to approve the regular meeting agenda as presented.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

3. UPDATE ON DDA EVENTS

Kate Knight, Executive Director of the Farmington Downtown Development Authority, gave a report on the recent cancellation of two summer concert series, Rhythms in Riley Park and Lunch Beats.

LaRussa asked Knight which DDA events already approved by Council are still pending a decision. Knight said that it was just too early to call off the Harvest Moon Celebration, but that the DDA Board will evaluate later events in the summer per public health decisions made at that time.

Bowman noted the great cost of loss of sponsorship and all the hard work by volunteers and the DDA Board that goes into these events. She stated that, as disappointing as it was, the DDA had made the right decision for the health, safety, and well-being of everyone as the State slowly reopens.

4. DISCUSSION ON PERMITTING SPECIAL EVENTS AND PUBLIC GATHERINGS

City Manager Murphy reported on the planned process for return of employees to City Hall, considerations for city-owned property, when the County or State might allow park equipment and restrooms open. He does not think facilities ought to be rented out until later in the year because of public social distancing requirements and requested feedback from Council about when to revisit the topic. Taylor requested administration send a memo or press release to the public about the decisions made and the reasons behind the decisions.

Schneemann asked about the specifics of keeping the parks closed. Murphy stated that we cannot monitor social distancing and that there might be a false security about rentals. Murphy said the City can take precautions, but a third party rental cannot be regulated. The City doesn't have the manpower or ability to monitor compliance or sanitize facilities to the degree needed. Discussion followed about the differences between City sponsored facility usage and rental of those facilities to the public. City Attorney Saarela weighed in with information about Executive Orders that might be referred to for this topic. Schneemann requested that Council revisit this issue in 6-8 weeks and make a further decision when more information is known.

LaRussa agreed with Schneemann and suggested not taking rentals until June 30th and reassess then. He also asked administration to revisit events that had already been approved by Council for the summer such as the VegFest.

DeLind asked what the cost would be to revisit the topic in 6-8 weeks. Murphy indicated that the next scheduled meeting after the end of June would be July 20th which would be the first time to look at this after the June 30th date. He suggested postponing a decision until then with no rentals or permissions given until Council can revisit the situation.

Bowman pointed out that things have been changing minute to minute, and Farmington is doing their best to keep up with that with the health, safety, and well-being of residents at the front of the decision-making process. She noted that municipalities have the right to go above and beyond the Governor's decisions if they want to keep them through the pandemic. Bowman directed administration to bring back any events still not cancelled for review at the July 20th meeting.

5. CONSIDERATION TO ADOPT RESOLUTION REGARDING RELAXATION OF CERTAIN REQUIREMENTS FOR REOPENING RETAIL AND RESTAURANT/BAR BUSINESSES IN LIGHT OF COVID-19 PANDEMIC

Knight and Director of Economic & Community Development Kevin Christiansen presented ideas on how to find a vehicle for temporary relief from certain restrictions to make greater use of outdoor spaces, both because it can help reduce the impact of distancing and occupancy limitations and because outdoor activities might actually be preferable in some cases, due to social distancing concerns during the pandemic. They introduced a draft of a resolution that would use the City's existing "outdoor gathering" ordinance as a vehicle for a general relaxation of listed ordinance requirements without the need for filing individual Zoning Board of Appeals applications for relief on this topic. Christiansen summarized the application process along with administration response expectations.

Schneemann gave kudos to the staff for working on this and helping the business community. He stated that he was very much in favor of the resolution and asked questions pertaining to numbers of tables and specifics for delineating outdoor spaces.

LaRussa also commended city administration, saying that this resolution was a positive step signaling that Farmington is open. He thought the idea was very resourceful and asked about specifics of the graphics that had been provided in the packet. Knight indicated that the DDA will alleviate additional costs to the extent that they can by helping with barriers, roping, liquor licensing, and bulk expedition of requests sponsored by DDA. Specifics will come together with exact measurements and the DDA will work with Farmington merchants, taking social distancing requirements into consideration. Christiansen said staff might need to utilize OHM, Farmington's engineering consultants, to advise per the resolution on use. LaRussa asked what the "social district" intent was, and Knight pointed to the schematic for clarification.

Council showed support for the resolution and thanked both Knight and Christiansen for their work on this. Enhanced flexibility for Farmington's businesses and restaurants, research on other cities plans, considerations about liabilities and specifics of DDA plans for assistance, risk limitation, and case by case considerations were discussed.

LaRussa requested that the updated draft of the resolution that Council had received on that day be included in the packet that had already been posted on the website and Murphy said that it would be done.

Bowman expressed concern about what bearing this would have on restaurants and clarified that this will not impact carryout activities that might still be going on. She appreciated that retail businesses, not just restaurants, were included in the planning and also noted that this resolution and process was for businesses in the entire city, not just the downtown district.

Move to adopt Resolution Regarding Relaxation of Certain Requirements for Reopening Retail and Restaurant/Bar Businesses in Light of Covid-19 Pandemic.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

6. CONSIDERATION TO ACCEPT AND FILE THE FINANCIAL REPORTS FOR THE CITY OF FARMINGTON BROWNFIELD REDEVELOPMENT AUTHORITY FOR THE TCF PROJECT

City Manager Murphy submitted financial reports for the period ending June 30, 2020 and asked that Council authorize them to be filed with the State Tax Commission.

Move to accept the Financial Reports for the City of Farmington Brownfield Redevelopment Authority for the Project for the year ending June 30, 2020 and authorize that they be filed with the State Tax Commission.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

7. CONSIDERATION TO CERTIFY DELINQUENT FALSE ALARM FEES, WATER AND SEWER BILLS, AND CITY INVOICES

Director Weber requested approval to place delinquent fees, bills, and invoices on the City of Farmington tax roll in accordance with Farmington City Code. The total amount to be placed on the tax roll is \$111,984.63. Of that amount, \$110,144.63 represents delinquent water and sewer bills. The remaining \$1,840.00 represents delinquent payments for false alarm fees, grass cutting, sidewalk snow removal, and other services provided by the City.

In response to a question by Schneemann, Weber indicated that the payments that were considered late past the deadline extended by the pandemic are still considered delinquent past May 15th but will not roll to taxes until next year.

Move to approve the attached lists of delinquent false alarm fees, water and sewer bills, and invoices for placement on the Farmington Tax Roll pursuant to City Code.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

8. CONSIDERATION TO APPROVE INSTALLMENT PURCHASE AGREEMENT TO FINANCE PURCHASE OF MAXFIELD TRAINING CENTER

Weber reported that City Administration issued an RFP for an installment purchase agreement. The City received 2 bids and has selected Independent Bank as the winning bid. Independent Bank's bid provided the lowest interest rate of the bidders.

Move to adopt Resolution Authorizing Installment Purchase Agreement for Maxfield Training Center.**

RESULT:	APPROVED AS PRESENTED [4-1]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember
AYES:	DeLind, LaRussa, Schneemann, Bowman
NAYS:	Taylor

9. CONSIDERATION TO APPROVE EXPANSION OF HARTWELL CEMENT COMPANY CONTRACT FOR CEMENT REPLACEMENT ON SAXONY

Murphy reported that the City has planned \$300,000 in the Roads budget for concrete repair and crack sealing and he recommended that it be used for concrete slab replacement on Saxony between Tree Hill and Smithfield. He explained that Hartwell will be replacing the curb near 33115 Shiawassee and will already be in the area. Earlier in the year, Hartwell agreed to hold the cost of additional concrete replacement at 2018 prices. Per discussion with City Engineers, the 2018 prices remain very competitive.

LaRussa clarified the total amount of the project. Schneemann asked how likely it would be to get a grant to help with costs, and Eudy laid out his plan to submit a grant application. He expected that it was very likely to get a grant again and that it would be applied about a year from now.

Matt Parks of OHM said there should be enough funds to complete the project as they had made a conservative estimate.

Move to direct administration to expand the contract with Hartwell Cement Company of Oak Park for approximately \$300,000 of cement replacement on Saxony between Tree Hill and Smithfield in the Chatham Hills subdivision. Also, authorize the City Manager to sign the change order.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

10. OTHER BUSINESS

Murphy asked council if they could add an extra meeting on June 8 to have a discussion with CIB Planning concerning the Maxfield Training Center Project.

11. PUBLIC COMMENT

Brian Scherle, co-owner of Browndog Barlor and Restaurant, thanked administration and Council for their unanimous support for the relaxation of requirements resolution that will help local businesses in this difficult time.

12. COUNCIL COMMENT

No Council comment was heard.

13. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

The meeting adjourned at 8:16 p.m.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
6:00 p.m., Monday, June 8, 2020
Virtual Meeting via Zoom

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on June 8, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized by Executive Order 2020-48 signed by Governor Whitmer on April 14, 2020, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 6:00 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Director Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

3. DISCUSSION REGARDING MAXFIELD TRAINING CENTER/CIB

City Manager Murphy introduced Eric Helzer from Advanced Redevelopment Solutions (ARS), along with Carmine Avantini and Justin Sprague from CIB Planning. ARS, as a team member with CIB Planning (CIB) completed a review of various tax increment financing (TIF) incentive items for the proposed Maxfield Training Center Building Redevelopment Project.

Council discussed these due diligence items and reviewed three conceptual project models in order to estimate the projected future taxable value of the project, derive the amount of available tax increment revenues (TIR) under the Downtown Development Authority (DDA) TIF and Brownfield Redevelopment Authority (BRA) TIF, and determine the maximum available amount of TIR ("TIR Capacity") under each project model with a set of City assumptions. These are intended to service eligible debt service for the project allowable DDA and BRA activities, and the analysis was intended to assist the City in determining the extent of support that they may allow for a project with TIRs and the period for tax capture. Furthermore, this would allow potential developers to fill any identified "gaps" in their financing with reimbursed TIRs.

Council also had the opportunity to ask about how the financing numbers were developed, what the effective land use could be, whether a mix of residential to commercial development would be possible, and whether there could be flexibility within the construct. They also touched on parking and public use considerations, and what other models may have been considered.

The project models considered were: 124 Unit Market Rate Apartments, Rental: Midrise multi-story apartments, on-site parking; 80 Unit Market Rate Apartments, Rental: Midrise multi-story apartments, on-site parking; 64 Unit Condominiums, Owner Occupied: Stacked three-story, 2-car garage rowhome/Brownstone.

After more discussion about park connectivity and what process would be used for going forward with decisions on what to do with property, Bowman reminded the public that this meeting was informational only and that these were merely preliminary discussions.

4. OTHER BUSINESS

No other business was heard.

5. PUBLIC COMMENT

No public comment was heard.

5a. COUNCIL COMMENT

Bowman noted that the COVID rules have been relaxed throughout the state. Starting today restaurants are open with diminished capacity and with strict guidelines in place and she hoped the public would graciously adhere to safety protocols. She encouraged face-mask use and for our community to continue to be good citizens and human beings. Bowman looked forward to getting back to all the things that have been put on hold while working through a pandemic.

6. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

The meeting adjourned at 7:22 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

Farmington City Council Agenda Item		Council Meeting Date: June 15, 2020	Item Number 3C
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – May 2020			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – May 2020			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 053120			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF MAY 2020

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 306,786.67
202	MAJOR STREET FUND	\$ 12,825.95
203	LOCAL STREET FUND	\$ 14,804.50
401	CAPITAL IMPROVEMENT MILLAGE	\$ 5,985.75
592	WATER & SEWER FUND	\$ 284,282.59
595	FARMINGTON COMMUNITY THEATER FUND	\$ 7,441.41
640	DPW EQUIPMENT REVOLVING FUND	\$ 2,446.39
701	AGENCY FUND	\$ 0.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 48,755.09
	TOTAL CITY PAYMENTS ISSUED:	\$ 683,328.35
136	47TH DISTRICT COURT FUND	\$ 50,570.91
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 37,456.41
260	INDIGENT DEFENSE FUND	\$ 9,000.00
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 97,027.32
	TOTAL PAYMENTS ISSUED	\$ 780,355.67

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF MAY 2020

<u>TRANSFER FROM:</u>	<u>TRANSFER TO:</u>	<u>DESCRIPTION:</u>	<u>AMOUNT:</u>
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	194,722.18
General Fund	Federal Gov't	W/H & FICA Payroll	71,079.24
General Fund	MERS	April Transfer	67,350.64
General Fund	MERS HCSP	April Transfer	4,404.89
General Fund	ICMA	ICMA Plans - City & Dept. Head	18,715.51
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	3,447.66
TOTAL CITY ACH TRANSFERS			359,720.12
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	85,742.37
Court Fund	Federal Gov't	W/H & FICA Payroll	30,293.17
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,479.61
Court Fund	ICMA	Health Savings/401 Accounts	11,156.47
	Old National Bank	Health Savings Account	891.69
TOTAL OTHER ENTITIES ACH TRANSFERS			130,563.31



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Frank J. Demers, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT MAY, 2020

Operate While Intoxicated

On May 4th at approximately 1:42 AM an officer on patrol stopped a vehicle for driving on the rim of a flat tire. Further investigation revealed that the driver exhibited signs of intoxication. The driver failed several sobriety exams and was arrested for operating while intoxicated. The driver submitted to a blood test and was processed at the Farmington Jail.

Customer Trouble

On May 5th officers were dispatched to the Grand River and Halsted Shell for a report of a customer causing a disturbance. Upon arrival officers learned from the owner that the customer came into the store and began harassing customers and using profanity. The owner suspected that the customer was intoxicated. Officers located the man walking nearby and same was issued a no trespassing order for the business.

Harassing Texts

On May 9th a Farmington West Apartment resident came to the police department to report that his ex-girlfriend has been harassing him. The man reported that his cell phone and other accounts had been cancelled by his ex, even though she is not on his accounts. A report was filed and forwarded to the Detective Bureau.

Attempt Internet Fraud

On May 12th a Pickett St. resident reported online that she had received an email from an unknown person who claimed that they had a pornographic video of the resident and that it would be released online to all of her friends if she did not pay a ransom fee in bitcoin. The resident had never made any type of pornographic video and immediately recognized it as a scam. Officers recognized this as an older, common scam that comes from overseas. The incident was documented.

Fraud

On May 12th a Hayden St. resident reported to an officer that she had received mail from the Michigan Unemployment Insurance Agency regarding her recent unemployment claim. The victim had never filed for unemployment and the incident was documented. The victim was advised to report the incident with the Michigan Unemployment Insurance Agency Fraud Department.

Fraud

On May 15th a Marblehead St. resident reported to an officer that she had sold a pair of shoes to a man from Florida. During the transaction, the man advised the victim that she needed to update her PayPal account to a business account and that in order to do so, she needed to send him \$500 to his PayPal account. The victim sent the money and was never paid for the shoes that she had sent. The report is still being investigated.

Larceny in a Building

On May 15th an employee of Ollie's Bargain Outlet reported to an officer that someone had stolen money out of her jacket when she was at work. The victim further advised that her jacket was in the employee break room and, therefore, she suspects that one of her co-workers committed the crime. The incident was forwarded to the Detective Bureau for further investigation.

Ordinance Violations

On May 20th an officer assisted the Code Enforcement Officer by addressing two residents in the Chatham Hills Subdivision who have been storing trailers on their property in violation of the city code. Both trailers were removed within 24 hours.

Dumping Complaint

On May 20th an officer was dispatched to a residence on Folkstone Ct. for a report of an illegal dumping complaint. Upon arrival the officer learned from the complainant that she observed a male dumping construction material in a nearby business' dumpster. The complainant confronted the man who yelled expletives at the complainant and then drove away. The officer contacted the business and learned that the man had permission to use the dumpster.

Carbon Monoxide Alarm

On May 20th officers responded to a home on State St. for a report of a carbon monoxide alarm. Upon arrival the officers noted that the alarm was malfunctioning due to age and needed to be replaced.

Smoke Investigation

On May 21st officers and Engine 1 responded to a home on Meadowlark for a report of an odor of smoke coming from a circuit breaker box. Upon arrival officers could not locate any odors and could not find any problems with the circuit breaker. The homeowner was advised to contact an electrician to inspect the box in more detail.

Malicious Destruction of Property

On May 24th an officer was dispatched to the Kitchen Creations Shop on Grand River Ave for a report of a malicious destruction of property. Upon arrival the officer spoke with the store owner who advised that a white male teen with long hair and a black baseball hat was skateboarding with a white teenage female with blond hair, black shorts, and a plaid shirt. The two teens went into the alley way between Kitchen Creations and Firestone and spray painted a

letter "A" and "help" in green spray paint on the side of Kitchen Creations. The teens had left east on Grand River Ave.

Suspicious Circumstance

On May 25th an Officer responded to a residence on Adams St. for a report of a possible burglary. Upon arrival the officer spoke with the resident who advised that she believes an ex-boyfriend has been breaking into her home when she is not home in order to steal some of her personal items. The complainant had changed her locks, but still experienced her personal items missing. The officer could not locate any signs of forced entry. The incident was turned over to the detective bureau for further investigation.

Operate While Intoxicated

On May 27th an officer responded to the Valley View Condominium complex for a report of a vehicle driving on two flat tires having difficulty parking. Upon arrival the officer stopped the vehicle and made contact with the driver. The officer noted that the driver exhibited signs of intoxication and that his vehicle had obviously struck something. The driver did not know what his vehicle had struck, so he was asked to perform some sobriety exams. The driver failed several sobriety exams and was subsequently arrested for OWI. The driver submitted to a breath test with a result of a .13 BAC. The driver has 2 prior arrests for OWI and is being charged with a higher OWI Charge.

MONTHLY PUBLIC SAFETY REPORT
MAY 2020

ABBREVIATED CRIME SUMMARY, MAY 2020

Crime Part	Crime Category	May-2020	Apr-2020	Percent Change	YTD 2020	YTD 2019	Percent Change
A	ALL OTHER OFFENSES	0	0	-	1	0	-
A	ASSAULT - AGGRAVATED	1	0	-	1	2	-50.0%
A	ASSAULT - SIMPLE	1	4	-75.0%	16	9	77.8%
A	BURGLARY - ALL OTHER	0	0	-	2	5	-60.0%
A	BURGLARY - RESIDENTIAL	0	0	-	0	1	-100.0%
A	DAMAGE TO PROPERTY	1	1	0.0%	2	1	100.0%
A	DRUG OFFENSES	0	0	-	1	4	-75.0%
A	EMBEZZLEMENT	0	0	-	2	0	-
A	FORGERY / COUNTERFEITING	1	0	-	2	2	0.0%
A	FRAUD	2	0	-	5	8	-37.5%
A	INTIMIDATION / STALKING	0	1	-100.0%	1	5	-80.0%
A	LARCENY - ALL OTHER	2	3	-33.3%	5	12	-58.3%
A	LARCENY - FROM AUTO (LFA)	0	0	-	7	2	250.0%
A	LARCENY - RETAIL FRAUD	0	1	-100.0%	2	5	-60.0%
A	MOTOR VEHICLE THEFT / FRAUD	0	0	-	0	1	-100.0%
A	SEX CRIME (VIOLENT)	0	0	-	1	2	-50.0%
A	WEAPONS OFFENSE	0	0	-	0	4	-100.0%
A	Total	8	10	-20.0%	48	63	-23.8%
B	ACCIDENT - HIT & RUN	0	0	-	1	0	-
B	ALL OTHER OFFENSES	4	0	-	7	6	16.7%
B	BURGLARY - ALL OTHER	0	0	-	1	0	-
B	FAMILY OFFENSE	0	0	-	0	1	-100.0%
B	FRAUD	0	0	-	0	4	-100.0%
B	HEALTH AND SAFETY	0	0	-	1	4	-75.0%
B	LIQUOR LAW VIOLATION	2	0	-	5	10	-50.0%
B	MISSING PERSON / RUNAWAY	1	1	0.0%	2	0	-
B	OBSTRUCTING JUSTICE	0	0	-	8	7	14.3%
B	OBSTRUCTING POLICE	0	2	-100.0%	3	7	-57.1%
B	OUI OF LIQUOR / DRUGS	5	1	400.0%	15	38	-60.5%
B	PUBLIC PEACE	0	1	-100.0%	9	5	80.0%
B	TRESPASSING / INVASION OF PRIVACY	0	0	-	2	3	-33.3%
B	Total	12	5	140.0%	54	85	-36.5%
C	ACCIDENT	11	3	266.7%	63	124	-49.2%
C	ALL OTHER OFFENSES	276	206	34.0%	2,645	4,369	-39.5%
C	CITATION	1	0	-	32	164	-80.5%
C	FAMILY OFFENSE	5	4	25.0%	28	23	21.7%
C	MISSING PERSON / RUNAWAY	0	0	-	0	1	-100.0%
C	MOTOR VEHICLE THEFT / FRAUD	0	0	-	0	1	-100.0%
C	SUSPICIOUS	48	26	84.6%	205	232	-11.6%
C	WARRANT	1	0	-	39	168	-76.8%
C	Total	342	239	43.1%	3,012	5,082	-40.7%

**Farmington City Council
Staff Report**

**Council Meeting
Date: June 15, 2020**

**Item
Number
3E**

Submitted by: Melissa Andrade, Assistant to the City Manager

Agenda Topic: City Board and Commission reappointment.

Proposed Motion:

- Historical Commission: Reappoint Laura Myers to a 3-year term ending March 31, 2023 and Jane Gundlach to a 3-year term ending March 31, 2022.
- Grand River Corridor Improvement Authority: Reappoint Paul King to a 3-year term ending March 31 2023
- Commission on Children, Youth and Aging: Reappoint Joan McGlincy to a 3-year term ending December 31, 2021
- Emergency Preparedness Committee: Reappoint member Ann Echols and Andrew Biggs for 3-year terms ending March 31, 2023.
- Planning Commission: Reappoint member Kenneth Crutcher, Cathi Waun and Geof Perrot to 3-year terms ending June 30, 2023.

Additional Information:

Those who have opted to not serve another term are:

- Dwayne Hayes of the Farmington Area Arts commission whose term is up on June 30, 2020.
- Susan Warner, an alternate on the Farmington Area Arts commission whose term is up on June 30, 2020.
- Caitlin Pelley and Ben Woloco of the Historical Commission whose terms were up March 31, 2020, along with Keith Grattan whose term was up March 31, 2019.
- Amber DeLind of the Commiion on Children, Youth and Aging, whose term was up Dec. 31, 2019.

Materials: None

**Farmington City Council
Staff Report**

**Council Meeting
Date: June 15, 2020**

**Item
Number
3F**

Submitted by: David Murphy, City Manager

Agenda Topic: Consideration to Approve Michigan Department of Natural Resources Recreation Passport Grant Resolution for Drake Park Facilities Improvement

Proposed Motion: Move to Approve Michigan Department of Natural Resources Recreation Passport Grant Resolution for Drake Park Facilities Improvement

Background:

Council approved the attached resolution at its March 23 council meeting after a public hearing. However, due to grant specific publication issues with the original public hearing, a second hearing had to be scheduled on April 20, 2020. Because of the new public hearing, a new resolution has to be passed that is dated after the second public hearing.

Materials:

Recreation Passport Resolution

CITY OF FARMINGTON
OAKLAND COUNTY, MICHIGAN

RESOLUTION NO. _____

A RESOLUTION TO APPROVE THE SUBMITTAL OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES PASSPORT RECREATION GRANT FOR DRAKE PARK

WHEREAS, The City of Farmington has recognized through its Parks and Recreation 5-Year Parks and Recreation Plan the need to improve its existing parks; and

WHEREAS, The City of Farmington has developed a concept for improvements at Drake Park; and

WHEREAS, the City is requesting \$150,000.00 to come from the Michigan Department of Natural Resources Passport Recreation Grant to be used towards the proposed improvements to Drake Park including the project's engineering; and

WHEREAS, the City is providing a 50% match to the Michigan Department of Natural Resources Passport Recreation Grant of \$75,000.00 from the City's general funds.

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council hereby approves the Submittal of the Michigan Department of Natural Resources Passport Recreation Grant and its match.

AYES:
NAYES:
ABSENT:

MOTION DECLARED ADOPTED.

I, Mary J. Mullison, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on this _____ day of _____ 2020, in the City of Farmington, Oakland County, Michigan.

Mary J. Mullison, City Clerk

**Farmington City Council
Staff Report**

**Council Meeting
Date: June 15, 2020**

**Item
Number
3G**

Submitted by: David Murphy, City Manager

Agenda Topic: Consideration to Approve Michigan Department of Natural Resources Trust Fund Grant Resolution for Drake Park Facilities Improvement

Proposed Motion: Move to Approve Michigan Department of Natural Resources Trust Fund Grant Resolution for Drake Park Facilities Improvement

Background:

Council approved the attached resolution at its March 23 council meeting after a public hearing. However, due to grant specific publication issues with the original public hearing, a second hearing had to be scheduled on April 20, 2020. Because of the new public hearing, a new resolution has to be passed that is dated after the second public hearing.

Materials:

Trust Fund Resolution

CITY OF FARMINGTON
OAKLAND COUNTY, MICHIGAN

RESOLUTION NO. _____

A RESOLUTION TO APPROVE THE SUBMITTAL OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT FOR DRAKE PARK

WHEREAS, The City of Farmington has recognized through its Parks and Recreation 5-Year Parks and Recreation Plan the need to improve its existing parks; and

WHEREAS, The City of Farmington has developed a concept for improvements at Drake Park; and

WHEREAS, the City is requesting \$300,000.00 to come from the Michigan Department of Natural Resources Trust Fund Grant to be used towards the proposed improvements to Drake Park including the project's engineering; and

WHEREAS, the City is providing a 25% match to the Michigan Department of Natural Resources Trust Fund Grant of \$75,000.00 from the City's general funds.

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council hereby approves the Submittal of the Michigan Department of Natural Resources Trust Fund Grant and its match.

AYES:
NAYES:
ABSENT:

MOTION DECLARED ADOPTED.

I, Mary J. Mullison, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on this _____ day of _____ 2020, in the City of Farmington, Oakland County, Michigan.

Mary J. Mullison, City Clerk

Farmington City Council Staff Report	Council Meeting Date: June 15, 2020	Reference Number 5A	
Submitted by: David Murphy, City Manager			
<u>Agenda Topic:</u> Public Hearing – Fiscal Year 2020-21 Budget and Millage Rates			
<u>Proposed Motion:</u> Open public hearing; City Manager to provide brief presentation; accept comments from the public; close public hearing.			
<u>Background</u> At the May 18, 2020 meeting, City Council scheduled a public hearing for the proposed Fiscal Year 2020-21 budget and millage rates. The City Manager will provide a brief overview highlighting the proposed budget. On April 27, 2020 City Manager presented the 2020-2021 proposed budget with City Council. The only change requested was to add \$50,000 for the Flanders Park Playscape. Some Highlights: The City’s overall millage rate is being reduced .4% from 18.4322 to 18.3559 mills due to the headlee rollback. Capital improvements such as: <ul style="list-style-type: none"> • Freedom Road Repaving Project • Mayfield Street, Drain and Water Project • Bel Aire Sewer Lining • Major and Minor repairs to the Caddell Drain • Sidewalks in Warner Farms and Floral Park • City-wide Crack Sealing • Purchase of the Maxfield Training Center 			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON

NOTICE OF PUBLIC HEARING
TO REVIEW THE PROPOSED FISCAL YEAR 2020-21 BUDGET

The City Council of the City of Farmington will hold a public hearing on the proposed Fiscal Year 2020-21 Budget at 7:00 p.m. on June 15, 200, in the Council Chamber in City Hall, 23600 Liberty Street, Farmington, Michigan 48335. In the event that this meeting must be held electronically, notice and instructions for attending will be posted on the City's webpage at www.farmgov.com at least eighteen hours prior to the public hearing.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

The 2020 proposed property tax levy includes 14.0000 mills (\$14.0000 per \$1,000 of Taxable Value) for city operations as authorized by charter, 0.9115 mills (\$0.9115 per \$1,000 of Taxable Value) for city operations as provided by the 2018 voted millage, 2.0000 mills (\$2.0000 per \$1,000 of Taxable Value) for capital improvements as provided by the 2018 voted millage and 1.4444 mills (\$1.4444 per \$1,000 of Taxable Value) for road improvements as provided by the 2014 voted millage; for a total millage rate of 18.3559 (\$18.3559 per \$1,000 of Taxable Value.)

The Farmington Downtown Development Authority proposes to levy 1.7818 mills (\$1.7818 per \$1,000 of Taxable Value) on property in the Downtown Development District as allowed by statute.

Public comments, oral or written, are welcome at the hearing on the proposed budget and proposed property tax rate.

The proposed budget, as summarized below, will be on file in the office of the City Manager for public inspection and is also posted in detail on the City's website at www.farmgov.com.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$10,087,208	\$10,087,208
Major Street Fund	1,510,597	2,225,295
Local Street Fund	1,208,950	1,270,377
Municipal Street Fund	531,083	727,400
Capital Improvement Fund	5,000	170,000
Capital Improvement Millage Fund	755,869	1,292,892
Water & Sewer Fund	5,136,487	5,951,150
Farmington Community Theater Fund	495,985	506,478
Nonvoted Debt Service Fund	273,152	273,152
Streetscape Debt Service Fund	72,810	72,810
Grove Special Assessment Debt Service Fund	39,608	80,350
OPEB 2013 LTGO Bonds	554,177	553,927
Employee Accrued Benefits Fund	11,000	15,000
Self Insurance Fund	206,737	206,737
DPW Equipment Revolving Fund	475,000	473,309

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 15, 2020

**Reference
Number
6A**

Submitted by: David Murphy, City Manager

Description Consideration to Adopt Fiscal Year 2020-21 Budget and Establish Millage Rates

Requested Action Move to adopt resolution regarding Fiscal Year 2020-21 Budget and Millage Rates.

Background The City Manager submitted the Proposed Fiscal Year 2020-21 Budget at the April 20, 2020 Council meeting as required by the City Charter. The City Council reviewed the proposed budget at the April 27, 2020 study session.

As required by the City Charter and the Uniform Budgeting and Accounting Act, the City Council scheduled a budget and millage public hearing with the proposed overall millage rate set at 18.3559 mills. The public notice was published in the Farmington Press and posted on the City's website.

Contained below is a summary of the overall fund budgets. The amounts in the resolution can be changed prior to the adoption of the budget. In addition, the resolution contains language to levy a total of 18.3559 mills with 14.9115 mills for operating purposes, 2.0000 mills for capital improvements and 1.4444 mills for road improvements.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$10,087,208	\$10,087,208
Major Street Fund	1,510,597	2,225,295
Local Street Fund	1,208,950	1,270,377
Municipal Street Fund	531,083	727,400
Capital Improvement Fund	5,000	170,000
Capital Improvement Millage Fund	755,869	1,292,892
Water & Sewer Fund	5,136,487	5,951,150
Farmington Community Theater Fund	495,985	506,478
Nonvoted Debt Service Fund	273,152	273,152
Streetscape Debt Service Fund	72,810	72,810
Grove Special Assessment Debt Service Fund	39,608	80,350
OPEB 2013 LTGO Bonds	554,177	553,927
Employee Accrued Benefits Fund	11,000	15,000
Self Insurance Fund	206,737	206,737
DPW Equipment Revolving Fund	475,000	473,309

The summary was shown in the “FY 2020-21 Manager Proposed Column” of the budget document presented to City Council on April 27, 2020 except for the following:

1. Expenditure total in the Capital Improvement Millage Fund has been increased by \$50,000 (from \$1,242,892 listed in Budget Document to \$1,292,892) to accommodate for the Flanders Playscape addition, as discussed at the April 27th Budget Presentation.

Impact in the 2020-21 Budget includes:

- Expenditures in Capital Improvement Millage Fund increased \$50,000 due to additional capital outlay added.

Attachments: Budget Adoption Resolution 2020-21

Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON
RESOLUTION _____

Motion by, _____ seconded by, _____, to adopt the following resolution:

WHEREAS, the City Manager has presented to the Council a proposed budget for the fiscal year beginning July 1, 2020 in accordance with the provisions of the City Charter; and

WHEREAS, the City Council has held public hearings in accordance with the provisions of the State Constitution and Statutes and the City Charter; now

THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the FY 2020-21 budget as shown in the proposed FY 2020-21 budget document and including such changes to the proposed budget as approved by Council; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the appropriations contained in the FY 2020-21 budget, as may be amended by the Council from time to time, provided that said claims and accounts have been lawfully incurred and approved by Council or any other elected or appointed officer of the City authorized to make such expenditures; and

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations for the General Fund the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of fourteen dollars (\$14.0000) per thousand dollars of Taxable Value to collect the charter authorized millage; and

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations for the General Fund the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of ninety-one and fifteen hundredth cents (\$0.9115) per thousand dollars of Taxable Value to collect the 2018 voter approved millage; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of two dollars (\$2.0000) per thousand dollars of Taxable Value to collect the 2018 voter approved, dedicated millage for capital improvements; and

BE IT FURTHER RESOLVED that the City Treasurer is hereby directed to spread taxes on real and personal property in the amount of one dollar and forty-four and forty-four hundredth cents (\$1.4444) per thousand dollars of Taxable Value to collect the 2014 voter approved, dedicated millage for road improvements; and

BE IT FURTHER RESOLVED that property tax payments which have been deferred in accordance with State of Michigan Statutes may be unpaid until February 28 without penalty; and

BE IT FURTHER RESOLVED that the City shall collect a one percent (1%) administration fee on all taxes collected by the City; and

BE IT FURTHER RESOLVED that all summer taxes unpaid as of September 1 will incur a 1% collection fee and interest will be charged at the rate of 1% per month in accordance with the provisions of the City Charter; and, that all winter taxes unpaid as of February 15 through the last day of February shall be assessed a three percent (3%) penalty in accordance with the provisions of the State of Michigan Statutes.

BE IT FURTHER RESOLVED that the following sums are hereby appropriated as the budget for the City of Farmington for fiscal year 2020-2021, beginning July 1, 2020 and ending June 30, 2021:

GENERAL FUND

Beginning Fund Balance (Projected)	\$ 3,179,140
Revenues	
Property Taxes	\$ 5,604,648
Licenses & Permits	192,800
Federal Grants	175,969
State Shared Revenues	1,154,420
Charges For Services	2,096,081
Fines & Forfeits	470,500
Other Revenues	222,790
Transfer, Capital Improvement Fund	170,000
Total Revenues	\$ 10,087,208
Expenditures	
General Government	\$ 1,978,779
Court	545,155
Public Safety	4,479,517
Public Services	1,236,562
Health & Welfare	7,214
Community & Economic Development	250,012
Recreation & Cultural	770,586
Contingency	20,000
Transfer, Debt	799,383
Total Expenditures	\$ 10,087,208
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ 3,179,140

STREET FUNDS

MAJOR STREET FUND:	
Beginning Fund Balance (Projected)	\$ 941,499
Revenues	
State Shared Revenue	\$ 765,000
Contracts	126,178
Grants	617,419
Other Revenues	2,000
Total Revenues	\$ 1,510,597
Expenditures	
Construction	\$ 1,473,434
Operation & Maintenance	408,651
Transfer, Local Street Fund	150,000
Debt Service	193,210
Total Expenditures	\$ 2,225,295
Revenue Over/(Under) Expenditures	\$ (714,698)
Ending Fund Balance	\$ 226,801

LOCAL STREET FUND:	
Beginning Fund Balance (Projected)	\$ 162,151
Revenues	
State Shared Revenue	\$ 322,000
Special Assessments	8,550
Other Revenues	1,000
Transfer, Municipal Street Fund	727,400
Transfer, Major Street Fund	150,000
Total Revenues	\$ 1,208,950
Expenditures	
Construction	\$ 989,274
Operation & Maintenance	281,103
Total Expenditures	\$ 1,270,377
Revenue Over/(Under) Expenditures	\$ (61,427)
Ending Fund Balance	\$ 100,724

MUNICIPAL STREET FUND:	
Beginning Fund Balance (Projected)	\$ 414,890
Revenues	
Property Taxes	\$ 525,183
State Shared Revenue	3,900
Other Revenues	2,000
Total Revenues	\$ 531,083
Expenditures	
Transfer, Local Street Fund	\$ 727,400
Total Expenditures	\$ 727,400
Revenue Over/(Under) Expenditures	\$ (196,317)
Ending Fund Balance	\$ 218,573

CAPITAL PROJECTS FUNDS

CAPITAL IMPROVEMENT FUND

Beginning Fund Balance (Projected)	\$	503,295
Revenues		
Investment Income	\$	5,000
Total Revenues	\$	5,000
Expenditures		
Transfer, General Fund	\$	170,000
Total Expenditures	\$	170,000
Revenue Over/(Under) Expenditures	\$	(165,000)
Ending Fund Balance	\$	338,295

CAPITAL IMPROVEMENT MILLAGE FUND

Beginning Fund Balance (Projected)	\$	787,023
Revenues		
Property Taxes	\$	755,000
Investment Income		869
Total Revenues	\$	755,869
Expenditures		
Capital Outlay	\$	1,039,000
Debt		64,892
Transfer, Operations		189,000
Total Expenditures	\$	1,292,892
Revenue Over/(Under) Expenditures	\$	(537,023)
Ending Fund Balance	\$	250,000

ENTERPRISE FUNDS

WATER & SEWER FUND:

Beginning Fund Balance (Projected)	\$ 3,710,017
Revenues	
Water & Sewer Sales	\$ 5,016,037
Other Revenues	120,450
Total Revenues	\$ 5,136,487
Expenditures	
Operations & Maintenance	\$ 4,405,727
Capital Outlay	1,028,886
Debt, Principal and Interest	488,841
Transfer, OPEB Debt Service	27,696
Total Expenditures	\$ 5,951,150
Revenue Over/(Under) Expenditures	\$ (814,663)
Ending Fund Balance	\$ 2,895,354

FARMINGTON COMMUNITY THEATER FUND:

Beginning Fund Balance (Projected)	\$ 48,020
Revenues	
Admissions/Rentals/Concessions	\$ 493,485
Other Revenues	2,500
Total Revenues:	\$ 495,985
Expenditures	
Operations & Maintenance	\$ 506,478
Capital Outlay	-
Total Expenditures	\$ 506,478
Revenue Over/(Under) Expenditures	\$ (10,493)
Ending Fund Balance	\$ 37,527

DEBT SERVICE FUNDS

NONVOTED DEBT SERVICE FUND:	
Beginning Fund Balance (Projected)	\$ 3,162
Revenues	
Transfer, General Fund	\$ 273,152
Total Revenues	\$ 273,152
Expenditures	
Building Authority Lease	\$ 175,352
Maxfield Training Center Installment	97,800
Total Expenditures	\$ 273,152
Revenue Over/(Under) Expenditures	-
Ending Fund Balance	\$ 3,162

STREETSCAPE DEBT SERVICE FUND	
Beginning Fund Balance (Projected)	\$ 3,564
Revenues	
DDA Contribution	\$ 72,810
Total Revenues	\$ 72,810
Expenditures	
Bonds, Principal	\$ 60,000
Bonds, Interest	12,510
Bonds, Paying Agent	300
Total Expenditures	\$ 72,810
Revenue Over/(Under) Expenditures	\$ -
Ending Fund Balance	\$ 3,564

GROVE SPECIAL ASSESSMENT DEBT SERVICE FUND	
Beginning Fund Balance (Projected)	\$ 105,967
Revenues	
DDA Contribution	\$ 39,108
Other Revenues	500
Total Revenues	\$ 39,608
Expenditures	
Bonds, Principal	\$ 65,000
Bonds, Interest	15,100
Bonds, Paying Agent	250
Total Expenditures	\$ 80,350
Revenue Over/(Under) Expenditures	\$ (40,742)
Ending Fund Balance	\$ 65,225

OPEB - 2013 LTGO BONDS	
Beginning Fund Balance (Projected)	\$ 16,683
Revenues	
Other Revenues	\$ 250
Transfer, General Fund	526,231
Transfer, Water & Sewer	27,696
Total Revenues	\$ 554,177
Expenditures	
Bonds, Principal	\$ 330,000
Bonds, Interest	223,677
Bonds, Paying Agent	250
Total Expenditures	\$ 553,927
Revenue Over/(Under) Expenditures	\$ 250
Ending Fund Balance	\$ 16,933

INTERNAL SERVICE FUNDS

EMPLOYEE ACCRUED BENEFITS FUND		
Beginning Fund Balance (Projected)	\$	36,196
Revenues		
Transfers from Other Funds	\$	10,000
Other Revenues		1,000
Total Revenues:	\$	11,000
Expenditures		
Salaries, Accrued Benefits	\$	15,000
Total Expenditures	\$	15,000
Revenue Over/(Under) Expenditures	\$	(4,000)
Ending Fund Balance	\$	32,196

SELF INSURANCE FUND:		
Beginning Fund Balance (Projected)	\$	221,938
Revenues		
Charges for Service	\$	203,237
Other Revenues		3,500
Total Revenues	\$	206,737
Expenditures		
Claims Expense	\$	30,000
Admin and Reinsurance		176,737
Total Expenditures	\$	206,737
Revenue Over/(Under) Expenditures	\$	-
Ending Fund Balance	\$	221,938

DPW EQUIPMENT REVOLVING FUND		
Beginning Fund Balance (Projected)	\$	99,325
Revenues		
Equipment Rental	\$	470,000
Other Revenues		5,000

Total Revenues	\$	475,000
Expenditures		
Operations & Maintenance	\$	306,060
Capital Outlay		167,249
Total Expenditures	\$	473,309
Revenue Over/(Under) Expenditures	\$	1,691
Ending Fund Balance	\$	101,016

BE IT FURTHER RESOLVED that the City Manager shall prepare for the Council a financial report each quarter on the status of City funds as contained within the City budget.

ROLL CALL:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

MARY MULLISON, CITY CLERK

.....
I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 15, 2020, in the City of Farmington, Oakland County, Michigan.

MARY MULLISON, CITY CLERK

Farmington City Council Staff Report	Council Meeting Date: June 15, 2020	Item Number 6B
Submitted by: Kate Knight, DDA		
Agenda Topic: Consideration to Adopt Downtown Development Authority's Fiscal Year 2020-21 Budget and Establish 2020 Principal Shopping District Special Assessment		
Proposed Motion: Move to approve resolution to adopt the Fiscal Year 2020-21 Budget and establish 2020 Principal Shopping District Special Assessment.		
Background: Please find attached for your review the final proposed DDA budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021. Please note the following highlights: TIF Budget: <ul style="list-style-type: none"> • Increase in property tax revenue from prior year by \$50,000, due to increase in taxable value of properties. • Debt reduction allocations funded first. • Ending fund balance June 30, 2020 anticipated to be \$89,751. Formal budget document shows \$119,751 however a June 3 DDA Board Budget Amendment of \$30,000 reduced fund balance to support COVID-19- related expenditures in June. Ending budget document June 30, 2021 shows \$150,076, however budget amendment described above reduces it \$30,000. • Projects to be funded include: MTC Development Contribution Streetscape Contribution • The 2Mill Levy has moved from the TIF to PSD to support maintenance and repair of existing and planned landscape and streetscape. • Decreased TIF expenditures by \$102,472. PSD Budget: <ul style="list-style-type: none"> • PSD amount is \$186,000 (Year 4 of 5). Projects to be proposed for funding include support of business function during pandemic. Total Revenue = \$761,890 Total Expenditures = \$731,565 Should you have questions in advance of the June 15, 2020 council meeting, do not hesitate to reach me.		
Materials: DDA Budget FY 2020-21 DDA Budget Resolution		

FUND 248 - DOWNTOWN DEVELOPMENT FUND

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed	2019-20 DDA Board Approved
DOWNTOWN DEVELOPMENT AUTHORITY REVENUES						
Dept 000.00-TIF						
PROPERTY TAXES, OPR, REV	(532)	(906)	0	0	0	0
PROPERTY TAXES, TWO MILL LEVY	0	41,211	43,650	43,094	45,000	45,000
PROPERTY TAXES, TIFA	233,385	288,099	301,000	311,308	342,000	342,000
GRANTS, OTHER	0	0	0	2,150	0	0
INVESTMENT INCOME	3,601	7,235	1,000	8,000	2,000	500
Total	236,454	335,639	345,650	364,552	389,000	387,500
Dept 759.00-PRINCIPAL SHOPPING DISTRICT						
REVENUES, OTHER	12,524	20,104	10,000	16,500	16,500	16,500
DDA DISTRICT, SP ASSESSMENT	216,000	180,000	182,000	182,000	184,000	184,000
Total	228,524	200,104	192,000	198,500	200,500	200,500
Dept 762.00-ART ON THE GRAND						
VENDOR FEES	1,099	850	2,500	2,500	2,500	2,500
SPONSORSHIPS	7,500	6,000	5,000	5,000	5,000	5,000
REVENUES, OTHER	6,777	3,894	5,000	5,000	3,400	3,400
Total	15,376	10,744	12,500	12,500	10,900	10,900
Dept 764.00-HARVEST MOON CELEBRATION						
CONCESSION, HARVEST MOON	28,241	25,910	20,000	24,912	20,000	20,000
ADMISSIONS, HARVEST MOON	18,347	14,562	13,000	13,866	13,000	13,000
SPONSORSHIPS	2,200	4,250	3,000	4,500	3,000	3,000
REVENUES, OTHER	600	550	1,000	1,000	1,000	1,000
Total	49,388	45,272	37,000	44,278	37,000	37,000
Dept 766.00-RHYTHMZ IN RILEY PARK						
SPONSORSHIPS	17,600	15,450	16,600	16,600	16,600	16,600
Total	17,600	15,450	16,600	16,600	16,600	16,600
Dept 767.00-BUILDING RENTAL						
RENTAL FEES	0	13,925	39,540	41,340	41,340	41,340
Total	0	13,925	39,540	41,340	41,340	41,340
Dept 768.00-LUNCH BEATS						
SPONSORSHIPS	0	1,600	4,000	4,000	5,000	5,000
REVENUES, OTHER	0	0	500	500	250	250
Total	0	1,600	4,500	4,500	5,250	5,250
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY REVENUES	547,342	622,734	647,790	682,270	700,590	699,090

FUND 248 - DOWNTOWN DEVELOPMENT FUND

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed	2019-20 DDA Board Approved
DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES						
Dept 000.00-TIF						
SALARIES, FULL TIME	0	0	67,086	67,750	71,352	71,352
SALARIES, DC RETIREE HEALTH CARE	0	0	2,100	2,100	2,100	2,100
SALARIES, PART-TIME/TEMP	2,845	9,990	19,600	19,600	22,000	22,000
SALARIES, OVERTIME	0	90	0	0	0	0
SALARIES, ACCRUED BENEFITS	0	0	499	504	547	547
PYMT IN LIEU OF HOSP INS	0	0	2,400	2,400	2,400	2,400
FICA, EMPLOYER'S SHARE	218	771	5,897	5,615	7,141	7,141
COMPREHENSIVE MEDICAL INSURANCE	0	0	0	1,200	1,207	1,207
LIFE INSURANCE	0	0	130	131	138	138
LONG TERM DISABILITY	0	0	98	99	104	104
WORKMEN'S COMPENSATION INS	0	0	266	269	283	283
CONTRIBUTION, PENSION	0	103	11,677	11,793	12,939	12,939
OFFICE SUPPLIES	334	155	500	500	500	500
POSTAGE, METER	1,150	175	1,000	200	600	600
PROFESSIONAL SERVICES	38,493	4,381	30,000	52,300	49,800	34,800
SEASONAL DECORATIONS, GARDENING	0	10,204	20,000	20,000	22,500	20,500
CONTRACTUAL SERVICES	71,000	76,000	17,000	17,000	18,000	18,000
TELECOMMUNICATIONS	433	395	600	1,080	1,080	1,080
TRANSPORTATION	724	500	500	500	500	500
RENTALS	550	600	2,100	2,100	600	600
MISCELLANEOUS EXPENSE	1,937	814	2,000	2,000	2,000	2,000
MEMBERSHIPS, SUBSCRIPTIONS	200	680	750	750	750	750
PROFESSIONAL DEV, CONFERENCES	323	672	2,000	2,000	2,000	2,000
CAPITAL OUTLAY	14,868	137,071	29,600	283,100	50,000	150,000
DEBT SERVICE	112,056	110,793	119,909	119,909	120,459	120,459
Total	245,135	353,394	335,712	612,900	389,000	472,000
Dept 759.00-PRINCIPAL SHOPPING DISTRICT						
SALARIES, PART-TIME/TEMP	0	1,583	6,300	6,300	3,150	3,150
FICA, EMPLOYER'S SHARE	0	121	500	500	222	222
SEASONAL DECORATIONS, GARDENING	3,719	0	0	0	0	0
CONTRACTUAL SERVICES	36,215	40,000	41,000	41,000	48,128	48,128
COMMUNITY PROMOTION	3,428	2,771	68,000	80,000	43,000	43,000
BUSINESS DEVELOPMENT	3,570	413	5,000	5,000	4,000	4,000
RETAIL PROMOTIONS	2,557	1,508	7,000	3,500	0	0
COMMUNITY PROMO, ICE RINK	1,527	0	0	0	0	0
COMMUNICATIONS	5,342	2,451	10,000	0	0	0
VOLUNTEER MANAGEMENT	1,551	1,813	4,000	4,000	4,000	4,000
PUBLIC UTILITIES	16,546	16,224	18,000	18,000	18,000	18,000
REPAIRS & MAINTENANCE	97,227	76,825	80,200	80,200	80,000	80,000
Total	171,682	143,709	240,000	238,500	200,500	200,500

FUND 248 - DOWNTOWN DEVELOPMENT FUND

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed	2019-20 DDA Board Approved
Dept 762.00-ART ON THE GRAND						
COMMUNITY PROMOTION	8,983	4,729	7,500	7,500	9,400	9,400
ENTERTAINMENT	0	1,190	3,500	3,500	0	0
RENTALS	0	0	0	0	0	0
EQUIPMENT RENTAL	1,550	1,550	1,500	1,500	1,500	1,500
MISCELLANEOUS EXPENSE	13	0	0	0	0	0
Total	10,546	7,520	12,500	12,500	10,900	10,900
Dept 764.00-HARVEST MOON CELEBRATION						
OFFICE SUPPLIES	106	70	500	500	500	500
CONCESSION SUPPLIES	15,171	16,588	16,000	17,249	16,000	16,000
CONTRACTUAL SERVICES	0	0	0	120	0	0
COMMUNITY PROMOTION	4,996	8,768	5,500	5,881	5,500	5,500
ENTERTAINMENT	2,850	1,950	3,000	2,300	3,000	3,000
RENTALS	0	0	0	0	0	0
EQUIPMENT RENTAL	6,940	7,231	8,000	7,473	8,000	8,000
MISCELLANEOUS EXPENSE	3,421	4,134	4,000	3,636	4,000	4,000
CONTRIBUTIONS, ICE RINK	0	0	0	0	0	0
Total	33,484	38,741	37,000	37,159	37,000	37,000
Dept 766.00-RHYTHMZ IN RILEY PARK						
CONTRACTUAL SERVICES	6,600	7,970	6,600	6,600	6,600	6,600
COMMUNITY PROMOTION	1,832	2,331	2,850	2,850	2,850	2,850
ENTERTAINMENT	6,625	8,075	7,150	7,150	7,150	7,150
RENTALS	0	0	0	0	0	0
MISCELLANEOUS EXPENSE	0	0	0	0	0	0
Total	15,057	18,376	16,600	16,600	16,600	16,600
Dept 767.00-BUILDING RENTAL						
PROFESSIONAL SERVICES	0	5,085	3,163	5,100	5,100	5,100
CONTRACTUAL SERVICES	0	5,764	17,665	17,665	17,967	17,967
PUBLIC UTILITIES	0	1,192	0	0	0	0
MAINT, BUILDING & GROUNDS	0	7,582	4,590	4,590	6,000	6,000
CONTRIBUTION INS & BONDS	0	0	459	454	273	273
CAPITAL OUTLAY, BUILDINGS	0	0	5,000	5,000	12,000	12,000
Total	0	19,623	30,877	32,809	41,340	41,340
Dept 768.00-LUNCH BEATS						
CONTRACTUAL SERVICES	0	670	1,000	1,000	1,000	1,000
COMMUNITY PROMOTION	0	1,937	2,500	2,500	2,500	2,500
ENTERTAINMENT	0	400	1,000	1,000	1,750	1,750
Total	0	3,007	4,500	4,500	5,250	5,250
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES	475,904	584,370	677,189	954,968	700,590	783,590

FUND 248 - DOWNTOWN DEVELOPMENT FUND

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed	2019-20 DDA Board Approved
Surplus/(Deficit)	71,438	38,364	(29,399)	(272,698)	0	(84,500)
BEGINNING FUND BALANCE	272,504	353,608	417,272	417,272	144,574	144,574
TRANSFER FROM RESTRICTED FUND BALANCE	9,666	25,300				
ENDING FUND BALANCE	353,608	417,272	387,873	144,574	144,574	60,074

CITY OF FARMINGTON
FISCAL YEAR 2020-21 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND

DESCRIPTION	2017-18 Actual	2018-19 Actual	2019-20 Amended Budget	2019-20 Projected Activity	2020-21 Manager Proposed
DOWNTOWN DEVELOPMENT AUTHORITY REVENUES					
Dept 000.00-TIF					
PROPERTY TAXES, OPR, REV	(906)	(1,441)	0	0	0
PROPERTY TAXES, TWO MILL LEVY	41,211	43,092	45,000	45,000	0
PROPERTY TAXES, TIFA	288,099	311,308	342,000	342,000	392,000
GRANTS, OTHER	0	9,650	0	0	2,000
INVESTMENT INCOME	7,235	12,318	500	500	500
Total	335,639	374,927	387,500	387,500	394,500
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
PROPERTY TAXES, TWO MILL LEVY		0	0	0	48,000
REVENUES, OTHER	20,104	13,045	16,500	16,500	16,500
DDA DISTRICT, SP ASSESSMENT	180,000	182,000	184,000	184,000	186,000
Total	200,104	195,045	200,500	200,500	250,500
Dept 762.00-ART ON THE GRAND					
VENDOR FEES	850	1,592	2,500	2,500	2,500
SPONSORSHIPS	6,000	7,500	5,000	5,000	5,000
REVENUES, OTHER	3,894	3,768	3,400	3,400	3,400
Total	10,744	12,860	10,900	10,900	10,900
Dept 764.00-HARVEST MOON CELEBRATION					
CONCESSION, HARVEST MOON	25,910	24,912	20,000	20,000	26,000
ADMISSIONS, HARVEST MOON	14,562	13,866	13,000	13,000	13,000
SPONSORSHIPS	4,250	4,500	3,000	3,000	2,800
REVENUES, OTHER	550	1,000	1,000	1,000	1,000
Total	45,272	44,278	37,000	37,000	42,800
Dept 766.00-RHYTHMZ IN RILEY PARK					
SPONSORSHIPS	15,450	4,600	16,600	16,600	18,000
Total	15,450	4,600	16,600	16,600	18,000

CITY OF FARMINGTON
FISCAL YEAR 2020-21 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND

DESCRIPTION	2017-18 Actual	2018-19 Actual	2019-20 Amended Budget	2019-20 Projected Activity	2020-21 Manager Proposed
Dept 767.00-BUILDING RENTAL					
RENTAL FEES	13,925	41,390	41,340	41,340	41,940
REVENUES, OTHER	0	246	0	0	0
Total	13,925	41,636	41,340	41,340	41,940
Dept 768.00-LUNCH BEATS					
SPONSORSHIPS	1,600	1,200	5,000	5,000	3,000
REVENUES, OTHER	0	0	250	250	250
Total	1,600	1,200	5,250	5,250	3,250
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY REVENUES	622,734	674,546	699,090	699,090	761,890



CITY OF FARMINGTON
FISCAL YEAR 2020-21 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND

DESCRIPTION	2017-18 Actual	2018-19 Actual	2019-20 Amended Budget	2019-20 Projected Activity	2020-21 Manager Proposed
DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES					
Dept 000.00-TIF					
SALARIES, FULL TIME	0	66,494	71,352	71,352	75,883
SALARIES, DC RETIREE HEALTH CARE	0	2,059	2,100	2,100	2,100
SALARIES, PART-TIME/TEMP	9,990	15,365	22,000	22,000	23,000
SALARIES, OVERTIME	90	0	0	0	0
SALARIES, ACCRUED BENEFITS	0	4,064	547	547	564
PYMT IN LIEU OF HOSP INS	0	2,400	2,400	2,400	2,400
FICA, EMPLOYER'S SHARE	771	6,482	7,141	7,141	7,565
COMPREHENSIVE MEDICAL INSURANCE	0	1,188	1,207	1,207	1,309
LIFE INSURANCE	0	116	138	138	147
LONG TERM DISABILITY	0	96	104	104	110
WORKMEN'S COMPENSATION INS	0	233	283	283	301
CONTRIBUTION, PENSION	103	11,700	12,939	12,939	15,535
OFFICE SUPPLIES	155	205	500	500	500
POSTAGE, METER	175	140	600	600	600
NON-CAPITALIZED ASSETS	0	1,283	0	0	0
PROFESSIONAL SERVICES	4,381	11,161	34,800	34,800	65,000
SEASONAL DECORATIONS, GARDENING	10,204	20,275	20,500	20,500	0
CONTRACTUAL SERVICES	76,000	17,000	18,000	18,000	20,000
TELECOMMUNICATIONS	395	1,059	1,080	1,080	1,080
TRANSPORTATION	500	517	500	500	500
RENTALS	600	600	600	600	1,500
MISCELLANEOUS EXPENSE	814	417	2,000	2,000	2,000
MEMBERSHIPS, SUBSCRIPTIONS	680	740	750	750	800
PROFESSIONAL DEV, CONFERENCES	672	2,604	2,000	2,000	6,900
CAPITAL OUTLAY	137,071	279,722	150,000	150,000	45,000
DEBT SERVICE	110,793	119,909	120,459	120,459	96,734
Total	353,394	565,829	472,000	472,000	369,528

CITY OF FARMINGTON
FISCAL YEAR 2020-21 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND

DESCRIPTION	2017-18 Actual	2018-19 Actual	2019-20 Amended Budget	2019-20 Projected Activity	2020-21 Manager Proposed
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
SALARIES, PART-TIME/TEMP	1,583	1,793	3,150	3,150	3,150
FICA, EMPLOYER'S SHARE	121	137	222	222	222
SEASONAL DECORATIONS,GARDENING	0	0	0	0	25,000
CONTRACTUAL SERVICES	40,000	41,000	48,128	48,128	43,400
COMMUNITY PROMOTION	2,771	80,777	43,000	43,000	47,000
BUSINESS DEVELOPMENT	413	1,789	4,000	4,000	4,000
RETAIL PROMOTIONS	1,508	0	0	0	0
COMMUNICATIONS	2,451	201	0	0	0
VOLUNTEER MANAGEMENT	1,813	2,810	4,000	4,000	4,000
PUBLIC UTILITIES	16,224	20,396	18,000	18,000	18,000
REPAIRS & MAINTENANCE	76,825	78,968	80,000	80,000	105,000
Total	143,709	227,871	200,500	200,500	249,772
Dept 762.00-ART ON THE GRAND					
COMMUNITY PROMOTION	4,729	3,886	9,400	9,400	9,400
ENTERTAINMENT	1,190	1,250	0	0	0
EQUIPMENT RENTAL	1,550	2,237	1,500	1,500	1,500
Total	7,520	7,373	10,900	10,900	10,900
Dept 764.00-HARVEST MOON CELEBRATION					
OFFICE SUPPLIES	70	0	500	500	500
CONCESSION SUPPLIES	16,588	17,249	16,000	16,000	17,000
CONTRACTUAL SERVICES	0	119	0	0	0
COMMUNITY PROMOTION	8,768	6,016	5,500	5,500	5,500
ENTERTAINMENT	1,950	2,300	3,000	3,000	4,800
EQUIPMENT RENTAL	7,231	7,473	8,000	8,000	8,000
MISCELLANEOUS EXPENSE	4,134	3,636	4,000	4,000	7,000
Total	38,741	36,793	37,000	37,000	42,800
Dept 766.00-RHYTHMZ IN RILEY PARK					
CONTRACTUAL SERVICES	7,970	7,950	6,600	6,600	7,200
COMMUNITY PROMOTION	2,331	4,182	2,850	2,850	2,800
ENTERTAINMENT	8,075	8,475	7,150	7,150	11,000
Total	18,376	20,607	16,600	16,600	21,000

CITY OF FARMINGTON
FISCAL YEAR 2020-21 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND

DESCRIPTION	2017-18 Actual	2018-19 Actual	2019-20 Amended Budget	2019-20 Projected Activity	2020-21 Manager Proposed
Dept 767.00-BUILDING RENTAL					
PROFESSIONAL SERVICES	5,085	4,986	5,100	5,100	5,100
CONTRACTUAL SERVICES	5,764	14,774	17,967	17,967	16,381
PUBLIC UTILITIES	1,192	(306)	0	0	0
MAINT, BUILDING & GROUNDS	7,582	6,142	6,000	6,000	6,000
CONTRIBUTION INS & BONDS	0	454	273	273	459
CAPITAL OUTLAY, BUILDINGS	0	0	12,000	12,000	5,000
Total	19,623	26,050	41,340	41,340	32,940
Dept 768.00-LUNCH BEATS					
CONTRACTUAL SERVICES	670	1,000	1,000	1,000	1,000
COMMUNITY PROMOTION	1,937	1,144	2,500	2,500	2,500
ENTERTAINMENT	400	900	1,750	1,750	1,125
Total	3,007	3,044	5,250	5,250	4,625
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES	584,370	887,567	783,590	783,590	731,565
Surplus/(Deficit)	38,364	(213,021)	(84,500)	(84,500)	30,325
BEGINNING FUND BALANCE	353,608	417,272	204,251	204,251	119,751
TRANSFER FROM RESTRICTED FUND BALANCE	25,300				
ENDING FUND BALANCE	417,272	204,251	119,751	119,751	150,076

2020
SPECIAL ASSESSMENT ROLL
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT
SPECIAL ASSESSMENT

SAD NO.: 2017-90

Yr. 4 of 5

Statement of Intent:

This Special Assessment District and Roll have been established under the authority of Public Act 120 of 1961 (MCL 125.981) to collect **\$ 920,000** over a five (5) year period, beginning with the July 1, 2017 tax roll, for the purpose of funding the administrative, marketing, promotional and maintenance activities as described in the Principal Shopping District (PSD) Development Plan.

The Special Assessment District includes all non-residential and non-residential portions of all non-exempt real property located within the Downtown Development Authority District. The total amount to be collected in each of the five (5) years of the plan will be spread based upon the percentage that each individual non-residential real property assessment is of the total non-residential real property assessment for the Special Assessment District. The prior year Downtown Development Authority Assessment Roll, as certified by the March Board of Review and as amended by Assessor's Corrections, decisions of the July and December Board of Review, and orders of the Michigan Tax Tribunal and State Tax Commission, will be used in determining the allocation of the installment payments as approved by the Farmington City Council for each year of the five (5) year plan.

SPECIAL ASSESSMENT ROLL COLLECTION SUMMARY

	Proposed	Actual
2017 / 1st Year	\$180,000	\$180,000.00
2018 / 2nd Year	\$182,000	\$182,000.00
2019 / 3rd Year	\$184,000	\$184,000.00
2020 / 4th Year	\$186,000	\$186,000.00
2021 / 5th Year	<u>\$188,000</u>	<u>\$188,000.00</u>
Total:	\$920,000	\$920,000.00

Total Authorized for Special Assessment:

\$920,000

**Total Proposed Current Year
Collection (July/December, 2020):**

\$186,000

BASED UPON ANNUALLY APPROVED INSTALLMENTS (2017-2021)

OVERALL REDUCTION IN COLLECTIONS: N/A

**2020
SPECIAL ASSESSMENT ROLL
TO FUND THE
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2019 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2020 Summer Tax Roll	2020 Winter Tax Roll
20-23-27-151-017	23720 FARMINGTON RD	HEENEY SUNDQUIST FUNERAL HOME INC	310,290	100%	310,300	1.79%	\$ 3,325.98	\$ 1,662.99	\$ 1,662.99
20-23-27-151-021	33316 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-151-022	33300 THOMAS ST	STUDIO PROPERTIES, LLC	239,950	100%	240,000	1.38%	\$ 2,572.47	\$ 1,286.24	\$ 1,286.23
20-23-27-152-011	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-152-016	33000 THOMAS ST	FARMINGTON SCHOOLS	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-001	33342 GRAND RIVER AVE	JANICE L. KONJAREVICH LIVING TRUST	98,240	100%	98,200	0.57%	\$ 1,052.57	\$ 526.29	\$ 526.28
20-23-27-153-002	33337 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-003	33338 GRAND RIVER AVE	COWLEY INVESTMENTS, LLC	389,560	100%	389,600	2.25%	\$ 4,175.97	\$ 2,087.99	\$ 2,087.98
20-23-27-153-004	33336 GRAND RIVER AVE	GRAND FARMINGTON, LLC	70,370	100%	70,400	0.41%	\$ 754.59	\$ 377.30	\$ 377.29
20-23-27-153-005	33332 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-007	33318 GRAND RIVER AVE	LAR PROPERTIES, LLC	212,160	56%	118,800	0.68%	\$ 1,273.37	\$ 636.69	\$ 636.68
20-23-27-153-008	33316 GRAND RIVER AVE	Q-CO L.L.C.	246,040	100%	246,000	1.42%	\$ 2,636.78	\$ 1,318.39	\$ 1,318.39
20-23-27-153-009	33314 GRAND RIVER AVE	P & E PROPERTIES, LLC	91,260	100%	91,300	0.53%	\$ 978.61	\$ 489.31	\$ 489.30
20-23-27-153-010	33312 GRAND RIVER AVE	CHANG COMPANY LIMITED LLC	150,330	100%	150,300	0.87%	\$ 1,611.01	\$ 805.51	\$ 805.50
20-23-27-153-011	33306 GRAND RIVER AVE	LSGO LLC	101,530	100%	101,500	0.58%	\$ 1,087.94	\$ 543.97	\$ 543.97
20-23-27-153-012	33304 GRAND RIVER AVE	SPLIT ROCK VENTURES LLC	45,310	100%	45,300	0.26%	\$ 485.55	\$ 242.78	\$ 242.77
20-23-27-153-015	33250 GRAND RIVER AVE	GRACE, CRAIG J	54,410	100%	54,400	0.31%	\$ 583.09	\$ 291.55	\$ 291.54
20-23-27-153-021	33224 GRAND RIVER AVE	THIBAULT ENTERPRISES INC	367,870	100%	367,900	2.12%	\$ 3,943.38	\$ 1,971.69	\$ 1,971.69
20-23-27-153-022	33311 THOMAS ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-023	33216 GRAND RIVER AVE	AGHOBJIAN, MANOEIL & MARIE	76,500	100%	76,500	0.44%	\$ 819.97	\$ 409.99	\$ 409.98
20-23-27-153-024	33212 GRAND RIVER AVE	JAM HOLDINGS, LLC	92,520	100%	92,500	0.53%	\$ 991.47	\$ 495.74	\$ 495.73
20-23-27-153-025		FARMINGTON DOWNTOWN DEVELOPMENT	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-153-026	33200 GRAND RIVER AVE	LOS TRES AMIGOS-FARMINGTON, LLC	146,030	100%	146,000	0.84%	\$ 1,564.92	\$ 782.46	\$ 782.46
20-23-27-154-004	33107 THOMAS ST	CITY OF FARMINGTON	78,820	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-005	33103 THOMAS ST	BUDD, DALE V	80,470	77%	62,000	0.36%	\$ 664.55	\$ 332.28	\$ 332.27

**2020
SPECIAL ASSESSMENT ROLL
TO FUND THE
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2019 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2020 Summer Tax Roll	2020 Winter Tax Roll
20-23-27-154-006	33023 THOMAS ST	TDG MANAGEMENT1, LLC	75,790	76%	57,600	0.33%	\$ 617.39	\$ 308.70	\$ 308.69
20-23-27-154-007	33110 GRAND RIVER AVE	JOHNSON INVESTMENT CO	130,900	100%	130,900	0.75%	\$ 1,403.07	\$ 701.54	\$ 701.53
20-23-27-154-008	33104 GRAND RIVER AVE	CITY OF FARMINGTON	83,310	83%	69,100	0.40%	\$ 740.66	\$ 370.33	\$ 370.33
20-23-27-154-009	33100 GRAND RIVER AVE	JOHNSON, DAVID H	66,990	100%	67,000	0.39%	\$ 718.15	\$ 359.08	\$ 359.07
20-23-27-154-010	33018 GRAND RIVER AVE	GAISER, CARL THOMPSON	83,490	100%	83,500	0.48%	\$ 895.00	\$ 447.50	\$ 447.50
20-23-27-154-011	33014 GRAND RIVER AVE	C-4 LEASING LLC	148,190	100%	148,200	0.85%	\$ 1,588.50	\$ 794.25	\$ 794.25
20-23-27-154-012	33004 GRAND RIVER AVE	HEPPARD COMMERCIAL LLC	232,240	100%	232,200	1.34%	\$ 2,488.86	\$ 1,244.43	\$ 1,244.43
20-23-27-154-014	33106 GRAND RIVER AVE	STATE OF MICHIGAN	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-154-015	33112 GRAND RIVER AVE	FIRST UNITED METHODIST	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-001	33335 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	88,130	100%	88,100	0.51%	\$ 944.31	\$ 472.16	\$ 472.15
20-23-27-155-002	33329 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	185,420	61%	113,100	0.65%	\$ 1,212.27	\$ 606.14	\$ 606.13
20-23-27-155-003	33317 GRAND RIVER AVE	DAMKCAT REAL ESTATE, LLC	66,540	100%	66,500	0.38%	\$ 712.79	\$ 356.40	\$ 356.39
20-23-27-155-004	33335 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	51,160	100%	51,200	0.30%	\$ 548.79	\$ 274.40	\$ 274.39
20-23-27-155-008	33245 GRAND RIVER AVE	WINGARD, DONALD C	56,810	100%	56,800	0.33%	\$ 608.82	\$ 304.41	\$ 304.41
20-23-27-155-011	33205 GRAND RIVER AVE	CHEMICAL BANK	318,720	100%	318,700	1.84%	\$ 3,416.02	\$ 1,708.01	\$ 1,708.01
20-23-27-155-020	23382 FARMINGTON RD	SAM KARANA, LLC	1,080	100%	1,100	0.01%	\$ 11.79	\$ 5.90	\$ 5.89
20-23-27-155-024	23366 FARMINGTON RD	RHINOJOE LLC	229,580	100%	229,600	1.32%	\$ 2,460.99	\$ 1,230.50	\$ 1,230.49
20-23-27-155-025	23360 FARMINGTON RD	SAM KARANA, LLC	111,390	100%	111,400	0.64%	\$ 1,194.05	\$ 597.03	\$ 597.02
20-23-27-155-026	23340 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	245,460	100%	245,500	1.41%	\$ 2,631.42	\$ 1,315.71	\$ 1,315.71
20-23-27-155-040	33171 GRAND RIVER AVE	FARMINGTON CENTER MICHIGAN, LLC	278,250	100%	278,300	1.60%	\$ 2,982.99	\$ 1,491.50	\$ 1,491.49
20-23-27-155-044	23534 FARMINGTON RD	23534 FARMINGTON RD LLC	165,530	100%	165,500	0.95%	\$ 1,773.93	\$ 886.97	\$ 886.96
20-23-27-155-045	33305 GRAND RIVER AVE	DAMKCAT REAL ESTATE HOLDINGS, LLC	191,810	100%	191,800	1.11%	\$ 2,055.83	\$ 1,027.92	\$ 1,027.91
20-23-27-155-046	33211 GRAND RIVER AVE	DOWNTOWN OFFICES	346,610	100%	346,600	2.00%	\$ 3,715.07	\$ 1,857.54	\$ 1,857.53
20-23-27-155-047	33111 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-155-048	23292 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	242,850	100%	242,900	1.40%	\$ 2,603.55	\$ 1,301.78	\$ 1,301.77

**2020
SPECIAL ASSESSMENT ROLL
TO FUND THE
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2019 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2020 Summer Tax Roll	2020 Winter Tax Roll
20-23-27-155-049	23300 FARMINGTON RD	FARMINGTON CENTER MICHIGAN, LLC	1,720,200	100%	1,720,200	9.91%	\$ 18,438.15	\$ 9,219.08	\$ 9,219.07
20-23-27-156-003	32905 GRAND RIVER AVE	XIE ZHENG, LLC	131,570	100%	131,600	0.76%	\$ 1,410.57	\$ 705.29	\$ 705.28
20-23-27-156-004	32821 GRAND RIVER AVE	XIE ZHENG, LLC	464,930	50%	232,500	1.34%	\$ 2,492.08	\$ 1,246.04	\$ 1,246.04
20-23-27-156-005	33001 GRAND RIVER AVE	LEITRIM-GROVES, LLC	1,972,960	100%	1,973,000	11.37%	\$ 21,147.79	\$ 10,573.90	\$ 10,573.89
20-23-27-177-005	32830 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-177-010	32716 GRAND RIVER AVE	BUYERS, PAUL A	58,420	100%	58,400	0.34%	\$ 625.97	\$ 312.99	\$ 312.98
20-23-27-177-092	33000 THOMAS ST	FARMINGTON TRAIN CTR - EAST PARCEL	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-177-094	32720 GRAND RIVER AVE	FARMINGTON VILLAGE COMPLEX	1,358,960	100%	1,359,000	7.83%	\$ 14,566.59	\$ 7,283.30	\$ 7,283.29
20-23-27-301-001	23290 FARMINGTON RD	JP HERZOG LLC	67,110	100%	67,100	0.39%	\$ 719.22	\$ 359.61	\$ 359.61
20-23-27-301-003	23220 FARMINGTON RD	SPP CITIZENS NLREF, LLC	222,070	100%	222,100	1.28%	\$ 2,380.60	\$ 1,190.30	\$ 1,190.30
20-23-27-301-004	33317 ORCHARD ST	SCOTT, SARAH LEE	50,680	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-005	33313 ORCHARD ST	FARMINGTON CENTER MICHIGAN, LLC	16,140	100%	16,100	0.09%	\$ 172.57	\$ 86.29	\$ 86.28
20-23-27-301-006	33309 ORCHARD ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-007	33305 ORCHARD ST	FARMINGTON CENTER MICHIGAN, LLC	16,140	100%	16,100	0.09%	\$ 172.57	\$ 86.29	\$ 86.28
20-23-27-301-008	33213 ORCHARD ST	FARMINGTON DWNTWN DEV AUTHORITY	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-017	32809 GRAND RIVER AVE	ROSSER, VALNEDRA	59,270	100%	59,300	0.34%	\$ 635.61	\$ 317.81	\$ 317.80
20-23-27-301-019	32729 GRAND RIVER AVE	MECOLLI, EVIS	111,270	100%	111,300	0.64%	\$ 1,192.98	\$ 596.49	\$ 596.49
20-23-27-301-020	32725 GRAND RIVER AVE	SMART, ROBERT R	87,650	100%	87,700	0.51%	\$ 940.02	\$ 470.01	\$ 470.01
20-23-27-301-021	32721 GRAND RIVER AVE	BUYERS, RUSSELL A	88,020	100%	88,000	0.51%	\$ 943.24	\$ 471.62	\$ 471.62
20-23-27-301-022	32715 GRAND RIVER AVE	OAKLAND ONE, LLC	601,480	100%	601,500	3.47%	\$ 6,447.24	\$ 3,223.62	\$ 3,223.62
20-23-27-301-045	33201 ORCHARD ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-047	33200 SLOCUM DR	SUNNY DAY CARE INC	294,030	100%	294,000	1.69%	\$ 3,151.27	\$ 1,575.64	\$ 1,575.63
20-23-27-301-048	23280 FARMINGTON RD	LOWEN REAL ESTATE LLC	138,190	100%	138,200	0.80%	\$ 1,481.31	\$ 740.66	\$ 740.65
20-23-27-301-050	33240 SLOCUM DR	VANDENBERG, KEVIN J	57,430	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-051	33242 SLOCUM DR	RODRIGUEZ, JESUS	123,980	0%	0	0.00%	\$ -	\$ -	\$ -

**2020
SPECIAL ASSESSMENT ROLL
TO FUND THE
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2019 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2020 Summer Tax Roll	2020 Winter Tax Roll
20-23-27-301-052	33246 SLOCUM DR	BENNETT, DAVID W	68,150	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-053	33244 SLOCUM DR	CHETI, DEV	105,960	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-054	33248 SLOCUM DR	MCCLELLAN, ERICA V	57,070	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-055	33250 SLOCUM DR	MACIOCE, ANTHONY A	80,950	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-056	33254 SLOCUM DR	HOFFMAN, BARBARA	80,000	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-057	33252 SLOCUM DR	KALP, KEVIN J	73,460	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-058	33256 SLOCUM DR	SHAMEY, TERA	56,660	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-059	33258 SLOCUM DR	EQUITY TRUST COMPANY CUSTODIAN	115,870	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-060	33262 SLOCUM DR	NIXON, COURTNEY A	72,890	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-061	33260 SLOCUM DR	STARK, CAITLIN	92,460	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-062	33264 SLOCUM DR	MCARTHUR, SANDRA E	62,180	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-063	33266 SLOCUM DR	SEKRESKI, BLAGOJA	82,880	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-064	33270 SLOCUM DR	VARVERAKIS, JOHN M	56,660	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-065	33268 SLOCUM DR	PETRACH, RACHEL L	116,600	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-082		FARMINGTON DEVELOPMENT GROUP LLC	-	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-301-083	33210 SLOCUM DR	ORCHARDS FARMINGTON, LLC	845,020	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-001	33107 ORCHARD ST	BROYLES, ADAM T	53,430	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-002	33109 ORCHARD ST	MARMUS, MATHIEU	50,420	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-003	33111 ORCHARD ST	BARTA, RICHARD M	34,580	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-004	33105 ORCHARD ST	33105 ORCHARD STREET, LLC	34,140	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-005	33103 ORCHARD ST	TOSIC, DRAGAN	50,420	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-006	33101 ORCHARD ST	ROITMAN, SARA	34,580	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-007	33119 ORCHARD ST	TASH, LORRAINE M	51,520	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-008	33121 ORCHARD ST	KINNEY, SUSAN MICHELLE	32,510	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-009	33123 ORCHARD ST	LINDERER, CHRISTA	34,580	0%	0	0.00%	\$ -	\$ -	\$ -

**2020
SPECIAL ASSESSMENT ROLL
TO FUND THE
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2019 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2020 Summer Tax Roll	2020 Winter Tax Roll
20-23-27-306-010	33117 ORCHARD ST	SANDS, TERRI L	34,140	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-011	33115 ORCHARD ST	KHAN, SHEEBA	48,900	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-012	33113 ORCHARD ST	SUHRE, JEFFREY	44,380	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-013	33131 ORCHARD ST	GANDHI, KAUSHIKKUMAR S	34,140	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-014	33133 ORCHARD ST	URBAN, MATTHEW S	48,900	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-015	33135 ORCHARD ST	RYAN, STEPHEN B	54,400	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-016	33129 ORCHARD ST	WICKMAN, PEGGY A	34,140	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-017	33127 ORCHARD ST	CAMERON, MARY KAY	50,200	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-306-018	33125 ORCHARD ST	MARZOLF, SHANNON KATHLEEN	54,520	0%	0	0.00%	\$ -	\$ -	\$ -
20-23-27-326-016	32704 GRAND RIVER AVE	SCHONSHECK, WILLIAM R	205,150	100%	205,200	1.18%	\$ 2,199.46	\$ 1,099.73	\$ 1,099.73
20-23-28-230-006	33608 GRAND RIVER AVE	S3 INVESTMENTS, LLC	127,230	100%	127,200	0.73%	\$ 1,363.41	\$ 681.71	\$ 681.70
20-23-28-231-011	33604 GRAND RIVER AVE	NEHER HOLDINGS, LLC	204,130	100%	204,100	1.18%	\$ 2,187.67	\$ 1,093.84	\$ 1,093.83
20-23-28-276-005	33603 GRAND RIVER AVE	TUROWSKI FARMINGTON DEVELOPMENT LLC	375,110	100%	375,100	2.16%	\$ 4,020.55	\$ 2,010.28	\$ 2,010.27
20-23-28-276-011	23629 LIBERTY ST	TDP HOLDINGS, LLC	161,320	100%	161,300	0.93%	\$ 1,728.91	\$ 864.46	\$ 864.45
20-23-28-276-014	23611 LIBERTY ST	THE CHURCH IN FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-276-021	23617 LIBERTY ST	CHIROPRACTIC FEDERAL	190,760	100%	190,800	1.10%	\$ 2,045.11	\$ 1,022.56	\$ 1,022.55
20-23-28-277-001	33430 GRAND RIVER AVE	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-277-002	23715 FARMINGTON RD	FARMINGTON MASONIC	112,590	100%	112,600	0.65%	\$ 1,206.92	\$ 603.46	\$ 603.46
20-23-28-278-002	33431 GRAND RIVER AVE	JAKACKI, MICHELE B	363,990	100%	364,000	2.10%	\$ 3,901.57	\$ 1,950.79	\$ 1,950.78
20-23-28-278-004	33425 GRAND RIVER AVE	FARMWELL LLC	124,110	100%	124,100	0.72%	\$ 1,330.18	\$ 665.09	\$ 665.09
20-23-28-278-005	33409 GRAND RIVER AVE	FARMWELL LLC	146,310	100%	146,300	0.84%	\$ 1,568.13	\$ 784.07	\$ 784.06
20-23-28-278-006	33401 GRAND RIVER AVE	TYJORMAC, L.L.C.	295,960	62%	183,500	1.06%	\$ 1,966.86	\$ 983.43	\$ 983.43
20-23-28-278-012	23629 FARMINGTON RD	MIHAJLOVSKI, DRAGO	97,840	100%	97,800	0.56%	\$ 1,048.28	\$ 524.14	\$ 524.14
20-23-28-278-013	23623 FARMINGTON RD	JEERA PROPERTIES, LLC	128,360	100%	128,400	0.74%	\$ 1,376.27	\$ 688.14	\$ 688.13
20-23-28-278-014	23621 FARMINGTON RD	MATTHEW 2002 PROPERTIES LLC	139,540	100%	139,500	0.80%	\$ 1,495.25	\$ 747.63	\$ 747.62

**2020
SPECIAL ASSESSMENT ROLL
TO FUND THE
CITY OF FARMINGTON
PRINCIPAL SHOPPING DISTRICT PLAN**

Parcel Number	Property Address	Property Owner	2019 Taxable Value (Prior Year)	Percent of Non-Res. Use (1)	Qualified Taxable Value (TV) for SAD	Individual Qualified TV as a % of Total Qualified TV	Special Assessment based on the Calculated % of Total Qualified TV	Allocation of Special Assessment	
								2020 Summer Tax Roll	2020 Winter Tax Roll
20-23-28-278-015	23607 FARMINGTON RD	SACKLLAH, FRED	81,690	100%	81,700	0.47%	\$ 875.71	\$ 437.86	\$ 437.85
20-23-28-278-016	23603 FARMINGTON RD	SMOTHERMAN JR, JOSEPH R	113,810	100%	113,800	0.66%	\$ 1,219.78	\$ 609.89	\$ 609.89
20-23-28-278-018	23550 LIBERTY ST	THE FARMINGTON COMMUNITY	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-278-019	23600 LIBERTY ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-278-020	33440 STATE ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-280-003	33509 STATE ST	CITY OF FARMINGTON	-	Exempt	0	0.00%	\$ -	\$ -	\$ -
20-23-28-280-004	33505 STATE ST	33505 STATE LLC	176,220	100%	176,200	1.02%	\$ 1,888.62	\$ 944.31	\$ 944.31
20-23-28-280-012	23391 FARMINGTON RD	CVS PHARMACY INC #8048-02	535,330	100%	535,300	3.08%	\$ 5,737.67	\$ 2,868.84	\$ 2,868.83
20-23-28-280-013	23333 FARMINGTON RD	CASTLE DENTAL LABORATORY INC	156,070	100%	156,100	0.90%	\$ 1,673.17	\$ 836.59	\$ 836.58
20-23-28-280-014	23309 FARMINGTON RD	JPMORGAN CHASE & CO (FARMINGTON MI)	511,450	100%	511,500	2.95%	\$ 5,482.57	\$ 2,741.29	\$ 2,741.28
20-23-28-428-012	23285 FARMINGTON RD	J.M.W. ENTERPRISES, L.L.C.	85,810	100%	<u>85,800</u>	<u>0.49%</u>	\$ 919.66	<u>\$ 459.83</u>	<u>\$ 459.83</u>
			20,971,900		17,353,000	100%	186,000.00	93,000.25	92,999.75

NOTES: (1) "Percent of Non-Residential Use" for DDA properties which have a residential component was determined by dividing the TCV of the section/area of the subject building used for residential purposes by the TCV of the total property. The residential percentage was then subtracted from 100% to yield the non-residential shown in this Special Assessment Roll.

I, David M. Hieber, Oakland County Equalization Officer/Assessor for the City of Farmington, hereby certify that this Special Assessment Roll No. 2017-90, representing the fourth of five (5) installments, is to fund Administrative, Marketing, Promotional and Maintenance Activities as described in the Principal Shopping District (PSD) Development Plan. Further, that this Special Assessment Roll was prepared the result of the City Council of the City of Farmington having approved same with Resolution No. 04-17-014 on April 17, 2017. I also certify that each assessment was based upon benefit and that such benefits equal that portion of the total cost assessed against the parcels in such Special Assessment District.

Dated this **MAY 05 2020**



David M. Hieber, Oakland County Equalization Officer
Assessor City of Farmington

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2020-2021 BUDGET FOR THE FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY.

WHEREAS, the Farmington Downtown Development Authority (DDA) presented a proposed budget to the City Council for Fiscal Year 2020-2021 in the amount of \$731,565; and

WHEREAS, the DDA also provides a work plan associated with the proposed budget; and

WHEREAS, the City Council adopted a resolution at its February 21, 2017 meeting to renew the Principal Shopping District (PSD) special assessment for five year period; and

WHEREAS, the PSD renewal resolution authorized the PSD assessment to be set at \$184,000 for Fiscal Year 2020-2021; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2020-2021 Downtown Development Authority Budget in the amount of \$731,565.

BE IT FURTHER RESOLVED that the Farmington City Council hereby sets the Principal Shopping District special assessment for Fiscal Year 2020-2021 at \$186,000 in accordance with the attached assessment roll.

BE IT FURTHER RESOLVED that to meet the requirements for budgeted appropriations of the Farmington Downtown Development Authority, the City Treasurer is hereby directed to spread taxes on real and personal property located within the boundaries of the Farmington Downtown Development Authority District in the amount of one dollar and ninety-two and thirty-eighth hundredth cents (\$1.7818) per thousand dollars of Taxable Value, and

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Downtown Development Authority and disburse the captured tax revenues to the Authority.

Farmington City Council Staff Report	Council Meeting Date: June 15, 2020	Reference Number 6C
Submitted by: David Murphy, City Manager		
Description Consideration to Adopt Fiscal Year 2020-21 47 th District Court, 47 th District Court MIDC (Michigan Indigent Defense Commission), Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets		
Requested Action Move to adopt Fiscal Year 2020-21 Budget Resolution for the 47 th District Court, 47 th District Court MIDC (Michigan Indigent Defense Commission), Brownfield Redevelopment Authority, Corridor Improvement Authority and joint agency budgets.		
<p>Background City Administration is recommending that the City Council adopt separate budgets for the 47th District Court, 47th District Court MIDC (Michigan Indigent Defense Commission), the Brownfield Redevelopment Authority, the Corridor Improvement Authority, and the joint agency budgets. The Brownfield Redevelopment Authority and Corridor Improvement Authority are separate agencies of the City. While the City Council is responsible for adopting the budgets for these agencies, they are not involved with its day-to-day management and oversight.</p> <p>City Administration is recommending that the Council adopt the Fiscal Year 2020-21 Brownfield Redevelopment Authority Budget at \$3,300.</p> <p>The Fiscal Year 2020-21 Budget for the Corridor Improvement Authority is \$20,500. The TIF capture for the Fiscal Year 2020-21 budget is estimated to be \$32,000. This is the second year of TIF capture for the CIA.</p> <p>City Administration is recommending a separate budget approval for the 47th District Court that incorporates the total budget and contributions from the City of Farmington and Farmington Hills. The City of Farmington is involved with handling the general accounting, payroll, and administering the budget for the 47th District Court. The Court's budget is reviewed and recommended for approval by both Farmington and Farmington Hills City Councils. It is necessary to formalize this approval by a separate budget adoption procedure. The Fiscal Year 2020-21 Budget for the 47th District Court would be \$3,400,957. The City of Farmington's contribution for Fiscal Year 2020-21 is approximately \$52,000 more than the current fiscal year.</p> <p>City Administration is recommending a separate budget approval for the 47th District Court MIDC (Michigan Indigent Defense Commission). The Fiscal Year 2020-21 Budget for the 47th District Court MIDC would be \$181,562. The City of Farmington's contribution for Fiscal Year 2020-21 is approximately \$300 more than the current fiscal year.</p> <p>Finally, City Administration is recommending that the joint agency budgets with Farmington Hills also be incorporated into a separate budget approval. This would include budgets for the Children, Youth and Families; Farmington Area Arts Commission; Farmington Youth Assistance; Mayor's Youth Council; Commission on Aging; Citizens Corp for Emergency Preparedness; and Multicultural/Multiracial Council. The total for these agency budgets would be \$7,214.</p>		
Agenda Review		

Department Head	Finance/Treasurer	City Attorney	City Manager
------------------------	--------------------------	----------------------	---------------------

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ADOPTING THE FISCAL YEAR 2020-21 BUDGETS FOR THE 47th DISTRICT COURT, 47th DISTRICT COURT MIDC (MICHIGAN INDIGENT DEFENSE COMMISSION), BROWNFIELD REDEVELOPMENT AUTHORITY, CORRIDOR IMPROVEMENT AUTHORITY, AND JOINT AGENCY BUDGETS.

WHEREAS, the City of Farmington provides funding to agencies shared with the City of Farmington Hills; and

WHEREAS, the City Manager presented a Farmington Brownfield Redevelopment Authority Fiscal Year 2020-21 Budget for the Brownfield Redevelopment Fund in the amount of \$3,300; and

WHEREAS, City Administration recommends a Fiscal Year 2020-21 appropriation of \$20,500 for the Grand River Corridor Improvement Authority; and

WHEREAS, the City of Farmington shares district control unit responsibility for the 47th District Court and as a district control unit is responsible for approving the Court's annual budget and appropriating Farmington's share of funding required to fund the Court budget, and

WHEREAS, the City Councils for the City of Farmington and Farmington Hills reviewed and agreed on the requested budget from the 47th District Court; and

WHEREAS, the City of Farmington shares district control unit responsibility for the 47th District Court's MIDC (Michigan Indigent Defense Commission) and as a district control unit is responsible for approving the Court's MIDC annual budget and appropriating Farmington's share of funding required to fund the Court's MIDC budget, and

WHEREAS, the City Councils for the City of Farmington and Farmington Hills reviewed and agreed on the requested budget from the 47th District Court for the MIDC (Michigan Indigent Defense Commission); and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby adopts the Fiscal Year 2020-21 budgets and approves Farmington's share of funding for the following City authorities and joint agencies:

1. Joint Agencies

Children, Youth and Families	\$ 132
Farmington Area Arts Commission	\$ 88

	Farmington Youth Assistance	\$ 5,288
	Mayor's Youth Council	\$ 654
	Commission on Aging	\$ 158
	Citizens Corp for Emergency Preparedness	\$ 82
	Multicultural/Multiracial Council	\$ 812
2.	Farmington Brownfield Redevelopment Authority	\$ 3,300
3.	Grand River Corridor Improvement Authority	\$20,500
4.	47th District Court	
	Total Appropriation	\$3,400,957
	City of Farmington Hills Contribution	\$2,609,454
	City of Farmington Contribution	541,680
	Other Revenues	199,273
	Appropriation (To) From Fund Balance	<u>50,550</u>
		\$3,400,957
5.	47th District Court MIDC (Michigan Indigent Defense Commission)	
	Total	\$ 181,562
	City of Farmington Hills Contribution	\$ 18,042
	City of Farmington Contribution	3,745
	State Grant Revenue	\$ 159,775

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Farmington Brownfield Redevelopment Authority and disburse the captured tax revenues to the Authority.

BE IT FURTHER RESOLVED that the City Treasurer is directed to collect incremental taxes eligible for capture under an incremental financing plan established by the Corridor Improvement Authority and disburse the captured tax revenues to the Authority.

Farmington City Council Staff Report	Council Meeting Date: June 15, 2020	Reference Number 6D	
Submitted by: David Murphy, City Manager			
Description Consideration to Adopt Resolution to Amend Residential Refuse/Recycling User Charge			
Requested Action Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2020			
<p>Background</p> <p>The Refuse/recycling user charge is structured to cover the full cost of residential refuse collection, yard waste collection, recycling, the household hazardous waste collection program, RRRASOC administrative costs, and the cost associated with the fall leaf collection program. The charge that would be placed on the July and December tax bills for residential units.</p> <p>The following 188 condominium units do not receive the leaf collection service in the Fall: Tana Hill (6), Adams Manor (6), Pinewoods (40), Winset (55), Tall Pines (3), and Heritage Village (78). The following 36 multijurisdictional housing developments do not receive leaf collection in the Fall: Mission Court/Lane (12), Lark Harbor Court (14), Woodhaven Court (3), Fairview Court (5), Freedom Road (2). As a result, City Administration is recommending that we establish a separate fee that would exclude the leaf collection costs for these 224 units. The attached resolution establishes a separate charge for the units.</p> <p>Chapter 16 of the City Code contains a provision which allows the City Clerk to waive the recycling fee based on applications verifying economic hardship or permanent physical handicap. Each year, the clerk receives five or six such applications. The contract with Waste Management does not provide a per unit cost breakdown for the solid waste, recycling collection, and yard waste services. Therefore, City Administration has estimated the cost of the recycling fee and waiver to be \$135.05.</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

RESOLUTION

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING RESIDENTIAL REFUSE/RECYCLING USER FEE, AMENDING A REFUSE/RECYCLING FEE WITHOUT THE LEAF COLLECTION PROGRAM, AND AMENDING THE DOLLAR AMOUNT SUBJECT TO THE RECYCLING WAIVER, EFFECTIVE JULY 1, 2020.

WHEREAS, the Farmington City Council is authorized by Section 16-34 of the Code of Ordinances to establish a residential user fee to defray the City's costs for providing solid waste collection and disposal, recycling collection and processing, recycling administration, yard waste collection and processing, leaf collection and processing, and household hazardous waste collection and processing services; and

WHEREAS, the City of Farmington contracts with Waste Management, Inc. to provide solid waste collection, yard waste collection, and recycling collection services for residential customers in the City, for which the City pays a contractual fee; and

WHEREAS, the City of Farmington has agreed to deliver recycled materials to the facility owned by the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC); and

WHEREAS, the City of Farmington, along with other participating communities, contracts with RRRASOC to administer the recycling facility and other recycling programs in exchange for a fee paid to RRRASOC; and

WHEREAS, the City of Farmington participates in the Household Hazardous Waste Collection Program administered by RRRASOC; and

WHEREAS, as part of the City's recycling program, each fall the Farmington Department of Public Works collects and disposes of leaves raked to the curb by residents; and

WHEREAS, the Refuse/Recycling User Fee is intended to defray the City's expenses in providing these services to its residents as estimated in the Fiscal Year 2020-21 Budget, effective July 1, 2020.

WHEREAS, there are 2,752 residential units that currently receive all of the refuse/recycling services within the City of Farmington; and

WHEREAS, there are 188 condominium units that receive all of the refuse/recycling services except for the leaf collection program; and

WHEREAS, there are 36 homes in small residential developments that have houses built in both Farmington and Farmington Hills and providing leaf collection services in these multijurisdictional developments would be impractical and

WHEREAS, in accordance with the preceding, the user fee would be based on the costs incurred by the City for the 2020-21 fiscal year in accordance with the following:

	<u>Annual Budget</u>	<u>Per Unit Cost</u>
Waste Management Service Contract	\$482,870	\$ 162.25
Recycling Administration	13,484	4.53
Hazardous Waste Collection and Services	22,000	7.39
Other Operating Expenses	<u>61,192</u>	<u>20.56</u>
Total	\$579,546	\$ 194.73

WHEREAS, the unit price for residential units receiving leaf collection program service is \$51.95 based on a budgeted cost of \$142,966 for Fiscal Year 2020-21 and 2,752 residential units; and

WHEREAS, Chapter 16, Garbage and Rubbish, of the City Code permits a waiver of the recycling fee based on economic hardship requirements specified in Section 16-34.5 or disability as contained in Section 16-27.5.

WHEREAS, City Administration is recommending that the amount for the recycling economic hardship waiver be \$135.05.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby establishes a residential refuse/recycling user fees and recycling waiver amount as indicated below, effective July 1, 2020:

1. Residential Refuse/Recycling fee - \$246.69 with \$123.35 levied with the July 2020 tax bill and \$123.34 on the December 2020 tax bill
2. Residential Refuse/Recycling Fee, Condominiums and multijurisdictional developments without Leaf Collection Program - \$194.74 with \$97.37 levied with the July 2020 tax bill and \$97.37 levied on the December 2020 tax bill.
3. The amount to be waived from the user fee for those residents qualifying for the recycling waiver under Section 16-34.5 or the disability waiver pursuant to 16.27-5 of the City Code is \$135.05.

AYES:

NAYES:

ABSENT:

ABSTENTIONS:

CERTIFICATION

_____ I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City of Farmington City Council at a regular meeting held on June 15, 2020.

Mary Mullison, City Clerk

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 15, 2020

**Item
Number
6E**

Submitted by: David Murphy, City Manager

Agenda Topic Consideration to Adopt a Resolution to Amend IWC Charges & Industrial Surcharges effective July 1, 2020

Proposed Motion: Move to adopt a resolution amending Chapter 11, Section 18 of the City Fee Schedule, effective July 1, 2020.

Background:

The Great Lakes Water Authority (GLWA) increased the IWC Charges & Industrial Surcharges it charges the City of Farmington. This is a pass through charge and Farmington is increasing our charge to our customers by an equal amount.

Amendment to Chapter 11 of the City Fee Schedule, Section 18 – IWC Charges & Industrial Surcharges, effective 7/1/20 as indicated in the footer of the Attached Chapter 11, Section 18 of Fee Schedule. Customer bills would increase for these charges beginning with the September utility bill.

City Administration is recommending that the City Council adopt the attached resolution amending Chapter 11, Section 18 of the City Fee Schedule, as presented. Please note, this resolution amends the IWC Charges & Industrial Surcharges only.

Materials:

Resolution to Amend Water and Sewer Rates 20-21 July 1
City Fee Schedule Chapter 11, Section 18

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON

RESOLUTION NO.

**A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE
THE QUARTERLY INDUSTRIAL WASTE CHARGES AND
INDUSTRIAL SURCHARGES, EFFECTIVE JULY 1, 2020.**

Motion by _____, seconded by _____, to adopt the following resolution:

WHEREAS, the City received notification from the GLWA and Oakland County regarding the increased rates associated with the Industrial Waste Charges and Industrial Surcharges; and

WHEREAS, the City Manager's Proposed Fiscal Year 2020-21 Budget addressed the need to increase the quarterly Industrial Waste Charges and Industrial Surcharges in order to maintain the existing level of services and financial integrity of the Water and Sewer Fund.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the City Fee Schedule, Chapter 11 Section 18, effective July 1, 2020 as attached and made part of this resolution:

Chapter 11, Section 18 – IWC CHARGES & INDUSTRIAL SURCHARGES

RESOLUTION NO.

ROLL CALL

Ayes:

Nays: None.

Absent: None.

RESOLUTION DECLARED ADOPTED.

I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 15, 2020, in the City of Farmington, Oakland County, Michigan.

CITY OF FARMINGTON

Mary Mullison, City Clerk

SECTION 12 – UNMETERED WATER AND SEWER USAGE

In the event metering of water usage and/or sewage disposal is not feasible, the Department of Public Works Superintendent shall estimate, based on city and county usage date, the amount of water and/or sewer usage to charge un-metered users of the system.

SECTION 13 – PENALTY ON DELINQUENT ACCOUNTS

10%

***SECTION 14 – WATER TURN-ON FEES FOLLOWING SHUT OFF FOR NONPAYMENT**

\$50.00 from 8:00 AM – 3:30 PM
\$200 from 3:30 PM – 8:00 AM

SECTION 15 – ACCOUNT SET UP FEE

\$20.00

SECTION 16 – TRANSFER OF DELINQUENT ACCOUNTS TO TAX ROLL

10% OF AMOUNT DUE, MINIMUM
\$50.00

SECTION 17 – BAD CHECK CHARGE

\$35.00

***SECTION 18 – IWC CHARGES & INDUSTRIAL SURCHARGES**

INDUSTRIAL WASTE CONTROL CHARGE

<u>Meter Size</u>	<u>Quarterly Charge</u>
5/8"	\$ 10.35
3/4"	\$ 15.54
1"	\$ 25.89
1 1/2"	\$ 56.94
2"	\$ 82.80
3"	\$ 150.09
4"	\$ 207.00
6"	\$ 310.50
8"	\$ 517.50
10"	\$ 724.50
12"	\$ 828.00
14"	\$1,035.00
16"	\$1,242.00
18"	\$1,449.00

Effective 7/01/20
Amended 6/15/20

INDUSTRIAL SURCHARGE RATES, PER EXCESS POUND

	RATE
1. Biochemical Oxygen Demand (BOD) In excess of 275 mg/per liter	\$0.502
2. Total suspended Solids (TSS) In excess of 350 mg/per liter	\$0.51
3. Phosphorus (P) In excess of 12 mg/per liter	\$7.519
4. Fats, Oils & Grease (FOG) In excess of 100 mg/per liter	\$0.484
5. Septage Disposal Fee Per 500 gallons of disposal	\$48.00

SECTION 19 – RULES AND REGULATIONS

1. BILLING:

Charges for water service and sewage disposal service shall be billed in the months of March, June, September and December of each year and such charges shall become due on the fifteenth day of the following April, July, October and January, respectively. The charge for water usage and sewage disposal may be billed as a combined charge per unit of usage. If such charges are not paid on or before such due date or within the grace period of seven days, then a penalty of ten (10) percent shall be added thereto, unless such penalty is waived by the City Treasurer for extenuating circumstances. In no case shall the penalty be waived more than once in any five-year period.

The following rules and regulations pertain to the use of hydrants by contractors:

1. Permit Requests for Hydrant Use shall be in writing and signed by the user.
2. Permits shall be issued by the Water and Sewer Department for the use of hydrants and the permit fee is nonrefundable.
3. A security deposit shall be required which may be refunded, provided that no damage occurs to the hydrant and that all charges for water used have been paid.
4. User will be charged on a monthly basis for water used. Water use shall be estimated by the Department of Water and Sewer.
5. The monthly charge shall be based on the water rate as approved by City Council.
6. All permits must be approved for location and time of use by the Department of Public Safety.

Effective 7/1/20, Amended 6/15/20

**Farmington City Council
Staff Report**

**Council Meeting
Date:** June 15, 2020

**Item
Number
6F**

Submitted by: David Murphy, City Manager

Agenda Topic Consideration to Adopt a Resolution to Amend Water and Sewer Rates effective October 1, 2020

Proposed Motion: Move to adopt a resolution amending Chapter 11 of the City Fee Schedule, effective October 1, 2020

Background:

The Great Lakes Water Authority (GLWA) increased the rates it charges the City of Farmington by 3.0% for Water and 1.4% for Sewer. The proposed amendment to the fee schedule increases the rates Farmington charges to its customers by the same percentage – 3.0% for Water and 1.4% for Sewer. This rate increase will be delayed until after the September 15th billing to provide some rate relief to residents and businesses; it will take effect October 1, 2020.

The rates will change as follows:

	Rates Effective 10/1/20	Rates Effective 7/1/19
Water Consumption Charge (per 1,000 gallons)	\$5.79	\$5.62
Water Fixed Charge (per quarter)	\$33.95	\$32.96
Sewer Consumption Charge (per 1,000 gallons)	\$7.06	\$6.97
Sewer Fixed Charge (per quarter)	\$38.83	\$38.31

For a resident with a family of 4 that uses 20,000 gallons per quarter, they will see an increase of \$6.71 per quarter, after 10/1/20. (Customer bills would not increase for these charges until the December utility bill)

City Administration is recommending that the City Council adopt the attached resolution amending Chapter 11 of the City Fee Schedule, as presented. This resolution amends the Water and Sewer rates.

Materials:

Resolution to Amend Water and Sewer Rates 20-21 Oct 1
City Fee Schedule Chapter 11, Water and Sewer Rates

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON**

RESOLUTION NO.

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE WATER AND SEWER RATES, QUARTERLY GREAT LAKES WATER AUTHORITY (GLWA) FIXED WATER AND SEWER CHARGES, EFFECTIVE OCTOBER 1, 2020.

Motion by _____, seconded by _____, to adopt the following resolution:

WHEREAS, the City received notification from the GLWA and Oakland County regarding proposed increased rates that will be charged for wastewater treatment and potable water that will impact the Fiscal Year 2020-21 Water and Sewer Fund Budget; and

WHEREAS, the increase in wastewater treatment rates will be 3.00% and the increase in water rates will be 1.40% for the Fiscal Year 2020-21; and

WHEREAS, the City Manager's Proposed Fiscal Year 2020-21 Budget addressed the need to increase the water and sewer rates, and the quarterly GLWA Fixed Water and Sewer Charges in order to maintain the existing level of services and financial integrity of the Water and Sewer Fund.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the City Fee Schedule, Chapter 11 – Water and Sewer Rates, effective October 1, 2020

Chapter 11, Water and Sewer Rates

RESOLUTION NO.

ROLL CALL

Ayes:

Nays: None.

Absent: None.

RESOLUTION DECLARED ADOPTED.

I, Mary Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held on Monday, June 15, 2020, in the City of Farmington, Oakland County, Michigan.

CITY OF FARMINGTON

Mary Mullison, City Clerk

CHAPTER 11

WATER AND SEWER RATES, FEES AND CHARGES

SECTION 1 – FARMINGTON METERED USERS

Water Consumption Charge	\$ 5.79 per 1,000 gallons of water used
GLWA Fixed Water Charge	\$33.95 per premise served, quarterly
Sewer Commodity Charge	\$ 7.06 per 1,000 gallons of water used
GLWA Fixed Sewer Charge	\$38.83 per premise served, quarterly

SECTION 2 – WHOLESALE AND OUTSIDE CUSTOMER WATER RATES

Farmington System to Other Systems	\$21.00 per thousand cubic feet
Farmington to Outside Customers	\$ 5.79 per 1,000 gallons of water used plus \$33.95 per premise served, quarterly
Farmington Evergreen System to Other system	\$21.43 per thousand cubic feet

SECTION 3 – WHOLESALE AND OUTSIDE CUSTOMER SEWER RATES

Farmington District to Other systems (wholesale)	\$59.80 per thousand cubic feet
Farmington Evergreen System to Other system (wholesale)	\$25.82 per thousand cubic feet
Farmington Evergreen District to Outside Customer	\$ 7.06 per 1,000 gallons of water used plus \$38.83 per premise served, quarterly

Note: The \$33.95 GLWA Fixed Water Charge and \$38.83 GLWA Fixed Sewer Charge will be assessed quarterly unless the account is closed and/or the meter removed.

SECTION 4 – CONNECTION FEES

Residential Water	\$1,200.00	RESOLUTION 04-17-016
Sewer	\$1,500.00	
Non-residential Water	Based on unit factor water consumption schedule published by Oakland County times the residential rate.	
Water	Based on unit factor water consumption schedule published by Oakland County times the residential rate.	

Effective 10/01/20
Amended 6/15/20

SECTION 5 – WATER TAP-INS INSPECTION & METER SET

5/8 in. water tap inspection & meter set	\$1,000.00
1 in. water tap inspection & meter set	\$1,050.00
1 ½ in. water tap inspection & meter set	\$1,450.00
2 in. water tap inspection & meter set	\$2,800.00
Other size taps inspection & meter set	Time & Material plus 20%

Meter replacements are at cost including labor, equipment and materials.

SECTION 6 – SEWER TAP-INS INSPECTION

Time & material plus 20%

SECTION 7 – METER REMOVAL

\$55.00 (Includes reinstallation of same meter)

SECTION 8 – METER TESTING

Up to 1 in.	\$100.00
1 inc and over	Cost + 10%

SECTION 9 – HYDRANT USE

Permit	\$30.00
Deposit	\$100.00
Water Consumption Charge	\$5.79 per 1,000 gals
GLWA Fixed Water Charge	\$1.52 per 1,000 gals plus 20% special handling & processing

SECTION 10 – CONSTRUCTION WATER

Residential	\$150.00/month
Commercial	\$200.00/month

SECTION 11 – POOL FILLINGS

Hydrant meter, host (pick-up & delivery)	\$300.00
*Water-usage	\$5.79 per 1,000 gals plus 20% special handling & processing

Effective 10/01/20
Amended 6/15/20

SECTION 12 – UNMETERED WATER AND SEWER USAGE

In the event metering of water usage and/or sewage disposal is not feasible, the Department of Public Works Superintendent shall estimate, based on city and county usage date, the amount of water and/or sewer usage to charge un-metered users of the system.

SECTION 13 – PENALTY ON DELINQUENT ACCOUNTS

10%

***SECTION 14 – WATER TURN-ON FEES FOLLOWING SHUT OFF FOR NONPAYMENT**

\$50.00 from 8:00 AM – 3:30 PM
\$200 from 3:30 PM – 8:00 AM

SECTION 15 – ACCOUNT SET UP FEE

\$20.00

SECTION 16 – TRANSFER OF DELINQUENT ACCOUNTS TO TAX ROLL

10% OF AMOUNT DUE, MINIMUM
\$50.00

SECTION 17 – BAD CHECK CHARGE

\$35.00

***SECTION 18 – IWC CHARGES & INDUSTRIAL SURCHARGES**

INDUSTRIAL WASTE CONTROL CHARGE

<u>Meter Size</u>	<u>Quarterly Charge</u>
5/8"	\$ 10.35
3/4"	\$ 15.54
1"	\$ 25.89
1 1/2"	\$ 56.94
2"	\$ 82.80
3"	\$ 150.09
4"	\$ 207.00
6"	\$ 310.50
8"	\$ 517.50
10"	\$ 724.50
12"	\$ 828.00
14"	\$1,035.00
16"	\$1,242.00
18"	\$1,449.00

Effective 7/01/20
Amended 6/15/20

INDUSTRIAL SURCHARGE RATES, PER EXCESS POUND

	RATE
1. Biochemical Oxygen Demand (BOD) In excess of 275 mg/per liter	\$0.502
2. Total suspended Solids (TSS) In excess of 350 mg/per liter	\$0.51
3. Phosphorus (P) In excess of 12 mg/per liter	\$7.519
4. Fats, Oils & Grease (FOG) In excess of 100 mg/per liter	\$0.484
5. Septage Disposal Fee Per 500 gallons of disposal	\$48.00

SECTION 19 – RULES AND REGULATIONS

1. BILLING:

Charges for water service and sewage disposal service shall be billed in the months of March, June, September and December of each year and such charges shall become due on the fifteenth day of the following April, July, October and January, respectively. The charge for water usage and sewage disposal may be billed as a combined charge per unit of usage. If such charges are not paid on or before such due date or within the grace period of seven days, then a penalty of ten (10) percent shall be added thereto, unless such penalty is waived by the City Treasurer for extenuating circumstances. In no case shall the penalty be waived more than once in any five-year period.

The following rules and regulations pertain to the use of hydrants by contractors:

1. Permit Requests for Hydrant Use shall be in writing and signed by the user.
2. Permits shall be issued by the Water and Sewer Department for the use of hydrants and the permit fee is nonrefundable.
3. A security deposit shall be required which may be refunded, provided that no damage occurs to the hydrant and that all charges for water used have been paid.
4. User will be charged on a monthly basis for water used. Water use shall be estimated by the Department of Water and Sewer.
5. The monthly charge shall be based on the water rate as approved by City Council.
6. All permits must be approved for location and time of use by the Department of Public Safety.

Effective 7/1/20, Amended 6/15/20

2. COLLECTION:

The charges for water service and sewage disposal service, which, under the provisions of Act No. 94 of the Public Acts of Michigan of 1933 (MCL 141.101 et seq., MSA 5.2731 et seq.), as amended, are made a lien on the premises to which furnished, are hereby recognized to constitute such lien; and the Superintendent of Public Works of the department shall, annually, on May first, certify all unpaid charges for such services furnished to any premises to the City Assessor who shall place the same on the next tax roll of the city. Such charges so assessed shall be collected in the same manner as general city taxes. In addition to such charges the property owner shall be assessed an administrative charge of 10% of the amount owing with a minimum of fifty dollars (\$50.00). In cases where the city is properly notified in accordance with Act 94 of 1933, that a tenant is responsible for water or sewage disposal service charges, no such service shall be provided or continued to such premises until there has been deposited with the Department of Public Works, a sum sufficient to cover two (2) times the average quarterly bill for such premises as estimated by the Superintendent of Public Works, such deposit to be in no case less than fifty dollars (\$50.00). Where the water service to any premises is turned off to enforce the payment of water service charges or sewage disposal service charges, the water service shall not be reinstated until all delinquent charges have been paid and a deposit as in the case of tenants is made, and there shall be a water turn-on charge of two hundred dollars (\$200.00) unless the turn-on is made during normal working hours, in which case the charge will be fifty dollars (\$50.00). In any other case where, in the discretion of the Superintendent of Public Works, the collection of charges for water or sewage disposal service may be difficult or uncertain, the Superintendent of Public Works may require a similar deposit. Such deposits may be applied against any delinquent water or sewage disposal service charges and the application thereof shall not affect the right of the Department of Public Works to turn off the water service and/or sewer service, to any premises for any delinquency thereby satisfied. No such deposit shall bear interest and such deposit, or any remaining balance thereof, shall be returned to the customer making the same when he shall discontinue receiving water and sewage disposal service or, except as to tenants as to whom notice of responsibility for such charges has been filed with the city, when any eight (8) consecutive quarterly bills shall have been paid by the customer with no delinquency.

Water and/or sewage disposal service to non-residential premises will be turned off if the payment of water service charges and/or sewage disposal service charges become delinquent and a payment plan for the delinquent charges has not been requested by the property owner and approved by the City Manager. Service will not be reinstated until all delinquent charges have been paid.

Amended 6/4/07 Effective 7/1/07

**SECTION 20 – EXHIBIT A
COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE WATER
USERS:
WATER ONLY**

<u>Farmington System</u>	<u>Wholesale</u>
GLWA Consumption Rate	\$9.24 MCF
GLWA Fixed Water Charge	11.33 MCF
Transportation	<u>.43 MCF</u>
	\$21.00 MCF
	<u>Direct Service</u>
City Rate	\$ 5.79 per 1,000 gallons of water used
GLWA Fixed Water Charge	\$33.95 per bill
<u>Farmington-Evergreen Arm</u>	<u>Wholesale</u>
GLWA Consumption Rate	\$9.24 MCF
GLWA Fixed Water Charge	11.33 MCF
Oakland/Farmington Hills Transportation	.43 MCF
Farmington Transportation	<u>.43 MCF</u>
	\$21.43 MCF

**COMPONENTS OF CHARGES FOR WHOLESALE AND/OR OUTSIDE SEWER
USERS:**

SEWER ONLY

<u>Farmington System</u>	<u>Wholesale</u>
GLWA Fixed Sewer Charge	\$28.77 MCF
Farmington System Cost O & M	<u>31.03 MCF</u>
Total City Wholesale Rate:	\$59.80 MCF
<u>Farmington Evergreen System</u>	
Farmington Rate	\$25.82 MCF
	<u>Direct Service</u>
City Rate	\$7.06 per 1,000 gallons of water used
GLWA Fixed Sewer Charge	\$38.83 per bill

Effective 10/1/20
Amended 6/15/20

Farmington City Council Staff Report	Council Meeting Date: June 15, 2020	Reference Number 6G
Submitted by: David Murphy, City Manager		
Description Consideration to Amend Employee Administrative Manual and Non-Union Pay Plan		
Requested Action Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2020		
<p><u>Background</u></p> <p>City Administration is recommending that the City Council amend the employee administrative manual and non-union pay plan, effective July 1, 2020. Listed below are the specific amendments and the rationale behind the proposed change. All of the proposed changes are contained in the Fiscal Year 2020-21 Budget and incorporated into the five-year budget forecast. Funds are available for the proposed changes.</p> <ol style="list-style-type: none"> 1. <u>Amend Non-Union Pay Plan</u> (attached) – The pay plan provides an across the board 2.00% increase. 2. <u>Amend City Manager’s Contract</u> – Increase pay 2.00% 3. <u>Maintain Employer Contribution for Medical and Prescription Coverage</u> – As a matter of policy, the City complies with the monthly hard caps established by the Michigan Department of Treasury for medical and prescription plans. Paragraph 5 of the resolution specifies the monthly amounts the City will contribute based on the 2020 hard cap amounts established by the Michigan Department of Treasury. 4. <u>Increase Employee Contribution to MERS Defined Benefit Pension System</u> - Employee contribution will increase by 0.5% for non-union members included in this system. The City’s contribution to the system will decrease by approximately 0.5% 5. <u>Increase Employee Contribution to ICMA Defined Contribution Pension System</u> – Employee contributions will increase by 0.5% for department heads included in this system. The City’s contribution will be decreased by 0.5% <p>Attachments: Resolution Amend Pay Plan and Administrative Manual 2020-21 2020 Non-Union Pay Plan_2% Increase</p>		
Agenda Review		
Department Head	Finance/Treasurer	City Attorney
City Manager		

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AMENDING THE NON-UNION PAY PLAN AND AMENDING THE EMPLOYEE ADMINISTRATIVE MANUAL.

WHEREAS, the Fiscal Year 2020-21 Budget provided a 2.00% increase for all non-union employees which is proposed for the non-union pay plan as attached; and

WHEREAS, the Fiscal Year 2020-21 Budget provided a 2.00% increase for City Manager; and

WHEREAS, the City of Farmington complies with the hard caps for medical and prescription benefits established by the Michigan Department of Treasury pursuant to Public Act 152 of 2011; and

WHEREAS, the Fiscal Year 2020-21 Budget provided for an increase to pension contributions for all non-union staff of 0.5% for the MERS Defined Benefit Pension; and

WHEREAS, the Fiscal Year 2020-21 Budget provided for an increase to pension contributions for all department heads of 0.5% for the ICMA defined contribution system with a corresponding decrease in City contributions of 0.5%; and

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the Non-Union Pay Plan, Administrative Manual, and City Managers Contract as provided below.

1. Amend Non-Union Pay Plan as attached and made part of this resolution increasing wages by 2.00%.
2. Amend the City Manager's contract to increase wages by 2.00%.
3. Maintain Blue Care Network (BCN) Healthy Living Blue 2 with a \$10/\$40 drug rider as the plan for all eligible non-union employees.
4. Maintain Blue Cross Dental Plan, the primary plan for all eligible non-union employees. The employer provides 100% of the monthly premium.
5. Maintain Blue Cross Vision Plan as an option for employees to receive if they elect to pay for the full cost via payroll deductions.
6. The City of Farmington will provide up to the following monthly contributions toward employee medical and prescription coverage. The difference shall be provided by the employee via payroll deductions.

Single Coverage:	\$ 520.09
Two-Person Coverage:	\$1,248.22
Family Coverage:	\$1,560.27

7. Health Insurance

BCN Rates – January 1, 2020 thru December 31, 2020

Non-union employees will continue existing payroll deductions for medical insurance for single, two-person, and family coverage.

Single:	\$ 60.06/month
Two-Person:	\$138.12/month
Family:	\$156.12/month

8. Increase pension contributions for all non-union staff by 0.5% for the MERS Defined Benefit Pension
9. Increase pension contributions for all department head staff by 0.5% for the ICMA Defined Contribution Pension, with a corresponding decrease in City contributions of 0.5%

**NON-UNION PAY PLAN
2.00% INCREASE EFFECTIVE JULY 1, 2020**

	<u>Starting Range</u>		<u>Maximum 1 Year</u>	<u>Maximum 2 Years</u>	<u>Maximum 3 Years</u>	<u>Maximum 4 Years</u>
	<u>From</u>	<u>To</u>				
<u>Pay Grade 1</u> Public Safety Director Director of Finance and Administration	94,164	98,871	101,837	104,893	108,040	111,281
<u>Pay Grade 2</u> Public Works Superintendent Economic and Community Development Director Public Safety Deputy Director	84,955	89,202	91,878	94,634	97,473	100,397
<u>Pay Grade 3</u> City Clerk	73,595	77,004	79,313	81,693	84,144	86,668
<u>Pay Grade 4</u> Controller Asst Public Works Superintendent	63,701	66,888	68,893	70,960	73,089	75,283
<u>Pay Grade 5</u> Deputy Treasurer Building Official/Code Officer Asst to City Manager	56,992	59,843	61,638	63,486	65,391	67,354
<u>Pay Grade 6</u> Executive Assistant Deputy Clerk	46,450	48,772	50,234	51,742	53,294	54,893

**NON-UNION PAY PLAN
2.00% INCREASE EFFECTIVE JULY 1, 2020**

	Starting Range		Maximum 1 Year	Maximum 2 Years	Maximum 3 Years	Maximum 4 Years
	From	To				

<u>Pay Grade 7</u> Administrative Assistant III	44,444	46,667	48,066	49,507	50,993	52,522
---	--------	--------	--------	--------	--------	--------

<u>Pay Grade 8</u> Administrative Assistant II	41,606	43,687	44,995	46,346	47,736	49,170
--	--------	--------	--------	--------	--------	--------

<u>Pay Grade 9</u> Administrative Assistant I Administrative Specialist II	37,898	39,792	40,986	42,216	43,483	44,787
---	--------	--------	--------	--------	--------	--------

<u>Pay Grade 10</u> Administrative Specialist I	34,108	35,813	36,887	37,994	39,135	40,308
---	--------	--------	--------	--------	--------	--------

<u>Pay Grade 11</u> Administrative Specialist	30,697	32,232	33,198	34,195	35,221	36,278
---	--------	--------	--------	--------	--------	--------

Pay Grade - Part-Time, Permanent
Classified under the appropriate full-time classification with salary pro-rated

Pay Grade - Part-Time, Temporary
Salary set by the appointing officer or body within budgetary appropriations

City Manager's salary is established by employment agreement

Farmington City Council Staff Report	Council Meeting Date: June 5, 2020	Item Number 6H	
Submitted by: Kate Knight, DDA Director			
Description Consideration to Amend Fiscal Year 2019-20 DDA Budget			
Requested Action Move to amend Fiscal Year 2019-20 DDA Budget to increase overall appropriation by \$30,000.			
Background <p>The DDA requests that the City Council adopt a year-end budget amendment. The year-end amendment is based on the estimates determined during the budget process. These estimates were shown in the “FY 2019-20 Projected Activity” column of the budget document.</p> <p>Items to highlight include the following:</p> <p>Increase expenditures \$30,000. Significant changes to expenditures include:</p> <ul style="list-style-type: none"> • COVID-19-related expenditures for equipment, administrative and legal fees, etc. • Extra seasonal maintenance fee (\$17,000) pushed into July of this fiscal year from 2018, resulting in non-typical double expenditure in this fiscal year. • Streetscape maintenance hedge replacement, every decade (\$13,000) <p>The <u>DDA Board</u> amended the DDA 2019/20 Budget, increasing expenditures from \$783,590 to \$813,590.</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON FISCAL YEAR 2019-20 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
DOWNTOWN DEVELOPMENT AUTHORITY REVENUES					
Dept 000.00-TIF					
PROPERTY TAXES, OPR, REV	(532)	(906)	0	0	0
PROPERTY TAXES, TWO MILL LEVY	0	41,211	43,650	43,094	45,000
PROPERTY TAXES, TIFA	233,385	288,099	301,000	311,308	342,000
GRANTS, OTHER	0	0	0	2,150	0
INVESTMENT INCOME	3,601	7,235	1,000	8,000	2,000
Total	236,454	335,639	345,650	364,552	389,000
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
REVENUES, OTHER	12,524	20,104	10,000	16,500	16,500
DDA DISTRICT, SP ASSESSMENT	216,000	180,000	182,000	182,000	184,000
Total	228,524	200,104	192,000	198,500	200,500
Dept 762.00-ART ON THE GRAND					
VENDOR FEES	1,099	850	2,500	2,500	2,500
SPONSORSHIPS	7,500	6,000	5,000	5,000	5,000
REVENUES, OTHER	6,777	3,894	5,000	5,000	3,400
Total	15,376	10,744	12,500	12,500	10,900
Dept 764.00-HARVEST MOON CELEBRATION					
CONCESSION, HARVEST MOON	28,241	25,910	20,000	24,912	20,000
ADMISSIONS, HARVEST MOON	18,347	14,562	13,000	13,866	13,000
SPONSORSHIPS	2,200	4,250	3,000	4,500	3,000
REVENUES, OTHER	600	550	1,000	1,000	1,000
Total	49,388	45,272	37,000	44,278	37,000
Dept 766.00-RHYTHMZ IN RILEY PARK					
SPONSORSHIPS	17,600	15,450	16,600	16,600	16,600
Total	17,600	15,450	16,600	16,600	16,600
Dept 767.00-BUILDING RENTAL					
RENTAL FEES	0	13,925	39,540	41,340	41,340
Total	0	13,925	39,540	41,340	41,340

CITY OF FARMINGTON FISCAL YEAR 2019-20 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
Dept 768.00-LUNCH BEATS					
SPONSORSHIPS	0	1,600	4,000	4,000	5,000
REVENUES, OTHER	0	0	500	500	250
Total	0	1,600	4,500	4,500	5,250
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY REVENUES	547,342	622,734	647,790	682,270	700,590
DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES					
Dept 000.00-TIF					
SALARIES, FULL TIME	0	0	67,086	67,750	71,352
SALARIES, DC RETIREE HEALTH CARE	0	0	2,100	2,100	2,100
SALARIES, PART-TIME/TEMP	2,845	9,990	19,600	19,600	22,000
SALARIES, OVERTIME	0	90	0	0	0
SALARIES, ACCRUED BENEFITS	0	0	499	504	547
PYMT IN LIEU OF HOSP INS	0	0	2,400	2,400	2,400
FICA, EMPLOYER'S SHARE	218	771	5,897	5,615	7,141
COMPREHENSIVE MEDICAL INSURANCE	0	0	0	1,200	1,207
LIFE INSURANCE	0	0	130	131	138
LONG TERM DISABILITY	0	0	98	99	104
WORKMEN'S COMPENSATION INS	0	0	266	269	283
CONTRIBUTION, PENSION	0	103	11,677	11,793	12,939
OFFICE SUPPLIES	334	155	500	500	500
POSTAGE, METER	1,150	175	1,000	200	600
PROFESSIONAL SERVICES	38,493	4,381	30,000	52,300	49,800
SEASONAL DECORATIONS, GARDENING	0	10,204	20,000	20,000	22,500
CONTRACTUAL SERVICES	71,000	76,000	17,000	17,000	18,000
TELECOMMUNICATIONS	433	395	600	1,080	1,080
TRANSPORTATION	724	500	500	500	500
RENTALS	550	600	2,100	2,100	600
MISCELLANEOUS EXPENSE	1,937	814	2,000	2,000	2,000
MEMBERSHIPS, SUBSCRIPTIONS	200	680	750	750	750
PROFESSIONAL DEV, CONFERENCES	323	672	2,000	2,000	2,000
CAPITAL OUTLAY	14,868	137,071	29,600	283,100	50,000
DEBT SERVICE	112,056	110,793	119,909	119,909	120,459
Total	245,135	353,394	335,712	612,900	389,000

CITY OF FARMINGTON FISCAL YEAR 2019-20 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
SALARIES, PART-TIME/TEMP	0	1,583	6,300	6,300	3,150
FICA, EMPLOYER'S SHARE	0	121	500	500	222
SEASONAL DECORATIONS,GARDENING	3,719	0	0	0	0
CONTRACTUAL SERVICES	36,215	40,000	41,000	41,000	48,128
COMMUNITY PROMOTION	3,428	2,771	68,000	80,000	43,000
BUSINESS DEVELOPMENT	3,570	413	5,000	5,000	4,000
RETAIL PROMOTIONS	2,557	1,508	7,000	3,500	0
COMMUNITY PROMO, ICE RINK	1,527	0	0	0	0
COMMUNICATIONS	5,342	2,451	10,000	0	0
VOLUNTEER MANAGEMENT	1,551	1,813	4,000	4,000	4,000
PUBLIC UTILITIES	16,546	16,224	18,000	18,000	18,000
REPAIRS & MAINTENANCE	97,227	76,825	80,200	80,200	80,000
Total	171,682	143,709	240,000	238,500	200,500
Dept 762.00-ART ON THE GRAND					
COMMUNITY PROMOTION	8,983	4,729	7,500	7,500	9,400
ENTERTAINMENT	0	1,190	3,500	3,500	0
RENTALS	0	0	0	0	0
EQUIPMENT RENTAL	1,550	1,550	1,500	1,500	1,500
MISCELLANEOUS EXPENSE	13	0	0	0	0
Total	10,546	7,520	12,500	12,500	10,900
Dept 764.00-HARVEST MOON CELEBRATION					
OFFICE SUPPLIES	106	70	500	500	500
CONCESSION SUPPLIES	15,171	16,588	16,000	17,249	16,000
CONTRACTUAL SERVICES	0	0	0	120	0
COMMUNITY PROMOTION	4,996	8,768	5,500	5,881	5,500
ENTERTAINMENT	2,850	1,950	3,000	2,300	3,000
RENTALS	0	0	0	0	0
EQUIPMENT RENTAL	6,940	7,231	8,000	7,473	8,000
MISCELLANEOUS EXPENSE	3,421	4,134	4,000	3,636	4,000
CONTRIBUTIONS, ICE RINK	0	0	0	0	0
Total	33,484	38,741	37,000	37,159	37,000

CITY OF FARMINGTON
FISCAL YEAR 2019-20 PROPOSED BUDGET

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
Dept 766.00-RHYTHMZ IN RILEY PARK					
CONTRACTUAL SERVICES	6,600	7,970	6,600	6,600	6,600
COMMUNITY PROMOTION	1,832	2,331	2,850	2,850	2,850
ENTERTAINMENT	6,625	8,075	7,150	7,150	7,150
RENTALS	0	0	0	0	0
MISCELLANEOUS EXPENSE	0	0	0	0	0
Total	15,057	18,376	16,600	16,600	16,600
Dept 767.00-BUILDING RENTAL					
PROFESSIONAL SERVICES	0	5,085	3,163	5,100	5,100
CONTRACTUAL SERVICES	0	5,764	17,665	17,665	17,967
PUBLIC UTILITIES	0	1,192	0	0	0
MAINT, BUILDING & GROUNDS	0	7,582	4,590	4,590	6,000
CONTRIBUTION INS & BONDS	0	0	459	454	273
CAPITAL OUTLAY, BUILDINGS	0	0	5,000	5,000	12,000
Total	0	19,623	30,877	32,809	41,340
Dept 768.00-LUNCH BEATS					
CONTRACTUAL SERVICES	0	670	1,000	1,000	1,000
COMMUNITY PROMOTION	0	1,937	2,500	2,500	2,500
ENTERTAINMENT	0	400	1,000	1,000	1,750
Total	0	3,007	4,500	4,500	5,250
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURE:	475,904	584,370	677,189	954,968	700,590
Surplus/(Deficit)	71,438	38,364	(29,399)	(272,698)	0
BEGINNING FUND BALANCE	272,504	353,608	417,272	417,272	144,574
TRANSFER FROM RESTRICTED FUND BALANCE	9,666	25,300	387,873	144,574	144,574
ENDING FUND BALANCE	353,608	417,272	387,873	144,574	144,574



June 2, 2020

TO: DDA Board of Directors
FROM: Kate Knight, Executive Director
SUBJECT: FY2019-2020 Budget Amendment

BACKGROUND:

The DDA Budget requires an amendment to close FY2019-2020 in good standing. Proposed amendments to the 2019/20 budget are:

Increase expenditures \$30,000. Significant changes to expenditures include:

- COVID-19-related expenditures for equipment, administrative and legal fees, etc.
- Extra seasonal maintenance fee (\$17,000) pushed into July of this fiscal year from 2018, resulting in non-typical double expenditure in this fiscal year.
- Streetscape maintenance hedge replacement, every decade (\$13,000)

ACTION:

Motion by, Seconded by,
RESOLVED, to amend the DDA 2019/20 Budget, increasing expenditures from \$783,590 to \$813,590.

CITY OF FARMINGTON

RESOLUTION _____

Motion by, _____ seconded by, _____

BE IT RESOLVED that the Farmington City Council hereby amends the 2019-2020 Downtown Development Authority budget as shown below; DDA Budget Amendment No. 1

Budget Amendment No 1

Fund: Downtown Development Authority

Expenditures

\$30,000

Appropriation, Fund Balance

\$30,000

COVID-19-related expenditures for equipment, administrative and legal fees, etc.

- **Extra seasonal maintenance fee (\$17,000) pushed into July of this fiscal year from 2018, resulting in non-typical double expenditure in this fiscal year.**
- **Streetscape maintenance hedge replacement, every decade (\$13,000)**

BE IT FURTHER RESOLVED that the City Treasurer is hereby authorized to pay all claims and accounts properly chargeable to the foregoing appropriations provided that said claims and accounts have been lawfully incurred and approved by Council, Board, Commission or other City Officer authorized to make such expenditures, and

Roll Call:

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

MARY J. MULLISON, CITY CLERK

I, Mary J. Mullison, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, June 15, 2020 in the City of Farmington, Oakland County, Michigan.

MARY J. MULLISON, CITY CLERK

Farmington City Council Staff Report	Council Meeting Date: June 15, 2020	Reference Number 6I	
Submitted by: Charles Eudy, Superintendent			
<u>Description</u> Consideration to approve the City Manager to authorize and accept Cost Participation Agreement for the 2020 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program			
<u>Requested Action</u> Move to approve the City Manager to authorize and accept the Cost Participation Agreement for the 2020 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program in which the City of Farmington will receive a reimbursement in the amount of \$21,130			
<u>Background</u> Oakland County has established a Local Road Improvement Matching Fund Grant Pilot Program for the purposes of improving economic development in Oakland County cities and villages. The County intends this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages. <p><u>Required Matching Funds</u> A city or village participating in the Local Road Improvement Matching Fund Grant program shall match any funds authorized by the Oakland County Board of Commissioners in an amount equal to a minimum of 50% of the cost of the total project award. Funding shall be utilized to supplement and enhance local road maintenance and improvement programs. Funding is not intended to replace existing budgeted local road programs or to replace funding already committed to road improvements.</p> City Manager, David Murphy has recommended to allocate funding for local road improvement program in Fiscal Year 2020/21 budget. At this time Farmington city council has not approved the Fiscal Year 2020/21 budget. Farmington has a committee to review the annual PASER evaluation of the community's streets. This evaluation will be used to determine the most effective use of our resources. Following the 2020/21 road improvements, the City of Farmington shall submit an invoice to Oakland County Board of Commissioners requesting reimbursement of up to \$21,130 from the 2019 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager



May 21, 2020

To Whom it May Concern:

The Oakland County Board of Commissioners will be accepting applications for projects to be included in the 2020 Local Road Improvement Program. The fifth year of this program is continuing as a partnership by the Board with County Executive Dave Coulter to assist local cities and villages with maintenance and improvements on local roads and streets under their jurisdiction.

Enclosed you will find:

- 2020 Project Application Form
- Program Policies and Guidelines
- 2020 Approved Distribution Formula and Available Allocations Amounts
- Schedule for Project Consideration by the Board of Commissioners

The Board of Commissioners has set aside \$2 million for the 2020 program. With unused funds in the amount of \$27,439 from FY 2019, a total of \$2,027,439 is available for 2020 projects. Funds are allocated to communities using an allocation formula modeled on the Tri-Party formula. Participating local cities and villages will be responsible to match any county investment at a minimum of 50% of the cost of the project budget.

A Local Road Improvement Program Special Committee has been established to take the lead in reviewing and make recommendations to the Board regarding project applications. Following review by the Special Committee, the County Commissioner or Commissioners representing the project community will introduce a resolution authorizing the project for consideration by the Board.

Please note that, in order to meet statutory requirements, projects authorized under this program must contribute to the purpose of encouraging and assisting businesses to locate and expand within the County.

It is the goal of the Board of Commissioners to have a streamlined process, without excessive paperwork and unnecessary delays, to put the funds to work quickly, improving road conditions. Please note that the **final deadline to submit applications is June 30, 2020.** Projects received prior to the deadline may be moved forward on an expedited schedule.

If you have any questions regarding the program, the application process, or policies, please feel to contact Amy Aubry, Board of Commissioners Analyst at 248-425-7056 or aubrya@oakgov.com. You can also contact your local County Commissioner for assistance.

Sincerely,

Handwritten signature of Penny Luebs in blue ink.

Penny Luebs
Oakland County Commissioner
Special Committee Chair

Handwritten signature of Gary McGillivray in blue ink.

Gary McGillivray
Oakland County Commissioner
Special Committee Vice-Chair

Handwritten signature of Adam Kochenderfer in blue ink.

Adam Kochenderfer
Oakland County Commissioner
Special Committee Member

2020 APPLICATION FORM

LOCAL ROAD IMPROVEMENT PROGRAM

Background: Oakland County has established a Local Road Improvement Program for the purposes of improving economic development in Oakland County cities and villages. The County intends this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages.

Project Policies and Guidelines: The Oakland County Board of Commissioners and the Local Road Improvement Program Special Committee have established policies, procedures and guidelines for project consideration. These documents have been included as Attachment “A”.

Available Funding: Oakland County’s maximum contribution for projects in eligible cities or villages has been established within the distribution formula included as Attachment “B”.

Required Matching Funds: A city or village participating in the Local Road Improvement Program shall match any funds authorized by the Oakland County Board of Commissioners in an amount equal to a minimum of 50% of the cost of the total project award. Funding shall be utilized to supplement and enhance local road maintenance and improvement programs. Funding is not intended to replace existing budgeted local road programs or to replace funding already committed to road improvements.

REQUESTING LOCAL GOVERNMENT

MUNICIPALITY	CONTACT PERSON	TELEPHONE NUMBER
STREET ADDRESS	CITY/ZIP	E-MAIL ADDRESS

**If applicable, please print clearly.*

PROJECT INFORMATION

SHORT DESCRIPTION OF PROJECT

ROAD/ROADS TO BE IMPROVED

DESCRIPTION

PROJECT BUDGET

MAX COUNTY MATCH*	LOCAL MATCH	TOTAL PROJECT BUDGET
SHORT DESCRIPTION OF PROPOSED PROJECT EXPENDITURES		

*Max county match amount can be found on Attachment B

ECONOMIC IMPACT OF PROJECT

The Local Road Improvement Program has been established under MCL 123.872, the Gifts of Property Act, which provides that "A county may grant or loan funds to a township, village, or city located within that county for the purpose of encouraging and assisting businesses to locate and expand within the county."

DESCRIBE HOW THE PROJECT MEETS THE STATUTORY REQUIREMENT OF ENCOURAGING AND ASSISTING BUSINESS TO LOCATE AND EXPAND IN THE COUNTY

ADDITIONAL INFORMATION

The Local Road Improvement Program Special Committee of the Oakland County Board of Commissioners has been tasked with managing this program and making recommendations for project approval. Please supply any additional information you believe may be helpful in the consideration of your application.

OPTIONAL ADDITIONAL INFORMATION

REPORT FOLLOWING COMPLETION OF THE PROJECT

MCL 123.872 requires that “the grant or loan contract made by a county shall require a report to the county board of commissioners regarding the activities of the recipient and the degree to which the recipient has met the stated public purpose of the funding”.

I, on behalf of _____, have been provided with a copy of the Policies and Procedures of the Local Road Improvement Program (Attachment “A”) and agree to comply with these terms and conditions.

I, on behalf of _____, understand and agree to comply with the requirement to provide the Oakland County Board of Commissioners with a report following the completion of an approved project outlining the degree to which the project met the stated purpose of the funding.

Signature of Authorized Party

Date

Printed Name and Title

Please return completed application to: Local Road Improvement Program Special Committee
Oakland County Board of Commissioners
1200 N. Telegraph Road
Pontiac, MI 48341-0475

Or a PDF copy of application may be emailed to: Amy Aubry, Analyst at aubrya@oakgov.com

Questions regarding the application and approval process should be directed to Amy Aubry at the email address above or by phone at 248-452-7056.

LOCAL ROAD IMPROVEMENT MATCHING FUND PROGRAM**STATEMENT OF PURPOSE**

Oakland County Government recognizes that Michigan law places the primary responsibility for road funding on the State and non-county local units of government. However, the County also recognizes that the law does permit a limited, discretionary role for the County in assisting a road commission and local units within a county by supporting some road maintenance and improvement efforts.

Accordingly, for many years Oakland County has voluntarily provided limited assistance to its cities, villages and townships (CVT's) and to the Road Commission of Oakland County (RCOC) by investing in a discretionary Tri-Party Road Program. Authorized under Michigan law, the County's tri-party funding contributions primarily facilitate safety improvement projects on CVT roads under the jurisdiction of the RCOC. By law, tri-party funds cannot be used to fund projects on roads solely under the jurisdiction of CVT's.

Recognizing a continuing need to better maintain local CVT streets and roads, yet being ever mindful of the County's limited responsibility for and jurisdiction over non-County roads and streets, Oakland County Government is continuing the success of the pilot program launched in 2016 that was more flexible than the current Tri-Party Road Program; one that allowed Oakland County to assist its cities and villages with maintenance and safety projects on non-County roads.

Not being the funding responsibility of County government, local CVT roads generally cannot be maintained or improved using County funds because doing so would be considered to be the "gifting" of County resources. However laudable the purpose, Michigan law generally forbids the gifting of government resources. To avoid application of the constitutionally-based gifting restriction, the state legislature must, and in this arena has, determined that a public benefit results from a taxpayer investment, one that provides a *quid pro quo* sufficient to avoid application of the gifting prohibition. Here, the legislature has determined that the economic development benefit presumed to accrue to a county as a result of local street and road investments can provide a sufficient *quid pro quo* to county taxpayers justifying a discretionary county investment in a non-county road, a benefit that constitutes a fair exchange for value and not a gift.

This legislative determination is set forth in 1985 P.A. 9, which amended 1913 P.A. 380, by adding a new section 2, which in pertinent part provides:

"(1) ...A county may grant or loan funds to a township, village or city located within that county for the purpose of encouraging and assisting businesses to locate and expand within the county...

(2) A loan or grant made under subsection (1) may be used for local public improvements or to encourage and assist businesses in locating or expanding in this state, to preserve jobs in this state, to encourage investment in the communities in this state, or for other public purposes."

Communities that wish to attract, retain and grow business, retain jobs and encourage community investment, needs a safely maintained road infrastructure. This road infrastructure must include both residential and commercial roads as workers and consumers need to get to and from work, shopping, schools and recreation. In a fiscally prudent and limited manner, the County wishes to

help its cities and villages accomplish this through its Local Road Improvement Matching Fund Program, commonly known as the Local Road Improvement Program (LRIP).

Any such program must be mindful of the limits imposed under Public Act 9. One important restriction Public Act 9 imposed on grants or loans made pursuant to Subsection 2 of the Act is the mandate that, "A grant or loan under this Subsection shall not be derived from ad valorem taxes except for ad valorem taxes approved by a vote of the people for economic development." This means that funding for an expanded local road assistance program cannot utilize proceeds from any of Oakland County's ad valorem tax levies since no levy has been approved by voters specifically for economic development.

Given this limitation, it appears that the state statutory revenue sharing appropriated to the County can provide a non-ad valorem source of funds that legally can be used to support the program. Competition for those funds, which are limited in amount, is fierce and their yearly availability is subject to the state legislative process. In the recent past, the State stripped all of those funds away from Michigan counties. Understanding that reality, it shall be the policy of the Oakland County Board of Commissioners that the Board shall not appropriate any County funds for a local road improvement matching fund program for non-County roads in any year where the State of Michigan fails to appropriate statutory revenue sharing funds to Oakland County in an amount sufficient to allow the County to first prudently address its core functions.

Act 9 imposes additional conditions on grants and loans. These include requirements that the loan or grant shall be administered within an established application process for proposals; that any grant or loan shall be made at a public hearing of the county board of commissioners and that the Board shall require a report to the county board of commissioners regarding the activities of the recipient and a report as to the degree to which the recipient has met the stated public purpose of the funding.

Understanding all of the above, the Oakland County Board of Commissioners hereby establishes the following Local Road Improvement Matching Fund Program:

PROGRAM SUMMARY

The Board of Commissioners established a Pilot Local Road Improvement Matching Fund Program through Miscellaneous Resolution #16103 for the purposes of improving economic development in Oakland County cities and villages. The County intends to continue this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages.

A city or village participating in the Local Road Improvement Matching Fund Program shall match any fund authorized by the Board of Commissioners in an amount equal to a minimum of 50% of the cost of the total project award. County participation shall be limited to a maximum of 50% of the cost of the total project budget. Funding shall be utilized to supplement and enhance local road maintenance and improvement programs. Funding is not intended to replace existing budgeted local road programs or to replace funding already committed to road improvements.

PROJECT GUIDELINES

Program funding shall be utilized solely for the purposes of road improvements to roads under the jurisdiction of local cities and villages. Road improvements may include, but not be limited to, paving, resurfacing, lane additions or lengthening, bridges, or drainage as such improvements relate to road safety, structure or relieving congestion.

Program funding:

- **May** be utilized to supplement a local government's matched funding for the purposes of receiving additional federal transportation funding;
- **May not** be utilized to fulfill a local government's responsibility to fund improvements to state trunklines;
- **Shall be limited to** real capital improvements to roadways and shall not be utilized for other purposes, such as administrative expenses, personnel, consultants or other similar purposes;
- **Shall not be** utilized for non-motorized improvements, unless these improvements are included in a project plan for major improvements to a motorized roadway;
- **Shall be** utilized for projects that will result in a measurable improvement in the development of the local economy and contribute to business growth. Recipients shall be responsible for providing an outline of the economic benefits of the project prior to approval and for reporting to the Board of Commissioners after the completion of the project on the benefits achieved as a result of the projects.

ADMINISTRATION

Local Road Improvement Matching Fund Program projects may be appropriated by the Board of Commissioners in compliance with the County budget process. The amount of funds to be dedicated for the Program shall be determined by the Board of Commissioners on an annual basis. Program funding may be reduced or eliminated based upon the ability of the County government to meet primary constitutional and statutory duties. The Board of Commissioners expressly reserves the right to adjust the County matching funds share at any time based upon County budget needs.

In accordance with MCL 123.872, funds dedicated to the Local Road Improvement Matching Fund Program shall not be derived from ad valorem tax revenues. Program funding shall be limited to funds derived from the County's distribution from the Michigan General Revenue Sharing Act. Reduction or elimination of the County's distribution of revenue sharing funds may result in the elimination or suspension of the program.

Funding availability shall be distributed based upon a formula updated annually. The formula will consist of:

1. A percentage derived from the number of certified local major street miles in each city and village divided by aggregate total of certified local major street miles of all cities and villages in the County.
2. A percentage derived from the population of each city and village as determined by the last decennial census conducted by the U.S. Census Bureau divided by the aggregate total population of cities and villages in the County.

3. A percentage derived from the three-year rolling total of the number of crashes on city and village major local streets divided by the aggregate three-year rolling crash numbers for all city and village major local streets, using the most recent data available. The crash data will be supplied by the South East Michigan Council of Governments (SEMCOG).

Each city and village's percentage allocation shall be determined by adding each factor percentage and dividing that total by three. The amount of funds available for match shall be determined by the total amount of funds allocated by the Board of Commissioners added to an equal amount representing the match provided by local cities and villages.

The Chairman of the Board of Commissioners shall establish a Special Committee on the Local Road Improvement Program. This Special Committee shall consist of three members, with two members representing the majority caucus and one member representing the minority caucus. It shall be the responsibility of the Special Committee to direct the administration of this program, receive applications for program funding, and make recommendations of acceptance to the Board of Commissioners. The Special Committee may consult with County departments, staff, the South East Michigan Council of Governments (SEMCOG), and the Road Commission for Oakland County in the conduct of its business.

DISBURSEMENT

The Special Committee shall forward recommendations for approval of Local Road Improvement Matching Fund Program projects to the Chairman of the Board of Commissioners. This recommendation shall include a cost participation agreement between the County and participating municipality. Minimally, cost participation agreements shall include: responsibility for administering the project, the project location, purpose, scope, estimated costs including supporting detail, provisions ensuring compliance with project guidelines, as well as disbursement eligibility requirements. The cost participation agreement shall also require the maintenance of supporting documentation to ensure compliance with the following provisions:

1. Any and all supporting documentation for project expenditures reimbursed with appropriated funding shall be maintained a minimum of seven years from the date of final reimbursement for actual expenditures incurred.
2. The Oakland County Auditing Division reserves the right to audit any and all project expenditures reimbursed through the program.

Upon receipt of recommendation of project approval from the Special Committee, the County Commissioner or Commissioners, representing the area included in the proposed project, may introduce a resolution authorizing approval of the project and the release of funds. Resolutions shall be forwarded to the Economic Growth and Infrastructure Committee of the Board of Commissioners, who shall review and issue a recommendation to the Board on the adoption of the resolution. The Chairperson of the Economic Growth and Infrastructure Committee shall schedule a public hearing before the Board of Commissioners prior to consideration of final approval of the resolution.

The deadline for projects to be submitted for consideration shall be established by the Special Committee. The Special Committee may work with participating municipalities to develop a plan for projects that exceed that municipality's annual allocation amount. This may include a limited plan to rollover that municipality's allocation for a period of years until enough funding availability has accrued to complete the project, subject to funding availability.

Upon completion of project plans and execution of the cost participation agreement by the County and governing authority of the local municipality, the participating municipality shall submit an invoice in accordance with the terms and conditions included in the agreement. The Oakland County Department of Management and Budget Fiscal Services Division shall process payments in accordance with policies and procedures as set forth by the Department of Management and Budget and the Oakland County Treasurer.

In the event an eligible local unit of government chooses not to participate in the Local Road Improvement Matching Fund Program, any previously undistributed allocated funding may be reallocated to all participating local units of government at the discretion of the Local Road Improvement Program Special Committee.

At the completion of each project, the participating local government shall provide a report to the Board of Commissioners regarding the activities of the recipient and the degree to which the recipient has met the stated public purpose of the funding as required by MCL 123.872.

**LRIP DISTRIBUTION FORMULA
2020**

Attachment "B"

City/Village	Cert Major Local Road Miles	Miles %	Population	Pop %	Crash Data	Crash %	Miles+Pop+Crash	Max County Match	Minimum Project Cost
Auburn Hills	32.33	4.82%	21,412	2.80%	1420	5.54%	4.39%	\$ 88,994	\$ 177,987
Berkley	15.63	2.33%	14,970	1.96%	318	1.24%	1.84%	\$ 37,386	\$ 74,772
Beverly Hills	10.99	1.64%	10,267	1.34%	242	0.94%	1.31%	\$ 26,544	\$ 53,088
Bingham Farms	1.02	0.15%	1,111	0.15%	6	0.02%	0.11%	\$ 2,169	\$ 4,338
Birmingham	21.87	3.26%	20,103	2.63%	1250	4.88%	3.59%	\$ 72,805	\$ 145,610
Bloomfield Hills	8.83	1.32%	3,869	0.51%	170	0.66%	0.83%	\$ 16,809	\$ 33,618
Clarkston	1.48	0.22%	882	0.12%	36	0.14%	0.16%	\$ 3,222	\$ 6,444
Clawson	9.62	1.44%	11,825	1.55%	306	1.19%	1.39%	\$ 28,229	\$ 56,458
Farmington	7.36	1.10%	10,372	1.36%	172	0.67%	1.04%	\$ 21,130	\$ 42,260
Farmington Hills	58.36	8.71%	79,740	10.43%	2827	11.04%	10.06%	\$ 203,937	\$ 407,873
Ferndale	20.99	3.13%	19,900	2.60%	515	2.01%	2.58%	\$ 52,347	\$ 104,694
Franklin	4.34	0.65%	3,150	0.41%	36	0.14%	0.40%	\$ 8,111	\$ 16,222
Hazel Park	17.12	2.55%	16,422	2.15%	597	2.33%	2.34%	\$ 47,533	\$ 95,066
Holly	7	1.04%	6,086	0.80%	105	0.41%	0.75%	\$ 15,210	\$ 30,419
Huntington Woods	6.95	1.04%	6,238	0.82%	60	0.23%	0.70%	\$ 14,106	\$ 28,213
Keego Harbor	1.93	0.29%	2,970	0.39%	30	0.12%	0.26%	\$ 5,364	\$ 10,727
Lake Angelus	0	0.00%	290	0.04%	0	0.00%	0.01%	\$ 256	\$ 513
Lake Orion	2.74	0.41%	2,973	0.39%	133	0.52%	0.44%	\$ 8,900	\$ 17,801
Lathrup Village	7.36	1.10%	4,075	0.53%	318	1.24%	0.96%	\$ 19,414	\$ 38,827
Leonard	2.34	0.35%	403	0.05%	12	0.05%	0.15%	\$ 3,032	\$ 6,064
Madison Heights	21.5	3.21%	29,694	3.89%	1272	4.97%	4.02%	\$ 81,493	\$ 162,987
Milford	7.3	1.09%	6,175	0.81%	325	1.27%	1.06%	\$ 21,395	\$ 42,790
Northville	0.8	0.12%	5,970	0.78%	61	0.24%	0.38%	\$ 7,695	\$ 15,390
Novi	39.52	5.90%	55,224	7.23%	1414	5.52%	6.21%	\$ 125,984	\$ 251,968
Oak Park	18.35	2.74%	29,319	3.84%	872	3.40%	3.33%	\$ 67,433	\$ 134,866
Orchard Lake Village	1.8	0.27%	2,375	0.31%	29	0.11%	0.23%	\$ 4,680	\$ 9,360
Ortonville	3.21	0.48%	1,442	0.19%	35	0.14%	0.27%	\$ 5,435	\$ 10,870
Oxford	6.01	0.90%	3,436	0.45%	118	0.46%	0.60%	\$ 12,211	\$ 24,422
Pleasant Ridge	3.59	0.54%	2,526	0.33%	145	0.57%	0.48%	\$ 9,679	\$ 19,357
Pontiac	70.21	10.47%	59,515	7.79%	2879	11.24%	9.83%	\$ 199,372	\$ 398,743
Rochester	8.59	1.28%	12,711	1.66%	339	1.32%	1.42%	\$ 28,845	\$ 57,689
Rochester Hills	38.61	5.76%	70,995	9.29%	891	3.48%	6.18%	\$ 125,214	\$ 250,429
Royal Oak	63.96	9.54%	57,236	7.49%	2596	10.13%	9.06%	\$ 183,589	\$ 367,177
South Lyon	4.43	0.66%	11,327	1.48%	105	0.41%	0.85%	\$ 17,253	\$ 34,506
Southfield	64.71	9.65%	71,739	9.39%	2429	9.48%	9.51%	\$ 192,764	\$ 385,527
Sylvan Lake	2.58	0.38%	1,720	0.23%	21	0.08%	0.23%	\$ 4,676	\$ 9,353
Troy	57.34	8.55%	80,980	10.60%	2760	10.77%	9.98%	\$ 202,237	\$ 404,474
Walled Lake	5.34	0.80%	6,999	0.92%	198	0.77%	0.83%	\$ 16,797	\$ 33,594
Wixom	10.49	1.56%	13,498	1.77%	530	2.07%	1.80%	\$ 36,495	\$ 72,990
Wolverine	3.69	0.55%	4,312	0.56%	44	0.17%	0.43%	\$ 8,694	\$ 17,389
TOTAL	670.29	100.00%	764,251	100.00%	25,616	100.00%	100.00%	\$ 2,027,439	\$ 4,054,878

**Farmington City Council
Staff Report**

Council Meeting Date:
June 15, 2020

**Reference
Number
6J**

Submitted by: Charles Eudy, Superintendent
Sewer

Description Consideration to accept estimate No. 1 for the Bel-Aire Sanitary Sewer Rehabilitation Project to Pipeline Management Company

Requested Action Move to approve construction estimate No.1 for the Bel-Aire Sanitary Sewer Lining Project in the amount of \$98,447.22 to Pipeline Management Company Incorporated of Milford Michigan.

Background

The City of Farmington Administration along with the engineers at Orchard Hiltz & McCliment (OHM) have reviewed the City of Farmington sanitary sewer system condition. The area in the most critical need of improvement is in the Bel-Aire Subdivision area. The sanitary sewer system in this area is approximately 65 years old. Several years ago a sanitary sewer repair project addressed most of the sanitary sewers which were needed repairs in preparation for this area to be **Cured In Place Pipe** lined (CIPP). Also last year an emergency sanitary sewer repair was completed by a contractor in the Bel Aire neighborhood. In conjunction with the city's consulting engineers Orchard Hiltz & McCliment (OHM), bids were solicited for the Bel-Aire Sanitary Sewer Lining Project (Phase 1).

Included in pay estimate No. 1 Pipeline Management has cleaned and video inspected 13,000 feet of sanitary sewer, grouted 200 lineal feet of sanitary sewer and coordinated the open cut repair by D'Angelo Brothers Utilities of Farmington Hills.

OHM recommends payment for earnings during the month of May of \$109,385.80 minus the \$10,938.58 retainage which equals \$98,447.22 is due to Pipeline Management to be approved by City Council.

Materials: Pay Estimate No.1



June 4, 2020

Mr. Chuck Eudy
DPW Superintendent
City of Farmington
33720 W. 9 Mile Road
Farmington, Michigan 48335

Regarding: Bel-Aire Sanitary Sewer Lining Project
OHM Job No. 0111-19-0050

Dear Mr. Eudy:

Enclosed are Payment Application No. 1 and Contractor Declaration for the referenced project. Pipeline Management Company has completed the work shown on the attached payment application for the period ending May 29, 2020 and we would recommend payment to the Contractor in the amount of **\$98,447.22**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

Matt Parks, P.E.

cc: Dave Lusky, Pipeline Management Company (via e-mail)
Jessica Howard, OHM-Advisors (via e-mail)
Stacie Serdar, OHM-Advisors (via e-mail)
File

PAYMENT APPLICATION



Project: City of Farmington - Bel-Aire Sanitary Sewer Lining Project

Job Number: 0111-19-0050

Number: 1

Period End Date: 5/29/2020

Status: Approved

Contract Start Date: 5/4/2020

Contract End Date: 10/9/2020

Contract Duration: 158

Print Date: 6/4/2020

OWNER: City of Farmington
23600 Liberty Street

CONTRACTOR: Pipeline Management Company
2673 E. Maple Road

Farmington, MI 48335
(248) 474-5500

Milford, MI 48381
(248) 685-1500

SCHEDULE On
STATUS:

NOTE:

Original Contract Amount: \$941,923.40
Change Orders Amount: \$0.00
Current Contract Amount: \$941,923.40

Earnings This Period: \$109,385.80
Earnings To Date: \$109,385.80
Previous Retainage Amount: \$0.00
Retainage This Period: \$10,938.58
Less Total Retained To Date: \$10,938.58
Net Earned: \$98,447.22
Previous Earnings: \$0.00
Amount Due Contractor: \$98,447.22

Retainage: 10 % of Total Earnings

Approved By

Chuck Eudy - Public Works Superintendent - City of Farmington

Date

Recommended By

Matt Parks, Principal

Date 06/05/2020

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Sewer and Manhole Lining and Rehabilitation									
1	Mobilization, Max. 5%, Div. I	1.00 Ls	1.00	\$40,000.00	0.50	0.00	\$20,000.00	0.50	\$20,000.00
2	Audio Video Route Survey, Div. I	1.00 Ls	1.00	\$5,000.00	1.00	0.00	\$5,000.00	1.00	\$5,000.00
3	Traffic Maintenance and Control, Div. I	1.00 Ls	1.00	\$4,500.00	0.50	0.00	\$2,250.00	0.50	\$2,250.00
4	Initial Sanitary Sewer Cleaning and Video Recording	11926.00 Lft	11926.00	\$4.15	12230.00	0.00	\$50,754.50	12230.00	\$50,754.50
5	Initial Sanitary Sewer Cleaning and Video Recording, Heavy	990.00 Lft	990.00	\$4.15	712.00	0.00	\$2,954.80	712.00	\$2,954.80
6	Initial Storm Sewer Cleaning and Video Recording	67.00 Lft	67.00	\$20.00	66.00	0.00	\$1,320.00	66.00	\$1,320.00
7	Pre-Lining Sanitary Sewer Video Recording	10793.00 Lft	10793.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Pre-Lining Storm Sewer Video Recording	67.00 Lft	67.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Bypass Pumping	1.00 Ls	1.00	\$7,500.00	0.25	0.00	\$1,875.00	0.25	\$1,875.00
10	8" Cured in Place Pipe Rehabilitation, Sanitary	10117.00 Lft	10117.00	\$29.00	0.00	0.00	\$0.00	0.00	\$0.00
11	12" Cured in Place Pipe Rehabilitation, Sanitary	676.00 Lft	676.00	\$54.00	0.00	0.00	\$0.00	0.00	\$0.00
12	8" Cured in Place Pipe Rehabilitation, Storm	13.00 Lft	13.00	\$295.00	0.00	0.00	\$0.00	0.00	\$0.00
13	12" Cured in Place Pipe Rehabilitation, Storm	54.00 Lft	54.00	\$415.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Storm Sewer Grouting	6.00 Ea	6.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
15	Grout Joint, 8 inch	130.00 Ea	130.00	\$50.00	91.00	0.00	\$4,550.00	91.00	\$4,550.00
16	Grout Joint, 12 inch	300.00 Ea	300.00	\$50.00	109.00	0.00	\$5,450.00	109.00	\$5,450.00
17	Grout Joint, 15 inch	100.00 Ea	100.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
18	Additional Chemical Grout	2000.00 Gallon	2000.00	\$3.00	0.00	0.00	\$0.00	0.00	\$0.00
19	Tap Grouting	230.00 Ea	230.00	\$850.00	0.00	0.00	\$0.00	0.00	\$0.00
20	Lateral (Tap) Cutting	7.00 Ea	7.00	\$100.00	4.00	0.00	\$400.00	4.00	\$400.00
21	Lateral Liner, 4 inch	6.00 Ea	6.00	\$1,750.00	0.00	0.00	\$0.00	0.00	\$0.00
22	Lateral Liner, 6 inch	6.00 Ea	6.00	\$1,750.00	0.00	0.00	\$0.00	0.00	\$0.00
23	Manhole, Point Repair	14.00 Ea	14.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
24	Manhole, Reset Frame	4.00 Ea	4.00	\$800.00	0.00	0.00	\$0.00	0.00	\$0.00
25	Manhole, Chimney Liner	26.00 Ea	26.00	\$550.00	0.00	0.00	\$0.00	0.00	\$0.00
26	Manhole, Cone Liner	4.00 Ea	4.00	\$1,375.00	0.00	0.00	\$0.00	0.00	\$0.00
27	Manhole, Rebuild Bench	67.00 Ea	67.00	\$900.00	0.00	0.00	\$0.00	0.00	\$0.00
28	Manhole, Full Liner	129.00 Vft	129.00	\$240.00	0.00	0.00	\$0.00	0.00	\$0.00
29	Final Sanitary Sewer Video Recording	12916.00 Lft	12916.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
30	Final Storm Sewer Video Recording	67.00 Lft	67.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
A - Sewer and Manhole Lining and Rehabilitation Sub-Total:							\$94,554.30		\$94,554.30
Retainage							\$9,455.43		
Division: B - Open-Cut Repair									
31	Mobilization, Max. 5%, Div. II	1.00 Ls	1.00	\$3,500.00	0.75	0.00	\$2,625.00	0.75	\$2,625.00

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
32	Traffic Maintenance and Control, Div. II	1.00 Ls	1.00	\$800.00	0.75	0.00	\$600.00	0.75	\$600.00
33	Open Cut Pipe Repair, 8 inch	40.00 Lft	40.00	\$425.00	24.50	0.00	\$10,412.50	24.50	\$10,412.50
34	Sidewalk, Rem	56.00 Syd	56.00	\$15.00	0.00	0.00	\$0.00	0.00	\$0.00
35	Pavt, Rem	250.00 Syd	250.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
36	Driveway, Rem	83.00 Syd	83.00	\$17.00	12.00	0.00	\$204.00	12.00	\$204.00
37	Curb and Gutter, Rem	200.00 Lft	200.00	\$27.00	0.00	0.00	\$0.00	0.00	\$0.00
38	Tree, Rem, 6 inch to 18 inch	3.00 Ea	3.00	\$1,100.00	0.00	0.00	\$0.00	0.00	\$0.00
39	Trench Undercut and Backfill	8.00 Cyd	8.00	\$70.00	0.00	0.00	\$0.00	0.00	\$0.00
40	Curb and Gutter	200.00 Lft	200.00	\$48.00	0.00	0.00	\$0.00	0.00	\$0.00
41	Aggregate Base, 21AA	25.00 Ton	25.00	\$33.00	30.00	0.00	\$990.00	30.00	\$990.00
42	HMA, 13A, 3 inch	20.00 Ton	20.00	\$362.00	0.00	0.00	\$0.00	0.00	\$0.00
43	Driveway, Conc, 6 inch	83.00 Syd	83.00	\$102.00	0.00	0.00	\$0.00	0.00	\$0.00
44	Sidewalk, Conc, 4 inch	350.00 Sft	350.00	\$11.00	0.00	0.00	\$0.00	0.00	\$0.00
45	Sidewalk, Conc, 6 inch	150.00 Sft	150.00	\$12.00	0.00	0.00	\$0.00	0.00	\$0.00
46	Fence, Wood	40.00 Lft	40.00	\$48.00	0.00	0.00	\$0.00	0.00	\$0.00
47	Fence, Chain Link	10.00 Lft	10.00	\$48.00	0.00	0.00	\$0.00	0.00	\$0.00
48	Fence Gate, Chain Link	1.00 Ea	1.00	\$1,620.00	0.00	0.00	\$0.00	0.00	\$0.00
49	Tree, 2 inch Caliper	3.00 Ea	3.00	\$950.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Restoration	350.00 Syd	350.00	\$9.50	0.00	0.00	\$0.00	0.00	\$0.00
B - Open-Cut Repair Sub-Total:							\$14,831.50		\$14,831.50
Retainage							\$1,483.15		

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

May 4th, 2020 to May 29th, 2020 A.D. performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from the City of Farmington or his agents, in addition to the regular items set forth in the Contract numbered 0111-19-0050 and dated May 4th A.D., 20 20 for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) (is not) an itemized statement attached.

Date: 6/4/20

By: Jacob A. DiPonio
JACOB A. DiPONIO
Title: TREASURER / G.M.

Farmington City Council Staff Report	Council Meeting Date: July 15, 2020	Item Number 6K
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Construction Estimate No. 1 for the Mayfield Street Reconstruction		
Proposed Motion: Move To Approve payment to V.I.L. Construction Incorporated for Construction Estimate No. 1 of the Mayfield Street Reconstruction.		
<p>Background: In conjunction with the city’s consulting engineer’s Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the Mayfield Street reconstruction. The selection of Mayfield Street was based upon PASER ratings, other upcoming construction projects, and the recent increased frequency of street flooding during heavy rain events. The project was awarded to V.I.L. Construction Incorporated of Sterling Heights Michigan at the March 2020 Council Meeting.</p> <p><u>Construction Estimate No.1</u> In the amount of \$12,619.50 for work completed from March until May 31, 2020. This includes audio and video recording of the condition of the road & sidewalks, and tree removals. Additional trees were removed due to the size and location of those trees. OHM does not expect the additional cost of the trees to affect the final cost of the project.</p> <p>To date VIL Construction has earned \$11,357.55 of the original contract sum of \$1,227,759.50. With an additional \$1,251.95 being held as retainage. In total VIL Construction has earned \$12,619.50 from the City of Farmington for this project.</p> <p>Consumers Energy has nearly completed to new gas main & service installation, allowing VIL to begin the temporary water main. DPW has received a couple complaints from residents about trash, recycling and yard waste collection during the construction. Waste Management route supervisors have worked with the City and resident to correct all issues.</p>		
Materials: OHM Payment Application No. 1		



June 11, 2020

Mr. Chuck Eudy **(via e-mail)**
Public Works Superintendent
City of Farmington
23600 Liberty Street
Farmington, Michigan 48335

Regarding: Mayfield Street Reconstruction
 OHM Job No. 0111-19-0060
 Payment Application No.1

Dear Mr. Eudy:

Enclosed are Payment Application No. 1 and a Contractor's Declaration for the referenced project.

V.I.L. Construction, Inc. has completed the work shown on the attached payment application for the period ending May 29, 2020 and we would recommend payment to the Contractor in the amount of **\$11,357.55**.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Matt Parks".

Matt Parks, P.E.
Client Representative

cc: Jeff Bowdell, Building Official, City of Farmington (via email)
 Anthony Vani, V.I.L. (via email)
 Clay Stokes, OHM Advisors (via email)
 Jessica Howard, OHM Advisors (via email)
 File

P:\0101_0125\0111190060_Mayfield_St_Reconstruction_Construction\Pay App_CO\Pay Apps\No.1\Mayfield St Recon_PA#1.docx

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com

PAYMENT APPLICATION



Project: City of Farmington - Mayfield Street Reconstruction

Job Number: 0111-19-0060

OWNER: City of Farmington
 23600 Liberty Street
 Farmington, MI 48335
 (248) 474-5500

CONTRACTOR: V.I.L. Construction, Inc.
 6670 Sims Drive
 Sterling Heights, MI 48313
 (586) 979-6020

Number: 1
 Period End Date: 5/29/2020
 Status: Approved
 Contract Start Date: 5/26/2020
 Contract End Date: 9/15/2020
 Contract Duration: 112
 Print Date: 6/10/2020

SCHEDULE On
 STATUS: NOTE:

Original Contract Amount: \$1,227,759.50
 Change Orders Amount: \$9,019.50
 Current Contract Amount: \$1,236,779.00

Change Order 1: \$9,019.50

Earnings This Period:	\$12,619.50
Earnings To Date:	\$12,619.50
Previous Retainage Amount:	\$0.00
Retainage This Period:	\$1,261.95
Less Total Retained To Date:	\$1,261.95
Net Earned:	\$11,357.55
Previous Earnings:	\$0.00
Amount Due Contractor:	\$11,357.55

Retainage: 10 % of Total Earnings

Approved By Chuck Eudy - Public Works Superintendent - City of Farmington
Recommended By Clay Stokes, PE, Project Engineer

Charles J. Eudy

Superintendent Public Works

 Clayton E. Stokes, PE

Digitally signed by Clayton E. Stokes
 Reason: I am approving this document
 Date: 2020.06.10 16:22:46-0400'

Date: **6/11/2020**

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Miscellaneous									
1	Mobilization, Max 5%	1.00 Ls	1.00	\$55,000.00	0.00	0.00	\$0.00	0.00	\$0.00
2	Audio Video Route Survey	1.00 Ls	1.00	\$900.00	1.00	0.00	\$900.00	1.00	\$900.00
3	Permit Fees Allowance	3000.00 Dir	3000.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
4	Traffic Maintenance and Control	1.00 Ls	1.00	\$153,000.00	0.00	0.00	\$0.00	0.00	\$0.00
5	Sidewalk, Rem	184.00 Syd	184.00	\$4.50	0.00	0.00	\$0.00	0.00	\$0.00
6	Subgrade Undercutting, Type II (Modified)	200.00 Cyd	200.00	\$42.00	0.00	0.00	\$0.00	0.00	\$0.00
7	Subgrade Undercutting, Type II (Special)	200.00 Cyd	200.00	\$34.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Exploratory Excavation, Trench	60.00 Ft	60.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Erosion Control, Inlet Protection, Fabric Drop	13.00 Ea	13.00	\$70.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Silt Fence	1160.00 Ft	1160.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
11	Maintenance Aggregate, 21AA	740.00 Ton	740.00	\$22.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Trench Undercut and Backfill	114.00 Cyd	114.00	\$30.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Utility/Drainage Structure, Adj, Add Depth	5.00 Ft	5.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Hand Patching	15.00 Ton	15.00	\$135.00	0.00	0.00	\$0.00	0.00	\$0.00
15	Sidewalk, Conc, 4 inch	1650.00 Sft	1650.00	\$4.50	0.00	0.00	\$0.00	0.00	\$0.00
16	Sprinkler Line, up to 1 inch	150.00 Ft	150.00	\$12.00	0.00	0.00	\$0.00	0.00	\$0.00
17	Sprinkler Head, Remove and Reset	8.00 Ea	8.00	\$170.00	0.00	0.00	\$0.00	0.00	\$0.00
18	Sprinkler Head, Replace	8.00 Ea	8.00	\$220.00	0.00	0.00	\$0.00	0.00	\$0.00
19	Lower Proposed Water Main	3.00 Ea	3.00	\$600.00	0.00	0.00	\$0.00	0.00	\$0.00
20	Remove Water Service Lead	3.00 Ea	3.00	\$800.00	0.00	0.00	\$0.00	0.00	\$0.00
21	Private Water Service, Type K Copper, 3/4 inch, Long	3.00 Ea	3.00	\$1,700.00	0.00	0.00	\$0.00	0.00	\$0.00

A - Miscellaneous Sub-Total: \$900.00

Retainage \$90.00

Division: B - Removals

22	Tree, Rem, 19 inch to 36 inch	1.00 Ea	1.00	\$2,700.00	1.00	0.00	\$2,700.00	1.00	\$2,700.00
23	Dr. Structure, Rem	2.00 Ea	2.00	\$800.00	0.00	0.00	\$0.00	0.00	\$0.00
24	Sewer, Rem, Less than 24 inch	348.00 Ft	348.00	\$9.00	0.00	0.00	\$0.00	0.00	\$0.00
25	Water Main, Rem	1503.00 Ft	1503.00	\$9.00	0.00	0.00	\$0.00	0.00	\$0.00
26	Curb and Gutter, Rem	3014.00 Ft	3014.00	\$7.00	0.00	0.00	\$0.00	0.00	\$0.00
27	Pavt, Rem	5505.00 Syd	5505.00	\$4.50	0.00	0.00	\$0.00	0.00	\$0.00
28	Sidewalk, Rem	772.00 Syd	772.00	\$4.50	0.00	0.00	\$0.00	0.00	\$0.00
29	Gate Well, Rem	1.00 Ea	1.00	\$900.00	0.00	0.00	\$0.00	0.00	\$0.00
30	Hydrant, Rem	1.00 Ea	1.00	\$900.00	0.00	0.00	\$0.00	0.00	\$0.00
31	Sign, Rem	4.00 Ea	4.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
32	Cold Milling HMA Surface	319.00 Syd	319.00	\$16.00	0.00	0.00	\$0.00	0.00	\$0.00

OHM Advisors

34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
73	22814 Mayfield additional tree removal	0.00 Ls	1.00	\$2,585.00	1.00	0.00	\$2,585.00	1.00	\$2,585.00
74	22805 Mayfield additional tree removal	0.00 Ls	1.00	\$1,160.00	1.00	0.00	\$1,160.00	1.00	\$1,160.00
75	22847 Mayfield additional tree removal	0.00 Ls	1.00	\$2,875.00	1.00	0.00	\$2,875.00	1.00	\$2,875.00
76	22880 Mayfield additional tree removal	0.00 Ls	1.00	\$1,819.50	1.00	0.00	\$1,819.50	1.00	\$1,819.50
77	22932 Mayfield additional tree removal	0.00 Ls	1.00	\$580.00	1.00	0.00	\$580.00	1.00	\$580.00
B - Removals Sub-Total:							\$11,719.50		\$11,719.50
Retainage							\$1,171.95		

Division: C - Road

33	Station Grading	16.50 Sta	16.50	\$1,900.00	0.00	0.00	\$0.00	0.00	\$0.00
34	Aggregate Base, 21AA (Limestone), 8 inch	2814.00 Ton	2814.00	\$22.00	0.00	0.00	\$0.00	0.00	\$0.00
35	Aggregate Base, 21AA (Limestone), Drive Approach, 6 inch	233.00 Ton	233.00	\$22.00	0.00	0.00	\$0.00	0.00	\$0.00
36	Underdrain, Subgrade, Open-Graded, 6 inch	800.00 Ft	800.00	\$23.50	0.00	0.00	\$0.00	0.00	\$0.00
37	MDOT HMA 13A, 2 inch	36.00 Ton	36.00	\$135.00	0.00	0.00	\$0.00	0.00	\$0.00
38	MDOT HMA 13A, 4 inch (2 Lifts)	1089.00 Ton	1089.00	\$111.00	0.00	0.00	\$0.00	0.00	\$0.00
39	Driveway, Nonreinf Conc, 6 inch	543.00 Syd	543.00	\$49.50	0.00	0.00	\$0.00	0.00	\$0.00
40	Curb and Gutter, Conc, Det F4	3014.00 Ft	3014.00	\$18.00	0.00	0.00	\$0.00	0.00	\$0.00
41	Detectable Warning Surface	24.00 Ft	24.00	\$70.00	0.00	0.00	\$0.00	0.00	\$0.00
42	Sidewalk Ramp, Conc, 6 inch	290.00 Sft	290.00	\$7.00	0.00	0.00	\$0.00	0.00	\$0.00
43	Sidewalk, Conc, 6 inch	4138.00 Sft	4138.00	\$4.50	0.00	0.00	\$0.00	0.00	\$0.00
44	Sidewalk, Conc, 6 inch	2579.00 Sft	2579.00	\$5.50	0.00	0.00	\$0.00	0.00	\$0.00
45	Post, Steel, 3 lb	26.00 Ft	26.00	\$15.00	0.00	0.00	\$0.00	0.00	\$0.00
46	Sign	4.00 Ea	4.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
47	Turf Establishment	16.50 Sta	16.50	\$400.00	0.00	0.00	\$0.00	0.00	\$0.00
C - Road Sub-Total:							\$0.00		\$0.00
Retainage							\$0.00		

Division: D - Utilities

48	Storm Sewer, C.I.V, RCP, 12 inch, Tr Det B	103.00 Ft	103.00	\$110.00	0.00	0.00	\$0.00	0.00	\$0.00
49	Storm Sewer, C.I.V, RCP, 18 inch, Tr Det B	27.00 Ft	27.00	\$120.00	0.00	0.00	\$0.00	0.00	\$0.00
50	Storm Sewer, C.I.V, RCP, 24 inch, Tr Det B	469.00 Ft	469.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
51	Dr Structure Cover, Type B	3.00 Ea	3.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
52	Dr Structure Cover, Type K	4.00 Ea	4.00	\$600.00	0.00	0.00	\$0.00	0.00	\$0.00
53	Dr Structure Cover, Type Q	5.00 Ea	5.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
54	Dr Structure, 24 inch dia	4.00 Ea	4.00	\$2,300.00	0.00	0.00	\$0.00	0.00	\$0.00
55	Dr Structure, 48 inch dia	1.00 Ea	1.00	\$3,300.00	0.00	0.00	\$0.00	0.00	\$0.00
56	Dr Structure, 60 inch dia	2.00 Ea	2.00	\$4,500.00	0.00	0.00	\$0.00	0.00	\$0.00
57	Dr Structure, Tap, 12 inch	5.00 Ea	5.00	\$500.00	0.00	0.00	\$0.00	0.00	\$0.00
58	Dr Structure, Tap, 24 inch	1.00 Ea	1.00	\$900.00	0.00	0.00	\$0.00	0.00	\$0.00
59	Utility/Drainage Structure, Adj	13.00 Ea	13.00	\$700.00	0.00	0.00	\$0.00	0.00	\$0.00
60	Irrigation Valve, Adjust	1.00 Ea	1.00	\$400.00	0.00	0.00	\$0.00	0.00	\$0.00

OHM Advisors

34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
61	Polyethylene Encasement	1533.00 Ft	1533.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
62	Temporary Water Supply System, 2 inch	3240.00 Ft	3240.00	\$3.00	0.00	0.00	\$0.00	0.00	\$0.00
63	Water Main, Class 54, DI, 6 inch, Tr Det G	40.00 Ft	40.00	\$171.00	0.00	0.00	\$0.00	0.00	\$0.00
64	Water Main, Class 54, DI, 8 inch, Tr Det G	1493.00 Ft	1493.00	\$184.00	0.00	0.00	\$0.00	0.00	\$0.00
65	Connection to Existing Water Main	2.00 Ea	2.00	\$6,400.00	0.00	0.00	\$0.00	0.00	\$0.00
66	Fire Hydrant Assembly	3.00 Ea	3.00	\$6,800.00	0.00	0.00	\$0.00	0.00	\$0.00
67	Gate Valve and Well, 8 inch	2.00 Ea	2.00	\$6,300.00	0.00	0.00	\$0.00	0.00	\$0.00
68	Temporary Hydrant Connection	2.00 Ea	2.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
69	Temporary Water Service Connection	33.00 Ea	33.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
70	Water Main Line Stop, 8 inch	2.00 Ea	2.00	\$600.00	0.00	0.00	\$0.00	0.00	\$0.00
71	Curb Stop and Box, 3/4 inch	33.00 Ea	33.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
72	Water Service, Jumper Connect, 3/4 inch	33.00 Ea	33.00	\$900.00	0.00	0.00	\$0.00	0.00	\$0.00
D - Utilities Sub-Total:					0.00	0.00	\$0.00	0.00	\$0.00
Retainage							\$0.00		\$0.00

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period May 26, 2020 to May 29 A.D. , 20 20, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from City of Farmington.

The owner, or his agents, in addition to the regular items set forth in the contract numbered 0111-19-0060 and dated May A.D., 20 20, for Mayfield Street Reconstruction.

executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time as set forth. There (is) (is not) an the itemized statement attached.

Date: June 10, 2020.

Company: V.I.L. Construction, Inc.

By: Anthony Vani Digitally signed by Anthony Vani
DN: cn=Anthony Vani, o=V.I.L.
Construction, Inc., ou=
email=a_vani@comcast.net, c=US
Date: 2020.06.10 14:00:38 -04'00'

Position: President.

Farmington City Council Staff Report	Council Meeting Date: June 15, 2020	Item Number 6L
Submitted by: David Murphy, City Manager		
Agenda Topic: Purchase of Office 365 Subscription, Barracuda Email Protection Subscription, and Migration and Implementation Services		
Proposed Motion: Approve the Purchase of Office 365 Subscriptions, Barracuda Email Protection Subscriptions, and Migration and Implementation Services		
Background: At the September 16, 2019 City Council Meeting, Council approved partnering with Farmington Hills and the 47 District Court to migrate from Micro Focus Groupwise to Microsoft Office 365 for email and Microsoft Office products. Farmington Hills estimated the project cost to be approximately \$28,000. Farmington Hills coordinated the purchase of both the migration services and the software subscriptions. Their work is documented in the attached staff report from Farmington Hills. Farmington’s share of the project is based on our share of the total licenses purchased. (80 licenses) as follows: Microsoft Office 365 Subscription - \$17,600 Barracuda Total Email Protection - \$6,720 Migration/Implementation - \$3,770 Total - \$28,090 Funds are budgeted in the 2019/20 Budget for this purchase.		
Materials: Farmington Hills CMR Office 365 Migration		

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

June 8, 2020

SUBJECT: EXTENSION OF AWARD OF BIDS FOR OFFICE 365 SOFTWARE, MIGRATION SERVICES, HARDWARE, SOFTWARE AND SECURITY PLATFORM

ADMINISTRATIVE SUMMARY

- The Cities of Farmington Hills and Farmington as well as the 47th District Court (DC) have planned and budgeted for migration from our current business practice of utilizing Micro Focus GroupWise email, web-filtering, email security, archival and locally installed Microsoft Office suite to a subscription based Microsoft Office 365 model with a third party enhanced security platform. This long awaited update & enhancement will offer the agencies productivity & security gains due to cross platform support and collaboration features. It gives all the agencies flexible deployment options and a predictable cost model because we will always have access to the latest version of Microsoft (which means no more \$250,000+ one-time purchases of licenses) and will offer all agencies a high level security to secure our process.
- Transition to Office 365 is an extremely complex process and involves not only purchasing and installing software & hardware but rerouting large amounts of data while securing our network from intrusion during the process and beyond. The project scope encompasses the configuration of the Office 365 tenant environments, the migration of users from both of the Cities & the 47th DC to individual Microsoft Office tenants, migration of email and calendar data, and the upgrade/deployment of the Office productivity software to all end user devices in both of the Cities & the 47th DC. Due to the complexity of this project the award request below is broken out into segments: approval of purchase of the Office 365 subscription and approval to enter into an agreement for migration services, hardware, equipment and a subscription for security software. Implementation will begin immediately with an expected phase 1 completion of the majority of services by August 31, 2020 with phase 2 including OneDrive (file sharing software) & additional features completed by early 2021.
- **Office 365 Subscription**-City staff along with our consultant from Plante Moran evaluated business practices, interviewed staff, reviewed email & office models from other public agencies and determined that a yearly subscription to Office 365 was the best software for managing our business communications now & in the future. City staff received formal quotes based on subscription pricing from several national purchasing cooperatives and found that SHI International Corporation was the least expensive. The pricing from SHI International was based on the national Omnia Partners agreement. Proposals were advertised, publicly opened and read aloud by the City of Mesa Arizona for Information Technology Products offered to the City as a cooperative bid through Omnia partners (formerly National IPA). Participating in these types of cooperative agreements provides cost savings for the City due to the buying power of a larger group. The City continues to evaluate all subscription options to determine individual user needs (some users may not need a full license with email & all office features, but staff is basing the award request below on all users requiring the full license) in order to allow flexibility once evaluation is complete. The current yearly subscription costs for Office 365 is \$220 per year per user including email, the office suite, file share site and additional features. The total request below is for \$143,000 yearly (\$116,600 for the City of Farmington Hills with the remainder being reimbursed by the City of Farmington & the 47th DC). All yearly increases will be strictly linked to manufacturer increases.
- **Migration Services, hardware, software and security platform**-In a good faith effort the City publicly bid out said services & hardware but received only one response from Sentinel Technologies which was rejected for not meeting specification. Staff continued market evaluation by reviewing formal quotes based on existing extendable contracts from several national purchasing cooperatives and determined that the agreement for said services from Access Interactive was the lowest priced most qualified response. Proposals were advertised, publicly opened and read aloud by Oakland County G2G (Government to Government) cooperative for Information Technology Products & Services and Access Interactive was awarded an agreement with Oakland County for said services. The City has utilized Access Interactive for both large & small IT projects and has been very satisfied. The requested award is for a one-time purchase of migration/implementation hardware & software for \$39,000, a yearly subscription cost of Barracuda Total Email Protection for Office 365 (email security, data loss prevention, encryption, advanced threat protection, email archiving and cloud back-up) for \$54,600 per year (\$44,200 for the City of Farmington Hills with the remainder being reimbursed by the City of Farmington & the 47th DC). In addition the award below includes as

well as implementation services for all phases of the project at \$55,100 (43,600 for the City of Farmington with the remainder being reimbursed by the City of Farmington & 47th DC). Due to the complexity of the migration the staff is also recommending approval of contingency funding to address unforeseen security, software or implementation needs of \$20,000.

- Please note to ensure the City's policy for email archival is met the current archival product (Microfocus Retain) will be maintained with view access for one-year so the archive can be securely transferred to the new product.
- Funding for these expenses is budgeted and available in the Capital Fund account & Support Services Memberships & licenses account.

RECOMMENDATION

In view of the above, it is recommended that City Council authorize the City Manager to approve agreements & purchase orders as follows:

- **Microsoft Office 365 Subscription** to the lowest authorized Microsoft reseller (currently SHI International) for \$143,000 per year (\$220 per user) with increases strictly tied to manufacturer increases.
- **Barracuda Total Email Protection for Office 365 subscription** to the lowest authorized reseller, currently Access Interactive for three (3) years at \$54,600 per year (\$84 per user) with increases beyond 3 years strictly tied to manufacturer increases.
- **Migration/Implementation Services, hardware & software** to Access Interactive for \$114,100 (39,000 migration hardware & software, \$55,100 migration/implementation services and \$20,000 contingency).

Prepared by: Kelly Monico, Director of Central Services
Reviewed by: Michelle Aranowski, Buyer
Reviewed by: Jack Li, Information Technology Manager
Reviewed by: Chris Barth, Senior Information Systems Analyst
Approved by: Dave Boyer, City Manager