The City of FARMINGTON Founded 1824

Regular City Council Meeting
7:00 p.m., Monday, Sept. 21, 2026
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT**

4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
   - A. **City of Farmington Minutes**
   - B. **Farmington Public Safety Monthly Report**
   - C. **Quarterly Investment Report**
   - D. **DDA Resignation**

5. **APPROVAL OF REGULAR AGENDA**

6. **PRESENTATION/PUBLIC HEARINGS**
   - A. **Main Street Connected Check Presentation for Table 42**
   - B. **Historical Commission Annual Report – Jill Keller**
   - C. **DTE**

7. **NEW BUSINESS**
   - A. **RCOC Road Maintenance Agreement**
   - B. **Allow the use of Fintech for Farmington Civic Theater Bar**
   - C. **Nine-Mile Retention Basin Control Panel Replacement**
   - D. **Special Event Application: Holly Days, including Light up the Grand**
   - E. **Discuss E-Bike Draft Ordinance**
   - F. **Oakland County Transportation Grant**

8. **PUBLIC COMMENT**

9. **CITY COUNCIL COMMENTS**

10. **ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Special City Council Meeting
5:30 p.m., August 17, 2026
23600 Liberty Street
Farmington, MI 48335

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on August 17, 2026 at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor LaRussa.

1. Roll Call

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:
City Manager, David Murphy
City Clerk, Meaghan Bachman
City Attorney, Tom Schultz
OHM Advisors, Austin Downie

2. Approval of the Agenda

Motion by Balk
Seconded by Taylor

Resolved, move to approve the agenda as presented.

Motion Carried Unanimously 5-0

3. Public Comment

No members of the public spoke.

4. Agreement with Farmington Hills and the USDA for Deer Management

The agenda packet presented an agreement with the City of Farmington Hills and the United States Department of Agriculture for deer management within the City of Farmington. The proposed program provides for annual deer-management activities, donation of harvested deer to local food banks, collection of deer-population and impact data, and continued City participation in the Southeast Michigan Urban Deer Coalition.

Motion by Taylor
Seconded by Balk

Resolved, move to adopt the agreement with the City of Farmington Hills and the USDA for deer management within the City of Farmington and authorize the City Manager to sign the written agreements, subject to the City Attorney's final review.

Motion carried unanimously 5-0

5. Other Business

Council discussed item 7-B First reading of Amendments to Article 7, Sec. 35-105(D), Article 14, Sec. 36-172 and Article Sec. 35-252 of the Zoning Ordinance – these amendments are intended to modify certain parking requirements and to include a definition of “gross usable area”.

Council concluded a discussion regarding parking requirements, gross usable floor area, and the potential application of mixed-use development standards outside the Central Business District. Councilmember Schneemann stated for the record that continued growth in downtown housing and residential density would place increasing pressure on public parking and could cause parking to spill onto nearby residential streets. He noted that, if downtown development is highly successful, a future Council may need to address downtown parking capacity.

Council discussed placing the principal shopping district renewal resolution on an upcoming agenda. It was noted that the resolution would be the first of five resolutions required to renew the principal shopping district special assessment.

6. Public Comment

No members of the public spoke.

7. City Council Comment

No Council comments were offered before the closed session.

8. Closed Session

Motion by Balk
Seconded by Schneemann

Resolved, move to enter closed session for the purpose of considering confidential written correspondence from the City Attorney.

Roll Call Vote: Yeas: Balk, LaRussa, Parkins, Schneemann, and Taylor. Nays: None. Motion carried unanimously 5-0.

Motion by Balk
Seconded by Taylor

Resolved, move to exit closed session and reconvene the open meeting.

Motion carried unanimously 5-0.

Upon reconvening, Mayor LaRussa distributed materials from a recent SEMCOG General Assembly meeting. He noted that Farmington was featured in SEMCOG's year-in-review publication and shared a regional land-use map created from data provided by communities throughout the seven-county region.

9. Adjournment

Motion by Taylor
Seconded by Balk

Resolved, move to adjourn the meeting at 6:57 PM.

Motion carried unanimously 5-0.

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Joe LaRussa, Mayor

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Meaghan K. Bachman, City Clerk

City Council Meeting
7:00 p.m., August 17, 2026
23600 Liberty Street
Farmington, MI 48335

The City of FARMINGTON Founded 1824

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on August 17, 2026 at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at approximately 7:06 PM by Mayor LaRussa

1. Roll Call

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:
City Manager, David Murphy
City Clerk, Meaghan Bachman
Director of Public Safety, Bob Houhanisin
DPW Superintendent, Josh Leach
City Attorneys, Tom Schultz and JoEllen Shortley

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comment

Several Floral Park residents addressed Council regarding neighborhood blight, code enforcement, property maintenance, commercial vehicles, rental properties, tree loss, pedestrian safety, access to Shiawassee Park, neighborhood amenities, and preservation of the historic winery property. Residents asked the City to improve communication and consistently enforce existing ordinances.

Kim Thompson Everett, a longtime Floral Park resident, described the neighborhood as an intergenerational community and requested greater City investment, improved walkability and park access, restoration of a neighborhood pocket park or bench, and efforts to preserve the historic winery building and chimney.

Michael Sweeney, 26105 Orchard Lake Road, spoke on behalf of the Emergency Preparedness Commission. He recalled the 2003 regional blackout, encouraged residents to maintain three days of emergency supplies, and recommended the City's emergency information resources, Oakland County emergency alerts, and the What3Words location application.

Kim Hart, 23192 Lilac Street, expressed concern about speeding on Shiawassee Road and requested additional speed monitoring and enforcement near the Floral Park neighborhood.

4. Approval of the Consent Agenda

Motion by Balk
Seconded by Parkins

Resolved, move to approve the consent agenda as presented.

Motion carried unanimously 5-0

5. Approval of the Regular Agenda

Motion by Taylor
Seconded by Schneemann

Resolved, move to approve the regular agenda with the addition of Item 7-G, Principal Shopping District Renewal Resolution, and the removal of Item 10.

Motion carried unanimously 5-0

6-A PRESENTATIONS AND PUBLIC HEARINGS - Promotions of Public Safety Officers

Director of Public Safety Houhanisin recognized four recently promoted members of the Farmington Public Safety Department, who collectively represent more than 73 years of institutional knowledge. City Clerk Bachman administered the supervisory oath of office, family members participated in badge presentations, and each officer thanked family, colleagues, City administration, and Council for their support.

The following promotions were recognized: Shane Wash to Deputy Director; Mike Weir to Commander; Will Wood to Sergeant; and Lisa Kobernick to Sergeant. Council congratulated the officers and commended the department for developing and promoting leaders from within.

7-A NEW BUSINESS - E-Bike Ordinance Discussion

City Attorney Shortley provided an updated legal analysis regarding electric bicycles. Based on additional research and consultation with bicycle-law specialists, she advised that the Michigan Vehicle Code does not expressly prohibit electric bicycles on sidewalks; therefore, a local ordinance would be needed to establish such restrictions. Council discussed safety, enforcement, downtown sidewalks, parks, speed limits, bicycle infrastructure, and the distinction between legal e-bikes and other motorized devices.

A majority of Council directed the City Attorney to return with revised ordinance language with three options - prohibiting the riding of e-bikes on sidewalks in the downtown ,City parks (while allowing e-bikes to be walked) and prohibiting all bikes on all sidewalks. Staff members were also asked to evaluate a possible citywide sidewalk prohibition and to clearly define the downtown area. Council requested additional research regarding South Lyon's ordinance and enforcement approach.

7-B NEW BUSINESS - First Reading of Zoning Ordinance Amendments - Parking Requirements and Gross Usable Area

Council considered amendments to Chapter 35, Article 7, Section 35-105(B); Article 14, Section 35-172; and Article 21, Section 35-252, intended to modify certain parking requirements and add a definition of gross usable area.

Motion by Balk
Seconded by Taylor

Resolved, move to approve the first reading of amendments to Chapter 35, Article 7, Section 35-105(B); Article 14, Section 35-172; and Article 21, Section 35-252 of the Zoning Ordinance.

Roll Call Vote:
Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor
Nays: None

Motion carried unanimously 5-0

7-C NEW BUSINESS - Interlocal Agreement for Damage Assessment Mutual Aid

Building Official Bodell explained that the agreement provides mutual aid among building departments following a large-scale emergency. Participating communities may supply qualified inspectors to document property damage within the limited timeframe required for state and federal emergency-assistance reporting.

Motion by Balk
Seconded by Taylor

Resolved, move to approve the Interlocal Agreement for Damage Assessment Mutual Aid and authorize the City Manager to sign on behalf of the City.

Roll Call Vote:
Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk
Nays: None

Motion carried unanimously 5-0

7-D NEW BUSINESS - Video Camera Antenna Purchase

Director Houhanisin reported that aging antennas in the City's video-camera network are failing, causing outages and reduced video quality. The proposed work will replace obsolete point-to-point antennas with multi-point antennas, replace remaining original analog cameras at the Public Safety station, and add cameras in the interview room and at the DPW property. The purchase was included in the 2026 Capital Improvement Plan and is under budget.

Motion by Taylor
Seconded by Balk

Resolved, move to approve the purchase agreement with Advanced Satellite Communications to replace antennas and upgrade the existing camera system in the amount of $25,998.71.

Roll Call Vote:
Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa
Nays: None

Motion carried unanimously 5-0

7-E NEW BUSINESS - CLEMIS Authority Agreement

Mayor LaRussa disclosed that he serves on the CLEMIS Executive Committee. Council unanimously approved his request to abstain from discussion and voting on the item, after which he left the room and Mayor Pro-Tem Balk presided.
Director Houhanisin explained that the CLEMIS Authority was created to transfer the operation of shared law-enforcement information-technology services from Oakland County to a separate legal entity. The agreement allows the Public Safety Department to continue using computer-aided dispatch, police and fire reporting, booking, and video services.

Motion by Parkins
Seconded by Taylor

Resolved, move to approve the resolution and agreement to join the Courts and Law Enforcement Management Information System (CLEMIS) Authority.

Roll Call Vote:
Yeas: Schneemann, Taylor, Balk, Parkins
Nays: None

Motion carried 4-0; LaRussa abstained.

7-F NEW BUSINESS - Warner Mansion Asbestos Abatement

DPW Superintendent Leach reported that an asbestos survey identified asbestos-containing window glazing, exterior door caulk, furnace-room wall-penetration mortar, and basement pipe insulation. Abatement is required before removal of the Mansion addition. ABF Environmental submitted the lowest of three requested quotes, and the proposed amount includes a ten-percent contingency for unforeseen material discovered during the work. Grant funds will be used for the project.

Motion by Taylor
Seconded by Balk

Resolved, move to award asbestos abatement and air monitoring at the Governor Warner Mansion, 33805 Grand River Avenue, to ABF Environmental of Farmington Hills in an amount not to exceed $36,014.00.

Roll Call Vote:
Yeas: Taylor, Balk, LaRussa, Parkins, Schneemann
Nays: None

Motion carried unanimously 5-0

7-G NEW BUSINESS - Principal Shopping District Renewal Resolution

City Manager Murphy reported that the Principal Shopping District special assessment is scheduled to expire in 2026 and currently generates $225,259 for Downtown Development Authority operations. The first of five required resolutions initiates the renewal process by directing preparation of a report for Council's consideration in September.

Motion by Taylor
Seconded by Balk

Resolved, move to approve Resolution No. 1 instructing the City Manager and DDA Executive Director to prepare a report for City Council regarding renewal of the Principal Shopping District special assessment.

Motion carried unanimously 5-0

8. Public Comment

Patrick Thomas, 22432 Brookdale Street, encouraged Council to distinguish legal Class 1, 2, and 3 e-bikes from electric motorcycles, scooters, and other devices already prohibited on sidewalks. He described safety concerns for cyclists traveling on Grand River Avenue, Orchard Lake Road, and other high-speed roads without adequate shoulders. He asked Council to avoid a blanket prohibition, consider targeted downtown restrictions and speed regulation, and review South Lyon's e-bike ordinance.

9. City Council Comment

Councilmember Taylor reported that South Lyon's recently adopted e-bike ordinance includes a 15-mile-per-hour speed limit and a prohibition against careless or reckless operation. She requested further review of that ordinance and its enforcement approach. She later joined her colleagues in requesting focused attention to code-enforcement concerns in Floral Park.

Councilmember Schneemann expressed concern regarding the issues raised by Floral Park residents and requested increased speed-enforcement efforts along Shiawassee Road. He also asked City administration to follow up on reported blight and code-enforcement matters.

Mayor LaRussa echoed those concerns and requested that neighborhood issues be prioritized. He also asked for clearer code-enforcement reporting showing the progression from initial complaint through resolution. Mayor LaRussa congratulated the promoted Public Safety officers and commended the department's ability to promote from within.

10. Adjournment

Motion by Taylor
Seconded by Balk

Resolved, move to adjourn the meeting at 8:41 PM.

Motion carried unanimously 5-0

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Joe LaRussa, Mayor

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Meaghan K. Bachman, City Clerk

City Council Meeting
7:00 p.m., September 8, 2026
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on September 8, 2026 at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor LaRussa

1. Roll Call

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Excused	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:
City Manager, David Murphy
City Clerk, Meaghan K. Bachman
City Attorney, Beth Saarela
OHM Advisors, Austin Downie

2. Approval of the Agenda

Motion by Balk
Seconded by Taylor

Resolved, move to approve the agenda with the addition of the Caddell Drain payment following Item 6 and renumber the remaining items accordingly.
Motion carried unanimously 4-0

3. Public Comment

Devin Schwalm, 25668 Rutledge Crossing, Farmington Hills, addressed Council regarding the proposed regulation of electric bicycles. He supported safety measures for narrow downtown sidewalks but expressed concern that a citywide sidewalk prohibition could force lawful e-bike riders onto higher-speed roads such as Grand River Avenue, Farmington Road, and Orchard Lake Road.

Michael Harris, 36 Wintergreen, stated that rider age appeared to be a greater safety concern than the type of bicycle and noted that younger riders are frequently involved in reported incidents.

4. Liquor License Application for Zap Zone Extreme

City Manager Murphy presented Zap Zone Extreme, Ltd.'s request to transfer an existing Class C resort liquor license from Bonefish Grill in Troy to 31506 Grand River Avenue. The proposed bar would offer beer, wine, and spirits. Staff reported that the Building Official, Department of Public Safety, and City Treasurer had reviewed the application and identified no outstanding compliance issues. Because the license is a resort license transferable throughout Michigan, the transfer will not affect the City's quota licenses.

Representatives of Zap Zone explained that alcohol service is intended primarily to support corporate events, adult groups, and parents attending family activities. The renovated facility includes a separated bar area, banquet space, arcade and entertainment offerings, and updated interior and exterior improvements. The representatives stated that the license would allow Zap Zone to retain groups that currently leave the facility for food and beverages elsewhere.

Motion by Balk
Seconded by Schneemann

Resolved, move to approve the transfer of an existing Class C liquor license to Zap Zone Extreme's location at 31506 Grand River Avenue, Farmington, Michigan 48336.

Roll Call Vote:
Yeas: Balk, LaRussa, Schneemann, Taylor
Nays: None
Motion carried unanimously 4-0

5. Farmington Civic Theater Seating Upgrade

Farmington Civic Theater General Manager Clare Cooney presented an opportunity to purchase approximately 325 Irwin Signature rocking seats and spare parts from the closing Romeo Theater. The seats were purchased in 2018, are in near-new condition, recline by rocking, and have flip-up armrests. Cooney explained that the Civic Theater's rigid seating is a frequent patron complaint and that comparable new seating would cost substantially more.

The estimated project cost is approximately $40,000, including roughly $17,000 for the seats and spare parts and $23,000 for removal, transportation, design, cleaning, patching, and installation. Funding would include $30,000 from the Theater Capital Outlay Buildings account, with the balance from the Capital Outlay Fund. The proposed layout may modestly reduce capacity while increasing legroom. Council discussed sight lines, the height and spacing of the replacement seats, possible floor repairs or coating while the auditorium is empty, resale of selected existing seats, and compatibility with potential future theater renovations. Cooney reported that theater attendance and ticket sales had increased significantly in 2026 and agreed to have the professional installer verify the layout and sight lines before installation.

Motion by Schneemann
Seconded by Taylor

Resolved, move to upgrade the seating at the Farmington Civic Theater by purchasing seating from the Romeo Theater, provided the final layout maintains industry-recommended sight lines for theater use.

Roll Call Vote:
Yeas: LaRussa, Schneemann, Taylor, Balk
Nays: None
Motion carried unanimously 4-0

6. Governor Warner Mansion Addition Guaranteed Maximum Price

Staff and representatives of OHM Advisors and Shaw Construction and Management reviewed the subcontractor bids and recommended a guaranteed maximum price of $1,725,750 for the Governor Warner Mansion addition. Staff advised that multiple bids were received for most trades and that the guaranteed maximum price includes a construction contingency. Unused contingency funds would reduce the final project cost. Approval would allow Shaw to execute subcontractor agreements, submit drawings for permits, begin submittals, and order long-lead materials.

Council discussed the proposed green-screen and trellis treatment, which was not included in the guaranteed maximum price and was conceptually estimated at approximately $150,000. Members requested additional design development showing the structure and plantings at installation and as they mature. OHM was asked to return at the September 21, 2026 meeting with options and visual information so Council could provide direction without delaying the initial construction work. The anticipated construction duration was discussed as approximately six to eight months, subject to permitting and material lead times, including the elevator.

Mayor LaRussa expressed concern that the guaranteed maximum price was higher than the earlier construction estimate and that the total investment could exceed $2 million after design and engineering costs and any green-screen or trellis work were included. He questioned whether the full two-story addition remained the appropriate scope when the City also had road, utility, and other capital priorities, and asked whether using capital improvement and millage funds for the project could limit funding available for those needs. While supporting the goal of preserving and making the Mansion usable, he was hesitant to authorize the expenditure without a clearer plan for how the facility would be managed, scheduled, marketed, and used to generate activity and revenue. He noted that the City no longer had a dedicated Mansion director and that policies and staffing responsibilities for operating the facility had not yet been established. Council agreed that an operating plan was needed, and City Manager Murphy was asked to develop options with assistance from interested Councilmembers

Council also reviewed available grant and capital funding, the increase from earlier conceptual estimates, competing capital needs, and the importance of preserving and activating the Mansion. Discussion included reinforcing and rehabilitating the existing structure, improving accessibility, creating larger gathering spaces, potential uses and revenue, and the need for an operating plan identifying who will manage, schedule, and market the facility after construction.

Motion by Taylor
Seconded by Balk

Resolved, move to approve the guaranteed maximum price of $1,725,750 for the Governor Warner Mansion Addition project.

Roll Call Vote:
Yeas: Schneemann, Taylor, Balk
Nays: LaRussa
Motion carried 3-1

7. Caddell Drain Payment

City Manager Murphy reported that the City had received the Oakland County Water Resources Commissioner assessment for the Caddell Drain Nine Mile and Drake project. Farmington's assessment of $689,367 was less than the $727,454 budgeted for the project. The work addresses the deteriorated triple-barrel culvert beneath the Nine Mile Road and Drake Road intersection, a project discussed for approximately seven to eight years.

Motion by Balk
Seconded by Taylor

Resolved, move to approve payment to the Oakland County Water Resources Commissioner Special Assessments Office for the Caddell Drain Nine Mile and Drake Project PRJ-17877 assessment in the amount of $689,367.

Roll Call Vote:
Yeas: Taylor, Balk, LaRussa, Schneemann
Nays: None
Motion carried unanimously 4-0

8. Public Art and Mural Policy Discussion

City Manager Murphy introduced the revised draft public art program developed following Council's earlier mural ordinance discussion. The City Attorney reviewed changes that would establish one citywide application process, require building-owner consent, assess a proposed $250 application fee, and assign review to the DDA Design and Public Art Committee rather than using separate review processes inside and outside the downtown district.

Council reviewed the proposed definitions, approval criteria, committee authority, relationship to the sign ordinance and site-plan review, originality and copyright requirements, neighborhood and business support, and the treatment of temporary window painting. Members questioned whether a single policy should cover murals, sculptures, tapestries, architectural enhancements, and other forms of public art when several provisions were written specifically for painted murals.

Council also discussed maintenance and removal requirements, enforcement procedures, the responsibility of artists and property owners, potential bonds or deposits to assure future removal or repair, and whether added costs would discourage otherwise desirable art. The consensus was to simplify the document and focus it on murals. Sculptures and similar improvements on private property would continue through existing site-plan review, and temporary window paintings would remain subject to the sign ordinance. The City Attorney will revise and recirculate a clean draft. No formal action was taken.

9. Other Business

City Manager Murphy advised that the City had received verbal confirmation of funding for two additional bus stops. Pending the formal award and contract amendment, he requested Council's concurrence to include the two locations when concrete pads are poured for other stops. Council indicated support for proceeding with the preparatory work and bringing the contract amendment back for formal approval.

10. Public Comment

No members of the public spoke.

11. Council Comment

Mayor LaRussa reported that he attended the unveiling of the Historical Commission's first historic plaque at the Farmington Civic Theater. He complimented the plaque design and noted that the Commission intends to promote the program to property and business owners, who may participate by contributing toward the approximately $250 cost.

12. Adjournment

Motion by Balk
Seconded by Schneemann

Resolved, move to adjourn the meeting at 8:51 PM.
Motion carried unanimously 4-0

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Joe LaRussa, Mayor

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Meaghan K. Bachman, City Clerk

Farmington Public Safety Department

Public Safety Director Bob Houhanisin

August 2026 Public Safety Incidents

CUSTOMER TROUBLE: 08/07/2026
There is an ongoing issue reported at the Worldwide Shopping Plaza involving groups of individuals congregating throughout the property. Customers are reportedly littering cigarette butts on the ground in front of neighboring businesses, creating a cleanliness and property-management concern. Groups of individuals have also been observed hanging out on the corners of the complex, in the parking lot, and in areas near neighboring businesses.
At the time of the report, approximately 5–6 adults were loitering in the parking lot, smoking. The individuals had reportedly been asked to leave the property but refused to do so. Their continued presence and refusal to leave are contributing to ongoing concerns for neighboring businesses, customers, and overall property conditions. Officers were requested to address the group and have them leave the property.

SUSPICIOUS PERSON: 08/07/2026
There was a report of an adult male, described as a BM with a beard, who has reportedly been approaching and harassing young females in the downtown area. The females have reported that the subject continues to ask them how old they are while they are walking or driving through the area. The subject is reportedly associated with a navy-colored older-model Buick, possibly a 2005 Crown Victoria. The vehicle has reportedly been seen circling throughout the downtown area, raising additional concern due to the continued encounters with young females. Officers were unable to locate the vehicle downtown.

ASSIST OTHER LAW ENFORCEMENT AGENCY:
On 08/16/2026 at approximately 3:09 AM FPSD assisted FHPD locate an armed MDOP suspect in the 21000 Block of Power Rd in the City of Farmington Hills. FHPD requested assistance from the FPSD Drone Unit Falcon 1. Officers were able to utilize the drone and locate the suspect in the woods behind the residence. The suspect was taken into custody without incident.

Multiple Family Dwelling Fire: 08/22/2026
On August 22, officers responded to a reported exterior balcony fire. Upon arrival, officers quickly located the fire, where light smoke was visible. Officers immediately began overhauling the balcony while a water supply line was established. The fire was contained, and the investigation determined it was caused by a discarded cigarette that became lodged between the balcony siding and support beams before reigniting. The fire was safely extinguished and no injuries were reported

OWI/ALLOWING INTOX PERSON TO DRIVE
On August 26, 2026, at approximately 03:00AM an officer stopped a vehicle in the area of M5 and Farmington Rd for failure to maintain its lane. Upon contacting the driver (32 YO Male) the officer noted signs of intoxication. The male did admit to having consumed alcohol that evening. There was also a front seat passenger in the vehicle (34 YO female). The officer conducted SFST's on the driver who then provided a breath sample of .15 on the PBT. The front seat passenger had provided a breath sample of .19. The vehicle was registered to the front seat passenger. The driver was placed under arrest for OWI, and passenger was cited for Allowing an Intoxicated person to Drive.

FRAUD:
On August 31, 2026, a detective took a fraud report at the front desk. The incident occurred on August 27, 2026. A resident advised they were contacted via phone by a person claiming to be from the US Treasury Department. The resident was advised they had outstanding warrants and would be arrested if they did not pay law enforcement. The resident obtained a cashier's check from their bank for a large sum of money and mailed it to an address in another state, per the request of the suspect. There are no suspects currently. The case is being handled by the FPSD Detective Bureau.

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
491	214	67	13	17

OWI	OUID	DWLS	WARRANT	FELONY
2	0	18	22	4

INVESTMENT REPORT

CITY OF FARMINGTON

QUARTER ENDED JUNE, 2026

Submitted by:
Christopher M. Weber, Director of Finance and Administration

CITY OF FARMINGTON
QUARTER ENDING
JUNE 2026

	BALANCE 4/30/26	BALANCE 5/31/26	BALANCE 6/30/26	RATE OF RETURN 4/30/26	5/31/26	6/30/26	MATURITY	RATING	RATING AGENCY
Pooled Mutual Funds:									
Comerica	$ 5,250,605	$ 5,266,021	$ 5,280,938	3.47%	3.50%	3.45%	Daily	Not rated	N/A
Oakland County Investment Pool	$ 1,051,427	$ 1,055,052	$ 1,058,579	4.07%	4.10%	4.10%	Daily	Not rated	N/A
Michigan Class	6,943,403	6,965,343	6,986,802	3.75%	3.72%	3.74%	Daily	AAAm	S&P
Total Pooled Funds:	**13,245,434**	**13,286,416**	**13,326,319**						
Certificates of Deposit:	-	-	-						
Total Certificates of Deposit:	**-**	**-**	**-**						
JPMorgan Chase									
100% US Treasury Funds	$ 4,427,430	$ 3,011,651	$ 2,522,963	3.14%	3.13%	3.14%			
Uninvested	$ 99,141	$ 230,086	$ 533,211	1.31%	1.31%	1.31%			
	$ 4,526,572	**$ 3,241,737**	**$ 3,056,175**						
Less: Authorities/Entities**	**(3,037,652)**	**(2,836,705)**	**(2,764,591)**						
TOTAL:	**$ 14,734,355**	**$ 13,691,449**	**$ 13,617,902**						

** Investment Balances do not include the investments of the 47th District Court, the Farmington Brownfield Redevelopment Authority, the Corridor Improvement Authority, the Farmington Downtown Development Authority, the Friends of the Governor Warner Mansion, the Self Insurance Funds on deposit with MMRMA, or the Public Employee Health Care Funds invested with Morgan Stanley Smith Barney.

Farmington City Council **Staff Report**	**Council Meeting** **Date:** Sept. 21, 2026	**Item Number 4D**
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Board and Commission Resignation: Shawn MacDonell to resign from Downtown Development Authority		
Proposed Motion: n/a, consent agenda		
Background: Shawn MacDonell served as a downtown business on the Farmington DDA since Feb. 2024. She was owner of Heights Brewing, which has unfortunately closed. Her term is through Feb. 28, 2028.		
Materials: Letter of resignation		

September 17, 2026

Farmington Downtown Development Authority
Farmington, Michigan

Dear DDA Board Members,

Please accept this letter as my formal resignation from my position as a member of the Farmington Downtown Development Authority Board, effective immediately.

I am truly sorry that circumstances have brought me to this decision. Since I am no longer employed or operating a business in the Downtown Farmington area, I understand that it is time for me to step away from my position on the Board.

I have genuinely enjoyed being part of the DDA and having the opportunity to work alongside people who care so deeply about Downtown Farmington and its continued success. I would have loved to remain on the Board and continue contributing to the community.

I am incredibly grateful for the opportunity to have served and for the relationships I have built during my time as both a downtown business owner and DDA Board member. Downtown Farmington will always hold a special place in my heart, and I look forward to continuing to support the community in other ways.

Thank you for the opportunity to serve and for your understanding.

Sincerely,

Shawn MacDonell

Farmington City Council **Staff Report**	**Council Meeting** **Date:** 9/21/2026	**Item Number 4A**

Submitted by: Jess Westendorf, Executive Director DDA

Agenda Topic: Main Street Connected Check Presentation for Table 42

Proposed Motion: None

I'm thrilled to share that we secured a Main Street Connected Grant for Table 42.

The Main Street Connected Grant Program is a partnership between Main Street Oakland County (MSOC) and MSU Federal Credit Union (MSUFCU) that provides matching funds to support technology and digital growth for small businesses located within designated Main Street districts such as ours. The grant can be used for investments in things like payment processing equipment, e-commerce enhancements, digital marketing, and more. Table 42 used this grant to support the buildout of their new website and POS system.

MSU Federal Credit Union will present a check to Table 42 at this City Council meeting to celebrate this investment in the downtown business community.

Thank you to MSOC and MSUFCU for investing in our downtown!

Materials: None

Farmington City Council **Staff Report**	**Council Meeting** **Date:** Sept. 21, 2026	**Item Number 6B**
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Historical Commission Annual Report		
Presentation: Historical Commission President Jill Keller		
Materials: Annual report and presentation		

Farmington Historical Commission Annual Report

July 1, 2025 through June 30, 2026

In accordance with the bylaws of the Farmington Historical Commission, this annual report is prepared by the chairperson, approved by the Commission, and presented to City Council each year outlining the activities of the Historical Commission for the previous year. The Commission meetings are held in person in the conference room at City Hall and occasionally on the Mansion porch in good weather. The meetings are open to the public and agendas are posted beforehand.

The Historical Commission held twelve meetings this year:

- July 14th, 2025 (special meeting to prep for the founders festival porch pre-party)
- July 23rd, 2025
- August 27th, 2025
- October 22nd, 2025
- November 19th, 2025
- December 17th, 2025
- January 28th, 2026
- February 25th, 2026
- March 30th, 2026 (included our regular monthly meeting and a special meeting to discuss the mansion renovations)
- April 22nd, 2026
- May 27th, 2026
- June 24th, 2026

The September 2025 meeting was cancelled.

The purpose of the Farmington Historical Commission shall be:

1. To safeguard the heritage of the City of Farmington by preserving the cultural, social, economic, political and architectural elements having historic significance.
2. To stabilize and improve property values in such districts.
3. To foster and promote civic beautification with emphasis on historical significance.
4. To promote the use of local history for education, pleasure and the welfare of the citizens of the City.
5. To encourage the collection of records and objects which interpret the history of Farmington, and to cooperate in the establishment and operation of an appropriate center for the custody and display of such items.
6. Help promote and assist at Mansion events.

Preservation:
The Commission approved the creation and installation of a Historic Marker recognizing the history and significance of the Civic Theater. The marker was designed and produced in 2026 and will be installed on the exterior of the theater. Next year this project will continue to include other historic sites in downtown Farmington.

The Historic District Website project has been formally defined and kicked off, with work focused on creating a public-facing resource to share property information and encourage future community contributions. Progress to date includes photographing approximately 130 properties, identifying web support resources from Farmington Hills, building map layers and the site framework, and developing a working draft of the website.   Additional development, testing, and launch preparation is still ahead as this project continues.

Education: Historic Home Plaques are available to homeowners of buildings erected in 1950 or before. The cost is currently $94. If the building is within the Historic District, the Commission contributes $50 of the cost and the homeowner pays only $44. The Historical Society of Michigan also has a Michigan Heritage Home program for houses constructed or completed at least 100 years ago. Most of the homes in the district should qualify. The cost is $444 for a large cast aluminum plaque designed to be mounted on the house. Photos of the home and a 5 page application are required.

Co-operation: The historic commission members worked with the new Founders Festival manager, James Gietzen to coordinate the pre-party advertising. He included the pre-party event in his publications for Founders Festival.

Mansion Events: The Mansion has remained closed for tours and events over the past couple of years. However, the Commission held the first annual family-friendly Farmington Founders Day Kickoff Party on the lawn and the porch of the Warner Mansion on Wednesday, July 16, 2025. With a grant from the state, the mansion will be undergoing reconstruction of the back part of the building. It will incorporate ADA compliance, a bathroom and 2 warming area's for food. The idea is to transform the mansion into an event venue.

Planning: No fundraising events are planned for 2026. Robert Senn resigned his position January 2026 and Danielle Mahoney was appointed to the Historical Commission in April 2026 and all positions are filled. City council also added 2 alternate positions this year as well. The alternates, Peggy Castine and Lena Stewart were appointed in May 2026.

Acquisitions: None

Alterations to buildings within the Historic District: City council came to us in March 2026 with a concept for the renovations to the back of the Warner mansion. The reconstructed addition will be more modern in accordance with the historical guidelines to not try and match what was built over

100 years ago. It will have a more modern feel with materials used to blend into the background making the original building the focal point.

There were no other homeowner requests

Farmington Historical Commission

Annual Report Summary

July 1, 2025 – June 30, 2026

Preservation • Education • Cooperation • Community

Year at a Glance

- 12 Commission meetings were held this year
- Open membership positions were filled
- 2 alternate positions were officially added
- Meetings remained open to the public, with agendas posted in advance
- Key focus areas:
  - ✓ Historic preservation
  - ✓ Public education
  - ✓ Downtown documentation
  - ✓ Mansion events

Who We Are

- Commission membership is now fully staffed with 7 members and 2 new alternate positions that were added this year
  - Jill Keller – Chair
  - Kevin Russom – Co-chair
  - Laura Myers – Treasurer
  - Rudy Wengorovius – Secretary
  - Kevin Parkins – City Council liaison
  - Brandon Porterfield
  - Danielle Mahoney
  - Peggy Castine – alternate
  - Lena Stewart - alternate

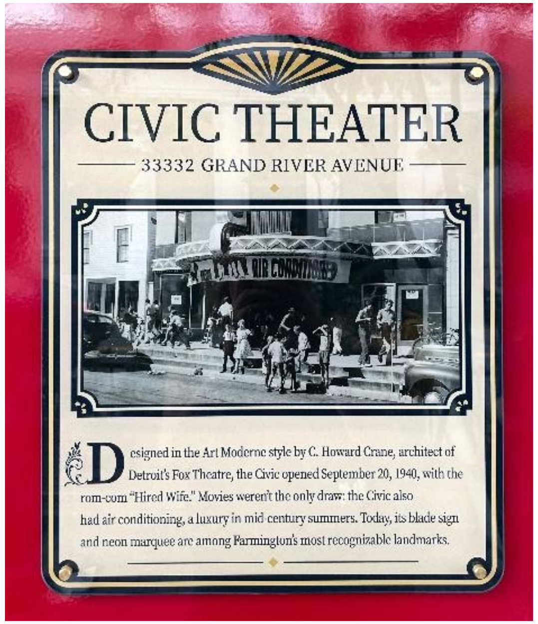
Commission Mission

- Safeguard Farmington's historic heritage—including cultural, social, economic, political, and architectural elements
- Support stable and improved property values in historic districts
- Promote civic beautification with an emphasis on historical significance

- Use local history for education, enjoyment, and community welfare
- Encourage collection and preservation of records and historic objects
- Help promote and assist with Mansion events

Preservation: Civic Theater Historic Marker

- Approved a Historic Marker recognizing the Civic Theater's history and significance to Farmington
- Marker was designed and produced in 2026
- Installation happened September 8th on the exterior of the theater



Future plans

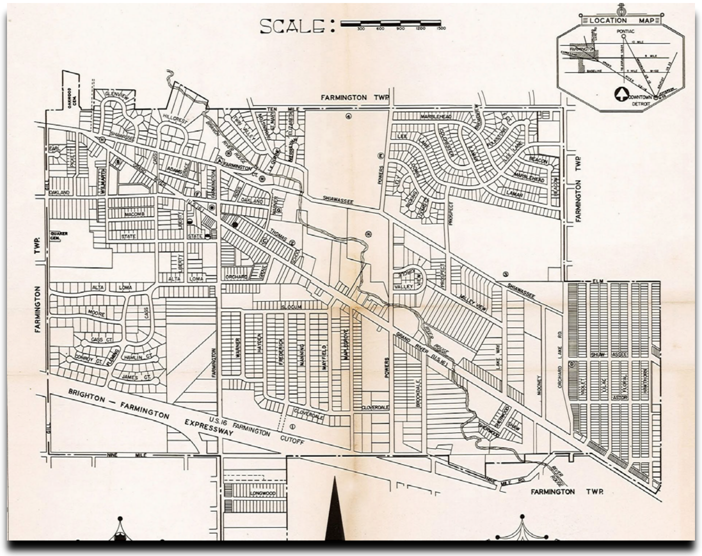
The project is expected to continue as it expands to other historic sites in downtown Farmington.

Preservation: Historic District Website

- Project formally created and launched as a public-facing resource for property information and future community contributions
- Web support resources were resourced from Farmington Hills

- Progress to date:
  - 130 historic properties have been photographed and logged
  - A working draft with map layers and website framework

- Future plans:
  - Testing will happen within the next year
  - Continued development as the project team gain resources
  - Launching the site

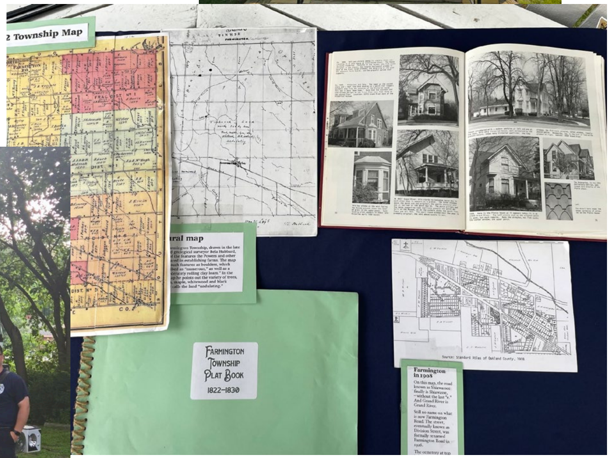


Education: Historic Home Plaques

- Plaques are available to homeowners of buildings erected in 1950 or before
- Current plaque cost: $94
- Within the Historic District: the Commission contributes $50, leaving a $44 homeowner cost
- The Historical Society of Michigan also offers a Michigan Heritage Home program for homes at least 100 years old
- Most homes in the district should qualify for that program

Community Cooperation & Mansion Events

- Commission members worked with new Founders Festival manager James Gietzen on the 2026 pre-party advertising & the event was included in the Founders Festival publications
- The Commission held the first annual family-friendly Farmington Founders Day Kickoff Party on July 16, 2025
- The second annual pre-party was on July 15, 2026 and had a bigger crowd, proving that the advertising help from James was a success
- We expect the third pre-party in July 2027 will be even bigger and more successful
- The events took place on the lawn & porch of the Warner Mansion and included the following:
    - Hot dogs and chips
    - Pop, juice boxes, beer and wine
    - Popsicles and water donated by Busch’s
    - Historical artifacts display by Peggy Castine
    - Games and sprinklers
    - Fire truck courtesy of Farmington Fire Dept



Warner Mansion: Renovation & Future Use

- The Mansion has remained closed for tours and events over the past couple of years.
- A state grant is supporting reconstruction of the back portion of the building.
- Planned improvements include ADA compliance, a bathroom, and two warming areas for food.
- The long-term goal described in the report is to transform the Mansion into an event venue.
- The new addition will use a more modern design while blending into the background so the original building remains the focal point.

Planning, Membership & Other Activity

- No fundraising events are planned for 2026, however this is something we are looking to add for next year
- Robert Senn resigned in January 2026 and Danielle Mahoney was appointed in April 2026
- All Commission positions are filled.
- City Council added two alternate positions.
- Peggy Castine and Lena Stewart were appointed as alternates in May 2026.
- Acquisitions: none.
- No other homeowner requests for alterations were reported.

Looking Ahead

- Continue development and launch preparation for the Historic District website.
- Expand the historic marker initiative to additional downtown sites.
- Support the Warner Mansion renovation and its future as an event venue.
- Continue public education, preservation, and community collaboration.

Farmington City Council Staff Report	Council Meeting Date: September 21, 2026	Item Number 7A

Submitted by:
Joshua Leach, Superintendent

Agenda Topic: Consideration to Renew Farmington Road Maintenance Agreement with the Road Commission for Oakland County

Proposed Motion: Move to renew Farmington Road 2026-2027 Maintenance Agreement with the Road Commission for Oakland County and allow City Administration to execute the contract documents reimbursing the City of Farmington up to $28,267.09 for the maintenance.

Background:
City Administration is recommending that the City Council approve the renewal of the Farmington Road Maintenance Agreement with the Road Commission for Oakland County. Under the agreement, which covers a one-year period beginning October 1, 2026, the City of Farmington Department of Public Works provides routine maintenance on Farmington Road between Eight Mile and Grand River.

This maintenance includes Road Surface Patching, Joint and Crack Filling, Sweeping, Grass & Weed Cutting (twice yearly), Tree Trimming and Emergency Removals Roadside, Clean-up, Snow and Ice Removal and other general maintenance.

Historically the City of Farmington has not conducted Crack & Joint Filling, or Structure Repairs on Farmington Road within the RCOC jurisdiction. Public Works has been able to request RCOC to fulfill those Routine Maintenance Duties. City Administration is committed to provide services which exceed the RCOC Maintenance Schedule. Providing the increased level of services could result exceeding the RCOC allowances.

This 2026-27 agreement has an increase of 4.0 percent which increases the amount from $27,179.89 to $28,267.09.

Materials:
2026-2027 Maintenance Agreement Package

ROAD COMMISSION for OAKLAND COUNTY

QUALITY LIFE THROUGH GOOD ROADS:
ROAD COMMISSION FOR OAKLAND COUNTY
"WE CARE."

Highway Maintenance Department

2420 Pontiac Lake Road
Waterford, MI 48328

248-858-4881

www.rcocweb.org

September 8, 2026

Meaghan Bachman
City Clerk
City of Farmington
23600 Liberty Street
Farmington, Michigan 48335

RE: 2026-2027 Maintenance Agreement

Dear Ms. Bachman:

Attached are two copies of a Maintenance Agreement between the Road Commission for Oakland County and the City of Farmington.

This 2026-2027 agreement has an increase of 4%, which increases the amount from $27,179.89 to $28,267.09.

If this agreement is satisfactory, please electronically send one signed copy of the agreement and the resolution of approval by your City Council to my account assistant Lema Sabbagh, email, lsabbagh@rcoc.org. One fully signed copy will be returned to you upon approval by the Board of Road Commissioners.

Please provide proof that your liability insurance covers this agreement and particularly covers your personnel and equipment working on county roads under the jurisdiction of the Board of Road Commissioners. If there are any changes in this coverage during the term of this agreement, we must be notified of these changes. We will also need a current certificate of membership in the Michigan Municipal Workers Compensation Fund.

The Board of Road Commissioners and I extend our appreciation to you, the City Council, and your personnel for the fine work that has been done. We will continue to cooperate in any way to provide our citizens with the best road system possible.

We request that your signed agreement be returned to us no later than the end of November, so that we may present the agreement to our Board prior to the end of the year, which will allow RCOC to make payments per the agreement.

Sincerely,

Darryl M. Heid, P.E.
Director of Highway Maintenance

/ls
Attachment

2026-2027 MAINTENANCE AGREEMENT
CITY OF FARMINGTON

Under 1951 PA 51, As Amended

This Maintenance Agreement ("Agreement") is made this ____day of___________, 2026, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, hereinafter referred to as the "Board," and the City of Farmington, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the "City."

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain maintenance of said roads under the terms of this Agreement, and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

I

The City will perform Maintenance of certain roads under the terms of this Agreement, and the Board will participate in the cost thereof as provided in Section III of this Agreement. "Maintenance," herein required to be performed by the City, shall mean routine roadway surface operations, care and maintenance of shoulders and approaches, drainage and roadside maintenance and snow removal and ice control, which shall include the following minimum requirements:

ROUTINE ROADWAY SURFACE OPERATIONS

Patching, including Base repairs
Blading
Joint and Crack Filling
Sweeping

CARE AND MAINTENANCE OF SHOULDERS AND SIDE APPROACHES

Patching, Blading, etc.
Gravel
Seeding and Sodding

DRAINAGE AND ROADSIDE MAINTENANCE

Erosion Control and Repair
Repairing Drainage Ditches and Structures (includes Ditch Clean-out)
Grass and Weed Cutting (Twice Yearly)
Tree Trimming and Emergency Tree Removal (Normal Tree Removal to be done by Road Commission)
Repairing Retaining Walls, etc.
Roadside Clean-up

SNOW REMOVAL AND ICE CONTROL

> Snow Removal by blading, plowing and other methods necessary to make the road reasonably safe for public travel.
>
> Ice Control by salting, sanding, scraping and other methods necessary to make the road reasonably safe for public travel.

Maintenance shall also include other methods necessary to make the roads reasonably safe for public travel in accordance with MCL 224.21; and such other work and services, such as recordkeeping and maintenance of insurance, required by this Agreement. The City shall perform Maintenance on the roads listed in Exhibit A. All Maintenance work and services performed by the City shall be in accordance with the Board's maintenance guidelines, including but not limited to, the Board adopted Winter Maintenance Guidelines, the Board's standard practices and this Agreement. Should any dispute arise as to the character or extent of Maintenance or as to the City's performance hereunder, the controversy may be referred to an arbitration board consisting of the Road Commission for Oakland County Director of Highway Maintenance, the City of Farmington Engineer and a third person to be chosen by them for settlement thereof.

II

The City agrees to keep said road in such condition as to be reasonably safe and convenient for public travel, in accordance with MCL 224.21, and to promptly notify the Board as soon as possible, but not longer than 5 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects are not Maintenance subject to this Agreement.

The City shall keep accurate and uniform records of all Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

III

In consideration of the assumption of Maintenance of Farmington Road, between Eight Mile and Grand River by the City, the Board agrees to pay the City the sum of $28,267.09 as set forth in Exhibit A, attached hereto and made a part hereof. Such amount is to be used by the City for Maintenance.

Payments are to be made by the Board to the City as follows:

25% in December 2026
25% in March 2027
25% in June 2027
25% in September 2027

The making of said payments shall constitute Board's entire obligation in reference to said Maintenance.

IV

The City hereby agrees to hold harmless, represent, defend and indemnify the Board, the Road Commission for Oakland County, its officers, and employees; the County of Oakland; the Office of the Oakland County Water Resources Commissioner and applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; and any and all local units(s) of government within which the roads subject to this Agreement are located, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons (including death), or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, specifically those activities set out in Section I, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provides immunity to the City as an agent of the Board. Therefore, the City falls within the governmental immunity protection of the Board.

V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation insurance, employer's liability insurance, automobile and comprehensive general liability insurance coverages, as more fully described in Exhibit B attached hereto, covering the Board's liability for any and all claims arising out of the City's performance or non-performance of the activities which are the subject matter of this Agreement.

Without the prior written consent of the Board, the City shall not cancel, reduce, or fail to renew the insurance coverage required by this Agreement. Certificates of insurance for each policy of insurance required by this Agreement shall provide for 30 days actual (not "endeavor to"), prior, written notice to the RCOC by the insurance carrier of any cancellation, termination, reduction or other material change of the policy; and the City shall deliver such certificates to the RCOC.

VI

The City further agrees to comply with all applicable laws and regulations, including without limitation, laws and regulations of the State of Michigan for safeguarding the air and waters of the State**.** In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements). Further, the City must obtain DEQ permission to perform culvert replacements, when same involves a stream or lake. The City will be responsible for the proper disposal of the solid waste and other debris related to the maintenance described in Section I, and the costs associated therewith.

VII

In accordance with Michigan 1976 Public Acts No. 220 and 453, being MCLA §§37.1209 and 37.2209, as the same may be amended, the City and its subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status; or because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of this covenant may be regarded as a material breach of this Agreement.

VIII

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Maintenance activities will be executed annually by the Parties hereto.

The terms and conditions of this Agreement shall become effective on October 1, 2026, and shall continue in full force and effect until a subsequent Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Maintenance agreement has not been executed by the parties hereto on or before September 1, 2027, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of ________________________________, and by the City by authority of a resolution of its governing body, adopted ___________________________, (copy attached as Exhibit C).

Witnesses: CITY OF FARMINGTON
A Municipal Corporation

_______________________________________ By:_______________________________________

Its:_______________________________________

_______________________________________ By:_______________________________________

Its:_______________________________________

Witnesses: BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF OAKLAND,
A Public Body Corporate

_______________________________________ By:_______________________________________

Its:_______________________________________

_______________________________________ By:_______________________________________

Its:_______________________________________

MAINTENANCE
2026-2027

CITY OF FARMINGTON

EXHIBIT A

<u>Farmington Road</u>

Extending from Eight Mile Road to Grand River Avenue

($16,627.70 per mile)

Miles	Cost Per Mile		
1.70	$16,627.70		$28,267.09

<u>Total Miles</u>

1.70		
	TOTAL	$28,267.09

25% in December of 2026	$ 7,066.77
25% in March of 2027	$ 7,066.77
25% of June of 2027	$ 7,066.77
25% in September of 2027	$ 7,066.78
TOTAL	$28,267.09

EXHIBIT B

2026-2027 MAINTENANCE AGREEMENT

ROAD COMMISSION FOR OAKLAND COUNTY

INSURANCE PROVISION
(CITY)

Insurance Coverage:
The City, prior to execution of the maintenance agreement, shall file with the Road Commission for Oakland County, copies of completed certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

a. Worker's Compensation and Employer's Liability Insurance: The insurance shall provide worker's compensation protection for the City's employees, to the statutory limits of the State of Michigan, and provide Part B Employers Liability as follows:

Each Accident	$1,000,000
Disease – Each Employee	$1,000,000
Disease – Policy Limit	$1,000,000

The indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damage, compensation or benefits payable by or for the City under worker's disability compensation coverage established by law.

b. Bodily Injury and Property Damage: The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operation for one year, after completion of the work.

1. Bodily Injury and Property Damage Other Than Automobile: The minimum limits of property damage and bodily injury liability covering each contract shall be:

Bodily Injury and		or:	Combined Single Limit:	
Property Damage Liability:			Aggregate	$2,000,000
Each Person	$1,000,000			
Each Occurrence	$1,000,000			
Aggregate	$2,000,000			

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations and (3) contractual liability. In the event that the City hires independent contractors, its required insurance shall also include independent contractors' coverages.

2. Bodily Injury Liability and Property Damage Automobiles: The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury and Property Damage Liability: Each Person $1,000,000 Each Occurrence $1,000,000	or: Combined Single Limit: Each Occurrence: $1,000,000

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

c. Excess and Umbrellas Insurance – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.

d. The City shall provide for and in behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner's Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City's General Liability Insurance. Alternatively, the City may meet the requirements of this paragraph "d" by maintaining insurance with a liability limit of $15,000,000.00 with no aggregate.

e. Notice – The City shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30-day prior written notice to the Road Commission for Oakland County. All such insurance shall include endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the City. The City shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force. If the City cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.

f. Reports: The City or its insurance carrier shall promptly report to the Road Commission all of the following events each time as they occur: Claims received, claims investigations made, and disposition of claims.

See provisions of the maintenance agreement to which Exhibit B is attached.

michigan municipal league

Workers’ Compensation Fund

Certificate of Membership

Proof of Insurance

The Michigan Municipal League Workers’ Compensation Fund, approved by the Director of the Workers’ Compensation Agency as a group self-insurer, certifies that

City Of Farmington

Policy Number: 5001600-26

is a member in good standing of the Fund, for the year expiring

June 30, 2027

and as such is approved by the Agency as a self-insured.

Employer’s Liability coverage of

$2,000,000 is included.

Michael J Forster

July 1, 2026

Effective Date

Note: This certificate is proof that your entity has complied with the Workers’ Disability Compensation Act by becoming a Member of the Michigan Municipal League Workers’ Compensation Fund. Copies of this certificate may be provided to third parties as evidence that the required workers’ compensation coverage is in place.

RISK

MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY

CERTIFICATE OF COVERAGE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder except to the extent shown below. This certificate does not amend, extend, or alter the coverage contained in the Authority's Joint Powers Agreement and coverage attachments thereto. This is to certify that a Self-Insured Program has been undertaken by the Member listed below through the Authority pursuant to Act 138 P.A. 1982.

The coverage provided by the Authority is as follows:

1. Liability coverage for general liability, automobile (including Michigan No-Fault), law enforcement, and public officials liability; in the sum of $15,000,000 per occurrence inclusive of loss adjustment and defense costs.
2. Property Coverage including loss to real & personal property, to amounts stipulated in the Coverage Documents and Coverage Overview for this Member.
3. Motor Vehicle Physical Damage Coverage for vehicles as stipulated in the Coverage Documents and Coverage Overview.
4. Data Breach and Privacy Liability to amounts stipulated in the Coverage Documents and Coverage Overview for this Member.
5. __ Information only.
6. X The entity named below is included in the scope of protection as respects claims arising from a COVERED CONTRACT as defined in the MMRMA Liability and Motor Vehicle Physical Damage Coverage Document. **THE BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF OAKLAND 2022-2023 MAINTENANCE AGREEMENT EFFECTIVE OCTOBER 1, 2023 FOR WORK DONE BY CITY OF FARMINGTON PERSONNEL.**
7. __ Other (as described here):

This certificate is issued in accordance with, and is subject to, all provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulation and administrative procedures. Should the Member identified below withdraw from the Authority, or its Authority Membership be otherwise terminated, the Authority shall endeavor to notify the certificate holder in writing thirty (30) days in advance thereof, but failure to furnish such notice shall impose no obligation or liability of any kind upon the Authority, or its representatives.

Certificate Holder:
ROAD COMMISSION FOR OAKLAND COUNTY
HIGHWAY MAINTENANCE DEPARTMENT
2420 PONTIAC LAKE ROAD
WATERFORD, MI 48328

Member:
CITY OF FARMINGTON
23600 LIBERTY STREET
FARMINGTON, MI 48335

Certificate Expiration Date: July 1, 2027
Date Issued: July 1, 2026

Member Number: M0001037
Policy Period: 7/1/2026 – 7/1/2027

Distribution:
David Murphy, City of Farmington
MMRMA Underwriting

Authorized Representative

SECTION 4
DEFINITIONS

A. The following meanings shall apply to all coverages in this Coverage Document.

1. ACTUAL CASH VALUE
means cost of replacing damaged or destroyed covered property with comparable new property minus depreciation and obsolescence.

2. ALLOCATED LOSS ADJUSTMENT EXPENSES
means all costs to adjust, defend, or settle a specific claim or **lawsuit**, including, by way of illustration but not limitation, attorney fees and related costs, expert witness fees, and any other expense related to the claim or **lawsuit**.

3. BODILY INJURY
means **bodily injury**, harm, sickness, or disease sustained by a natural person, including death resulting therefrom.

4. **COVERED CONTRACT**
means any agreement or contract, permissible by law, under which the Member assumes the tort liability only of another to pay **damages** to a third party.

The contract or agreement must precede the **occurrence** and is subject to all of the terms and conditions of this Coverage Document, the Joint Powers Agreement, MMRMA rules and MMRMA administrative procedures.

A **covered contract** shall not:

a) indemnify any consultant, advisor, or other individual or entity providing professional services, including but not limited to, services of any architect, attorney, engineer, surveyor or other consultant or advisor;

b) indemnify any independent contractor or employee of any independent contractor;

c) indemnify any person for damage by fire to premises leased, rented, or loaned to the Member; or

d) guarantee promise or performance.

The limits of coverage for a **covered contract** shall be the lesser of the coverage limits stated in the Member's Coverage Overview or the minimum amount of coverage required, permitted, or stated in the **covered contract**.

5. DAMAGES
means any or all of the following:

a. All money **damages** within the Subjects of Coverage stated in Section 1 the Member becomes legally obligated to pay for any claim or **lawsuit** covered and defended by MMRMA. **Damages** also includes all interest on any judgment resulting from a **lawsuit** covered and defended by MMRMA;

Farmington City Council **Staff Report**	**Council Meeting** **Date:** 9/21/26	**Item Number** 7B

Submitted by: Clare Cooney, General Manager of the Farmington Civic Theater

Agenda Topic: Consideration to allow the use of Fintech

Proposed Motion: Allow the use of Fintech all wholesale alcohol-related payments, orders, and deliveries for the bar in the Farmington Civic Theater.

Background: Michigan regulators mandated electronic payments for wholesale alcohol deliveries to retailers in March 2023. Fintech is an industry leader in electronic payments; they coordinate with alcohol distributors and control state agencies. Fintech uses Automated EFT/ACH payments and manages state rules for credit/cash-on-delivery payment mandates. It is used for Business-to-Business invoice processing, electronic payments, and regulatory compliance between alcohol distributors, suppliers, and retail or hospitality businesses. All wholesale alcohol vendors we have reached out to have required that the City of Farmington/Farmington Civic Theater uses Fintech.

Materials:

Farmington City Council Staff Report	Council Meeting Date: September 21, 2026	Item Number 7C

Submitted by: Joshua Leach, Superintendent

Agenda Topic: 9 Mile Retention Basin Control Panel Replacement

Proposed Motion: Move to authorize Oakland County Water Resource Commissioner to replace the Control Panel and related equipment at 9 Mile Retention Basin for an amount not to exceed $160,000.00

Background:
Annually during the budget planning cycle administrative staff meet with Oakland County Water Resource Commission (OCWRC) to review the Farmington Retention Basin Long Range Plan (LRP). In March 2026, OCWRC recommended replacing the Retention Basin Control Panel.

Many components in the control panel are obsolete and locating replacement parts can be challenging. The programmable logic controller (PLC) is 15 years old. PLCs are the operating controls of the Retention Basin that turn pumps on and off at programmed set points and send alarms when failures occur. The control panel would also be converted from 120VAC power to 24VDC power, a WRC standard enhancing safety for staff and aligning with current industry standards.

On complex sites like 9 Mile Retention, WRC prefers to use ICS, they thoroughly understand WRC standards in regard to materials and programming preferences. With other vendors, it is common to see additional WRC expenses related to design review, quality control inspection, and rework when tackling larger and more complicated sites. Additionally, ICS is the only vendor that is granted access to WRC SCADA. ICS is a one stop shop, they do controls and SCADA. That provides efficiency that leads to cost savings.

WRC requested a quote from ICS Integration Services LLC which provided two options:
OPTION 1- PLC Upgrade Only, maintain 120VAC $76,250.00
OPTION 2- Full Panel Upgrade, convert to 24VDC $122,750.00

WRC additional materials $2,250.00

City Administration and Oakland County WRC recommend OPTION 2, a full panel upgrade to enhance long term reliability.

Quote:

Contracted Services	$70,000.00
Material and Supplies	$55,000.00
WRC Services	$ 27,400.00
Contingency 5%	$ 7,600.00

Materials:
WRC Recommendation Letter
Quote, Images

WATER RESOURCES COMMISSIONER
Jim Nash

August 24, 2026

Joshua Leach
City of Farmington, Public Works Superintendent
23600 Liberty Street
Farmington, MI 48335

Re: Oakland County Water Resources Commissioner Office
Farmington Retention Basin
Retention Basin Control Panel Replacement

Dear Mr. Leach:

WRC planned to replace the retention basin control panel this fiscal year. Some elements of the existing control panel are obsolete and therefore sourcing replacement parts is challenging. Additionally, the existing control schematic utilizes 120V AC power. WRC standardized 24V DC power for our controls systems. Updating the control system to WRC standards allows staff to more safely troubleshoot issues within the control network. Furthermore, updating to WRC standards ensures that replacement parts are available when needed and makes for a more cost-effective repair.

Included in the control panel replacement is replacement of the existing programmable logic controller (PLC). PLCs are essential for automation and are critical for uninterrupted operations at the retention basin. The current PLC is on the order of 15 years old. The programming language used for the existing PLC is obsolete and not compatible to modern PLCs. An upgrade of the PLC enhances the long-term reliability of the retention basin and brings the site inline with current industry standards.

WRC will retain a controls and automation engineering consultant to provide design and build of the control panel. WRC has the capability to perform installation of the panel using in-house staff. The following provides a breakdown of our estimated expenses to replace the control panel. WRC will provide an invoice for actual expenses upon project completion.

Contracted Services - $70,000
Materials and Supplies - $55,000
WRC Services - $27,400
Contingency (5%) - $7,600

TOTAL - $160,000

We will await your approval prior to starting this work.
Sincerely,

M. Drew Sandahl

M. Drew Sandahl, P.E.
Chief Engineer

One Public Works Drive • Building 95 West • Waterford, MI 48328-1907
Phone: 248.858.0958 • Fax: 248.858.1066 • www.oakgov.com/water

ICS Integration Services LLC
1091 Centre Rd, Suite 190
Auburn Hills, MI 48326
Tel: (248) 765-5578

03/01/2026

Farmington Retention Basin Upgrade
Subject: PLC Replacement and Modernization Options

ICS Integration Services LLC is pleased to submit pricing for the above-referenced project. This proposal is based on the information currently available.

Executive Summary

ICS Integration Services LLC is proposing two modernization approaches for the Farmington Retention Basin control system:

Option 1 – PLC Upgrade Only
Replace the existing PLC platform and modernize the control system while maintaining the current 120VAC panel components. This approach minimizes panel reconstruction and provides a cost-effective upgrade path.

Option 2 – Full Panel Modernization
Replace the PLC and convert the control panel from 120VAC to 24VDC control power, including updated components and panel hardware. This option improves long-term reliability, enhances safety, and aligns the site with current industry standards.
An additional option is available to relocate ISR components from the MCC to the MCP. This may be added to either Option 1 or Option 2.
These options allow the City to select a solution that best aligns with budget priorities and long-term operational goals.

SCOPE OF SERVICES

OPTION 1 – PLC Upgrade Only (Maintain Existing 120VAC Components)

This option upgrades the PLC platform while retaining the majority of the existing panel components.

1. Design

- Develop updated electrical drawings for the existing site.
- Identify components to be removed to clean up the panel.
- Modify drawings to reflect migration of selected panel indicators to SCADA.
- Create new drawings from scratch, as no current electronic AutoCAD files exist.

2. Major Components

- 5069-L320ER CompactLogix PLC (1) – Dual Ethernet, 16-module max
- 5069-RTB64-SCREW (1)
- 5069-IA16 120VAC Digital Input Modules (3)
- 5069-OA16 120VAC Digital Output Modules (3)
- 5069-IF8 Analog Input Modules (2)
- 5069-OF8 Analog Output Modules (2)
- 5069-RTB18-SCREW (10)

- Digi IX-10 Modem (1)

Local HMI / SCADA Station

- Desktop computer for Ignition installation (monitor, keyboard, mouse included) *(Panel-mounted computer available for an additional cost of approximately $1,200.)*
- Ignition Edge Panel license

3. PLC & SCADA Services

- Convert existing CompactLogix program to new platform.
- Integrate updates with Central SCADA and Local SCADA.
- Field startup, debugging, and commissioning.

OPTION 1 PRICE……………………………………………………………$76,250.00

OPTION 2 – Full Panel Upgrade (Convert from 120VAC to 24VDC)

This option includes the PLC upgrade plus modernization of panel components and conversion to 24VDC control power.

Converting to 24VDC control improves safety, reduces future troubleshooting time, and aligns the site with current industry standards.

1. Design

- Develop updated electrical drawings for the existing site.
- Engineer full conversion from 120VAC control to 24VDC control.
- Upgrade and reorganize panel components.
- Create new drawings from scratch.

2. Major Components

PLC System

- 5069-L320ER CompactLogix PLC (1)
- 5069-RTB64-SCREW (1)
- 5069-IB16 Digital Input Modules (3)
- 5069-OB16 Digital Output Modules (3)
- 5069-IF8 Analog Input Modules (2)
- 5069-OF8 Analog Output Modules (2)
- 5069-RTB18-SCREW (10)
- Digi IX-10 Modem (1)

Panel Modernization

- Two (2) side subplates
- 24VDC power supply
- 24VDC UPS
- 24VDC batteries (2)
- Square D disconnect
- Square D surge protector
- Ethernet switch
- Ground bar
- Ground fault receptacle
- White pilot light (1)
- Red pilot lights (9)

- Green pilot lights (6)
- Push buttons (5)
- 3-position selector switches (7)
- Circuit breakers, relays, terminals, and fuses

Local HMI / SCADA Station

- Desktop computer with Ignition Edge license
  (Panel-mounted computer available for an additional cost of approximately $1,200.)

3. PLC & SCADA Services

- Convert existing CompactLogix program to new platform.
- Integrate updates with Central SCADA and Local SCADA.
- Field startup, debugging, and commissioning.

OPTION 2 PRICE……………………………………………………………$122,750.00

ADD-ON OPTION – Relocate ISR Components from MCC to MCP

This option may be added to either Option 1 or Option 2.

1. Design

- Develop electrical drawings to relocate ISR components.
- Create new wiring drawings from MCC to MCP.
- Add relocated lights and switches to MCP drawings.

2. Major Components

- ISR Relays (6)
- White Pilot Lights (6)
- Red Pilot Light (1)
- 3-Position Selector Switch (1)
- 24VDC Relays with sockets (9)
- General Purpose Contactor (1)
- Terminals and miscellaneous components

3. PLC & SCADA Services

- Modify PLC program as required for ISR relocation.
- Update SCADA as necessary.
- Startup and commissioning support.

ISR RELOCATION PRICE…………………………………………….$24,250.00

EXCLUSIONS

- Installation and field wiring of devices supplied by ICS.
- Electrical contractor labor for component removal and installation.

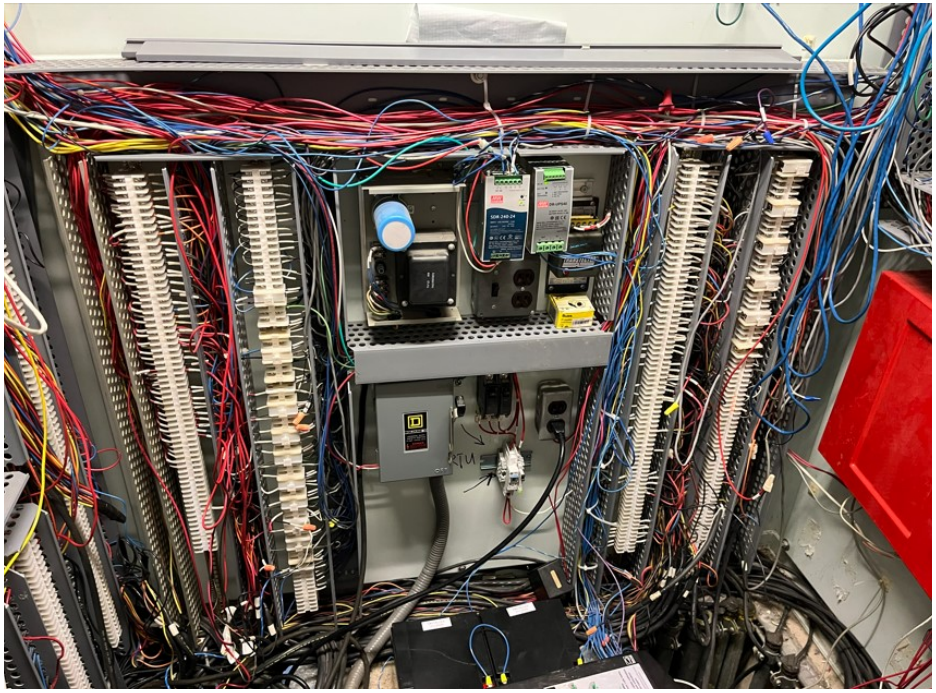
GENERAL CONDITIONS

- ICS is not responsible for the accuracy of information provided by others.
- ICS is not liable for delays caused by approvals, errors, or omissions by others.

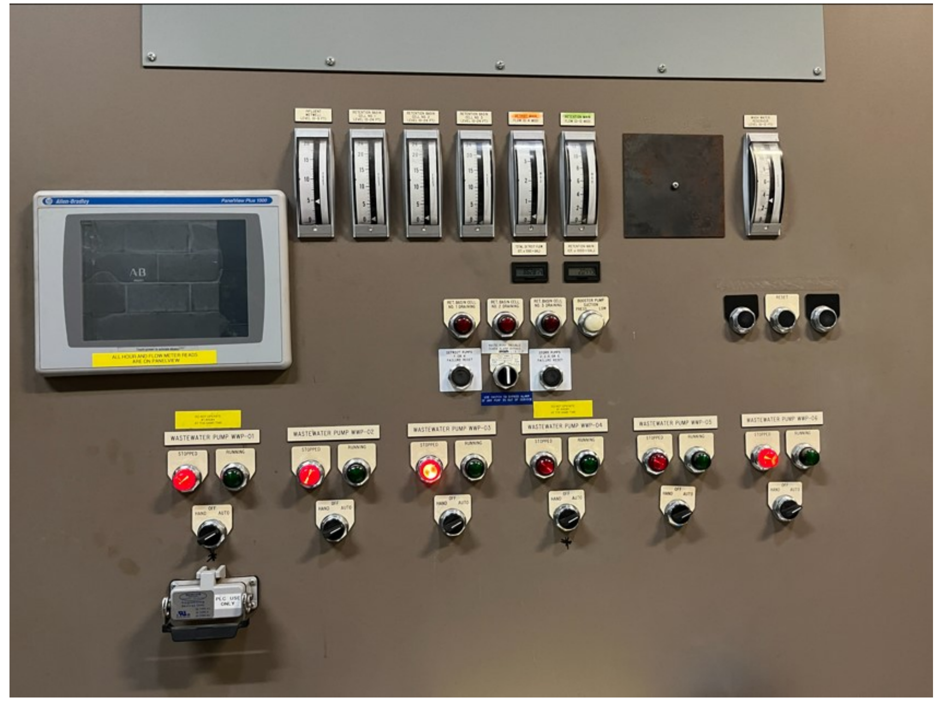
ICS is available to review both options in detail and assist in determining which approach best aligns with the City's operational and budget goals.

Thank you for the opportunity to provide this proposal. Please contact us with any questions.

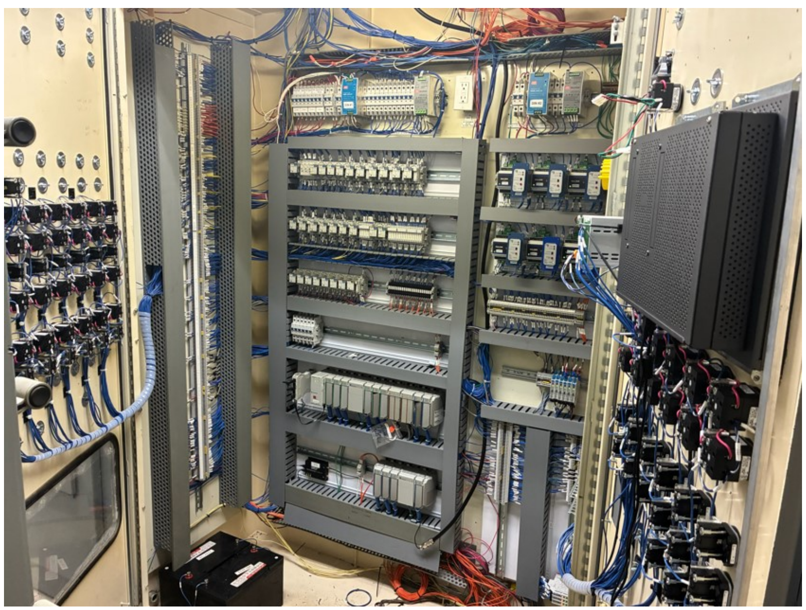
Michael Wegner
President
ICS Integration Services LLC
(248) 765-5578
mikewegner@icsintegrationllc.com



Existing Components



Existing Controls



Upgraded Components

Upgraded Controls

Farmington City Council **Staff Report**	**Council Meeting** **Date: Sept. 21, 2026**	**Item** **Number** **7D**

Submitted by: Melissa Andrade

Agenda Topic:
Special Event request: Holly Days and Light up the Grand Parade

Proposed Motion:
Move to approve the special event application for the 2026 Holly Days and Light Up the Grand Parade on Dec. 5

Background:
The Compo and Medema Group has offered to organize Holly Days which has been an annual event in downtown Farmington.

The event will follow the same footprint as last year. Riley Park will likely be unavailable for the event because the City plans to start putting up the ice rink.

Holly Days is slated for Dec. 5 and includes the Gift, Greens and Giving Holiday Market in Riley Park and a lighted parade down Grand River.

Materials:
Event application and map

Event Name Holly Days 2026

CITY USE ONLY

Approval Needed:

- ❒ City Manager
- ❒ City Council

- ❒ Approved
- ❒ Denied

The City of FARMINGTON Founded 1824

City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are $100 for residents and $200 for non-residents.

Event Name Holly Days 2026

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

9.17.2026	Livv Medema
Date	Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Compo & Medema Group

Individual/Organization Phone: 248-640-9803

Individual/Organization Address: 30665 Northwestern Hwy, Ste 160, Farmington Hills, MI 48334

Organization's Contact: Annette Compo or Livvia Medema

Phone: 248-640-9803 989-915-2127

Contact's Title: Event Coordinator Event Coordinator Admin Assistant

E-mail: annettecompo@kw.com liv.compohometeam@gmail.com

Address: 30665 Northwestern Hwy, Ste 160, Farmington Hills, MI 48334

Event Name: Holly Days

Type of Event:

- ○ Sponsored/City Operated
- ○ Co-Sponsored (all parties must provide info and sign application)
- ○ Non-Profit
- ⊗ For Profit
- ○ Political or Ballot Issue
- ○ Wedding
- ○ Video or Film Production
- ○ Running Event
- ○ Block Party
- ○ Other (describe)

Riley Park Permit Fee:

$100 residents/$200 non-residents

Event Purpose: **Community Holiday Event**

Event Dates: **Saturday, December 5th**

Event Times: **10:00 AM - 7:00 PM**

Event Location: **Riley Park, Grand River Ave (parade route), Art Park Promenade, Governor Warner Mansion Lawn/Gazebo**

Number of People Expected: **2,000-3,000**

Contact Person on Day of Event: **Annette Compo**

Phone: **248-640-9803**

Email **annettecompo@kw.com**

Estimated Time of Setup: **7:00 AM**

Estimated Time of Cleanup: **8:00 PM**

Crowd Control Plans:

Greens, Gifts, and Giving Market will be responsible for the set up, teardown, and clean up in Riley Park. Clean up of other city spaces such as Governor Warner Mansion will be organized by Compo & Medema Group to return the site to satisfactory condition.

Sidewalk use? (x) YES ( ) NO

If yes, describe sidewalk use:

No sidewalk closure. Use of Art Park Promenade for gingerbread and wreath decorating contest entry display and judging areas

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

(x) YES ◯ NO

If yes, list the lots or locations where parking is requested:

The parking lot adjacent to the south side of Sundquist pavilion, 2 parking spaces.

Will street closures be necessary? (x) YES ◯ NO

If yes, describe street closures, include time of closure and re-open:

Closure of Grand River Avenue from Village Commons shopping center to Governor Warner Mansion for the 'Light Up the Grand' Parade. Requested closure will to occur approx. 10-15 min. before parade commences to allow any traffic inbetween two closure points to clear and requested closure can conclude once full parade line up has cleared the parade route.

Some closures may be requested for the Greens Gifts, and Giving Market in Riley Park. Similar to those associated with the Farmers Market.

Will music be provided? (x) YES ◯ NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

Riley Park- carolers and live music set up under 10x10 tent. Equipment provided by Greens Gifts, and Givign market and the musician.

Parade- Parade annoucer table with speakers set up at the NE corner of Grand River Ave x Farmington Rd. All equipment and set up handle by GIT Productions

Warner Mansion- Celebration music and MC microphones and speakers set up on the lawn of the Warner Mansion and near the pavilion. All equipment and set up handle by GIT Productions

Will electricity be needed for the event? (x) YES ◯ NO

At the NE corner of Grand River Ave x Farmington Rd
At Governor Warner Mansion.

Will the following be constructed or located in event area?

Booths	◯ YES	◯ NO	Quantity:
Tents/Canopies	◯ YES	◯ NO	Quantity:
Rides	◯ YES	◯ NO	Quantity:
Tables	◯ YES	◯ NO	Quantity:
Portable Toilets	◯ YES	◯ NO	Quantity:
Inflatables	◯ YES	◯ NO	Quantity:
Food Vending	◯ YES	◯ NO	Quantity:
Other Vendors	◯ YES	◯ NO	Quantity:

Other (describe)

Walt Gajewski with the Farmers Market will supply information. This pertains to the Greens, Gifts, and Giving Market that will be a part of Holly Days 2026

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

____

____

____

____

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

○ I have invited local businesses to participate.

Those invited include: **Approx. 3 months prior to the event, organizers will begin contacting local businesses along Grand River Ave, and businesses in greater Farmington/Farmington Hills inviting them to partcipate in Holly Days 2026 through sponsorship, shopping specials, storefront decorations (not provided by event organizers), etc.**

Event Signs: Will this event include the use of signs (x) YES ○ NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is $100 for residents, $200 for non-residents. Assistance from Public Services or Public Safety is $65/hour with a minimum of two hours. The Pubic Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.


Parade Route for Light Up the Grand Parade and Announcer booth at Grand River Ave/Farmington Rd Intersection. Parade route will being at the Village Commons shopping center and end at the Governor Warner Mansion.
Greens, Gifts, and Giving Merket in Riley Park and Sundquist Pavilion
Tree Lighting Ceremony at Warner Mansion with music entertainment and N/A beverage vendor.
Shiawassee St
Shiawassee St
Cass St
Grace
Adams St
Oakland St
Thomas St
Macomb Ave
Liberty St
Grand River Ave
State St
Cass St
Orchard St
Alta Loma Dr

Farmington **Staff Report**	**City Council** **Date: September 21,2026**	**Reference Number 7E**

Submitted by: Shane Wash, Deputy Director of Public Safety

Description Electric Bicycles

Motion No Motion at this time

Background

The Michigan Vehicle Code authorizes municipalities to adopt an ordinance regulating electric bicycles

Several municipalities, including the City of Farmington, have experienced potentially dangerous situations with individuals riding electric bicycles.

On June 15, 2026 during a Study Session, Council had a preliminary discussion about the possibility of regulating electric bicycles.

On August 17, 2026 during a Council meeting, Council discussed potential options for regulating electric bicycles.

City Council indicated it would like to consider three options for regulating electric bicycles: 1) in City parks 2) on sidewalks within the downtown area and 3) all sidewalks within the City.

A draft ordinance amendment with all three options has been provided.

HB 1156 was recently introduced. The Bill would add regulations and penalties for children between the ages of 14-18 riding electric bicycles. It is unclear if this bill will be adopted.

Materials: Letter from Assistant City Attorney re: options for addressing electric bicycles

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2026

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF FARMINGTON CHAPTER 21, "PARKS AND RECREATION", ARTICLE I- "IN GENERAL" AND ARTICLE II "RULES AND REGULATIONS", SECTION 21-32 "ADDITIONAL RULES" AND CHAPTER 31, "MOTOR VEHICLE AND UNIFORM TRAFFIC CODES,", ARTICLE I "IN GENERAL", AND ARTICLE II "MOTOR VEHICLE AND UNIFORM TRAFFIC CODES", DIVISION 3, "ADDITIONAL REGULATIONS", SECTIONS 31-67 AND 31-68 PERTAINING TO BICYCLES

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

The Farmington City Code, Chapter 21, "Parks and Recreation", Article I "In General, shall be amended add a new section 21-1 Definitions to read as follows:

Article I-IN GENERAL

Sec. 21-1 Definitions:

Bicycle means a device propelled by human power upon which a person may ride, having either 2 or 3 wheels in tandem or tricycle arrangement, all of which are over 14 inches in diameter.

Electric bicycle means a device upon which an individual may ride that satisfies all of the following:

(a) The device is equipped with all of the following:

(i) A seat or saddle for use by the rider.

(ii) Fully operable pedals for human propulsion.

(iii) An electric motor of not greater than 750 watts.

(b) The device falls within 1 of the following categories:

(i) *Class 1 electric bicycle* means an electric bicycle that is equipped with an electric motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 20 miles per hour.

(ii) *Class 2 electric bicycle* means an electric bicycle that is equipped with a motor that propels the electric bicycle to a speed of no more than 20 miles per hour, whether the rider is pedaling or not, and that disengages or ceases to function when the brakes are applied.

(iii) *Class 3 electric bicycle* means an electric bicycle that is equipped with a motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 28 miles per hour.

Electric bicycle does not include an e-moto device, which are generally regulated as motorcycles.

E-moto means a high-powered moped, dirt bike, motorcycle or similar device (has a motor ranging from 1,000 to 6,000 watts, with a maximum speed of 30 or more mph).

Electric personal assistive mobility device means a self-balancing non-tandem 2-wheeled device, designed to transport only 1 person at a time having an electric propulsion system with average power or 750 watts or 1 horsepower and a maximum speed on a paved surface of not more than 15 miles per hour.

Section 2 of Ordinance. Ordinance Amendment.

OPTION 1- RESTRICTING ELECTRIC BICYCLES ONLY IN PARKS

The Farmington City Code, Chapter 21, "Parks and Recreation", Article II "Rules and Regulations", shall be amended move the current wording in section 21-32 to a new section 21-33, replace the current section 21-32 with new language relating to the use of electric bicycles and adding a new section 21-3 to read as follows:

Sec. 21-32 Electric Bicycles Prohibited

It shall be unlawful to operate an electric bicycle or e-moto/ high-powered moped like device in a park. Nothing in this article shall prohibit a person from using an electric personal mobility device related to a disability, in any park.

Sec. 21-33. - Additional rules.

The city manager is hereby empowered to make such rules and regulations subject to the approval of the council, pertaining to the conduct and use of parks and public grounds as are necessary to administer the same and to protect public property and the safety, health and welfare of the public. No person shall fail to comply with such rules and regulations.

Sec. 21-34 Violations

Violations of this Article shall be a _______________.

Section 3 of Ordinance. Ordinance Amendment.

The Farmington City Code, Chapter 31, "Traffic and Motor Vehicles", Article I "In General, shall be amended add a new section 31-1 Definitions to read as follows:

Article I-IN GENERAL

Sec. 31-1 Definitions:

Bicycle means a device propelled by human power upon which a person may ride, having either 2 or 3 wheels in tandem or tricycle arrangement, all of which are over 14 inches in diameter.

Downtown area means the SW¼ of the NW¼ and the NW¼ of the SW¼ of Section 27 and the SE¼ of the NE¼ and the NE¼ of the SE¼ of Section 28, T1N, R9E, City of Farmington, Oakland County, Michigan. The subject area being specifically described as:

(1) Lots 1, 2, 3 except the N 116.25 feet of the E 6 feet of Lot 3, the S 25 feet of lots 4, 5 and 6 and the S 41 feet of lot 8 of Ebenezer Stewart's Plat;

(2) All of Assessor's Plat No. 6;

(3) All of Davis Addition except lots 25, 26 and 27, and that part of lots 32, 33 and 34 falling within the boundaries of the Farmington Place project;

(4) Lots 12, 13 and 14, lot 15 except that part occupied by the River Glen condominiums, and lots 16, 17 and 18 of Assessor's Plat No. 3;

(5) Lots 3 and 4 of Warner's Grand River Avenue Sub;

(6) All of Assessor's Plat No. 2;

(7) All of Lapham's Addition;

(8) Lots 3, 4, 7, 8 and lots 39 thru 42 plus ½ of the vacated alley to the W of lots 39 thru 42 of Assessor's Hatton Gardens;

(9) Lots 1 thru 5, and the E 44.82 feet of lots 6 and 9 of Gardurous Webster's Addition;

(10) All of Fred M. Warner's Addition No. 2;

(11) Lot 28 except the E 55 feet, lots 29, 31 and 44 thru 52 of Assessor's Plat No. 7;

(12) Plus the property described as:

Beginning at a point S 0°33' W 25.4' from the W ¼ corner of Section 27,
Th S 89°24' E 110.55 ft.,
Th S 0°02' W 140.00 ft.,
Th S 89°24' E 300.00 ft.,
Th N 0°02' W 140.00 ft.,
Th S 89°24' E 50.00 ft.,
Th S 0°02' W 140.00 ft.,
Th S 89°24' E 50.00 ft.,
Th S 0°02' W 266.48 ft.,
Th West 79.47 ft.,
Th N 78°17'50" W 143.07 ft.,
Th West 294.57 ft.,
Th N 0°33' E 377.00 ft., to point of beginning;

(13) Also including the property described as:

Beginning at NE corner of lot 234 of Warner Farm Sub No. 5,
Th N 32°23'14" E 159.90 ft.,
Th N 57°41'17" W 155.00 ft.,
Th S 31°33'14" W 102.92 ft.,
Th N 58°05'10" W 100.00 ft.,
Th N 31°52'00" E 103.51 ft.,
Th N 57°18'00" W 47.75 ft.,
Th S 32°41'00" W 103.57 ft.,
Th S 32°33'14" W 56.33 ft.,
Th S 57°42'10" E 302.75 ft., to point of beginning.

Electric bicycle means a device upon which an individual may ride that satisfies all of the following:

(a) The device is equipped with all of the following:

(i) A seat or saddle for use by the rider.

(ii) Fully operable pedals for human propulsion.

(iii) An electric motor of not greater than 750 watts.

(b) The device falls within 1 of the following categories:

(i) *Class 1 electric bicycle* means an electric bicycle that is equipped with an electric motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 20 miles per hour.

(ii) *Class 2 electric bicycle* means an electric bicycle that is equipped with a motor that propels the electric bicycle to a speed of no more than 20 miles per hour, whether the rider is pedaling or not, and that disengages or ceases to function when the brakes are applied.

(iii) *Class 3 electric bicycle* means an electric bicycle that is equipped with a motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 28 miles per hour.

Electric bicycle does not include an *e-moto bicycle*, which are generally regulated like motorcycles.

E-moto means a high-powered moped, dirt bike, motorcycle or similar device (has a motor ranging from 1,000 to 6,000 watts, with a maximum speed of 30 or more mph).

Electric personal assistive mobility device means a self-balancing non-tandem 2-wheeled device, designed to transport only 1 person at a time having an electric propulsion system with average power or 750 watts or 1 horsepower and a maximum speed on a paved surface of not more than 15 miles per hour.

Electric skateboard and *electric scooter* mean a wheeled device that has a floorboard designed to be stood upon when riding that is no more than 60 inches long and 18 inches wide, is designed to transport only 1 person at a time, has an electronic propulsion system with power of no more than 2,500 watts, and has a maximum speed on a paved level surface of no more than 25 miles per hour. An electric skateboard or electric scooter may have handlebars and, in addition to having an electrical propulsion system with power of no more than 2,500 watts, may be designed to also be powered by human propulsion.

Traffic Control Device means signs, signals, markings, and devices consistent with the Michigan Vehicle Code, placed or erected by the City or other public body having jurisdiction, for the purpose of regulating, warning, or guiding traffic. This includes, but is not limited to, sandwich board signs, painted markings on sidewalks, fixed signage placed throughout the downtown area, and other traffic control devices authorized by law.

Section 4 of Ordinance. Ordinance Amendment.

The Farmington City Code, Chapter 31, "Traffic and Motor Vehicles", Article II "Motor Vehicles and Uniform Traffic Codes", Division 3 "Additional Regulations" , shall be amended to remove the current wording in Section 31-67 "Bicycle License Required" to replace it with the wording below and to remove the current wording in Section 31-68 "Bicycle Dealers" to replace it with the wording below read as follows:

Article I- MOTOR VEHICLE AND UNIFORM TRAFFIC CODES, DIVISION 3 ADDTIOINAL REGULATIONS

OPTION 2 RESTRICTION IN DOWNTOWN AREA ONLY.

Sec. 31-67 : Areas Prohibited from riding Bicycles and Electric Bicycles and Electric Skateboards/scooters

(a) No person shall ride a bicycle or electric skateboard/scooter on the sidewalk in the downtown area as indicated by a traffic control device.
(b) No person shall ride an electric bicycle upon a sidewalk in the downtown area indicated by a traffic control device.
(c) The city manager is hereby authorized to erect signs and traffic control devices in the downtown area prohibiting the riding of bicycles, electric bicycles and electric skateboards/scooters thereon. These prohibitions are intended to ensure pedestrian safety.
(d) A person who violates sections 31-67(a) shall be responsible for a municipal civil infraction. A person who violates section 31-67(b) shall be responsible for a misdemeanor.

OPTION 3 RESTRICTING ELECTRIC DEVICES ON ALL SIDEWALKS.

Sec. 31-67 : Areas Prohibited from riding Bicycles and Electric Bicycles and Electric Skateboards/scooters

(a) No person shall ride a bicycle or electric skateboard/scooter on a sidewalk as indicated by a traffic control device.
(b) No person shall ride an electric bicycle upon a sidewalk as indicated by a traffic control device.
(c) The city manager is hereby authorized to erect signs and traffic control prohibiting the riding of bicycles, electric bicycles and electric skateboards/scooters thereon. These prohibitions are intended to ensure pedestrian safety.
(d) A person who violates sections 31-67(a) shall be responsible for a municipal civil infraction. A person who violates section 31-67(b) shall be responsible for a misdemeanor.

Sec. 31-68 Use of Bicycles and Electric Bicycles

(a) When a User is operating or riding a bicycle or electric bicycle upon a sidewalk, he or she shall give an audible warning either verbally, by bell, or other suitable warning device to pedestrians and other lawful users of the sidewalk. Such signal shall be given a reasonable distance before overtaking or passing by such pedestrian or other lawful user of the sidewalk or trail.
(b) When any User operating or riding a bicycle or electric bicycle upon a sidewalk and is approaching an intersecting street or roadway, he or she shall slow down to a speed which will permit him or her to stop prior to entering the intersection, and shall make such reasonable observations as will enable him or her under the existing conditions of the sidewalk, the weather, the visibility and any other conditions then existing to yield the right-of-way and he or she shall yield the right-of-way to traffic on the intersecting street or roadway prior to entering the intersecting street or roadway.
(c) When any User is operating or riding a bicycle or electric bicycle upon a street he or she shall obey all traffic control devices and signs posted thereon.
(d) No User shall operate his or her bicycle or electric bicycle in a manner or at a speed greater than is reasonable and proper under the conditions then existing, or at speed greater than will permit him or her to bring his or her bicycle or electric bicycle to a stop within the assured clear distance ahead.
(e) When any User is riding a bicycle or electric bicycle within the city and the bicycle or electric bicycle is involved in an accident resulting in injury or death to a person or damage to property, the User shall within twenty-four (24) hours report the accident to a Police Officer or personally report the accident to the Public Safety Department at the Information Desk at Police Headquarters.

<u>Section 5 of Ordinance. Severability.</u>

If any section, clause, or provision of this ordinance shall be declared by the courts to be invalid, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated.

<u>Section 6 of Ordinance. Repealer</u>

All other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 7 of Ordinance. Effective Date.

This amendatory ordinance shall be effective 10 days after adoption by the City Council and after publication as provided by the Charter of the City of Farmington.

Ayes:
Nays:
Abstentions:
Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the ordinance adopted by the City Council of the City of Farmington at a meeting held of the ____ day of _______________, 2026, the original of which is on file in my office.

____
Meaghan Bachman, City Clerk
City of Farmington

Farmington City Council **Staff Report**	**Council Meeting** **Date:** September 21, 2026	**Item Number**
Submitted by: City Manager		
Agenda Topic: Oakland County Transportation Grant		
Proposed Motion: Move to accept and approve the use of the Oakland County Transportation grant funds to construct two (2) pedestrian shelters, one at Oakland and Grand River and the other in front of Brookdale Condos on Grand River.		
Background: In May of 2025, the City was awarded a transportation grant from Oakland County. The grant was an 80/20 grant for $100,000 with the city paying $20,000 and the County paying $80,000. The project proposes to improve the hardscape around the immediate area of several existing bus stops throughout the city in order to construct pedestrian shelters. The design is mainly centered around sidewalk reconstruction in order to create ADA compliance and provide a suitable area for a proposed shelter. The goal was to create a more functional and inviting looking bus stop at more commonly used locations. Six (6) possible areas for a shelter were identified, and the following three (3) locations were approved by council, Jamestown Apartments, Chatham Hills Apartments (western stop location), and near the intersection of Drake and Grand River. Chris Weber applied for another grant to put in two (2) more bus structures and received notice of award. The two (2) newest locations are: Oakland and Grand River and in front of Brookdale Condos on Grand River.		
Materials: Grant agreement from Oakland County for two additional bus shelters		

Access to Transit Program
Interlocal Agreement
Between Oakland County
and the City of Farmington

This Agreement (the "Agreement") is made between Oakland County, a Municipal and Constitutional Corporation, 1200 North Telegraph Road, Pontiac, Michigan 48341 ("County"), and the Public Body indicated below ("Public Body"). County and Public Body may be referred to individually as a "Party" and jointly as "Parties".

Purpose of Agreement

The purpose of this Agreement is to provide funding to Public Body in exchange for the work to be performed by Public Body for the below named project. The Parties agree to the terms and conditions set forth in this Agreement.

Project Number: AT2607

Public Body Name: City of Farmington

Project Title ("Project"): Installation of Two New Bus Shelters

Grant Award ("Grant Award"): $36,000

Match Amount ("Match Amount"): $9,000

Total Project Amount: $45,000

First Grant Award Payment Amount: $18,000

Final Grant Award Payment Amount: $18,000

Effective Date: The date the last Party to this Agreement signs the Agreement

End Date: Two (2) years from the Start Date

By signing this Agreement, the below individuals certify they are authorized to sign this Agreement on behalf of their organization and the Parties will fulfill the terms of this Agreement, including any attached Exhibits.

COUNTY OF OAKLAND:

By:______________________ Date:__________

David T. Woodward, Chairperson, Board of Commissioners

WITNESS:

By:______________________ Date:__________

Name:__________________ Date:__________

CITY OF FARMINGTON:

By:______________________ Date:__________

Joseph LaRussa, Mayor

WITNESS:

By:______________________ Date:__________

Meaghan Bachman, City Clerk

<u>Agreement Execution:</u> Public Body is required to sign the Agreement and return it to the County within sixty (60) calendar days of the date the Agreement is sent to Public Body. If not, the County may cancel this Agreement and the monies allocated under this Agreement may be issued to another entity, in the County's sole discretion.

1. **<u>Contact Information:</u>** This Agreement shall be administered on behalf of the County by the Department of Economic Development – Transit Division. All notices, reports, documents, requests, actions, or other communications required between the County and Public Body shall be submitted to the contacts identified below. By written notice, the Parties may designate a different contact with correlating information.
   - 1.1 **Public Body Contact:**
     - 1.1.1 **Public Body:** City of Farmington
     - 1.1.2 **Name and Title:** Chris Weber, Treasurer
     - 1.1.3 **Address:** 23600 Liberty St, Farmington, MI 48335
     - 1.1.4 **Telephone Number:** 248-699-5147
     - 1.1.5 **E-Mail Address:** cweber@farmgov.com
   - 1.2 **County Contact:**
     - 1.2.1 **Name and Title:** Eli Cooper, Transit Manager
     - 1.2.2 **Address:** 2100 Pontiac Lake Road, Bldg 41 West, Waterford, MI 48328
     - 1.2.3 **Telephone Number:** 248-975-9876
     - 1.2.4 **E-Mail Address:** cooperel@oakgov.com
2. **<u>Project Period:</u>**
   - 2.1 Public Body shall complete the Project Scope of Work as set forth and described in Exhibit A within the Project Period. Exhibit A is incorporated as part of this Agreement.
   - 2.2 As defined in this Agreement, "Project Period" means the period of time beginning on the Effective Date and ending on the End Date listed on page 1 of this Agreement.
3. **<u>Public Body's Responsibilities:</u>**
   - 3.1 Public Body's Match Amount requirements are detailed in the Project Budget Exhibit B, which is incorporated as part of this Agreement.
   - 3.2 Public Body shall invoice the County for the First Grant Award Payment Amount as listed on page 1 of this Agreement after this Agreement is executed.
   - 3.3 Public Body shall submit to the County Semi-Annual Status Reports as provided in Exhibit C, which is incorporated as part of this Agreement.
   - 3.4 Prior to submitting an invoice to the County for payment of the Final Grant Award Amount as listed on page 1, Public Body shall contribute the entire Match Amount listed on page 1 and shall submit to the County a Final Report as provided in Exhibit D, which is incorporated as part of this Agreement, by the Agreement End Date or within sixty (60) days of final project completion, whichever date is sooner.
   - 3.5 Public Body shall respond to and be responsible for Freedom of Information Act requests relating to Public Body's records, data, or other information.
   - 3.6 Public Body must comply with any other reporting requirements regarding the Grant Award and/or this Agreement, as determined by the County.
   - 3.7 Public Body may only use Grant Award for purposes consistent with those specified by the Public Body in its approved Project Scope of Work (Exhibit A) and Project Budget (Exhibit B).

3.8 Any cost overruns incurred to complete the Project shall be the sole responsibility of the Public Body.

4. <u>County's Responibilities:</u>

4.1 The County shall disburse the First Grant Award Payment Amount as listed on page 1 of this Agreement within thirty (30) calendar days of receiving the invoice from the Public Body.

4.2 Within thirty (30) calendar days of the County receiving the Final Report (Exhibit D) from the Public Body, the County will make a determination of Project completion, which may include an on-site inspection and an audit. If the County determines Public Body has satisfactorily completed the Project Scope of Work (Exhibit A), the County shall request an invoice from the Public Body for the Final Grant Award Amount as listed on page 1.

4.3 The County reserves the right to request additional information necessary to substantiate payments.

4.4 The County shall disburse the Final Grant Award Amount as listed on page 1 to the Public Body within thirty (30) calendar days of receiving the invoice from the Public Body.

4.5 The County shall not pay any portion of the Grant Award directly to a contractor or subcontractor. Grant Award shall only be paid to the Public Body.

4.6 Upon issuance of final payment from the County, Public Body releases the County of all Claims against the County arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the County's Claims against Public Body.

5. <u>Public Body Assurances:</u>

5.1 Public Body affirms that all representations made to the County in connection with its application and this grant were accurate, truthful, and complete and remain so. Public Body acknowledges that all representations and information provided have been relied on by the County to provide the Grant Award under this Agreement. Public Body shall promptly notify the County, in writing, of the occurrence of any event or any material change in circumstances which would make any Public Body representation or information untrue or incorrect or otherwise impair Public Body's ability to fulfill its obligations under this Agreement.

5.2 Public Body shall comply with all applicable local, State, and Federal laws, rules, ordinances, and regulations in the performance of this Agreement, including but not limited to construction of the Project according to the Americans with Disabilities Act of 1990, Pub. L. No. 101-336, 104 Stat. 328 (1990)R and any other barrier free regulations and rules.

5.3 Public Body shall obtain all necessary local, County, and/or State permits, licenses, inspections, and approvals for construction and maintenance of the Project. This Agreement shall not be construed to obligate the County or any other governmental entity to issue any permit or license required for the Project. Public Body shall solely determine what permits or licenses are required for the Project, secure the needed permits or licenses, and remain in compliance with such permits or licenses. Public Body shall retain a copy of all permits and licenses and make them available to the County upon request.

5.4 Public Body shall either:

5.4.1 have control of the real property upon which the Project is located through fee simple title, lease, or other recorded interest; or

5.4.2 have written documentation from the road agency confirming its willingness to allow Public Body to complete construction of the Project in its road right-of-way and maintain the Project.

5.5 Public Body shall abide by all State and Federal threatened and endangered species regulations when completing the Project Scope of Work (Exhibit A).

5.6 Public Body shall not discriminate against an employee or an applicant for employment in hiring, any terms and conditions of employment or matters related to employment regardless of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, genetic information, height, weight, disability, veteran status, familial status, marital status or any other reason, that is unrelated to the person's ability to perform the duties of a particular job or position, in accordance with applicable Federal and State laws. Public Body further agrees that any subcontract shall contain non-discrimination provisions, which are not less stringent than this provision and binding upon all subcontractors. A breach of this covenant shall be regarded as material breach of this Agreement.

5.7 Public Body shall ensure any contractor or sub-contractor performing work in the Project Scope of Work (Exhibit A) complies with the requirements of the Davis Bacon Act / Michigan Prevailing Wage Act.

5.8 Public Body shall require that no individual be denied access to the Project or Project activities on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, genetic information, height, weight, disability, veteran status, familial status, or marital status.

5.9 Public Body is solely responsible for all activities performed under this Agreement and for the construction and maintenance of the Project. Public Body shall be the sole point of contact regarding contractual matters for the Project, including payment of all charges resulting from the Project.

5.10 Public Body shall require all contractors and subcontractors constructing or performing the Project to comply with this Agreement.

5.11 Public Body shall ensure all contractors and subcontractors constructing and performing the Project are qualified to perform such work.

5.12 Public Body shall be solely responsible for the operation, maintenance, and repair of the Project subject to this Agreement.

5.13 All records related to the Project must be maintained for a minimum of five (5) years after the final payment has been issued to Public Body by the County.

5.14 Public Body shall install an Oakland Transit recognition plaque at the Project site stating that the Project or a portion of the Project was paid for with monies provided by the Oakland County Public Transportation millage. The County, at its sole cost, shall provide the recognition plaque to Public Body. The recognition plaque shall remain at the Project site for a minimum of five (5) years.

6. <u>Setoff or Retention of Funds:</u>

6.1 Public Body shall expend the entire Grant Award under this Agreement by the End Date. Any portion of the Grant Award not used by that date shall be returned to the County.

6.2 In any case where Public Body is required to return an amount of money to the County under this Agreement, Public Body agrees that unless expressly prohibited by law, the County or the Oakland County Treasurer, at their sole option, shall be entitled to set off from any other Public Body funds that are in the County's possession for any reason, including but not limited to, the Oakland County Delinquent Tax Revolving Fund ("DTRF"), if applicable. Any setoff or retention of funds by the County shall be deemed a voluntary assignment of the amount by Public Body to the County. Public Body waives any Claims against the County or its officials for any acts related specifically to the County's offsetting or retaining of such amounts. This paragraph shall not limit Public Body's legal right to dispute whether the underlying amount retained by the County was actually due and owing under this Agreement.

6.3 Nothing in this Section shall operate to limit the County's right to pursue or exercise any other legal rights or remedies under this Agreement or at law against Public Body to secure payment of amounts due to the County should the Grant Award not be used by the End Date. The remedies in this Section shall be available to the County on an ongoing and successive basis if Public Body becomes delinquent in its repayment of unused Grant Award. Notwithstanding any other term and condition in this Agreement, if the County pursues any legal action in any court to secure its repayment of unused Grant Award under this Agreement, Public Body agrees to pay all costs and expenses, including attorney fees and court costs, incurred by the County in the collection of any amount owed by Public Body.

7. <u>Liability:</u>

7.1 The County is not liable or required to operate, maintain, or contribute to the operation or maintenance of the Project or any associated Project activities.

7.2 As used in this Agreement, "Claims" mean any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, or expenses including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against a Party, or for which a Party may become legally and/or contractually obligated to pay or defend against, whether direct, indirect, or consequential, whether based upon any alleged violation of the Federal or the State constitution, any Federal or State statute, rule, regulation, or any alleged violation of Federal or State common law, whether commenced or threatened.

7.3 Public Body shall defend any Claim brought against either Party that involves the Project, involves associated Project activities, or that involves title, ownership, or other rights to the real property upon which the Project is located.

7.4 Public Body is responsible for all Claims arising under or in any manner related to the Agreement, the activities authorized by Agreement, or the use and occupancy of the Project.

7.5 Performance of this Agreement is a governmental service and function. This Agreement does not, and is not intended to, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity of either Party.

8. **Insurance:**
   8.1 Public Body shall acquire and maintain insurance or a program of self-insurance, which Public Body deems necessary, to protect it from liability related to construction and/or operation of the Project. The County shall not obtain any insurance or provide any self-insurance for construction and/or operation of the Project.
   8.2 Prior to the Public Body entering into a contract to complete the Project Scope of Work (Exhibit A), any contractor for the Project shall produce evidence satisfactory to the County that it maintains insurance coverage in types and amounts defined in Exhibit E and naming the County as an additional insured thereon.
9. **Audit and Access to Records:** The County reserves the right to conduct programmatic and financial audits of the Project and may withhold payment until the audit is satisfactorily completed. Public Body shall maintain all pertinent records and evidence pertaining to this Agreement, including Grant Award and Match Amount, in accordance with generally accepted accounting principles and other procedures specified by the County. The County or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. Public Body shall provide proper facilities for such access and inspection. All records must be maintained for a minimum of five (5) years after the final payment has been issued to Public Body by the County.
10. **Termination:**
   10.1 Failure by Public Body to comply with any provision of this Agreement shall be a material breach of this Agreement. Upon breach of the Agreement by Public Body, the County may, in addition to any other remedy provided by law:
      10.1.1 Terminate this Agreement;
      10.1.2 Withhold and/or cancel future payments to Public Body on any or all current grant projects with the County until the violation is resolved to the satisfaction of the County;
      10.1.3 Withhold action on all pending and future grant applications submitted by Public Body to the County;
      10.1.4 Require repayment of funds already paid to Public Body under this Agreement; and/or
      10.1.5 Require specific performance of the Agreement.
   10.2 Upon the date of termination, all outstanding reports and documents are due to the County and after the termination date the County will no longer be liable to pay or reimburse Public Body any outstanding Grant Award.
11. **Assignability:** Public Body shall not assign or transfer any interest in this Agreement without prior written authorization of the Transit Manager.
12. **Successors and Assigns:** This Agreement shall be binding upon and benefit the successors and assigns of the Parties.
13. **Waiver:** Waiver of any term or condition under this Agreement must be in writing. No written waiver, in one or more instances, shall be deemed or construed as a continuing waiver of any term or condition of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
14. **Cumulative Remedies:** A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.

15. **Changes/Amendments:** Any changes to this Agreement requested by Public Body shall be made in writing and sent to the County contact listed in Section 2 of this Agreement. The County may approve or deny such change, in its sole discretion. Except for being granted an administrative no-cost time extension by the Transit Manager, changes requiring an amendment to this Agreement will be executed by the County and Public Body in the same manner as this Agreement. This Agreement cannot be modified unless reduced to writing and signed by both Parties.
16. **Severability:** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms or conditions shall remain in full force and effect.
17. **Governing Law:** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan.
18. **Counterparts:** This Agreement may be executed in one or more counterparts, including facsimile or electronic copies, each of which shall be deemed an original, but all of which shall together constitute one instrument.
19. **Third Party Beneficiaries:** This Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation and/or any other right in favor of any other person or entity other than the Parties herein.
20. **Entire Agreement:** This Agreement sets forth all covenants, promises, agreements, conditions, and understandings between the Parties concerning the Project. There are no covenants, promises, agreements, conditions, or understandings, either oral or written, between the Parties other than are herein set forth.
21. **Survival of Terms:** The Parties understand and agree that all terms and conditions of this Agreement that require continued performance, compliance, or effect beyond the End Date of this Agreement shall survive the End Date and shall be enforceable in the event of a failure to conform or comply.
22. **Duration of Interlocal Agreement:** This Agreement and any amendments shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party except as provided in Sections 23.1 and 23.2 below. The approval and terms of this Agreement and any amendments, except as specified below, shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State.
    - 22.1 The Transit Manager may grant an administrative no-cost time extension if changes do not result in an increased Grant Award. Changes which result in an increased Grant Award shall require an amendment following the procedure explained in Sections 16 and 23.
    - 22.2 The Chairperson of the Oakland County Board of Commissioners is authorized to sign amendments to the Agreement to add Exhibits that were previously approved by the Board of Commissioners. An amendment signed by the Board Chairperson under this Section must be sent to the Election Division in the County Clerk's Office to be filed with the Agreement once it is signed by both Parties.
    - 22.3 Unless extended by an Amendment, this Agreement shall remain in effect until the End Date or until cancelled, granted an administrative no-cost time extension by the Transit Manager, or terminated by any of the Parties pursuant to the terms of the Agreement.

Exhibit A
Project Scope of Work

6. Project Location: *

23715 Farmington Rd & 31831 Grand River Ave, Farmington, MI

7. Project Description: *

Addition of bus shelters at two (2) existing bus stops within the City of Farmington. Additional ADA sidewalk improvements will be made, as necessary, at each location.

8. Proposed Timeline *

2027 summer/early fall construction (timeline is dependent upon when bus shelter materials would arrive due to long material lead times)

10. Project Phase: *

- ○ Conceptual Design
- ○ Preliminary Engineering
- ◉ Bidding and Construction
- ○ Construction Engineering

Exhibit B
Project Budget

9. Proprosed Budget: *

$45,000

11. Local Match (if applicable):

$9,000 (20%)

Grant Funds	$36,000
Local Match	$9,000
Total Cost	$45,000

Exhibit C
Semi-Annual Status Report

Date:

Public Body Name:

Public Body Contact:

Name and Title:

Address:

Telephone Number:

E-Mail Address:

Project Title:

Grant Award:

Match Amount:

Total Project Amount:

Project Status Summary:

Completed Project Components:

Outstanding Project Components:

Timeline for Completion:

Additional information to be attached:

- Photographs of project status
- Permits
- Budget balance/amount of budget expended
- Match Amount allocated and/or expended

Exhibit D
Final Report

Date:

Public Body Name:

Public Body Contact:

Name and Title:

Address:

Telephone Number:

E-Mail Address:

Project Title:

Grant Award:

Match Amount:

Date and Amount of Contribution of Match Amount:

Total Project Amount:

Date of Project Completion:

Design Professional Certification:

☐ I – the Design Professional for the Project – certify that all design and/or construction was completed according to industry standards and that all necessary permits were obtained from and approved by the relevant agencies.

Design Professional Name and Title:

Design Professional Signature:

Additional information to be attached:

- Copies of invoices (not purchase orders or statements)
- Contractor releases (documentation that the contractor has been paid)
- Copies of canceled checks and/or screen shots of ACH payments made to contractors/suppliers/vendors
- Copies of credit card receipts for any credit card transactions
- Budget balance/amount of budget expended
- Match Amount allocated and/or expended
    - Documentation of force account labor (if applicable)
    - Documentation of any donated labor or materials related to construction from sources other than the grantees' own paid labor. *Donated labor should be valued at*

minimum wage unless the person is professionally skilled in the work being performed on the project. When a professional is volunteering professional services, the wage rate this individual is normally paid for performing this service may be charged to the project. Value of donated materials must be documented. Value of donated land does not count as match.

- Photographs of completed project
- Any other relevant information, records or other pertinent documentation, which may be requested by the County. If requested by the County, the Public Body shall provide information concerning the Grant Award to the County in a web-based format.

Exhibit E
Contractor Insurance Requirements

During this Contract, the Contractor shall provide and maintain, at their own expense, all insurance as set forth and marked below, protecting the County against any Claims, as defined in this Contract. The insurance shall be written for not less than any minimum coverage herein specified. Limits of insurance required in no way limit the liability of the Contractor.

Primary Coverages

Commercial General Liability Occurrence Form including: (a) Premises and Operations; (b) Products and Completed Operations (including On and Off Premises Coverage); (c) Personal and Advertising Injury; (d) Broad Form Property Damage; (e) Broad Form Contractual including coverage for obligations assumed in this Contract;

$1,000,000 – Each Occurrence Limit

$1,000,000 – Personal & Advertising Injury

$2,000,000 – Products & Completed Operations Aggregate Limit

$2,000,000 – General Aggregate Limit

$ 100,000 – Damage to Premises Rented to You (formally known as Fire Legal Liability)

Workers' Compensation Insurance with limits statutorily required by any applicable Federal or State Law and Employers Liability insurance with limits of no less than $500,000 each accident, $500,000 disease each employee, and $500,000 disease policy limit.

1. ☐ Fully Insured or State approved self-insurer.
2. ☐ Sole Proprietors must submit a signed Sole Proprietor form.
3. ☐ Exempt entities, Partnerships, LLC, etc., must submit a State of Michigan form WC-337 Certificate of Exemption.

Commercial Automobile Liability Insurance covering bodily injury or property damage arising out of the use of any owned, hired, or non-owned automobile with a combined single limit of $1,000,000 each accident. This requirement is waived if there are no company owned, hired or non-owned automobiles utilized in the performance of this Contract.

Commercial Umbrella/Excess Liability Insurance with minimum limits of $2,000,000 each occurrence. Umbrella or Excess Liability coverage shall be no less than following form of primary coverages or broader. This Umbrella/Excess requirement may be met by increasing the primary Commercial General Liability limits to meet the combined limit requirement.

Third-Party Employee Theft Insurance Coverage will be required in the minimum amount of the grant with the County of Oakland named as an additional insured.

<u>Supplemental Coverages – As Needed</u>

1. **Professional Liability/Errors & Omissions Insurance** (i.e., Consultants, Technology Vendors, Architects, Engineers, Real Estate Agents, Insurance Agents, Attorneys, etc.) with minimum limits of $1,000,000 per claim and $1,000,000 aggregate shall be required when the Contractor provides professional services that the County relies upon.
2. **Cyber Liability Insurance** with minimum limits of $1,000,000 per claim and $1,000,000 aggregate shall be required when the Subrecipient has access to County IT systems and/or stores County data electronically.
3. **Other Insurance Coverages** as may be dictated by the provided product/service and deemed appropriate by the County Risk Management Department.

<u>General Insurance Conditions</u>

The aforementioned insurance shall be endorsed, as applicable, and shall contain the following terms, conditions, and/or endorsements. All certificates of insurance shall provide evidence of compliance with all required terms, conditions and/or endorsements.

1. All policies of insurance shall be on a primary, non-contributory basis with any other insurance or self-insurance carried by the County;
2. The insurance company(s) issuing the policy(s) shall have no recourse against the County for subrogation (policy endorsed written waiver), premiums, deductibles, or assessments under any form. All policies shall be endorsed to provide a written waiver of subrogation in favor of the County;
3. Any and all deductibles or self-insured retentions shall be assumed by and be at the sole risk of the Contractor;
4. Contractors shall be responsible for their own property insurance for all equipment and personal property used and/or stored on County property;
5. The Commercial General Liability and Commercial Automobile Liability policies along with any required supplemental coverages shall be endorsed to name the County of Oakland and it officers, directors, employees, appointees and commissioners as additional insured where permitted by law and policy form;
6. If the Contractor's insurance policies have higher limits than the minimum coverage requirements stated in this document the higher limits shall apply and in no way shall limit the overall liability assumed by the Contractor under contract.
7. The Contractor shall require its contractors or sub-contractors, not protected under the Contractor's insurance policies, to procure and maintain insurance with coverages, limits, provisions, and/or clauses equal to those required in this Contract;
8. Certificates of insurance must be provided no less than ten (10) Business Days prior to the County's execution of the Contract and must bear evidence of all required terms, conditions and endorsements; and provide 30 days' notice of cancellation/material change endorsement.

9. All insurance carriers must be licensed and approved to do business in the State of Michigan along with the Contractor's state of domicile and shall have and maintain a minimum A.M. Best's rating of A- unless otherwise approved by the County Risk Management Department.

Farmington City Council **Staff Report**	**Council Meeting** **Date: Sept. 21, 2026**	**Informational**

Submitted by: Melissa Andrade, Assistant to the City Manager

Agenda Topic: Minutes from City's Boards and Commissions

CIA: August minutes not yet posted
DDA: August 2026
Historical: July 2026
Parking: May 2026
Pathways: July 2026
Planning: August minutes not yet posted
ZBA: Previous meeting minutes not yet posted (May 28, 2025 and July 1, 2026)
Library: August 2026
Commission on Aging: June minutes not yet posted (meeting Sept. 22)
Farmington/Farmington Hills Arts Commission: June 2026
Commission on Children, Youth and Families: September meeting canceled
Emergency Preparedness Committee: September meeting canceled

DDA Board Meeting
8:00 am Wednesday August 5, 2026
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

Meeting Minutes

The meeting was called to order at 8:06 AM by Todd Craft.

1. Roll Call
   Present: Todd Craft, Karlyn Cassidy, Claire Perko, Joe LaRussa, James McLaughlan
   Absent: Shawn Kavanagh, Donovan Singleton, Sean Murphy, and Tom Pascaris
   Others Present: Jess Westendorf, Jenny Gray

2. Approval of Consent Agenda
   Motion by LaRussa, seconded by McLaughlan to approve the Consent Agenda, including the June 3, 2026 DDA Board Regular Meeting minutes, June 18, 2026 DDA Design Committee minutes, and July 9, 2026 DDA Design Committee minutes. The motion passed unanimously.

3. Approval of Regular Agenda
   Motion by LaRussa, seconded by McLaughlin to approve the regular agenda. Motion passed unanimously.

4. Public Comment
   No public comments.

5. Executive Director Update
   Jess Westendorf reported that the Art Park Promenade was open and the Make A Wave mural was complete, earning an Oakland County Main Street placemaking award and regional media coverage. Additional furnishings, sculptures, and site improvements were still being completed, with a formal dedication planned once installation work was finished. She also noted continued growth in the downtown public art program, including the sale of a Ken Thompson sculpture for permanent installation at Hillside Townes, the installation of Gateway for Our Souls at the Promenade, and an upcoming Public Art Committee meeting to select additional Midwest Sculpture Initiative pieces.

   The Retail LAB opened with The Lowry Estate, with Valbona Vintage scheduled to follow in September, and interest from prospective 2027 tenants remained strong. Westendorf also highlighted upcoming visits and media opportunities involving the Michigan Association of Mayors and SEMCOG. Discussion continued regarding The Farmington mixed-use development, including limited height-related variances, project density, and alignment with downtown development goals; Westendorf noted that TIF support would be needed to address the project's financial gap. She concluded by recognizing recent volunteer efforts, including MJ Hrutkay's receipt of the Mary Martin Service Award, and reported that preparations for Harvest Moon Celebration and Grand Raven Festival were underway, with sponsorship revenue running ahead of 2025 levels.

6. Ratify Warren Construction Invoice #2508-6 & Invoice #2508-7

Westendorf presented Warren Construction invoices #2508-6 and #2508-7 for services performed in June. The work was divided between two invoices to provide a clean fiscal-year break.

Motion by LaRussa, seconded by McLaughlin, that the DDA Board move to ratify payment to Warren Construction of $91,403.90 and $26,679.00 for Art Park Promenade derived from account 248-000.00-970.242. Capital Outlay, Art Promenade. Motion passes unanimously via roll-call vote.

Votes
Ayes (5): Todd Craft, Claire Perko, James McLaughlan, Karlyn Cassidy, Joe LaRussa
Nays (0): None
Absent (4): Donovan Singleton, Sean Murphy, Shawn Kavanagh, Tom Pascaris

7. Approval of Pay Request #8 – Warren Construction

The Board considered final Pay Request #8 for Warren Construction in the amount of $40,142.80 for work completed at the Art Park Promenade.

Motion by LaRussa, seconded by Cassidy that the Board approve pay order #8 in the amount of $40,142.80 to Warren Construction for the Art Park Promenade derived from 248-00.00-970.242 Capital Outlay, Art Promenade. Motion passes unanimously via roll-call vote.

Votes
Ayes (5): Todd Craft, Claire Perko, James McLaughlan, Karlyn Cassidy, Joe LaRussa
Nays (0): None
Absent (4): Donovan Singleton, Sean Murphy, Shawn Kavanagh, Tom Pascaris

8. Hillside Townes TIF Reimbursement #1

The Board reviewed Hillside Townes TIF Reimbursement Request #1. The packet requested approval of $1,021,954 in eligible costs, with an initial payment of $29,292.44 available from current tax increment revenues. During discussion, board members raised questions regarding certain eligible costs and agreed to approve only the currently available first payment while conducting additional review of the overall reimbursement request.

Motion by Perko, seconded by LaRussa move to approve Reimbursement Request #1 for Hillside Townes – 33000 Thomas Street in the amount of $ 29,292.44. The motion passed unanimously via roll-call vote.

Votes
Ayes (5): Todd Craft, Claire Perko, James McLaughlan, Karlyn Cassidy, Joe LaRussa
Nays (0): None
Absent (4): Donovan Singleton, Sean Murphy, Shawn Kavanagh, Tom Pascaris

9. Sign Grant Request Review – Table 42

Westendorf presented the Table 42 sign grant request. The reimbursable grant provides 50 percent of eligible costs up to $4,000. Staff recommended authorization contingent upon a final Design Committee review confirming that the materials and construction met the committee's design standards.

Motion by LaRussa and seconded by Cassidy, that the DDA Board approve the Sign Incentive Grant application for Table 42 in an amount not to exceed $4,000, contingent upon final review and approval of the proposed sign design and materials by the DDA Design Committee. Reimbursement shall be based on paid invoices or receipts and shall not exceed 50% of eligible project costs or the amount approved by the DDA Board. Funds shall be derived from Development Incentives 248-000.00-880.005. Motion passes unanimously via roll-call vote.

Votes
Ayes (5): Todd Craft, Claire Perko, James McLaughlan, Karlyn Cassidy, Joe LaRussa
Nays (0): None
Absent (4): Donovan Singleton, Sean Murphy, Shawn Kavanagh, Tom Pascaris

10. Committee Updates
    a. Promotions Committee: Westendorf reported that the Promotions Committee had not met formally, but promotional work continued. Recent water bill inserts highlighted the Great American Main Street Award, the Retail LAB, Farmington After Dark, and the upcoming Harvest Moon Celebration. Fall promotional materials were also being prepared for distribution.
    b. Business Development Committee: McLaughlan reported that the Business Development Committee had not held a formal meeting since the previous Board meeting. Positive feedback had been received from the current Retail LAB participant, and the committee was preparing for review of upcoming participants and the next phase of the program. The Board also discussed potential future pop-up businesses and ways to begin promoting incoming Retail LAB tenants while continuing to support the current tenant.
    c. Design Committee: Perko reported that the Design Committee had focused on The Farmington development at the former Village Shoe Inn site. The committee also reviewed a proposed replacement monument sign for Farmington Place and provided feedback requesting a revised design. Perko noted that the Art Park Promenade had opened and was already receiving strong public use, including activity during the Farmers Market.

d. Public Art Committee: Perko noted that the committee would meet later in August to select additional sculptures through the Midwest Sculpture Initiative for placement in the Art Park Promenade.
e. Organization Committee: Cassidy reported that the Org Committee had not met formally but had been active through volunteer engagement efforts. The recent Volunteer Appreciation event and volunteer sign-up were reported as successful. Cassidy was personally reaching out to individuals who had registered through the DDA volunteer portal with the intent to familiarize new volunteers with available opportunities, including event assistance and committee service, and Cassidy discussed developing a frequently asked questions resource based on those conversations.

11. Other Business

James McLaughlan reported strong participation in the third annual Farmington Fit program, noting that engagement appeared higher than in previous years. The program concluded successfully without any sessions requiring cancellation or rescheduling.

Joe LaRussa reported that he had begun discussions with Spectrum about improving Wi-Fi coverage in Riley Park. Westendorf added that broader public Wi-Fi improvements are planned in future downtown infrastructure plans and that the DDA is currently testing a Wi-Fi device in Riley Park to support Farmers Market vendor transactions.

12. Board Comment

Todd Craft thanked Board members for their time and involvement at the recent Volunteer Appreciation event. He specifically recognized Sean Murphy for his remarks honoring MJ Hrutkay and thanked James McLaughlan for his continued work with Farmington Fit. Craft expressed appreciation for the additional time and effort Board members have contributed to support DDA staff and downtown programming.

13. Adjournment

A motion by Perko, seconded by Cassidy to adjourn the meeting at 9:03 AM. The motion passes unanimously.

HISTORICAL COMMISSION REGULAR MEETING
Minutes
July 22, 2026

1. Meeting was called to order at 7:03pm

2. Roll call: Laura Myers, Kevin Parkins, Jill Keller, Kevin Russom, Danielle Mahoney, Peggy Castine, Lena Stewart, David Murphy. and Rudy Wengorovius

3. Approval of agenda: Kevin Parkins approved, Laura Myers seconded; all ayes

4. Public Comment: none

5. Approval of Minutes – regular meeting of June 24, 2026: Kevin Parkins approved, Laura Myers seconded; all ayes

6. Financial Report: n/a

7. Warner Mansion Activities:
   a. Cleanup day at the mansion - will be July 27, 6:00pm. Laura will attend to give guidance on items for storage vs. disposal. A few HC members will be present to help.

8. New Business: n/a

9. Old Business:
   a. Founders Festival Kickoff: Warner Mansion – Recap of event:
      i. Open discussion and agreement that the event went as planned and was a success. Team is looking to build upon this for next year.
      ii. We discussed planning for next year and ran through
         1. Promotion – flyers, social media, farmers market booth pall positive; discussed expanding to include sponsors (had offers)
         2. Food and Beverage – we planned for 200 and ran out; plan for 300 next year.
         3. Entertainment, Equipment – layout, tent size, chairs; tables OK
         4. Expenses – will summarize for this year and estimate for next year considering higher attendance.

   b. Historic District Survey: some more progress with pages, Peggy now has site access and willingness to help. Lena offered input as well. Rudy to set working meeting for he and Peggy, invite Kevin R and Lena. Define specific items where help needed, and then Rudy to request meeting with Matt Malone. Targeting Aug.
   c. Downtown Historic Plaques: 1st plaque ordered – check approved today and sent to vendor. Approx 4 weeks to receive plaque. (Kevin R)
      i. New Business topic- build listing of sites that would have plaques, estimate total cost and discuss funding proposal (HC or with site owner contribution).

10. Correspondence and communications: none

11. Commission Comments:
    a. Lena has mentioned connection to a Historical Commission member of Redford (Ashley) and asked for interest in including her in one of our meetings – sharing best practices. All were in favor.
    b. Recap Monday city council special meeting from July 22 – Mansion Renovations.
        i. Q&A session, it is confirmed HC had agreed to design concept in March and city is proceeding in that direction, however, based on community feedback the City has approved funding to investigate an ivy wall to sheild the addition from view.
    c. By-laws: HC will review and update by-laws to include new allowance of alternalte members. Add as New Business topic

12. Adjournment at 8:18pm

Founders Festival Kickoff – July 15 - Event Planner *7-22-26 Recap*

7-22-26 Notes for 2027 planning:

- **Layout, tent location, food table location - no change**
- **Tent, 16 tables, 120 chairs – no change**
- **Food - plan for 300**
- **Popsicles - had 150 - no change**
- **Water – 8 cases, had 3 extra. For 2027, 8 cases.**
- **Liquor License – start process sooner – January, February**
- **More decorations by Garden Status – several people were in that area**
- **Beer (2 kegs) - good.**
- **Wine – get 4-6 white; no Red**
- **Adjust time from 6-9 to 6:00 -8:00.**
- **Bins for Recycle and for returnable**
- **Ice - had 14; 3 extra – plan for 12**
- **A realtor offered to sponsor (Lena)**
- **Costs - approx. $1500 in 2026; plan for approx. $1600 in 2027**

Item	Quantity 2026	Cost 2026	est Quantity 2027	est Cost 2027	who/ where?	note
Chips/ snacks	5 boxes, 204 snack bags	$95	300 bags	$143	Brandon/ Costco	increase
Capri Sun/ Juice boxes	3 boxes, 116 items	$35	150	$53	Brandon/ Costco	increase
Reynolds wrap	1	$30	more	$45	Brandon/ Costco	increase
red Cups	2 packs	$21	3 packs	$32	Brandon/ Costco	increase
Plates	1	$18	more	$27	Brandon/ Costco	increase
Napkin	1	$12	more	$18	Brandon/ Costco	increase
Coke/ diet coke, Sprite	3 cases, 35 packs - 105 cans	$60	150 cans	$90	Brandon/ Costco	increase
Hot Dogs	6 packs (about 200)	$100	300	$150	Brandon/ Costco	increase
Buns	13 packs	$42	300	$63	Brandon/ Costco	increase
Ketchup/ Mustard	1/ ea	$15	1/ ea	$15	Brandon/ Costco	had extra
Wine	6 white + 2 3L red	$90	6 white	$60	Brandon/ Costco	no red
Ice	14 big bags	$84	11	$66	Steve, Jill, Rudy - Busches	had three extra
Popsicles	150	$0	150		Jill/ Busch's donation	same
Water	8 cases (192 bottles)	$0	8 cases		Jill/ Busch's donation	had three extra
Porta Potty	2	$300	2	$300	Rudy/ Scottys Pottys	OK
Tents, Tables, Chairs	16 tables, 120 chairs	$400		$400	Laura	same
Yard Sign	6	$85		$90	Kevin R	same
banner	1	$80		$0	Kevin R	re-use?
		$1,467		**$1,551**		

Parking Advisory Committee Meeting
6:00 p.m., Wednesday, May 20, 2026
Conference Room
23600 Liberty Street
Farmington, MI 48335

PARKING ADVISORY COMMITTEE MEETING MINUTES
May 20, 2026

Roll call

Present: Houhanisin, McAvoy, Michaluk, Murphy, Parkins

Absent: Crutcher, Pascaris

Approval of the Agenda

- Motion by Michaluk to approve agenda. Seconded by Parkins. Carries unanimously

Approval of Oct 15, 2025 Parking Advisory Committee Minutes

- Motion by Parkins to approve minutes. Seconded by Michaluk. Carries unanimously

Public Comment

- No Public Comment

Public Safety Update (Houhanisin)

- monthly ticketing report from was shared with the committee
- Committee discussed the need for "No Parking" signs to be put up on the drive behind Famous Burgers
    - Public safety and police can already write tickets for parking in the drive
    - Committee saw no need for signs to be put up at this point
    - Patrol will continue to write up tickets as needed and will review in the future

Committee Comments

- Parkins – What is the status of the two parking spots by the Heights on Farmington Rd?
    - Murphy – We have the budget to remove the spots and pave over

Adjournment

- Motion to adjourn made by Parkins. Seconded by Michaluk. Carries unanimously

Next Meeting

- The Next Parking Committee meeting will be held on July 15, 2026 at 6:00pm

FARMINGTON PATHWAYS COMMITTEE
LOCATION: Conference Room at City Hall

7:00 p.m. AGENDA AUGUST 12, 2026

1. CALL TO ORDER Heather called the meeting to order at 7:02pm

2. ROLL CALL

MEMBERS PRESENT: Heather Davies, Tim Prince, Dave Haering, Chris Weber, Maria Taylor, Kevin Daniels, Joe Van der Zanden (arrived 7:17pm)
MEMBERS ABSENT: Jamie Palmisano

3. APPROVAL OF AGENDA

MOVED MT with addition of moving public comment to item 6, SUPPORT KEVIN. ALL AYES

4. APPROVAL OF MINUTES JULY 8, 2026

MOVED MT, SUPPORT KEVIN. ALL AYES

5. MONTHLY INSPO - Kevin

6. PUBLIC COMMENT

Matt Schiffman, 31609 Shaw
Discussed connectivity in east Farmington. Appreciates Lakeway crosswalk effort, said neighbors do as well. Feels more people will cross when crosswalk is there and speeds slow due to pedestrian island. Looking at how do we slow traffic down, has observed people 60mph+ from Orchard Lake into town. There is 35mph at GR/Violet, but has observed a lot of traffic comes from Orchard Lake – no speed limit sides from there to Radio Shack if you turn onto Grand River at Orchard Lake. Could we put up some signs?
Also, going east, there's a sign 35mph at Sidecar, Silver Dairy, but none until past Orchard Lake. This whole area of the "Audobaun" is non signed. East Farmington just wants to walk or bike to Silver Dairy. Spoke about lack of awareness of speed limit in that area. Requested speed limit sign/s.
Could we get a blinking solar powered sign for "corner of death" across from Riverview Ct?
Also, talked to some guys at MDOT at CK Mediterranean (it was actually the Bridge Division) and was told the sidewalk could technically be moved back because there's 8 feet of flat behind the guardrail – city would have to request.

Resident Comment
Presented research on blight at Radio Shack. It is used as a parking lot for adjacent Dana Pharmacy LTC. Both are owned by Nasser Taghavi.

7. OLD BUSINESS
   a. GRAND RIVER PEDESTRIAN COUNTS

Need to complete last 2 counts:
Mayfield/Maple: Tues Aug 18, 6-7pm. Volunteers: Heather, Dave, Kevin (alternate)
Gill or Whittaker: Aug 28 noon, backup Sept 1 6pm. Volunteers: Maria, Kevin.

   b. TARGET AREA UPDATE FROM PRIOR MEETING
      i. GILL ROAD SPEED TEST RESULTS

Speed wagon ran for 45-day period this summer (mid-June to end of July) by Gill/Arundel measuring southbound traffic off Grand River. By hour, the average is below speed limit. Most are in 16-30mph rate. Public Safety assessment: it's a huge sample size, shows compliance.

Kevin noted this is the data where the speed wagon is out and people can see it, and might slow down in response. MT asked whether the speed was shown on wagon; not known. Kevin said anecdotally, he has heard cars whizzing by.
This study was done in response to citizen complaint reported via MT, requesting speed bumps and stop signs. Chris will follow up with citizen / will tell MT if needs contact.

8. NEW BUSINESS
   a. ANY NEW TARGET AREAS?

Heather: Two people fell during Color Run on Power Road south of Grand River, between GR and Freedom. Thinks City should walk the route beforehand and make sure it's safe. Also wants City to patch road there in general. Chris will get this to Founders Festival organizers and DPW.

Kevin: Asked how it's decided which roads to repave. Chris and MT talked about PASER ratings and coordinating with water/sewer projects. Kevin noted that arrangement of seating and chairs in Art Park is blocking most of the path.

Tim: Great job getting manhole cover fixed on Power.

Dave: Who is responsible for bushes on sidewalk on north side of freedom between Power and M5 pedestrian bridge? (FH) Heather suggested reporting it to FH via their website.

Heather: Hollow top part of tree in Shiawassee Park should be removed. Will hurt someone if it falls.

MT: Chris followed up on the "lip" on sidewalk near Hillside Townes – will eventually be paved once the last home is built, Robertson to paint in meantime to draw attention to it.

   b. ANY NEW CITY CONSTRUCTION PROJECTS?

Committee discussed new stores coming to Farmington.
Chris mentioned lighting along sidewalk from Hillside Townes to boardwalk. Provided updates on Farmington Place renovations, discussed possibility of community benefits. Pathways Committee expressed desire to give input on community benefits that are pedestrian related.

9. COMMITTEE MEMBER COMMENT

Tim reminded the committee that the "old guys" brought snacks and there have been NONE since! Kevin will do September. Maria will do October. Joe will do Nov. Heather will do Dec. Note, we have some gluten allegories on the committee and at least one vegan.

MT brought up the chimney log bonfire. Will check Oct 14 with Sean Murphy because he has a firepit big enough to burn it. If that works, we'll move the meeting to 6pm. Party will be at 7.

Chris: SEMCOG having ebike/emoto meeting, 1-3pm, Sept 2 at their Detroit office. Will forward this to group – City will reimburse the cost for committee members. SEMCOG also having a bicycle training course for developing bicycle facilities and related infrastructure, Thurs Sept 20, 8:30am-5pm in Ann Arbor. Register by Aug 28.

Heather: Suggested self-guided fall walking event between Pathways and Beautification Committees, where you can win a "prize" for participating. Safety tips, community highlights. Heather and Anah Soble to put together a proposal.

Committee planning to go look at bridge area on Grand River after meeting.

10. ADJOURNMENT

MOVED MT, SUPPORT KEVIN. ALL AYES
Meeting adjourned at 8:35. Next meeting: SEPTEMBER 10, 2026
Minutes submitted by Maria Taylor

Farmington Community Library Board of Trustees
Regular Board Meeting
6:00 p.m. - August 13, 2026

Board Members Present: Muthukuda, Brown, Murphy, Snodgrass, Doby, White

Board Members Absent: McClellan, Snead

Staff Members Present: Matthews, Baker, Peterson, Zitter

Staff Members Absent: Showich-Gallup

CALL TO ORDER
The regular Board meeting was called to order at 6:06 by Vice President Muthukuda.

APPROVAL OF AGENDA
MOTION by Murphy to approve the Agenda for the August 13, 2026 Board meeting was supported by White.
Vote: Aye: All in favor (6-0)
Opposed: None
Motion passed.

PUBLIC COMMENT
None

APPROVAL OF MINUTES
MOTION by White to approve the Minutes of the Regular Board Meeting held July 9, 2026, was supported by Brown.
Vote: Aye: All in favor (6-0)
Opposed: None
Motion passed.

MOTION by White to approve the Minutes of the Special Board Meeting held July 15, 2026, was supported by Brown.
Vote: Aye: All in favor (6-0)
Opposed: None
Motion passed.

PRESENTATIONS
- RealPoint re: amending contract for Phase One and Phase Two services
- Renovation communication - S. Zitter

TREASURER'S REPORT

MOTION by Brown to approve paying July 2026 operating bills totaling $572,979.68 was supported by White.

Vote: Aye: All in favor (6-0)
Opposed: None

Motion passed.

MOTION by Brown to receive and file July 2026 financial reports was supported by White.

Vote: Aye: All in favor (6-0)
Opposed: None

Motion passed.

K. Brown:

- YTD interest earned from Michigan Class is $314,564.86.

FRIENDS' REPORT

None (S. Charlesbois absent)

LIBRARY DIRECTOR'S REPORT (S. Matthews)

- Renovation set to begin September 8. Please sign up for e-mail building alerts to learn of any changes to service.
- LED light installation in adult fiction section at FH will occur when that section is closed due to construction (in September).
- Friends are bringing author TJ Klune to FCL (FH) on October 18.
- Summer of Stories has wrapped up. As of July 25, 3,900 participants had logged 47,200 reading hours. Final numbers to come.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Tuition reimbursement requested by WCBC is back with WCBC for fine tuning.
- Committee and WCBC came up with list of 2027 closures, which could include a Staff Service Day.
- C. Peterson will be clarifying board reappointment procedures and timing with both Farmington and Farmington Hills.

Facilities (S. Snodgrass)

- S. Zitter presented renovation communication to committee.
- Committee discussed future landscaping needs, especially in new outdoor areas; new LED lights in adult fiction section at FH, and state of receiving dock at FA.

Finance (K. Brown)

- Two meetings were scheduled but both were canceled.

UNFINISHED BUSINESS

None

NEW BUSINESS

Owner Representation Services

MOTION by Doby to amend contract with RealPoint in order to have them work on Phase One as well as potential Phase Two was supported by White.

Vote: Aye: All in favor (6-0)
Opposed: None

Motion passed.

2027 Building Closures
No action taken.

CORRESPONDENCE

None

PUBLIC COMMENT

None

TRUSTEE COMMENT

J. White - happy to have RealPoint in place to help with what we don't know that we don't know.

ADJOURNMENT

The Board meeting was adjourned at 7:27 by Vice President Muthukuda. The next regular meeting of the Library Board is scheduled for Thursday, September 10, 2026, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees

APPROVED

FARMINGTON AREA ARTS COMMISSION
DATE: JUNE 11, 2026 at 6:30 PM
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 W. ELEVEN MILE RD
FARMINGTON HILLS, MI 48336
(248) 699-6712 www.fhgov.com

CALLED TO ORDER BY: Commissioner Janoch AT: 6:40 pm

MEMBERS PRESENT: Cheryl Blau, Lindsay Janoch, Celeste McDermott, Ted Hadfield, Lesa Ferencz, Craig Nowak

MEMBERS ABSENT: Sean Deason, Don Fritz, Cindy Carleton, Jeff Dutka, Nora Mason, Bree Schwartz, Claire Perko

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison
Jackie Boleware, Farmington Hills City Council Liaison
Keith Janoch

APPROVAL OF AGENDA:
Motion by Commissioner Ferencz, supported by Commissioner Hadfield, to approve the agenda ~~with/~~without amendments.

MOTION CARRIED 6-0-0

APPROVAL OF NOVEMBER 2025:
Motion by Commissioner Ferencz, supported by Commissioner Janoch, to approve the minutes with/~~without~~ amendments.

Amendments:

1. Insertion: Call to Order by Commissioner Janoch at 6:37 pm
2. Spelling corrections throughout
3. Amend the approval of April 2026 to add the word "minutes" and to edit motion carried to read 10-0-1
4. Under Commissioner's Comments: Add details regarding the Indian Art Event at the DIA

MOTION CARRIED 6-0-0

PUBLIC COMMENTS

Keith Janoch attended the Council meeting and enjoyed the Commission's Annual report.

FARMINGTON ARTS REPORT

N/A

CULTURAL ARTS DIVISION REPORT

-Art on the Grand was a success. Great feedback from vendors. May seek sponsorship for the Kids Art on the Alley portion of the fair.

-Camps have started in June: 46 of 67 of the camps are sold out.
-Hawk Pride is June $13^{th,}$ with events planned for the community throughout the day at The Hawk, including Drag Storytime and an evening of Drag Performances at 7 pm.
-Budget changes are being implemented throughout the Cultural Arts programming and staffing.

ARTS COMMISSION BUDGET

FH Council has approved $2,500 for FY 2027

Art Awards:

Commissioner McDermott moves to set aside $1,000 from 2026/2027 to use towards the Annual Art Awards. Supported by Commissioner Hadfield.

MOTION CARRIED 6-0-0

ARTS COMMISSION PRESENCE AT 250TH CELEBRATION, JUNE 25, 2026

Event time: 5-8 pm – Join the FAAC for a public art mural project during the event.

COMMISSIONERS' COMMENTS

Commissioner McDermott: Spoke highly of AOG, including the artists, quality of the art, and the excellence of the Cultural Arts staff. She has plans to attend upcoming exhibits at the Meijer Gardens.

Commissioner Blau: Recently joined the City of Farmington on a trip to visit its sister city in Italy… Vacri. The Commission is interested in participating in continued reciprocal arts efforts celebrating this relationship.

Commissioner Janoch commented on AOG, the Cultural Arts staff, and the festival overall. Commissioner Ferencz agrees.

LIAISON COMMENTS

NEXT MEETING DATE: September 10, 2026

ADJOURNMENT
Adjourned by: Commissioner Janoch Time: 8:16 pm

Minutes drafted by: Commissioner Ferencz