



Regular City Council Meeting
7:00 p.m., Monday, Aug. 19, 2024
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
4. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **City of Farmington Minutes**
 - B. **Farmington Monthly Payments Report**
 - C. **National Fit Challenge Grant Acceptance Resolution**
5. **APPROVAL OF REGULAR AGENDA**
6. **PRESENTATIONS AND PUBLIC HEARINGS**
 - A. **Special Event Application – Holly Days**
7. **NEW BUSINESS**
 - A. **Consideration to Adopt Resolution Recommending Approval of Redevelopment Liquor License for Good Food Farmington, LLC**
 - B. **Governor Warner Mansion renovation plan**
 - C. **Design concept of Thomas Street**
 - D. **Construction Estimate No. 8 for the 2022 Road Rehabilitation Project**
 - E. **Emergency sewer repair – Conroy Court**
 - F. **Emergency sewer lining**
 - G. **Emergency sewer repair**
 - H. **Revised salt storage facility design**
 - I. **Spray patch road repair on Tree Hill Boulevard**
 - J. **Consideration to Amend Fiscal Year 2024-25 Budget**
 - K. **Amend Social District hours for Lions Tailgate event**
8. **PUBLIC COMMENT**
9. **CITY COUNCIL COMMENTS**
10. **ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



City Council Meeting
7:00 p.m., Monday, July 15, 2024
Conference Room
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on July 15, 2024, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor Pro Tem Balk.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Absent	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager David Murphy
 City Clerk, Meaghan Bachman
 DPW Superintendent Chuck Eudy
 DDA Director, Kate Knight
 Assistant City Manager, Chris Weber
 City Treasurer, Jaime Pohlman
 City Attorney, Tom Schultz

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

No public comment was heard.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. City of Farmington Minutes
- B. Farmington Monthly Payments Report
- C. Farmington Public Safety Monthly Report
- D. Fourth Quarter Building Report

Move to approve the consent agenda as presented.

RESULT:	APPROVED UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

5. APPROVAL OF THE REGULAR AGENDA

Move to approve the regular agenda as presented.

RESULT:	APPROVED UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

6. PRESENTATION/PUBLIC HEARINGS

6-A. Presentation - Main Street Farmington Accreditation Presentation.

Every year the DDA goes through the accreditation process and an evaluation of the organization. It was presented the DDA is utilizing good financial practices and using a strategic plan. The DDA has met and excelled at expectations.

7. NEW BUSINESS 7A – 7F

7-A Consideration of request for a new Off-Premises Tasting Room License, which is an extension of the Small Distiller’s (manufacturing) License, to be used in a new off-premises tasting room for small batch spirits.

Move to approve Resolution of Local Approval for issuance of Off-Premises Tasting Room License, which is an extension of the Small Distiller’s (manufacturing) License with Sunday Sales Permit (AM & PM), Entertainment Permit and Outdoor Service Permit to Lone Light Spirits, LLC, for the premises at 23622 Farmington Road, Farmington, MI 48335 in Oakland County, subject to final review and approval as to form by the City Manager and City Attorney.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	Balk, Parkins, Schneemann, Taylor

7-B 2024 Sidewalk Program

Anticipated areas of sidewalk replacements include areas near Longacre Elementary, Grand River & Shiawassee, Grand River near Warner Home, Women’s Park, and the Bel-Aire neighborhood. Focusing the sidewalk replacement program in this area is the most cost-effective way to address the open sidewalk work orders and conduct repairs in the largest area of use.

Move to approve extending the 2020 Sidewalk Replacement Contract to Luigi Ferdinandi & Sons during the 2024/25 Fiscal Year not to exceed \$394,600.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Taylor, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	Parkins, Taylor, Schneemann, Balk

7-C Consideration to approve Agreement for Construction of Street Improvements (Hillside Townes/Maxfield Training Center)

Under the PUD Agreement for the redevelopment of the Maxfield Training Center as the Hillside Townes Multi-Family Residential Planned Unit Development (PUD), Robertson Brothers, as developer, is obligated to conduct or manage the reconstruction of Thomas and School Streets in accordance with plans that were prepared on the City’s behalf by the engineering firm Nowak & Fraus, which is also the engineering firm for the project. The improvements will include both the streets themselves and the utilities within the streets (storm and water main in particular). The City, however, is responsible to pay for such improvements.

Move to approve the Agreement for Construction of Street Improvements between the City of Farmington and Robertson Brothers, with any minor amendments and with the review of the DDA design committee, to be approved by the City Manager and City Attorney’s Office.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	Schneemann, Taylor, Balk, Parkins

7-D Consideration to Purchase and Install Treasurer’s Office Furniture

Move to approve the purchase and installation of Treasurer’s Office Furniture from Smart Business Source in the amount of \$37,055.10

***An additional \$7,944.90 was approved as contingency for any additional improvements that may be necessary outside of the items in this quote.**

RESULT:	APPROVED – UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Balk, Parkins, Schneemann

7-E Appointment of a delegate for the Annual MML Convention October 18-20, 2024

Move to appoint Mayor Joe LaRussa as Farmington’s delegate for the annual MML meeting September 11-13, 2024 and Mayor Pro Tem Johnna Balk as the alternate.

RESULT:	APPROVED – UNANIMOUS
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Balk, Parkins, Schneemann, Taylor

8. PUBLIC COMMENT

No members of the public spoke.

9. CITY COUNCIL COMMENT

Councilmember Schneemann thanked Austin Dowdie from OHM and Chuck Eudy, DPW Superintendent, for their comments regarding the road improvements. The Councilmember noted his excitement about the project.

Mayor Pro-Tem Balk reminded everyone of the upcoming Founders Festival and parade. She also spoke of tickets for the Bicentennial Gala. The Mayor-Pro Tem thanked Councilmember Schneeman for his expertise in regards to the road improvements.

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Parkins, Councilmember
SECONDER:	Schneemann, Councilmember

The meeting adjourned at 7:47 p.m.

Johnna Balk, Mayor Pro-Tem

Meaghan Bachman, City Clerk

Approval Date:



**Special Joint City Council & DDA Meeting
7 p.m., Monday, July 29, 2024**

JOINT MEETING MINUTES

The special City Council / DDA Board joint meeting was called to order at 7pm by Mayor Joe LaRussa.

1. Roll Call

a. City Council

- i. Present: Mayor Joe LaRussa, Mayor Pro Tem Johnna Balk, Maria Taylor, Steve Schneemann, Kevin Parkins
- ii. Absent: None
- iii. Others Present: David Murphy, Beth Saarela, Vince Pastue

b. Downtown Development Authority

- i. Present: Todd Craft, Donovan Singleton, James McLaughlan, Shawn Kavanagh, Claire Perko, Sean Murphy, Johnna Balk
- ii. Absent: Tom Pascaris, Linda Deskins
- iii. Others present: Kate Knight, Jess Westendorf

2. Approval of Agenda

Request by Knight to add two items to the agenda:

- i. Riley Park Lighting Quote Authorization
- ii. Special Screening of DDA's GAMSA application video.

Motion by Balk, seconded by Taylor to approve agenda as amended. Motion passes unanimously.

3. Consideration to approve contract with Warren Construction for Masonic Plaza

Kate Knight provided a project overview and outlined funding sources: Patronicity Crowdfund, MEDC matching grant, Main Street Oakland County Placemaking Grant, MSTA Grant anticipated to cover budgeted City's Contribution. DDA fund balance will cover remaining costs.

Council and DDA board discussed project timeline to align with our Bicentennial year and value engineering items reviewed and recommend by the DDA Design Committee which includes a \$30K reduction in removal of lighting for each bench fixture, reducing the overall square footage by about 10-15% along the edges where it keeps concrete instead of pavers, switching out plant material from boxwood hedges to Carl Forester grasses as a realistic and hardy solution.

DDA Motion: Motion by Sean Murphy, seconded by Donovan Singleton, to approve a construction contract to Warren Construction for \$523,875, which includes a 5% contingency, for construction of the Masonic Plaza and authorizes DDA staff to administer contracts in partial process, with costs pre-bid based on current best unit pricing from adjacent, but separate streetscape general and sub-contractors, to maximize timing and cost efficiencies for the project because the standard bidding process would be impractical under the circumstances because it would likely escalate the costs of the overall project and further delay the project and impact surrounding businesses, with funding consisting of an MEDC MIPlace grant of \$150,000, an additional \$13,324 crowdfunded match, the DDA's \$150,000 grant from the Main Street Oakland County, \$192,000 in Budget FY 2024-2025, from the City, with the remaining, \$18,551 to be paid by the DDA. Motion passes unanimously via roll call.

Ayes: 7; Todd Craft, Sean Murphy, Claire Perko, Shawn Kavanagh, James McLaughlan, Donovan Singleton, Johnna Balk
Nays: 0
Absent: 2; Linda Deskins, Tom Pascaris

City Council Motion: Motion by Maria Taylor, seconded by Kevin Parkins to authorize payment of \$192,000 from Budget FY 2024-2025 to the DDA for the contract to Warren Construction for \$523,875 for the reconstruction of Masonic Plaza finding that no advantage to the City would result from competitive bidding with respect to this project to maximize timing and cost efficiencies for the project because the standard bidding process would be impractical under the circumstances because it would likely escalate the costs of the overall project and further delay the project and impact surrounding businesses. Motion passes unanimously via roll call.

Ayes: 5; Johnna Balk, Kevin Parkins, Steve Schneemann, Maria Taylor, Joe LaRussa
Nays: 0
Absent: 0

4. Appointments to the City and DDA's various master plan committees

Overview by David Murphy.

Selection Committee appointments

- David Murphy, City Manager
- Kate Knight, Farmington DDA Executive Director
- Chris Weber, Assistant City Manager
- Todd Craft, DDA Board President
- Joe LaRussa, Mayor
- Planning Commission Representative DeWayne Gray
- Corridor Improvement Authority Representative Steve Schneemann

Master Plan and Parks and Recreation Master Plan Steering Committee

- Chris Weber, Assistant City Manager
- City Council Member (to be selected in this meeting)
- David Murphy - City Manager
- Planning Commission Chair Ken Crutcher
- Other Planning Commissioner
- Pathways Committee Representative Tim Prince
- Corridor Improvement Authority Representative Patrick Thomas

Downtown Master Plan Steering Committee

- Kate Knight – DDA Executive Director will serve as the project lead
- David Murphy – City Manager, City of Farmington
- City Council Representative (to be selected in this meeting)
- Todd Craft, DDA Board President
- Other DDA Member (to be selected in this meeting)
- Planning Commission Member Dan Westendorf
- Public Representative Jennifer Miller

In summary, we will select one DDA Board Member for the DDA Master Plan steering committee and two council members; one for Master Plan and Parks & Rec Master Plan Steering Committee and one for Downtown Master Plan Steering Committee.

- Donovan Singleton volunteered for Downtown Master Plan Steering Committee.
- Kevin Parkins & Maria Taylor both volunteered for Master Plan and Parks and Recreation Master Plan Steering Committee. Parkins won via digital coin toss conducted by Mayor LaRussa.
- Steve Schneemann volunteered for Downtown Master Plan Steering Committee.

DDA: Motion by Shawn Kavanagh, seconded by James McLaughlan to appoint Donovan Singleton to the Downtown Master Plan Steering Committee. Motion passes unanimously.

City Council: Motion by Johnna Balk, seconded by Maria Taylor to appoint Kevin Parkins for the Parks and Recreation Master Plan Steering Committee and Steve Schneemann for the Downtown Master Plan steering committee. Motion passes unanimously.

5. Other Business

- a. Riley Park Lighting Quote Authorization: Knight provided a project overview of lighting upgrade at Riley Park which is long overdue for an upgrade to modern high efficiency with warm light and dimmable features. Three quotes were provided. Discussion ensued. Motion by LaRussa, seconded by Balk, to approve the upgrade to high efficiency LED lighting at the Sundquist Pavilion with installation by Lake Erie Electric for \$16,200. Motion passes unanimously via roll call.

Ayes: 5; Parkins, Schneemann, Taylor, Balk, LaRussa.
Nays: 0
Absent: 0

- b. Screening of GAMSА Video

6. Public Comment

Ryan Kavanagh, owner of Heights Brewing, 23621 Farmington Road, spoke of Founders Festival from a local business perspective.

7. Board & Council Comment

Donovan Singleton: Appreciated Kavanaghs points and elaborated that in 5 years of business, has experienced no benefit from any of the festivals.

Todd Craft: Expressed that the goal several years ago was to save Founders Festival. The city stepped in to save it. Believes that Event 360 would be responsive to feedback. We recognize how important the event is to the City, need to address impact on Downtown Businesses, but also need to recognize that it's a party that takes a 3rd party to execute.

Shawn Kavanagh: Expressed the need to be more accommodating to businesses that are here.

Johnna Balk: Appreciative of Founders commentary. Expressed concerns with Events 360 and reiterated the need for a third party to run the event.

Johnna Balk: Spoke positively about the Bicentennial Gala Event.

Sean Murphy; Thanked Council Member Maria Taylor and Chris Greig for a wonderful Gala event.

Maria Taylor: Voiced concerned about Events 360 and appreciates comments from Heights Brewing and will be looking for solutions.

Joe LaRussa: Noted that council is aware of current and past issues of Founders Festival and that there is an opportunity for better communication with the event planner. Noted that Heights Brewing's Founders Festival public comment has been heard and it matters that they expressed it in a public way.

Joe LaRussa: Expressed delight with The Gala as an example of the right way to do things and partner with our local businesses.

Joe LaRussa: Expressed thanks to Mayor Pro Tem Balk and colleagues. Thanks to Schneemann for putting Mansion boards at the event and bringing in the champagne.

8. Adjournment

Motion by Maria Taylor, seconded by Johnna Balk to adjourn. Motion carries unanimously. Adjourned at 8:09pm.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF JULY 2024

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #1	621,251.08
Agency Tax	Oakland County	Tax Payment #1	1,118,648.81
Agency Tax	Farmington Comm. Library	Tax Payment #1	66,330.54
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	309,956.97 ✓
General Fund	Federal Gov't	W/H & FICA Payroll	117,938.37
General Fund	MERS	June Transfer	97,904.91 ✓
General Fund	MERS HCSP	June Transfer	6,118.63 ✓
General Fund	MERS	457 Plans - City & Dept. Head	19,035.34 ✓
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,368.84 ✓
	TOTAL CITY ACH TRANSFERS		2,359,553.49
Court Fund	Chase (Disbursing Acct)	Direct Deposit Payroll	102,818.70 ✓
Court Fund	Federal Gov't	W/H & FICA Payroll	59,524.41
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,668.42 ✓
Court Fund	ICMA	Health Savings/401 Accounts	8,655.73 ✓
	TOTAL OTHER ENTITIES ACH TRANSFERS		172,667.26

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF JULY 2024

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 554,035.31
202	MAJOR STREET FUND	\$ 12,435.57
203	LOCAL STREET FUND	\$ 24,425.96
285	AMERICAN RESCUE ACT	\$ 2,136.37
401	CAPITAL IMPROVEMENT MILLAGE	\$ 19,617.64
592	WATER & SEWER FUND	\$ 253,798.65
595	FARMINGTON COMMUNITY THEATER FUND	\$ 31,076.62
640	DPW EQUIPMENT REVOLVING FUND	\$ 74,644.64
701	AGENCY FUND	\$ 3,491.00
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 30,622.04
	TOTAL CITY PAYMENTS ISSUED:	\$ 1,006,283.80
136	47TH DISTRICT COURT FUND	\$ 239,146.60
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 101,941.81
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 341,088.41
	TOTAL PAYMENTS ISSUED	\$ 1,347,372.21

A detailed Monthly Payments Report is on file in the Treasurer's Office.

Farmington City Council Staff Report	Council Meeting Date: Aug. 18, 2024	Item Number 4C
Submitted by: Mayor Joe LaRussa		
Agenda Topic: National Fit Challenge Grant acceptance resolution		
Proposed Motion: Not applicable – Consent agenda		
<p>Background: The City is investigating the installation of outdoor fitness courts into a couple of its parks and as been selected as a 2025 Priority Health Campaign Grant Recipient. The Grant Awards will be confirmed pending 1) the submission of a Resolution of Adoption, endorsed by your local governing body or appropriate council, formal funding confirmation documentation (commonly a purchase order) and 3), confirmation of a scheduled shipping date(s) for the Fitness Courts and appropriate storage plans. Once set, GPR milestones must be met in order to maintain funding eligibility in the campaign.</p> <p>This is step one.</p>		
Materials: Letter to grant recipient, resolution, design guidelines		



Congratulations!

Farmington, MI has been selected as a 2025 Priority Health Campaign Grant Recipient!

Dear Mayor LaRussa,

On behalf of the National Fitness Campaign Grant Committee, we are pleased to share that Farmington has been selected as a grant eligible partner in the 2025 Priority Health of Michigan State Campaign! Based on Farmington' community size, application qualifications, and location, NFC is pleased to announce a multi-year, multi-site grant funding eligibility award for Farmington, and invite the municipality to be recognized as a leader in Oakland County, as part of our Nationwide Model City Campaign.

This notification letter confirms eligibility for the following grants, and their corresponding funding cycles. The timing, phasing, and availability of these funds will be discussed and confirmed on the upcoming Award Call, to interface with local funding sources, budget timeframes and procurement requirements, and compliance with available funding in NFC's annual Grant Cycles, which operate on a calendar year basis. This phasing plan has been recommended based on best case scenarios to maximize current available grant funds to support Farmington, and a scaled rollout plan to impact wellness across the municipality. *Note that all installations are not required to begin to occur until 2025. Grant Matches recommended in 2024 to maximize available grant funds.

2025 Priority Grant Funds, (match and shipping required prior to July 31, 2025)

- (1) \$50,000 Priority Health Anchor Site Grant and (1) \$40,000 Priority Health Grant
 - **Total: \$90,000 Grant Funding**
 - *Installation: Summer 2025*

**2025 as plan, with 2024 as a possibility*

In addition to the aforementioned grants, Farmington will also be awarded a **\$15,000 Master Planning Grant**, which unlocks the following NFC services:

- Healthy Infrastructure Master Plan
- Project management and planning services
- Healthy Site Index Data Analysis for Farmington and Open Space System

*Collectively, we are glad to share that Farmington has been awarded eligibility for **\$105,000 in Grant Funding and associated services** in support of the development of Healthy Infrastructure across the city.*

The next step is to schedule your official Grant Eligibility Award Call within the next 10 days, where the qualifications submitted in your Grant Application will be confirmed by the NFC team, and your Grant Program Requirements (GPR) will be aligned for eligibility and participation in this year's campaign. A copy of your GPR Document is attached to this formal award letter for your review, and is based on dates submitted in your Grant Application, and recommended phasing plan for grant awards and implementation.

The Grant Awards will be confirmed pending 1) the submission of a Resolution of Adoption, endorsed by your local governing body or appropriate council, formal funding confirmation documentation (commonly a purchase order) and 3), confirmation of a scheduled shipping date(s) for the Fitness Courts and appropriate storage plans. Once set, GPR milestones must be met in order to maintain funding eligibility in the campaign.



To support this partnership and align your GPR milestones with your community's local adoption and funding processes, we have assigned a Partnership Manager – McKenzie Coltrin – as your dedicated partner and champion in support of this partnership. Over the coming months, McKenzie will work with your team to support the path outlined in the GPR Document, assisting in the confirmation of required remaining funding, installation, and launch of your program.

The 2025 Priority Health of Michigan Campaign is part of a national movement to make world-class fitness free and accessible in public spaces across the country, which is more important today than ever before – thank you for your commitment to supporting this goal.

Here is a sneak peak at what's ahead:

- Healthy Infrastructure Master Plan– Engage with NFC's Planning team to integrate Healthy Infrastructure and programming across your city
- Fitness Court® Launches – Cut the ribbons on your beautiful outdoor gym network and announce free fitness to the community!
- Classes & Challenges – Get residents moving & keep them engaged with ongoing group classes, individual training, and competitive events, bolstering recreation offerings with smart infrastructure.
- Press & Promotions – Shine a spotlight on your community and local partners for joining this exciting and innovative wellness movement that is changing the built environment to support health outcomes across America! !

Once again, we are thrilled to invite you to join us as a partner in the Priority Health Campaign, and we look forward to making world-class fitness free in Farmington, MI!

Best in Fitness,

Mitch Menaged, Founder

**See next page for Conditional Grant Program Requirements Document (GPR)*



Farmington, MI - National Fitness Campaign

2025 Funding Cycle Grant Program Requirements (G.P.R.)

Important: Grant Program Requirement (GPR) Dates must be adhered to in order to confirm grant availability within the awarded campaign year. While NFC strives to accommodate all approved applicants for participation, National Fitness Campaign cannot guarantee grant availability within each calendar year should approved milestone dates not be met, due to the volume of applicants joining the campaign and limited nature of Grant Funding in each state. Please contact your Partnership Development manager for more information.

MILESTONE 1: ADOPTION

Summary: Commit to project adoption and confirm intent to provide remaining matching funding

- Requirement: Complete Resolution of Adoption
- **Deadline: 9/26/2024**

MILESTONE 2: AUTHORIZATION TO PROCEED - FUNDING CONFIRMED

Summary: Approve and secure funding (as needed) and confirm total required remaining funding listed below.

- Requirement: Funding confirmation document submitted to NFC for remaining program funding (typically a Purchase Order (P.O). Refer to Official Quote and Funding Requirements Summary for details.
 - **Phase 1 (Confirm first Grant Award totalling \$90,000)**
 - **Remaining Funding Requirement: \$110,000 (Fitness Court #1) and \$120,000 (Fitness Court #2)**
 - **Deadline: 7/9/2025**

*Important: NFC recommends securing Fitness Courts in 2024 to reduce overall funding requirements \$10,000 (per Fitness Court) in 2024 vs 2025 funding requirements, and ensure Grant Funding Availability.

MILESTONE 3: SHIPMENT FOR STORAGE

Summary: Identify Fitness Court® storage location and schedule Fitness Court® delivery

- Requirement: Accept Fitness Court® delivery and store at a secure location, prepare to be invoiced for remaining program funds due per Milestone 2.
- **Deadline: 7/10/2025 - 7/24/2025**

MILESTONE 4: PLANNING AND DESIGN

Summary: Confirm Fitness Court Orientation and Site Layout, Approve Fitness Court® Art Designs, Receive Healthy Infrastructure Master Plan

Requirement: Approve Site Orientation, Site Plan and Approve artwork, approve plan and sites

- **Deadline: Summer 2025**

MILESTONE 5: CONCRETE SLAB INSTALLATION

Summary: Review concrete slab drawings & schedule concrete installer, Confirm Art is produced and shipped.

- Requirement: Install concrete slab (cure time of 28 days before Fitness Court® installation)
 - **Estimated Funding Requirement: \$0-\$40,000 Per Site (Pending Standard or Studio Configuration)**
- **Deadline: Summer 2025 - pending weather/ contractor availability**

MILESTONE 6: FITNESS COURT® ASSEMBLY

Summary: Select Fitness Court® Assembly Team - NFC'S Installation Network is recommended, (includes art install)

- Requirement: Confirm installation timeline with NFC, provide completed installation photos for NFC inspection
 - **Estimated Funding Requirement: \$25,000-\$34,500 Per Site (Pending Standard or Studio Configuration)**
- **Deadline: Summer 2025 - pending weather/ contractor availability**

MILESTONE 7: PRESS LAUNCH CEREMONY

Summary: Hold Fitness Court® press launch event & ribbon cutting (in coordination with State Sponsor if applicable)

- Requirement: Promote press release, hold launch event within campaign year (weather permitting)
- **Deadline: Summer 2025 - pending weather/ installation timeline**



G.P.R. Authorized by: _____ *Trent Matthias - Campaign Director*



RESOLUTION TO ADOPT AND ALLOCATE FUNDS FOR AN OUTDOOR FITNESS COURT® AS PART OF THE {{Campaign Year}} NATIONAL FITNESS CAMPAIGN

[RESOLUTION NUMBER]

At a meeting of the Farmington City Council held on August 18, 2024 wherein the following action was taken:

WHEREAS, the City of Farmington has submitted a Grant Application to National Fitness Campaign (NFC) for participation in their 2025 initiative to install and activate outdoor Fitness Courts® in 200 cities and schools across the country, and;

WHEREAS, the City of Farmington will accept a \$105,000 National Grant from our NFC Grant Committee and Statewide Partners, and provide a local match in the amount of [Match Amount Approved by NFC Grants Committee] to promote and implement a free-to-the-public outdoor Fitness Court®, and;

WHEREAS, the City of Farmington will secure supplemental funding as needed through community sponsors, which will be made available and committed to this program for the purchase of the outdoor Fitness Court®, and;

WHEREAS, the City of Farmington will commit to construction and launch of the outdoor Fitness Court® by the end of the 2025 calendar year, and;

WHEREAS, the Farmington City Council believes the outdoor Fitness Court® is an important wellness ecosystem that supports healthier communities, commits to funding/fundraising to participate in NFC's 2025 Campaign, and will earn local and national recognition as a leader in providing affordable health and wellness.

NOW THEREFORE:

BE IT RESOLVED, that the Farmington City Council will collaborate with NFC to implement the outdoor Fitness Court® and make fitness free to community residents and visitors.

[Sign, Date]



DESIGN GUIDELINES SITE PLANNING CRITERIA

Strategies and Tools for successful Fitness Court® Integration



Site Planning Key Factors + Requirements





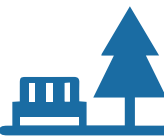



The following strategies are noted to help guide site placement of a Fitness Court® within the selected location. After the site is determined, there are several key factors to consider when placing the Fitness

Court® within the park itself. These tools are meant to be deployed in all instances that will help guide and inform all planning processes - this ensures the ideal location within the park or along a trail is identified

leading to higher usage of the Fitness Court over time, and encourages the maximum number of users.

	<p>LOCATION</p> <p>When possible, the Fitness Court® should be placed along an active local or regional trail, significant natural element such as a body of water, and in a prominent location. It is also recommended to situate the Fitness Court® within a cluster of existing park amenities near a basketball or tennis court, soccer field, or other similar recreation amenities.</p>	
	<p>ORIENTATION</p> <p>The Fitness Court® should be oriented in a way that provides the greatest visibility to adjacent park users. The Fitness Court® should not face a wall or fence. See below for further explanation. Fitness Court® should be perpendicular to wall for sight-line safety and visibility concerns.</p>	
	<p>BUFFER ZONE</p> <p>The Fitness Court® should not be located within 25' of a wall or fence. This obscures all views to the back mural wall and could potentially create unsafe zones near the Fitness Court. Seatwalls between 18"-24" are encouraged as are 6" curbs to deal with certain site grading conditions. Ideally a 2-3' buffer is maintained between the Fitness Court, and seatwall or curb.</p>	
	<p>SAFETY</p> <p>The Fitness Court® should be placed in an area of the park that can be monitored by surrounding residential and civic land uses. This helps keep "eyes" on the facility at all times of day and ensures there is no mis-use occurring during off-peak hours. In addition, when placed in the ideal location, there will be fewer opportunities for graffiti tagging and other defacement of city property.</p>	
	<p>VISIBILITY</p> <p>In order to ensure the safety of its users, the Fitness Court® should be positioned in a way that does not obscure sight-lines onto the front of the facility. Fitness Courts® should be placed parallel to walkways, and face outward for maximum view-sheds.</p>	

Site Planning Key Factors + Requirements

	<p>CONNECTIVITY</p> <p>Active regional trails help connect neighborhoods to parks and other recreational amenities. When available, Fitness Courts® should be placed no more than 10' from an active trail to encourage users along the path of travel. In instances where multiple Fitness Courts® are located within a city, this begins to connect the network promoting health and wellness in the locale.</p>	
	<p>DISTANCE</p> <p>All Fitness Courts® should be placed 150' away from a playground or BBQ facility. This setback requirement should help deter children from playing on the Fitness Court®, and prevent any food waste or hot coals on the surface itself. Exceptions can be made in certain situations where site constraints are present, or there is proper fencing or landscape buffers around the adjacent park uses to discourage use by individuals 14 and under.</p>	
	<p>SITE INFRASTRUCTURE</p> <p>Once the Fitness Court® is constructed, we encourage partners to integrate other site furnishings such as bike racks, water fountains, benches, shade structures, sight lighting etc. This can extend the use-time of the Fitness Court® into the evening hours and during hot summer months.</p>	
	<p>LAND USE</p> <p>The Fitness Court® is designed for users 14+. It should be placed in an appropriate land use designation that encourages high use i.e parks, along trails, high schools, colleges etc. The Fitness Court should not be placed near an elementary school, middle school or leisure park. It should be placed in developed park areas that have like amenities such as a basketball courts, tennis courts, or pickle-ball field.</p>	

Do's and Don'ts | Case Studies

Below are a series of use cases for the Fitness Court®. This is meant to be a quick planning tool for all partners to help deter-

mine the most appropriate placement and finishing of the Fitness Court. In instances where the proposed location is unclear,

the NFC design team will assist to further understand implications of the discussed site.

Best Use Cases for Fitness Court Placement

ACCESS

Walking + Cycling Infrastructure

✓ DO



Required to have direct access to the Fitness Court® from the adjacent trail for ADA purposes.

✗ DON'T



Don't place the Fitness Court® in an undeveloped open space. Future park master plans must be approved and funding secured if considering an undeveloped site.

LOCATION

Proximity

✓ DO



Do place the Fitness Court® near active trail, cycling, or walking loop.

✗ DON'T



Don't place the Fitness Court near a playground or splashpad facility.

Do's and Don'ts | Case Studies

ORIENTATION + SAFETY BUFFER

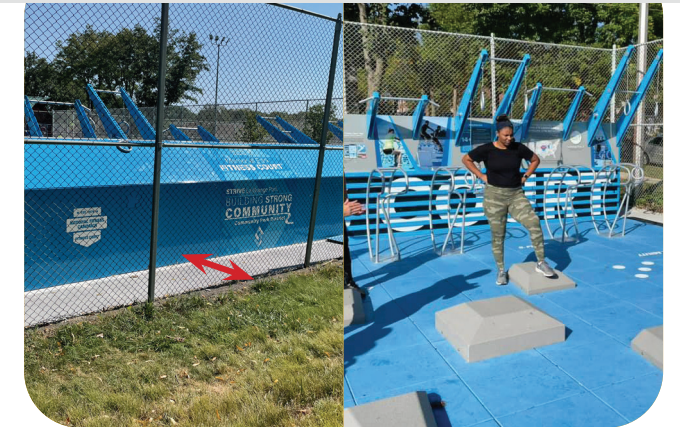
Setbacks + Distances

✓ DO



Do place Fitness Court at least 25' away from vertical structure i.e brick wall, any type of fencing. The Fitness Court® should be oriented perpendicular to the vertical surface. Do create open visual sightlines around Fitness Court®.

✗ DON'T

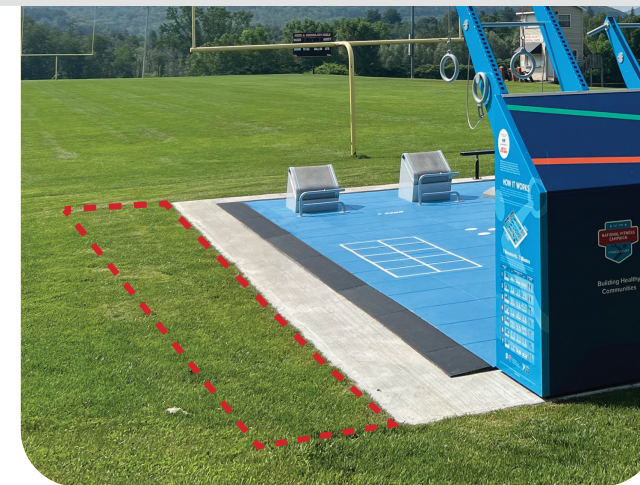


Don't place the Fitness Court® directly up against a fence or wall. This creates zones where individuals could potentially hide which could encourage misuse of the Fitness Court® or lead to vandalism of city property.

EDGE CONDITIONS

Surrounding Surfaces

✓ DO



Acceptable edge conditions include grass, landscape planting, mulch, hardscape or other rubber surfacing material.

✗ DON'T



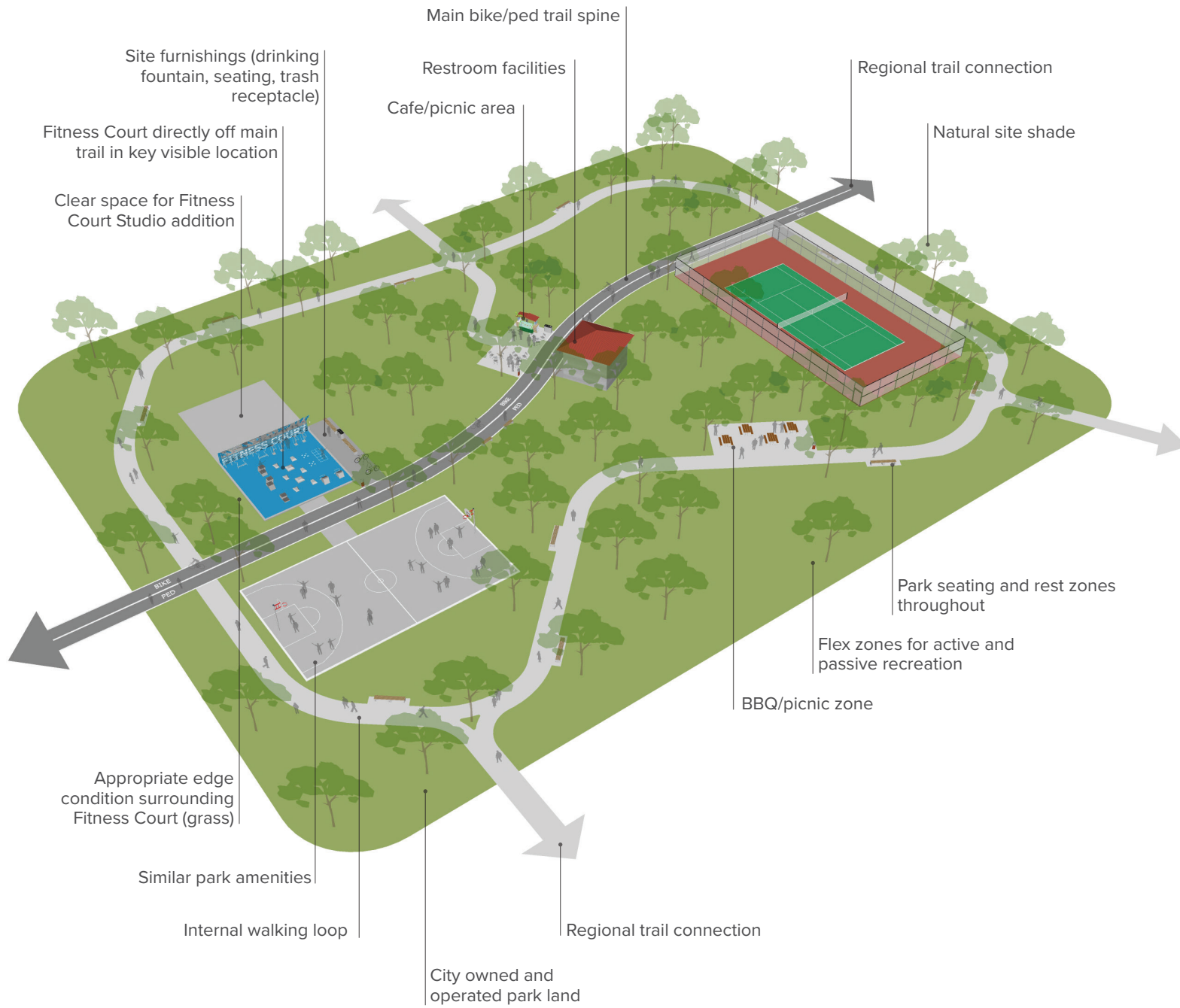
Unacceptable edge conditions include gravel, sand and decomposed granite. This poses a huge maintenance issue.

Conceptual Park Design: Fitness Court Integration


The graphic below depicts an ideal scenario for the Placement of the Fitness Court. It is along a major trail connector, has adequate space in the grass area behind for a Studio Fitness Court expansion, is clustered amongst other park

recreation opportunities, and integrates various site furnishings to compliment the Fitness Court®. In addition there are several regional trail connections and a nice internal walking loop trail for users to enjoy. There are on site restroom

facilities and a dining area that is spaced appropriately away from the Fitness Court® to avoid food and beverages from spilling on the surface.



Free, Fun and Fully Accessible Fitness Court Network

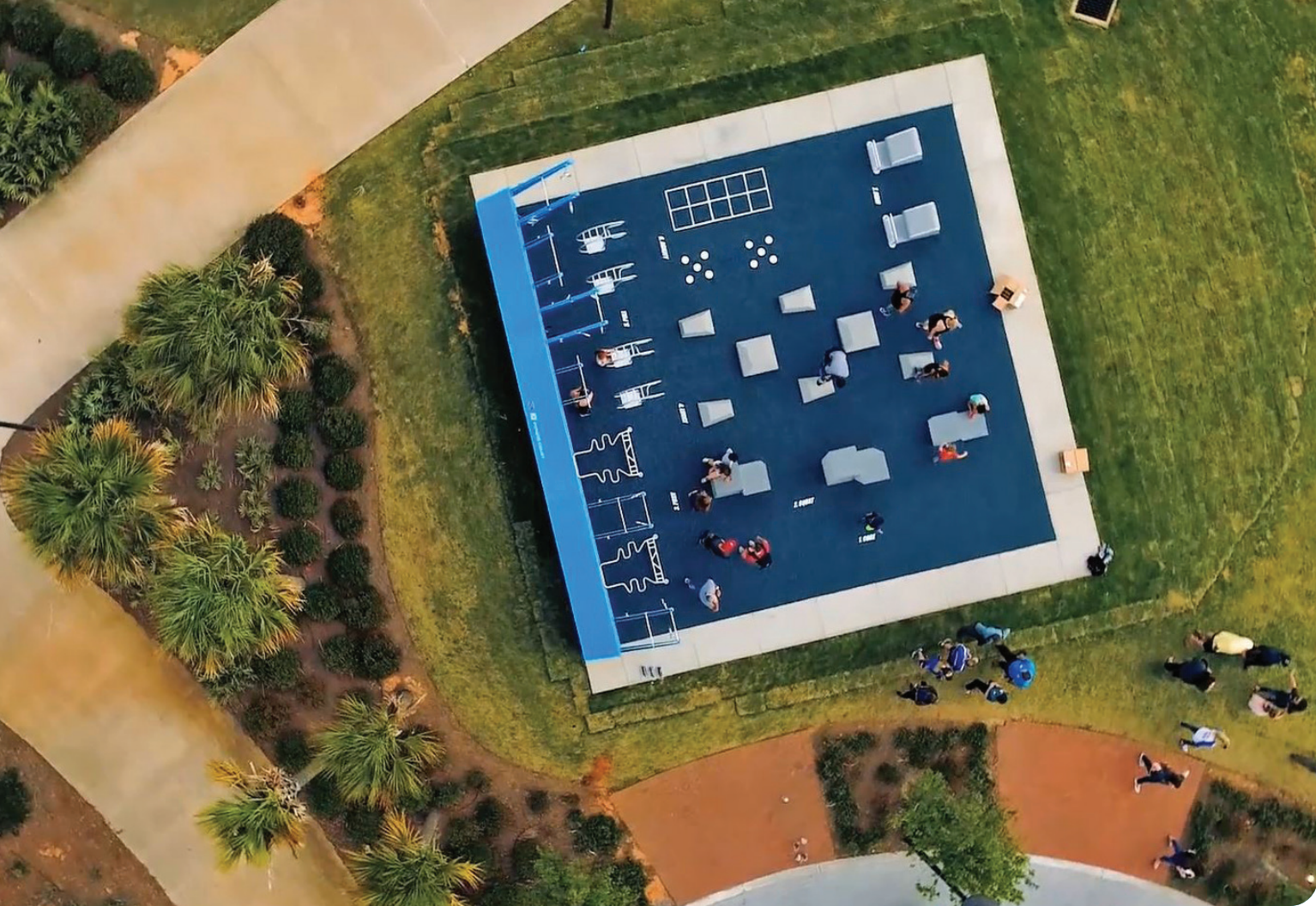
Acceptable Adjacent Amenities				Unacceptable Adjacent Amenities		
						
Basketball	Tennis	Pickleball	Soccer	Playground	Splashpad	BBQ



“Being able to walk to a state-of-the-art fitness center and now this beautiful park, only enhances the desirability of the area. We are proud to see so many people choosing to call Northwest Huntsville home.”

-Huntsville, AL District 1 Council Member Devyn Keith





National Fitness Campaign
San Francisco, CA
Tel. 415.702.4919
Nationalfitnesscampaign.com
info@nfchq.com

Farmington City Council Staff Report	Council Meeting Date: August 18, 2024	Item Number 6A
Submitted by: Melissa Andrade		
<u>Agenda Topic:</u> Special Event request: Holly Days and Light up the Grand Parade		
<u>Proposed Motion:</u> Move to approve the special event application for the 2024 Holly Days and Light Up the Grand Parade on Dec. 7		
<u>Background:</u> The Compo and Medema Group has decided to organize Holly Days which has been an annual event usually hosted by the Greater Farmington Area Chamber of Commerce. The Chamber decided not to do the event this year and Annette Compo did not want to see the event end. The event will follow the same foot print as last year, however, Riley Park will likely be unavailable for the event because the City plans to start putting up the ice rink. Holly Days is slated for Dec. 7. and includes the Gift, Greens and Giving Holiday Market in Riley Park and a lighted parade down Grand River.		
<u>Materials:</u> Event application		

Event Name Holly Days 2024

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Holly Days 2024

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

07/22/24
Date


Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Compo and Medema Group

Individual/Organization Phone: 248-640-9803

Individual/Organization Address: 30500 Northwestern Hwy 300 Farmington Hills 48334

Annette Compo and or Dragan Tasic

Organization's Contact: Annette Compo Phone: 248-640-9803

Contact's Title: Event Coordinator E-mail: annettecompo@kw.com

Address: 30500 Northwestern Hwy 300 Farmington Hills 48334

Event Name: Holly Days 2024

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input type="radio"/> Non-Profit | <input checked="" type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Event Purpose: Holiday Community Event

Event Dates: Saturday, December 7, 2024

Event Times: See Attachment

Event Location: Grand River Avenue, Riley Park, Governor Warner Mansion
Grand River ave, Governor Warner Mansion, Riley Park

Number of People Expected: 2,000-3,000

Contact Person on Day of Event: Annette Compo

Phone: 248-640-9803

Email annettecompo@kw.com

Estimated Time of Setup: 7 am

Estimated Time of Cleanup: 10 pm

Crowd Control Plans:

Greens, Gifts and Giving Farmers Market will clean up their area when finished at 4 pm. As well as having a clean up crew come at 10 pm and clean the Governor Mansion.

Sidewalk use? YES NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

The parking lot adjacent to the south pad of the pavilion just two spots to unload equipment

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

We're requesting that Grand River Avenue to be closed from the Village Commons Xto the Governor Warner Mansion for the annual light up the grand parade.

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

There is going to be a parade MC on the corner of Grand River and Farmington as well as music being played from the Governor Warner Mansion.

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Tents/Canopies	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Rides	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Tables	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Portable Toilets	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Inflatables	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Food Vending	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>
Other Vendors	<input type="radio"/> YES	<input type="radio"/> NO	Quantity: <input type="text"/>

Other (describe)

**Walt from the farmers market will supply necessary items.
Walt Gajewski will be handling the set up and tear down of Greens Market.**

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Once we have approval from the city. We will be reaching

out to local business for them to be a part of activites.

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Pubic Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

📍 2024 Holly Days Parade

PARADE ROUTE

Length
0.87 mi

TREE LIGHTING @
WARNER MANSION

MC BOOTH

ROAD CLOSURE NEEDED NORTH
AND SOUTH OF INTERSECTION
AND GRAND RIVER AVENUE AND
FARMINGTON ROAD

PARADE ASSEMBLE
AND LINE UP AT
VILLAGE COMMONS

ROAD CLOSURE
START



Our Lady Sorrows
Catholic Church

Shiawasee Park

Riley Park

Farmington High School

Power Rd

Farmington Rd

Shiwassee St

Warner St

Oakland St

Thomas St

River Glen Ct

Orchard St

York Dr

Slocum Dr

Mayfield St

Slocum Dr

Farmington Rd

Alta Loma Dr

Cass St

Shiwassee St

Grace

Grand River Ave

Oakland St

St

**Farmington City Council
Staff Report**

Council Meeting Date:
August 19, 2024

**Reference
Number
7A**

Submitted by: Kate Knight, DDA Director

Agenda Topic: Consideration to Adopt Resolution Recommending Approval of Redevelopment Liquor License for Good Food Farmington, LLC

Requested Action:

- 1) Approve resolution authorizing a new Class C and SDM Redevelopment Liquor License with Sunday Sales Permit and Outdoor Service Permit, and Social District Permit for Good Food Farmington, LLC, 33043 Grand River Ave.
- 2) Approve resolution authorizing submittal of documentation for a Redevelopment Liquor License for Good Food Farmington, LLC for Spruce and Ash, 33043 Grand River Ave.
- 3) Move to approve Resolution of Local Approval for issuance of new Class C and SDM Redevelopment Liquor License with Sunday Sales Permit and Outdoor Service Permit, and Social District Permit for Good Food Farmington, LLC, 33043 Grand River Ave subject to final review and approval of background checks by Public Safety and to final inspections of the premises by the City's Building Official

Background:

The City of Farmington has received materials in support of the issuance of a Redevelopment Liquor License to Good Food Farmington, LLC, 33043 Grand River Ave., for its proposed Spruce and Ash restaurant available under Public Act 501 of 2006. Spruce and Ash will be located in Downtown Farmington Center in the former Chive Kitchen space. Spruce and Ash will be within the Downtown District the Social District.

Good Food Farmington's members are David Ayyash, Stavros Adamopoulos, Francesco Adamopoulos, and Trevor Tipton. David is an attorney and businessperson who has been in the restaurant business for over ten years. In addition to being an active law practitioner, he is the CEO of the Jagged Fork restaurants and a business manager with La Pecora Nera in Detroit and Farmington. David's positive experience in Farmington with La Pecora Nera has led him to seek out another business opportunity in Farmington. David has not been on a liquor license until this venture. Stavros and Francesco are brothers and business partners. Stavros and Francesco have been in the restaurant industry for the majority of their lives. They are incredibly passionate and experienced operators. Stavros and Francesco were the creators and founders of Jagged Fork Restaurants. They have built the brand into six well respected locations. Stavros and Francesco are on the Jagged Fork liquor licenses in Rochester Hills, Grosse Pointe Farms, Lathrup Village, and Ann Arbor. Trevor is relatively new to the restaurant industry but has a background in various businesses. Trevor has worked with the Detroit Tigers in sales. More recently, he has worked with Newell Brands in sales and marketing.

To qualify for said license, the applicant must be engaged in dining, entertainment or recreation; be open to the public; have a seating capacity of not less than 25 persons; and expend not less than \$75,000 over the preceding five years or have a commitment for capital investment for at least that amount for the rehabilitation or restoration of the building. The proposed project meets all these objectives.

The Department of Public Safety is working on a background check with respect to each applicant. The Fire Marshal and the Building Official will also complete an inspection of the premises.

The applicants have been informed that that must establish contact the City site plan approval by the

Planning Commission for the outdoor seating area.

According to procedural requirements outlines by the Michigan Liquor Control Commission (MLCC), for the applicant to secure a Redevelopment Liquor License, the City of Farmington Council must authorize the submittal of information to the MLCC as follows:

- The City Council establishes the Downtown Development Authority District as the redevelopment project area.
- Provide a map which clearly outlines where the development district or area is located within the city.
- Authorize the City Clerk to certify the statutory provision under which the Farmington Downtown Development Authority was established and,
- Authorize the City Assessor to submit an affidavit stating the total amount of public and private investment within the DDA district over the preceding five-year time period, and authorizes the City Clerk to certify the affidavit

If approved, staff will assemble and supply the appropriate materials to accompany the application to the MLCC.

Materials:

Letter of Concept to City Council

Site Plan

Lease Agreement (redacted is available for review in the file)

Local Government Approval Form

Oakland County Assessors Affidavit

LAW OFFICES

ADKISON, NEED, ALLEN, & RENTROP

PROFESSIONAL LIMITED LIABILITY COMPANY

KELLY A. ALLEN
JESSICA A. HALLMARK
JOHN W. KUMMER
GREGORY K. NEED
G. HANS RENTROP
CHRISTOPHER J. TOWER

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Bloomfield Hills, Michigan 48304
Telephone (248) 540-7400
Facsimile (248) 540-7401
www.ANAfirm.com

OF COUNSEL:
PHILLIP G. ADKISON
KEVIN M. CHUDLER
GARY R. RENTROP
KATHERINE A. TOMASIK

August 12, 2024

VIA ELECTRONIC MAIL

Kate Knight, Executive Director
Farmington Downtown Development Authority
23600 Liberty Street
Farmington, MI 48335

Re: Good Food Farmington, LLC's Request for Redevelopment Class C and SDM Liquor Licenses with Sunday Sales Permit (AM and PM), Social District Permit, and Outdoor Service Area Permit to be Located at 33043 Grand River Avenue, Farmington, Oakland County, Michigan, to be Issued Pursuant to MCL 436.1521a(1)(b).

Dear Ms. Knight:

We represent Good Food Farmington, LLC ("Good Food"), which will do business as Spruce and Ash to be located at 33043 Grand River Avenue, Farmington. Good Food is requesting a Class C liquor license pursuant to Michigan's "Redevelopment License Law", which is MCL 436.1521a(1)(b). Also being requested are Sunday Sales (AM and PM) Permits, Social District Permit, Outdoor Service Area Permit, and an SDM License. The requested permits allow the licensee to do the following:

- **Sunday Sales AM Permit:** Allows the licensee to sell beer, wine, and liquor before noon on Sundays.
- **Sunday Sales PM Permit:** Allows the licensee to sell liquor after noon on Sundays.
- **Social District Permit:** Allows the licensee that has a Class C license to serve alcohol to customers in special containers to customers that may leave the premises with the containers and consume the alcohol in the commons area of a social district approved by the local government unit. **See attached Form LC 208 for city approval of this permit.**
- **Outdoor Service Area Permit:** Allows a Class C licensee to sell and serve alcohol in a well-defined and clearly marked area adjacent to the licensed premises.

The members of Good food are David Ayyash, Trevor Tipton, Stavros Adamopoulos, and Francesco Adamopoulos.

Spruce and Ash will be an exciting new spot for all that love great food. Spruce and Ash will be open for dinner Tuesday through Sunday with brunch offered on Saturday and Sunday. Spruce and Ash will attract guests from the City and surrounding areas, it will be a destination!

The establishment is located a few blocks from the southwest corner of Farmington Rd. and Grand River Avenue, which is within the DDA of the City of Farmington. Spruce and Ash is approximately 2,000 square feet. Spruce and Ash will have seating for 40 on the interior with additional seating outside. All occupancies will be determined by the City of Farmington.

In order for Good Food to qualify for a new Class C license issued pursuant to the Redevelopment License Law, the licensed business must be engaged in dining, entertainment, or recreation; be open to the general public; have a seating capacity of not less than 25 persons; and expend not less than \$75,000.00 over the preceding five years or have a commitment for a capital investment for at least that amount for the rehabilitation or restoration of the building. According to the Redevelopment License Law, this amount must be expended before the issuance of the license.

Good Food meets all the requirements of the Redevelopment License Law. It will be open to the public for dining, have a seating capacity of over 25, and will spend approximately \$80,000.00 in fixtures, equipment, leasehold improvements, license, and inventory. To finance the project, Good Food will be using funds from their other restaurants and various other successful business ventures. Good Food will lease the establishment from Leitrim-Groves, L.L.C.

About the Members:

David Ayyash (“David”) is an attorney and businessperson who has been in the restaurant business for over ten years. In addition to being an active law practitioner, he is a business manager of the Jagged Fork restaurants, in Detroit, and La Pecora Nera in Detroit and Farmington. David’s positive experience in Farmington with La Pecora Nera has led him to seek out another business opportunity in Farmington. David has not been on a liquor license until this venture.

Stavros and Francesco Adamopoulos (“Stavros” and “Francesco”) are brothers and business partners. Stavros and Francesco have been in the restaurant industry for the majority of their lives. They are incredibly passionate and experienced operators. Stavros and Francesco were the creators and founders of Jagged Fork Restaurants. They have built the brand into six well respected locations with phenomenal food. Stavros and Francesco are on the Jagged Fork liquor licenses in Ann Arbor, Rochester Hills, Grosse Pointe Farms, and Lathrup Village.

Trevor Tipton (“Trevor”) is relatively new to the restaurant industry but has a vast background in various businesses. Trevor has worked with the Detroit Tigers in sales. More recently, he has worked with Newell Brands in sales and marketing. Trevor is very excited to be a part of this experienced team. Trevor has not been on a liquor license until this venture.

Within 150 days of the opening of the restaurant, the owners and all the managers and employees who serve and sell alcoholic beverages will complete the TIPS or TAM server training program.

Enclosed are the following documents for your investigation:

- Proposed Lease agreement;
- Proposed floor plan of the establishment;
- LCC-208 for Local Approval of Social District Permit; and
- Partially completed LCC 106-Local Government Approval form.

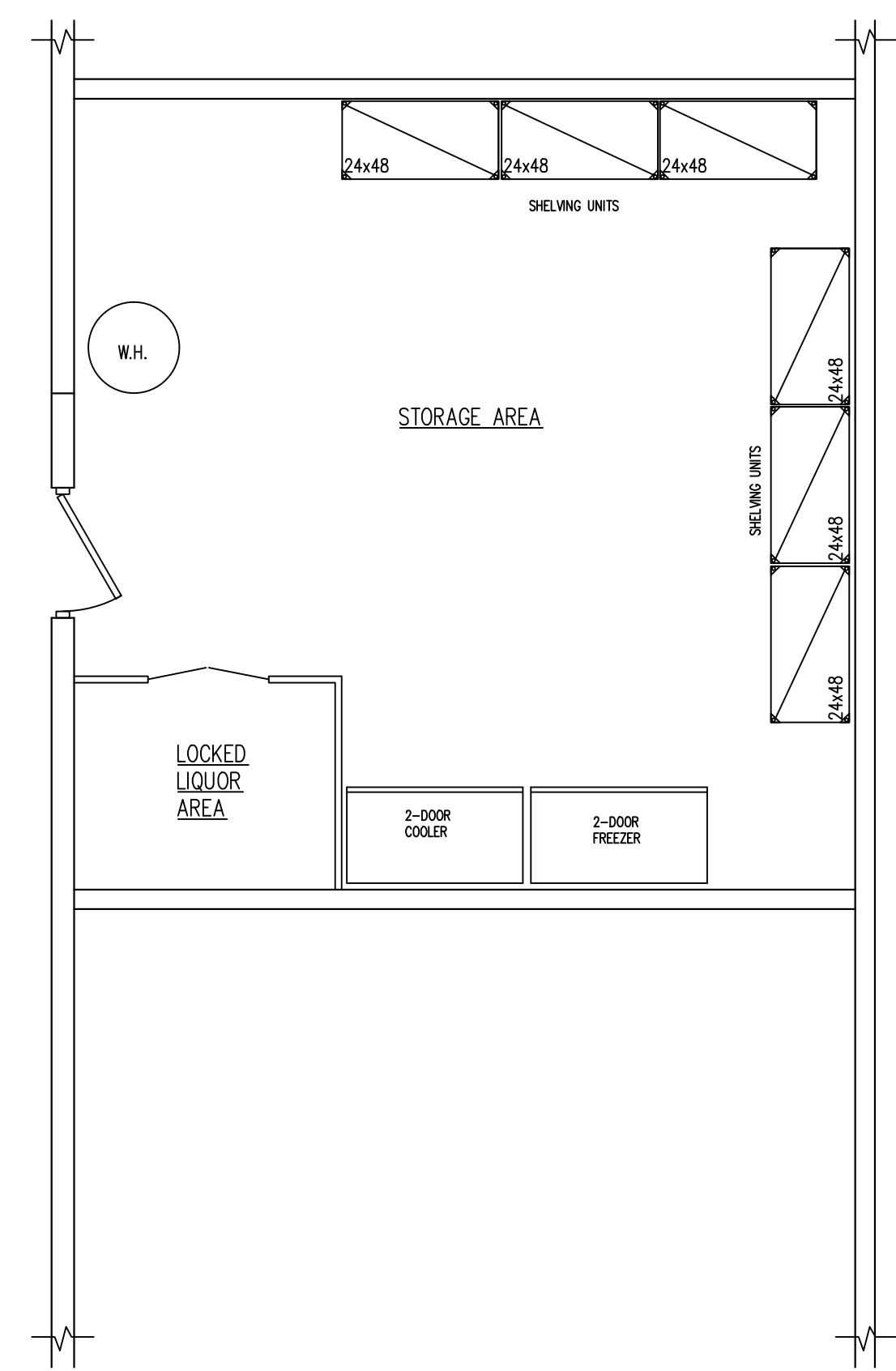
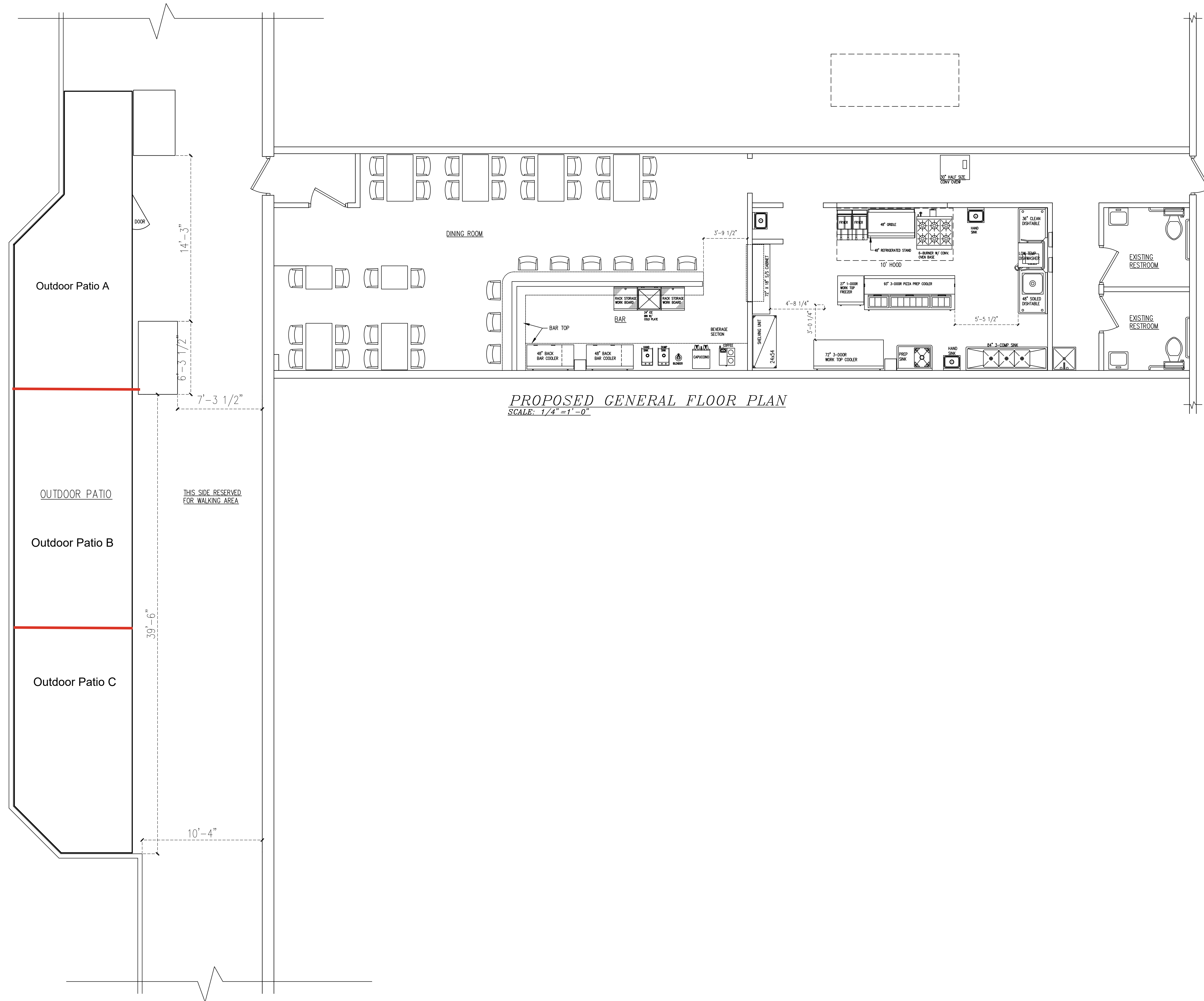
If you have any questions or need any further information, please do not hesitate to contact me or my legal assistant, Laura Peters.

Very truly yours,
ADKISON, NEED, ALLEN, & RENTROP, PLLC

A handwritten signature in blue ink, appearing to read "Kelly A. Allen". The signature is fluid and cursive, with the first name "Kelly" being the most prominent part.

Kelly A. Allen

/kjp





Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (name of city, township, or village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is _____ by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ City of Farmington _____ council/board
(regular or special) (name of township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____

that the application from Good Food Farmington, LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): a new Class C liquor license issued under MCL 436.1512a(1)b
(list specific licenses requested)

to be located at: 33043 Grand River Ave., Farmington, MI

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (name of township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059

May, 2024

Ms. Meaghan Bachman, City Clerk
City of Farmington
23600 Liberty Street
Farmington, MI 48335

RE: Amended Affidavit for the Michigan Liquor Control Commission (MLCC)

Dear Ms. Bachman:

Enclosed you will find an amended Affidavit of Micheal Lohmeier, Assessor for the City of Farmington and Oakland County Equalization Officer for use with applications you may present to the Michigan Liquor Control Commission (MLCC) this year regarding the liquor licenses available to your community under MCL 436.1521a (1) (b). This amended affidavit inclusive of the supporting private investment detail will replace the packet sent to you in April of this year. Please note that the **2021 value** has changed in this amended packet. This affidavit continues to represent the value limited to Private Investments associated with your Downtown Development Authority (DDA) District for tax years 2020 through 2024 and **will require Clerk Certification before advancing it to the Michigan Liquor Control Commission as part of an application packet.**

If you have any questions or require our further involvement in this matter, please feel free to contact me by phone at (248) 858-4994 or E-mail at etzkorns@oakgov.com.



Stacey Tuttle Etkorn
Appraiser III

24_lccaffltr_amended_20
Enclosures

AFFIDAVIT OF MICHEAL LOHMEIER

STATE OF MICHIGAN)
)
COUNTY OF OAKLAND)


NOW COMES Micheal Lohmeier, and being first duly sworn, deposes and states as follows:

1. That I am the Assessor for the City of Farmington, Oakland County, Michigan and make this affidavit to the Michigan Liquor Control Commission as required under Section 521a (MCL 436.1521a (1) (b)) of the Michigan Liquor Control Code (PA 58 of 1998, as Amended) and in anticipation of applications for public on-premises licenses in addition to those quota licenses allowed the City of Farmington under Section 531 (1).

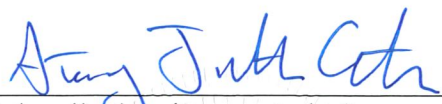
2. As the Assessor for the City of Farmington and after a diligent inquiry and review of the books and records of the City of Farmington, I hereby certify to the Michigan Liquor Control Commission that the total amount of Private Investment, attributable to Building Permit Activity and new Personal Property, in their Downtown Development Authority (DDA) District (established under PA 197 of 1975 now part of PA 57 of 2018) for the five (5) years preceding and ending December 31, 2023 is detailed as follows:

Tax Year 2020	(01/01/19 – 12/31/19)	1,183,780
Tax Year 2021	(01/01/20 – 12/31/20)	639,260
Tax Year 2022	(01/01/21 – 12/31/21)	551,180
Tax Year 2023	(01/01/22 – 12/31/22)	1,462,520
Tax Year 2024	(01/01/23 – 12/31/23)	1,148,060

Further deponent sayeth not.



Micheal Lohmeier



Subscribed and sworn to before me
this 29th day of May, 2024
Stacey Tuttle Etkorn, Notary Public
Oakland County, State of Michigan
My commission expires: 04-16-2030
Acting in Oakland County, Michigan

**City of Farmington
Private Investment - Tax Year 2020**

Private Investment - Real Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
N/A	N/A	N/A	0
Total Private Real Property:			0

Private Investment - Personal Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-001-200	CVS PHARMACY #8048	23391 FARMINGTON RD	64,500
20-99-00-003-080	DARRELLS FIRESTONE	23534 FARMINGTON RD	97,360
20-99-00-004-034	ATHENA NAILS	33409 GRAND RIVER AVE	240
20-99-00-004-345	DUBIN OPTOMETRIC CLINIC	23342 FARMINGTON RD	219,840
20-99-00-006-044	RAINBOW REHABILITATION CENTER	32715 GRAND RIVER AVE	3,520
20-99-00-007-009	EDIBLE ARRANGEMENTS	32736 GRAND RIVER AVE	420
20-99-00-007-032	TRE SORELLE	23366 FARMINGTON RD REAR 1	60
20-99-00-008-003	LAZIZ MEDITERANEAN CUISINE	23336 FARMINGTON RD	1,640
20-99-00-008-090	HEENEY SUNDQUIST FUNERAL	23720 FARMINGTON RD	65,260
20-99-00-011-027	BASEMENT BURGER BAR	33316 GRAND RIVER AVE	3,120
20-99-00-013-014	PAINTING WITH A TWIST	33033 GRAND RIVER AVE	100
20-99-00-013-015	ESSENTIAL FAMILY CHIROPRACTIC	23334 FARMINGTON RD	61,840
20-99-00-013-085	TJ MAXX #450	33049 GRAND RIVER AVE	10,840
20-99-00-014-006	TRUE NORTH CHRISTIAN COUNSELING	33100 GRAND RIVER AVE	20
20-99-00-014-022	LOS TRES AMIGOS	33200 GRAND RIVER AVE	1,320
20-99-00-015-038	ALL ABOUT WOMENS HEALTH	33104 GRAND RIVER AVE	60
20-99-00-015-044	DESIGN SEWING STUDIO	33335 GRAND RIVER AVE	20
20-99-00-015-050	JOHN COWLEY & SONS IRISH PUB	33338 GRAND RIVER AVE	2,860
20-99-00-015-051	FARMINGTON BREWING CO	33336 GRAND RIVER AVE	87,160
20-99-00-016-020	PAGES FOOD & SPIRITS	23621 FARMINGTON RD	2,020
20-99-00-016-036	REVA CONSULTING	32721 GRAND RIVER AVE STE 202	40
20-99-00-016-041	CASH FOR COINS	33004 GRAND RIVER AVE	40
20-99-00-017-017	GREAT LAKES ACE HARDWARE	33021 GRAND RIVER AVE	12,580
20-99-00-017-022	FRESH THYME	23300 FARMINGTON RD	16,660
20-99-00-017-033	OPTYSUITE LLC	32780 GRAND RIVER AVE # 210A	3,060
20-99-00-018-002	KERRY BLACK PHOTOGRAPHY	33335 GRAND RIVER AVE STE 201	100
20-99-00-018-004	S3 INVESTMENTS LLC	33610 GRAND RIVER AVE	40
20-99-00-018-016	LIVE NETWORK INC	32780 GRAND RIVER AVE # 202A	300
20-99-00-019-006	GREAT LOGICS INC	32770 GRAND RIVER AVE # 206B	100
20-99-00-019-007	BEAUMONT FAMILY MEDICINE	32754 GRAND RIVER AVE	20,000
20-99-00-019-008	ETHERTON KOSUTIC	33110 GRAND RIVER AVE	20
20-99-00-019-011	CUTICLE COUTURE'	33344 GRAND RIVER AVE	80
20-99-00-019-013	SIZEMORE DESIGN	33335 GRAND RIVER AVE	100
20-99-00-019-016	BODHI YOGA	33047 GRAND RIVER AVE	180
20-99-00-019-043	MASTER SALES GROUP	33018 GRAND RIVER AVE	20
20-99-00-019-049	SAMURAI HIBACHI & SUSHI	32821 GRAND RIVER AVE	101,280
20-99-00-019-051	SIDECAR SLIDER BAR	32720 GRAND RIVER AVE	380
20-99-00-020-017	SEAWAY MANUFACTURING LLC	32780 GRAND RIVER AVE # 209A	5,000
20-99-00-020-019	LOFT CIGAR LOUNGE, THE	33419 GRAND RIVER AVE	20,000
20-99-00-020-023	SUPERCUTS	33181 GRAND RIVER AVE	10,000

**City of Farmington
Private Investment - Tax Year 2020**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-020-024	NAIL BYTES	32809 GRAND RIVER AVE	30,000
20-99-00-020-026	DETROIT EATZ	32704 GRAND RIVER AVE	200,000
20-99-00-020-035	SACKLLAH & ASSOC PLLC	23607 FARMINGTON RD	10,000
20-99-00-020-036	MG BEAUTY BAR	33335 GRAND RIVER AVE STE 201	4,000
20-99-00-020-037	FIT FORTE'	23622 FARMINGTON RD	10,000
20-99-00-020-044	REDEEMED LIFE MINISTRIES	33505 STATE ST STE 100	1,000
20-99-00-020-054	RAYMOND JAMES & ASSOC	33100 GRAND RIVER AVE	46,000
20-99-00-022-045	VILLAGE SHOE INN	33224 GRAND RIVER AVE	220
20-99-00-930-016	FARMINGTON ALTERATIONS	33335 GRAND RIVER AVE	60
20-99-00-940-015	CROMWELL, JONATHAN D DC PC	23280 FARMINGTON RD	8,420
20-99-00-960-038	TIP TOP NAILS	23352 FARMINGTON RD	200
20-99-00-990-018	MIDWESTERN DNTL OF FARMINGTON PLLC	32750 GRAND RIVER AVE	2,280
20-99-00-990-022	STARBUCKS COFFEE #2289	33199 GRAND RIVER AVE	59,420
Total Private Personal Property:			1,183,780
Total PRIVATE Real/Personal Property:			1,183,780

**City of Farmington
Private Investment - Tax Year 2021**

Private Investment - Real Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
N/A	N/A	N/A	0
Total Private Real Property:			0

Private Investment - Personal Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-001-200	CVS PHARMACY #8048	23391 FARMINGTON RD	12,880
20-99-00-003-080	DARRELLS FIRESTONE	23534 FARMINGTON RD	26,320
20-99-00-004-034	ATHENA NAILS	33409 GRAND RIVER AVE	180
20-99-00-007-009	EDIBLE ARRANGEMENTS	32736 GRAND RIVER AVE	320
20-99-00-007-032	TRE SORELLE	23366 FARMINGTON RD REAR 1	40
20-99-00-008-003	SHISH CUISINE	23336 FARMINGTON RD	1,240
20-99-00-008-090	HEENEY SUNDQUIST FUNERAL	23720 FARMINGTON RD	5,180
20-99-00-011-027	BASEMENT BURGER BAR	33316 GRAND RIVER AVE	2,240
20-99-00-013-014	PAINTING WITH A TWIST	33033 GRAND RIVER AVE	80
20-99-00-013-085	TJ MAXX #450	33049 GRAND RIVER AVE	3,140
20-99-00-015-050	JOHN COWLEY & SONS IRISH PUB	33338 GRAND RIVER AVE	2,140
20-99-00-016-020	PAGES FOOD & SPIRITS	23621 FARMINGTON RD	1,520
20-99-00-016-036	REVA CONSULTING	32721 GRAND RIVER AVE STE 202	20
20-99-00-016-041	CASH FOR COINS	33004 GRAND RIVER AVE	20
20-99-00-017-017	GREAT LAKES ACE HARDWARE	33021 GRAND RIVER AVE	3,020
20-99-00-017-022	FRESH THYME FARMERS MARKET	23300 FARMINGTON RD	105,460
20-99-00-017-033	OPTYSUITE LLC	32780 GRAND RIVER AVE # 210A	60
20-99-00-018-004	S3 INVESTMENTS LLC	33610 GRAND RIVER AVE	20
20-99-00-018-016	LIVE NETWORK INC	32780 GRAND RIVER AVE # 202A	220
20-99-00-018-026	MURPHY'S EDUCATIONAL	33100 GRAND RIVER AVE	80
20-99-00-019-008	ETHERTON KOSUTIC	33110 GRAND RIVER AVE	20
20-99-00-019-011	CUTICLE COUTURE'	33344 GRAND RIVER AVE	60
20-99-00-019-016	BODHI YOGA	33047 GRAND RIVER AVE	140
20-99-00-019-049	KRAZY CRAB, THE	32821 GRAND RIVER AVE	56,080
20-99-00-019-051	SIDECAR SLIDER BAR	32720 GRAND RIVER AVE	79,620
20-99-00-020-019	LOFT CIGAR LOUNGE, THE	33419 GRAND RIVER AVE	155,480
20-99-00-020-023	SUPERCUTS	33181 GRAND RIVER AVE	140
20-99-00-020-024	NAIL BYTES	32809 GRAND RIVER AVE	420
20-99-00-020-026	DETROIT EATZ	32704 GRAND RIVER AVE	2,800
20-99-00-020-036	MG BEAUTY BAR	33425 GRAND RIVER AVE STE 201	60
20-99-00-020-037	FIT FORTE'	23622 FARMINGTON RD	140
20-99-00-020-044	REDEEMED LIFE MINISTRIES	33505 STATE ST STE 105	20
20-99-00-021-013	JHAI CONTOUR	33505 STATE ST STE 102	2,000
20-99-00-021-016	KOLOR FLOW ARTISTRY	33505 STATE ST # 201C	1,000
20-99-00-021-017	BEAUTY EMERGENCY ROOM LLC	33505 STATE ST # 201F	1,000
20-99-00-021-024	ALFIERI HAIR SALON	33045 GRAND RIVER AVE	30,000
20-99-00-021-025	GLP FINANCIAL GROUP LLC	33329 GRAND RIVER AVE	15,000
20-99-00-021-028	MASA	23310 FARMINGTON RD	60,000
20-99-00-022-045	VILLAGE SHOE INN	33224 GRAND RIVER AVE	160
20-99-00-940-015	CROMWELL, JONATHAN D DC PC	23280 FARMINGTON RD	28,520

**City of Farmington
Private Investment - Tax Year 2021**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-990-018	REDWOOD DENTAL	32750 GRAND RIVER AVE	1,720
20-99-00-990-022	STARBUCKS COFFEE #2289	33199 GRAND RIVER AVE	40,700
		Total Private Personal Property:	639,260
		Total PRIVATE Real/Personal Property:	639,260

**City of Farmington
Private Investment - Tax Year 2022**

Private Investment - Real Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-23-27-156-003	XIE ZHENG, LLC	32905 GRAND RIVER AVE	20,420
Total Private Real Property:			20,420

Private Investment - Personal Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-001-200	CVS PHARMACY #8048	23391 FARMINGTON RD	5,800
20-99-00-003-080	DARRELLS FIRESTONE	23534 FARMINGTON RD	3,720
20-99-00-004-034	ATHENA NAILS	33409 GRAND RIVER AVE	420
20-99-00-006-044	RAINBOW REHABILITATION CENTER	32715 GRAND RIVER AVE	3,940
20-99-00-007-009	EDIBLE ARRANGEMENTS	32736 GRAND RIVER AVE	740
20-99-00-008-090	HEENEY SUNDQUIST FUNERAL	23720 FARMINGTON RD	12,380
20-99-00-013-014	PAINTING WITH A TWIST	33033 GRAND RIVER AVE	180
20-99-00-013-015	ESSENTIAL FAMILY CHIROPRACTIC	23334 FARMINGTON RD	2,440
20-99-00-013-085	TJ MAXX #450	33049 GRAND RIVER AVE	41,020
20-99-00-014-022	LOS TRES AMIGOS	33200 GRAND RIVER AVE	4,440
20-99-00-015-050	JOHN COWLEY & SONS IRISH PUB	33338 GRAND RIVER AVE	5,120
20-99-00-016-036	REVA CONSULTING	32721 GRAND RIVER AVE STE 202	80
20-99-00-016-041	CASH FOR COINS	33004 GRAND RIVER AVE	80
20-99-00-017-005	FARMINGTON GARAGE, THE	33014 GRAND RIVER AVE	35,440
20-99-00-017-022	FRESH THYME FARMERS MARKET	23300 FARMINGTON RD	105,780
20-99-00-017-033	OPTYSUITE LLC	32780 GRAND RIVER AVE # 210A	140
20-99-00-018-004	S3 INVESTMENTS LLC	33610 GRAND RIVER AVE	60
20-99-00-018-026	MURPHY'S EDUCATIONAL	33100 GRAND RIVER AVE	180
20-99-00-019-008	ETHERTON KOSUTIC	33110 GRAND RIVER AVE	40
20-99-00-019-011	CUTICLE COUTURE'	33344 GRAND RIVER AVE	140
20-99-00-019-016	BODHI YOGA	33047 GRAND RIVER AVE	340
20-99-00-019-049	KRAZY CRAB, THE	32821 GRAND RIVER AVE	20,700
20-99-00-019-051	SIDECAR SLIDER BAR	32720 GRAND RIVER AVE	3,300
20-99-00-020-019	LOFT CIGAR LOUNGE, THE	33419 GRAND RIVER AVE	5,800
20-99-00-020-023	SUPERCUTS	33181 GRAND RIVER AVE	340
20-99-00-020-036	MG BEAUTY BAR	33425 GRAND RIVER AVE STE 201	140
20-99-00-020-037	FIT FORTE'	23622 FARMINGTON RD	340
20-99-00-020-063	APQ LLC	33023 THOMAS ST	23,540
20-99-00-021-016	KOLOR FLOW ARTISTRY	33505 STATE ST STE 100	40
20-99-00-021-024	ALFIERI HAIR SALON	33045 GRAND RIVER AVE	1,000
20-99-00-021-028	MASA	23310 FARMINGTON RD	1,980
20-99-00-022-019	SIPP	23629 FARMINGTON RD	40,000
20-99-00-022-020	MATHNASIUM	23344 FARMINGTON RD	10,000
20-99-00-022-021	TOLONEN FAMILY PET	23320 FARMINGTON RD	40,000
20-99-00-022-024	E3 MICHIGAN	33505 STATE ST STE 203	2,000
20-99-00-022-025	TBR MATTRESS RESALE	33505 STATE ST STE 103	5,000
20-99-00-022-026	RAHTIQUE BOUTIQUE	33505 STATE ST STE 102	1,000
20-99-00-022-027	ESTHETICS BY TEWANA	33505 STATE ST # 201F	1,000
20-99-00-022-029	YORK EMPOWERMENT GROUP	33505 STATE ST # 201D	1,000
20-99-00-022-034	COMFORT KEEPERS	33312 GRAND RIVER AVE	2,000
20-99-00-022-036	GOOD VYBZ	32758 GRAND RIVER AVE	50,000
20-99-00-022-041	DESIGN SEWING STUDIO	33425 GRAND RIVER AVE STE B-9	2,500

**City of Farmington
Private Investment - Tax Year 2022**

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-022-042	BEYOND JUICERY	33317 GRAND RIVER AVE	50,000
20-99-00-022-045	VILLAGE SHOE INN	33224 GRAND RIVER AVE	400
20-99-00-940-015	CROMWELL, JONATHAN D DC PC	23280 FARMINGTON RD	10,020
20-99-00-990-018	REDWOOD DENTAL	32750 GRAND RIVER AVE	4,100
20-99-00-990-022	STARBUCKS COFFEE #2289	33199 GRAND RIVER AVE	32,080
		Total Private Personal Property:	530,760
		Total PRIVATE Real/Personal Property:	551,180

**City of Farmington
Private Investment - Tax Year 2023**

Private Investment - Real Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-23-27-155-001	DAMKCAT REAL ESTATE HOLDINGS, LLC	33335 GRAND RIVER AVE	557,440
20-23-27-156-003	XIE ZHENG, LLC	32905 GRAND RIVER AVE	256,640
Total Private Real Property:			814,080

Private Investment - Personal Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-004-034	ATHENA NAILS	33409 GRAND RIVER AVE	660
20-99-00-006-044	RAINBOW REHABILITATION CENTER	32715 GRAND RIVER AVE	6,480
20-99-00-007-009	EDIBLE ARRANGEMENTS	32736 GRAND RIVER AVE	1,160
20-99-00-008-090	HEENEY SUNDQUIST FUNERAL	23720 FARMINGTON RD	51,040
20-99-00-013-014	PAINTING WITH A TWIST	33033 GRAND RIVER AVE	280
20-99-00-013-015	ESSENTIAL FAMILY CHIROPRACTIC	23334 FARMINGTON RD	3,800
20-99-00-015-038	ALL ABOUT WOMENS HEALTH	23415 FARMINGTON RD	2,500
20-99-00-015-051	FARMINGTON BREWING CO	33336 GRAND RIVER AVE	107,860
20-99-00-016-036	REVA CONSULTING	32721 GRAND RIVER AVE STE 202	120
20-99-00-016-041	CASH FOR COINS	33004 GRAND RIVER AVE	120
20-99-00-017-017	GREAT LAKES ACE HARDWARE	33021 GRAND RIVER AVE	6,860
20-99-00-017-022	FRESH THYME FARMERS MARKET	23300 FARMINGTON RD	283,180
20-99-00-018-004	S3 INVESTMENTS LLC	33610 GRAND RIVER AVE	100
20-99-00-019-008	ETHERTON KOSUTIC	33110 GRAND RIVER AVE	60
20-99-00-019-011	CUTICLE COUTURE'	33344 GRAND RIVER AVE	220
20-99-00-019-049	KRAZY CRAB, THE	32821 GRAND RIVER AVE	33,400
20-99-00-020-019	LOFT CIGAR LOUNGE, THE	33419 GRAND RIVER AVE	9,060
20-99-00-021-016	KOLOR FLOW ARTISTRY	33505 STATE ST STE 100	60
20-99-00-021-024	ALFIERI HAIR SALON	33045 GRAND RIVER AVE	1,560
20-99-00-021-028	MASA	23310 FARMINGTON RD	3,100
20-99-00-022-019	SIPP	23629 FARMINGTON RD	2,000
20-99-00-022-020	MATHNASIUM	23344 FARMINGTON RD	500
20-99-00-022-021	TOLONEN FAMILY PET SHOP	23320 FARMINGTON RD	2,000
20-99-00-022-024	E3 MICHIGAN	33505 STATE ST STE 103	100
20-99-00-022-027	ESTHETICS BY TEWANA	33505 STATE ST # 201F	60
20-99-00-022-041	DESIGN SEWING STUDIO	33425 GRAND RIVER AVE STE B-9	120
20-99-00-022-045	VILLAGE SHOE INN	33224 GRAND RIVER AVE	620
20-99-00-023-005	F45 TRAINING	33019 GRAND RIVER AVE	40,000
20-99-00-023-006	VESTALIA HOMES	23352 FARMINGTON RD	25,000
20-99-00-023-007	APOTHECARY ESPRESSO	23366 FARMINGTON RD	20,000
20-99-00-023-008	BIG SALAD, THE	23342 FARMINGTON RD	40,000
20-99-00-990-018	REDWOOD DENTAL	32750 GRAND RIVER AVE	6,420
Total Private Personal Property:			648,440

Total PRIVATE Real/Personal Property: 1,462,520

**City of Farmington
Private Investment - Tax Year 2024**

Private Investment - Real Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
N/A	N/A	N/A	0
Total Private Real Property:			0

Private Investment - Personal Property

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-004-034	ATHENA NAILS	33409 GRAND RIVER AVE	700
20-99-00-007-009	EDIBLE ARRANGEMENTS	32736 GRAND RIVER AVE	1,220
20-99-00-008-090	HEENEY SUNDQUIST FUNERAL	23720 FARMINGTON RD	12,580
20-99-00-013-014	PAINTING WITH A TWIST	33033 GRAND RIVER AVE	280
20-99-00-013-015	ESSENTIAL FAMILY CHIROPRACTIC	23334 FARMINGTON RD	4,000
20-99-00-015-038	ALL ABOUT WOMENS HEALTH	23415 FARMINGTON RD	260
20-99-00-016-036	REVA CONSULTING	32721 GRAND RIVER AVE STE 202	120
20-99-00-016-041	CASH FOR COINS	33004 GRAND RIVER AVE	120
20-99-00-017-005	FARMINGTON GARAGE, THE	33014 GRAND RIVER AVE	268,940
20-99-00-017-017	GREAT LAKES ACE HARDWARE	33021 GRAND RIVER AVE	7,200
20-99-00-017-022	FRESH THYME FARMERS MARKET	23300 FARMINGTON RD	44,660
20-99-00-018-004	S3 INVESTMENTS LLC	33610 GRAND RIVER AVE	120
20-99-00-019-008	ETHERTON KOSUTIC	33110 GRAND RIVER AVE	60
20-99-00-019-011	CUTICLE COUTURE'	33344 GRAND RIVER AVE	220
20-99-00-019-049	KRAZY CRAB, THE	32821 GRAND RIVER AVE	7,840
20-99-00-020-019	LOFT CIGAR LOUNGE, THE	33419 GRAND RIVER AVE	9,520
20-99-00-020-063	APQ LLC	33023 THOMAS ST	267,080
20-99-00-021-016	KOLOR FLOW ARTISTRY	33505 STATE ST STE 100	60
20-99-00-021-024	ALFIERI HAIR SALON	33045 GRAND RIVER AVE	1,620
20-99-00-022-019	SIPP	23629 FARMINGTON RD	2,100
20-99-00-022-020	MATHNASIUM	23344 FARMINGTON RD	520
20-99-00-022-021	TOLONEN FAMILY PET SHOP	23320 FARMINGTON RD	2,100
20-99-00-022-024	E3 MICHIGAN	33505 STATE ST STE 103	100
20-99-00-022-027	ESTHETICS BY TEWANA	33505 STATE ST # 201F	60
20-99-00-022-041	DESIGN SEWING STUDIO	33425 GRAND RIVER AVE	140
20-99-00-022-045	VILLAGE SHOE INN	33224 GRAND RIVER AVE	640
20-99-00-023-005	F45 TRAINING	33019 GRAND RIVER AVE	2,000
20-99-00-023-007	APOTHECARY ESPRESSO	23366 FARMINGTON RD	1,000
20-99-00-023-008	BIG SALAD, THE	23342 FARMINGTON RD	2,000
20-99-00-024-003	BLUE HAT COFFEE GALLERY	23715 FARMINGTON RD	25,000
20-99-00-024-022	MASSAGE LUXE	33037 GRAND RIVER AVE	30,000
20-99-00-024-023	SUGARBARE AND BRONZED	33181 GRAND RIVER AVE	25,000
20-99-00-024-033	KAHN, JACOB ATTORNEY	33110 GRAND RIVER AVE	1,000
20-99-00-024-034	SKEP SPACE	33018 GRAND RIVER AVE	1,000
20-99-00-024-035	BEAUTY ROOM, THE	32780 GRAND RIVER AVE # 204A	5,000
20-99-00-024-037	TAQUES	32758 GRAND RIVER AVE	120,000
20-99-00-024-039	BOB'S BIG BOY	32704 GRAND RIVER AVE	120,000
20-99-00-024-046	MY CRANIALSACRAL HEALING	33505 STATE ST # 201D	1,000
20-99-00-024-047	BEA LOVE LEIGH	33505 STATE ST STE 203	1,000
20-99-00-024-048	MICHELLE ZMICH THERAPEUTICS	33505 STATE ST # 201B	1,000

City of Farmington
Private Investment - Tax Year 2024

<u>Parcel No.</u>	<u>Name</u>	<u>Address</u>	<u>TCV</u>
20-99-00-024-049	SUPREME BEAUTY	33505 STATE ST STE 102	2,000
20-99-00-024-050	EMILY VINCENT PHOTOGRAPHY	33505 STATE ST STE 200	2,000
20-99-00-024-054	HEIGHTS BREWING COMPANY	23621 FARMINGTON RD	150,000
20-99-00-940-015	CROMWELL, JONATHAN D DC PC	23280 FARMINGTON RD	20,060
20-99-00-990-018	REDWOOD DENTAL	32750 GRAND RIVER AVE	6,740
		Total Private Personal Property:	1,148,060
		Total PRIVATE Real/Personal Property:	1,148,060

Farmington City Council Staff Report	Council Meeting Date: August 19, 2024	Item Number 7B
Submitted by: David Murphy		
Agenda Topic: Warner Home Appropriation Budget, Concept and Ad Hoc Committee		
Proposed Motion: Move to approve the proposed concept for the future of the Warner Home and grounds as an event space, and the proposed budget to utilize the \$1,000,000 appropriation for the Warner Home and grounds as presented, and an ad hoc committee consisting of the City Manager, Superintendent of Public Works and two City Council members.		
Background: In January of 2024, the City of Farmington was granted a \$1,000,000 appropriation to be used on the Warner Home and grounds. I met with DPW Superintendent, Chuck Eudy, to prepare a budget to utilize the funds as part of the grant award. Chuck and I met with Council Member Schneemann last week to revise the budget and take into consideration the concept that Council Member Schneemann proposed. Please see the attached proposed budget. An ad hoc committee consisting of the City Manager, Superintendent of Public Works and two City Council members should be assembled to over see the repairs and coordinate the next phases of the event center.		
Materials: Proposed Budget		

PROPOSED WARNER HOME BUDGET	
Remainder of House Roof	10,000
Evaluation of Carraige House	400,000
Paint House	100,000
Interior Renovations and Repair	300,000
Screen Porch and Railing	15,000
Grounds	100,000
Gazbo Roof	26,000
TOTAL	\$ 951,000

Farmington City Council Staff Report	Council Meeting Date: August 19, 2024	Item Number 7C
Submitted by: David Murphy		
<u>Agenda Topic:</u> Thomas Street Concept Plan		
<u>Proposed Motion:</u> Move to approve the proposed concept design and preliminary opinion of cost for the Thomas Street Alley from OHM in an amount not to exceed \$52,000.		
<u>Background:</u> Thomas is going to be rebuilt with the construction of the Hillside Towne Homes project. This gives us the opportunity redesign Thomas Street between Warner and Farmington. I requested a cost estimate for a concept design and preliminary opinion of cost from OHM, the city's Engineers. Please see the attached proposal.		
<u>Materials:</u> Proposed concept design from OHM,		



July 30, 2024

Mr. David Murphy
City Manager
City of Farmington
23600 Liberty Street
Farmington, MI 48335

Subject: **Thomas Street Alley Concept Plan**
Concept Development & Preliminary Opinion of Cost Services Proposal

Dear Mr. Murphy:

OHM Advisors (OHM) is pleased to submit this proposal for concept design and preliminary opinion of cost services for the Thomas Street Alley Concept Plan. This proposal has been prepared based on discussions with City staff and previously prepared plans for Downtown Farmington. Additionally, this letter presents our understanding of the project scope, clarifications and assumptions, deliverables, project schedule, and anticipated project fees.

PROJECT UNDERSTANDING

In discussions with the City of Farmington about the future of the downtown community, Thomas Street has been elevated as an essential corridor to explore. Its current identity is complex and multifaceted, supporting the community as part roadway, part neighborhood, part parking lot and part pedestrian access point behind Grand River Corridor commercial district.

Our understanding of the Thomas Street Corridor project is to develop concepts that help reinvigorate it into both a functional access point as well as a vibrant, sustainable alleyway that reinforces the strength of the downtown identity. With future development forthcoming, Thomas Street is envisioned to become a more utilized space, and with that, there is a need to enhance the social fabric of the area.

To ensure a successful concept, it must be rooted in factual data. Our team will be studying Oakland County and OHM GIS documents in addition to published plans that have set the tone for future development expectations. In addition to understanding existing context, it is vital that walkability, accessibility, and multi-modal transportation opportunities are explored. Opportunities to incorporate green infrastructure and other sustainably minded design elements exist, and considering safety, lighting and mimicking materiality of existing downtown context will help to enhance the identity of place. Also, an emphasis will be placed on carrying the themes and elements of the downtown streetscape into the alley, similar to Farmington Road and Warner Street.

Thomas Street has the potential to become an established public passageway, supporting the shops, restaurants and residents throughout the seasons, while also activating the existing corridor and planning for future development. Concepts developed will evoke thoughtful and timeless design considerations that benefit the City of Farmington for years to come.



PROJECT SCOPE

Task 1 – Project Exploration

Task 1 is intended to confirm the scope, schedule, communications preferences, and deliverables preferred by the City of Farmington.

▼ **Task 1.1 – Kick off meeting with Client**

- OHM Advisors will hold one (1) in person client meeting with staff from The City of Farmington and the Downtown Development Authority (DDA) to review the proposed scope of work, timeline, and deliverables laid out in this proposal. This meeting will also serve as an opportunity to formalize the goals and objectives of the visualization project to ensure that all parties are aligned with the vision and establish a cadence for future monthly client team progress meetings. OHM Advisors will work with Farmington staff to establish a regular cadence of progress meetings. Up to eight (8) meetings through the life of the project will be identified.

▼ **Task 1.2 - Collection of Data and Analysis**

- OHM Advisors will gather relevant right-of-way (ROW) and utility drawings from public sources, future Hillside Townes plans, and the completed Downtown Area Plan data for inclusion in a base map and plan for Thomas Street. This data will be integral to beginning the development of the schematic design and will allow OHM to create a plan consistent with previous, on-going, and future work.

▼ **Task 1.3 – Steering Committee Meeting 1**

- OHM Advisors will meet with the project steering committee to discuss overall goals and vision for the Thomas Street Alley. Depending on the weather, OHM Advisors is proposing a site walk through with the Steering Committee to allow each participating member the opportunity to experience the site firsthand and offer their observations.

Task 2 - Alley Concept Development

In Task 2, OHM Advisors will work to develop a variety of conceptual ideas for the Thomas Street Alley that will be refined through the community engagement process.

▼ **Task 2.1 – Existing Conditions Analysis**

- Utilizing the data collected in Task 1.2, OHM Advisors will perform an analysis of the existing features of both the Thomas Street Alley and the surrounding land uses. The existing conditions analysis will also note potential constraint areas within the Study Area. The data analyzed will be collected in an ArcGIS map database as noted on the base map. The goal with this task is to identify the areas of opportunity, as well as any challenges, that currently exist along Thomas Street.

▼ **Task 2.2 – Concept Development**

- OHM Advisors will develop up to three (3) draft concepts for the Thomas Street Alley. Given the current layout and ROW availability of Thomas Street, each concept may contain more than one design cross section. The two concepts will provide a broader level of detail and will explore possibilities for integrating green infrastructure, pedestrian/decorative lighting, pedestrian walkability, distinct paving, functionality of parking, connections to downtown, and adaptable space. These concepts will be presented to the Steering Committee and public for feedback on the design.



▼ **Task 2.3 – Steering Committee Meeting 2**

- OHM Advisors will meet with the Steering Committee following the development of the three concept designs to gather input on the plans. This meeting is intended to function more as a design charrette to allow committee members to identify the aspects of each design they like and which they do not like. Feedback will be incorporated into the concepts before presenting to the general public.

Task 3 – Final Concept Refinement

The final task of the plan will focus on refining the preferred concept developed in Task 2 and documenting the details of design.

▼ **Task 3.1 – Refinement of Preferred Concept**

- OHM Advisors will review the feedback and comments collected from the Steering Committee and public into the recommended concept. The refined concepts will include additional detail not shown in the first round of concepts and will be portrayed in a more detailed style using computer modeling tools such as Photoshop, SketchUp, and Lumion.

▼ **Task 3.2 – Steering Committee 3**

- OHM Advisors will present the refined version of the preferred concept to the Steering Committee for review and feedback. Comments and input from the members will be recorded and used to update the design as needed.

▼ **Task 3.3 - Implementation Plan**

- OHM Advisors will create an implementation plan for the recommended design concept that includes details required to move the design forward to construction. The implementation plan will include cost estimates, phasing recommendations, and funding opportunities.

▼ **Task 3.4 – Presentation to City Council and DDA**

- Following the refinement of the preferred design, OHM Advisors will present the design development process and final design concepts to the Farmington City Council, Farmington DDA, and DDA design committee. The project team will be available to answer questions and provide additional insight to the design concepts.

▼ **Task 3.5 – Final Report Development**

- OHM Advisors will develop a comprehensive summary report that include the work completed as part of the Thomas Street Alley Concept Plan. This report will include all relevant graphics, maps, images, and analysis needed to carry the project toward construction.

CLARIFICATIONS & ASSUMPTIONS

The above noted project fees are based on the following assumptions, in addition to the ones listed in the Project Scope section of the proposal:

- ▼ Easement preparation (outside of linework exhibits), negotiation meetings, and/or revisions have not been included in the project fee. These services can be provided on an hourly, as-needed basis. We have included initial linework exhibits/sketches in our fee, but it is assumed the City will be responsible for



negotiating and securing the easements. Front end documentation can be provided on an hourly, as-needed basis, or the City may choose to prepare these in-house.

- ▼ OHM will utilize pertinent right-of-way information in the concept plan obtained from Oakland County GIS.
- ▼ Design documents, including construction plans, structural design of bridges, landscaping design, lighting design, boardwalks and/or retaining wall design, construction specifications, and bidding package documents have not been included. It is assumed that these services will be included in a final engineering design proposal that will be provided under separate cover at a later date.
- ▼ Construction engineering, observation, administration, and material testing services fees have not been included in the fees outlined above. These services will be included in a separate proposal at a later date.

DELIVERABLES

OHM Advisors will provide the following deliverables as a part of the concept plan development scope of work:

- ▼ Base map of existing conditions
- ▼ Concept plan view drawings of two (2) alternative designs
- ▼ Renderings of the preferred concept design at up to three (3) locations in the Study Area.
- ▼ Concept level opinions of probable construction cost for the recommended alternative.
- ▼ Final report summary of recommendations

SCHEDULE

Should our proposal be accepted, we anticipate starting work within one month after written authorization is provided.

OHM Advisors will complete the project **within six (6) months** of receiving an authorized contract.



FEE SCHEDULE

The Professional Services will be performed on an hourly not-to-exceed basis, in accordance with the established Hourly Rate Schedule for the City of Farmington.

<u>Task</u>	<u>Description</u>	<u>Fee</u>
Task 1	Project Exploration	\$5,000
Task 2	Alley Concept Development	\$16,000
Task 3	Final Concept Refinement	\$31,000
TOTAL FEE		\$52,000

We thank you for this opportunity to provide professional landscape architecture and planning services. Should there be any questions, please contact us at (734) 522-6711. If you find our proposal acceptable, please execute a copy of the attached agreement and return one (1) copy to us for our files.

Sincerely,
OHM Advisors,

Matthew D. Parks, P.E.
Principal

Encl: Terms and Conditions
Cc: Eric Dryer, OHM
Sarah Huddas, OHM
Austin Downie, OHM

City of Farmington
Thomas Street Alley Concept Plan

Accepted by: _____
Printed Name: _____
Title: _____
Date: _____

Farmington City Council Staff Report	Council Meeting Date: August 19, 2024	Item Number 7D
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Construction Estimate No. 8 for the 2022 Road Rehabilitation Project		
Proposed Motion: Move to approve payment to Best Asphalt Incorporated for payment application No. 8 in the amount of \$18,186.67 for the 2022 Road Rehabilitation Project.		
Background: <p>In conjunction with the city’s consulting engineers Orchard Hiltz & McCliment Advisors (OHM), bids were solicited for the 2022 Road Rehabilitation Program. The committee selected multiple local streets based upon PASER Score, infrastructure condition including water main, and sanitary sewer. The 2022 Road Rehabilitation Program will not conflict with other capital improvement projects this year.</p> <p><u>Construction Estimate No.8:</u> Is for mobilization, traffic control and ditch cleanout in the Flemming area and mobilization and traffic control for the Shiawassee ditching.</p> <p>A final payment application will be processed in the spring to account the total unit quantities and verify turf establishment at all locations.</p> <p>OHM recommends approving payment to Best Asphalt Incorporated located in Romulus MI in the amount of \$18,186.67 with retainage reduced to \$500 for this season’s project. Total earned by Best Asphalt to date is \$1,179,492.26 A final change order and Payment Application will be prepared in the spring to close out this project unless other asphalt streets are recommended to be resurfaced under this contract.</p>		
Materials: OHM Recommendation of Payment Application No. 8 Contractors Declaration		



July 16, 2024

Mr. Chuck Eudy (via e-mail)
Public Works Superintendent
City of Farmington
23600 Liberty Street
Farmington, Michigan 48335

Regarding: City of Farmington – 2022 Road Rehabilitation Program
OHM Job No. 0111-21-0050
Payment Application No.8

Dear Mr. Eudy:

Enclosed are progress Payment Application No. 8 and a Contractor's Declaration for the referenced project.

Best Asphalt, Inc. has completed the work shown on the attached payment application for the period ending June 26, 2024, and we would recommend payment to the Contractor in the amount of **\$18,186.67** which includes the partial release of previously held retainage.

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read 'Matt Parks', written over a horizontal line.

Matt Parks, P.E.
Project Manager

cc: Joshua Leach, Assistant Superintendent (via e-mail)
Brad Hanson, Best Asphalt, Inc. (via email)
Mike McNutt, OHM Advisors (via e-mail)
File

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OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150

T 734.522.6711
F 734.522.6427

OHM-Advisors.com



PAYMENT APPLICATION

Job Number: 0111-21-0050

Number: 8
Period End Date: 6/26/2024
Status: Approved
Contract Start Date: 7/15/2022
Contract End Date: 10/13/2022
Contract Duration: 90
Print Date: 7/16/2024

Project: City of Farmington - 2022 Road Rehabilitation Program

OWNER: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

CONTRACTOR: Best Asphalt, Inc.
6334 N. Beverly Plaza
Farmington, MI 48174
(734) 729-9440

SCHEDULE On STATUS:
NOTE:

Original Contract Amount:	\$953,316.54	Change Order 1:	\$63,462.50	Earnings This Period:	\$1,440.45
Change Orders Amount:	\$250,545.27	Change Order 2:	\$12,309.73	Earnings To Date:	\$1,179,492.26
Current Contract Amount:	\$1,203,861.81	Change Order 3:	(\$181,647.11)	Previous Retainage Amount:	\$17,246.22
		Change Order 4:	\$11,495.79	Retainage This Period:	(\$16,746.22)
		Change Order 5:	\$344,924.36	Less Total Retained To Date:	\$500.00
			\$250,545.27	Net Earned:	\$1,178,992.26
				Previous Earnings:	\$1,160,805.59
				Amount Due Contractor:	\$18,186.67
Retainage: Lump Sum				Amount Due Contractor includes (\$16,746.22) of previously held retainage	

Approved By  Michael McNutt, Construction Group Manager
 Chuck Eudy - Public Works Superintendent - City of Farmington

Date: 7/18/24

City of Farmington - 2022 Road Rehabilitation Program

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: B - 11 - Fleming & Moore									
220	Mobilization Max 5%	0.00 LSUM	1.00	\$625.00	0.00	0.00	\$0.00	1.00	\$625.00
221	Traffic Maintenance and Control	0.00 LSUM	1.00	\$2,000.00	0.00	0.00	\$0.00	1.00	\$2,000.00
222	Sawcut Ex Conc End Section	0.00 Ea	2.00	\$500.00	0.00	0.00	\$0.00	2.00	\$1,000.00
223	Backfill & Restoration	0.00 LSUM	1.00	\$2,250.00	0.00	0.00	\$0.00	1.00	\$2,250.00
224	Culv End Sect, Conc, 12 inch	0.00 Ea	2.00	\$750.00	0.00	0.00	\$0.00	2.00	\$1,500.00
225	2' Inlet Structure w/Low Profile Beehive Cover	0.00 Ea	2.00	\$2,250.00	0.00	0.00	\$0.00	4.00	\$9,000.00
226	Conc Spillway	0.00 Ea	2.00	\$750.00	0.00	0.00	\$0.00	0.00	\$0.00
264	Audio Video Route Survey	0.00 LSUM	1.00	\$1,000.00	0.00	0.00	\$0.00	0.00	\$0.00
				B - 11 - Fleming & Moore Sub-Total:			\$0.00		\$16,375.00
				Retainage			(\$329.77)		
Division: C - 12 - Fleming & Cass NE Corner									
227	Mobilization Max 5%	0.00 LSUM	1.00	\$600.00	0.00	0.00	\$0.00	1.00	\$600.00
228	Excavate & Cut Ex Conc End Section	0.00 Ea	2.00	\$1,000.00	0.00	0.00	\$0.00	0.00	\$0.00
229	Fill Ditch & Restoration	0.00 LSUM	1.00	\$2,250.00	0.00	0.00	\$0.00	1.00	\$2,250.00
230	Culv End Sect, Conc, 12 inch	0.00 Ea	1.00	\$750.00	0.00	0.00	\$0.00	0.00	\$0.00
231	Culv End Sect, CMP, 12 inch	0.00 Ea	1.00	\$650.00	0.00	0.00	\$0.00	2.00	\$1,300.00
232	Culv, CL IV, Conc, 12 inch	0.00 Ft	12.00	\$95.00	0.00	0.00	\$0.00	60.00	\$5,700.00
233	4' Dia. Structure over Ex Pipe	0.00 Ea	2.00	\$2,750.00	0.00	0.00	\$0.00	0.00	\$0.00
265	Audio Video Route Survey	0.00 LSUM	1.00	\$1,000.00	0.00	0.00	\$0.00	0.00	\$0.00
266	Traffic Maintenance and Control	0.00 LSUM	1.00	\$2,000.00	0.00	0.00	\$0.00	1.00	\$2,000.00
				C - 12 - Fleming & Cass NE Corner Sub-Total:			\$0.00		\$11,850.00
				Retainage			(\$200.79)		
Division: D - 13 - Fleming & Cass SE Corner									
234	Mobilization Max 5%	0.00 LSUM	1.00	\$1,500.00	0.00	0.00	\$0.00	1.00	\$1,500.00
235	Excavate & Cut Ex Conc End Section	0.00 Ea	4.00	\$1,000.00	0.00	0.00	\$0.00	1.00	\$1,000.00
236	Remove & Dispose of Ex Riprap	0.00 Ft	140.00	\$30.00	0.00	0.00	\$0.00	138.00	\$4,140.00
237	Fill Ditch & Restoration	0.00 LSUM	1.00	\$9,000.00	0.00	0.00	\$0.00	1.00	\$9,000.00
238	Culv End Sect, Conc, 12 inch	0.00 Ea	2.00	\$750.00	0.00	0.00	\$0.00	1.00	\$750.00
239	Pipe, 12 inch, SDR 35 PVC	0.00 Ft	42.00	\$95.00	0.00	0.00	\$0.00	73.50	\$6,982.50
240	2' Inlet Structure w/Low Profile Beehive Cover	0.00 Ea	1.00	\$2,250.00	0.00	0.00	\$0.00	3.00	\$6,750.00
241	4' Dia. Structure over Ex Pipe	0.00 Ea	2.00	\$2,750.00	0.00	0.00	\$0.00	0.00	\$0.00

OHM Advisors

34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

City of Farmington - 2022 Road Rehabilitation Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
267	Audio Video Route Survey	0.00 LSUM	1.00	\$1,000.00	0.00	0.00	\$0.00	0.00	\$0.00
268	Traffic Maintenance and Control	0.00 LSUM	1.00	\$2,000.00	0.00	0.00	\$0.00	1.00	\$2,000.00
					D - 13 - Fleming & Cass SE Corner	Sub-Total:	\$0.00		\$32,122.50
						Retainage	(\$562.69)		
Division: E - 14 - Misc Roads									
242	Mobilization Max 5%	0.00 LSUM	1.00	\$300.00	0.00	0.00	\$0.00	1.00	\$300.00
243	Maintenance Aggregate, 21AA	0.00 Ton	25.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
244	Sprinkler Line, up to 1 inch	0.00 Ft	100.00	\$5.00	0.00	0.00	\$0.00	0.00	\$0.00
245	Sprinkler Head, Remove & Reset	0.00 Ea	10.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
246	Sprinkler Head, Replace	0.00 Ea	10.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
269	Audio Video Route Survey	0.00 LSUM	1.00	\$1,000.00	0.00	0.00	\$0.00	0.00	\$0.00
270	Traffic Maintenance and Control	0.00 LSUM	1.00	\$2,000.00	0.00	0.00	\$0.00	1.00	\$2,000.00
					E - 14 - Misc Roads Sub-Total:	Retainage	\$0.00		\$2,300.00
Division: F - 15 - Misc Shaw, Ditch									
247	Mobilization Max 5%	0.00 LSUM	1.00	\$10,000.00	0.00	0.00	\$0.00	1.00	\$10,000.00
271	Audio Video Route Survey	0.00 LSUM	1.00	\$1,000.00	0.00	0.00	\$0.00	0.00	\$0.00
272	Traffic Maintenance and Control	0.00 LSUM	1.00	\$2,000.00	0.00	0.00	\$0.00	1.00	\$2,000.00
					F - 15 - Misc Shaw, Ditch Sub-Total:	Retainage	\$0.00		\$12,000.00
Division: G - 16 - Roads									
248	Sewer, Rem, Less than 24 inch	0.00 Ft	78.00	\$40.00	0.00	0.00	\$0.00	77.00	\$3,080.00
249	Curb and Gutter, Rem	0.00 Ft	54.00	\$15.00	0.00	0.00	\$0.00	80.60	\$1,209.00
250	Pav, Rem	0.00 Syd	77.00	\$25.00	0.00	0.00	\$0.00	80.46	\$2,011.50
251	Sidewalk, Rem	0.00 Syd	149.00	\$25.00	0.00	0.00	\$0.00	166.07	\$4,151.75
252	Aggregate Base, 21AA (Limestone), 8 inch	0.00 Syd	54.00	\$20.00	0.00	0.00	\$0.00	63.11	\$1,262.20
253	Storm Sewer, CI IV, RCP, 12 inch, Tr Det B	0.00 Ft	78.00	\$95.00	0.00	0.00	\$0.00	77.00	\$7,315.00
273	Sign, Remove & Reset	0.00 Ea	1.00	\$150.00	0.00	0.00	\$0.00	1.00	\$150.00
274	Erosion Control, Inlet Protection, Fabric Drop	0.00 Ea	12.00	\$100.00	0.00	0.00	\$0.00	0.00	\$0.00
275	Cold Milling HMA Surface	0.00 Syd	7842.00	\$3.15	0.00	0.00	\$0.00	7365.18	\$23,200.32
276	Pav Joint and Crack Repr, Det 7	0.00 Ft	1000.00	\$20.00	0.00	0.00	\$0.00	505.20	\$10,104.00
277	Hand Patching	0.00 Ton	5.00	\$250.00	0.00	0.00	\$0.00	37.77	\$9,442.50
278	HMA, MDOT 13A	0.00 Ton	1086.00	\$116.21	0.00	0.00	\$0.00	1035.84	\$120,374.97
279	Conc Pavt with Integral Curb, Nonreint, 8 inch	0.00 Syd	6.00	\$150.00	0.00	0.00	\$0.00	3.79	\$568.50
280	Curb and Gutter, Conc, Det F4	0.00 Ft	54.00	\$58.00	0.00	0.00	\$0.00	80.50	\$4,669.00

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

City of Farmington - 2022 Road Rehabilitation Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
281	Detectable Warning Surface	0.00 Ft	33.00	\$75.00	0.00	0.00	\$0.00	45.00	\$3,375.00
282	Sidewalk, Conc, 4 inch	0.00 Sft	745.00	\$8.00	0.00	0.00	\$0.00	747.03	\$5,976.24
283	Sidewalk Ramp, Conc, 6 inch	0.00 Sft	721.00	\$11.00	0.00	0.00	\$0.00	818.93	\$9,008.23
284	Turf Establishment	0.00 Syd	177.00	\$15.00	96.03	0.00	\$1,440.45	472.54	\$7,088.10
					G - 16 - Roads Sub-Total:		\$1,440.45		\$212,986.30
					Retainage		(\$5,899.94)		
Division: H - 17 - Shiaw, Ditch									
254	Dr Structure, Rem	0.00 LSUM	1.00	\$850.00	0.00	0.00	\$0.00	0.00	\$0.00
255	Sewer, Rem, Less than 24 inch	0.00 Ft	6.00	\$40.00	0.00	0.00	\$0.00	0.00	\$0.00
256	Pavt, Rem	0.00 Syd	9.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
257	Ditch Cleanout, Special	0.00 Ft	390.00	\$25.00	0.00	0.00	\$0.00	390.00	\$9,750.00
258	Culv End Sect, Conc, 12 inch	0.00 Ea	3.00	\$750.00	0.00	0.00	\$0.00	0.00	\$0.00
259	Storm Sewer, CI IV, RCP, 12 inch, Tr Det B	0.00 Ft	6.00	\$95.00	0.00	0.00	\$0.00	0.00	\$0.00
260	Dr Structure Cover, Type K	0.00 Ea	1.00	\$1,250.00	0.00	0.00	\$0.00	0.00	\$0.00
261	Dr Structure, 48 inch dia	0.00 Ea	1.00	\$2,750.00	0.00	0.00	\$0.00	0.00	\$0.00
262	Conc Pavt with Integral Curb, Nonreinf, 8 inch	0.00 Syd	9.00	\$95.00	0.00	0.00	\$0.00	0.00	\$0.00
263	Riprap, Plain	0.00 Ton	20.00	\$215.00	0.00	0.00	\$0.00	0.00	\$0.00
285	Turf Establishment	0.00 Syd	1000.00	\$20.00	0.00	0.00	\$0.00	1717.00	\$34,340.00
286	Structure Adj	0.00 Ea	1.00	\$1,500.00	0.00	0.00	\$0.00	1.00	\$1,500.00
					H - 17 - Shiaw, Ditch Sub-Total:		\$0.00		\$45,590.00
					Retainage		(\$43.01)		
Division: I - 1 - Misc.									
1	Permit Fees Allowance	3000.00 Dir	0.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
2	Exploratory Investigation, Vertical	20.00 Ft	10.00	\$150.00	0.00	0.00	\$0.00	10.00	\$1,500.00
3	Subgrade Undercutting, Type II (Modified)	202.00 Cyd	0.00	\$75.00	0.00	0.00	\$0.00	0.00	\$0.00
4	Subgrade Undercutting, Type II (Special)	202.00 Cyd	0.00	\$85.00	0.00	0.00	\$0.00	0.00	\$0.00
5	Maintenance Aggregate, 21AA	130.00 Ton	65.49	\$50.00	0.00	0.00	\$0.00	65.49	\$3,274.50
6	Hand Patching	8.00 Ton	0.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
7	Sprinkler Line, up to 1 inch	150.00 Ft	90.00	\$4.00	0.00	0.00	\$0.00	90.00	\$360.00
8	Sprinkler Head, Remove & Reset	15.00 Ea	0.00	\$85.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Sprinkler Head, Replace	15.00 Ea	10.00	\$90.00	0.00	0.00	\$0.00	10.00	\$900.00
198	Drainage Structure, reconstruct	0.00 Ea	0.00	\$1,950.00	0.00	0.00	\$0.00	0.00	\$0.00
					I - 1 - Misc. Sub-Total:		\$0.00		\$6,034.50
					Retainage		(\$88.76)		

Division: J - 2 - Yoder Dr.

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City of Farmington - 2022 Road Rehabilitation Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
10	Audio Video Route Survey	1.00 Ls	1.00	\$575.00	0.00	0.00	\$0.00	1.00	\$575.00
11	Mobilization, Max 5%	1.00 Ls	1.00	\$6,500.00	0.00	0.00	\$0.00	1.00	\$6,500.00
12	Traffic Maintenance and Control	1.00 Ls	1.00	\$650.00	0.00	0.00	\$0.00	1.00	\$650.00
13	Curb, Rem	168.00 Ft	168.00	\$15.00	0.00	0.00	\$0.00	168.00	\$2,520.00
14	Pavt, Rem	1537.00 Syd	1477.50	\$25.00	0.00	0.00	\$0.00	1477.50	\$36,937.50
15	Sidewalk, Rem	31.00 Syd	45.00	\$25.00	0.00	0.00	\$0.00	45.00	\$1,125.00
16	Sign, Rem	2.00 Ea	4.00	\$100.00	0.00	0.00	\$0.00	4.00	\$400.00
17	Station Grading	4.09 Sta	4.05	\$2,775.00	0.00	0.00	\$0.00	4.05	\$11,238.75
18	Erosion Control, Inlet Protection, Fabric Drop	4.00 Ea	3.00	\$105.00	0.00	0.00	\$0.00	3.00	\$315.00
19	Aggregate Base, 21AA (Limestone), 6 inch	1535.00 Syd	1477.50	\$12.00	0.00	0.00	\$0.00	1477.50	\$17,730.00
20	Utility Structure, Adj	2.00 Ea	0.00	\$750.00	0.00	0.00	\$0.00	0.00	\$0.00
21	HMA, MDOT 13A	334.00 Ton	364.85	\$101.05	0.00	0.00	\$0.00	364.85	\$36,868.09
22	Conc Pavt, Nonreinf, 8 inch	7.00 Syd	48.63	\$80.00	0.00	0.00	\$0.00	48.63	\$3,890.40
23	Driveway Opening, Conc, Det M	30.00 Ft	27.00	\$50.00	0.00	0.00	\$0.00	27.00	\$1,350.00
24	Curb, Con, Det E2	160.00 Ft	159.00	\$45.00	0.00	0.00	\$0.00	159.00	\$7,155.00
25	Sidewalk, Conc, 4 inch	137.00 Sft	99.00	\$8.00	0.00	0.00	\$0.00	99.00	\$792.00
26	Sidewalk, Conc, 6 inch	137.00 Sft	109.00	\$10.00	0.00	0.00	\$0.00	109.00	\$1,090.00
27	Post, Steel, 3 lb	28.00 Ft	28.00	\$15.00	0.00	0.00	\$0.00	28.00	\$420.00
28	Sign, Type IIIB	6.00 Sft	6.00	\$50.00	0.00	0.00	\$0.00	6.00	\$300.00
29	Pavt Mtkg, Waterbone, 4 inch, Blue	116.00 Ft	90.00	\$1.00	0.00	0.00	\$0.00	90.00	\$90.00
30	Pavt Mtkg, Waterbone, 4 inch, Yellow	180.00 Ft	180.00	\$1.00	0.00	0.00	\$0.00	180.00	\$180.00
31	Pavt Mtkg, Waterbone, Accessible Symbol Blue	2.00 Ea	2.00	\$35.00	0.00	0.00	\$0.00	2.00	\$70.00
32	Turf Establishment	72.00 Syd	0.00	\$35.00	0.00	0.00	\$0.00	0.00	\$0.00
187	Detectable Warning Surface	0.00 Ft	20.00	\$60.00	0.00	0.00	\$0.00	20.00	\$1,200.00
				J - 2 - Yoder Dr. Sub-Total:		0.00	\$0.00	20.00	\$1,200.00
				Retainage (\$2,413.44)					\$130,676.74

Division: K - 3 - Glenview Dr.
 33 Audio Video Route Survey
 34 Mobilization, Max 5%
 35 Traffic Maintenance and Control
 36 Pavt, Rem
 37 Sidewalk, Rem
 38 Sign, Rem
 39 Erosion Control, Inlet Protection, Fabric Drop
 40 Aggregate Base, 21AA (Limestone), 8 inch

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City of Farmington - 2022 Road Rehabilitation Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
41	Utility Structure, Adj	2.00 Ea	1.00	\$750.00	0.00	0.00	\$0.00	1.00	\$750.00
42	Cold Milling HMA Surface	4804.00 Syd	4390.00	\$2.31	0.00	0.00	\$0.00	4390.00	\$10,140.90
43	HMA, MDOT 13A	1057.00 Ton	1088.04	\$101.05	0.00	0.00	\$0.00	1088.04	\$109,946.44
44	Conc Pavt with Integral Curb, Nonreini, 8 inch	97.00 Syd	137.30	\$80.00	0.00	0.00	\$0.00	137.30	\$10,984.00
45	Detectable Warning Surface	20.00 Ft	20.00	\$60.00	0.00	0.00	\$0.00	20.00	\$1,200.00
46	Sidewalk, Conc, 4 inch	538.00 Sft	538.00	\$8.00	0.00	0.00	\$0.00	538.00	\$4,304.00
47	Sidewalk Ramp, Conc, 6 inch	143.00 Sft	143.00	\$10.00	0.00	0.00	\$0.00	143.00	\$1,430.00
48	Sign, Type IIIB	4.00 Sft	4.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
49	Turf Establishment	75.00 Syd	175.92	\$35.00	0.00	0.00	\$0.00	175.92	\$6,157.20
185	Curb, Rem	0.00 Ft	421.50	\$15.00	0.00	0.00	\$0.00	421.50	\$6,322.50
186	Curb and Gutter, Conc, Det F4	0.00 Ft	421.00	\$50.00	0.00	0.00	\$0.00	421.00	\$21,050.00
K - 3 - Glenview Dr. Sub-Total:							\$0.00		\$193,497.54
Retainage							(\$3,246.11)		

Division: L - 4 - Cass

50	Audio Video Route Survey	1.00 Ls	1.00	\$900.00	0.00	0.00	\$0.00	1.00	\$900.00
51	Mobilization, Max 5%	1.00 Ls	1.00	\$5,000.00	0.00	0.00	\$0.00	1.00	\$5,000.00
52	Traffic Maintenance and Control	1.00 Ls	1.00	\$1,050.00	0.00	0.00	\$0.00	1.00	\$1,050.00
53	Culv, Rem, Less than 24 inch	1.00 Ea	3.00	\$350.00	0.00	0.00	\$0.00	3.00	\$1,050.00
54	Curb and Gutter, Rem	24.00 Ft	15.00	\$15.00	0.00	0.00	\$0.00	15.00	\$225.00
55	Pavt, Rem	51.00 Syd	43.50	\$25.00	0.00	0.00	\$0.00	43.50	\$1,087.50
56	Sidewalk, Rem	97.00 Syd	103.00	\$25.00	0.00	0.00	\$0.00	103.00	\$2,575.00
57	Sign, Remove & Reset	2.00 Ea	0.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
58	Erosion Control, Inlet Protection, Fabric Drop	4.00 Ea	0.00	\$105.00	0.00	0.00	\$0.00	0.00	\$0.00
59	Aggregate Base, 21AA (Limestone), 8 inch	25.00 Syd	0.00	\$12.00	0.00	0.00	\$0.00	0.00	\$0.00
60	Culv End Sect, 12 inch	11.00 Ea	6.00	\$150.00	0.00	0.00	\$0.00	6.00	\$900.00
61	Culv, CI V, Conc, 12 inch	62.00 Ft	25.00	\$75.00	0.00	0.00	\$0.00	25.00	\$1,875.00
62	Cold Milling HMA Surface	2401.00 Syd	2042.33	\$3.00	0.00	0.00	\$0.00	2042.33	\$6,126.99
63	Hand Patching	6.00 Ton	9.38	\$250.00	0.00	0.00	\$0.00	9.38	\$2,345.00
64	HMA, MDOT 13A	334.00 Ton	280.82	\$101.05	0.00	0.00	\$0.00	280.82	\$28,376.86
65	Curb and Gutter, Conc, Det F4	55.00 Ft	97.40	\$50.00	0.00	0.00	\$0.00	97.40	\$4,870.00
66	Detectable Warning Surface	40.00 Ft	40.00	\$60.00	0.00	0.00	\$0.00	40.00	\$2,400.00
67	Sidewalk, Conc, 4 inch	592.00 Sft	661.68	\$8.00	0.00	0.00	\$0.00	661.68	\$5,293.44
68	Sidewalk Ramp, Conc, 6 inch	586.00 Sft	491.00	\$10.00	0.00	0.00	\$0.00	491.00	\$4,910.00
69	Turf Establishment	94.00 Syd	66.69	\$35.00	0.00	0.00	\$0.00	66.69	\$2,334.15
188	Sewer, Rem, Less than 24 inch	0.00 Ea	2.00	\$650.00	0.00	0.00	\$0.00	2.00	\$1,300.00
194	Storm Sewer, CI V, RCP, 12 inch, Tr Det B	0.00 Ft	24.00	\$95.00	0.00	0.00	\$0.00	24.00	\$2,280.00

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City of Farmington - 2022 Road Rehabilitation Program

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199	Dr Structure, Tap, 12 inch	0.00 Ea	0.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
204	Utility Structure, Adj	0.00 Ea	3.00	\$750.00	0.00	0.00	\$0.00	3.00	\$2,250.00
208	Culv, CMP, 12 inch	0.00 Ft	20.00	\$70.00	0.00	0.00	\$0.00	20.00	\$1,400.00
210	Culv End Sect, CMP, 12 inch	0.00 Ea	3.00	\$350.00	0.00	0.00	\$0.00	3.00	\$1,050.00
214	Pavt Joint and Crack Repr, Det 7	0.00 Ft	280.00	\$20.00	0.00	0.00	\$0.00	280.00	\$5,600.00
L - 4 - Cass Sub-Total:							\$0.00		\$85,198.94
Retainage							(\$783.25)		
Division: M - 5 - Hamlin Ct.									
70	Audio Video Route Survey	1.00 Ls	1.00	\$850.00	0.00	0.00	\$0.00	1.00	\$850.00
71	Mobilization, Max 5%	1.00 Ls	1.00	\$2,800.00	0.00	0.00	\$0.00	1.00	\$2,800.00
72	Traffic Maintenance and Control	1.00 Ls	1.00	\$1,000.00	0.00	0.00	\$0.00	1.00	\$1,000.00
73	Curb and Gutter, Rem	30.00 Ft	33.00	\$15.00	0.00	0.00	\$0.00	33.00	\$495.00
74	Pavt, Rem	9.00 Syd	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
75	Sidewalk, Rem	35.00 Syd	34.00	\$25.00	0.00	0.00	\$0.00	34.00	\$850.00
76	Erosion Control, Inlet Protection, Fabric Drop	2.00 Ea	0.00	\$105.00	0.00	0.00	\$0.00	0.00	\$0.00
77	Culv End Sect, 12 inch	1.00 Ea	0.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
78	Cold Milling HMA Surface	2176.00 Syd	2032.22	\$3.00	0.00	0.00	\$0.00	2032.22	\$6,096.66
79	Hand Patching	2.00 Ton	3.93	\$250.00	0.00	0.00	\$0.00	3.93	\$982.50
80	HMA, MDO 13A	300.00 Ton	279.43	\$101.05	0.00	0.00	\$0.00	279.43	\$28,236.40
81	Curb and Gutter, Conc, Det F4	30.00 Ft	34.80	\$50.00	0.00	0.00	\$0.00	34.80	\$1,740.00
82	Detectable Warning Surface	10.00 Ft	10.00	\$60.00	0.00	0.00	\$0.00	10.00	\$600.00
83	Sidewalk, Conc, 4 inch	196.00 Sft	218.75	\$8.00	0.00	0.00	\$0.00	218.75	\$1,750.00
84	Sidewalk Ramp, Conc, 6 inch	127.00 Sft	120.84	\$10.00	0.00	0.00	\$0.00	120.84	\$1,208.40
85	Turf Establishment	45.00 Syd	23.69	\$35.00	0.00	0.00	\$0.00	23.69	\$829.15
213	Pavt Joint and Crack Repr, Det 7	0.00 Ft	161.00	\$20.00	0.00	0.00	\$0.00	161.00	\$3,220.00
M - 5 - Hamlin Ct. Sub-Total:							\$0.00		\$50,658.11
Retainage							(\$300.90)		
Division: N - 6 - Conroy Ct.									
86	Audio Video Route Survey	1.00 Ls	1.00	\$850.00	0.00	0.00	\$0.00	1.00	\$850.00
87	Mobilization, Max 5%	1.00 Ls	1.00	\$3,000.00	0.00	0.00	\$0.00	1.00	\$3,000.00
88	Traffic Maintenance and Control	1.00 Ls	1.00	\$1,000.00	0.00	0.00	\$0.00	1.00	\$1,000.00
89	Curb and Gutter, Rem	17.00 Ft	17.00	\$15.00	0.00	0.00	\$0.00	17.00	\$255.00
90	Pavt, Rem	9.00 Syd	23.00	\$25.00	0.00	0.00	\$0.00	23.00	\$575.00
91	Sidewalk, Rem	36.00 Syd	36.50	\$25.00	0.00	0.00	\$0.00	36.50	\$912.50
92	Erosion Control, Inlet Protection, Fabric Drop	4.00 Ea	0.00	\$105.00	0.00	0.00	\$0.00	0.00	\$0.00
93	Culv End Sect, 12 inch	2.00 Ea	0.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
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Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
94	Utility Structure, Adj	2.00 Ea	2.00	\$750.00	0.00	0.00	\$0.00	2.00	\$1,500.00
95	Cold Milling HMA Surface	2218.00 Syd	1935.25	\$3.00	0.00	0.00	\$0.00	1935.25	\$5,805.75
96	Hand Patching	2.00 Ton	7.49	\$250.00	0.00	0.00	\$0.00	7.49	\$1,872.50
97	HMA, MDOT 13A	305.00 Ton	266.09	\$101.05	0.00	0.00	\$0.00	266.09	\$26,888.39
98	Curb and Gutter, Conc, Det F4	30.00 Ft	37.20	\$50.00	0.00	0.00	\$0.00	37.20	\$1,860.00
99	Detectable Warning Surface	10.00 Ft	10.00	\$60.00	0.00	0.00	\$0.00	10.00	\$600.00
100	Sidewalk, Conc, 4 inch	258.00 Sft	267.50	\$8.00	0.00	0.00	\$0.00	267.50	\$2,140.00
101	Sidewalk Ramp, Conc, 6 inch	136.00 Sft	121.00	\$10.00	0.00	0.00	\$0.00	121.00	\$1,210.00
102	Turf Establishment	52.00 Syd	43.58	\$35.00	0.00	0.00	\$0.00	43.58	\$1,525.30
189	Sewer, Rem, Less than 24 inch	0.00 Ea	2.00	\$650.00	0.00	0.00	\$0.00	2.00	\$1,300.00
192	Aggregate Base, 21AA (Limestone), 8 inch	0.00 Syd	0.00	\$22.00	0.00	0.00	\$0.00	0.00	\$0.00
195	Storm Sewer, CI IV, RCP, 12 inch, Tr Det B	0.00 Ft	24.00	\$95.00	0.00	0.00	\$0.00	24.00	\$2,280.00
200	Dr Structure, Tap, 12 inch	0.00 Ea	0.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
215	Pavt Joint and Crack Repr, Det 7	0.00 Ft	22.00	\$20.00	0.00	0.00	\$0.00	22.00	\$440.00
				N - 6 - Controy Ct. Sub-Total:			\$0.00		\$54,014.44
				Retainage			(\$421.97)		

Division: O - 7 - James Ct.

103	Audio Video Route Survey	1.00 Ls	1.00	\$950.00	0.00	0.00	\$0.00	1.00	\$950.00
104	Mobilization, Max 5%	1.00 Ls	1.00	\$3,250.00	0.00	0.00	\$0.00	1.00	\$3,250.00
105	Traffic Maintenance and Control	1.00 Ls	1.00	\$1,100.00	0.00	0.00	\$0.00	1.00	\$1,100.00
106	Curb and Gutter, Rem	36.00 Ft	26.00	\$15.00	0.00	0.00	\$0.00	26.00	\$390.00
107	Pavt, Rem	9.00 Syd	0.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
108	Sidewalk, Rem	43.00 Syd	43.00	\$25.00	0.00	0.00	\$0.00	43.00	\$1,075.00
109	Sign, Remove & Reset	1.00 Ea	1.00	\$150.00	0.00	0.00	\$0.00	1.00	\$150.00
110	Erosion Control, Inlet Protection, Fabric Drop	2.00 Ea	0.00	\$105.00	0.00	0.00	\$0.00	0.00	\$0.00
111	Cold Milling HMA Surface	2545.00 Syd	2288.33	\$3.00	0.00	0.00	\$0.00	2288.33	\$6,864.99
112	Hand Patching	2.00 Ton	6.45	\$250.00	0.00	0.00	\$0.00	6.45	\$1,612.50
113	HMA, MDOT 13A	350.00 Ton	314.64	\$101.05	0.00	0.00	\$0.00	314.64	\$31,794.37
114	Curb and Gutter, Conc, Det F4	36.00 Ft	43.30	\$50.00	0.00	0.00	\$0.00	43.30	\$2,165.00
115	Detectable Warning Surface	10.00 Ft	10.00	\$60.00	0.00	0.00	\$0.00	10.00	\$600.00
116	Sidewalk, Conc, 4 inch	252.00 Sft	285.00	\$8.00	0.00	0.00	\$0.00	285.00	\$2,280.00
117	Sidewalk Ramp, Conc, 6 inch	139.00 Sft	128.79	\$10.00	0.00	0.00	\$0.00	128.79	\$1,287.90
118	Turf Establishment	56.00 Syd	26.28	\$35.00	0.00	0.00	\$0.00	26.28	\$919.80
190	Sewer, Rem, Less than 24 inch	0.00 Ea	0.00	\$650.00	0.00	0.00	\$0.00	0.00	\$0.00
193	Aggregate Base, 21AA (Limestone), 8 inch	0.00 Syd	0.00	\$22.00	0.00	0.00	\$0.00	0.00	\$0.00
196	Storm Sewer, CI IV, RCP, 12 inch, Tr Det B	0.00 Ft	0.00	\$95.00	0.00	0.00	\$0.00	0.00	\$0.00

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City of Farmington - 2022 Road Rehabilitation Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
201	Dr Structure, Tap, 12 inch	0.00 Ea	0.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
205	Utility Structure, Adj	0.00 Ea	0.00	\$750.00	0.00	0.00	\$0.00	0.00	\$0.00
216	Pavt Joint and Crack Repr, Det 7	0.00 Ft	264.00	\$20.00	0.00	0.00	\$0.00	264.00	\$5,280.00
					O - 7 - James Ct Sub-Total:		\$0.00		\$59,719.56
					Retainage		(\$346.96)		
Division: P - 8 - Moore St.									
119	Audio Video Route Survey	1.00 Ls	1.00	\$1,250.00	0.00	0.00	\$0.00	1.00	\$1,250.00
120	Mobilization, Max 5%	1.00 Ls	1.00	\$4,050.00	0.00	0.00	\$0.00	1.00	\$4,050.00
121	Traffic Maintenance and Control	1.00 Ls	1.00	\$1,425.00	0.00	0.00	\$0.00	1.00	\$1,425.00
122	Culv, Rem, Less than 24 inch	1.00 Ea	2.00	\$350.00	0.00	0.00	\$0.00	2.00	\$700.00
123	Curb and Gutter, Rem	7.00 Ft	10.00	\$50.00	0.00	0.00	\$0.00	10.00	\$500.00
124	Pavt, Rem	27.00 Sy/d	53.00	\$25.00	0.00	0.00	\$0.00	53.00	\$1,325.00
125	Sidewalk, Rem	38.00 Sy/d	35.50	\$25.00	0.00	0.00	\$0.00	35.50	\$887.50
126	Sign, Remove & Reset	1.00 Ea	0.00	\$250.00	0.00	0.00	\$0.00	0.00	\$0.00
127	Erosion Control, Inlet Protection, Fabric Drop	4.00 Ea	0.00	\$105.00	0.00	0.00	\$0.00	0.00	\$0.00
128	Aggregate Base, 21AA (Limestone), 8 inch	19.00 Sy/d	0.00	\$12.00	0.00	0.00	\$0.00	0.00	\$0.00
129	Culv End Sect, 12 inch	1.00 Ea	2.00	\$150.00	0.00	0.00	\$0.00	2.00	\$300.00
130	Culv, CI IV, Conc, 12 inch	46.00 Ft	33.00	\$75.00	0.00	0.00	\$0.00	33.00	\$2,475.00
131	Culv End Sect, 8 inch	1.00 Ea	0.00	\$125.00	0.00	0.00	\$0.00	0.00	\$0.00
132	Dr Structure, Tap, 12 inch	1.00 Ea	0.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
133	Cold Milling HMA Surface	3292.00 Sy/d	2894.22	\$3.00	0.00	0.00	\$0.00	2894.22	\$8,682.66
134	Hand Patching	2.00 Ton	17.53	\$250.00	0.00	0.00	\$0.00	17.53	\$4,382.50
135	HMA, MDOT 13A	457.00 Ton	376.90	\$101.05	0.00	0.00	\$0.00	376.90	\$38,085.75
136	Curb and Gutter, Conc, Det F4	24.00 Ft	29.80	\$50.00	0.00	0.00	\$0.00	29.80	\$1,490.00
137	Detectable Warning Surface	10.00 Ft	10.00	\$60.00	0.00	0.00	\$0.00	10.00	\$600.00
138	Sidewalk, Conc, 4 inch	172.00 Sft	190.00	\$8.00	0.00	0.00	\$0.00	190.00	\$1,520.00
139	Sidewalk Ramp, Conc, 6 inch	147.00 Sft	144.20	\$10.00	0.00	0.00	\$0.00	144.20	\$1,442.00
140	Turf Establishment	33.00 Sy/d	41.23	\$25.00	0.00	0.00	\$0.00	41.23	\$1,030.75
203	Dr Structure, Rem	0.00 Ea	1.00	\$500.00	0.00	0.00	\$0.00	1.00	\$500.00
217	Pavt Joint and Crack Repr, Det 7	0.00 Ft	275.00	\$20.00	0.00	0.00	\$0.00	275.00	\$5,500.00
					P - 8 - Moore St. Sub-Total:		\$0.00		\$76,146.16
					Retainage		(\$479.18)		
Division: Q - 9 - Fleming St.									
141	Audio Video Route Survey	1.00 Ls	1.00	\$1,600.00	0.00	0.00	\$0.00	1.00	\$1,600.00
142	Mobilization, Max 5%	1.00 Ls	1.00	\$7,700.00	0.00	0.00	\$0.00	1.00	\$7,700.00
143	Traffic Maintenance and Control	1.00 Ls	1.00	\$1,800.00	0.00	0.00	\$0.00	1.00	\$1,800.00
					OHM Retainage		(734) 522-6711		
OHM Advisors									
34000 Plymouth Road									
Livonia, MI 48150									
OHM-Advisors.com									

City of Farmington - 2022 Road Rehabilitation Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
144	Culv, Rem, Less than 24 inch	3.00 Ea	2.00	\$350.00	0.00	0.00	\$0.00	2.00	\$700.00
145	Dr Structure, Rem	1.00 Ea	1.00	\$500.00	0.00	0.00	\$0.00	1.00	\$500.00
146	Curb and Gutter, Rem	9.00 Ft	9.00	\$50.00	0.00	0.00	\$0.00	9.00	\$450.00
147	Pavt, Rem	80.00 Syd	134.50	\$25.00	0.00	0.00	\$0.00	134.50	\$3,362.50
148	Sidewalk, Rem	18.00 Syd	18.00	\$25.00	0.00	0.00	\$0.00	18.00	\$450.00
149	Sign, Rem	2.00 Ea	0.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
150	Ditch Cleanout, Special	1622.00 Ft	1271.00	\$15.00	0.00	0.00	\$0.00	1271.00	\$19,065.00
151	Erosion Control, Inlet Protection, Fabric Drop	4.00 Ea	0.00	\$105.00	0.00	0.00	\$0.00	0.00	\$0.00
152	Aggregate Base, 21AA (Limestone), 8 inch	20.00 Syd	0.00	\$35.00	0.00	0.00	\$0.00	0.00	\$0.00
153	Aggregate Base, 21AA (Limestone), Drive Approach 6	62.00 Syd	23.50	\$30.00	0.00	0.00	\$0.00	23.50	\$705.00
154	Culv End Sect, 12 inch	7.00 Ea	5.00	\$150.00	0.00	0.00	\$0.00	5.00	\$750.00
155	Culv, CI IV, Conc, 12 inch	95.00 Ft	41.00	\$75.00	0.00	0.00	\$0.00	41.00	\$3,075.00
156	Dr Structure, 48 inch dia	1.00 Ea	0.00	\$2,750.00	0.00	0.00	\$0.00	0.00	\$0.00
157	Cold Milling HMA Surface	4324.00 Syd	3962.29	\$2.75	0.00	0.00	\$0.00	3962.29	\$10,896.30
158	Hand Patching	1.00 Ton	32.78	\$250.00	0.00	0.00	\$0.00	32.78	\$8,195.00
159	HMA, MDOT 13A	598.00 Ton	544.81	\$101.05	0.00	0.00	\$0.00	544.81	\$55,053.05
160	Driveway, Nonreinf Conc, 6 inch	31.00 Syd	0.00	\$70.00	0.00	0.00	\$0.00	0.00	\$0.00
161	Curb and Gutter, Conc, Det F4	9.00 Ft	15.30	\$50.00	0.00	0.00	\$0.00	15.30	\$765.00
162	Detectable Warning Surface	6.00 Ft	5.00	\$60.00	0.00	0.00	\$0.00	5.00	\$300.00
163	Sidewalk, Conc, 4 inch	93.00 Sft	100.00	\$8.00	0.00	0.00	\$0.00	100.00	\$800.00
164	Sidewalk, Conc, 6 inch	90.00 Sft	118.00	\$10.00	0.00	0.00	\$0.00	118.00	\$1,180.00
165	Post, Steel, 3 lb	14.00 Ft	14.00	\$15.00	0.00	0.00	\$0.00	0.00	\$0.00
166	Sign, Type III B	5.00 Sft	5.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
167	Turf Establishment	2271.00 Syd	2271.00	\$10.00	0.00	0.00	\$0.00	1142.10	\$11,421.00
191	Sewer, Rem, Less than 24 inch	0.00 Ea	5.30	\$650.00	0.00	0.00	\$0.00	5.30	\$3,445.00
197	Storm Sewer, CI IV, RCP, 12 inch, Tr Det B	0.00 Ft	166.00	\$95.00	0.00	0.00	\$0.00	166.00	\$15,770.00
202	Dr Structure, Tap, 12 inch	0.00 Ea	0.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
206	Utility Structure, Adj	0.00 Ea	6.00	\$750.00	0.00	0.00	\$0.00	6.00	\$4,500.00
207	Dr Structure, 24, inch dia	0.00 Ea	2.00	\$1,950.00	0.00	0.00	\$0.00	2.00	\$3,900.00
209	Culv, CMP, 12 inch	0.00 Ft	40.00	\$70.00	0.00	0.00	\$0.00	40.00	\$2,800.00
211	Culv End Sect, CMP, 12 inch	0.00 Ea	2.00	\$350.00	0.00	0.00	\$0.00	2.00	\$700.00
212	Rip Rap, 4" x 8"	0.00 Ton	55.23	\$115.15	0.00	0.00	\$0.00	55.23	\$6,359.73
218	Pavt Joint and Crack Repr, Det 7	0.00 Ft	412.00	\$20.00	0.00	0.00	\$0.00	412.00	\$8,240.00
219	C&M Downtime and Re-stocking Fees	0.00 Dir	7665.79	\$1.00	0.00	0.00	\$0.00	7665.79	\$7,665.79
Q - 9 - Fleming St. Sub-Total:					0.00	0.00	\$0.00	1182.10	\$182,148.37

OHM Advisors

34000 Plymouth Road
Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

City of Farmington - 2022 Road Rehabilitation Program

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: R - 10 - Alta Loma Dr.									
168	Audio Video Route Survey	1.00 Ls	1.00	\$1,850.00	0.00	0.00	\$0.00	1.00	\$1,850.00
169	Mobilization, Max 5%	1.00 Ls	0.00	\$7,250.00	0.00	0.00	\$0.00	0.00	\$0.00
170	Traffic Maintenance and Control	1.00 Ls	0.00	\$2,100.00	0.00	0.00	\$0.00	0.00	\$0.00
171	Curb and Gutter, Rem	54.00 Ft	0.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
172	Pavt, Rem	22.00 Syd	44.05	\$50.00	0.00	0.00	\$0.00	44.05	\$2,202.50
173	Sidewalk, Rem	149.00 Syd	0.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
174	Sign, Remove & Reset	1.00 Ea	0.00	\$350.00	0.00	0.00	\$0.00	0.00	\$0.00
175	Erosion Control, Inlet Protection, Fabric Drop	10.00 Ea	0.00	\$105.00	0.00	0.00	\$0.00	0.00	\$0.00
176	Cold Milling HMA Surface	4735.00 Syd	0.00	\$2.75	0.00	0.00	\$0.00	0.00	\$0.00
177	Hand Patching	5.00 Ton	14.53	\$250.00	0.00	0.00	\$0.00	14.53	\$3,632.50
178	HMA, MDOT 13A	651.00 Ton	4.84	\$101.05	0.00	0.00	\$0.00	4.84	\$489.08
179	Conc Pavt with Integral Curb, Nonreinf, 8 inch	6.00 Syd	0.00	\$70.00	0.00	0.00	\$0.00	0.00	\$0.00
180	Curb and Gutter, Conc, Det F4	54.00 Ft	0.00	\$50.00	0.00	0.00	\$0.00	0.00	\$0.00
181	Detectable Warning Surface	33.00 Ft	0.00	\$60.00	0.00	0.00	\$0.00	0.00	\$0.00
182	Sidewalk, Conc, 4 inch	745.00 Sft	0.00	\$8.00	0.00	0.00	\$0.00	0.00	\$0.00
183	Sidewalk Ramp, Conc, 6 inch	721.00 Sft	0.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
184	Turf Establishment	177.00 Syd	0.00	\$15.00	0.00	0.00	\$0.00	0.00	\$0.00
R - 10 - Alta Loma Dr. Sub-Total:							\$0.00		\$8,174.08
Retainage							(\$28.84)		

OHM Advisors
 34000 Plymouth Road
 Livonia, MI 48150

(734) 522-6711

OHM-Advisors.com

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

February 2, 2024

to

June 26 A.D., 20 24 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from _____

City of Farmington


or his

agents, in addition to the regular items set forth in the Contract numbered 0111-21-0050 and dated March 16, 2022 A.D., 20 ____ for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) is not an itemized statement attached.

Date: _____

6/28/24



By: Bradley D. Hanson

Title: Project Manager

CONTRACTOR'S DECLARATION

I HEREBY DECLARE THAT I HAVE NOT, during the period

February 2, 2024

to

June 26 A.D., 20 24 performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for or claim compensation from _____

City of Farmington

or his

agents, in addition to the regular items set forth in the Contract numbered 0111-21-0050 and dated March 16, 2022 A.D., 20 ____ for the Agreement executed between myself and the OWNER, and in the Change Orders for work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

There (is) is not an itemized statement attached.

Date: _____

6/28/24



By: Bradley D. Hanson

Title: Project Manager

Farmington City Council Staff Report	Council Meeting Date: August 19, 2024	Item Number 7E
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Emergency Sewer Repair Payment		
Proposed Motion: Move to Approve payment to D'Angelo Brothers Incorporated located in Farmington Hills MI in the amount of \$45,855.58 for the emergency sanitary sewer repair at 34225 Conroy Court.		
<p>Background:</p> <p>On July 17, 2024, while conducting routine sanitary sewer cleaning, Public Works crews encountered a significant amount of sand in the sanitary sewer located between Freedom Road and Conroy Court. Crews removed over 1 cubic yard of sand and broken pipe from the 10-foot-deep sanitary manhole. The resident at 34202 Freedom Road notified staff of a 3-4 foot deep sinkhole that formed overnight in their rear yard, the resident at 34225 Conroy Court notified our office of sewage backing up into their basement. DPW staff continued to attempt to keep the sewer open as D'Angelo Brothers mobilized for an emergency sewer repair.</p> <p>Due to wet soil conditions and the location in the rear yard, the Public Works Department informed City Manager of the situation and the decision was made to contact D'Angelo Brothers Incorporated (D'BI) located of Farmington Hills to repair the sanitary sewer main. D'BI is the pre-approved by the Oakland County Water Resource Commissioners office to conduct emergency and routine water main and sanitary sewer repairs.</p> <p>Public Works contacted D'Angelo Brothers Incorporated. Vince D'Angelo was onsite within 20 minutes, mobilizing equipment, crews, and bypass pumping. Vince had equipment enroute even before Public Works was able to secure Temporary Construction Easements from the property owners. Public Works also provided the resident at 34225 Conroy Court with a porta-potty.</p> <p>D'Angelo Brothers began excavation on July 17th and completed the repair on July 18th. Demobilization and clean-up extended into July 19th. D'BI located the failed sanitary sewer main and repaired the main including replacing both residents taps. D'BI crews has reinstalling the six-foot-tall privacy fence that had to be removed to facilitate the sewer repair. Significant rear yard landscaping needed to be removed for the sewer repair. Farmington Landscape Contractor was contacted to review the site while the repair was being conducted and to prepare a quote for the restoration.</p> <p>This is the third emergency repair on this branch of the system totaling over \$260,000 to repair less than 50 lineal feet of pipe. This branch of the system is mostly rear yards and sewers as deep as 28 feet. Consideration of urgent CIPP lining of this branch of the system should be determined by City Council. Using recent unit pricing, lining of this branch could be completed for \$1,000,000 if no other open cut repairs are needed.</p>		
<p>Materials: Invoice # 102724-06</p>		

Brendel's Septic Tank Service, LLC
 4941 White Lake Rd
 Clarkston, MI 48346
 (248) 698-5000



INVOICE

INVOICE # 243346
 Invoice Date: Jul 17, 2024
 Page #: 1
 Site PO.:
 Cust. #.: 024211 - 000001
 Terms: NET30

City of Farmington
 23600 iberty St
 Farmington, MI 48335

Due Date	Job Site Information / Description	Rate	Units	Amount
Jul 22, 2024 Jul 17, 2024	(1) City of Farmington, 23600 Liberty St, Farmington, MI 48335 Reg w/HS W/E Rental Fee (Jul 17, 2024 - Jul 22, 2024) Emergency Delivery Fee (Jul 17, 2024 - Jul 17, 2024)	\$ 240.00 \$ 100.00	1.00 1.00	\$ 240.00 \$ 100.00
	Invoice Total			\$ 340.00

Current	30 Days	60 Days	90 Days	120+ Days	Balance Due
\$ 340.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 340.00

Terms and Conditions-Rental Units
 1. The customer agrees to keep rental units clear and accessible for service. 2. The customer will pay all costs if any unit is damaged, lost, stolen or not returned to Brendel's for any reason. 3. The customer assumes all liability for any/all injuries of persons/property arising from use or operation. 4. Billing is based on a 28 day cycle. Units delivered prior to the cycle will be pro-rated from the beginning of the current billing cycle. Rentals are not pro-rated at the time of pick up.

REMITTANCE ADVICE - PLEASE RETURN WITH YOUR PAYMENT **INVOICE # 243346**

Brendel's Septic Tank Service, LLC
 4941 White Lake Rd
 Clarkston, MI 48346

Invoice Date: Jul 17, 2024 Site PO.:
 Customer #: 024211 - 000001 Cust. PO.:

Card Type: (Please Circle Below)

Visa / Mastercard Discover / American Express

Card No.: _____ Exp. _____

3 Digit Security Card Code (On Back of Card): _____

Signature: _____

AMOUNT ENCLOSED

Invoice Total: \$ 340.00



City of Farmington
 23600 iberty St
 Farmington, MI 48335

Farmington City Council Staff Report	Council Meeting Date: August 19, 2024	Item Number 7F												
Submitted by: Charles Eudy, Superintendent														
Agenda Topic: Emergency Sanitary Sewer Lining														
Proposed Motion: Move to approve Emergency Sanitary Sewer Lining to Pipeline Management in the amount of \$423,276														
<p>Background: Recently a sinkhole formed in the Farmington Road right-of-way near 21790 Farmington Road. Crews cleaned and CCTV the sanitary sewer from Farmington Road towards 21790 Farmington Road. Crews located a failed sanitary sewer due to H2S (Hydrogen Sulfide Gas). H2S will cause deterioration of concrete sewer pipe. Upon further investigation, crews identified several sanitary sewer structures with H2S deterioration, and approximately of 2,260 lineal feet of 12 inch diameter concrete sanitary sewer with mild to severe H2S deterioration. Crews temporarily repaired the failed sanitary sewer until replacement or CIPP lining could be conducted.</p> <p>Two sewer lining projects are included in the 24/25 FY budget. The two locations are Thomas & School Street, and 33700 Freedom Road. Budget allocations for the two locations was based upon quotes from Pipeline Management. Pipeline Management historically has been low bidder on several sewer lining projects for the City of Farmington and has preapproved unit pricing for Oakland County Water Resource Commission (OCWRC). If all three projects were combined (Thomas & School Street, 33700 Freedom Road, Farmington Road H2S) a cost savings of mobilization expenses would be possible.</p> <p>OHM has reviewed the proposals from Pipeline Management and due to the condition of the sanitary sewer, and the potential of sanitary sewer main failures which would affect 500 homes, recommends including the two budgeted projects with the emergency sanitary sewer lining.</p> <p>Stand Alone Project CIPP Lining</p> <table border="0"> <tr> <td>Farmington Glen</td> <td>\$34,450</td> </tr> <tr> <td>Thomas & School Street</td> <td>\$97,490</td> </tr> <tr> <td>Farmington Road</td> <td>\$271,180</td> </tr> <tr> <td></td> <td>\$403,120</td> </tr> <tr> <td>5% Contingency</td> <td>\$20,156</td> </tr> <tr> <td></td> <td>\$423,275</td> </tr> </table> <p>Combined Projects CIPP Lining \$403,120, savings of \$20,155 or 4.8%.</p>			Farmington Glen	\$34,450	Thomas & School Street	\$97,490	Farmington Road	\$271,180		\$403,120	5% Contingency	\$20,156		\$423,275
Farmington Glen	\$34,450													
Thomas & School Street	\$97,490													
Farmington Road	\$271,180													
	\$403,120													
5% Contingency	\$20,156													
	\$423,275													
<p>Materials: Pipeline Management Stand Alone Quotes Pipeline Management Combined Project Quote</p>														



PIPELINE MANAGEMENT CO., INC.

Michigan Department of Transportation Prequalified Contractor
Pipeline Inspection, Maintenance, Repair and Rehabilitation

QUOTATION

To: City of Farmington
Attn: Mr. Chuck Eudy
33720 W. 9 Mile Road
Farmington, MI 48335

Date: 8/13/2024
Expiration Date: 30 Days From Submittal Date
Project Name: Farmington CIPP Lining- 3 Locations
Payment Terms: Net 30-1.5% Int. Per Month Thereafter

PIPELINE MANAGEMENT COMPANY, INC. (hereinafter Contractor or Pipeline) proposes to perform the work identified in Section 1 in accordance with the Project's Contract Documents or Owner's reasonable written direction when no plans are provided.

Section 1. SCOPE OF WORK/ASSUMPTIONS/PRICING. Upon notification by Owner, Contractor agrees to provide all work necessary to complete the project as more particularly described below:

No.	Description	Est. Qty.	Unit Price	Extension
	<i>Kensington Manor CIPP</i>			
1.	12" CIPP	2260- LF	\$92.00	\$207,920.00
2.	Clean & CCTV	1- LS	\$18,810.00	\$18,810.00
3.	Traffic Control	1- LS	\$4,950.00	\$4,950.00
4.	Manhole Lining	10- EA	\$3,950.00	\$39,500.00
	<i>Thomas Street CIPP</i>			
1.	12" CIPP	800-LF	\$104.00	\$83,200.00
2.	Clean & CCTV	LS	\$12,540.00	\$12,540.00
3.	Traffic Control	LS	\$1,750.00	\$1,750.00
	<i>Farmington Glen CIPP</i>			
1.	12" CIPP	230-LF	\$140.00	\$32,200.00
2.	Clean & CCTV	LS	\$2,250.00	\$2,250.00
				\$403,120.00

Project Specific Notes

1. Pipeline Management Company will prep for CIPP lining and will line the 2260' of 12" from manhole to manhole on 9 Mile & Farmington heading south connecting to Kensington Manor. We will also spray line 10 manholes at average 11' depth. CLEAN, PREP AND SPRAY 1/2" MSM CEMENT ABSE COAT AND SPRAY 120 MILLS OF DUROPLATE 6100 EPOXY TOP COAT. PMC will also prep and line the 12" the six runs on Thomas Street and the one 12" run behind the Farmington Glen Swim Club.
2. There will be no bond, inspection, permit, or disposal fees. Water will be available at hydrants adjacent to work areas throughout the City of Farmington at no cost to PMC.
3. Vactor debris will be disposed of @ the City of Farmington treatment facility.

Section 2. STANDARD INCLUSIONS AND EXCLUSIONS. This Agreement includes the following standard proposal inclusions and exclusions.

Proposal Inclusions:

1. Certificate of Insurance not including Primary or Non-Contributory Coverage.

2. Final deliverables including PDF CCTV reports, CCTV videos, and a file database named after the unique pipe identifier for each pipe segment inspected.
3. Cleaning to be performed with a Jetter/Vac using industry standard nozzles.
4. Cutting, if authorized, will be performed with industry standard hydro nozzle, carbide root blade, and or chain knockers.

Proposal Exclusions:

1. Please see project specific notes for any exclusions.

Section 3. TERMS AND CONDITIONS. This Agreement is contingent upon the following terms and conditions:

a. ARBITRATION. Any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules [including the Optional Rules for Emergency Measures of Protection]. Notwithstanding the foregoing, either party may immediately bring a proceeding seeking preliminary injunctive relief in a court having jurisdiction thereof which shall remain in effect until a final award is made in the arbitration. If the arbitrator determines that a party has generally prevailed in the arbitration proceeding, then the arbitrator shall award to that party its reasonable out-of-pocket expenses related to the arbitration, including filing fees, arbitrator compensation, attorney's fees and legal costs. The arbitration hearing shall take place in Michigan before a single arbitrator. Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof

b. Limits of Liability. In consideration of Pipeline's agreement to maintain no less than \$3,000,000 of comprehensive general liability Contractor's liability to the Owner for any matter covered by such insurance will be limited to the extent of such insurance and the Owner will indemnify and hold Pipeline harmless from any third-party claims covered by such insurance to the extent such claims exceed the limits of such insurance. Neither party shall be liable to the other for consequential damages relating to the contract. In case of conflict between this provision and any other provision in the Contract as ultimately executed, this provision shall govern and prevail.

c. LIMITED WARRANTY. IN LIEU OF ALL OTHER EXPRESSED, IMPLIED AND/OR STATUTORY, WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, CONTRACTOR AGREES TO CORRECT ANY DEFECTS IN THE MATERIALS OR SERVICES PROVIDED BY CONTRACTOR WHICH ARE BROUGHT TO THE ATTENTION OF CONTRACTOR WITHIN ONE YEAR FOLLOWING COMPLETION OF CONTRACTOR'S WORK, PROVIDED OWNER AFFORDS CONTRACTOR SUITABLE ACCESS AND WORKING CONDITIONS TO ACCOMPLISH SUCH CORRECTION.

d. MUTUAL RELEASE OF CONSEQUENTIAL DAMAGES. Neither party shall be liable to the other for consequential damages relating to or arising out of the Contract.

e. UNIT PRICES APPLY. Quantities are unknown. Attached T&M prices apply for actual invoice and payment.

f. INVOICING and PAYMENT. Payments are due at net within thirty days of invoice. Final payment is due within thirty days of invoice date. Monthly progress partial payments may be requested for the value of work in progress or completed, including materials secured and on site.

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CONTRACTOR:

Pipeline Management Company, Inc.

By: _____

Print Name, Title & Date

OWNER:

City of Farmington

By: _____

Print Name, Title & Date

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PIPELINE MANAGEMENT CO., INC.

Michigan Department of Transportation Prequalified Contractor
Pipeline Inspection, Maintenance, Repair and Rehabilitation

QUOTATION

To: City of Farmington
Attn: Mr. Chuck Eudy
33720 W. 9 Mile Road
Farmington, MI 48335

Date: 3/21/2024
Expiration Date: 30 Days From Submittal Date
Project Name: Farmington Glenn Spot Liner
Payment Terms: Net 30-1.5% Int. Per Month Thereafter

PIPELINE MANAGEMENT COMPANY, INC. (hereinafter Contractor or Pipeline) proposes to perform the work identified in Section 1 in accordance with the Project's Contract Documents or Owner's reasonable written direction when no plans are provided.

Section 1. SCOPE OF WORK/ASSUMPTIONS/PRICING. Upon notification by Owner, Contractor agrees to provide all work necessary to complete the project as more particularly described below:

No.	Description	Est. Qty.	Unit Price	Extension
1.	12" CIPP	230-LF	\$140.00	\$32,200.00
2.	Clean & CCTV	1- LS	\$2,250.00	\$2,250.00
				\$34,450.00

Project Specific Notes

1. Pipeline Management Company will prep for CIPP lining and will line the 230' of 12: from manhole to manhole.
2. There will be no bond, inspection, permit, or disposal fees. Water will be available at hydrants adjacent to work areas throughout the City of Farmington at no cost to PMC.
3. Vactor debris will be disposed of @ the City of Farmington treatment facility.

Section 2. STANDARD INCLUSIONS AND EXCLUSIONS. This Agreement includes the following standard proposal inclusions and exclusions.

Proposal Inclusions:

1. Certificate of Insurance not including Primary or Non-Contributory Coverage.
2. Final deliverables including PDF CCTV reports, CCTV videos, and a file database named after the unique pipe identifier for each pipe segment inspected.
3. Cleaning to be performed with a Jetter/Vac using industry standard nozzles.
4. Cutting, if authorized, will be performed with industry standard hydro nozzle, carbide root blade, and/or chain knockers.

Proposal Exclusions:

1. Please see project specific notes for any exclusions.

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b. Limits of Liability. In consideration of Pipeline's agreement to maintain no less than \$3,000,000 of comprehensive general liability Contractor's liability to the Owner for any matter covered by such insurance will be limited to the extent of such insurance and the Owner will indemnify and hold Pipeline harmless from any third-party claims covered by such insurance to the extent such claims exceed the limits of such insurance. Neither party shall be liable to the other for consequential damages relating to the contract. In case of conflict between this provision and any other provision in the Contract as ultimately executed, this provision shall govern and prevail.

c. LIMITED WARRANTY. IN LIEU OF ALL OTHER EXPRESSED, IMPLIED AND/OR STATUTORY, WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, CONTRACTOR AGREES TO CORRECT ANY DEFECTS IN THE MATERIALS OR SERVICES PROVIDED BY CONTRACTOR WHICH ARE BROUGHT TO THE ATTENTION OF CONTRACTOR WITHIN ONE YEAR FOLLOWING COMPLETION OF CONTRACTOR'S WORK, PROVIDED OWNER AFFORDS CONTRACTOR SUITABLE ACCESS AND WORKING CONDITIONS TO ACCOMPLISH SUCH CORRECTION.

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OWNER:

Pipeline Management Company, Inc.

City of Farmington

By: _____

By: _____

Print Name, Title & Date

Print Name, Title & Date

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PIPELINE MANAGEMENT CO., INC.

Michigan Department of Transportation Prequalified Contractor
Pipeline Inspection, Maintenance, Repair and Rehabilitation

QUOTATION

To: City of Farmington
Attn: Mr. Chuck Eudy
33720 W. 9 Mile Road
Farmington, MI 48335

Date: 7/15/2024
Expiration Date: 30 Days From Submittal Date
Project Name: Farmington Kensington Man. CIPP Lining
Payment Terms: Net 30-1.5% Int. Per Month Thereafter

PIPELINE MANAGEMENT COMPANY, INC. (hereinafter Contractor or Pipeline) proposes to perform the work identified in Section 1 in accordance with the Project's Contract Documents or Owner's reasonable written direction when no plans are provided.

Section 1. SCOPE OF WORK/ASSUMPTIONS/PRICING. Upon notification by Owner, Contractor agrees to provide all work necessary to complete the project as more particularly described below:

No.	Description	Est. Qty.	Unit Price	Extension
1.	12" CIPP	2260- LF	\$92.00	\$207,920.00
2.	Clean & CCTV	1- LS	\$18,810.00	\$18,810.00
3.	Traffic Control	1- LS	\$4,950.00	\$4,950.00
4.	Manhole Lining	10- EA	\$3,950.00	\$39,500.00
				\$271,180.00

Project Specific Notes

1. Pipeline Management Company will prep for CIPP lining and will line the 2260' of 12" from manhole to manhole on 9 Mile & Farmington heading south connecting to Kensington Manor. We will also spray line 10 manholes at average 11' depth. CLEAN, PREP AND SPRAY 1/2" MSM CEMENT ABSE COAT AND SPRAY 120 MILLS OF DUROPLATE 6100 EPOXY TOP COAT
2. There will be no bond, inspection, permit, or disposal fees. Water will be available at hydrants adjacent to work areas throughout the City of Farmington at no cost to PMC.
3. Vactor debris will be disposed of @ the City of Farmington treatment facility.

Section 2. STANDARD INCLUSIONS AND EXCLUSIONS. This Agreement includes the following standard proposal inclusions and exclusions.

Proposal Inclusions:

1. Certificate of Insurance not including Primary or Non-Contributory Coverage.
2. Final deliverables including PDF CCTV reports, CCTV videos, and a file database named after the unique pipe identifier for each pipe segment inspected.
3. Cleaning to be performed with a Jetter/Vac using industry standard nozzles.
4. Cutting, if authorized, will be performed with industry standard hydro nozzle, carbide root blade, and/or chain knockers.

Proposal Exclusions:

1. Please see project specific notes for any exclusions.

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City of Farmington

By: _____

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Michigan Department of Transportation Prequalified Contractor
Pipeline Inspection, Maintenance, Repair and Rehabilitation

QUOTATION

To: City of Farmington
Attn: Mr. Chuck Eudy
33720 W. 9 Mile Road
Farmington, MI 48335

Date: 3/21/2024
Expiration Date: 30 Days From Submittal Date
Project Name: Farmington Thomas Street CIPP Lining
Payment Terms: Net 30-1.5% Int. Per Month Thereafter

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1.	12" CIPP	800-LF	\$104.00	\$83,200.00
2.	Clean & CCTV	1- LS	\$12,540.00	\$12,540.00
3.	Traffic Control	1- LS	\$1,750.00	\$1,750.00
				\$97,490.00

Project Specific Notes

1. Pipeline Management Company will prep for CIPP lining and will line the 800' of 12: from manhole to manhole on Thomas and School connecting to Grand River.
2. There will be no bond, inspection, permit, or disposal fees. Water will be available at hydrants adjacent to work areas throughout the City of Farmington at no cost to PMC.
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City of Farmington

By: _____

By: _____

Print Name, Title & Date

Print Name, Title & Date

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Farmington City Council Staff Report	Council Meeting Date: August 19, 2024	Item Number 7G
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Emergency Sewer Repair		
Proposed Motion: Move to Approve D'Angelo Brothers Incorporated located in Farmington Hills MI to conduct emergency sanitary sewer repair near 21790 Farmington Road due to H2S deterioration.		
Background: <p>Early July 2024 the Public Works office was notified of a sinkhole near 21790 Farmington Road. Crews investigated and conducted a temporary repair of the concrete sanitary sewer pipe. During the investigation and temporary repair crews identified the sewer failure was caused by Hydrogen Sulfide gas (H2S). H2S gas is present in sanitary sewers and causes deterioration of concrete sanitary sewer pipes. The Chesley Lift Station force main discharges to a sanitary sewer structure near 21790 Farmington Road increasing the H2S gases.</p> <p>Crews continued investigating the sanitary sewer system downstream from that address to determine the extent of deterioration caused by the H2S gas. Crews identified an additional 60 foot long segment of concrete sanitary sewer deteriorated beyond repair of CIPP lining, which will require open cut excavation for the sanitary sewer replacement.</p> <p>D'Angelo Brother's Inc located at 30836 W. 8 Mile Road, Farmington Hills 48336 quote in the amount of \$67,526.32 includes concrete removal, +/- 60 lineal feet of sanitary sewer replacement, backfill & compaction, 21AA Crushed Concrete driving surface. Concrete replacement is not included in the D'Angelo quote as the amount of concrete replacement will be unknown until the sanitary sewer is replaced. Concrete replacement will be completed by one of our concrete contractors as soon as possible.</p> <p>OHM has been informed of the H2S deterioration of the concrete sanitary sewers and is investigating what measures could be implemented to reduce the H2S gases.</p> <p>D'Angelo Brothers Incorporated is a pre-approved Oakland County Water Resources Commission sanitary sewer repair contractor.</p>		
Materials: D'Angelo Brothers Inc. Estimate		



30836 W 8 Mile.

Farmington Hills, MI 48336

TO: City of Farmington

ATTN: Chuck E.

Estimate

7/11/24

Kensington Manor. Farmington Road

DESCRIPTION OF WORK COMPLETED	Qty.	Unit	Hrs.	Rate	Total Per Line
Mobilize, Sawcut, Excavate & Set Trench Box Over 12" Sewer					
Mobilize Excavator 315, 299	2	EA	-	\$ 425.00	\$ 850.00
Service Trucks. F250, Peterbilt, F 350	2	HR	10	\$ 35.00	\$ 700.00
Excavator & Operator	1	HR	10	\$ 155.00	\$ 1,550.00
Skid Steer	1	HR	10	\$ 97.87	\$ 978.70
Labor, Foreman, Truck Drivers Regular Time	8	HR	8	\$ 48.00	\$ 3,072.00
Labor, Foreman, Truck Drivers Over Time	8	HR	2	\$ 58.00	\$ 928.00
Dump Truck Semi Regular Time	3	HR	8	\$ 90.00	\$ 2,160.00
Dump Truck Semi Over Time	3	HR	2	\$ 95.00	\$ 570.00
Generator	1	Day	1	\$ 100.00	\$ 100.00
Pump	2	Day	1	\$ 60.00	\$ 120.00
Trench Box	1	EA	1	\$ 750.00	\$ 750.00
Trench Plates	8	EA	1	\$ 300.00	\$ 2,400.00
					\$ 14,178.70
Finish Excavating & Laying Pipe					
Service Trucks. F250, Peterbilt, F 350	2	HR	10	\$ 35.00	\$ 700.00
Excavator & Operator	1	HR	10	\$ 155.00	\$ 1,550.00
Skid Steer	1	HR	10	\$ 97.87	\$ 978.70
Labor, Foreman, Truck Drivers Regular Time	8	HR	8	\$ 48.00	\$ 3,072.00
Labor, Foreman, Truck Drivers Over Time	8	HR	2	\$ 58.00	\$ 928.00
Dump Truck Semi Regular Time	3	HR	8	\$ 90.00	\$ 2,160.00
Dump Truck Semi Over Time	3	HR	2	\$ 95.00	\$ 570.00
Generator	1	Day	1	\$ 100.00	\$ 100.00
Pump	2	Day	1	\$ 60.00	\$ 120.00
Trench Box	1	EA	1	\$ 750.00	\$ 750.00
Trench Plates	8	EA	1	\$ 300.00	\$ 2,400.00
Compaction	1	HR	4	\$ 84.00	\$ 336.00
					\$ 13,664.70
Clean Site, Backfill, Hoe Pack, Demobilize					
DeMobilize Excavator 315, 299	2	EA	-	\$ 425.00	\$ 850.00
Service Trucks. F250, Peterbilt, F 350	2	HR	8	\$ 35.00	\$ 560.00
Excavator & Operator	1	HR	8	\$ 155.00	\$ 1,240.00
Skid Steer	1	HR	8	\$ 97.87	\$ 782.96
Labor, Foreman, Truck Drivers Regular Time	8	HR	8	\$ 48.00	\$ 3,072.00
Dump Truck Semi Regular Time	3	HR	8	\$ 90.00	\$ 2,160.00
Compaction	1	HR	4	\$ 84.00	\$ 336.00
					\$ 9,000.96

Materials						
Hydrolic Concrete, Misc Materials, Pipe & Ferncos	1	LS	1	\$	2,000.00	\$ 2,000.00
Sewer Pipe & Materials	1	LSx15%	-	\$	3,500.00	\$ 4,025.00
Sawcutting	1	LSx10%	-	\$	1,500.00	\$ 1,650.00
6A Stone	36	Ton	-	\$	33.56	\$ 1,208.16
21AA Crushed Concrete	25	Ton	-	\$	26.56	\$ 664.00
Class II Sand	355	Ton	-	\$	19.56	\$ 6,943.80
Haul Off	275	Ton	-	\$	15.56	\$ 4,279.00
7" Concrete Pour	80	SYD	-	\$	123.90	\$ 9,912.00
						\$ 30,681.96
TOTAL						\$ 67,526.32

Vince D'Angelo (248) 515-1942

Excludes Dewatering and bypass pumping

**Farmington City Council
Staff Report**

**Council Meeting
Date:** August 19, 2024

**Item
Number
7H**

Submitted by: Charles Eudy, Superintendent

Agenda Topic: Revised Salt Storage Facility Design

Proposed Motion: Move to award the revised Salt Storage Facility Design to Hoppe Design. in the amount of \$150,000 or 10% of the Salt Storage Facility demolition and reconstruction contract, plus \$14,650 fixed services subject to any minor amendments to the final form recommended by the City Manager’s office or the City Attorney’s office; thus, allowing City Administration to execute contact documents.

Background: Michigan Department of Transportation (MDOT) has committed to the cost sharing for the demolition and reconstruction of a **salt storage shed**. MDOT is preparing a contract for the Chemical Storage Facility (CSF) Cost sharing of 43% MDOT / 57% Farmington. Cost sharing is based upon the most recent 5-year average salt usage for maintaining Grand River, a MDOT trunkline.

From a salt storage facility recently constructed, MDOT initially advised the cost to construct a salt storage building is approximately \$900,000, Contract Administrative Fee of \$45,000, and the Municipal Administrative fee of \$50,000 to oversee the project. Based upon the Architects estimate, we have informed MDOT the potential expense to demolish and replace the salt storage facility is \$1,200,000. MDOT has proposed to increase their funding to demolish and construct a **salt storage shed** with an anticipated construction expense of \$1.5 million plus contract administrative fee of \$150,000 and Municipal Administrative fee of \$50,000.

Hoppe Design has worked closely with the City of Farmington on several projects including the Warner Home Foundation Project, Warner Home Porch Roof improvements, and Public Works Exterior Repairs. Hoppe Design also has a working relationship with OHM. Hoppe Design fees are based upon 10% of project expense.

	<u>MDOT Share</u>	<u>City Share</u>
CSF Demolition		
Reconstruction	\$1,200,000-\$1,500,000	\$516,000-\$645,000
Hoppe Design	\$ 120,000-\$ 150,000	\$ 51,600-\$ 64,500
Fixed Services	\$ 14,650-\$ 14,650	\$ 6,299-\$ 6,299
	\$1,334,650-\$1,664,650	\$760,751-\$948,851

Hoppe Design scope of services will include Pre-design Soil Boring and Report, Contaminant Assessment, Preliminary Design, Construction Documents, Bidding, Review bids and Recommendation of Award, Construction Contract Administration, and prepare payment applications. We will be reserving the right to have a local demolition contractor demolish the dome, if demolition cost is excessive.

Demolition of the salt dome could be scheduled for April 2025, with substantial completion by October 1, 2025. Currently there is 725 tons of salt stored in the dome. We have placed a minimal salt order for the coming winter. The dome will need to be empty, and any remaining salt stored indoors prior to demolition. I have asked Farmington Hills to store any remaining salt in their salt dome next year, until ours is reconstructed.

Materials: Hoppe Design Proposal: Salt Storage Facility Replacement

June 19, 2024

Mr. Charles Eudy
Superintendent of Public Works, City of Farmington
33720 W. 9 Mile Rd
Farmington, MI 48335

Re: **Salt Storage Facility Replacement**
33720 W 9 Mile Rd, Farmington, MI 48335

Dear Mr. Murphy:

Thank you for the opportunity to submit this proposal for Professional services for the above named project. Our understanding of the project is as follows.

PROJECT UNDERSTANDING

You would like to prepare a design for a new 2,250 square foot freestanding salt storage facility to be located at the above address. The existing building on site will be demolished and replaced with a new building. The building will have a storage capacity of 800 tons of salt. The building will have the following: one overhead door; egress doors; eight-inch reinforced concrete floor; exhaust fan; 12' high reinforced concrete wainscot; flat wood trusses; rubber membrane roof; and metal siding. The building trusses will have a 24-foot-high bearing. The building will have clear span framing.

SCOPE OF BASIC SERVICES:

HOPPE Design, LLC proposes to provide Professional Architectural Services as follows:

Pre-Design

Soil Borings and Report: HOPPE Design, LLC will acquire borings of the site and a related soils report from a licensed soils engineer.

Contaminant Assessment: HOPPE Design, LLC will assist the Client in securing the services of a professional environmental engineer to conduct a contaminant assessment on the existing building.

Preliminary Design

Preliminary Design: HOPPE Design, LLC will prepare a proposed schematic design. The schematic design will include a partial site plan, floor plan and exterior elevations.

Preliminary Digital Model: HOPPE Design, LLC will prepare a preliminary color digital model of the proposed work.

Construction Documents

Architectural Working Drawings: HOPPE Design, LLC will prepare architectural working drawings to be used for permitting, bidding and construction. These documents will include a code analysis, egress plan, floor plan, roof plan, exterior elevations, building sections, wall sections, and door and hardware schedules.

Structural Working Drawings: HOPPE Design, LLC will prepare structural working drawings to be used for permitting, bidding and construction. These documents will include foundation plan, specifications and structural details and notes.

Mechanical/Electrical Working Drawings: HOPPE Design, LLC will prepare mechanical/electrical working drawings to be used for permitting, bidding and construction. These documents will include mechanical systems, interior lighting and power distribution, specifications, details, and notes.

Bidding

HOPPE Design, LLC will provide assistance during the bid period to include the following: assistance in preparing an advertisement for bids; conduct pre-bid conference; respond to bidder inquiries; issue addenda

as needed; consultation and correspondence with bidders and owner; receive bids; assemble bid tabulation form; issue notice of award.

Construction Contract Administration

HOPPE Design, LLC will provide Construction Contract Administration services to include the following: periodic site visits to observe progress of the project; consultation with the Owner or Contractor for review of site and building related issues; submittal review; review of pay applications; issuance of change orders and certificate of substantial completion.

Deliverables

HOPPE Design will provide a pdf of all drawings and specifications. All printed copies of the drawings, specifications and renderings will be provided by the client.

FEE:

Compensation for Basic Services rendered as described above shall be **Ten Percent (10.00%) of the Cost of Construction** as defined in this agreement.

Compensation for Fixed Fee Services, which includes the cost of the Soil Borings and Report and the Contaminant Assessment is **Fourteen Thousand Six Hundred Fifty dollars (\$14,650.00)**.

The architect shall invoice monthly for the portion of work completed to date plus reimbursable expenses. Compensation for Additional Services rendered shall be based on the hourly rate of \$190.00 per hour.

BUDGET FOR COST OF CONSTRUCTION:

The budget for the Cost of Construction is approximately between \$1,200,000-\$1,500,000.

SCHEDULE:

The Architect is prepared to begin work within ten working days of receipt of a signed Agreement and no sooner than July 1, 2024. The period of service for this agreement shall be twelve months, after which time the terms, conditions and fee of this agreement shall be re-negotiated.

ASSUMPTIONS AND RESPONSIBILITIES

This agreement is based upon the following assumptions and description of responsibilities.

The client will provide HOPPE Design, LLC with all available existing site and building drawings and the architect shall be allowed to rely upon the accuracy of such drawings.

The client is responsible for all permitting fees.

The Client will be responsible for acquisition of a Phase I or Phase II Environmental Survey and contaminant assessment and abatement. HOPPE Design, LLC shall be entitled to rely on the accuracy and completeness of services and information furnished by the Client, including services and information provided by other design professionals or consultants directly to the Client. These services and information include, but are not limited to, surveys, tests, reports, diagrams, drawings and legal information.

The client understands that the final rendering will only be an artistic rendition of the building and may not reflect exactly what is or will be constructed. Further, the client agrees that revisions to the rendering required due to subsequent changes to the design of the building will be charged as an additional service.

TERMS AND CONDITIONS:

The terms and conditions of this proposal shall be in accordance with the attached Standard Terms and Conditions of the Agreement. This unexecuted proposal shall remain in effect for thirty days, after which time HOPPE Design, LLC reserves the right to review and modify any and all portions of this proposal. Thank you for the opportunity to submit this proposal. We look forward to working with you on this project. Your return of a signed copy of this proposal and initial payment will serve as authorization to proceed. If you have any questions or need additional information, please contact this office.

Sincerely,

Wayde C. Hoppe, R.A.
President
NCARB, LEED AP

Client

Date

DESCRIPTION OF AVAILABLE SERVICES

The following is a list of Services available from the office of HOPPE Design, LLC. Only those Services noted in the Scope of Basic Services of this Agreement will be provided under this Agreement. The Owner may elect to add services from the list below to the Scope of Basic Services by request for Amendment. Such services will be provided upon signature and receipt of such amendment and will be provided for at the above stated hourly rate.

PRELIMINARY DESIGN

- Master Planning
- Schematic Floor Plans and Elevations
- Elevation Rendering, Black and White
- Perspective Rendering, Black and White
- Perspective Rendering, Color
- Model Built to Scale
- Assist in Selection of Structural System
- Provide Structural Criteria for Geotechnical Consultant
- Initial Concept and Budget Review
- Existing Building Survey and Measurements
- Program Development

CONSTRUCTION DOCUMENTS

- Architectural Working Drawings
- Structural Working Drawings
- Civil Working Drawings
- Mechanical Working Drawings
- Electrical Working Drawings
- Specifications and General Conditions
- Statement of Probable Construction Costs
- Building Engineering including design and selection of HVAC, Plumbing and Electrical Equipment
- Site Engineering including Civil engineering, Landscape Design, and Grading Plans.
- Utilities: design of utilities to the site including telephone, natural gas, power, cable and water and assisting the Owner in submitting for approval from the utility providers.
- Product and Manufacturer Selection and Specification: Assisting the Owner in selecting and specifying the Finish, Style and Manufacturers of interior finish materials, exterior materials, plumbing fixtures and disposals, shower enclosures and doors, cabinetry, counters and millwork, tile, hardwood flooring, trim, pavers, shingles, siding, banisters, shelving, mantels and fireplace surrounds and inserts, doors and hardware, windows, exhaust hoods, exhaust fans, light fixtures, and appliances.

BIDDING AND NEGOTIATING

- Bidders List: assisting the Owner in assembling a list of qualified bidders.
- Distribution of bidding documents
- Consultation with Bidders
- Pre-Bid Conference
- Assist in Evaluating Bids
- Execute Final Agreement

CONTRACT ADMINISTRATION

- Site visits to observe progress of the project
- Consultation with the Owner or Contractor for review of site and building related issues.
- Shop Drawings and Submittal Review.
- Review of Applications for Payment, Lien Waivers, and Sworn Statements.
- Issuance of Change Orders, and Certificate of Substantial Completion.

APPROVAL ASSISTANCE

Assisting the Owner, by submissions and representation only, in filing for application for approval from authorities having jurisdiction over the project. Such authorities may include the following:

- Planning Commission
- Zoning Board of Approval: Special Use Permit
- Zoning Board of Approval: Variance
- City Council
- County Soil Erosion Control
- County Drainage Commission
- Michigan Department of Environmental Quality
- YCUA
- Detroit Water and Sewer
- County Road Commission
- County Well Permit
- Sewage Permit
- Septic System Inspection
- Sign Permit
- County Health Department
- State Department of Public Health
- Army Corps of Engineers: flood plain determination
- EPA: soil erosion permit
- Barrier Free Design Rule Exception

EXTENDED SERVICES

Assist the Owner in procuring services from Consultants related to special concerns including the following:

- Contamination Investigation
- Contaminant Abatement
- Subsurface Investigation
- Land Surveying
- Interior Design
- Signage Design: Interior and Exterior
- Food Service Equipment Design
- Detailed Cost Estimating
- Graphic Design
- Furniture and Fixture Design and Layout

STANDARD TERMS AND CONDITIONS OF THE AGREEMENT

ACCESS TO SITE

Unless otherwise stated, the Architect will have access to the site for activities necessary for the performance of the services. If the Architect would like to damage the building and site as part of the Architect's evaluation of the work to be done the Architect must first receive the City's approval to make the damages, prior to the damage occurring. The Architect shall not be the responsible for any of the damage approved by the City.

ALLOCATION OF RISK

The Owner agrees, to the fullest extent permitted by law, to limit the liability of the Architect and his subconsultants to the Owner and to all construction contractors and subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses for any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the Architect and his subconsultants to all those named shall not exceed the Architect's total fee for services rendered on the project or the available limits on the architect's professional liability insurance, whichever is less. It is intended that this limitation apply to any and all liability or cause of action, however alleged or arising, unless otherwise prohibited by law.

AMERICANS WITH DISABILITIES ACT

The Americans with Disabilities Act (ADA) provides that it is a violation of the ADA to design and construct a facility that does not meet the accessibility and usability requirements of the ADA, except where it can be demonstrated that it is structurally impractical to meet such requirements. The Owner acknowledges that the requirements of the ADA may be subject to various and possibly contradictory interpretations and that the standards for design practice as it relates to disabled legislation are still evolving. Therefore, the Architect shall use his reasonable professional efforts to interpret applicable ADA requirements and other federal, state and local laws, and to conform the construction documents to the requirements of such laws. However, the Architect cannot and does not warrant or guarantee the Owner's project will comply with interpretations of ADA requirements.

ASSIGNMENT

Neither party to this Agreement shall transfer, sublet, or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the Consultant shall not be considered an assignment for purposes of this Agreement.

CONSTRUCTION COST

Construction Costs are defined as the cost of any and all building and site work requiring architectural drawing, documentation and advice; including Contractor fees, equipment, and counterwork. Construction Costs shall also include the absolute value of changes made after the completion of the contract document phase. It does not include the cost of professional architectural fees or interior furnishings. Until final construction costs have been presented, an estimated cost of construction, prepared by the Architect, will be used for calculating the billings.

CONSTRUCTION OBSERVATION

If described in this agreement as a part of basic services, the Architect shall visit the site at intervals deemed appropriate by the architect, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the Architect, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, the Consultant shall endeavor to keep the owner informed about the progress of the Work. If the Owner desires more extensive project observation or fulltime project representation, the Owner shall request that such services be provided by the Architect as Additional Services in accordance with the terms of this Agreement.

The Architect shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

The Consultant shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Consultant does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

DISPUTE RESOLUTION

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Owner and the Architect agree that all disputes between them arising out of or related to this agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. Arbitration shall be a secondary method of dispute resolution. The Owner and the Architect further agree to include a similar provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements. A notice of demand for arbitration may not be made after the applicable statute of limitations.

EXCLUDED SERVICES

Those services shown on the attached list of "available services" that are not explicitly described under the proposed scope of basic services above are excluded. Additions to this scope of basic services may be provided under this agreement with a signed amendment to the agreement.

HAZARDOUS MATERIALS

Both parties acknowledge that the Architect's scope of services does not include any services related to hazardous or toxic materials including PFAS. In the event the Architect or any other party encounters hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present to the jobsite, or any adjacent areas that may affect the performance of the Architect's services, the Architect may at his or her option and without liability for consequential or any other damages, suspend performance of services on the project until the Owner retains appropriate specialist consultants or contractors to identify, abate and/or remove the hazardous or toxic materials and warrant that the jobsite is in full

compliance with applicable laws and regulations. The client also understands that materials that are permissible under current building codes may at some future date be deemed hazardous; and that the architect is expected to meet current industry standards regarding the specification of materials deemed non-hazardous and that the architect may rely upon the accuracy of the manufacturer's data.

INDEPENDENT CONTRACTOR RELATIONSHIP.

In the performance of this Agreement, the relationship of the Architect to the Owner shall be that of an independent contractor and not that of an employee or agent of Owner. The Architect is and shall perform under this Agreement as an independent contractor, and no liability or responsibility with respect to benefits of any kind, including without limitation, medical benefits, worker's compensation, pension rights, or other rights or liabilities arising out of or related to an agreement for hire or employer/employee relationship shall arise or accrue to either party as a result of the performance of this Agreement.

The Architect, as an independent contractor, is not authorized to enter into or sign any agreements on behalf of the Owner or to make any representations to third parties that are binding upon the Owner. Although the Architect is required under this Agreement to advise, make recommendations to and to a limited extent represent the Owner, all plans, studies, applications, submittals, surveys, reports and any other information relating to the work must be submitted to and approved by the Owner or the Owner's authorized official prior to being disseminated to any third party and shall only be so disseminated if such dissemination is approved in advance by the Owner or an authorized Owner official.

INDEMNIFICATION

The Owner shall indemnify and hold harmless the Architect, his or her officers, directors, employees, agents and sub-consultants from and against all damage, liability and cost, including all attorney's fees and defense costs, arising out of or in any way connected with the performance by any of the parties above named with respect to the services under this agreement, excepting those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Architect. The Owner agrees to include this same indemnification in any agreement made with contractors, subcontractors, suppliers, or consultants who provide services or products with respect to this project, indemnifying the Architect as described above.

INSURANCE

Architect shall provide evidence of Professional Liability Insurance in an amount not less than \$1,000,000 per occurrence and \$1,000,000 aggregate. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All deductibles and SIRs are the responsibility of the Architect. The policy shall include an endorsement stating that it is understood and agreed Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to the City. Copies of all policies mentioned above shall be furnished, if so requested.

The Architect shall provide the City at the time that the contracts are returned to him for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where cancellation notice is required would be acceptable. If any of the above coverage expires during the term of this agreement, the Architect shall deliver renewal certificates and endorsements to the City at least ten days prior to the expiration date.

INVOICES

HOPPE Design, LLC will invoice monthly for the portion of the work completed to that date and payment is due upon receipt of invoice. Payment due and unpaid shall bear interest from the date payment is due at the rate of 1-1/2 percent per month or the maximum allowable by law, whichever is lower. The Architect will obtain written approval of the Owner prior to proceeding with any services or work that is not stated herein; otherwise the Owner will not be billed for such extra/additional services or work.

JURISDICTION AND VENUE OF AGREEMENT

This Agreement shall be considered for all purposes, including the establishment of jurisdiction and venue in any court action between the parties, as the 47th District Court in Farmington, Michigan or in the 6th Circuit Court in Oakland County, Michigan.

JOBSITE SAFETY

Neither the professional activities of the Consultant, nor the presence of the Consultant, its employees or subconsultants at a construction/project site, shall impose any duty on the Consultant, nor relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequences, techniques, procedures, or jobsite safety, including, but not limited to, injury and illness prevention programs or similar plans intended to mitigate or prevent injuries or exposure to pollutants, viruses, bacteria or pathogens of any kind, and necessary for performing, superintending or coordinating the Work in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies ("Contractor Duties"). The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite and worker safety and warrants that this intent shall be carried out in the Client's contract with the General Contractor. The Client also agrees that the General Contractor and subcontractors shall defend and indemnify the Client, the Consultant and the Consultant's subconsultants from and against any claims, causes of action, demands or damages arising out of or relating to Contractor Duties. The Client also agrees that the Client, the Consultant and the Consultant's subconsultants shall be made additional insureds under the General Contractor's policies of general liability insurance.

OBSOLESCENCE

Although the Architect endeavors to specify products that are readily available, the Architect does not warrant that specified products will not be obsolete or in any other manner unavailable or inapplicable for the project, or that such products may not increase in cost for any reason. The Owner acknowledges that the Architect is not liable for costs associated with the unavailability of specified products, delays to the project due to the unavailability of specified products, or additional costs to the project due to replacement of unavailable products.

OPINIONS OF PROBABLE COST OF CONSTRUCTION

In providing opinions of probable cost of construction, the Owner understands that the Architect has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractor's method of pricing, and that the Architect's opinions of probable construction costs are made on the basis of the Architect's professional judgment and experience. The Architect makes no warranty, express or implied, that the bids or the negotiated cost of the Work will not vary from the Architect's opinion of probable construction cost.

OWNERSHIP OF DOCUMENTS

The Architect acknowledges that the owner is a public body, subject to Freedom of Information request and other transparency obligations. It is expressly acknowledged and agreed that all reports, opinions, compilations, research work, studies, data, materials, artifacts, samples, documents, plans, drawings, specifications, correspondence, ledgers, permits, manuals, applications, contracts, schedules, maps, logs, invoices, billings, photographs, videotapes and all other materials generated by and or coming into the possession of the Architect during the term of this Agreement that in any way relate to the performance of the work by the Architect under this Agreement or that are otherwise related or relevant to the work, belong exclusively to the Architect.

PERMITS AND APPROVALS

The consultant shall assist the Owner in connection with the Owner's responsibility for applying for those permits and approvals normally required by law for projects similar to the one for which the Architect's services are being engaged, if those services are listed in the Scope of Basic Services of this agreement. If not specifically listed in the Scope of Basic Services, then the Architect shall be compensated for this service as an Additional Service. This assistance shall consist of completing and submitting forms and providing information to the appropriate regulatory agencies having jurisdiction over the documents, and other services included in the Scope of Basic Services of this agreement. The Architect cannot and does not warrant or guarantee the Owner's project will comply with requirements of federal, state and local laws, rules, codes, ordinances, and regulations.

PRIOR CONTRACTS AND CONDITIONS

The Architect is not required to inspect, review, alter or evaluate in any way the services provided by a previous design professional.

REIMBURSABLE EXPENSES

Reimbursable expenses are in addition to compensation for services and include expenses incurred in the interest of the project and are as follows: expense of reproductions, postage and handling of drawings, specifications and other documents; mileage, and photographic expenses required of the Architect; fees paid for securing approval of authorities having jurisdiction over the project; renderings, models and mock-ups requested by the Owner; additional insurance coverage or limits, including professional liability insurance, requested by the Owner in excess of that normally carried by the Architect and the Architect's consultants. Reimbursable expenses will be billed at 1.15 (one point one five) times the amount billed the Architect. Costs for site surveying consultants, if required, will be invoiced directly to the Owner.

RIGHT TO RETAIN SUBCONSULTANTS

The Architect may engage the services of any subconsultants when, in the Architect's sole opinion, it is appropriate to do so; provided the Owner agrees to such engagement upon notice by the Architect. Such subconsultants may include any specialized consulting services deemed necessary by the Architect to carry out the scope of the Architect's services

SEVERABILITY

Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

STANDARD OF CARE

In providing services under this Agreement, the Architect will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other.

STATUTES OF REPOSE AND LIMITATION

All legal causes of action between the parties to this Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completion. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose or limitation begin to run any later than the date the Architect's services are completed or terminated.

SURVIVAL

All limitations of liability, indemnifications, warranties, and representations contained in this Agreement shall survive the completion or termination of this Agreement and shall remain in full force and effect.

TERMINATION OF SERVICES

This agreement may be terminated by the Owner or the Architect for any reason. In the event of termination, the Owner shall pay the Architect for all services rendered to the date of termination that is eligible for payment under the terms of the Agreement, plus all reimbursable expenses to which the Architect is entitled.

THIRD-PARTY BENEFICIARIES

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or the Architect. The Architect's services under this Agreement are being performed solely for the Owner's benefit, and no other party or entity shall have any claim against the Architect because of this Agreement or the performance or nonperformance of services hereunder. The Owner agrees to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.

UNAUTHORIZED CHANGES

In the event the Owner, the Owner's contractors or subcontractors, or anyone for whom the Owner is legally liable makes or permits to be made any changes to any reports, plans, specifications or other construction documents prepared by the Architect without obtaining the Consultant's prior written consent, the Owner shall assume full responsibility for the results of such changes. The Owner agrees to waive any claim against the Architect and to release the Architect from any liability arising directly or indirectly from such changes.

VERIFICATION OF EXISTING CONDITIONS

In as much as the remodeling and/or rehabilitation of an existing structure requires that certain assumptions be made regarding existing conditions and because some of these assumptions may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of the structure, the Owner agrees to bear all costs, losses and expenses, including the cost of the Architect's additional services, arising from the discovery of concealed or unknown conditions in an existing structure.

Farmington City Council Staff Report	Council Meeting Date: August 19, 2024	Item Number 71
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Spray Patch Road Repair on Tree Hill Blvd		
Proposed Motion: Move to approve Spray-Patch Road Repair Inc to conduct the spray-patch road repair on Tree Hill Blvd. not to exceed \$15,000.		
<p>Background: The concrete road is deteriorating due to ASR (alkali-silica reaction). When ASR is present, the hairline fractures caused the joints to deteriorate. In 2018, the condition of Tree Hill Boulevard in Chatham Hill Subdivision was so poor it required Public Works to conduct weekly cold patching. The most significant deterioration was between Lansbury and Saxony Streets.</p> <p>Public Works office was advised to review the Farmington Hills annual Spray-patching Road Maintenance Program, focused on maintenance of concrete roadways experiencing ASR deterioration.</p> <p>In 2019 funds were allocated to conduct limited spray-patching on Tree Hill Boulevard. The spray-patching has held up for 5 years with little maintenance from Public Works. The road has continued to deteriorate from the ASR and Public Works has needed to begin cold patching the street again this spring on a regular basis.</p> <p>Upon review of the street, Mark Meek, Owner of Spray-Patch Road Repair and the Public Works Office. Mark agreed the best course of action is to focus repairs in the most deteriorated areas beginning with the west side of Tree Hill Boulevard from Freedom Road to near Lansbury Street. From that point the entire width of Tree Hill Boulevard towards Saxony Street should be scarfed to remove the loose ASR affected concrete and old cold patch or spray-patching material, prepare surface, and place new spray-patch.</p> <p>Additional funds will be allocated next fiscal year to complete the next block of spray-patching.</p>		
Materials: Estimate #2130		

Spray-Patch

Road Repair, Inc.

1333 E. Eleven Mile Road
Madison Heights, MI 48071

Estimate

Phone # 248-877-2480
Fax # 248-439-1321

SprayPatchMI@gmail.com
www.Spray-Patch.com

Date	Estimate #
8/14/2024	2130

Name / Address
City of Farmington 23600 Liberty Street Farmington, MI 48335

Description	Total
<p>Scarf and patch concrete road for the City of Farmington. Tree Hill Boulevard near Freedom Road to Saxony or as far as the material estimated will go as discussed with Chuck Eudy.</p> <p>In areas to be repaired where there is concrete, we will scarf out the old patches and the loose debris. We remove the debris and then blow the area clean. We then apply a tack coat to ensure adhesion to the substrate below and spray in our material Spray-Patch. The area is swept and compacted for a smooth transition between the existing pavement and the repair. Debris removal from site included.</p> <p>Some loose stone will be present after repairs are completed. The repairs can be driven on by light traffic immediately.</p> <p>Please sign and return a copy of this estimate to authorize us to proceed. Upon receiving your authorization, we will contact you for scheduling the job.</p>	15,000.00
Signature to Accept:	<p>Total \$15,000.00</p>

We Look Forward to Doing Business With You!

Farmington City Council Staff Report	Council Meeting Date: August 19, 2024	Item Number 7J
Submitted by: David Murphy, City Manager		
Agenda Topic: Consideration to Amend Fiscal Year 2024-25 Budget		
<u>Proposed Motion:</u> Move to adopt Budget Amendment Resolution #2, amending Fiscal Year 2024-25 Budget.		
<u>Background:</u> The City's budget is adopted on a fiscal year basis, July 1 – June 30. Unfortunately, many of the City's projects take place during the summer and often span year end. Guessing how much of the project will occur in each fiscal year is difficult and forcing contractors to work within a specific fiscal year is expensive. As a result, Administration allocates the total cost of a project between fiscal years or places the entire project in the earlier fiscal year. If the budget is not used in the earlier fiscal year, the budget is added to the next fiscal year through a budget amendment. Attached is the budget amendment moving unspent funds from the 2023-24 fiscal year to the 2024-25 fiscal year. None of the items on the budget amendment represent non-budgeted expenditures. They are just a reallocation of budget from one fiscal year to the next.		
<u>Materials:</u> Budget Amendment Resolution #2 2024-25		

CITY OF FARMINGTON

RESOLUTION _____

Motion by, _____ seconded by, _____

WHEREAS, the 2023/24 Fiscal Year Budget contained funding for various projects that were not completed prior to June 30, 2024; and

WHEREAS, these projects are still considered necessary to complete;

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council hereby amends the FY 2024/25 Budget as shown below.

Fund: General Fund		
General Government	\$15,000	
Reduction of Fund Balance		\$15,000
To roll forward funding for employee transition assistance		

Fund: General Fund		
General Government	\$6,000	
Reduction of Fund Balance		\$6,000
To roll forward funding for website redesign		

Fund: General Fund		
General Government	\$45,000	
Transfer, Capital Improvement Fund		\$45,000
To roll forward funding for Treasurer furniture		

Fund: General Fund		
General Government	\$4,000	
Reduction of Fund Balance		\$4,000
To roll forward funding for hoist wiring		

Fund: General Fund		
Public Safety	\$58,000	
Transfer, Capital Improvement Fund		\$57,000
Reduction of Fund Balance		\$1,000
To roll forward funding for public safety contractual services and capital outlay: (\$3,000-fire tower repair, \$25,000-interview room wall division, \$10,000 interview room camera and soundproofing, \$14,000 prep radios, \$6,000 turn out gear)		

Fund: General Fund		
Public Works	\$24,000	
Reduction of Fund Balance		\$24,000
To roll forward funding for parking lot sealcoating		

Fund: General Fund		
Recreation and Culture	\$13,000	
Reduction of Fund Balance		\$13,000
To roll forward funding Riley Park improvements funded by farmers market profit		

Fund: General Fund		
Recreation and Culture	\$18,000	
Reduction of Fund Balance		\$18,000
To roll forward funding for park equipment		

Fund: Major Street Fund		
Construction	\$47,100	
Reduction of Fund Balance		\$47,100
To roll forward funding for Gill engineering		
Fund: Capital Improvement Fund		
Transfer, General Fund	\$102,000	
Reduction of Fund Balance		\$102,000
To roll forward funding for transfer to General Fund for capital outlay		
Fund: American Rescue Plan Fund		
Construction	\$116,000	
Federal Grants		\$116,000
To roll forward funding for emergency sewer repairs		
Fund: American Rescue Plan Fund		
Construction	\$23,600	
Federal Grants		\$23,600
To roll forward funding for Thomas and School Street water and sewer		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$10,000	
Reduction of Fund Balance		\$10,000
To roll forward funding for Shiawassee and Drake Park Landscaping		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$67,000	
Reduction of Fund Balance		\$67,000
To roll forward funding for Hillside Path Engineering		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$37,900	
Reduction of Fund Balance		\$37,900
To roll forward funding for closeout of Farmington Road Streetscape		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$15,400	
Reduction of Fund Balance		\$15,400
To roll forward funding for DPW concrete		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$10,000	
Reduction of Fund Balance		\$10,000
To roll forward funding for Smart Cities Initiatives		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$35,000	
Reduction of Fund Balance		\$35,000
To roll forward funding for Non-Motorized Pathway Study		
Fund: Capital Improvement Millage Fund		
Capital Outlay	\$11,000	
Reduction of Fund Balance		\$11,000
To roll forward funding for Fuel Pump Repair		

Fund: Capital Improvement Millage Fund		
Capital Outlay	\$40,000	
Reduction of Fund Balance		\$40,000
To roll forward funding for Recreation Master Plan Update		
Fund: Water and Sewer Fund		
Capital Outlay	\$15,500	
Reduction of Fund Balance		\$15,500
To roll forward funding for DPW Concrete		
Fund: Water and Sewer Fund		
Capital Outlay	\$5,500	
Reduction of Fund Balance		\$5,500
To roll forward funding for fuel pump		
Fund: Water and Sewer Fund		
Capital Outlay	\$4,000	
Reduction of Fund Balance		\$4,000
To roll forward funding for fuel pump		

Fund: Water and Sewer Fund		
Capital Outlay	\$40,400	
Reduction of Fund Balance		\$40,400
To roll forward funding for Gill Road Engineering		
Fund: Water and Sewer Fund		
Capital Outlay	\$57,700	
Reduction of Fund Balance		\$57,700
To roll forward funding for water meters		
Fund: Water and Sewer Fund		
Capital Outlay	\$8,000	
Reduction of Fund Balance		\$8,000
To roll forward funding for water infrastructure		
Fund: Water and Sewer Fund		
Capital Outlay	\$36,467	
Reduction of Fund Balance		\$36,467
To roll forward funding for sewer infrastructure		
Fund: DPW Equipment Revolving Fund		
Capital Outlay	\$56,329	
Reduction of Fund Balance		\$56,329
To roll forward funding for DPW Truck with Plow		

Roll Call:

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED

MEAGHAN BACHMAN, CITY CLERK

I, Marion Bachman, duly authorized Clerk for the City of Farmington, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Farmington City Council at a regular meeting held Monday, August 19, 2023 in the City of Farmington, Oakland County, Michigan.

MEAGHAN BACHMAN, CITY CLERK

Farmington City Council Staff Report	Council Meeting Date: August 19, 2024	Item Number 7K
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Amend Social District hours for Lions Tailgate Event		
Proposed Motion: Move to approve a resolution amending the social district common area management and maintenance plan for a temporary change in the hours of operation for September 8, 2024, to allow the Commons Area to be open until 11:59 PM on that single date and approve the Lions Opening Day Tailgate event that is proposed to take place in the Syndicate area outside adjacent to the west parking lot.		
<p>Background: Two Syndicate businesses – Loft Cigar Bar and Heights Brewing – submitted a special event application to host a Lions Tailgate party on Sunday, September 8, 2024. While the event will begin at noon, the game is at 8 p.m., and the event may last until midnight. The event space will be in the alleys, walkways and parking spots behind their businesses that are included in The Syndicate.</p> <p>They are requesting to extend the hours of The Syndicate just for their special event.</p> <p>This request was discussed with Public Safety and the Downtown Development Authority. There are no concerns.</p>		
Materials: Resolution and Application		

Event Name Lions Opening Day Tailgate

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Lions Opening Day Tailgate

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

8/5/2024

Date

Signature 

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Loft Cigar Lounge/ Heights Brewing

Individual/Organization Phone: Heights: 734-548-5822 / Loft: 313-451-0441

Individual/Organization Address: 23621 Farmington Rd., Farmington, MI 48336
33419 Grand River Ave, Farmington, MI 48335

Organization's Contact: Shawn Kavanagh/ Donovan Singleton Phone: 734-548-5822 / 313-451-0441

Contact's Title: Owners E-mail: Shawn@heightsbrewing.com
Donovan@loftcigarlounge.com

Address: 23621 Farmington Rd., Farmington, MI 48336
33419 Grand River Ave, Farmington, MI 48335

Event Name: Lions Opening Day Tailgate

- Type of Event:
- | | |
|---|--|
| <input type="radio"/> Sponsored/City Operated | <input checked="" type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input type="radio"/> Other (describe) |

The Lions Opening Day Tailgate is a themed event for all Lions fans to celebrate the kickoff to the Detroit Lions season. The event will serve to activate the Social District west of Farmington Road (West Farmington) and include both indoor and outdoor spaces for Loft Cigar Lounge and Heights Brewing, all which have been approved by the City of Farmington and the State of Michigan for serving alcoholic beverages as well as carry-out cocktails. The event will also provide the option of purchasing food items from Heights Brewing.

Riley Park Permit Fee:

\$100 residents/\$200 non-residents

Lions Opening Day Tailgate

Event Purpose: Lions Opening Day Tailgate

Event Dates: 9/8/2024, Sunday *busy around 5pm*

Event Times: 12:00pm- 12:00am *8²⁰ is game*

Event Location: West Farmington (Heights Brewing, Loft Cigar Lounge and adjoining Social District

Number of People Expected: 145

Contact Person on Day of Event: Shawn Kavanaugh/ Donovan Singleton

Phone: 734-548-5822 / 313-451-0441

Email Shawn@heightsbrewing.com/ Donovan@loftcigarlounge.com

Estimated Time of Setup: 1hr

Estimated Time of Cleanup: 1hr

Crowd Control Plans:

Loft Cigar Lounge/ Heights staff will manage crowd control.

Sidewalk use? YES NO

If yes, describe sidewalk use:

The event will serve to activate the existing social district west of Farmington Rd

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

A live band and DJ will be performing between 12pm and 8pm concluding before the beginning of the football game. Music will be set up in the alley between 33425 Grand River Ave and Focal Point facing south toward the west parking lot with a 2000 watt amp and 4 x 500 watt speakers. Music will be maintained at a reasonable volume so as to not impose on other businesses/ residents.

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths YES NO Quantity:

Tents/Canopies YES NO Quantity:

- 10 x 20s

Rides YES NO Quantity:

Tables YES NO Quantity:

Portable Toilets YES NO Quantity:

Inflatables YES NO Quantity:

Food Vending YES NO Quantity:

Other Vendors YES NO Quantity:

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.



Farmington Public Safety Department

Public Safety Director Bob Houhanisin

August 9, 2024

Mr. Murphy,

On August 8, 2024, I attended a meeting hosted by DDA Director Kate Knight to discuss the possibility of holding a Lions Tailgate for their home opening game on September 8th, 2024, from noon until 11:30pm. The game begins at 8:20pm and should end around 11:00pm. The event will be hosted by The Heights Brewery and The Loft Cigar Bar and take place in the parking area west of the Heights Brewery (formerly Pages Lot) or in the alley between Focal Point and The Loft.

The topic of safety was discussed with the following points:

1. The event would require fencing to delineate what was inside their purview and what was outside the footprint of the event.
2. Organizers must decide if the event will take place within the Syndicate, or if they will obtain a special district liquor license from the state.
3. Since alcohol will be sold and consumed during the event, properly trained security personnel must be hired to manage checking identification and to secure the event from patrons circumnavigating the fence/ID check and to control unruly guest.
4. Security personnel must be trained to control access points in the event of an emergency
5. Three members of the Public Safety Department must be dedicated to the entirety of this event. It is anticipated that there will be roughly 150 attendees.

Per overtime rules, I cannot exclude members of the Command Staff from signing up for this overtime. Therefore, when I calculate an estimated cost for overtime, I base the hours off the pay rate of a sergeant. Our officers would report for a briefing and preparation at 11:30am and stay until the conclusion of the event, which is roughly 11:30pm. Based on a 12-hour event I would break the event down into 2 shifts. 11:30am to 6:00pm and 6:00pm until 11:30pm. This allows officers to hold over at the end of dayshift.

3 officers X 12hours at \$64.60 an hour = \$2,325.60. This number could change based on who signs up for the overtime. This does not include preparation time, such as coordinating IMT, MiCIMS, DISEMIIC, and other State and Federal resources. With this event, I expect preparation to take less than 5 hours of on-duty work.

Respectfully,

A handwritten signature in blue ink, appearing to be "Bob Houhanisin".

Bob Houhanisin – Director of Public Safety





Google



Jill's Genuine

23605

Sacklah & Associates PLLC



Heights



Games



Farmington police station

23635

Screen

Games



Kitchen Master

38405

33409



Art 101 Studios



38423

DJ Band



Grand River Ave

Farmington Rd

Farmington Rd

PR

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

**RESOLUTION AMENDING SOCIAL DISTRICT COMMONS AREA MANAGEMENT
AND MAINTENANCE PLAN**

RECITATIONS:

WHEREAS, the Michigan Liquor Control Code permits was recently amended by 2020 Public Act 124 (the Act) to allow the governing body of a local governmental unit to designate social districts and commons areas which may be used by qualified licensees to obtain a social district permit from the Michigan Liquor Control Council (MLCC) to utilize expanded areas for the consumption of alcohol; and

WHEREAS, the City of Farmington established a Social District with a commons area in accordance with the Act; and

WHEREAS, the Act requires the governing body to establish local management and maintenance plans, including, but not limited to, hours of operation, for a for a commons area and submit those plans to the commission; and

WHEREAS, in accordance with Subsection 1 of Section 551 of the Act, the City of Farmington City Council established Social District Management and Maintenance Plan setting the hours of operation for the Commons Area and City Council now seeks to allow a temporary change of the hours of operation for September 8, 2024, to allow the Commons Area to be open until 11:59 PM on that single date.

NOW THEREFORE BE IT RESOLVED THAT, that the City Council hereby authorizes a temporary modification to the Social District Management and Maintenance Plan to allow the Commons Area to remain open until 11:59 pm on September 8, 2024.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the City Council of the City of Farmington at a meeting duly called and held on August 18, 2024.

CITY OF FARMINGTON

MEAGHAN BACHMAN, CLERK

Farmington City Council Staff Report	Council Meeting Date: August 19, 2024	Informational
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Minutes from City's Boards and Commissions		
<p> CIA: July minutes not yet posted DDA: Joint meeting with City Council, draft to be approved Historical: June 2024 Parking: No quorum in July Pathways: July 2024 Planning: August meeting canceled ZBA: June minutes not yet posted Library: June 2024 Commission on Aging: No July meeting Farmington/Farmington Hills Arts Commission: May 2024 Commission on Children, Youth and Families: No July meeting Emergency Preparedness Committee: June 2024 Bicentennial Committee: June 2024 </p>		

HISTORICAL COMMISSION REGULAR MEETING
June 27, 2024

1. Call to order 7:04 pm
2. Roll call – Laura Myers, Robert Senn, Kevin Parkins, Brandon Porterfield, Rudy Wengorovius
3. No May minutes
4. Public comment - none
5. Mansion activities - none
6. New Business
 - a. Officer Elections - the slate of Laura Myers, chair; Rudy Wengorovius, vice-chair; Robert Senn, treasurer; Jill Keller, secretary - was accepted with all ayes.
 - b. City Council provided a draft of Collection Scope and Development Policy. It includes only items directly connected to the Warner family during the time that he was governor. Items that do not fit within that scope will be returned, or sold for upkeep of the Mansion.
7. Old Business
 - a. Discussed what form the Historic District Survey should take. Still need updated photographs.
8. Correspondence - none
9. Commission comments - none
10. Adjournment 7:30 pm

The Commission toured the Mansion after the meeting.



FARMINGTON PATHWAYS COMMITTEE

7:00 p.m.

MINUTES DRAFT

JULY 10, 2024

1. CALL TO ORDER 7:04 pm
2. ROLL CALL

Present: Tim Prince, Chris Weber, Joe VanDerZanden, Sue Lover, Maria Taylor, Bill Gessaman, Heather Davies

Absent: Jamie Palmisano

3. APPROVAL OF AGENDA

Motion to approve by Bill and supported by Maria, approved unanimously.

4. APPROVAL OF MINUTES

- a. MEETING MINUTES, JUNE 12, 2024

Motion to approve by Sue and supported by Heather, approved unanimously.

5. OLD BUSINESS

- a. 9 MILE PATHWAY UPDATE

- i. Next Meeting of Nine Mile Task Force 7/30/24

Chris shared he expects the meeting will primarily be discussion of development of branding for the pathway. Reviewed the planned routes through Farmington and restated FH's plans to start a leg and Farmington looking to continue from Drake to Farmington Rd to update all present committee members. Discussed crowd funding options, grant opportunities, and granting agencies for Farmington to seek funding for sections of the planned pathway within Farmington and likely planning to join with other participating cities to seek joint funding, and perhaps establishing a central person to manage funding applications. The Ralph C. Wilson Foundation has already been identified as a possible funding source and is known to be seeking to fund larger projects, requiring communities to join together in seeking funding.

- b. TREE TRIMMING ON SIDEWALKS

The previously identified areas have now mostly been addressed, including trimming of trees and/or bushes on Shiawassee St., Farmington Rd. and Grand River.

The committee will follow up with public works department on outstanding areas.

- c. 24/25 SIDEWALK PROGRAM UPDATE

This year's sidewalk program is scheduled for review for approval at next Monday's City Council Meeting and work should be starting by the end of the month.

Discussed again humps in the sidewalk bricks on Grand River and that public works monitors and repairs as needed. Heather identified a hole in the street on Grand River within the crosswalk at Farmington Rd.,

between Mason's Corner and Kitchen Master. As Grand River is a state road, MDOT is responsible for this repair.

6. NEW BUSINESS

a. HOWELL CROSSWALK DISCUSSION

Heather presented on the recently added crosswalks in downtown Howell, MDOT criteria and processes for identifying need and adding crosswalks, and the processes Howell took to identify and add these crosswalks. Discussed as an example to inform the work of the Farmington Pathways Committee and options for Farmington.

Pertinent MDOT rules and criteria:

Pedestrian count of average of 20 pedestrians per hour (during certain hours).

There cannot be a crosswalk within 300 ft. of a signalized crossing with some exceptions. One exception being a doubled pedestrian count threshold of 40 per hour.

Existing Non-Motorized Plan including a community needs assessment and supporting data of the need.

A minimum of 1,500 vehicles daily, which Farmington does meet this threshold on Grand River.

Pedestrian volume has a certain threshold, which would require a study if the city does not already have this data. Children and elderly people count as 2 in the pedestrian count for meet needs to add a crosswalk.

Planned for Pathways Committee Members to thoroughly read materials provided by Heather - MDOT crosswalk criteria, planning and design tools, and U.S. DOT Walkable Community Checklist – to prepare to further discuss at August meeting.

Discussed possible locations for additional crosswalks. Planned for Pathways Committee members to take a walk on Grand River following the August meeting to check distances, needs and possible sites to add beneficial crosswalks and likely need to take more than one walk to cover all of Grand River.

Planned for an earlier than usual 6 pm August meeting to have a short meeting before adjourning and walking Grand River to assess crosswalk needs.

b. ANY NEW TARGET AREAS?

-Discussed frequent pedestrian crossings of Farmington Rd. downtown outside of existing crosswalks on Farmer's Market days. Discussed the idea of signage directing pedestrians to the crosswalk in front of CVS and the possibility of adding another crosswalk on Farmington Rd in the area of Castle Dental, and the possibility of including a crosswalk in the development plans for the Castle Dental building.

-Bill shared details of a painted pathway in a parking lot in Mackinaw City as an example for improving walking in through the Fresh Thyme parking lot to the Farmer's Market and importance of improving for safety.

-Discussed reports of pedestrians tripping on curbs south of the Riley Park Pavilion on Market Days due to not seeing the curbs.

c. ANY NEW CITY CONSTRUCTION PROJECTS?

-Chris shared that the city will be issuing an RFP in the next few weeks to update the City's Master Plans, Parks and Recreation Master Plan, and Downtown master Plan. A steering committee will be created, consisting

of approximately 7 people, and would be beneficial to include someone from the Pathways Committee. Tim expressed interest in participating.

- Bill shared a park/projects budget contest idea like he saw Livonia use to survey residents for designing a Livonia Park. Planned to make a list of projects and ideas at next month's Pathways Meeting to give to the consultants for the Master Plans to address.
- Pavement markings on Grand River – Followed up with MDOT earlier that day and they again said they are aware and will address with no specific time frame given.
- Castle Dental proposed redevelopment plan – Library Lofts. Reviewed the current project proposal. The building has been purchased by a group of 3 people planning to redevelop the property. The current plan is a 4-story building with commercial on the first floor and floors 2-4 residential. The development group is having ongoing meetings with the city planning commission and will need to revise plans to better address parking needs as well as working out design and details with the city and will need to work out current zoning issues. Discussed the opportunity to make public benefit requests such as including adding and funding the additional of a crosswalk in the development plans.
- Warner Mansion conceptual plans – Reviewed the plans for fixing and improving the Warner Mansion and grounds, including a new event space building, new parking lot, possible outdoor event space and developing park space on the grounds including a walking path. A one-million-dollar grant has been obtained while current plans would require approximately \$3.5.
- Hillside towns – Updated information from a meeting held the day before: Demolition is to start by 8/1 and lasting approximately 2 months. The two houses across from the Maxwell Training Center are to be torn down in October. Street work will likely begin in 2025. Consumers Energy wants new gas lines to be installed during the road work.

7. PUBLIC COMMENT

None

8. COMMITTEE MEMBER COMMENT

None

9. ADJOURNMENT 9:01 pm

Next meeting: AUGUST 14, 2024 at 6:00 pm
(Special earlier time before planned informal Grand River walking assessment)

Farmington Community Library Board of Trustees
FY 2025 Budget Hearing
Approved Board Meeting - 6:00 p.m. – June 13, 2024

Board Members Present: Murphy, White, McClellan, Snodgrass, Muthukuda, Doby, (Brown arrives late)

Board Members Absent: Hahn

Staff Members Present: Siegrist, Baker, Peterson

Staff Members Absent: None

CALL TO ORDER

The Regular Board Meeting was called to order at 6:07 by President Ernie McClellan.

APPROVAL OF AGENDA

MOTION by Doby to approve the Agenda for the June 13, 2024 Board meeting was supported by Murphy.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by White to approve the Minutes of the Regular Board Meeting held on May 9, 2024, was supported by Muthukuda.

Vote: Aye: All in favor

Opposed: None

Motion passed.

FRIENDS' REPORT

- Gala successful, entertainment was good.
- There will be a book sale in July.
- The Friends Board seats are filled.

(K. Brown arrives)

TREASURER'S REPORT (K. Brown)

MOTION by Brown to approve April-May expenditures totaling \$537,837.94 was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by Brown to receive and file May 2024 financial reports was supported by Doby.

Vote: Aye: All in favor

Opposed: None

Motion passed.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Summer Reading Kickoff was a huge success - just 13 days in this year, there are just under 3,000 participants so far. Last year, there were 3,600 total.
- Twelve Mile will need to close for a day in August for water meter valve replacement. Date TBD.
- Training for staff is coming regarding serving neurodiverse patrons.
- Pickup lockers are coming.
- Learning-to-code programs are starting July 1. They can be done online. They use a “gamified” approach.

UNFINISHED BUSINESS

Outdoor Signage

No motion. Facilities committee, once formed, will study outdoor sign.

Millage Proposal

MOTION by Snodgrass to adopt resolution for submitting millage proposal (renewal of .9264 mill, lasting 20 years, to be voted upon on November 5, 2024) to Oakland County Clerk was supported by Brown.

Vote: (Roll call) Aye: McClellan, Brown, White, Muthukuda, Snodgrass, Murphy, Doby

Opposed: None

Absent: Hahn

Motion passed.

SUBCOMMITTEE UPDATES

Personnel - no report

Master Plan - no report

Finance (K. Brown)

- Report of interest earned through MI CLASS will be included in monthly financial reports.

NEW BUSINESS

2023-2024 Budget Amendment

MOTION by Brown to adjust revenues and expenditures by \$53,035 so that final 2023-2024 budget totals \$8,087,545 was supported by Muthukuda.

Vote: Aye: All in favor

Opposed: None

Motion passed.

2024-2025 Budget Approval

MOTION by Brown to approve 2024-2025 budget of \$8,361,576 was supported by Snodgrass.

Vote: Aye: All in favor

Opposed: None

Motion passed.

Officer Elections

President - E. McClellan nominated, wins by acclamation.

Vice President - D. Muthukuda nominated, wins by acclamation.

Treasurer - K. Brown nominated, wins by acclamation.

Secretary - J. White nominated, wins handily because no one else wants to do minutes.

CORRESPONDENCE

None

PUBLIC COMMENT

S. Charlesbois will be attending the American Library Association conference in San Diego.

TRUSTEE COMMENT

None

ADJOURNMENT

The Board meeting was adjourned by President McClellan at 7:13. The next meeting of the Library Board is scheduled for Thursday, July 11, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
May 9, 2024 -6:30 PM
THE HAWK FARMINGTON HILLS COMMUNITY CENTER
Activity Room C Second Floor
29995 TWELVE MILE ROAD
FARMINGTON HILLS, MI 48334
(248) 699-6712 www.fhgov.com

CALLED TO ORDER BY: Chair Perko AT: 6:33 PM

MEMBERS PRESENT: Claire Perko, Cheryl Blau, Lindsay Janoch, Celeste McDermott, Lesa Ferencz, Cindy Carleton, Ted Hadfield, Craig Nowak, Nora Mason

MEMBERS ABSENT: Donald Fritz, Jeff Dutka, Bree Schwartz, Sean Deason

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison
Jackie Boleware, Farmington Hills City Council Liaison
Johnna Balk, Farmington City Council Liaison

APPROVAL OF AGENDA:

Motion by Commissioner Carleton support by Commissioner Ferencz to approve the agenda without amendments.

MOTION CARRIED 9:0:0

APPROVAL OF March 14, 2024 MINUTES:

Motion by Chair Perko support by Commissioner McDermott to approve the minutes with amendments.

Amendments:

-Under Arts Commission budget, add the word “inaugural” to indicate one-time use of funds regarding Farmington Public Art Program.

-Move sentence regarding “Commissioner Balk confirmed that the city of Farmington contributes a percentage of the arts commission budget” under Arts Commission Budget section.

MOTION CARRIED 9:0:0

PUBLIC COMMENTS

Welcome to new commissioner Craig Nowak.

CULTURAL ARTS DIVISION REPORT

Rachel Timlin reported that she met with Anne Belinger, the daughter of Marlowe Belinger, regarding the commission / arts council origins and upcoming documentary in the works. Concerts, classes and events all going well. Cultural Arts presenting 59 summer camps and about half of them are already full. Makerspace will receive a support grant from Bosch. Youth Theatre had 3400 attendees for Willy Wonka throughout the weekend. The Prom performance had 1000 people over the weekend and the show was enthusiastically received by audience members. Rock Around the Hawk will be

featured in the National Parks and Rec Magazine. Moveandshakement is tomorrow at 10 AM. DSO returns next week to The Hawk for a free concert. They are returning for another concert in June. Art on the Grand is the first weekend in June. Detroit Youth Choir is also returning at the end of June.

FARMINGTON ARTS REPORT

Fundraising is ongoing for the park near the Masonic building and there are different options to contribute. Patronicity deadline is June 7. Potential in downtown Farmington for a new mural through a program with the DIA.

ARTS COMMISSION BUDGET

There are Commission funds that need to be spent by the end of June. Tree lighting is finished and we are waiting for final bill. Discussion regarding bench costs, design and preparation.

Discussion between Councilwoman Boleware and Councilwoman Balk regarding Farmington's contribution to the arts commission budget.

Motion by Commissioner Janoch to allocate remaining 23/24 commission budget of approximately 4k for ground preparation, bench completion, electrical work and landscape, etc. for the Scrupture tree. Support by Commissioner Ferencz

MOTION CARRIED 9:0:0

Councilwoman Boleware is entering budget sessions next week and requested guidance regarding the amount that she will request. Discussion regarding upcoming and ongoing commission-focused projects. Research continues, Councilwoman Boleware will update.

Discussion regarding the funding of the Musical Composition project that Commissioner Fritz is working on. Commissioners would like more information and discussion.

COMMISSION FOCUSED 2024-2025 PROJECTS REVIEW

Art Awards

September 28, 2024 is Art Awards event. Cultural Arts is working on the event and will request help as needed.

Tree Sculpture/Bench update

Commissioner Hadfield presented a bench design and a design to prepare the surface. There was discussion regarding design and the addition of bench backs and materials that Commissioner Schwartz has available.

Mary Brooks Exhibit

Commissioner Ferencz gave brief explanation of the project. Commissioner Nowak shared some ideas and his willingness to support the project with a catalog creation.

Little Art Library

Commissioner Blau shared a brief explanation of the project. Commissioner Mason shared that it will be listed in an online collection.

25th Anniversary Cultural Arts Musical Composition

Commissioners seek more information about the project. No commission funding has been committed to this project at this time.

No report.

COMMISSIONERS' COMMENTS

Commissioner Blau shared about a project called the Children of Abraham. She would like to facilitate a project like this in our community. She also shared that she spent the last year advocating for updates to content standards for students.

Commissioner Ferencz was happy to attend the art reception at Farmington's City Hall and thankful for the support that helped to facilitate this. She received positive feedback from the artists and attendees.

Commissioner Carleton shared that she participated in the Congressional Art adjudication program that commissioners were invited to join.

Commissioner Janoch shared information about the Special Services programming honoring Pride Month and reminded commissioners that the City was one of the first to sign a Human Rights Ordinance to protect LGBTQ rights in 2015. She requested that commissioners support this programming in our community.

Commissioner Hadfield shared that he attended the Ehnes Quartet last Monday at The Hawk and greatly enjoyed the concert.

LIAISON COMMENTS

Councilwoman Balk shared that she received positive feedback from a job applicant at the city that felt welcomed by the art hanging in City Hall. Gala tickets for Farmington bicentennial will go on soon.

NEXT MEETING DATE: June 13, 2024

ADJOURNMENT

Adjourned by: Chair Perko Time: 8:45 PM

Minutes drafted by: Lindsay Janoch

MEETING MINUTES
FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION
July 1, 2024
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 W. 11 MILE RD.
FARMINGTON HILLS, MI 48336

CALLED TO ORDER BY: CHAIR WECKER AT 5:00PM

MEMBERS PRESENT: SWEENEY, IGWE, SIEGRIST, WECKER, AVIE, CIARAMITARO, THOMAS, HOPFE, SLOAN

MEMEBRS ABSENT: FORSHEE, WILLIAMS, SCHERTEL, ECHOLS

OTHERS PRESENT: Friess (FPS), Piggot (FHPD), Pankow (FHFD), Yuskawatz (YMCA), Aldred (FH City Council)

CITIZENS PRESENT: Brian Tyler

APPROVAL OF AGENDA:

Motion by Avie, support by Siegrist, to approve the agenda as submitted.

Motion carried unanimously.

APPROVAL OF MINUTES:

Motion by Avie, support by Thomas, to approve June 3, 2024 meeting minutes as submitted.

Motion carried unanimously.

BUDGET ITEMS:

- Purchase order for Stop the Bleed training supplies and CPR mannequins submitted for 2023 budget year ending June 2023.
- Farmington Hills City Council approved budget for 2024.
- Discussion and consensus that the 2023 Stop the Bleed kits were charged to the proper accounts.

UNFINISHED BUSINESS: (none)

- EPC polo shirts - have arrived and are being distributed. Shirts are to be worn at the Founder's Festival by those attending.
- Founder's Festival - The EPC booth will be located in Riley park across from Starbucks. Booth staffing was discussed. The literature packets were assembled by a local cub scout troop and 100 packets are ready for distribution. Chair Wecker will bring half of the packets to the booth for Thursday and Friday. He can bring more if necessary. QR code sheets will

be available. Chair Wecker will write a letter of appreciation to the cub scouts that assembled the packets.

NEW BUSINESS:

- The Farmington Hills City Public Information Office is open to an EPC landing page on the City website. Many city boards and commissions already have this access. The details for the EPC page are to be determined between the communications sub-committee and Farmington Hills.

COMMITTEE REPORTS: (none)

LIAISON REPORTS:

- **FPD (Friess)** – The Farmington Founder’s Parade daily contacts are Sargent Ren and Sergeant Weir. The parade organizational contact is Julie. The Farmington Neighborhood watch meetings are moving to a quarterly format. The next meeting will be on September 12, 2024 in the Farmington City Council Chambers with Commander Anderson.
- **YMCA (Yuskawatz)** – The YMCA board is open to having a Narcan box installed on their facility. The Farmington Area YMCA is currently hosting their kids summer camp. Expressed appreciation for being recognized at the Farmington Commission on youth and family at their meeting on June 10, 2024 awards presentation.
- **FHPD (Piggott)** – The Public Information Office is open to an EPC landing page on the city website but it must be handled discretely. Last week a Farmington Hills citizen was disposing expired prescriptions at the FHPD drop box and took a few boxes of Narcan from the newly installed box. The citizen attended a concert in Oceana County, Michigan. He found a fellow concert attendee who had passed out from a drug overdose and he utilized the Narcan and saved a life.
- **Aldred (FH City Council)** – The revised EPC by-laws were approved by City Council. The 2024 EPC budget was also approved. He noted his appreciation for the EPC Tip of the Month presentations.

PUBLIC COMMENT: Brian Tyler expressed his interested in joining the EPC. He was encouraged to send a letter of interest to the Farmington Hills City manager for inclusion on the city’s list of people in consideration for the commission.

COMMISSIONER COMMENTS:

- **Sweeney** – recognized the FHPD for their recent MCOLES award for being the first State of Michigan public safety agency to train 100% of their police officers, cadets, and dispatchers on managing mental health crisis response.

- **Avie** – asked that the Founders parade organizational volunteers stay after the EPC meeting. Commented on a recent article about updating personal 72 hour “go” bags.
- **Siegrist** – passed along a thank you from one of his neighbors for the FHPD’s professional handling of a public disturbance in his neighborhood.
- **Hopfe** – expressed thanks at being recognized at the Farmington Commission on Youth and Family at their June 10th awards presentation.
- **Ciaramitaro** – commented on the many positive comments for the FHPD popsicle outreach at Heritage Park’s splash pad during the last heat wave.
- **Wecker** – reminded the EPC commissioners that everyone is eligible to take the CPR / AED / Stop the Bleed class offered by FHFHD. The next class is July 18th, 2024 at Station 4 (28711 Drake Rd.) at 5:30 pm in the training room. Discussed installing AED’s at some of the public outdoor areas in Farmington Hills. Corewell has installed AED’s outside some of their facilities.

NEXT MEETING DATE:

It was confirmed that the next meeting date is on Monday, August 5, 2024 in the Community Room.

ADJOURNMENT:

Chair Wecker adjourned the meeting at 6:02 pm.

Minutes taken by M. Sweeney, drafted by Secretary Echols



FARMINGTON BICENTENNIAL TASK FORCE

July 23, 2024
7 PM – Farmington City Hall

Committee members present: Melissa Andrade, Carl Johnson, Pam Green, Maria T, Maria S-G, Sean Murphy, Jill Keller (remote)

Committee members absent: Micki Scryzki, Courtney Showalter, Chris Halas

Sean called the meeting to order at 7:20pm.

A/ BRANDING/PROMOTIONS/MERCH SALES UPDATES

1. Founders Review

Sean thanked the group for working the Founders Festival booth. Sales close to \$600. The committee discussed in-person and social media feedback regarding Founders Festival. The City got a lot of flak for not including more bicentennial elements. However, the committee had attempted to work with Julie Law of 360 Event Productions since fall 2023; our ideas were largely dismissed, with the exception of the “Decades” theme parade. Bingo happened because the committee facilitated it ourselves.

For context, the committee in its presentation to Council on September 5, 2023 made the following recommendation for Founders Festival celebrations: “Recommendation: Council should negotiate bicentennial elements during Julie Law’s presentation on the 2024 event.” 360 Productions generally comes before Council for event permits in January or February. This year, 360 Event Productions didn’t show up until 31 days before the event, at which time it was too late for substantive changes to be negotiated or incorporated.

General disappointment with the event contractor was voiced by committee members. The Founders Festival structure going forward was then discussed. Committee will compile feedback about 360 Event Productions and recommendations for future event leadership, and will forward to Council to assist with decision-making.

2. Merch reorder discussion

Maria T suggested partnering with Kickstart for merch sales: Committee would run FB ads, bringing foot traffic to gallery; Kickstart would sell merch in gift shop. Maria T to confirm with Dwayne.

Next merch order to include: Short-sleeve tee in XL, 2XL, 3XL. Zip-up hoodies (all sizes including 2XL, 3XL) – new design to be created post-Gala. However, committee decided to hold off on any additional merch orders until August budget review.

3. Select next Farmers Market booth date

-August farmers market?

-No sales at Harvest Moon (DDA does not sell there because merch does not move)

-Sept 14 farmers market/wax museum day?

-Sept 27/light show (at Kickstart)

-Nov/Ladies Night

B/ PUBLIC ENGAGEMENT

The committee discussed public engagement for the remainder of the bicentennial year.

Strategy includes:

- Update bicentennial page on new City website. Maria T to write, Melissa to do photo gallery, Carl to create graphic.
- Social posts of the same and the link
- Annette Compo magazine article – Maria T to pitch and write
- Put up more flyers including at Farmington Place

C/ BICENTENNIAL GALA

Maria T shared an update on Gala preparation. Melissa created a final checklist for DPW to prepare the Warner Mansion grounds.

D/ CARES FAMILY DAY/DUCK RACE SUBCOMMITTEE 8/6 – 8/7

Pam Green & Maria S-G gave an update on Duck Day.

Bicentennial committee has a duck (“Golden Duck” sponsor)

Promotions: Melissa to create FB event for movie night and boosted post.

E/ TIMELINE/PROMENADE PROJECT

Property owner Glen Una has signed off on project! Maria T and Chris Halas to go before ZBA on Sept 4. Maria T confirmed this timeline with print shop. Carl to incorporate County logo into design. Glen Una asked DDA to find electrical contractor for string lights; Kate Knight is working on this. Committee to discuss potential gap financing for string lights at next meeting.

Grand opening date: Friday, Sept 20, 5pm – advertise as “VIP reception” for Harvest Moon. Pam will solicit snack donations. Beverages afterward at Harvest Moon. Committee to print napkins with our logo (charcoal and green is theme). Maria T will invite commissioners, create FB event, etc. after Gala is over. Melissa and Sean to submit special event application.

F/ THEN-AND-NOW APP/LIGHT SHOW

Maria S-G, Maria T, and Pam presented at Chamber; \$500 raised. Follow-up and new contacts with potential sponsors is ongoing. Suggestions: Present at Exemplar, Optimists (both in September). Pam to check Consumers grant timing feasibility. Maria T to contact Nissan. Melissa to provide contacts for Spectrum, Waste Management, Bill Wilson. Maria T to meet with GLP and Gabe. The committee will regroup and discuss results and our execution options if sponsors are not forthcoming. Items to check for Gabe: Items needed: Generator for 2 nights, window coverings, scaffolding and weather tent for 2 nights (Melissa to ask Z about scaffolding), security overnight for 1 night. Melissa, Sean to submit special event application for Sept 27 including Farmington Road closure.

G/ BUDGET OVERVIEW AND FINAL SPENDING PLAN

Committee has an estimated \$20k remaining. Will decide at August meeting how to allocate those funds.

Sean adjourned the meeting at 9pm.