



**Regular City Council Meeting**  
**7:00 p.m., Monday, June 19, 2023**  
**Council Chambers**  
**23600 Liberty Street**  
**Farmington, MI 48335**

## **FINAL**

---

### **REGULAR MEETING MINUTES**

A regular meeting of the Farmington City Council was held on June 19, 2023, at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:05 p.m. by Mayor Bowman.

#### **1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

Superintendent Eudy  
Director Houhanisin  
City Clerk Mullison  
City Manager Murphy  
City Attorney Schultz  
Director Weber

#### **2. PLEDGE OF ALLEGIANCE**

#### **3. PUBLIC COMMENT**

Roger Avie, representative of the Emergency Preparedness Commission, reported that the Commission had made purchases toward the Stop the Bleed program, after which he talked about the EPC Tip of the Month: Unique Family and Household Needs.

Mark Forshee, also of the Emergency Preparedness Commission, described what should be in a Go Bag.

Peter Haapaniemi, 23907 Wilmarth, expressed concern about the project involving the Warner Mansion parking area and the disposition of the building there. He asked for more reporting about City plans to neighbors close by.

#### 4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
  - a. May 15, 2023 Special
  - b. May 15, 2023 Regular
  - c. May 17, 2023 Special
  - d. May 24, 2023 Special
  - e. June 5, 2023 Special
  - f. June 5, 2023 Regular
- C. Farmington Monthly Payments Report
- D. Farmington Public Safety Monthly Report
- E. Special Event: Farmington Public Schools: Back to School Celebration

Move to approve the consent agenda as presented.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Balk, Councilmember

#### 5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.\*\*

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

#### 6. PRESENTATION/PUBLIC HEARINGS

##### A. Public Hearing – Fiscal Year 2023-24 Budget and Millage Rates

City Manager Murphy described changes and highlights in the previously presented proposed budget to be voted on later at this meeting.

**Move to enter a Public Hearing for the purpose of considering the Fiscal Year 2023-24 Budget and Millage Rates.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Schneemann, Councilmember

Public hearing was opened at 7:22 pm. No public comment was heard.

Public hearing was closed at 7:22 pm.

**7. NEW BUSINESS**

**A. First reading of ordinance to amend Chapter 18, Massage Facilities**

City Attorney representative Joellen Shortley was available for further Council questions pertaining to the proposed ordinance amendment. A full discussion on this ordinance change had already occurred at the Special Meeting immediately preceding this meeting.

**Move to approve a First Reading of an amendment to Chapter 18 Massage Facilities to clarify the requirements for the practice of massage therapy in massage establishments.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Schneemann, Taylor, Balk, Bowman, LaRussa

**B. Consideration adopt Downtown Development Authority’s Fiscal Year 2023-24 Budget and establish 2023 Principal Shopping District Special Assessment**

DDA Executive Director Kate Knight requested approval for the proposed DDA budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

**Move to approve resolution to adopt the DDA Fiscal Year 2023-24 Budget and establish 2023-24 Principal Shopping District Special Assessment.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Schneemann, Councilmember
<b>AYES:</b>	Taylor, Balk, Bowman, LaRussa, Schneemann

**C. Consideration to amend Fiscal Year 2022-23 Downtown Development Authority Budget**

Knight explained that this amendment included an increase in TIF revenue that includes grants and other donations toward the Dinan Pocket Park, an increase in investment income, and an increase in TIF expenditures an increase in PSD total expenditures. Knight recommended allocating funds drawn from fund balance toward additional investment in plantscape replacement.

**Move to approve the resolution amending the DDA 2022/23 Budget, as shown in the projected column of the attached report.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	Balk, Bowman, LaRussa, Schneemann, Taylor

**D. Consideration to adopt Fiscal Year 2023-24 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets**

Murphy introduced and recommended adoption of several separate joint agency budgets.

**Move to adopt Fiscal Year 2023-24 Budget Resolution for the 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem
<b>AYES:</b>	Bowman, LaRussa, Schneemann, Taylor, Balk

**E. Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge**

The refuse/recycling user charge is structured to cover the full cost of residential refuse collection, yard waste collection, recycling, the household hazardous waste collection program, RRRASOC administrative costs, and the cost associated with the fall leaf collection program. The charge would be placed on the July and December tax bills for residential units.

**Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2023.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	LaRussa, Schneemann, Taylor, Balk, Bowman

**F. Consideration to adopt resolution to amend Water and Sewer Rates, effective July 1, 2023**

Director Weber recommended that Council adopt a resolution amending Chapter 11 of the City Fee Schedule, as presented.

**Move to adopt a resolution amending Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer rates, effective July 1, 2022.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Schneemann, Taylor, Balk, Bowman, LaRussa

**G. Consideration to amend Employee Administrative Manual and Non-union Pay Plan**

City Administration recommended that Council amend the employee administrative manual and non-union pay plan, effective July 1, 2023. The pay plan proposes to provide an across the board 5.00% increase.

**Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2023.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	Taylor, Balk, Bowman, LaRussa, Schneemann

**H. Consideration to amend Fiscal Year 2022-23 Budget**

Murphy requested that Council adopt a year-end budget amendment. The year-end amendment is based on the estimates provided by departments during the budget process. It includes any construction fund carryovers from the preceding year, one-time items that were discussed during the budget presentation, and simply refining original budget estimates.

**Move to adopt resolution amending Fiscal Year 2022-23 Budget.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem
<b>AYES:</b>	Balk, Bowman, LaRussa, Schneemann, Taylor

**I. Consideration to adopt Fiscal Year 2023-24 Budget and establish millage rates**

On April 24, 2023 Administration presented the 2023-2024 proposed budget to City Council. Two changes to the 2023-24 budget were proposed.

LaRussa thanked Administration for presenting a budget that breaks even on the General Fund and cited strong management for the amount of work evidenced in the presented budget.

**Move to adopt resolution regarding Fiscal Year 2023-24 Budget and Millage Rates.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	Bowman, LaRussa, Schneemann, Taylor, Balk

**J. 2023 Sidewalk Improvement Program**

Superintendent Eudy reported on the progress of the Sidewalk Improvement Program and asked Council to approve an extension of a contract for the project.

Bowman noted that this was a great project and commended the work already done. She appreciated that the areas were well chosen and identified.

**Move to approve Change Order No. 6, extending the 2020 Sidewalk Replacement Contract to Luigi Ferdinandi & Sons during the 2023/24 Fiscal Year.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Schneemann, Councilmember
<b>AYES:</b>	LaRussa, Schneemann, Taylor, Balk, Bowman

**K. Warner Home Exterior Repairs**

Eudy requested payment for final work on the exterior of the Governor Warner Mansion.

**Move to approve Payment No. 4 Final to R. Graham Construction LLC of Farmington Michigan in the amount of \$29,067.50 for the Exterior Repairs at the Governor Warner Home.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	Schneemann, Taylor, Balk, Bowman, LaRussa

#### **7a. OTHER BUSINESS**

Bowman noted that two members of the Steering Committee for Farmington's Bicentennial Celebration had inadvertently been left off the motion when the committee was formed and added an item to rectify that omission. She asked if anyone objected to her using her mayoral power to appoint Maria Showich-Gallup and Courtney Showalter. Council consented to the appointments.

#### **8. PUBLIC COMMENT**

No public comment was heard.

#### **9. CITY COUNCIL COMMENT**

Schneemann thanked City Administration for making sure Council was well prepared for these budget decisions.

Balk added that before she was on Council she would not have known that Council had so much information to consider when making these decisions and noted that tonight's review packet was 153 pages of information on which to base their decisions.

#### **10. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

Meeting adjourned 7:54 p.m.

---

Sara Bowman, Mayor

---

Mary J. Mullison, City Clerk

Approval Date: July 17, 2023

**\*\***To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.