



Special/Study Session Meeting  
5:30 p.m., Monday, June 18, 2018  
Conference Room  
23600 Liberty Street  
Farmington, MI 48335

## FINAL

---

### STUDY SESSION MINUTES

A special meeting of the Farmington City Council was held on June 18, 2018, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

#### 1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

#### City Administration Present

City Clerk Halberstadt  
City Manager Murphy  
City Attorney Schultz

#### 2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Galvin, Councilmember

#### 3. PUBLIC COMMENT

No public comment was heard.

#### 4. INTERVIEW DEPUTY CLERK MARY MULLISON

Council interviewed Deputy Clerk Mullison for the City Clerk position.

**Move to proceed with the appointment of Mary Mullison as City Clerk subject to final employment details presented to Council at their next regular meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>ROLL CALL:</b>	Galvin, LaRussa, Schneemann, Taylor, Bowman

## 5. DISCUSS KABOOM GRANT

Murphy stated the cost range of the KaBOOM project could be between \$12,000-\$29,000 depending on the number of participating volunteers. This range includes the \$8,500 match that is required. There have been discussions with the Farmington Public School Board about contributing to that \$8500.

Bowman questioned what is included in the potential \$29,000 cost. Murphy stated that all equipment and labor provided by the City are included in the price. It may not include equipment, i.e. shovels, drills, etc. that may be provided by volunteers.

Bowman stated the best case scenario, \$12,000, does not include the \$10,000 maintenance estimation. Eudy clarified that the \$10,000 estimate is spread over 15 years.

Bowman noted Flanders Park was shown as a neighborhood park in the 2016 Parks and Recreation Master Plan. She inquired as to what went into the development of the Parks and Recreation Master Plan and questioned whether the KaBOOM grant will affect it.

Christiansen discussed the development of the Parks and Recreation Master Plan. He stated that the Plan was created by citywide stakeholders and a survey was conducted with 170 respondents giving input.

Bowman stated that Flanders Park was deemed a neighborhood park via the Parks and Recreation inventory and analysis. She cited concerns regarding costs of the project, maintenance, permanent display of signage of a funding partner that has not been established yet, construction day funding, including food and parking. She feels the draw of the project is just for people who can walk or bike to the park, yet the cost is coming out of the City's General Fund.

LaRussa stated that the neighborhood residents are committed to do additional fundraising for the build day activities. He has petitions circulating around the Flanders subdivision. He is quite sure that the neighbors are committed to the project and have the supplies needed for a successful build.

Galvin stated the community at large is not aware that this is a do-it-yourself park. The risk is that if the volunteers do not show up, the City is left with the \$29,000 tab. He wished the proposal had identified the number of volunteers committed and how much money has been raised to date for the project, etc. The obstacle he sees is City

services and finances that might need to be allocated for this project. He believes the park is a great idea, but the timing could have been better.

Galvin is concerned that City Administration is bringing to Council an unallocated, unbudgeted item. The City does not have a Capital Improvement Fund to support this project. Typically, unbudgeted expenses are prioritized to emergencies related to public safety. He feels there is a way this project can work, but more time is needed.

Taylor stated that if the City can spend half a million dollars on two houses downtown to build a pathway, then the City can afford a few thousand dollars on a park that will benefit children. She pointed out the City has already appropriated \$10,000 for improvements in that park.

Schneemann questioned the two year limit on the contract and its provisions. He would like to make sure the residents really want this park.

Responding to LaRussa, Weber stated the cost of creating the existing Flanders Park was \$100,000, however, the budgeted amount was \$75,000.

LaRussa stated what is included in the Master Plan does not reflect what is actually in the existing playground. He feels Council owes it to the community to make it right. Responding to Schneemann, LaRussa stated the \$8500 is due 35 days before build day.

Responding to Galvin, Schultz stated that if the plan is terminated prior to the build day the \$8500 is refundable, minus KaBOOM's expenses.

Responding to Galvin, LaRussa stated that the letter of intent is not binding.

Schultz discussed the difference between letter of intent and letter of agreement.

Galvin questioned the urgency of the project.

Responding to Galvin, Schultz stated that the letter of intent allows the City to enter into an agreement with KaBOOM, but it isn't binding. He is comfortable with the language.

## **6. OTHER BUSINESS**

No other business was heard.

## **7. COUNCIL COMMENT**

No Council comment was heard.

## **8. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Bowman, Mayor Pro Tem

The meeting adjourned at 7:04 p.m.

---

Steve Schneemann, Mayor

---

Susan K. Halberstadt, City Clerk

Approval Date: July 16, 2018