



**Regular City Council Meeting  
7:00 p.m., Monday, November 20, 2017  
City Council Chambers  
23600 Liberty Street  
Farmington, MI 48335**

**FINAL**

---

**REGULAR MEETING MINUTES**

A regular meeting of the Farmington City Council was held on November 20, 2017, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:05 PM by Mayor Steve Schneemann.

**1. ROLL CALL**

| <b>Attendee Name</b> | <b>Title</b>  | <b>Status</b> | <b>Arrived</b> |
|----------------------|---------------|---------------|----------------|
| Sara Bowman          | Mayor Pro Tem | Present       |                |
| William Galvin       | Councilmember | Present       |                |
| Joe LaRussa          | Councilmember | Present       |                |
| Steve Schneemann     | Mayor         | Present       |                |
| Maria Taylor         | Councilmember | Present       |                |

**City Administration Present**

Director Christiansen  
Director Demers  
Superintendent Eudy  
City Clerk Halberstadt  
City Manager Murphy  
City Attorney Schultz  
City Treasurer Weber

**2. PLEDGE OF ALLEGIANCE**

Dave Helisek and Kari Shea led the Pledge of Allegiance.

**3. PUBLIC COMMENT**

Mr. Ciaramitaro, representing the Emergency Preparedness Commission, offered a tip on preparing homes for winter.

**4. APPROVAL OF ITEMS ON CONSENT AGENDA**

- A. Farmington Quarterly Investment Report 09/30/17**
- B. Farmington Quarterly Financial Report 09/30/17**

- C. Farmington Quarterly Financial Report – Court 09/30/17
- D. Farmington Quarterly Investment Report 06/30/17
- E. Farmington Quarterly Financial Report 06/30/17
- F. Farmington Quarterly Financial Report – Court 06/30/17
- G. Farmington Monthly Payments Report
- H. Farmington Public Safety Monthly Report
- I. Accept minutes from City’s Boards and Commissions: Downtown Development Authority, Public Parking Committee, Historical Commission, Farmington Area Arts Commission, Commission for Family, Youth and Children, Emergency Preparedness Commission, and Farmington Community Library Board
- J. City Council Meeting Minutes
  - Special – October 16, 2017
  - Regular – October 16, 2017
  - Regular – October 30, 2017

Move to approve items on the Consent Agenda as presented.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Galvin, Councilmember                       |
| <b>SECONDER:</b> | Bowman, Councilmember                       |
| <b>AYES:</b>     | Bowman, Galvin, LaRussa, Schneemann, Taylor |

## 5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Taylor, Councilmember                       |
| <b>SECONDER:</b> | Galvin, Councilmember                       |
| <b>AYES:</b>     | Bowman, Galvin, LaRussa, Schneemann, Taylor |

## 6. PRESENTATION/PUBLIC HEARINGS

### A. Plante Moran Annual City Audit Presentation

**Present: Dave Helisek and Kari Shea, Plante Moran**

Dave Helisek provided a report on the City’s audit ending June 30, 2017. Farmington received an unmodified opinion which is the highest level of assurance that can be given to a financial statement. He noted there are no weaknesses in the internal control system which means the financial information the City receives is reliable.

Galvin thanked Amy Norgard and Chris Weber for the work involved in preparing the audit. He asked about what other communities are doing with regard to funding pensions and retiree healthcare.

Helisek stated there have been significant changes in pension liability. He discussed the significant changes in assumptions for pension systems that needed to be made including mortality tables and reduction in the discount rate. He spoke about the city issuing debt in the form of OPEB bonds to fund the Retiree Healthcare Fund. He stated the City is about 88% funded for retiree healthcare which is extremely good compared to other communities.

Galvin spoke about the challenges of the municipal financing system especially as it relates to property taxes based on taxable values and the limitations imposed by the Headlee Act.

Helisek discussed the cutbacks of State Revenue Sharing in both statutory and constitutional revenue.

Bowman thanked City Staff for their work and noted this information will be posted online.

**B. Public Hearing Program Year 2018 Community Development Block Grant Application**

**Move to open the public hearing to receive public comment on the 2018 Community Block Grant Application.**

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Galvin, Councilmember                       |
| <b>SECONDER:</b> | LaRussa, Councilmember                      |
| <b>AYES:</b>     | Bowman, Galvin, LaRussa, Schneemann, Taylor |

Hearing no public comment, Mayor Schneemann asked for a motion to close the public hearing.

**Move to close the public hearing.**

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Bowman, Mayor Pro Tem                       |
| <b>SECONDER:</b> | LaRussa, Councilmember                      |
| <b>AYES:</b>     | Bowman, Galvin, LaRussa, Schneemann, Taylor |

**7. UNFINISHED BUSINESS**

**A. Consideration to Approve 2018 Program Year Community Development Block Grant Application**

Murphy advised the proposed use of PY 2018 Community Development Block Grant funds of \$22,622 is for the Senior Center and Senior Services.

Galvin asked about the value of these funds in terms of services to residents. He requested a report on how many people are using the services identified in the CDBG program.

Murphy responded he will provide a report to Council at a future date.

**Move to approve a resolution adopting the 2018 Program Year Community Development Block Grant Application. [SEE ATTACHED RESOLUTION]**

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Taylor, Councilmember                       |
| <b>SECONDER:</b> | Bowman, Mayor Pro Tem                       |
| <b>AYES:</b>     | Galvin, LaRussa, Schneemann, Taylor, Bowman |

## 8. NEW BUSINESS

### A. Consideration to authorize the City Manager to accept Cost Participation Agreement for the 2017 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program

Murphy advised Oakland County has established a Local Road Improvement Matching Fund Grant Pilot Program for the purposes of improving economic development in Oakland County cities and villages. The County intends this Program to assist its municipalities by offering limited matching funds for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages.

Bowman commented that she and Galvin sit on a Road Committee along with City Administrators. She stated considerable thought has been given to how funding for road improvements will be used. The thought is to touch every aspect of the City.

Responding to LaRussa, Eudy stated there are no other compliancy reports required.

**Move to authorize the City Manager to accept the Cost Participation Agreement for the 2017 Oakland Grant for the Local Road Improvement Matching Pilot Program in which the City of Farmington will receive a reimbursement in the amount of \$11,642.00. [SEE ATTACHED AGREEMENT]**

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Galvin, Councilmember                       |
| <b>SECONDER:</b> | LaRussa, Councilmember                      |
| <b>AYES:</b>     | LaRussa, Schneemann, Taylor, Bowman, Galvin |

**B. Consideration to accept bid for the Farmington DPW Wall Repair & Roof Replacement Project**

Eudy described the extensive repairs necessary to restore the DPW wall and roof replacement. He stated a total of four (4) bids were received for the project. He advised OHM has reviewed the bid tabulations along with contractor work history and references and recommended the lowest bidder, R. Graham Construction.

Responding to LaRussa, Eudy stated postponement of the project did not impact the bid amount.

Responding to Galvin, Murphy stated there is no insurance coverage available for this repair.

Galvin discussed the lack of capital funding available to cover a project of this type. He pointed out that the City still does not have a funding mechanism for replacing capital improvement funds

**Move to accept bid and award the Farmington DPW Wall Repair & Roof Replacement Project to R. Graham Construction, Farmington, MI, in the amount of \$65,000.**

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Bowman, Mayor Pro Tem                       |
| <b>SECONDER:</b> | Galvin, Councilmember                       |
| <b>AYES:</b>     | Schneemann, Taylor, Bowman, Galvin, LaRussa |

**C. Consideration to approve the Farmington Ground Storage Reservoir (Water Tank) Restoration Project**

Eudy spoke about the needed repairs necessary to restore the water tank. He discussed the various contractors involved for its repair.

Responding to LaRussa, Eudy stated none of the bidders provided a cap on the project.

**Move to approve the Farmington Ground Storage Reservoir Restoration Project including: awarding a contract to Fedewa Incorporated, Hastings Michigan in the amount of \$128,100 for improvements/painting of the water tank and additional \$500 per cubic yard for sediment removal, the amount of sediment will be determined by Dixon Engineering when the tank is drained; Dixon Engineering to perform engineering/inspection services related to the project in the amount of \$14,600; and Oakland County Water Resource Commissioner to perform engineering/contract administration services related to the project in the amount of \$5,000; contingent on a final review of the agreement by City Administration and City Attorney.**

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Galvin, Councilmember                       |
| <b>SECONDER:</b> | LaRussa, Councilmember                      |
| <b>AYES:</b>     | Taylor, Bowman, Galvin, LaRussa, Schneemann |

#### **D. Consideration of Resolution to Declare a Change of the Nominating Petition Deadline**

Halberstadt advised the Home Rule City Act allows for cities to adopt a resolution that provides for annotation to be added to the City Charter that stipulates the candidate nominating petition deadline for an elected City Office shall be consistent with Michigan Election Law.

**Move to adopt a resolution declaring a change of the nominating petition deadline for elected city office that is consistent with Michigan Election Law and cause an annotation to the City Charter to reflect the same. [SEE ATTACHED RESOLUTION].**

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Taylor, Councilmember                       |
| <b>SECONDER:</b> | Bowman, Mayor Pro Tem                       |
| <b>AYES:</b>     | Bowman, Galvin, LaRussa, Schneemann, Taylor |

### **9. DEPARTMENT COMMENT**

Eudy advised leaf collection is ongoing and will continue for the next two weeks.

Responding to Bowman, Eudy advised information regarding snow emergencies will be provided at the next regular meeting.

Demers discussed the "Light up the Grand" parade and related street closures. He gave an update on the purchase of a ladder truck, noting it is scheduled for inspection on November 30<sup>th</sup>. He stated the purchase agreement is already in place.

Discussion followed regarding the significant reduction in auto thefts noted in the monthly Public Safety report.

Weber congratulated recently elected Councilmembers.

Christiansen also congratulated the new Councilmembers. He provided an update on development activities in Farmington.

Responding to Bowman, Christiansen stated the prospective owner of the Paramount building is yet to come in with engineering plans.

Responding to Galvin, Christiansen advised the developer of the courthouse property is currently moving through the 4-step Planned Unit Development (PUD) process.

Halberstadt spoke about the upcoming events at the Mansion.

Murphy recognized the efforts of Amy Norgard and Chris Weber to ensure the City has sound financial recordkeeping.

## 10. CITY COUNCIL COMMENTS

Bowman wished everyone a safe and happy holiday.

Taylor spoke about a recent meeting at Penny Oglesby's house regarding traffic issues on Shiawassee and Grand River. She discussed the need to slow cars down and to recognize foot traffic as a priority. She stated an easy solution would be improved signage.

Galvin wished everyone a Happy Thanksgiving. He stated there is a plethora of information that new Councilmembers need to digest. He suggested an MML Session for newly elected officials and the opportunity to meet with department heads.

Galvin stated he recently attended a Parking Committee meeting where a partnership with Chemical Bank to open up their parking spaces after business hours was discussed.

LaRussa expressed his appreciation for the assistance he has received from City Staff. He noted Demers, OHM and Murphy did an excellent job in responding to residents at the meeting at Oglesby's home. He was surprised how uninformed residents were on this project and suggested increased education.

Schneemann echoed Murphy's comment on the excellent job Weber and Norgard do on the City's financials. He commented on the traffic meeting at Oglesby's and acknowledged there is a traffic back-up issue. He stated there is a plan that will be implemented that will alleviate if not eliminate the problem.

## 11. ADJOURNMENT

**Move to adjourn the meeting.**

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Galvin, Councilmember                       |
| <b>SECONDER:</b> | LaRussa, Councilmember                      |
| <b>AYES:</b>     | Bowman, Galvin, LaRussa, Schneemann, Taylor |

The meeting adjourned at 8:16 p.m.

\_\_\_\_\_  
Steve Schneemann, Mayor

\_\_\_\_\_  
Susan K. Halberstadt, City Clerk

Approval Date: December 18, 2017



CITY OF FARMINGTON

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, Oakland County has requested CDBG-eligible projects from participating communities for inclusion in the Action Plan, and

WHEREAS, the City of Farmington has duly advertised and conducted a public hearing as follows:

Mayor Schneemann opened the Public Hearing at **(TIME)**

**(Public Comments)**

Mayor Schneemann closed the Public Hearing at **(TIME)**

on November 20, 2017 for the purpose of receiving public comments regarding the proposed use of PY 2018 Community Development Block Grant funds (CDBG) in the approximate amount of \$22,622, and

WHEREAS, the City of Farmington found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

| <u>Project Name</u> | <u>Amount</u> |
|---------------------|---------------|
| Senior Center       | \$15,836      |
| Senior Services     | \$6,786       |

THEREFORE, BE IT RESOLVED, that the City of Farmington CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby authorized to execute all documents, agreements, or contracts which result from this application to Oakland County.

Motion by:

Supported by:

Ayes:

Nays:

Signed:

I, Susan K. Halberstadt, the duly appointed Clerk of The City of Farmington, Oakland County, MI do hereby certify that the above is a true copy of a resolution adopted by the City of Farmington City Council at a meeting held on November 20, 2017 at which time a quorum was present.

# LOCAL ROAD IMPROVEMENT MATCHING FUND PILOT PROGRAM

## COST PARTICIPATION AGREEMENT

Repair and Resurfacing of Local Roads

City of Farmington

Board Project No. 2017-06

This Agreement, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2017, by and between the Board of Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Farmington, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD has established the Pilot Local Road Improvement Matching Fund Program, hereinafter the PROGRAM, for the purposes of improving economic development in Oakland County cities and villages. The terms and policies of the PROGRAM are contained in Attachment A. The BOARD intends the PROGRAM to assist its municipalities by offering limited funds, from state statutory revenue sharing funds, for specific, targeted road maintenance and/or improvement projects on roadways under the jurisdiction of cities and villages; and

WHEREAS, the BOARD shall participate in a city or village road project in an amount not exceeding 50% of the cost of the road improvement, hereinafter referred to as the PROJECT, and also not exceeding the Preliminary Distribution Formula as it relates to the COMMUNITY, (Attachment B); and

WHEREAS, the COMMUNITY has identified the PROJECT as the Repair and Resurfacing of Local Roads, as more fully described in Attachment C, attached hereto, and made a part hereof, which improvements involve roads under the jurisdiction of and within the COMMUNITY and are not under the jurisdiction of the Road Commission for Oakland County or state trunk lines; and

WHEREAS, the COMMUNITY has acknowledged and agreed to the BOARD's policies regarding the PROGRAM, Attachment A, and further acknowledges and agrees that the PROJECT's purpose is to encourage and assist businesses to locate and expand within Oakland County and shall submit a report to the BOARD identifying the effect of the PROJECT on businesses in the COMMUNITY at the completion of the PROJECT. In addition, the COMMUNITY acknowledges that the program is meant to supplement and not replace funding for existing road programs or projects; and

WHEREAS, the COMMUNITY has acknowledged and agreed that the PROGRAM is expressly established as a pilot program and there is no guarantee that the PROGRAM will be continued from year to year. The COMMUNITY further acknowledges and agrees that if the PROJECT is a multi-year road improvement project, the maximum number of years for the PROJECT funding is three (3) years. The BOARD anticipates that most PROJECTS funded under the PROGRAM will be completed by the end of calendar year 2018. There is no obligation on behalf of the BOARD to fund either the PROJECT or the PROGRAM in the future; and

WHEREAS the COMMUNITY has acknowledged and agreed that the COMMUNITY shall assume any and all responsibilities and liabilities arising out of the administration of the PROJECT and that Oakland County shares no such responsibilities in administering the PROJECT; and

WHEREAS, the estimated total cost of the PROJECT is \$3,085,000; and

WHEREAS, said PROJECT involves certain designated and approved Local Road Improvement Matching Funds in the amount of \$11,642, which amount shall be paid to the COMMUNITY by the BOARD; and

WHEREAS, the BOARD and the COMMUNITY have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law and BOARD resolution(s), it is hereby agreed between the COMMUNITY and the BOARD that:

1. The BOARD approves of the PROJECT, and in reliance upon the acknowledgements of the COMMUNITY, finds that the PROJECT meets the purpose of the PROGRAM.
2. The BOARD approves of a total funding amount under the PROGRAM for the PROJECT in an amount not to exceed \$11,642. The COMMUNITY shall submit an invoice to the COUNTY in the amount of \$11,642, addressed to Lynn Sonkiss, Manager of Fiscal Services, Executive Office Building, 2100 Pontiac Lake Road, Building 41 West, Waterford, MI 48328, upon execution of this Agreement. Upon receipt of said invoice, the BOARD shall pay the COMMUNITY the sum of \$11,642 from funds available in the PROGRAM.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

OAKLAND COUNTY BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Its: \_\_\_\_\_

COMMUNITY

By: \_\_\_\_\_

It's: \_\_\_\_\_

**CITY OF FARMINGTON COUNTY OF OAKLAND**

**RESOLUTION DECLARING A CHANGE OF THE  
NOMINATING PETITION DEADLINE**

At a regular meeting of the City Council of the City of Farmington, County of Oakland, State of Michigan, held on the \_\_\_ day of November 2017, at 7:30 p.m., with those present and absent being,

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_ :

WHEREAS, Article 3, Section 3.9 of the current City of Farmington Charter ("City Charter") provides that every person desiring to become a candidate for elected City office must file a nominating petition by 4:00 p.m. between the 90th day before the election and the 75th day before the date of the election; and

WHEREAS, the Michigan Election Law, Act 116 of the Public Acts of 1954 was amended by Act 276 of the Public Acts of 2012, to reflect a due date for nominating petitions of 15 weeks prior to an odd-year election where no primary election is held for such City office, and more specifically MCL 168.644e as amended under PA 276 of 2012 now states that the candidate nomination petition filing deadline is "4:00 p.m., on the 15th Tuesday before the odd-year general election."

WHEREAS, the current language in the City Charter pertaining to filing nominating petitions for the regular city election is superseded by Michigan election law, and the City wants to conform its Charter language to the applicable state law; and

WHEREAS, Section 117.3b(3) of the Home Rule City Act, Act 279 of the Public Acts of 1909, states: "the City may provide *by resolution* for any election provision that is consistent with the Michigan election law, 1954 PA 116, MCL 168.1 to 168.992";

WHEREAS, the City of Farmington recently adopted changes to its Code of Ordinances, Chapter 29, Section 12-2, that conform its nominating petition deadline with the applicable state law, but did not do so in the form of a "resolution" as that term is used in the Home Rule City Act;

**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. All other provisions of Article 3 of the City Charter regarding elections not inconsistent with the Michigan Election Law are affirmed.

2. The Clerk shall cause an annotation to be added to Article 3 Section 3.9 of the Charter stating: "*The Charter language pertaining to the deadline for filing nominating*

*petitions for elected office is superseded by Section 644e of the Michigan Election Law, Act 116 of the Public Acts of 1954, as amended by Act 276 of the Public Acts of 2012. Every person desiring to become a candidate for elected City office must file a nominating petition no later than 4 p.m. on the 15th Tuesday before the odd-year general election."*

3. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

THE RESOLUTION WAS DECLARED ADOPTED.

STATE OF MICHIGAN     )  
  ) ss.  
COUNTY OF OAKLAND    )

---

Sue Halberstadt, City Clerk  
City of Farmington