



City Council Meeting
7:00 p.m., November 17, 2025
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on November 17, 2025, at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor LaRussa.

1. Roll Call

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
Assistant City Manager, Chris Weber
City Clerk, Meaghan Bachman
Public Safety Director, Bob Houhanisin
City Treasurer, Jaime Pohlman
DPW Superintendent, Josh Leach
City Attorney, Beth Saarela

2. Pledge Of Allegiance

3. Public Comment

No Members of the public spoke.

4. Approval of the Consent Agenda

Motion by Balk
Seconded by Taylor

Resolved, move to approve the consent agenda as presented.

- A. City of Farmington Minutes
- B. Farmington Monthly Payments Report
- C. Quarterly Investment Report
- D. Farmington Public Safety Monthly Report
- E. Board and Commission Reappointments – EPA, Planning, Pathways
- F. Adopt resolution approving 2026 City Council Meeting Dates
- G. Approval of Match on Main Grant for Ceramic Studio, LLC (Fired & Fused)

Motion carried unanimously 5-0

5. Approval of the Agenda

Motion by Balk
Seconded by Parkins

Resolved, move to approve the agenda as presented.

Motion carried unanimously 5-0

6. New Business**6-A Plante Moran – City of Farmington Audit**

Motion by Schneemann
Seconded by Balk

Resolved, move to accept and file the audit from Plante Moran.

Motion carried unanimously 5-0

6-B Public Hearing Program Year 2026 Community Development Block Grant Application

Motion by Taylor
Seconded by Balk

Resolved, move to open the public hearing at 7:10 PM and accept comments.

No members of the public made comment

Motion carried unanimously 5-0

Motion by Schneemann
Seconded by Balk

Resolved, move to close the public hearing at 7:11 PM.

Motion carried unanimously 5-0

7-A Financial Report with Supplemental Information June 30, 2025 and End of Audit Letter

Motion by Schneemann
Seconded by Parkins

Resolved, move to accept and file the June 30, 2025 Financial Report and End of Audit Letter

Roll Call Vote:
Yea: LaRussa, Parkins, Schneemann, Taylor, Balk
Nay: None

Motion carried unanimously 5-0

7-B Consideration to Approve 2026 Program Year Community Development Block Grant Application.

Motion by Balk
Seconded by Taylor

Resolved, move to approve the City's Community Development Block Grant (CDBG) funding for 2026 is projected by Oakland County to be \$24,932 and to approve the presented resolution.

Roll Call Vote:
Yea: Parkins, Schneemann, Taylor, Balk, LaRussa
Nay: None

Motion carried unanimously 5-0

7-C Consideration to Amend Fiscal Year 2025-26 Budget

Motion by Balk
Seconded by Taylor

Resolved, move to adopt Budget Amendment Resolution #2, amending Fiscal Year 2025-26 Budget.

Roll Call Vote:

Yea: Schneemann, Taylor, Balk, LaRussa, Parkins

Nay: None

Motion carried unanimously 5-0

7-D Consideration to Amend Fiscal Year 2025-26 Budget

Motion by Taylor

Seconded by Schneemann

The City's contract with Oakland County for Assessing services ended on June 30, 2025. Just before the contract expired, the City was notified that rates for Assessing services provided by Oakland County would be increasing significantly. At the June 16, 2025 Special Meeting, City Council authorized the City Manager to negotiate a contract with Kimberly Feigley for Assessing services with final approval from the City Attorney. The terms of the contract require additional funding of \$19,500 for the 25/26 fiscal year.

Resolved, move to adopt Budget Amendment Resolution #3, amending Fiscal Year 2025-2026 Budget.

Roll Call Vote:

Yea: Parkins, Schneemann, Taylor, Balk, LaRussa

Nay: None

Motion carried unanimously 5-0

7-E Consideration to Amend Fiscal Year 2025-26 Budget

Motion by Taylor

Seconded by Schneemann

Oakland County Water Resource Commission (OCWRC) oversees the maintenance of the Caddell Drain. The Caddell Drain is a tributary of the Rouge River collecting storm water from areas of Farmington Hills, City of Farmington, City of Novi, State of Michigan, and Road Commission for Oakland County.

The Caddell Drain Culvert Improvement Project is now moving forward and the majority of the project is expected to be completed this Fiscal Year.

\$553,000 is currently budgeted for Fiscal Year 2025/2026. Per OCWRC, the anticipated cost to the City of Farmington for the Caddell Drain for Fiscal Year 25/26 is \$779,100. Additional funding of \$226,100 will be required.

Resolved, move to adopt Budget Amendment Resolution #4, amending Fiscal Year 2025-26 Budget

Roll Call Vote:

Yea: Schneemann, Taylor, Balk, LaRussa, Parkins
Nays: None

Motion carried unanimously 5-0

7-F Consideration to Amend Fiscal Year 2025-26 Budget

Motion by Balk
Seconded by Schneemann

At the October 20, 2025 council meeting, Council approved transferring the City Manager and Assistant City Manager from the Defined Contribution Plan to the Defined Benefit Plan. This transfer requires a payment of \$117,000 to MERS. Attached is the budget amendment for the transfer.

Resolved, Move to adopt Budget Amendment Resolution #5, amending Fiscal Year 2025-26 Budget

Roll Call Vote:
Yea: Taylor, Balk, LaRussa, Parkins, Schneemann
Nays: None

Motion carried unanimously 5-0

7-G Approval of MamaEatz-Sips Liquor License Application for 35203 and 35223 Grand River

Motion by Taylor
Seconded by Balk

Resolved, move to approve the MamaEatz-Sips Liquor License Application for 35203 and 35223 Grand River

Roll Call Vote:
Yea: Balk, LaRussa, Parkins, Schneemann, Taylor
Nays: None

Motion carried unanimously 5-0

7-H Payment Application No. 1 Shiawassee Road Resurfacing

Motion by Parkins
Seconded by Balk

Resolved, move to approve Payment Application No. 1 in the amount of \$210,405.74 to R&R Asphalt located in Milford, MI for the resurfacing of Shiawassee Road between Farmington Road South and Farmington Road North.

Roll Call Vote:

Yea: LaRussa, Parkins, Schneemann, Taylor, Balk

Nay: None

Motion carried unanimously 5-0

8. Public Comment

No members of the public spoke.

9. Council Comment

Mayor LaRussa congratulated the newly elected officials and welcomed them back.

10. Adjournment

Motion by Schneemann

Seconded by Taylor

Resolved, move to adjourn the meeting at 7:24 PM.

Motion carried unanimously 5-0

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk