



Budget Meeting
6:00 p.m., Monday, April 26, 2021
Virtual Meeting via Zoom
Meeting ID: 836 6650 3369
Password: 116245

BUDGET MEETING AGENDA

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Public Comment**
- 4. Downtown Development Authority Proposed Budget**
- 5. City Manager's Proposed Budget:**
<https://www.farmgov.com/City-Services/Treasurer/2020-21-Budget-Documents/2021-22-Budget-Presented-to-Council-4-19-2021/City-of-Farmington-Budget-FY-21-22-reduced.aspx>
- 6. Other Business**
- 7. Public Comment**
- 8. Council Comment**
- 9. Adjournment**

Farmington City Council Staff Report	Council Meeting Date: April 26, 2021	Item Number 4
Submitted by: Kate Knight, DDA Director		
<u>Agenda Topic:</u> Presentation of DDA Budget FY2021-22		
<u>Proposed Motion:</u> N/A For discussion		
<u>Background:</u> Please find for your review the proposed budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022. Please note the following highlights: <ul style="list-style-type: none"> • Property tax revenue are projected to increased very slightly, remaining flat for budgeting purposes. • An additional \$48,000 in TIF revenue will be realized from re-allocation of City millage capture. • Metromode continuation of communications, \$20,000 • Public Art \$15,000 • Decrease in Repairs and Maintenance budget within PSD, from \$119,725, \$93,069, to reflect recent investment in streetscape maintenance. • Increase in Capital Outlay budget from \$96,734 to 117,767, to accommodate public art, façade improvement incentive, and auxiliary project costs for the Farmington Road Streetscape. 		
<u>Materials:</u> None		

Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2020-21 PROJECTED ACTIVITY	2021-22 DEPT REQ BUDGET
Dept 000.00 - TIF							
ESTIMATED REVENUES							
248-000.00-403.001	PROPERTY TAXES, OPR, REV	(1,441)	(22,553)	0	0	0	(5,000)
248-000.00-403.006	PROPERTY TAXES, TWO MILL LEVY	43,092	44,580	0	0	0	0
248-000.00-403.007	PROPERTY TAXES, TIFA	311,308	341,395	392,000	392,162	440,000	439,000
248-000.00-529.010	FEDERAL GRANTS (CAP)	0	0	0	1,030	1,030	0
248-000.00-539.000	GRANTS, OTHER	9,650	4,180	2,000	5,500	7,500	1,000
248-000.00-664.000	INVESTMENT INCOME	12,318	7,579	500	1,117	1,500	500
TOTAL ESTIMATED REVENUES		374,927	375,181	394,500	399,809	450,030	435,500
APPROPRIATIONS							
248-000.00-706.000	SALARIES, FULL TIME	66,494	71,391	75,883	46,563	75,883	80,112
248-000.00-706.100	SALARIES, DC RETIREE HEALTH CARE	2,059	2,100	2,100	1,400	2,100	2,100
248-000.00-707.000	SALARIES, PART-TIME/TEMP	15,365	19,935	23,000	13,284	23,000	23,000
248-000.00-709.000	SALARIES, OVERTIME	0	677	0	0	0	0
248-000.00-714.000	SALARIES, ACCRUED BENEFITS	4,064	(31)	564	0	564	596
248-000.00-715.000	LONGEVITY PAY	0	0	0	0	0	65
248-000.00-720.007	PYMT IN LIEU OF HOSP INS	2,400	2,400	2,400	1,600	2,400	2,400
248-000.00-720.100	FICA, EMPLOYER'S SHARE	6,482	7,251	7,565	4,724	7,565	6,569
248-000.00-720.200	COMPREHENSIVE MEDICAL INS	1,188	1,183	1,309	696	1,309	1,309
248-000.00-720.300	LIFE INSURANCE	116	118	147	89	147	155
248-000.00-720.360	LONG TERM DISABILITY	96	98	110	73	110	117
248-000.00-720.500	WORKMEN'S COMPENSATION INS	233	307	301	299	301	318
248-000.00-721.000	CONTRIBUTION, PENSION	11,700	12,827	15,535	9,917	15,535	19,475
248-000.00-727.000	OFFICE SUPPLIES	205	249	500	1,018	1,500	800
248-000.00-728.000	POSTAGE, METER	140	102	600	284	600	200
248-000.00-740.500	NON-CAPITALIZED ASSETS	1,283	0	0	0	0	0
248-000.00-801.000	PROFESSIONAL SERVICES	11,161	36,379	65,000	24,193	65,000	26,850
248-000.00-801.006	SEASONAL DECORATIONS,GARDENING	20,275	22,913	0	0	0	0
248-000.00-818.000	CONTRACTUAL SERVICES	17,000	15,500	20,000	5,141	20,000	35,000
248-000.00-853.000	TELECOMMUNICATIONS	1,059	1,141	1,080	769	1,080	1,150
248-000.00-860.000	TRANSPORTATION	517	498	500	0	500	500
248-000.00-941.000	RENTALS	600	2,270	1,500	2,310	2,350	1,560
248-000.00-956.000	MISCELLANEOUS EXPENSE	417	580	2,000	367	2,000	2,000
248-000.00-958.501	MEMBERSHIPS, SUBSCRIPTIONS	740	740	800	675	800	800
248-000.00-958.502	PROFESSIONAL DEV, CONFERENCES	2,604	1,587	6,900	(90)	6,900	6,900
248-000.00-968.000	DEPRECIATION EXPENSE	44,968	52,769	0	0	0	0
248-000.00-970.000	CAPITAL OUTLAY	279,722	127,186	45,000	25,042	65,303	117,767
248-000.00-990.000	DEBT SERVICE	119,909	99,934	96,734	6,255	96,734	105,757
TOTAL APPROPRIATIONS		610,797	480,104	369,528	144,609	391,681	435,500
NET OF REVENUES/APPROPRIATIONS - 000.00 - TIF		(235,870)	(104,923)	24,972	255,200	58,349	0

Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2020-21 PROJECTED ACTIVITY	2021-22 DEPT REQ BUDGET
Dept 759.00 - PRINCIPAL SHOPPING DISTRICT							
ESTIMATED REVENUES							
248-759.00-403.006	PROPERTY TAXES, TWO MILL LEVY	0	0	48,000	44,830	48,000	45,571
248-759.00-671.000	REVENUES, OTHER	13,045	30,714	16,500	68,002	133,772	6,500
248-759.00-672.001	DDA DISTRICT, SP ASSESSMENT	182,000	184,000	186,000	181,399	186,000	188,000
TOTAL ESTIMATED REVENUES		195,045	214,714	250,500	294,231	367,772	240,071
APPROPRIATIONS							
248-759.00-707.000	SALARIES, PART-TIME/TEMP	1,793	2,018	3,150	0	3,150	6,720
248-759.00-720.100	FICA, EMPLOYER'S SHARE	137	154	222	0	222	514
248-759.00-801.006	SEASONAL DECORATIONS, GARDENING	0	0	25,000	72,278	94,000	25,000
248-759.00-818.000	CONTRACTUAL SERVICES	41,000	42,128	43,400	21,700	43,400	44,268
248-759.00-880.000	COMMUNITY PROMOTION	80,777	48,806	47,000	46,568	68,000	40,000
248-759.00-880.015	BUSINESS DEVELOPMENT	1,789	5,000	4,000	0	4,000	4,000
248-759.00-880.125	COMMUNICATIONS	201	0	0	0	0	0
248-759.00-880.200	VOLUNTEER MANAGEMENT	2,810	1,439	4,000	986	4,000	4,000
248-759.00-920.000	PUBLIC UTILITIES	20,396	22,519	18,000	16,414	23,000	22,500
248-759.00-930.000	REPAIRS & MAINTENANCE	78,968	119,725	105,000	63,866	128,000	93,069
TOTAL APPROPRIATIONS		227,871	241,789	249,772	221,812	367,772	240,071
NET OF REVENUES/APPROPRIATIONS - 759.00 - PRINCIPAL S		(32,826)	(27,075)	728	72,419	0	0

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Dept 761.00 - FOUNDERS FESTIVAL							
ESTIMATED REVENUES							
248-761.00-671.000	REVENUES, OTHER	0	0	0	10,000	10,000	0
	TOTAL ESTIMATED REVENUES	0	0	0	10,000	10,000	0
APPROPRIATIONS							
248-761.00-818.000	CONTRACTUAL SERVICES	0	0	0	10,000	10,000	0
	TOTAL APPROPRIATIONS	0	0	0	10,000	10,000	0
NET OF REVENUES/APPROPRIATIONS - 761.00 - FOUNDERS FE		0	0	0	0	0	0

Calculations as of 06/30/2021

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 06/30/21	2020-21 PROJECTED ACTIVITY	2021-22 DEPT REQ BUDGET
Dept 762.00 - ART ON THE GRAND							
ESTIMATED REVENUES							
248-762.00-654.000	VENDOR FEES	1,592	0	2,500	0	1,500	2,500
248-762.00-654.100	SPONSORSHIPS	7,500	0	5,000	0	3,000	5,500
248-762.00-671.000	REVENUES, OTHER	3,768	0	3,400	0	0	3,400
TOTAL ESTIMATED REVENUES		12,860	0	10,900	0	4,500	11,400
APPROPRIATIONS							
248-762.00-880.000	COMMUNITY PROMOTION	3,886	46	9,400	0	2,500	9,400
248-762.00-880.009	ENTERTAINMENT	1,250	0	0	0	500	500
248-762.00-943.000	EQUIPMENT RENTAL	2,237	0	1,500	0	1,500	1,500
TOTAL APPROPRIATIONS		7,373	46	10,900	0	4,500	11,400
NET OF REVENUES/APPROPRIATIONS - 762.00 - ART ON THE		5,487	(46)	0	0	0	0

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Dept 764.00 - HARVEST MOON CELEBRATION							
ESTIMATED REVENUES							
248-764.00-646.000	CONCESSION, HARVEST MOON	24,912	32,849	26,000	0	0	19,500
248-764.00-651.000	ADMISSIONS, HARVEST MOON	13,866	18,817	13,000	10	0	9,750
248-764.00-654.100	SPONSORSHIPS	4,500	5,600	2,800	0	0	4,000
248-764.00-671.000	REVENUES, OTHER	1,000	500	1,000	0	0	1,000
TOTAL ESTIMATED REVENUES		44,278	57,766	42,800	10	0	34,250
APPROPRIATIONS							
248-764.00-727.000	OFFICE SUPPLIES	0	0	500	0	0	500
248-764.00-740.010	CONCESSION SUPPLIES	17,249	16,654	17,000	0	0	12,300
248-764.00-818.000	CONTRACTUAL SERVICES	119	0	0	0	0	0
248-764.00-880.000	COMMUNITY PROMOTION	6,016	4,734	5,500	0	500	3,985
248-764.00-880.009	ENTERTAINMENT	2,300	4,800	4,800	0	0	4,800
248-764.00-943.000	EQUIPMENT RENTAL	7,473	7,191	8,000	0	0	8,015
248-764.00-956.000	MISCELLANEOUS EXPENSE	3,636	6,927	7,000	(300)	0	4,650
TOTAL APPROPRIATIONS		36,793	40,306	42,800	(300)	500	34,250
NET OF REVENUES/APPROPRIATIONS - 764.00 - HARVEST MOON		7,485	17,460	0	310	(500)	0

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Dept 766.00 - RHYTHMZ IN RILEY PARK							
ESTIMATED REVENUES							
248-766.00-654.100	SPONSORSHIPS	4,600	3,900	18,000	700	12,000	18,000
TOTAL ESTIMATED REVENUES		4,600	3,900	18,000	700	12,000	18,000
APPROPRIATIONS							
248-766.00-818.000	CONTRACTUAL SERVICES	7,950	9,335	7,200	0	5,100	7,200
248-766.00-880.000	COMMUNITY PROMOTION	4,182	525	2,800	0	1,800	2,800
248-766.00-880.009	ENTERTAINMENT	8,475	5,525	11,000	0	5,100	8,000
TOTAL APPROPRIATIONS		20,607	15,385	21,000	0	12,000	18,000
NET OF REVENUES/APPROPRIATIONS - 766.00 - RHYTHMZ IN		(16,007)	(11,485)	(3,000)	700	0	0

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Dept 767.00 - BUILDING RENTAL							
ESTIMATED REVENUES							
248-767.00-669.001	RENTAL FEES	41,390	40,615	41,940	27,210	41,940	41,940
248-767.00-671.000	REVENUES, OTHER	246	188	0	0	0	0
TOTAL ESTIMATED REVENUES		41,636	40,803	41,940	27,210	41,940	41,940
APPROPRIATIONS							
248-767.00-801.000	PROFESSIONAL SERVICES	4,986	4,557	5,100	3,086	3,354	5,100
248-767.00-818.000	CONTRACTUAL SERVICES	14,774	11,023	16,381	11,155	15,833	16,381
248-767.00-920.000	PUBLIC UTILITIES	(306)	281	0	0	0	0
248-767.00-935.000	MAINT, BUILDINGS & GROUNDS	6,142	8,686	6,000	2,628	6,000	6,000
248-767.00-969.100	CONTRIBUTION INS & BONDS	454	253	459	542	542	558
248-767.00-976.000	CAPITAL OUTLAY, BUILDINGS	0	15,178	5,000	0	5,000	5,000
TOTAL APPROPRIATIONS		26,050	39,978	32,940	17,411	30,729	33,039
NET OF REVENUES/APPROPRIATIONS - 767.00 - BUILDING RE		15,586	825	9,000	9,799	11,211	8,901

Calculations as of 06/30/2021

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Dept 768.00 - LUNCH BEATS							
ESTIMATED REVENUES							
248-768.00-654.100	SPONSORSHIPS	1,200	1,450	3,000	0	2,000	3,000
248-768.00-671.000	REVENUES, OTHER	0	0	250	0	250	1,200
TOTAL ESTIMATED REVENUES		1,200	1,450	3,250	0	2,250	4,200
APPROPRIATIONS							
248-768.00-818.000	CONTRACTUAL SERVICES	1,000	1,000	1,000	0	500	1,000
248-768.00-880.000	COMMUNITY PROMOTION	1,144	225	2,500	0	1,050	2,075
248-768.00-880.009	ENTERTAINMENT	900	850	1,125	0	700	1,125
TOTAL APPROPRIATIONS		3,044	2,075	4,625	0	2,250	4,200
NET OF REVENUES/APPROPRIATIONS - 768.00 - LUNCH BEATS		(1,844)	(625)	(1,375)	0	0	0

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Dept 769.00 - GRAND RAVEN FESTIVAL							
ESTIMATED REVENUES							
248-769.00-654.100	SPONSORSHIPS	0	0	0	10,000	10,500	13,000
248-769.00-671.000	REVENUES, OTHER	0	0	0	1,204	3,700	1,200
TOTAL ESTIMATED REVENUES		0	0	0	11,204	14,200	14,200
APPROPRIATIONS							
248-769.00-880.000	COMMUNITY PROMOTION	0	0	0	1,342	1,500	1,800
248-769.00-880.009	EVENTS	0	0	0	6,110	6,500	6,660
248-769.00-956.000	MISCELLANEOUS EXPENSE	0	0	0	4,734	6,200	5,740
TOTAL APPROPRIATIONS		0	0	0	12,186	14,200	14,200
NET OF REVENUES/APPROPRIATIONS - 769.00 - GRAND RAVEN		0	0	0	(982)	0	0
ESTIMATED REVENUES - FUND 248		674,546	693,814	761,890	743,164	902,692	799,561
APPROPRIATIONS - FUND 248		932,535	819,683	731,565	405,718	833,632	790,660
NET OF REVENUES/APPROPRIATIONS - FUND 248		(257,989)	(125,869)	30,325	337,446	69,060	8,901