



Regular City Council Meeting
7:00 p.m., Monday, July 15, 2019
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept Minutes from City Boards and Commissions**
 - B. **City Council Meeting Minutes**
 - C. **Farmington Monthly Payments Report**
 - D. **Farmington Public Safety Monthly Report**
 - E. **Accept resignation of Tyler Leitow from the Historical Commission**
 - F. **Authorize the City Manager to sign the agreement with SMART for Municipal Credits and Community Credits on behalf of the City for Fiscal Year 2020**
 - G. **Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals**
5. **APPROVAL OF REGULAR AGENDA**
6. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Introduction of newly crowned Miss Oakland County**
 - B. **Blue Hat Coffee presented with Spirit of Main Street Micro Business Grant from Genisys Credit Union**
7. **NEW BUSINESS**
 - A. **Consideration to approve liquor license for Farmington Farmers & Artisan Market**
 - B. **Special Event Application: Shakespeare in the Park**
 - C. **Consideration to authorize purchase of replacement backhoe loader and attachments**
 - D. **Consideration to authorize purchase and installation of a hydraulic concrete hammer and convert the 2000 Caterpillar 416 backhoe loader to accept the concrete hammer**
 - E. **Consideration to accept proposal from Oakland County Water Resource Commissioner Office to recondition pump no. 4**
8. **DEPARTMENT COMMENT**

9. CITY COUNCIL COMMENTS

10. ADJOURNMENT

Farmington City Council Staff Report	Council Meeting Date: July 15, 2019	Item Number 4A
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
<p>CIA: May 2019 DDA: June 2019 Historical: No quorum in May Parking: May 2019 Planning: June 2019 ZBA: July meeting canceled Library: June 2019 Farmington/Farmington Hills Arts Commission: May 2019 Commission on Children, Youth and Families: May and June minutes not yet approved Emergency Preparedness Committee: June 2019</p>		

CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
May 9, 2019

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:05 a.m. by Economic and Community Development Director Christiansen.

Members Present: Bowman, Carron, Graham, Thomas
Members Absent: Accettura, King, O'Dell
Staff: Christiansen, Murphy, Bowdell

APPROVAL OF AGENDA

Motion by Graham, supported by Bowman to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

A. Motion by Thomas, supported by Graham to approve the April 11, 2019 minutes. Motion approved unanimously.

DISCUSSION AND REVIEW OF SPECIAL LAND USE – BURGER KING (FORMERLY PARAMOUNT HOME CARE), 31806 GRAND RIVER AVENUE

Christiansen introduced this item and provided a review of the proposed Special Land Use and Site Plan to the Board. Representatives of the petitioner/applicant presented the Special Land Use and Site Plan to the Board, Amanda of Burger King and Mark Mathe of Mannik Smith Group. The Board discussed the proposed Burger King, the Special Land Use and the Site Plan-including project details-as proposed. Motion by Bowman, supported by Graham to forward to the Planning Commission with materials submitted by the petitioner/applicant and included in the CIA meeting packet. Motion approved unanimously.

PUBLIC COMMENT

John Bowman – concerned about objections to operation and impacts of the proposed Burger King, which is directly adjacent to his house.

David Gaspard – against Burger King in Farmington.

Mike Smith – concerned about impact of proposed Burger King on Lakeway Street and the adjacent residential area/neighborhood; would like petitioner/applicant to consider an alternative location.

Hallie Bard – appreciates Burger King and their interest in Farmington, but is concerned and is against them at this location.

Mark Baltrasz – thinks Burger King does a great job, but does not want Burger King at this location; believes there would be negative impact, detrimental to the neighborhood, and would negatively impact property value.

Don Kenely – concerned about trash and potential impact that could come from Burger King at this location and in the neighborhood.

BOARD COMMENT

Bowman – appreciates Burger King and their interest in Farmington, but this is not the right location.

Thomas – also appreciates Burger King and their proposal.

Graham – concerned about potential impact.

Carron – understands concerns.

ADJOURNED AT 9:20 a.m.



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
Wednesday, June 5, 2019
Farmington City Hall

The June 5th meeting was called to order by Todd Craft at 6:05 p.m.

1. Roll Call

Todd Craft, Sean Murphy, Rachel Gallagher, Tom Pascaris, Stephanie Clement, Tom Buck, Micki Skryzcki, Steve Schneemann

Others present: David Murphy, Chris Weber, Kate Knight, Jessica Westendorf, Tim Colbeck (Main Street Oakland County)

Absent: Kathy Griswold

2. Approval of Items on Consent Agenda

a. Financial Report

b. Minutes: May 1, 2019 Regular Meeting

c. Minutes: May 15, 2019 DDA Public Art Meeting

d. Move July 3, 2019 Regular DDA Board Meeting to July 10, 2019

Motion to approve approval of items on the consent agenda with the amendment to change July 9th meeting to July 10th.

Result: Approved [8-0, Unanimous]

Moved: Schneemann

Seconded: Buck

Motion to move 9 & 10 up to public comment etc., up in the agenda

Moved: Buck

Seconded: Schneemann

3. Approval of Regular Agenda

Result: Approved [8-0, Unanimous]

Moved: Schneemann

Seconded: Skryzcki

4. Public Comment

Open and closed at 6:05 by Todd Craft

9. Oakland Streetscape Authorization

One response to Oakland Street bid- not atypical to market. Everything is coming in high across the board. Labor market is tight.

32% higher than anticipated. City Council moved on Monday night to approve at the higher bid.

Majority is infrastructural, which council will absorb. New break out: City 60% of project, 40% DDA.

Total DDA cost went up 14%, \$120K higher than initial approval
Knight recommends removing plant material service (\$34K)- push out past construction season and bid locally.

Schneemann additon: overage on the city is close to \$300K over estimate. Significantly more than DDA increase.

\$20K is overage contingency.

Buck: Does this include the GC amount? Knight: confirmed everything is in the bid breakout.

Discussion of construction engineering service feeds- sticking to % of original bid.

Gallagher- Clarification of contribution amount.

Pascaris- Do we have the funds to pay for this? Knight- Dip into fund balance. Overview of ways to save. No debt incurred. Left with at least \$90K in fund budget.

Buck- Introducing items that are changing the expenditures. \$80K out of expenditures is \$80K we don't have to spend next year. Knight- TIF growing on an upward trend.

Murphy- What safe harbor expenditures do other DDAs carry? Weber- City shoots for 25%, as a smaller community, shoot for higher % than a larger city.

Tim Colbeck- specific legal language regarding fund balance percentages- not an standard amount.

Murphy- Spending down to \$90K to then go up to \$175K the following year is not irresponsible.

Weber- Order of DDA is to create a plan, budget to pay for projects. Not the goal to hold money for future spend.

Buck- Chris, looking at 2022-2025 debt service increase from \$117 to \$200 in following year. Is that anticipating debt service on Farmington Road?

Yes.

Knight- City bond for full amount- DDA would pay the city.

Paying agent fees clarification

Buck- Year that we lose TIF fund commitment? Clarification 2038.

Craft- PSD clarification. Weber- renewed every 5 or 6 years.

Buck- what are the options to value engineer?

Schneemann- Value engineering meeting happened- \$60K savings, landscaping \$30K. Reasonable suggestions that do not have a large impact on design. 2012 quote is half of what today's bid is. This is a need, it will not be cheaper if we do it in the future.

Buck- Concern about binary decision. What are the implications of being able to support Farmington Rd, Maxfield, Bank building sale, etc? Will this impede our ability to support future projects?

Knight- this projection is very conservative, doesn't not reflect sale of Glen Una property, or other factors, such as MTC or potential bank building sale.

Schneemann- clarification on Buck's statement.

David Murphy- read City Council's statement contingent upon DDA approval.

Buck- discussion of other priorities?

Knight- Farmington Rd Streetscape, MTC

Gallagher- definite number of parking spaces? Pascaris- net 16

Discussion of value of parking space vs cost of project.
Buck- Clarification if any members need to be recused.
Tim- only need to recuse if you were a part of construction crew as a direct financial benefit. Indirect benefits are fine.

Motion to pause discussion on #9 until after debt repayment conversation.

Result: Approved [Unanimous]

Mover: Buck

Seconded: Skryzici

Schneemann- read statement

The street must be repaired now, failing in 2012 when it was first scheduled, it has now been rated as a completely failed road. Delayed seven years and now the cost has doubled. Height of irresponsibility to not move forward, already paid for. Seven years- no public investment. Last public investment was Riley Park. Can't allow this fate for Oakland Street. Farmington residents wants to see improvements in public investments. Reasonable and functional design has already been valued engineered. Headwinds against new investment downtown. Cannot be afraid because construction is expensive. Council person Bill Galvin has pointed out, this checks a lot of boxes. Downtown parking, ADA accessibility, safer for pedestrians, safer for vehicles, safer gateway to downtown...

Shame on us if we thwart the residents, the city's, decision. It's our responsibility, it's the will of the city council. Urging everyone to vote to move forward with this. Hope it's a unanimous vote.

Sean Murphy- Support Schneemann's sentiment. We exist to spend TIF capture. Public investment spurs private investment.

David Murphy- Pleased when the city voted to approve. This is going to enhance downtown. Goal is to do Farmington Road in the next several years, goal to start in 2021. Moving ahead with projects that have needed to be done for years.

Craft- agree David Murphy's sentiment.

Schneemann- Best of the best contractor that bid and sub-contractors

Gallagher- Criticism when we support non-TIF growing projects.

Streetscaping has stopped the bleeding, may not have grown TIF to the extent of investment, but stopped the bleeding. Dollars were NOT wasted.

Motion to approve increase in DDA's participation in the landscape & electrical portion of the Oakland Streetscape project with DDA's cost up to an additional \$120,985.51 contingent upon council's agreement to share project cost.

Result: Approved [8-0, Unanimous]

Moved: Murphy

Seconded: Gallagher

Motion to change the approved FY 19/20 budget that will be submitted to council by reducing revenue by \$1500 and increasing capital outlay \$83,000.

Result: Approved [8-0, Unanimous]

Moved: Skryzcki

Seconded: Buck

10. DDA Debt Service Calendar Discussion

Weber overview of debt service. Pay off by 2033, freeing up \$133K per year in budget.

TIF is generating enough money to afford this debt service plus if we wanted to do Farmington Rd as well.

No money for facade incentives, or buying up property for a few years.

PSD will continue to be available with no limitation.

Events projected to break even.

Craft- PSD question. Can still collect on residential within the PSD, i.e. MTC

Weber- Two mil levy will generate revenue, not PSD.

Schneemann- Apartments vs condos assessment?

Webber- Single unit condo will assess higher, apartments take a look at income stream (rent) vs the sale of a condo.

5. Financial Snapshot

Knight: Any questions?

None

6. Executive Director Update

Great Art on the Grand!

Doug Delind brought in by public art committee- will create raku glazed totemic project with work from the community during AoG. (public art update)

Zingtrain coming- more than 35 registrants- June 17th

Hustling for plantings

Main Event- Halas volunteer winner.

Clement- Dress Barn update- \$55K week (double typical) when the word came out of corporate decision to close. Product ordered through

November. This is a profitable location.

7. Main Street Oakland County Presentation

Tim Colbeck overview- Congratulation on being award accreditation. Active and committed board. Very dedication board, good discussion, thoughtful questions. Upped select levels to \$6500, going to partner again for phase 2 for Metromode. Genesis Credit union, micro-grant \$2500 (Blue Hat & Sidecar). Second grant coming- deadline August 30th.

Workshop- all day June 19th in Pontiac- "Resolving Conflict on Mainstreet".

8. Committee Updates:

a. Design Committee

Schneemann- Suggest something that the city council has been doing. Interview and appoint members of boards and commissions, but bring in regularly to have dialogue. Know who they are, know what they are working on, know who council is.
Suggest informal meeting- one committee per month
Schedule meeting with city council. Kate to coordinate with David Murphy.

b. Public Art Committee

No applications yet for city mural. Deadline July 1.

c. Promotions Committee

d. Founders Festival Committee

Buck- Committee report. Create activities the week of July 18th.
July 17th Lunch Beats / July 18th- sidewalk sales throughout downtown. /
July 19th- RiRP / July 20th- Farmers Market 9-2, parade at 10am
Seek leader among restaurants for downtown activities
Ladies Night Out model
Art related activity- either outdoor or indoor. Art Walk
Swing Dance happening Thursday evening.
Special movie event request to Farmington Civic Theater- pending funding
Library same pitch for something special.
Knight- TreSorrelle/Williams- road rally scavenger event / road rally.
Partner with Downtown merchants. Entry fee from downtown businesses, fee would cover food and drink at tent. Plus charity programming on Sunday. Movie screening event at Riley Park.
Masons pancake breakfast, plus Blue Hat Coffee.
Parking resolution- ensure that the DDA's resolution is in the council packet as a consent agenda.
Shuttle Stops- planned in Tubby's parking lot.
Ensure funds we have can support the scavenger hunt or other programming downtown.

11. Farmington Road Streetscape Professional Services

a. Grissim Metz Associates Quote

b. OHM Quote

Knight overview same as we talked about last month. Prepare for the future at today's cost.
Gallagher- Do we always have to use Grissim Metz and OHM?
Schneemann- Most of the design work is already done.
Discussion of bid- construction detailing / specifications etc.
Need to ask Grissim Metz and OHM for clarification to finalize bid documents.

Motion to approve the authorization of up to \$15,600 to be shared pro rata with the city of Farmington for OHM and \$10,900 for Grissim Metz Associates for the completion of construction documents and preparation of MDOT TAP grant application for Farmington Road Streetscape in partnership with city council.

Result: Approved [8-0, Unanimous]
Moved: Murphy
Seconded: Gallager

12. Metromode Communications Agreement May/June 2019
a. Agreement for July/August 2019

Motion Resolved to approve the authorization of \$8K for IMG/Metromode for continued engagement in July/Aug 2019 of Downtown Farmington in news reporting, communications and content deliverable as detailed in contract.

Result: Approved [Unanimous]
Moved: Pascaris
Seconded: Clement

13. Other Businesses

Knight: Beaumont update- open dialogue. Provided rubric for checking off the application. Following threshold expectations provided by Beaumont.
Craft: Found art sculpture on west side of the state. 7 ft blue ceramic dog.

14. Board Comment

Schneemann: Thank everyone for unanimous vote. Huge, sending strong message. Ends seven year dearth of investment in infrastructure downtown. Encouraging!
Buck: Next meeting suggest that we get deeper into video idea for meeting. Second item: purchased Grace Building, across from Sunflower Bakehaus. Actively thinking about what we should put there.
Craft: Appreciate all the time spent to review the facts, and make an educated decision on Oakland Street project. Looking forward to seeing it. Thank you!

15. Adjournment

Motion to close
Result: Approved [Unanimous]
Moved: Gallagher
Seconded: Schneemann

Respectfully Submitted,

Jessica Westendorf
Promotions Coordinator
Farmington DDA

The next regular meeting will be held at 6:00 p.m. on Wednesday, July 10th, 2019, in the conference room at Farmington City Hall.

Meeting Minutes
Farmington Parking Advisory Committee
May 15, 2019

Attendees

Bill Galvin <bgalving@farmgov.com>
Kenneth Crutcher <crutcherk@crutcherstudio.com>,
David Murphy <DMurphy@farmgov.com>,
Frank Demers <FDemers@farmgov.com>
Chris Halas <ch.halas@gmail.com>,
Joe Mantey <cheeseladyfarmington@gmail.com>

Agenda

1. Roll call - 7:05 p.m.
2. Approval of the agenda -

Crutcher made a motion to approve. Galvin Supported. All were in favor. — Approved

3. Approval of the April 2019 Parking Advisory Committee Minutes

Crutcher made a motion to approve. Galvin Supported. All were in favor.— Approved

4. Public Comment — No Public Comments

5. Election of Officers

Galvin made a motion to keep the existing officers. Crutcher supported. All were in Favor.

6. Ride Sharing Sign (Changed to committee comment / public safety update)

Halas noted that the public safety update had been omitted from the agenda. He made a motion to have Chief Demers review the safety update prior to exploring the location of the ride sharing sign. Mantey agreed. Effectively, this changed the order of the agenda. The public safety update and committee comments would be combined and moved to item 6. All were in favor.

The public safety report indicated that violations remain minimal. Those who park in Farmington are creating an atmosphere of compliance with the time limits. However, there were 3 violations on Grand River in the last month. Chief Demers noted that additional attention will be paid to these spots given the opening of the Market.

The Masonic and library lots remain at high capacity during most weekdays.

7. Walk Around. The committee took advantage of the weather to survey the public lots. This tour was led by Chief Demers. Overall capacity was low at this hour.

The property at 33505 had many open spaces. This lot is a particularly underutilized resource by the public. It offers a

clear sight line to the downtown businesses and is a short walk.

The city-owned spaces across from Darrel's Firestone are in disrepair. They are in need of repaving and restriping.

The Orchard Street lots are also largely underutilized by the public. Visitors to the Groves shops would benefit from increased awareness of these spaces.

Employees appear to be using the spaces at the MTC. That lot had moderate capacity.

There was some discussion of approaching the owners of the Clik Group about mounting a public security camera on their building. Chief Demers said he would look into a smaller, lower profile camera than what was originally proposed.

The North lot was near capacity at roughly 8:30 in the evening.

8. The committee agreed that the space on west-bound Grand River in front of the Civic Theater should be the first designated ride-sharing pick up and drop off location in Farmington. Future locations on Grand River near the Groves will be considered.

11. Adjournment 8:41

Appendix:

Chief Demers researched the ride sharing program in Ferndale. They are working with Lyft and Uber to reduce congestion by

designating specific ride sharing areas for enhanced traffic flow and curbside management. The locations are actually incorporated into the app. This aids usage of the sites. He is going to prepare a recommendaiton.

Here is a link to the Ferndale Article:

<https://www.ferndalemi.gov/news/city-of-ferndale-installs-new-rideshare-pickup-and-drop-off-zones>

FARMINGTON PLANNING COMMISSION PROCEEDINGS
City Council Chambers, 23600 Liberty Street
Farmington, Michigan
June 10, 2019

Chairperson Crutcher called the Meeting to order at 7:00 p.m. at City Council Chambers, 23600 Liberty Street, Farmington, Michigan, on Monday, June 10, 2019.

ROLL CALL

Present: Chiara, Crutcher, Kmetzo, Majoros, Perrot, Waun, Westendorf
Absent: None
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Christiansen, Recording Secretary Murphy

APPROVAL OF AGENDA

MOTION by Chiara, seconded by Majoros, to approve the Agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. May 13, 2019 Minutes

MOTION by Majoros, seconded by Perrot, to approve the items on the Consent Agenda.
Motion carried, all ayes.

**SITE PLAN REVIEW FOR SINGLE-FAMILY RESIDENTIAL HOME CONSTRUCTION –
FABIO CERVI, 33427 SHIAWASSEE ROAD**

Chairperson Crutcher introduced this item and turned it over to staff.

Christiansen stated this item is a site plan review, the consideration to approve a new single-family home for the property at 33427 Shiawassee Road. As indicated in your staff report, Article XIII of the Zoning Ordinance, site plan review Section 35-162 specifies use is subject to site plan review and approval. Construction, renovation and expansion of buildings and structures with the City of Farmington's Historic District, are subject to site plan review by the Planning Commission. The Zoning Ordinance further states prior to submittal of a site plan to the Planning Commission, the site plan shall be submitted to the City's Historical Commission for review and comment.

The City received an application from Mr. Fabio Cervi to construct a new single-family residence with an attached garage on an existing vacant lot located at 33427 Shiawassee

Road within the City of Farmington's Historic District. The design and location of the new home is shown on the attached information which has been submitted by the Applicant.

The City of Farmington's Historical Commission has reviewed the plans and has provided their recommendations; a copy of those recommendations are attached with the staff packets. The responsibility of the Planning Commission is to review the site plan for the proposed new home. The Building Department has reviewed the dimensional aspects of the plan and has indicated that it meets the requirements of the Zoning Ordinance.

The materials that are attached, there is an aerial photograph, this photograph shows Shiawassee Road, the south side of Shiawassee Road and the address there is 33400, that is the Baptist Church property, and then it's actually the green space and the entryway into the parking lot. On the south side, single family properties. You see homes on 33435, 33431, Mr. Cervi's property is 33427. Adjacent to it to the east is 33423, both Mr. Cervi's property and the one to the east are existing vacant single family lots of record. And to that there's another single-family parcel, that's actually the property at the corner of Shiawassee and Farmington Road.

So, the property, subject property that Mr. Cervi is interested is building the new home as proposed on, is an existing single-family building site, a platted lot of record in the single-family zoning district on the south side of Shiawassee Road.

Site plan application has been submitted by Mr. Cervi. This is a plot plan showing the lot, Lot 14, and the proposed single-family home, and you can see the footprint of that house and the access off of Shiawassee Road. Mr. Cervi has presented and provided to both the Historical Commission for their review and now for your review a site plan packet for his new single-family home, it's a two-story home with an attached garage.

Christiansen stated he will go through the documents, but that Mr. Cervi is here this evening to present his request to the Commission. He then went to the Historical Commission's review, which was provided in their staff packet. "Dear Farmington Planning Commission: The Farmington Historical Commission reviewed the plans for the new home at 33427 Shiawassee at their previous meeting. They made a few suggestions to the builder, Mr. Cervi, and he seemed agreeable. They are to reduce the pitch of the roof to lower the overall height of this structure. Change the roof over the garage to a regular gable with possibly an arch window instead of an octagon window. Use a stained wood garage door with windows. Make the front porch deeper so it can be more useful than decorative. Use dark red brick on the lower half of the home as proposed. Reduce the number of different wall surfaces, brick, stone, clapboard shake, to just brick and clapboard. Use architectural roof shingles on all bays." The Commission was concerned the proposed building would be larger than the neighbor to the west,

however they did have some dialogue, they understand that the house as proposed does meet the ordinance requirements in terms of its siting on the property meeting the setbacks as proposed in the residential zoning district where this property is located. They were pleased that the builder planned to use Hardie fiber cement type siding, Anderson wood windows with divided lights, again proposed by Mr. Cervi shown on the plans.

One thing they were concerned about is doing something that wasn't original or doing something that was not specifically historical. They didn't want anything that was faux or fake. As indicated here, they were indicating or have indicated discouragement of the use of any fake historical architectural features. They were looking for in their review and feel that Mr. Cervi is providing this, a well-built, well-designed current house here in 2019/2020 that is preferred over a copy of a historical house that's not original. So that's the comment they made here in their review in providing this to you. Their concern really was only that the house as proposed blend with its neighbors including building materials, color, mass and style and that's submitted for your consideration.

Chairperson Crutcher called the Applicant to the podium.

Fabio Cervi, 12419 Stark Road, Livonia, Michigan 48150, came to the podium. He stated as Kevin had mentioned he is proposing a single-family home on the 33427 Shiawassee site. He stated he did meet with the Historical Commission, it was a terrific meeting, they had some recommendations at that meeting from his original proposal and he addressed every recommendation that they had made at that last meeting. They requested that he reduce the overall height of the home, he did that by reducing the roof pitch. He added gables to the front instead of a reverse gable that they originally had proposed, so he has full gables with cedar shake above the garage door and the dining room or princess suite above that. He also did increase the depth of the porch, he made it five feet versus the four feet that was originally submitted to the Historical Commission. They asked that he not do a mish mash of building materials, so he removed some cultured stone or stone that they had on the front of the home to make it fully consistent of all brick. He is proposing a little bit nicer garage door, he originally had a generic architectural garage door showing, they asked to see something a little bit nicer, so he did that with a barn style type door with windows. And they did mention they would like to see red brick on the home and he did that as well.

Crutcher asked about the change in the roof pitch and Cervi replied it went from 12'10' to a 12'8' roof pitch.

Crutcher then asked about the front porch and Cervi replied that the Historical Commission had made a comment that it was a little narrow for a front porch and he agreed and increased it to 5' in depth and further discussion was held.

Crutcher opened the floor for questions from the Commissioners.

Perrot said there's two really significant properties that essentially border this property from a City standpoint, that essentially border this property. One of which is the first Post Office for the City of Farmington and it abuts up against the backyard and the church across the road. The other designed house and structures were there any features pulled from any other property and put into consideration when this one was designed because quite honestly, it's a sensitive area because of those two historic landmarks.

Cervi replied that he did try to keep it authentic to now, but some design elements were pulled that you see in historic neighborhoods, large covered porches, angled front doors, the mix of materials with the cedar shake and obviously Hardie board siding. The mutttons on the windows are traditional pattern, they're not more modern, they're typical, standard mutton pattern which the Historical Commission liked. So, some elements were pulled out of the surrounding homes.

Chiara asked if the church originally owned that property and Cervi replied no, that a woman named Annabel who stated her family was one of the original farmers of Farmington did.

Chairperson Crutcher then asked if Cervi was building this home as a spec home or for himself and Cervi replied they usually build the home and then make a decision on listing it, so they don't make that decision until the home is complete.

Crutcher then asked how the size of this house compares with others on the block and Cervi replied it's similar to the most recently home on the other side of Shiawassee to the west, that home is approximately 2,700 to 2,800 square feet and it does have a finished basement, the proposed home does not initially include one. The proposed home is approximately 3,200 to 3,300 square feet. A significant amount of square feet is gained by building a closet over the garage, a lot of newer homes, builders are doing that, utilize cheap square footage because you're basically building over the garage, getting another couple hundred square feet and it's really just closet space.

MOTION by Majoros, supported by Chiara, to approve the site plan review for the new single-family home at 33427 Shiawassee Road, consistent with the feedback that was provided with the feedback that was provided by the Historical Commission and as addressed by the Petitioner today.

Motion carried, all ayes.

Cervi thanked the Commissioners.

FINAL PUD SITE PLAN REVIEW – BLUE HAT COFFEE (FARMINGTON MASONIC TEMPLE), 23715 FARMINGTON ROAD

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen stated this item is the final PUD Planned Unit Development site plan review for Blue Hat Coffee to be located at 23715 Farmington Road in the Farmington Masonic Temple. The Planning Commission at the March 11th meeting discussed and reviewed with the Applicant, the proposed PUD Planned Unit Development Concept Plan for the Blue Hat Coffee business to be located at Farmington Masonic Temple as well as then scheduled the required PUD Public Hearing for the April 8, 2019 meeting as requested.

At the April 8, 2019 Planning Commission meeting the Commission recommended approval of the Conceptual Preliminary PUD Plan to City Council. At their May 20th, 2019 meeting the City Council approved the conceptual preliminary PUD plan and initial draft PUD agreement subject to several revisions as requested by the Council for Blue Hat Coffee as proposed.

The Applicant, Farmington Masonic Temple Association has submitted a final PUD site plan for Blue Hat Coffee. The final PUD site plan includes a final site plan, floor plans, and building elevations. Also attached is a copy of the revised draft PUD agreement, still be reviewed and approved by City Council. So, this has actually been a coordinated project between Masonic Temple and the Applicant/Petitioner, Phillip and Cathy Jewell representing or owning Blue Hat Coffee.

The Applicant is here this evening, representatives of the Masonic Temple Association, to present the final PUD site plan to the Commission.

Commissioner Westendorf recused himself from the meeting for this item to avoid any perceived conflict of interest.

(Commissioner Westendorf stepped down from the dais at 7:19 p.m.)

Chairperson Crutcher called the representative to the podium.

Dan Blugerman, from Thomas Duke Company, came to the podium. He stated he is representing the Masonic Temple Association and would be happy to answer any questions the Commissioners might have. He stated the revisions have been made and the architect has submitted the revised plans which included the location of the dumpster

and the materials and working with City staff, they came up with an alternate location and solution and materials that are in the new proposal.

Majoros stated he is not sure if his question is for the Petitioner or Christiansen but it looks like the dumpster from what was originally proposed, if the dumpster is located as it is now, let's call that Row 1, then you have Row 2 and 3 abutting each other and then Row 4, originally it was going to be placed in Row 1 or 2 or somewhere around there. And now it is being moved to occupy what was once five spaces along Row 1, it looks like some of the curb is going to be chopped out of the to be completed Oakland Street renovation, so there is no on street parking spots lost, but three spaces of the parking there. And what we had talked about last time was the combination of the spaces in the existing structure as well as the spaces to be created on Oakland Street, felt sufficient as well as other parking other places, so essentially they're minus three but a solution that doesn't have the dumpster further east closer to the resident and set back further on the property and enclosed, is that a fair summary of where we're at?

Christiansen responded that is a fair summary.

Majoros asked if there will be a fresh pad being poured or is it going to be plopped down into the asphalt that is there now. Christiansen replied that is a good question and as you may recall the original proposal for the dumpster and you kind of alluded to the various locations it was shown over time in review, and you might recall just quickly that it was reviewed by the DDA Design Committee, the Historical Commission, the Parking Committee, the Planning Commission for preliminary conceptual, City Council for preliminary conceptual and now we're back for the final. There was a dumpster pad that was proposed in a prior iteration of the plan, but after discussion and discussion at Council and also in negotiating the PUD agreement with Council, it was requested that that not be required so it's not part of the final plan. The intention then is to provide the dumpster in the location as shown with an enclosure, that enclosure then to be stained and then gates to be provided and that dumpster to be placed on the existing asphalt surface as shown on this plan, that was an agreement of Council and that's also request in the draft PUD agreement which will be executed in final form by Council as well.

Crutcher asked if the parking lot is going to be repaved and Christiansen replied there is still discussion how that is going to be handled, not part of the Planning Commission's responsibility of the PUD, there is a parking agreement that the City has had in place with the Masonic Temple Association. It is a license agreement for utilization of the parking lot that includes maintenance and the City is working with the Masonic Temple Association on some modifications to that agreement as well as the final PUD plan right now so that item, resurfacing, restriping, is being worked through the City Manager's office and with Council.

Blugerman stated at this time the proposed agreement which they're all in favor of is for the City to continue maintaining the sealing, striping, paving, maintenance of the lot including where the dumpster is. So the City is taking over that. The tenant for the Mason's will do the snow and ice but the City will do all the physical parts of it, so the City is in charge of upkeep of the asphalt.

Christiansen stated that that agreement is in place right now and if there are any modifications to that agreement, that decisions rests with City Council. The Planning Commission's responsibility this evening is the final PUD site plan and there's four elements to that: it's the barrier free facility for access on the north side of the building, it is the elevated patio area on the south side of the building, it is the signage that is proposed and it is the dumpster, its location, and its screening, those four elements are what are now reflected as the PUD elements here on the final site plan and the items that I just alluded to and what Mr. Blugerman was reflecting on, the agreement, the parking agreement, and the final PUD, again are under consideration for a final decision or action by City Council.

Chiara asked if the Planning Commission is charged with sending this to City Council and Christiansen replied no, that the final PUD site plan and process of the fifth step, and the final site plan will rest with the Planning Commission. The PUD agreement rests with City Council. At their last meeting as indicated in the staff report, they approved the conceptual preliminary plan, that's the fourth step, and the draft PUD agreement with some revisions and those revisions still have to be finalized. The fifth step, the final for the site plan, rests with the Planning Commission.

MOTION by Majoros, supported by Waun, to approve the final PUD Planned Unit Development for the Blue Hat Coffee located at Farmington Masonic Temple, 23715 Farmington Road, consistent with the inputs as delivered in this staff packet from City Council packet and the final PUD.

Motion carried, all ayes.

(Commissioner Westendorf returned to the dais at 7:26 p.m.)

REQUEST TO SCHEDULE PUBIC HEARING FOR SPECIAL LAND USE AND SITE PLAN REVIEW FOR PROPOSED BURGER KING – PARAMOUNT HOME CARE, INC., 31806 GRAND RIVER AVENUE

Chairperson Crutcher introduced this item and turned it over to staff.

Director Christiansen stated this item is a request to schedule the required Public Hearing for Special Land Use and Site Plan Review for a proposed Burger King with a drive-thru at the former Paramount Home Care, Inc., located at 31806 Grand River Avenue.

The Applicant has submitted plans for a 3,065 square foot one-story restaurant building with a drive-thru to be constructed on the commercial portion of the property. The existing commercial site is zoned C-2, Community Commercial. Drive-thru establishments are a special land use in the C-2, Community Commercial District and require a Public Hearing and site plan review. A Public Hearing and a site plan review are responsible for consideration and action by the Planning Commission. The purpose tonight is the request to schedule the Public Hearing for Special Land Use and Site Plan Review as well as an opportunity for the Applicant to introduce their project to you. The Applicant requested and appeared before the Grand River Corridor Improvement Authority at their May 9th, 2019 meeting for review and discussion of their site plan for the proposed restaurant building with drive-thru and other improvements to the existing site. A copy of those minutes from that meeting are attached with your staff packet. The CIA Board recommended forwarding the submitted materials included in the CIA packet at their June 10, 2019 meeting. So the CIA has forwarded their materials for their consideration at their May 9th meeting to you this evening for your consideration.

OHM Advisors, the City's planning and engineering consultant has reviewed the Applicant's submitted plans and has provided a planning and engineering review letter dated May 3, 2019. A copy of that letter is attached with your staff packet.

The Applicant is in attendance this evening to present their Special Land Use and proposed site plan to the Commission. Again, the requested action of the Planning Commission this evening is to schedule the required Public Hearing for the July 8, 2019 meeting.

Chairperson Crutcher called the Applicant to the podium.

Ron Nadis, from Cousens, Lansky, came to the podium stating he is an attorney and he represents Carrol, which is the party proposing this development of a Burger King at the northwest corner of Grand River and Lakeway. He is here tonight with Amanda Aldrich who is the real estate manager for Carrols, who is spearheading the application process for Carrols and Mark Mathe from Mannik, Smith group, their engineers and he is spearheading the technical aspect of the development, has prepared the site plan that you've been given and is going to step up and more formally present the plan to you. As you've heard, we're proposing to replace the Paramount Home Health Care Building, which is essentially vacant now. It was formerly a bank building with a drive-thru that hasn't been used in a number of years. Tonight we're just presenting the plan and requesting the Public Hearing for our site plan review and approval for the Special Land

Use permit. At this time I would ask the rest of our team to come on up and explain a little more about the proposal, why we think it's a good proposal for the City of Farmington and why we think it would fit right in with this neighborhood and be a benefit for the area.

Amanda Aldrich, real estate manager for Carrols, came to the podium and stated they are the largest Burger King franchise in the country and are hoping to build this Burger King in Farmington and are excited about the opportunity to present it to you.

Mark can help with all the technical aspects as far as how we are removing an access point on Lakeway so that we're strictly facing the commercial zone, Grand River Avenue. We will be adding a tremendous amount of landscaping, more than is required as far as going above the ordinance. Providing a landscape buffer up along Lakeway and in the rear and not disturbing a whole lot of the landscaping or the natural trees in the back. I'm going to let Mark speak, he's a better speaker than I, quite frankly, but also, he's an engineer so he can tell you all the technical aspects.

Mark Mathe, project engineer from Mannik Smith Group, came to the podium. He stated he works out of the Monroe office, but their Columbus office handles a number of Burger King sites across the Midwest. He then asked Director Christiansen to put the landscape plan on the screen. He stated he also brought a 3D rendering which he can provide to Mr. Christiansen as a PDF file at a later time. It shows a view of the site and how it fits in with the existing landscaping and the existing conditions in the area. This is on the northwest corner of Lakeway and Grand River Avenue. It is replacing an existing building. He stated the proposed building is essentially in the same location as the existing building. It is a little bit nearer and as near to the Grand River right-of-way as they can be. They're proposing to reuse the two existing approaches off of Grand River Avenue, have two-way traffic in this parking lot with a one-way drive-thru and this being an out only driveway on this side following the drive-thru windows. There is concrete pavement within the vicinity of the drive-thru and dumpster enclosure which will have screened walls on three sides which will be built out of materials that will complement the building. There was an existing approach on Lakeway that they're proposing to close and not utilize any longer. The intent behind that is to minimize traffic that may find its way onto Lakeway and focus that traffic onto Grand River as best we can.

At the rear of the site and it's not really shown on this plan, but generally speaking this diagonal portion of the site, about as wide as my hand, is the C-2 zoning district. The rear portion being the R-1-P, Residential Parking District. As much and all structures on this site are being kept in the C-2 District. The only site improvements being constructed in the R-1-P are circulation areas, new parking spaces, a few areas of pavement and then some buffering along the rear of the site to supplement and complement the existing natural buffering that already exists in the rear of the R-1-P District. There is a shrub line, brush line in the rear of the site. There's some tall, 24- or 36-inch existing trees in the

rear of the site that they're proposing remain. They will be constructing a masonry wall beyond the limit of the parking area. That masonry wall will also complement the dumpster enclosure and the proposed building. And on the back side of that 4-foot wall will be another row of landscaping and trees to just soften the appearance of that wall from the residential district to the north.

Onsite there will be sanitary sewer water servicing the building, enclosed storm sewers throughout the site, which will lead to a shallow detention basin to the rear of the site, which will then be metered out and run through a mechanical treatment structure like Aqua swirl or some kind of technology like that to remove sediment and meet with the Federal Phase II Storm Water Guidelines and then outlet to the public storm sewer in the right-of-way.

That's basically a preliminary introduction unless there are specific questions.

Chairperson Crutcher stated there are a number of comments from OHM and asked whether those are reflected in this package or have they been addressed?

Mathe replied the comments they received from OHM per planning and engineering perspective, they are prepared to respond to and address. None of those comments in that letter do they have any issue with, but they really wanted to get the presentation before the Commission and get your supplemental thoughts before they start to make changes so they're not doing things twice. They want to make sure everything is incorporated at one time. So, no, those comments are not shown in this set, but will easily be accomplished.

Crutcher asked if any of the recommendations caused any problems and Massey replied no.

He then opened the floor up for questions from the Commissioners.

Nadis then said he has one other comment if it is in order. He said as you consider the proposal, they just wanted to make sure that their thought process is reflected in how you consider it. One of the key elements is that this is the C-2 District in front. This is a project that fronts Grand River. Beyond the natural buffering at the north end of the site there is residential, and then sort of kitty-corner, next to this site is a credit union and then beyond that there is residential. And part of the contemplation of the site plan is that this sort of ultimately be a site that faces Grand River and is really separate from the neighborhood area. And the way they've done that is by sort of encircling the site with the landscaping features. Of course the wall, and then beyond that, the natural buffer, the northern end, so that they can as much as possible separate this from the community and have it be an element that is part of the Grand River Thorofare, not part of Lakeway. Cutting off the

entrance from Lakeway was part of that and wants that to be part of the contemplation process and that the Commission consider the proposal.

Chairperson Crutcher asked if with the drive-thru there is some kind of communication system to place orders and where is that located?

Mathe replied essentially there are two boards that are part of the ordering system for Burger King. There are a few pre-order boards but the actual speaker itself is located right here and it does have an overhang over it because it does have an order confirmation screen so that guests can see a confirmation of what they actually ordered. One thing is important to note, the speaker system is part of Burger King's system. It senses the ambient noise such that if it is louder in the area it will automatically be a little bit louder but when it's quiet in the evenings, it will reduce that sound. But in knowing that would that sound reach any of the property line, I know that is one of the requirements of the Special Use, that there is a 50-decibel limit at a commercial property or a neighboring property and a 30-decibel limit at a residential property line. Both of those values would be significantly lower using the system that Carrol's has in place.

Crutcher then asked if the speaker itself would be pointed where and Massey replied it would be angled a little in this direction towards the corner of the property just based on how the cars will be in the line.

Crutcher asked if the signage is lit and Massey replied yes, backlit internally. Crutcher asked what the height of that is compared to the building and the wall and landscaping that is going to be at the north of the property.

Aldrich asked if he meant the menu board and Crutcher said yes, his concern is that the residential neighborhood north of there, the lights on the menu board will be on at night and is there anything that would block the light from the neighboring properties.

Aldrich replied the buffer wall will block a lot of the light. They will be LED so they don't throw light.

Crutcher asked if there is something between and Massey replied there is the existing hedge row on the north property line and then the proposed landscaping.

Crutcher asked if they have an illustration of what that section will look like and Aldrich said she could bring it to the Public Hearing.

Mathe stated that offhand it does not know the height of the trees, in the landscaping plans they refer more to the caliper of the trunk, but he would say they would be 8 to 10 feet tall trees.

Crutcher stated that in looking at the light and the sound, if those are going to be issues as the neighborhood is always concerned, and ways to mitigate it, so anything that can be between the building and the neighborhood helps to mitigate it, so the landscaping, something dense, some kind of barrier wall is usually what works the best. He stated an illustration of what that looks like with the lighting on the signage and the order board relative to the landscaping and screening they are proposing, showing how that works.

Crutcher then asked about the sidewalk on the south, where is that compared to the existing sidewalk and Massey replied what is shown on the drawing is the existing sidewalk.

Crutcher then asked if there is signage proposed in the front and Massey replied there will be a monument sign proposed on the front of the building, that will be out of the right-of-way but is not reflected in the rendering right now.

Aldrich stated they are not asking for any variances for signage.

Crutcher then asked if there were any other questions or comments from the Commissioners.

Kmetzo asked what the hours of operation for the Burger King and Aldrich replied typically 6:00 a.m. to 11:00 a.m., not a 24-hour operation.

MOTION by Majoros, supported by Chiara, to formally schedule the Public Hearing for the Special Land Use and Site Plan Review for the proposed Burger King Restaurant at the site of the Paramount Home Care, 31806 Grand River Avenue, to take place at the July 8, 2019 Planning Commission Meeting.

Motion carried, all ayes.

PUBLIC COMMENT

Joe O'Connor, 33431 Shiawassee, stated he lives next door to the lot where at 33427 Shiawassee, where Mr. Cervi is going to build, and he stated it would have been nice to have received contact of what is being proposed prior to and not after the approval.

Commissioner Majoros asked staff of the legal requirements to notify the public and Christiansen replied that it depends on the issue and circumstance. For the existing single-family site of record, so what was required was a courtesy review by the Historical Commission and then by ordinance a site plan review formally by the Planning Commission which was done this evening. Under the current processes in the City there is not a requirement for public notification in a residential district, unless there was a

Special Land Use or variances requested, notices would be mailed out to people within the 300-foot radius would be notified.

The following people spoke on the proposed Burger King at 31806 Grand River Avenue:

Mike Smith, 22809 Lakeway
Mark Baltrasz, 22712 Lakeway
Don Kenely, 23101 Lakeway
Hallie Bard, 22738 Lakeway
John Castine, 22658 Brookdale

PLANNING COMMISSION COMMENTS

Commissioner Majoros stated he would like to make two comments, one to Mr. Christiansen and one to the public.

He stated to Mr. Christiansen that we have found meetings to be more productive when the Applicant comes in and proactively addresses the issues raised here today. We've done that before with Maxfield and he stated it would be prudent during the public comment when there's presentations with any revisions, that issues that were brought up proactively addressed by the Applicants, so we're not rehashing the issues that we've heard a number of times.

Number two, he stated his request to the public is you're well prepared and well organized, and the Planning Commission is, too, they've read their letters, they've been through this three times now, they had a quasi-public meeting hearing today, they're going to have another one, and asked the public to be respectful of your time and their time and efficient with the process because the more time they have with the Applicant, he thinks the better off they'll be. He said they're very clear what the issues are, they don't need to have them reiterated, and that they're coming to this prepared.

Director Christiansen replied that Commissioner Majoros' points are ones that have made before, they certainly do convey any concerns or questions to any Applicant or Petitioner at any point in time in the process so they're aware. The processes of the City are to be transparent and as seamless as possible. He stated that the Petitioner's representative is still here in attendance this evening and has heard the comments that were just made and they're aware of them and are on record.

Director Christiansen stated that the Planning Commission at their meeting last week, subsequent to your consideration and scheduling of the required Public Hearing for the City of Farmington Master Plan Update 2019, you may recall at the last meeting to

schedule the required Public Hearing for the August 12th meeting, the 63-day statutory response period, notification and response period is commencing. Council went ahead at their meeting last week and approved as you forwarded to them scheduling of the Public Hearing, the distribution of the proposed Master Plan, so now that 63-day period is going to commence. For all those interested, the City's Master Plan Update is in accordance with the Michigan Planning Enabling Act and that Update then draft or proposed Master Plan which has come out of the steering committees of five steering committee meetings and open houses now moves forward for distribution to adjacent communities, to public utilities, to County, to region, to State and is available to the public online. So anybody that wants to look at that draft Master Plan Update and provide their comments, they're welcome to do so within the next 63-days prior to the Public Hearing scheduled for August 12th, 2019.

ADJOURNMENT

MOTION by Majoros, supported by Waun, to adjourn the meeting.
Motion carried, all ayes.

The meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Secretary

Farmington Community Library Board of Trustees
Regular Board Meeting - 7:00 p.m. – Main Library Auditorium
32737 West Twelve Mile Road, Farmington Hills, MI 48334
May 9, 2019
Approved June 13, 2019

Board Members Present: Brucki, Hahn, Huyck, Largent,
Montgomery, Rae, White, Zervos

Board Members Absent: None

Staff Members Present: Miller, Serresseque, Siegrist, Yunker

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 7:00 p.m. by Board President, J. White.

APPROVAL OF AGENDA

MOTION by B. Largent to approve the May 9, 2019 Agenda, was supported by B. Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

PUBLIC COMMENT

Lisa Laesch-Vanstone, FCL Children’s Outreach Coordinator, states that the current Board Bylaws are out of date and list only the Personnel Committee as currently existing. She suggests an update in accordance with the comprehensive list on page 13 of the Michigan Public Library Trustee Manual.

Also, if the Trustee Manual expectations are not met, the Library will not be able to retain directorship. It describes a relationship between a Library Board and Director which requires mutual respect for each other’s positions and importance within the Library, as well as professional courtesy and trust. Without this, a library can fall into disarray, lose the engagement of the community and the potential for taxpayer approved millages for survival.

Board members are expected to uphold The Public Library Trustee Ethics Statement established by the American Library Association and upheld by the Michigan Library Association. L. Laesch-Vanstone read, in part, Appendix E of the Trustee Manual, much of which, she states, has been violated recently.

Kathie Brown, former FCL Coordinator of Automation, commented that she “was very sad to see that Elyse Streit had resigned primarily because of pressure and problems she had with the Board”. She states that “some people may have been happy to see her go, since that appeared to be a goal since coming on the Board”. She agrees with L. Laesch-Vanstone and asks the Board to study the Trustee Manual. That should be the direction of the Board and not an agenda you had coming here. She says

the Trustees are supposed to be advocates for the Library and some Board members don't even use the Library. She asks how you can advocate something that you don't use.

Danette Duron-Willner – FH resident, questioned whether the prior Board Meeting, which was Closed Session after five minutes, was the most transparent way to go about decisions that were so integral to the future leadership of the Library. She spoke of leadership and investment into the Library rather than disruption and micromanagement. She suggested that the Board discuss how to invest in the Library staff and asks for transparency of Board expectations. She adds that there is room in the budget for investment in staff, training and development. She urges the Board to be more transparent about how that is going to happen with the best interest of the Library and the community at large.

There are a lot of community members who are confused about the transition and the plan. The Strategic Plan does not touch upon the transparency of Board decisions and how it will reflect in the best interest of the community, about leadership and the direction the Library has in this community, or the fiscal responsibility that the Board has to the community.

She urges the Board to take consideration that the community will be watching and scrutinizing how this money will be spent and how Board decisions will be investing back into the Library rather than micromanaging what is seen as and felt as a very successful Library.

Sreela Datta – FH resident for 22 years, says the Library is very important to her family. She is one of the community members who is confused, and would ask the Board to maintain transparency in everything they do, and focus on the mission of the Library.

President White may not have heard all of the rumors, but clarified one by stating that the people voted for a Library millage, and that money could not be touched by the Cities of Farmington or Farmington Hills.

President White closed Public Comment at 7:10 p.m.

DISCUSSION WITH ATTORNEY

MOTION by M. Brucki to go into Closed Session was seconded by J. Montgomery.

Vote: Aye: Largent, Brucki, Huyck, White, Rae, Zervos, Hahn, Montgomery

Opposed: None

Motion passed.

The Closed Session is regarding a conversation protected by attorney/client privilege. The public may stay until the Closed Session is over. The Closed Session began at 7:15 p.m.

President White reconvened the Open Session of the Library Board meeting at 8:20 p.m.

B. Rae asks that the record reflects, at this time, that the Board did have discussion with the attorney in Closed Session.

MOTION by B. Rae to authorize FCL Counsel, Mr. Blum, to discuss with the former Director, Elyse Streit, in good faith, the potential terms of a severance package, as we discussed in Closed Session was supported by B. Hahn.

Vote: Aye: Largent, Brucki, Huyck, White, Rae, Zervos, Hahn, Montgomery

Opposed: None
Motion passed.

SELECTION OF INTERIM DIRECTOR

President White reports that the Personnel Committee met with Branch Heads, Kelley Siegrist and Jaclyn Miller, and with their input, the Personnel Committee is recommending Jaclyn Miller as Interim Director of the Library, with a pay increase for the time she is in that role.

MOTION by J. Montgomery to name Jaclyn Miller as Interim Director with the proposed pay increase while she is in that role was seconded by C. Zervos.

Vote: Aye: All in favor

Opposed: None

Motion passed.

TELE-CONFERENCE WITH JOHN WAUGH, MUNICIPAL EMPLOYEES RETIREMENT SYSTEM OF MICHIGAN IN RESPONSE TO PERSONNEL COMMITTEE QUESTION

John Waugh, MERS representative, assured the Board during a tele-conference, of the overall stability of MERS and the fact that the health of the pension plan is continuing to improve. MERS separated from the State of Michigan in 1997 to become public for municipalities on a voluntary basis.

PRESENTATION FROM WORKING CONDITIONS AND BENEFITS COMMITTEE

As the chosen spokesperson of the WCBC, Melanie Allbery, shared concerns brought to the Committee regarding recent events rumored to lead to the resignation of Elyse Streit, Library Director.

M. Allbery read the WCBC document which states that throughout the months of upheaval, uncertainty and stress experienced by Staff of changes, both known and unknown, the Staff has continued to offer exemplary service to patrons. However, many Staff members feel a significant distrust for the current Library Board, its lack of respect and value for Staff, and its lack of transparency.

The Staff is asking for regular, clear and consistent communication with the Board, as well as recognition of Staff's experience and expertise.

J. White responded that the Board will continue to work with Staff to address concerns.

APPROVAL OF MINUTES

MOTION by B. Largent to approve the Minutes of the April 11, 2019 Board Meeting, was supported by M. Brucki.

Vote: Aye: All in favor

Opposed: None

Motion passed.

OPERATING BILLS

MOTION by J. Montgomery to approve expenditures for check numbers 25999 through check number 26074, totaling \$609,817.05 of expenses was supported by B. Rae.

Vote: Aye: All in favor
Opposed: None
Motion passed.

FINANCIAL REPORT

MOTION by B. Largent to receive and file the Monthly Revenue and Expense Report for March 2019 was supported by J. Montgomery.

Vote: Aye: All in favor
Opposed: None
Motion passed.

MOTION by B. Largent to approve the Budget Line adjustments as presented was supported by B. Rae.

Vote: Aye: All in favor
Opposed: None
Motion passed.

MOTION by B. Largent to accept the 2019 – 2020 Operating Budget was supported by P. Huyck.

Vote: Aye: All in favor
Opposed: None
Motion passed.

CORRESPONDENCE

There were three pieces of correspondence including a letter from Christine Greig praising Elyse Streit, former Library Director, and the Library in general.

COMMITTEE REPORTS

Community Liaison Committee

Chair Zervos reports that the Committee will reset their meeting time.

Facilities Committee

Chair Brucki reports that the Committee will give a more thorough report at the next Board Meeting once the new equipment is installed at the Farmington Branch.

Finance Committee

Chair Huyck reports that the main action of the Finance Committee was preparation of the proposed 2019 – 2020 Budget.

Personnel Committee

MOTION by J. Montgomery to raise the minimum and maximum salary range by 2% was supported by B. Rae.

Vote: Aye: All in favor
Opposed: None
Motion passed.

The Board was in agreement that Supervisors award up to a 4% increase, when warranted, and for the Board to let the evaluation process continue as it has in the past.

Strategic Plan Committee

Chair Brucki will have more details to report at the next Board Meeting.

UNFINISHED BUSINESS

The J Fund discussed by the Board requires a motion to open two accounts in the J Fund, one for Capital Reserve and another for General Operating.

The Comerica Bank requires a Board resolution when a change occurs. To avoid repeating the process for future changes in leadership, it is suggested that the resolution name the positions of those authorized to sign banking forms with respect to Comerica Bank. The Board of Trustees resolves to allow the Library Board President or any Trustee to be authorized to sign documents with respect to Comerica Bank.

MOTION by B. Largent to approve opening the two J Fund Accounts and was supported by B. Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Defined Benefit Pension appears to be underfunded with the shortage due to change in mortality rates and declining rates of return. Both shortages require the Library to pay approximately \$125,000 in a lump sum to bring the amount in the Pension to 100% funded.

MOTION by P. Huyck to pay the amount to bring the Defined Benefit Pension to 100%, which would be \$125,000, was supported by M. Brucki.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Retiree Health Fund Vehicle needs an actuarial. Accounting Manager, Gale Yunker, has ordered an actuarial in the amount of \$4,000, per P. Huyck.

Since Jaclyn Miller has been named Interim Director, she must be listed on the payroll account and pamphlet account.

MOTION by M. Brucki to add Jaclyn to the payroll account and the pamphlet account was supported by J. Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Municipal Employer's Retirement System of Michigan (MERS) requires a Board resolution when a change occurs. To avoid repeating the process for future changes in leadership, it is suggested that the resolution name the positions of those authorized to sign contractual forms with respect to the Employer's participation in a MERS product.

MOTION by B. Largent that the Board of Trustees resolve to allow the Library Director and the President of the Board of Trustees, and any Interim Director, to be authorized to sign documents with respect to

the Employer's participation in a MERS product, with the understanding that any contract changes would be approved by resolution by the Library Board, was supported by J. Montgomery.

Vote: Aye: All in favor

Opposed: None

Motion passed.

NEW BUSINESS

President White referred to correspondence from Oakland County Board of Commissioners asking groups to honor the 100th Anniversary of the Ratification of the 19th Amendment, which gives women the right to vote. They have sent a sample resolution.

MOTION by B. Largent to accept the request to honor the 100th Anniversary of the 19th Amendment was supported by B. Hahn.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The 2001 Jeep Cherokee owned by the Library is no longer safe to drive. The Library Board would like to donate the Jeep to Oakland County Vocational Training School. Once the Jeep is repaired and made road worthy, it will be auctioned and proceeds will go to the Training School to offset the cost of repair.

MOTION by J. Montgomery to donate the vehicle to Oakland County Vocational Training School was supported by B. Largent.

Vote: Aye: All in favor

Opposed: None

Motion passed.

There is a need to have Closed Session minutes transcribed by an outside source at the rate of \$15.00 per hour.

MOTION by J. Montgomery that Beth Rae hire a person to have both Closed Session minutes transcribed at the rate of \$15.00 per hour, was supported by B. Largent.

Vote: Aye: All in favor

Opposed: None

Motion passed.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

J. Miller shared that talk among staff is about lack of trust and respect of the Board Trustees. Earlier this week, Staff had heard, unofficially, from a Farmington Hills City Council member, that she was chosen as Interim Director. Staff deserves to hear what is happening in the Library from the Board or the Branch Heads, not from outside.

J. Montgomery thanked J. Miller for accepting the position of Interim Director and K. Siegrist for support. The Board understands the stress being felt by Staff and are talking about how to help Staff.

The Board would like to assure Staff that they are not accountable to any Board member; they are accountable to their Director, or currently to J. Miller, Interim Director. The Director runs the day to day

of the Library; the Board runs the Library. The Board welcomes Staff input and should feel free to talk to them directly or talk to them through J. Miller or K. Siegrist.

ADJOURNMENT

MOTION by J. Montgomery to adjourn the Board Meeting was supported by M. Brucki.

Vote: Aye: All in favor

Opposed: None

Motion passed.

The Board meeting was adjourned at 9:35 p.m. by President, J. White. The next meeting of the Library Board is scheduled for Thursday, June 13, 2019 at 7:00 pm. in the Ernest E. Sauter Board Room.

Respectfully Submitted,

Beth Rae, Secretary
Library Board of Trustees

BR:dls

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
DATE: MAY 9, 2019 – 6:30 PM
COSTICK CENTER – CONFERENCE ROOM
28600 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY: CARLETON AT: 6:32 pm

MEMBERS PRESENT: Breen, Carleton, Ferencz, Gradin, Hadfield, Hayes, McDermott, Pike, Warner

MEMBERS ABSENT: Blau, Deason, Hawkins, Joshi

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison

APPROVAL OF AGENDA:

Motion by Warner, support by Gradin to approve the agenda as amended.

- Amendments: Add “Art of the Matter Debrief” to Commission Action Items.

Carried: Unanimously

APPROVAL OF MINUTES from: March 14, 2019

Motion by Carleton, support by Gradin to approve minutes as submitted

Carried: Unanimously

PUBLIC COMMENTS

None.

ART COUNCIL REPORT

No meeting since March 12. Next meeting TBA.

CULTURAL ARTS DIVISION REPORT

- Art on the Grand progressing. Volunteer opportunities available. Considering a multi-page guide for AOG in the future.
- June 1, ceremonial closing of Harrison
- FHYT productions of Annie Jr. and Addams family were successful. Will continue to run two productions per season.
- Cultural Arts Division is offering a large variety of arts camps this summer
- May 13 City Council Meeting: presentation of plan for Harrison/Community Center
- Sabrina Nelson was a great addition to the High School Art Awards Competition

COMMISSION ACTION ITEMS:

Held elections for new Arts Commission Chair, Co-Chair, Secretary.
Chair: Celeste McDermott
Vice-Chair: Cindy Carleton
Secretary: Elena Pike

COMMISSIONERS' COMMENTS

Commissioner Carleton: suggested a map with stars next to businesses that are open and doing promos during Art on the Grand, similar to Ladies Night Out.
Commissioner Ferencz: Gave an update about photographing murals at Harrison
Commissioner Hayes: Call for artists for Civic Mural: theme “80 years of cinema”
Commission Warner: Shared her experience about pop-up art show during Ladies Night Out.

NEXT MEETING DATE: Thursday, June 13, 2019

ADJOURNMENT

Ajourned by: Carleton Time: 8:10 PM

Minutes drafted by: Pike

APPROVED

MEETING MINUTES
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION
JUNE 03, 2019-5:15 PM
FARMINGTON HILLS CITY HALL/COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS MICHIGAN 48336

CALL TO ORDER BY: Chair Reynolds at 5:15pm

MEMBERS PRESENT: Avie, Biggs, Ciaramitaro, DeFranco, Reynolds, Szymusiak, Sloan, Tutak, and York.

MEMBERS ABSENT: Wecker and Hopfe.

OTHERS PRESENT: Yuskowatz, and Faine, (Associates), Moyna (Alternate), Neufeld (FHFD).

APPROVAL OF AGENDA- JUNE 03, 2019

Motion by Ciaramitaro, support by Tutak, to approve the agenda as submitted. Motion carried unanimously.

MOTION TO APPROVE MINUTES- MAY 06, 2019 Motion to approve as submitted by Tutak with support by Moyna. Motion carried unanimously.

BUDGET:

EPC- *a balance of \$423.80* before the purchase of thermal blankets. If extra funds available, additional blankets will be purchased. Motion to zero balance budget with purchase of additional blankets as submitted by Ciaramitaro with support by Moyna. Motion carried unanimously.

CERT- *a balance of \$804.63.*

- Discussed adding volunteer position to monitor Budget and expenses- Ciaramitaro volunteered to pull information from previous meeting minutes and track on a spread sheet in the next 2-3 weeks and notify Reynolds of budget balance.

EVENTS, ACTIVITIES, MARKETING, AND PROGRAMS: General activities and updates:

- Volunteer to give Tip of the Month to the FH City Council on June 10, 2019 will be Moyna.
- Founders Festival scheduled for July 19-21, 2019. Parade will be held on July 20th. Ciaramitaro would like to use a group organizing program to sign up volunteers from Beaumont Hospital, EPC and CERT. Sign Up Genius was suggested and Ciaramitaro will research and implement.
Fireworks planned for 10:00 PM on Saturday. Warthman to advise of needs.
Tutak working on volunteers. Avie needs contact information for the label that will be placed on the blanket. (phone number or website)
Consult with Wecker on the dates for planned 2019 events and prepare handout for FF. Also, Reynolds to check on progress of Safety Fair planned for this coming Fall.
- Youth candidate from the Farmington/Farmington Hills Mayor's Youth Council has not materialized as of yet. It was suggested that a commissioner attend a future Youth Council meeting which is the same day as EPC meeting but at the Costick Center at 6 PM.
- Congratulations to Tutak for being recognized on Monday, May 13, as the Farmington Hills City Council paid tribute to members of the community who received special awards for outstanding volunteer efforts.

- Reynolds donated Tracking Tiles for the CERT trailer tracking.

MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES/COMMUNITY EMERGENCY RESPONSE TEAM:

- 10 CERT volunteers worked the Memorial Parade-Assisted public safety department. There was no follow-up from the YMCA contact about using volunteers for the Cipriano Race scheduled on June 7th.
- The next CERT meeting scheduled for June 17th at station 5.
- The Regional Citizen Corps focus group has completed the survey and awaiting the results.
- CERT participation at the Founders Festival (sharing space of Beaumont Hospital and EPC) volunteer schedule is patchy so Tutak would like to bring in other CERT teams such as Novi, Livonia, Northville and Southfield. Neufeld will check with Bonnie and Tutak will check with Warthman.

Tutak has proposed the purchase of a generator, extension cord, lithium Ion batteries, power strip and totes to be used for an electrical system in the event of a power outage. The cost would be \$737.90 bringing the balance down to \$66.73. Motion by Avie, support by Ciaramitaro, to approve the purchase as submitted. Motion carried unanimously.

LIAISON REPORTS:

FPS – No Representative

FHFD – Neufeld

- STB update: Coalition (Beaumont Hospital, FHFD, EPC CERT and Bystander Response) have trained about 6,000 people in the past 2 years.
- FHFD personnel have met with Mercy HS teachers about training students in STB. Each student has a requirement of giving 40 hours of volunteer time before graduation.
- Scouts of America corporate office was contacted by Reynolds about creating a STB Badge, and a STB Trainer Badge. Public voting in process. The Scouts already have an emergency preparedness badge.

YMCA – Yuskowatz

- Cipriano Fun Run, with proceeds donated to Cipriano Foundation, will be held June 07, 2019. .
- *Save the date* for fundraiser golf tournament @ Forest Lake Country Club on July 22, 2019.
- *Currently recruiting* for a new director for the local YMCA.

COMMISSIONER'S COMMENTS: None

ADJOURNMENT:

Reynolds adjourned the meeting at 6:16 PM.
Minutes by Secretary DEFRANCO

Farmington City Council Staff Report	Council Meeting Date: July 15	Item Number 4B
Submitted by: Mary Mullison		
<u>Agenda Topic:</u> Council Meeting Minutes: June 17, 2019 Special June 17, 2019 Regular		
<u>Materials:</u> 2 sets of minutes		



Special Council Meeting
6:00p.m., Monday, June 17, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on June 17, 2019, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 p.m. by Mayor Steve Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen (left at 6:01 pm, returned at 6:09 pm)
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
City Treasurer Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. CLOSED SESSION – LABOR NEGOTIATIONS & PROPERTY ACQUISITION

Move to enter closed session to discuss labor negotiations and property acquisition.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Bowman, Galvin, LaRussa, Schneemann, Taylor

Council entered closed session at 6:01 p.m.

Move to exit closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember

Council exited closed session at 6:30 p.m.

Move to approve the TPOAM contract as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember
AYES:	Galvin, LaRussa, Schneemann, Taylor, Bowman

Move to approve the purchase agreement as proposed for the Maxfield Training Center property.

RESULT:	APPROVED [4-1]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember
AYES:	LaRussa, Schneemann, Bowman, Galvin
NAYS:	Taylor

6. OTHER BUSINESS

City Manager Murphy presented the resignation letter of Mansion Director Kim Shay, effective June 30, 2019. Bowman asked Murphy whether he had an opportunity to speak to Shay before she submitted her resignation, and he replied that Shay felt that the council didn't understand what her role was and how much effort she puts into it. He also relayed her views about comparing the Mansion to other City holdings such as the Civic Theater, and that a museum was never going to make money. Shay felt that it should be considered a City asset like one of our parks. Bowman restated that Shay's resignation was a huge loss. Schneemann said to lose someone like Shay was a real loss for the City. Murphy agreed to bring a strategy for finding a new director back to Council

Murphy announced that he would be absent for a period of time this summer due to a health issue. Schneemann requested an outline for administrative structure during Murphy's absence.

LaRussa asked for feedback on the cost to prepare a first reading for an ordinance to allow dual water meters. Murphy reported on specific costs, and Bowman asked what the next step was in preparing a new ordinance. Schneemann commented that there seemed to be a split on council with a majority against moving forward. Discussion ensued as to the benefits and risks of public discussion on the topic. LaRussa argued that bringing it forward would provide clarity on record, a clear legislative action, and would ultimately be the end of discussion. No action was taken toward creating an ordinance to consider at this time.

7. COUNCIL COMMENT

Taylor asked Murphy about burying cable on Oakland Street.

LaRussa commented that the Mansion does have a commodity to sell and that the property has value we haven't found how to unlock. He states that the City needs a vision for the property and an actionable plan to achieve that vision. The City now has an opportunity for change, and LaRussa wants to see what new candidates would bring. Murphy reminded Council that, looking back to the original vision for the Mansion, it is presently what it was envisioned to be. Galvin asked for a better understanding of the agreement with the family that donated the property.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

The meeting adjourned at 6:44 pm.

Steve Schneemann, Mayor

Mary Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, June 17, 2019
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on June 17, 2019, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Schneemann.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor Pro Tem	Present	
William Galvin	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Steve Schneemann	Mayor	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
City Treasurer Weber

2. PLEDGE OF ALLEGIANCE

Vivian Zhong, Miss Oakland County, led the Pledge of Allegiance.

3. PUBLIC COMMENT

Doug Reynolds, 23634 Longacre, Emergency Preparedness Commission, delivered the June Tip of the Month.

William Miller, 31621 Lamar, District 14 County Commissioner, presented an update from the Oakland County Commission.

- 4. APPROVAL OF ITEMS ON CONSENT AGENDA**
- A. Accept Minutes for City Boards and Commissions**
 - B. Approve City Council Minutes**
 - a. 05-20-19 Special DRAFT**
 - b. 05-20-19 Regular DRAFT**
 - c. 05-30-19 Special DRAFT**
 - d. 06-03-19 Regular DRAFT**
 - C. Farmington Monthly Payments Report**
 - D. Farmington Public Safety Monthly Report**
 - E. Consideration to approve the City Manager to authorize and accept Cost Participation Agreement for the 2019 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program**
 - F. Consideration to Accept and File the Financial Reports for the City of Farmington Brownfield Redevelopment Authority for the TCF Project**
 - G. Library Board Resignation**

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember

5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

6. PRESENTATION/PUBLIC HEARINGS

A. Miss Oakland County

Vivian Zhong introduced several contestants for Miss Oakland County 2020 and highlighted various programs and activities offered through the program.

B. Spirit of Main Street Micro Business Grant from Genisys Credit Union

Kate Knight, Executive Director of the Farmington Downtown Authority, announced a Main Street Micro Business Grant of \$1750 from Genisys Credit Union to Blue Hat Coffee, specifically for patio and outdoor seating additions.

C. Special Event Application: VegMichigan Free Festival, Tom Progar

Tom Progar described a proposed VegFest event and asked for Council's approval. Bowman asked how many people this event might draw to Farmington, and Progar replied that he estimated 2000 visitors. Bowman suggested that he investigate parking alternatives. LaRussa stated his appreciation for Progar's effort in bringing this event to Farmington.

Move to approve the Special Event Application allowing VegMichigan Free Festival to be held on Sunday, Sept. 15 from 10:30 am until 5 pm in Riley Park and the Sundquist Pavilion.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember

D. Public Hearing – Fiscal Year 2019-20 Budget and Millage Rates

City Manager Murphy presented a summary of the Fiscal Year 2019-20 Budget and Millage Rates.

Move to open a public hearing to receive public comment on the proposed FY 2019-20 budget and millage rates.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Councilmember

Schneemann asked for comments from Council.

Galvin commented that often these changes are not readily visible, and asked about the General Fund Balance as presented and how it could be brought up to the target of ending at 25% or above. City Treasurer Weber answered that with conservative budgeting, it might take five years to raise it to that level. Galvin said that he appreciated finally seeing money in the capital improvement fund. He thanked Department Heads for all their work.

LaRussa asked Weber about what was driving the difference between water and sewer rates for Farmington and those provided by GLWA. Weber explained that extra money for capital projects will allow water and sewer projects to be addressed at the same time as road projects, saving the City money.

Schneemann thanked city administration, particularly the City Manager and the City Treasurer, for their excellent work. He noted that Farmington's bond rating was boosted to a AA+ rating from Standard and Poors because of excellent fiscal management.

Hearing no public comment, Schneemann asked for a motion to close the public hearing.

Move to close the public hearing.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

7. NEW BUSINESS

A. Consideration to accept Change Order No. 2 & Construction Estimate No. 3 for the 2018 Farmington Roads Maintenance & Rehabilitation

Superintendent Eudy summarized the need for a change order and new estimate for roads maintenance.

Move to approve Change Order No. 2 & Construction Estimate No. 3 for the 2018 Farmington Roads Maintenance & Rehabilitation in the amount of \$283,510.51 to Hartwell Cement Company located at 21650 Fern Avenue, Oak Park MI 48237.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Galvin, LaRussa, Schneemann, Taylor, Bowman

B. Second reading and consideration to approve reducing the number of Historical Commission Board members from 9 to 7

Murphy said nothing has changed from the first reading presented at the last Council meeting.

Schneemann commented that, as a resident of the historic district and as a member of the DDA, he would love to see an increased energy from people in the community for both the Mansion and the Historical Commission along with pride in our heritage..

Move to approve an ordinance to amend the City of Farmington Code of Ordinances, Chapter 17: Historical Preservation, Article II, Historical Districts, Section 17-28, Historical Commission, to reduce the number of members of the Historical Commission from 9 to 7.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	LaRussa, Schneemann, Taylor, Bowman, Galvin

C. Consideration to adopt Fiscal Year 2019-20 Budget and establish millage rates

Murphy shared a new document with a change on the major street fund, correcting the expenditure to \$2,522,414. Galvin thanked Weber for correcting the document, and LaRussa asked about unlevied capacity available.

Move to adopt resolution regarding Fiscal Year 2019-20 Budget and Millage Rates.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember
AYES:	Schneemann, Taylor, Bowman, Galvin, LaRussa

D. Consideration to adopt Downtown Development Authority’s Fiscal Year 2019-20 Budget and establish 2019 Principal Shopping District Special Assessment

Knight presented a request for approval of the DDA 2019-20 budget. LaRussa asked about items of interest and projected fund balance for 2021. Knight replied that by using a conservative approach and identifying projects that are worthy and doable, the fund balance can be spent down. The projected five year range actively focuses on partnerships, the debt calendar, when payouts end, and more debt commitments.

Move to approve resolution to adopt the DDA Fiscal Year 2019-20 Budget and establish 2019 Principal Shopping District Special Assessment.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, Galvin, LaRussa, Schneemann

E. Consideration to adopt Fiscal Year 2019-20 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets

Move to adopt Fiscal Year 2019-20 Budget Resolution for the 47th District Court, Brownfield Redevelopment Authority, Corridor Improvement Authority and joint agency budgets.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Bowman, Galvin, LaRussa, Schneemann, Taylor

F. Consideration to amend Fiscal Year 2018-19 Budget

Move to adopt resolution amending Fiscal Year 2018-19 Budget.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	LaRussa, Councilmember
AYES:	Galvin, LaRussa, Schneemann, Taylor, Bowman

G. Consideration to amend Fiscal Year 2018-19 DDA Budget

Move to amend Fiscal Year 2018-19 DDA Budget to increase overall appropriation by \$277,779.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, Galvin

H. Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge

Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2019.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, Galvin, LaRussa

I. Consideration to adopt resolution to amend Water and Sewer Rates, effective July 1, 2019

Move to adopt a resolution amending Chapter 11 of the City Fee Schedule, as presented, which amends the water and sewer rates, effective July 1, 2019.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, Galvin, LaRussa, Schneemann

J. Consideration to amend Employee Administrative Manual and Non-union Pay Plan

Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2019.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Bowman, Mayor Pro Tem
AYES:	Bowman, Galvin, LaRussa, Schneemann, Taylor

K. Consideration to amend Budget Policies

Murphy explained proposed amendments to current budget policy. Bowman commented that it was great to see goals and she appreciates that this amendment spells out very clearly what the City wants to achieve. LaRussa expressed a counterpoint to Bowman’s comment by citing discussion during millage prep about being nimble and preserving flexibility. Discussion ensued about stretch goals and fund balance forecasts. LaRussa requested further data before making a decision. Schneemann pointed out that the suggested policy change encompassed yearly fund balance goals.

Move to amend the City’s budget policies, effective July 1, 2019.**

RESULT:	APPROVED AS PRESENTED [4-1]
MOVER:	Bowman, Mayor Pro Tem
SECONDER:	Galvin, Councilmember
AYES:	Galvin, Schneemann, Taylor, Bowman
NAYS:	LaRussa

L. Consideration to approve renewal of City Assessing Services Agreement with Oakland County Equalization Division

Move to approve 2019-2022 contract with the Oakland County Equalization Division to provide City Assessing Services for both real and personal property and authorize the Mayor and Clerk to sign the agreement on behalf of the City.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, Galvin

8. DEPARTMENT COMMENT

Director Demers commented that automobile larceny activity has risen in Farmington and surrounding communities and he reminded residents to lock doors and vehicles.

Treasurer Weber announced that water and sewer bills would be going out soon.

Director Christiansen reported that the City Master Plan 2019 has been posted to the City website and was being distributed. Taylor asked about estimates on progress of development of several properties and Christiansen responded.

Clerk Mullison publicized a mailing to all registered voters in the city about the availability of a new Automatic Application list.

City Manager Murphy inquired whether Council would like to visit the courthouse and view a presentation by Court Administrator Dave Walsh. Murphy also thanked City Department Heads for all their work on the budget, especially Weber and City Controller Norgard.

9. CITY COUNCIL COMMENTS

Bowman commented about how many community events are being supported by health and fitness organizations. She recently joined Beaumont Healthy Living Coalition and she itemized many different events and opportunities for residents to improve their fitness around Farmington.

Galvin announced his recent Flag Day ceremony attendance at the Groves-Walker American Legion Post 346. He commented that it was an overlooked holiday and patriotic event and he reminded residents about an American Legion program to retire used, torn, worn out flags utilizing a depository box on premises.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Bowman, Mayor Pro Tem

Meeting adjourned at 8:45 p.m.

Steven Schneemann, Mayor

Mary J. Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

Farmington City Council Agenda Item	Council Meeting Date: July 15, 2019	Item Number 4C	
Submitted by: Amy Norgard, Controller			
<u>Agenda Topic</u> Farmington Monthly Payments Report – June 2019			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – June 2019			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 063019			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF JUNE 2019

FUND #	FUND NAME		AMOUNT:
101	GENERAL FUND	\$	306,175.15
202	MAJOR STREET FUND	\$	15,200.42
203	LOCAL STREET FUND	\$	311,141.37
243	BROWNFIELD REDEVELOP AUTHORITY	\$	2,530.00
260	INDIGENT DEFENSE FUND	\$	2,182.86
592	WATER & SEWER FUND	\$	239,266.79
595	FARMINGTON COMMUNITY THEATER FUND	\$	18,630.63
640	DPW EQUIPMENT REVOLVING FUND	\$	13,652.31
701	AGENCY FUND	\$	5,493.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$	58,529.65
	TOTAL CITY PAYMENTS ISSUED:	\$	972,802.18
136	47TH DISTRICT COURT FUND	\$	99,450.93
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$	23,527.09
290	FRIENDS OF THE WARNER MANSION	\$	526.66
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$	123,504.68
	TOTAL PAYMENTS ISSUED	\$	1,096,306.86

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF JUNE 2019

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
General Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	217,694.69
General Fund	Federal Gov't	W/H & FICA Payroll	76,677.82
General Fund	MERS	May Transfer	84,301.77
General Fund	MERS HCSP	May Transfer	4,390.00
General Fund	ICMA	ICMA Plans - City & Dept. Hea	17,492.85
Agency	Total Administrative Services Corp.	Flexible Spending Accounts	1,998.40
TOTAL CITY ACH TRANSFERS			402,555.53
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	88,845.98
Court Fund	Federal Gov't	W/H & FICA Payroll	30,750.62
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,838.40
Court Fund	ICMA	Health Savings/401 Accounts	5,337.40
TOTAL OTHER ENTITIES ACH TRANSFERS			126,772.40



Farmington Public Safety Department

MONTHLY PUBLIC SAFETY REPORT

June 3, 2019 through June 9, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
289	152	17	4	9

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
0	0	2	2	0

SUMMARY OF NOTABLE INCIDENTS

Open Intoxicant in a Motor Vehicle

On June 7, 2019 at approximately 10:59 pm an officer observed an occupied vehicle parked behind the Winery in the area of Grand River Ave. and Orchard Lake Road. The officer observed one of the passenger in possession of an open bottle of Medelo beer. The officer issued the 22-year-old male passenger a citation for open intoxicants and released.

Larceny from Automobiles

Between June 1 through June 5, 2019, three reports of Larceny from Automobiles were reported to Farmington Public Safety Department. In all three occurrences the attacked vehicles were **unlocked** and victims reported a variety of personal items taken. There are no suspects at the time the reports were taken. Patrol has been advised of the recent LFA activity.

Larceny in a Building

On June 4, 2019 at approximately 7:01 am, a business owner in the 31000 block of Orchard Lake Road reported the theft of cash missing from within the business. The owner advised that he found the business unlocked, cash drawer open and cash missing. The owner advised that he would be unwilling to prosecute any of his employees should any of them become a suspect. A detective was assigned the case for follow up.



June 10, 2019 through June 16, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
242	125	20	0	9

ARREST TYPE & QUANTITY

OWI	OID	DWLS	WARRANT	FELONY
2	0	2	4	1

SUMMARY OF NOTABLE INCIDENTS

Recovered Stolen Automobile

On June 11, 2019 at approximately 4:20 pm, an officer responded to a Farmington business at the 34000 block of Nine Mile Road for a report of returned vehicle. The officer learned that the U-Haul rental van was reported stolen by Detroit Police on May 2, 2019 and that the vehicle was dropped off with the keys left on the seat. Detroit Police were advised and a detective was assigned for follow up and coordination with Detroit.

False ID to Police

On June 15, 2019 at approximately 4:25 pm, an officer stopped a vehicle for failure to stop to a pedestrian in the crosswalk at Grand River Ave. and Warner Street. The driver of the vehicle provided a driver license and the passenger verbally provided his name, that when checked returned false. The officer, after further investigation, learned the true identity of the passenger and determined that he had three active warrants for his arrest. The officer issued the driver a citation and released. The officer arrested the 23-year-old male passenger for providing a false name and transported him to jail, where he was held pending bond/arraignment.

Larceny of Parts/Accessories from a Vehicle

On June 1, 2019 at approximately 2:29 pm a Farmington resident reported that sometime between June 11th and June 14th an unknown subject(s) removed the catalytic converter from his 2007 Honda CRV. The victim stated the vehicle was parked under their building in the parking structure and when they tried to drive the vehicle, they thought that it was a mechanical issue. The maintenance technician advised them that the repairs to replace the c/c would be more than \$1,000.00. A detective has been assigned the case for follow up.

Embezzlement

On June 14, 2019 at approximately 3:41 pm a business owner from the 35000 block of Grand River, near Drake reported that the night manager did not make the night deposit after closing on June 11th and had not returned to work since that date. The 24-year-old female suspect refused to respond to the investigating officer's requests to speak with her. A detective was assigned the case for follow up with regard to embezzlement charges.



Flee and Elude Police

On June 12, 2019 at approximately 8:06 pm, an officer observed two ATVs (off road vehicles) on eastbound Grand River Ave. near Hawthorn. The officer attempted to stop both of the off road vehicles, but both continued east of Grand River, reaching speeds of 58 mph. One of the two vehicles stopped east of Middlebelt Road. When questioned, the 30-year-old male operator of the ORV denied knowing the other subject and further denied knowing the police were attempting to stop him. The subject was arrested, processed and released pending review by the Oakland County Prosecutors Office.

Open Intoxicant in a Motor Vehicle

On June 13, 2019 at approximately 9:13 pm an officer observed an occupied vehicle parked behind a building in the area of Grand River Ave. and Mooney Street. The officer observed three occupants in the vehicle, one of which was in possession of an open bottle of Mike's Hard Lemonade. The officer issued the 21-year-old male passenger a citation for open intoxicants and released.

Overdose - Naloxone Administered

On June 13, 2019 at approximately 12:48 am, officers responded to a report of an unconscious subject in an apartment at the 21000 block of Farmington Road. When the officers determined that the patient was unconscious due to a suspected drug overdose they prepared and administered Naloxone. As a result, the patient regained consciousness and was transported to the hospital.

June 17, 2019 through June 23, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
301	152	30	3	11

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
4	0	12	12	4

SUMMARY OF NOTABLE INCIDENTS

Illegal Dumping

On June 18, 2019 at approximately 6:37 pm, a Farmington business owner reported that sometime between June 14th and June 17th, unknown subject(s) dumped a couch in their dumpster which is located in the North Parking lot. On a separate occasion, unknown subject(s) dumped construction material waste into the dumpster, and most recently, three white male subjects driving a black Chrysler dumped items into the dumpster. Information about illegal dumping was distributed to patrol officers to follow up.



Flee and Elude Police

On June 18, 2019 at approximately 10:25 pm, an officer observed and attempted to stop a subject operating a black sport motorcycle in the area of Farmington Road near Flanders Street. The cycle was observed weaving in/out of traffic, reaching speeds in excess of 80+ mph on northbound Drake Road south of Grand River Ave. The officer terminated the pursuit. The suspect was described to be a slender male, 5'6" – 6', wearing a black hoodie, black pants, black helmet, and black backpack with symbol.

Larceny of Parts/Accessories from a Vehicle

On June 20, 2019 at approximately 5:27 pm a Farmington resident reported that sometime between June 17th and June 20th, unknown subject(s) removed the catalytic converter from their 2003 Pontiac Grand AM. A detective has been assigned the case for follow up.

Larceny of Personal Property from a Vehicle

On June 21, 2019 at approximately 12:40 pm, a victim reported that between 11:30 am and 12:15 pm an unknown subject entered his unlocked vehicle and stole the handheld phone that was hanging from the dashboard. The vehicle was parked on the 33000 block of Nine Mile Road in the parking lot of a Farmington business.

June 24, 2019 through June 30, 2019

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
259	135	21	2	3

ARREST TYPE & QUANTITY

OWI	OUID	DWLS	WARRANT	FELONY
2	0	4	4	2

SUMMARY OF NOTABLE INCIDENTS

Trespassing

On June 24, 2019 at approximately 12:14 am, officers responded to the 7-Eleven at Grand River Ave and Drake for a report of an unlocked and unattended store. Officers determined that the employee that was scheduled to work quit in the middle of their shift, leaving the store open and unattended. Officers made contact with the 50-year-old male employee, advising him that if he returns he will be arrested for trespassing.

Burglary | Home Invasion

On June 24, 2019 at approximately 8:02 am, an officer responded to a residence on Brittany Hill Street for a report that an unlocked vehicle was accessed and rummaged through between midnight and 04:00 am. The homeowner advised that nothing appeared to be missing, however, it is suspected



MONTHLY PUBLIC SAFETY REPORT
JUNE 2019

that the subject used the garage door opener (remote) to open the overhead garage door. An item found within the vehicle was recovered as suspected evidence. A detective was assigned the case for further investigative follow up.

Trespassing

On June 25, 2019 at approximately 12:59 pm, an officer responded to the TCF Bank. The officer learned the Michigan State Police were investigating a threats complaint that was made via telephone to an employee at the TCF Bank corporate office. It was learned that the 29-year-old male subject that made the threat had previously visited the Farmington TCF Branch. As a result of the threat the subject made, he was issued a no trespass order not to return to the Farmington TCF Bank.

Vehicle Fire

On June 26, 2019 at approximately 1:01 pm, officers responded to the 31000 block of Lamar Street for a vehicle on fire. The fire in the Ford Ranger was quickly extinguished. Detectives are currently investigating the cause of the fire.



Illegal Dumping

On June 17, 2019 at approximately 8:21 am, officers responded to the Basement Burger Bar and found a 41-year-old male subject power washing grease into the storm drain. The subject was working for Acme Ventilation Cleaning, LLC. and was contracted by the Basement Burger Bar to clean the cook ventilation system. The officer cited and released the subject for a local illegal dumping violation.

Child Neglect

On June 30, 2019 at approximately 1:52 pm, officers responded to Fresh Thyme Market for a report of unattended children in a vehicle that was not running. The reporting party/witness reported that the vehicle departed. Officers located the suspect vehicle in the area of Farmington and Grand River and conducted a traffic stop while another officer located and met with the witness. Officers learned and determined that four very young minor children were left alone in the vehicle for at least ten minutes. The weather was sunny, hot, and humid with temperatures in excess of 90 degrees. The 29-year-old mother of the children was issued a citation for child neglect and an improperly restrained child. The State of Michigan was also advised.



Missing Child

On June 30, 2019 at approximately 2:47 pm, officers responded to a residence on Wilmarth Street near State Street for a report that a 6-year-old male who has run away from his grandparent's residence and was on foot in the neighborhood. Officers assisted with the search of the area, resulting in the recovery and return of the child to his grandparents.

Retail Fraud

On June 30, 2019 at approximately 8:33 pm, officers responded to Antonio's Liquor on Orchard Lake Road near Shiawassee for a report of two subjects that stole a bottle of Sky vodka and smashed a glass bottle of flavored water while the fled the store. The two departed in a gray Nissan sedan, northbound on Orchard Lake. A detective is assigned the case further investigation.

Additional Information:

During the month of June, all public safety personnel participated in pumping operations, ladder placement and fire scene scenario training.

On June 11th, Farmington Public Safety Detective Will Wood participated in the Honor Flight detail this morning. Officers from 11 other police departments had the honor of escorting military veterans from Farmington to the Toledo, OH Airport where they are rewarded with an all-expense paid trip to Washington D.C.

An Honor Flight is conducted by non-profit organizations dedicated to transporting as many United States military veterans as possible to see the memorials of the respective war they fought in Washington, DC, at no cost to the veterans. A Smithfield Street resident and war veteran was one of the honorees at this event.

On June 20th, of Parking Enforcement Officer Steve Roberts passed away. "Parking Steve" served as the department's parking enforcement officer for two years. He was truly a gentle giant. He embraced his position and handled it with fairness and equity. He had a great sense of humor and he was ALWAYS willing to lend a helping hand.

The job of a parking officer is not an easy one. Typically, encounters with parking enforcement officers tend to ruin a person's day. Steve was well aware of the negative connotations associated with his position, but from day one, he tried his best to ease the parking officer stigma.

He took it upon himself to engage downtown business owners and employees to get to know them and address their parking concerns. He handled his enforcement duties professionally and was always kind and courteous when issuing parking citations.

Steve issued far more warnings than actual violations. Many times, he would be in the process of writing out a violation when the violator would approach him and beg for a break. 9 times out of 10, he gave them a break.

Steve was well-liked and well-respected among members of the public safety department and throughout City Hall. Our thoughts and prayers go out to Steve's wife, Dorrine, and his entire family as they grieve his loss.



ABBREVIATED SUMMARY OF OFFENSES

Crime Part	JUNE 2018 Totals	JUNE 2019 Totals	% Change	Year To Date 2018	Year to Date 2019	% Change
Part A	23	28	21%	134	107	-20%
Part B	14	18	28%	113	105	-7%
Part C	941	1076	14%	5571	6153	10%
Assault	3	3	-	19	24	26%
Burglary	1	3	200%	2	10	400%
Larceny	3	5	66%	11	15	36%
Larceny LFA	2	8	300%	9	11	22%
Narcotics	8	0	-100%	67	4	-94%
OWI	6	7	16%	28	45	60%
Traffic Crashes	31	31	-	146	155	6%
Fire Calls	9	12	33%	96	*209	*117%
Medical Calls	68	94	38%	461	554	20%
Traffic Stops	545	618	13%	3259	3673	12%
Calls for Service	1027	1173	14%	6145	6859	11%



MONTHLY PUBLIC SAFETY REPORT
JUNE 2019



Farmington City Council Staff Report	Council Meeting Date: July 15, 2019	Item Number 4E
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Historical Commission Resignation: Tyler Leitow		
<u>Proposed Motion:</u> NA, consent agenda		
<u>Background:</u> Tyler Leitow submitted the attached resignation letter. His term was to end on Muarch 31, 2020.		
<u>Materials:</u> Resignation letter		

From: "Tyler Leitow, Esq." <tleitow@gmail.com>
Date: June 7, 2019 at 4:29:14 PM EDT
To: Laura Myers <veedubbr@gmail.com>
Subject: Stepping Down from Historic Commission

Hi Laura,

I'm emailing to inform you that I am stepping down from my position on the Historic Planning Commission. It's been a real pleasure working with you and the rest of the commission. I learned a lot about Farmington and our Historic District over the last year and a half.

However, between my 9 month old, and some other opportunities I'm pursuing, I will not have the time to properly serve on the commission.

I'm sure I'll see you and the rest of the commission around town from time to time.

I hope you have a great weekend

Thanks again!

Tyler J. Leitow, Esq.
Crestmark, a division of MetaBank
Assistant Vice President
C: [\(231\) 590-2579](tel:(231)590-2579)
P: tleitow@gmail.com
W: tleitow@crestmark.com

**Farmington City Council
Staff Report**

**Council Meeting
Date:** July 15, 2019

**Item
Number
4F**

Submitted by: David Murphy

Agenda Topic SMART Agreement

Proposed Motion: NA consent agenda: authorize the City Manager to sign the agreement with SMART for Municipal Credits and Community Credits on behalf of the City for Fiscal Year 2020.

Background: Each year the City enters into an agreement with the Suburban Mobility Authority for Regional Transportation (SMART) to receive municipal and community credits for local transportation programs. The Municipal Credits allocated to the City of Farmington for Fiscal Year 2020 are \$10,720. The allocation for Community Credits is \$15,469.

As in the past, the County transfers credits to the Farmington Hills Senior Program Services to operate the Dial-A-Ride program. In 1999, a Dial-A-Ride program was established for the cities of Farmington Hills and Farmington. The City of Farmington Hills Senior Services Division administers the program. The cities of Farmington Hills and Farmington annually transport approximately 6,000 persons through this Dial-A-Ride service using commercial cab companies. The administrations of both communities believe that this service is essential to our citizens and handicapped residents. As the program continues to be reviewed, additional services will be considered for inclusion to the regular transportation program.

Materials: Municipal Credit and Community Credit Contract for FY-2020

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2020

I, Dave Murphy, as the City Manager of **the City of Farmington** (hereinafter, the “Community”) hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period **July 1, 2019** through **June 30, 2020** (Section 1 below), and **Community Credits** available for the period **July 1, 2019** to **June 30, 2020** (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **\$10,720.00** in **Municipal Credit** funds as follows:

- (a) Transfer to the City of Farmington Hills Funding of: \$ 10,720.00
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ _____
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Services Purchased from Subcontractor At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total \$10,720.00

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State’s approved budget. In the event that revenue actually received is insufficient to support the Legislature’s appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by **June 30, 2021**; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **\$15,469.00** in **Community Credit** funds available as follows:

- (a) Transfer to City of Farmington Hills Funding of: \$ 15,469.00
TRANSFeree COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ _____
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)

- (d) Capital Purchases At the cost of: \$ _____
- (e) Services Purchased from Subcontractor At the cost of: \$ _____

 (NAME OF SUBCONTRACTOR)
 (See attached Subcontractor Service Agreement)

Total \$15,469.00

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in **FY2020**, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by **June 30, 2023**; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

This agreement shall be binding once signed by both parties.

THE CITY OF FARMINGTON

By: _____

Date _____

Its: _____

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

Date _____

By: _____

John C. Hertel
 General Manager

EXHIBIT A – ATTACH FARMINGTON HILLS

FARMINGTON PROJECT DESCRIPTION

Overall Project Description (Provide a descriptive narrative): The City of Farmington contracts with the City of Farmington Hills to provide transportation for residents.

Service Area (Provide geographic boundaries):

Service Times (Provide days and hours of service):

Eligible User Groups (Users eligible to use the service):

Fare Structure (Cost to use service):

Service Mode (Describe the amount and type of vehicles available, and whether they are wheelchair lift-equipped):

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: **City of Farmington**

Contract Period: July 1, 2019 through June 30, 2020

Account Number: 48212

OPERATING EXPENSES:

Administrative Fee: *(All employees
other than drivers and dispatchers)*

(10% max. of MC & CC funds)

Driver Wages

Fringe Benefits

Gasoline & Lubricants

Vehicle Insurance

Parts, Maintenance Supplies

Mechanic Wages

Fringe Benefits

Dispatch Wages

Other (Specify)

Sub-Total (Operating Expenses)

PURCHASED SERVICE:

Taxi Service

Charter Service

SMART Bus Tickets

SMART Shuttle Service

SMART Dial-A-Ride

Other: Farmington Hills

Sub-Total (Purchased Service)

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment

Software

Vehicle

Maintenance Equipment

Other (Specify)

Sub-Total (Capital Equipment)

TOTAL EXPENSES:

**Operating Expenses, Purchased Service,
and Capital Equipment**

\$26,189.00

Farmington EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds (FY19)	\$10,720.00
Community Credit Funds (FY19)	\$15,469.00
Specialized Services Funds	
General Funds	
Farebox Revenue	
In-Kind Service	
Special Fares (Contracted Service)	
Other (Specify)	

TOTAL REVENUE: **\$26,189.00**

(Note: *TOTAL EXPENSES* must equal *TOTAL REVENUE*)

Farmington City Council Agenda Item	Council Meeting Date: July 15, 2019	Item Number 4G	
Submitted by: David Murphy, City Manager Christopher M. Weber, Director of Finance and Administration			
Agenda Topic: Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals			
Proposed Motion: Adopt Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals			
<p><u>Background</u></p> <p>The City participates with MERS for Pension and Health Care Savings Plan benefits. From time to time changes are approved by Council to these plans. In order to execute these changes, MERS is now requesting the governing body approve a resolution designating the positions that are authorized to make those changes. Administration is recommending the City Manager and Director of Finance and Administration be authorized to make changes. It should be noted that these positions are only being authorized to make changes that have been approved by Council. Attached is the resolution.</p> <p><u>Alternatives</u></p> <p>City Council can pass the resolution to give authority to the individuals indicated.</p> <p>City Council could decide not to pass the resolution and give authority to individuals to sign off on changes as each change is approved.</p>			
<p><u>Materials Attached</u></p> <p>Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals</p>			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution applies to reporting unit(s) # _____ of the participating municipality listed below.

WHEREAS, _____ ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein,

Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby *Authorized Officials* that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. _____

Optional additional job positions:

2. _____

3. _____

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Adopted at a regular/special meeting of the Governing Body on _____, 20_____.

Authorized signature: _____

Name: _____

Title: _____

Witness signature: _____

Witness name: _____

Witness title: _____

Submitted by: Market Manager, Walt Gajewski

Agenda Topic: Consideration to Approve Special Liquor Licenses for Farmers Market Special Events:

- Italian American Day, September 14, 2019
- Polish Day, October 5, 2019
- Holly Days, December 7, 2019

Requested Action:

Move to approve Michigan Department of Licensing and Regulatory Affairs, Liquor Control Commission Resolution for Special License for the Farmington Farmers & Artisans Market Cultural Heritage Days on September 14, and October 5 from 10:30 a.m. until 3:00 p.m.; and December 7, 2019 from 10:30 a.m. until 7 p.m.

Background:

The Farmers Market Manager is seeking approval for three special “one day” MLCC licenses to serve Beer & Wine at the Farmers Market on September 14, October 5 and December 7 in conjunction with the market’s pre-scheduled special event calendar programming.

The market cultural days have been very well received in the past with annual attendance well in excess of 4,000 attendees. The Polish Festival is in its fourth year, Italian American Day is entering its third year. The farmers market rejoined Holly Days in 2015 at the request of the Chamber. Sales of “holiday spirits” began in 2017 as a source of revenue to offset event expenses.

**Farmington City Council
Staff Report**

**Council Meeting
Date: July 15, 2019**

**Item
Number
7B**

Submitted by: Melissa Andrade

Agenda Topic:

Special Event Application: Shakespeare in the Park

Proposed Motion:

Move to approve the special event application for KickstART Farmington and Thistle Rose Academy of Arts to present Much Ado About Nothing in Riley Park and the Sundquist Pavilion on August 24, 2019 from 3 – 6 p.m.

Background:

Farmington resident Dwayne Hayes has submitted an application for a Shakespear in the Park play. He is expecting about 75 attendees.

Materials: Special Event Application



CITY USE ONLY	
Approval Needed:	
<input type="checkbox"/>	City Manager
<input type="checkbox"/>	City Council
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name KickstART Farmington

Organization Phone: 248-231-2158

Organization Address PO Box 2297 Farmington Hill, MI 48333

Organization's Agent: Dwayne Hayes Phone: 248-231-2158

Agent's Title: Executive Director E-mail: dwayne.hayes@kickstartfarmington.org

Agent's Address: 33617 State Street, Farmington, MI 48335

Event Name: Shakespeare in the Park

Event Purpose: KickstART Farmington is collaborating with Thistle Rose Academy of Arts to present Shakespeare's "Much Ado About Nothing"

Event Dates: 8/24/19

Event Times: 3:00-6:00 pm

Event Location: Sundquist Pavilion & Riley Park

Number of People Expected: 75

1. **Type of Event:** Based on policy section 2, this event is:

- City Operated Event
 Co-sponsored Event
 Private Event
Prohibited in Riley Park
- Non-Profit Event
 For-Profit Event

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

3. **Vendors:** Food Concessions (YES) (No) Other vendors (YES) (No)

If yes, refer to Policy Section 13 for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

4. **For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include: We have coordinated with Walt to ensure it will not conflict with Farmer's Market activities.

We have not yet, but are interested and willing to see if local businesses are interested in collaborating in some way.

5. **Exempt Parking:** Are you requesting exempt Parking? (See Policy Section 5)
(YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

6. **Other Requests:**

It would be great to have all seating areas and any chairs made available for audience members. We would encourage people to bring their own lawn chairs.

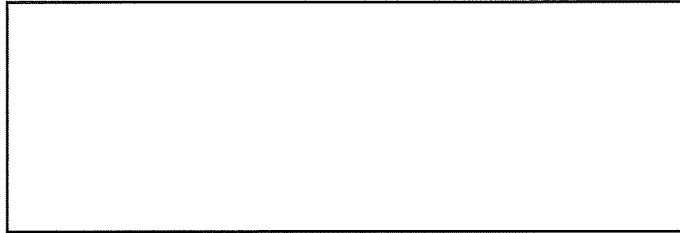
7. **Event Signs:** Will this event include the use of signs (YES) (NO)
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

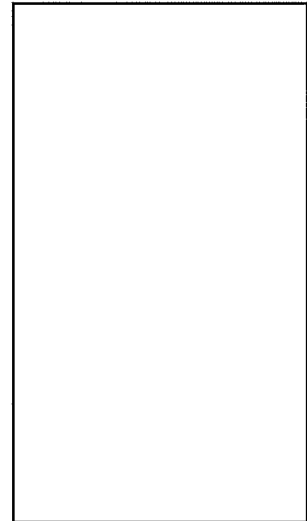
Width



Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Width



Height

Write copy of sign in the box.

8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

7/9/19

Date

Dwayne D Hayes

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221

**Farmington City Council
Staff Report**

Council Meeting Date:
July 15, 2019

**Reference
Number
7C**

Submitted by: Charles Eudy, Superintendent

Description

Consideration to Authorize Purchase of replacement backhoe loader and attachments.

Requested Action

Move to authorize Administrative Staff to purchase a Caterpillar 420F2IT Backhoe loader with attachments from Michigan Cat of Novi in the amount of \$131,999.00.

Background

City Administration is requesting the City Council authorization to purchase a new 2019 Caterpillar 420F2IT 4 wheel drive Backhoe loader equipped with extendable stick (for ability to dig deeper depth), front & rear fenders, backhoe auxiliary hydraulics (for future accessories), pallet forks, front bucket hydraulics (to operate multi-purpose bucket), quick disconnect front bucket, snow pusher, quick disconnect rear bucket, and hydraulic backhoe thumb.

The manufacture includes a 12 month unlimited hour standard full machine warranty service agreement and an extended 60 month/3500 hour premier Tier 4 engine warranty.

The backhoe loader this machine will be replacing is a 1985 Ford 555 with nearly 6,000 hours of service. Replacement parts are difficult to locate to keep this equipment in service. This equipment must be in service 24/7, 365 days a year for emergency repairs.

Quotes were solicited from MiDeal and Sourcewell/NJPR authorized vendors for similar equipped equipment.

Michigan Cat 420F2IT	\$131,999.00
Southeastern Equipment Case 580SN 4WD	\$109,000.00

Caterpillar accessories can interchange between properly equipped back loaders and wheel loaders. Other manufactures have limited interchangeability.

Materials: Spec sheets and quote

420F2/420F2 IT

Backhoe Loaders



Engine

Engine Model	Cat® C4.4 ACERT™	
Rated Net Power – SAE J1349	69 kW	93 hp
Rated Net Power – ISO 9249	70 kW	94 hp

Weights

Operating Weight – Minimum	7726 kg	17,033 lb
Operating Weight – Maximum (ROPS Capacity)	11 000 kg	24,251 lb

Backhoe

Dig Depth – Standard	4360 mm	14'4"
Dig Depth – E-Stick Extended	5441 mm	17'11"



June 28, 2019

City of Farmington
 33720 W. 9 Mile
 Farmington, Michigan 48335
 Atten: Chuck Eudy

Thank you for this opportunity to quote a solution from Michigan CAT for your business needs. We are pleased to submit the following for your purchase consideration.

One New 2019 CATERPILLAR 416F2 and 420F2IT Backhoe Loaders with the following factory and dealer options included below:

MACHINE

420F2IT/ 416F2 Loader Backhoes	RIDE CONTROL
EXTENDABLE STICK	PRODUCT LINK, CELLULAR, PL641I
ENGINE, 74.5KW,C4.4 ACERT, T4F	COLD WEATHER PACKAGE, 120V HRC
FRONT HYDRAULICS FOR MP BUCKET	WORKLIGHTS (8) HALOGEN LAMPS
DELUXE CAB	TIRES, 12.5 80/19.5L-24, FS
DELUXE FABRIC SEAT	BACKHOE AUXILIARY HYDRAULICS
2" SUSPENSION SEAT BELT	POWERTRAIN, 4WD, POWERSHIFT
AIR CONDITIONER AND HEATER	PALLET FORKS , 2" X 5" X 54"
COUNTERWEIGHT, 1015 LBS	BUCKET-MP 1.3 CYD, W/ BOCE, IT
FLIP-OVER STABILIZER PADS	10 FT.SNOW PUSHER
BOOM WEAR PLATE GROUP	PIN GRABBER MANUAL COUPLER
FRONT AND REAR FENDERS	BUCKET-HD, 24", 6.2 CFT
RUST PREVENTATIVE APPLICATOR	HYDRAULIC THUMB
AM/FM RADIO	PIRANHA 752MA LED STROBE

MI DEAL SELLING PRICE

NEW CAT 416F2 LOADER BACKHOE.....	\$123,481.00
NEW CAT 420F2IT LOADER BACKHOE.....	\$131,999.00

WARRANTY

Standard Warranty:	Michigan CAT 12 Month, Unlimited Hour Standard Full Machine Warranty Service Agreement with 6 Months Mileage
Extended Warranty:	420 IT-60 MO/3500 HR PREMIER (Tier 4)

We believe the equipment as quoted will exceed your expectations. On behalf of Michigan CAT, thank you for the opportunity to supply Caterpillar machinery. This quotation is subject to machine availability and valid for 30 days, after which time we reserve the right to update the quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Pat Mullin
 Account Representative
 Pat.Mullin@MICHIGANCAT.com

1-888-MICH CAT

www.michigancat.com

Novi . Shelby Twp. . Grand Rapids . Saginaw . Lansing
 Kalkaska . Brownstown Twp. Kalamazoo



SOURCEWELL/NJPA DETAILED EQUIPMENT QUOTE

DECEMBER 12, 2018

SALESPERSON: Caleb Christner
 CUSTOMER CONTACT:
 SOURCEWELL CONTRACT # 032515-CNH

QUOTE PREPARED FOR:

SELLING BRANCH:

QUOTE INFORMATION:

CITY OF FARMINGTON
 33720 WEST NINE MILE ROAD
 FARMINGTON, MI 48335
 P: 248-473-7250

48545 Grand River, Novi, MI 48374
 Branch: (248) 349-9922
 Mobile: (248) 207-6011
 Email: cchristner@southeasternequip.com

Estimated Close Date: 06/30/2019
 Account Number: 2032227

Eq #/ Item #	Product Description	Hours	Product Notes	List Price	Discount %	Sourcewell Total Price
	2019 CASE 580SN 4WD		2019 CASE 580SN 4WD 423059 4WD Power Shuttle Transmission 8201110 12x16.5, 10PR lug tread 8401120 19.5Lx24, 10PR (R4) 423076 Extindahoe (EHOE) 423078 Pilot Controls w/Power Lift 423084 1-way/2-way w/ Pilot Controls 442017 Coupler, Hyd. pin 30" Universal Bucket 442056 Flip Over/Stabilizer Pads Comb 745274 T HUMB OPT ION 747864 Aux. Hyd. loader w/Pilot Cont 747863 82" 4x1 Bkt w/Cutting Edge 747855 Cab, LH Door w/Heater/AC X05105X Seat Belt, 2" retractable 745273 BLUE TOOTH RADIO 747897 Deluxe Air Susp, Cloth - Cab 745242 LED Light Package 423090 Auto Ride Control 745136 4WD Drive Shaft Guard 728758 Rotating beacon 423093 Cold Start Dual Battery	\$109,000.00	%	\$109,000.00
Total Sourcewell Price						\$109,000.00

NOTES:

EQUIPMENT WARRANTY AND DELIVERY INFORMATION:

Warranty Type: Sold with standard manufacturer warranty.
 Warranty Detail: 36mo/3000hr full premier warranty

Delivery Method:
 Delivery Date:
 Delivery Info:

TRADE-IN EQUIPMENT:

Year	Serial #	Manufacturer	Model	Trade-In Allowance
Total Trade-In Estimate				0

Finance Rate Options (Estimate Only)			
	Months	Rate	Estimated Cost
Term 1		%	
Term 2		%	
Term 3		%	
Term 4		%	
Term 5		%	

QUOTE TOTALS*	
Total Equipment Price	\$109,000.00
Estimated Trade-In Allowance	\$0.00
Trade-In Difference	\$109,000.00
Applied Rent	
Carrying Charge	
Fuel, DEF & Other	
Freight/Trucking	
Title and License Fees	
Total Trade Payoff	\$0.00
Total Price Before Tax	\$109,000.00
Sales Tax	
FET Tax	
Total Amount Due	\$109,000.00
Down Payment	
Estimated Balance Due	\$109,000.00

**Farmington City Council
Staff Report**

Council Meeting Date:
July 15, 2019

**Reference
Number
7D**

Submitted by: Charles Eudy, Superintendent

Description

Consideration to Authorize Purchase and installation of a hydraulic concrete hammer and convert the 2000 Caterpillar 416 backhoe loader to accept the concrete hammer.

Requested Action

Move to authorize Administrative Staff to purchase a Caterpillar H80ES hydraulic hammer and compaction plate tool option to be mounted on the 2000 Caterpillar 416 Backhoe loader from Michigan Caterpillar of Novi in the amount of \$24,521.00.

Background

City Administration is requesting the City Council authorization to purchase a new 2019 Caterpillar H80ES hydraulic hammer to be mounted on the 2000 Caterpillar 416 backhoe loader. The hydraulic hammer is used to break the roadway for water & sewer repairs or improvements, the compaction plate tool option is used to compact the sand after a repair or improvement is completed prior to installing the road surface.

The hydraulic hammer will be replacing the hammer attached to the 1985 Ford 555 with nearly 6,000 hours of service. Replacement parts are difficult to locate to keep this equipment in service. This equipment must be in service 24/7, 365 days a year for emergency repairs.

Due to the age of the Caterpillar 416 backhoe loader only one quote was received from Michigan Caterpillar, a MiDeal authorized vendor. Other vendor's are capable of installing a hydraulic hammer, but could not provide a quote for labor and parts due to comparable parts to convert the 416 backhoe loader are only available from Caterpillar.

Upon completion of the installation of the hydraulics hammer on the Caterpillar 416 backhoe loader, the Ford 555 backhoe loader and hydraulic hammer will be sold separately at auction.

Materials: spec sheet and quote



Cat[®] H80E/Es Hydraulic Hammers

*for Small Excavators and
Backhoe Loaders*

Performance

- Get more work done using continual, reliable breaking power.
- Rely on the same level of performance day over day; power won't fade over time as some other hammers do.
- Enjoy faster service times and lower owning and operating costs because of the simplified, refined design.
- Up to 42% fewer parts than competitors, resulting in a greater reliability and faster, easier service.

Protection

- Cat[®] hammers protect your investment by buffering pressure spikes internally to the hammer; keeping them out of the machine.
- Choose a silenced version, the H80Es; enjoy greater operator and environmental comfort.

Product Support

- Greasing is the only daily maintenance required.
- Regularly serviced parts, like the tool and the lower bushing, can be user-serviced in the field.
- Annual gas checks can also be done in the field, without dismounting the hammer.
- Every part on this hammer is 100% Cat dealer serviced, available from any Cat dealer in 24 hours or less, anywhere in the world.
- Caterpillar backs your Cat Hammer and your Cat Machine with the same world-class level of service. You have one point of support for your entire system.



Hammer	Energy Class	BPM	Rated Flow	Operating Weight Range*	Operating Pressure	Carrier Weight Range
H80E 465-5624	1,356 J (1,000 ft-lb)	600-1500	70-130 lpm (18-34 gpm)	412-422 kg (906-928 lb)	17,500 kPa (2,500 psi)	6-10 t (13,200-22,100 lb)
H80Es 457-0158	1,356 J (1,000 ft-lb)	600-1500	70-130 lpm (18-34 gpm)	415-425 kg (913-935 lb)	17,500 kPa (2,500 psi)	6-10 t (13,200-22,100 lb)

*Operating weight includes hammer, standard tool, and mounting bracket.

BUILT FOR IT.[™]

www.cat.com

GEHQ9228-00

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July 10, 2019

City of Farmington
33720 W. 9 Mile
Farmington, Michigan 48335
Atten: Chuck Eudy

Thank you for this opportunity to quote a solution from Michigan CAT for your business needs. We are pleased to submit the following for your purchase consideration.

New 2019 CAT H80ES Hydraulic Hammer with point and mounting bracket.....	\$17,966.00
New 2019 CAT Compaction Plate Attachment for H80ES Hammer.....	\$1,480.00
CAT parts installation of auxiliary hydraulics for hammer operation on city owned CAT 416C s/n 4ZN24290	\$5,075.00

WARRANTY

Standard Warranty:	Michigan CAT 12 Month, Unlimited Hour Standard Full Machine Warranty Service Agreement with 6 Months Mileage
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We believe the equipment as quoted will exceed your expectations. On behalf of Michigan CAT, thank you for the opportunity to supply Caterpillar machinery. This quotation is subject to machine availability and valid for 30 days, after which time we reserve the right to update the quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Pat Mullin
Account Representative
Pat.Mullin@MICHIGANCAT.com
313-670-5287

Farmington City Council Staff Report	Council Meeting Date: July 15, 2019	Item Number 7E
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: 9 Mile Retention Pump #4 recondition		
Proposed Motion: Move to accept proposal Oakland County Water Resource Commissioner Office (OCWRC) to recondition pump #4 in the estimated amount of \$11,500.		
<p>Background: Pump #4 is one of the two designated pumps to pump sewage to Great Lakes Water Authority (GLWA). Pump #4 is the first pump to be removed from service and inspected sense the station began operation in 1993.</p> <p>Annually during the budget planning cycle administrative staff meet with Oakland County Water Resource Commission (OCWRC) to review the Farmington Retention Basin Long Range Plan (LRP). In 2018 OCWRC recommended we allocate \$6,000 to perform inspection and recondition pump #4 as determined upon disassembly. Pump #4 was removed from service in FY 18-19, but reconditioning will be completed during FY 19-20. The 2019 LRP was revised to include any uncompleted maintenance from the prior year and remaining fund balances from FY18-19 have been carried over to the current fiscal year.</p> <p>Upon disassembly of pump #4, the recommended reconditioning will exceed OCWRC 2018 estimate for the pump reconditioning. The LRP schedule can be adjusted to proceed with the reconditioning of pump #4. City Administration and OCWRC will revise the LRP schedule as needed.</p> <p>OCWRC and City Administration recommends to accept the quote from Kennedy Industries located at 4925 Holtz Drive, Wixom Michigan 48393 per the Oakland County Water Resource Commissioner Office (OCWRC) qualified vendor contract to recondition pump #4 in the amount of \$8,990.00, and OCWRC recommends to allocate \$1,500.00 for OCWRC services removing and installing the pump, and an additional \$1,000.00 in contingency funds. Total revised estimate is \$11,500 to complete the rehabilitation of pump #4.</p>		
<p>Materials: OCWRC recommended pump maintenance letter dated July 11, 2019 Kennedy Industries inspection report 4 Kennedy Industries quote #0025702</p>		



WRC

WATER RESOURCES COMMISSIONER

Jim Nash

July 11, 2019

Chuck Eudy
City of Farmington, Public Works Superintendent
23600 Liberty Street
Farmington, MI 48335

Re: Oakland County Water Resources Commissioner Office
Farmington Retention Basin
Pump #4 Rehabilitation

Dear Mr. Eudy:

WRC had planned to repair Pump #4 at the Retention Basin as indicated in the Long Range Plan Update letter dated November 21, 2018. We budgeted this restoration to be on the order of \$6,000.

WRC retained Kennedy Industries to evaluate the condition of the existing pump. Attached is the report detailing their findings. The extent of the repair to the pump is greater than WRC estimated in our Long Range Plan. Kennedy provide an estimate to conduct the repairs as indicated in the report. Their cost estimate is also attached.

The following is WRC's estimate to conduct the repair on Pump #4.

Contracted Services - \$9,000
WRC Services - \$1,500
Contingency - \$1,000

TOTAL - \$11,500

We recommend Kennedy Industries perform this repair for the pump. We will await your approval prior to starting this work.

Sincerely,



M. Drew Sandahl, P.E.
Civil Engineer III

Attachments





July 9, 2019

Mr. Guy Sinacola
Oakland County Water Resources
4860 Pontiac Lake Road
Waterford, MI 48328

RE: Allis Chalmers NSWV 200 Farmington Retention Pump #4
Serial Number: KI# 99790
Customer Reference Order #: N/A
Kennedy Industries #: 99790

Mr. Sinacola:

Attached are photos with descriptions of the parts in need of repair or replacement. If you have any questions, please do not hesitate to contact us.

Sincerely,

Mike Horn

Repair Center Manager
KENNEDY INDUSTRIES, INC.



PUMP



- Pump at disassembly.
- Pump spun by hand at disassembly

CE BEARING HOUSING



- CE bearing housing ID bearing fit is 5.1215, ABEC specification is 5.1181-5.1191.
- Bearing housing will be machine prepped, hard, chrome plated, and precision ground to restore fit to ABEC specification.



IMPELLER



- Impeller ring is worn and uneven.
- Impeller will be machine prepped and new 410 stainless steel impeller ring will be installed to restore flatness.

SUCTION COVER



- Impeller face to wear plate clearance was .187, specification is .018-.020.
- Wear plate in suction cover will be installed to restore clearance to specification.



SHAFT



- Shaft is lightly scored at lipseal fits.
- Shaft will be polished at lipseal fits and reused.

PACKING SLEEVE



- Packing sleeve OD is worn.
- A new 410 stainless steel max heat treat sleeve will be manufactured and installed.



QUOTATION		
DATE	NUMBER	PAGE
7/8/2019	0025702	1 of 2

B OAK133
 I OAKLAND COUNTY WATER RESOURCES
 L 4860 PONTIAC LAKE ROAD
 T WATERFORD, MI 48328
 O

Accepted By: _____
 Company: _____
 Date: _____
 PO#: _____

ATTENTION:
 GUY SINACOLA 248-867-2094 sinacolag@oakgov.com

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	FARMINGTON RETENTION, ALLIS CHALMERS, PUMP, 200 NSWV, SEWAGE PUMP #4	KES/CRB	KENNEDY DELIVER
QTY	DESCRIPTION		

THE FOLLOWING QUOTE IS FOR THE COST OF LABOR AND MATERIALS TO REPAIR THE ABOVE REFERENCED PUMP.

NEW PARTS REQUIRED:

- (1) SET OF PACKING
- (1) VOLUTE GASKET
- (1) STUFFING BOX GASKET
- (1) DISCHARGE GASKET
- (1) SUCTION GASKET
- (1) WEAR PLATE
- (1) IMPELLER RINGS
- (1) SHAFT SLEEVE
- (1) THRUST BEARING
- (1) RADIAL BEARING
- (2) GREASE SEALS
- (1) SHAFT SLEEVE - O-RING
- (1) SNAP RING
- (1) NILOS RING

LABOR REQUIRED:

DISASSEMBLE COMPLETE PUMP.

SANDBLAST COMPONENTS AND PREP FOR INSPECTION.

DIMENSIONALLY MEASURE ALL OPERATING CLEARANCES AND RECORD ON INSPECTION REPORT.

PREP IMPELLER FOR IMPELLER RING.

INSTALL IMPELLER RING AND MACHINE FOR PROPER RUNNING CLEARANCE.

INSTALL NEW WEAR PLATE THEN MACHINE TO PROPER RUNNING CLEARANCES.

MACHINE BEARING HOUSING FOR HARD CHROME PLATING.

CHROME PLATE BEARING GIT THEN GRIND TO OEM SPECIFICATIONS.

POLISH SHAFT AT LIP SEAL JOURNALS.

ASSEMBLE PUMP COMPLETE WITH NEW PARTS LISTED.

QUOTATION		
DATE	NUMBER	PAGE
7/8/2019	0025702	2 of 2

QTY	DESCRIPTION
-----	-------------

PAINT THEN PRESERVE PUMP FOR DELIVERY.

TRANSPORT COMPLETED JOB TO YOUR PLANT.

TOTAL COST: \$ 8,990.00

DELIVERY: 2 WEEKS (AFTER RECEIPT OF ORDER)

PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS. IF YOU HAVE ANY QUESTIONS, COMMENTS, OR ARE IN NEED OF ADDITIONAL INFORMATION PLEASE FEEL FREE TO CONTACT ME AT (248) 684-1200.

BEST REGARDS,

KENNEDY INDUSTRIES

MIKE HORN
MHORN@KENNEDYIND.COM
REPAIR CENTER MANAGER

JN/CRB

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE
NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL

TOTAL: \$8,990.00