



Regular City Council Meeting
7:00 p.m., Monday, April 20, 2020
Virtual Meeting via Zoom
Meeting ID: 830 0080 7219
Password: 222284

REGULAR MEETING AGENDA

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. **Accept City of Farmington Board and Commission Minutes**
 - B. **City of Farmington Minutes**
 - C. **Farmington Monthly Payments Report**
 - D. **Farmington Public Safety Monthly Report**
 - E. **Third Quarter Building Report**
 - F. **Department of Public Works Quarterly Report**
 - G. **Oakwood Cemetery Rule revision section "B" No. 11**
 - H. **Special Event Application: Swing Farmington**
 - I. **Resolution to accept Oakland County West Nile Grant**
4. **APPROVAL OF REGULAR AGENDA**
5. **DEPARTMENT HEAD COMMENT**
6. **PRESENTATION/PUBLIC HEARINGS**
 - A. **Special Event Application: Founders Festival Fire Works, Additional Beer Tent Downtown**
 - B. **Public Hearing for Drake Park Facilities Improvement Grant submittal**
7. **NEW BUSINESS**
 - A. **Consideration to approve purchase of Public Safety vehicle**
 - B. **Consideration to award the Bel-Aire Sanitary Sewer Lining Project to Pipeline Management Company Incorporated**
8. **PUBLIC COMMENT**
9. **CITY COUNCIL COMMENTS**
10. **ADJOURNMENT**

*The City will be utilizing the video/audio conferencing platform Zoom. To attend, go to <https://zoom.us/> and click on Join A Meeting. Please use **Meeting ID: 830 0080 7219** and **Password: 222284** for this meeting.*

Farmington City Council Staff Report	Council Meeting Date: April 20, 2020	Item Number 3A
Submitted by: Melissa Andrade, Assistant to the City Manager		
<u>Agenda Topic:</u> Accept Minutes from City's Boards and Commissions		
<p> CIA: April meeting canceled DDA: March 2020 Historical: March meeting canceled Parking: March meeting canceled Planning: April meeting canceled ZBA: March meeting canceled Library: March and April meetings canceled (may be postponed) Farmington/Farmington Hills Arts Commission: February 2020 Commission on Children, Youth and Families: March minutes not yet posted Emergency Preparedness Committee: March minutes not yet posted </p>		



DDA Board Meeting Minutes
6:00 p.m. Wednesday, March 4, 2020
Conference Room
23600 Liberty Street
Farmington, MI 48335

Minutes

Called to order by Todd Craft at 6:03pm

1. Roll Call

Present: Todd Craft, Chris Halas, Kathy Griswold, Rachel Gallagher, Sean Murphy, Micki Skrzycki, Tom Pascaris, Sara Bowman

Absent: Tom Buck

Others Present: Kate Knight, Jess Westendorf

2. Approval of Items on Consent Agenda

a. Financial Report

b. Minutes: February 5, 2020 DDA Regular Meeting

c. Minutes Design Committee, January 23, 2020

d. Minutes: Public Art Committee, January 29, 2020

e. Minutes: Promotions Committee, January 30, 2020

Motion to approve items on the consent agenda

Result: Approved [Unanimous]

Moved: Murphy

Seconded: Gallagher

3. Approval of Regular Agenda

Motion to approve items on the regular agenda

Result: Approved [Unanimous]

Moved: Griswold

Seconded: Gallagher

4. Public Comment

Opened at 6:03pm

- Stephanie Williams, a Farmington resident and Amy Hiccula- Co-chairs for the 30th Farmington High Reunion. Very interested in the Founders Festival and asking for support and ideas to coordinate with the Founders Festival. Goal to partner with Downtown Businesses with activities focused around the reunion. Proposing an 80's themed pub crawl for their class. Have a specialty drink for the 80's at each restaurant. They will be going around to Downtown Businesses asking for collaboration.
- Veronica Jamison, local business owner. Attended the meeting to get an idea of what the pulse is for the city. What is our identity going to be for Farmington and who we are geared towards. Would love to see Rust Belt as a fit for the Dress Barn vacancy. Have we as a community looked at taking the space on as an open store front? Such a strong art community, it would be great to put that in an area. Happy to be a resource to help rustle up a business for the location. Expressed that her wheelhouse is to raise money.
 - Knight- spoke with broker of Grove's retail building. Working hard to attract retail in that space. Vacancy has spurred a podcast with Farmington Voice. Please reach broker with ideas. Planning a retail study with the goal to understand who we attract, who we should be recruiting to our Downtown mix.
- Closed at 6:14 PM

5. Election of Officers

Motion by Halas, Seconded by Pascaris to nominate Todd Craft as President.

Unanimously approved.

Motion by Gallagher, Seconded by Halas to nominate Sean Murphy as Vice President.

Respectfully declined by Murphy.

Motion by Craft, Seconded by Griswold to nominate Chris Halas as Vice President.

Unanimously passes

Motion by Griswold, Seconded by Murphy to nominate Tom Pascaris as Secretary.

Unanimously passes

6. Financial Snapshot

- Overview by Knight: Review of year to date through January 31st.
- Craft- Asked for clarity on outstanding balance on Oakland Street Project.
- Knight- Plant material is the last part. As soon as that's available it will be complete. City will pay for North Parking lot sign.

7. Executive Director Update

- Overview by Knight: Public Art Committee hosted Heart the Art at Legato Salon on 2/22. Around 100 attendees shared ideas for future mural project. Kudos to fantastic team at Legato Salon for hosting us. Reviewed early results of location and themes voted on at the event.
- Art of the Cocktail campaign ran simultaneous. Wonderful teamwork with downtown businesses. Happy to use the model in the future!
- Eligible businesses impacted by redevelopment of the Farmington State Savings Bank have submitted applications for grant reimbursement. Other than one business, all have been relocated in Downtown Farmington. Discussion of needing to have small square footage spaces around 600 sq ft. Suggestion by Bowman to have a time lapse video showing improvement remodeling project of Farmington Savings Bank building.
- Discussion between MDOT and SEMCOG regarding award of the TAP grand funding for the Farmington Road Streetscape. Currently on hold with SHPO to make some design adjustments per recommendations from the review team. DDA staff has met with Design Committee to update as well as Oakland County Planning and Main Street resources to strategize the best direction as we assess the 2014 designs with 2020 compliance evaluation from state agencies. Skrzycki inquired if writing letters to MDOT and SEMCOG to help. Knight will inform the board if letters will be required. This will be a priority for staff time to get this wrapped up and stay on track to bid it out in September for 2021 construction.
- Enlisted consultant quotes for professional services by Gibbs Planning Group. DDA board will have the opportunity to weigh in tonight.
- Staff attended MSOC advisory meeting on February 26 and MSOC Managers Meeting on 2/27. Planning is underway with Ladies Night Out and upcoming volunteer appreciation and will be requesting stewardship from board members for key projects.

8. Retail Market Study Update

- Overview by Knight. DDA commissioned a study in 2014 from Gibbs Planning Group to assess market conditions, capacity and potential for downtown. With a lifespan of 5 years, it's time for an update.
 - Halas: Question regarding if there are there other firms that do this type of work. Wants to ensure that we are getting a fair share of oversight by the key partner on this project.
 - Gallagher: Request to review the study from 2014 to be sent out to the board for a refresher.

- Craft: Reminder that this is in the budget for professional service and that we have the opportunity to move forward without board motion.
- Halas: Knowing the bank project will be shifting the retail mix in Farmington, we want to make sure that all of this is taken into account during a retail study. Goal that we are providing them with razor sharp input as to what we want out of the study prior to them starting.
- Griswold: To start with a whole new firm would require extra work to start from scratch as opposed to building upon past work by Gibbs Planning Group.
- Knight: The goal is that this would be a tool to use for brokers to attract business to Downtown Farmington.
- Gallagher: Ensure that we are acknowledging that the age demographics have actually reduced for the first time ever. Need to ensure that this is taken into account.

Motion to approve the authorization of \$10,000 for Gibbs Planning Group to update the 2014 Retail Market Study to assess current status and recommendations for the next five years.

Result: Approved [Unanimous]

Moved: Gallagher

Seconded: Skrzycki

9. TIF Plan Update

- Overview by Knight- ongoing discussion regarding MTC, which is a collaborative discussion with the City purchasing the property. DDA can't afford to buy the MTC site, but there are ways that we can contribute. Feasible that the DDA may be asked to contribute a rebate with future TIF capture. Need to ensure that we are using all the tools available. DDA staff and the city manager met with consultant of Community Image Builders, who suggested that we explore development implementation strategies for downtown.
 - Skrzycki- Asked for clarification that this does not obligate us to give up TIF at this point, but shows us how we can use this as an opportunity. Confirmed by Knight and Craft: This is just educational at this point with new mechanisms that are available to us.
 - Bowman questioned if we have we ever done tax incentives within Downtown as a way to show a proven successful tool. ie Dimitris. Discussion ensued of possible options.
 - Discussion of joint DDA/City Council meeting on April 1st.
 - Bowman confirmed that City Council approved City Manager Murphy to put Carmine on retainer to discuss the project.
 - Halas regarding item 2 on proposal- Asked if some of the work on their proposal has already been done, knowing the city has been in conversation. ie Updating Maps (item B). Confirming that processes that we are going through with CIB could change the bullet points on the list.

Motion to approve the authorization of up to \$9,500 for Community Image Builders, (CIB), for downtown development consulting to update the DDA/TIFA Plan.

Result: Approved [Unanimous]

Moved: Skrzycki

Seconded: Griswold

10. FY 2020-2021 Draft Budget

Overview by Knight: DDA staff has reviewed with City Treasurer Chris Weber in great detail. Review with the goal to approve it next month in April.

- Property value has increased 12% (about \$50,000) (forecasted only 2%). We will be healthy in 2020.

- Great content provided by Metromode: resetting budget for \$20K in FY 2020
- Public Art \$15K
- Transfer of 2 Mil Levy from TIF to PSD in consideration of investment in downtown maintenance to increase repairs and maintenance budget within PSD, to correspond with increased scope and cost over recent years. (IE hedge replacement, trucks destroying fencing, maintaining new streetscapes, tree trimming which will require new LED lighting on trees downtown).
- Professional Development increase to \$6,900 for two DDA staff and chair to attend National Main Street Conference. Craft encourages all board member to participate in training available.

11. **Committee Updates:**

a. Design Committee

- Knight- Discussed streetscape. The team is on it and engaged to help with a solution.

b. Public Art Committee

- Great event- Heart the Art at Legato.
- Time is up on David Barr sculptures- Knight has enlisted Bill Wilson to spot weld a few repairs needed. PAC will be discussing options at the next meeting.
- Faces of Farmington will be moving to Care By Design as the next stop.
- Committee has made great strides – since implementation of Public Art Blueprint.
- Continue to build the relationship with Farmington Area Arts Commissions with collaboration.

c. Promotions Committee

- Committee has not met since last meeting. They will plan to get an agenda on the calendar next week.
- Had advisory meeting with Metromode to steer content.

d. City Parking Committee

- Has not met.
- Bowman noted that council has been lacking representation with departure of Galvin. Now that there is a full council again, the goal is to have another appointment on the Parking Committee.

12. **Other Business**

- Two positions expiring on the DDA board this month- Griswold and Buck. Their previous terms were partial, so they can serve another term. Both have graciously accepted to serve.
- Discussion of who will be committee chairs.
 - Design Committee- Steve Schneemann will continue.
 - Public Art Committee- Current chair is Craft, previous chair was AJ Cooke. Rachel Gallagher will take over the chair position.
 - Promotions Committee- Current chair is Sean Murphy. Chris Halas will take over as chair.
 - City Parking Committee- Chris Halas is currently the resident liaison. Will discuss and deliberate at a different date.
 - Organizational Committee- Reactivate this committee to work on volunteer management, recruitment, and board member recruitment. Griswold will take on chair position.
 - Economic Development Chair- Tom Pascaris is currently the chair.
- Discussion and consideration that the next public forum should focus on volunteerism.
- Discussion of room and capacity of DDA board and staff. Harvest Moon is all consuming and an example of why the Founders Festival is extremely time consuming for the Chamber to manage. Goal to have a volunteer committee take over as a volunteer effort.

- Discussion of PUD plan with Fresh Thyme agreement in regards to pre- approved special events (Harvest Moon, Art on the Grand, Holly Days, Farmer's Market). Opportunity to ask for approval for any additional events with clarification by Bowman.
- Discussion of parking downtown during Founders Festival.
- Project allocation to have Liaison for special projects:
 - Harvest Moon: Griswold will chair, Murphy will co-chair. Griswold has offered to take time off work leading up to the event for setup with reminder closer to the date.
 - Ladies Night Out: Identify merchant lead to produce with DDA staff- Care by Design willing to take on a merchant lead.
 - Volunteer Appreciation: Craft & Griswold
 - Beer Garden: Pascaris
 - Founders Festival Downtown Efforts: Skrzycki is interested. Will discuss with Tom Buck, who was passionate about Founders Festival last year.
 - Reminder to submit Mary Martin Service Award nominations by 3/19

13. Board Comment

Craft: Moth Story Slam in Ann Arbor- \$17/person. Attend if you haven't. Consider hosting them at FCT. Consider field trip on 3/17 to the Blind Pig.

14. Adjournment

Motion to adjourn.

Result: Approved [Unanimous]

Moved: Gallagher

Seconded: Halas

MEETING MINUTES
FARMINGTON AREA ARTS COMMISSION
DATE: February 13, 2020 – 6:30 PM
COSTICK CENTER – CONFERENCE ROOM
28600 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336

CALLED TO ORDER BY: McDermott

AT: 6:34 PM

MEMBERS PRESENT: Blau, Carleton, Deason, Dutka, Ferencz, Gradin, Hadfield, Hayes, McDermott, Warner

MEMBERS ABSENT: Breen, Hawkins

OTHERS PRESENT: Rachel Timlin, Cultural Arts Supervisor/Staff Liaison; Jackie Boleware, FH City Council Liaison;

APPROVAL OF AGENDA:

Motion by Blau support by Ferencz to approve the agenda as amended. If amended, list amendments:

March meeting to be held at Kickstart Gallery: 33304 Grand River Ave, Farmington, MI 48336

Carried: Unanimously

APPROVAL OF MINUTES from: January 9, 2020

Motion by Carleton support by McDermott to approve minutes as submitted.

Carried: Unanimously

ARTISTIC REFLECTIONS

Warner: Art in Kickstart Gallery; Carleton: CAA Exhibit; Blau: Continuing 5th-8th grade school “The Blau Project”

PUBLIC COMMENTS

Welcome to Jackie Boleware, new FH City Council Liaison to the Arts Commission.

ELECTIONS: FAAC CHAIR, VICE CHAIR, SECRETARY

Held elections for new Arts Commission Chair, Vice Chair, Secretary.

Chair: Celeste McDermott

Vice-Chair: Cindy Carleton

Secretary: Gradin

ART COUNCIL REPORT

Rachel Timlin attend January Arts Council meeting; Cultural Arts staff members Brooke Samelko and Karla Aren were present, as well as Commissioners Carleton and McDermott. Timlin presented information about progress at The Hawk and Cultural Arts Division history and budget information.

Timlin will present similar information to the Arts Commission at the April meeting.

CULTURAL ARTS DIVISION REPORT

200 kids participating in Farmington Hills Youth Theatre’s productions of Mamma Mia and James and the Giant Peach
Blackthorn performing final concert at Farmington Players Barn on March 6 & 7

All Summer programs, camps and concerts have been scheduled; Activities Guide will be out in early March.

The current Public Art Program will be extended for another year because of the transition to the Hawk this year.

Cultural Arts budget projected through 2023 was submitted in January.

PUBLIC ART COMMITTEE REPORT

Ted Hadfield gave report on salvaged materials from The Hawk.

HAWK GALLERY & STAGING AREA REPORT

Nothing new to report.

COMMISSION FOCUSED PROJECTS

1. Pedestal Project
Ted Hadfield presented a pedestal/podium design.

Motion by Ferencz support by Hayes to approve the design.

Carried: Unanimously

2. Student Art Awards: tabled until March meeting
3. Exhibitions Committee: Presentation by Carleton and Blau of spoken word addition “Write-on” for Public Art Program. Possible July or fall 2020 event.
4. Festival of the Arts: discuss Artist in Residence award at March meeting

COMMISSIONERS’ COMMENTS

Commissioner Ferencz: would like to discuss taking portraits of commissioners.

NEXT MEETING DATE:

March 12, 2020 Location: Kickstart Farmington, 33304 Grand River Ave, Farmington, MI 48336

ADJOURNMENT

Ajourned by: McDermott

Time: 8:45 PM

Minutes drafted by: Hadfield

Farmington City Council Staff Report	Council Meeting Date: April 20, 2020	Item Number 3B
Submitted by: Mary Mullison		
Agenda Topic: Council Meeting Minutes March 16, 2020 Regular March 23, 2020 Special April 6, 2020 Regular		
Materials: 3 sets of minutes		



Regular City Council Meeting
7:00 p.m., Monday, March 16, 2020
City Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on March 16, 2020, in Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Director Demers
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Director Weber

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

No public comment was heard.

Bowman made a statement on behalf of herself and the City Council relating to the COVID-19 pandemic. She thanked everyone for sacrifices already made and to come in navigating through this public health issue. She assured the public that the City was in constant contact with the State Representative and the County Health Department, and will continue to monitor news from the CDC. Bowman announced recommendations for limiting potential exposure when conducting business with the City and that the DDA was coordinating curbside restaurant pick up in parking spaces on Grand River in order to minimize contact and maximize support of our local businesses and restaurants. She asked all residents to take personal, proactive measures to help slow the spread of the virus.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. 02-18-2020 Special DRAFT
 - b. 03-02-2020 Regular DRAFT
- D. Annual Special Event Application: Swing Farmington
- E. Annual Special Event Application: Telegana Development Forum
- F. Board and Commission Reappointments: DDA

Move to approve the consent agenda as amended, removing Item D, Annual Special Event Application: Swing Farmington.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

5. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda with the addition of one item as 7H, Consideration to draft a resolution requesting gubernatorial action to enable remote meeting attendance during the current state of emergency and removal of Item 6B, Chamber of Commerce Beer Tasting at Riley Park during Founder's Festival and Item 9, Department Comment and adjust the agenda accordingly.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

6. PRESENTATION/PUBLIC HEARINGS

- A. Drake Park MDNR Grant Application Public Hearing

City Manager Murphy explained plans for updating Drake Park including improvements to the parking lot and the walking path, tennis court removal, and baseball diamond bleacher replacement.

Public hearing was opened at 7:06 pm. No public comment was heard.

Public hearing was closed at 7:06 pm.

7. NEW BUSINESS

A. Consideration to approve agreement between Michigan Department of Transportation (MDOT) and the City of Farmington regarding the rehabilitation of Freedom Road within the City limits

Superintendent Eudy requested that Council approve Contract 19-5641 and adopt a resolution regarding the acceptance of grant funds for the resurfacing of Freedom Road. MDOT did approve additional funding for this program.

Move to approve the Contract 19-5641 and adopt resolution between MDOT and the City of Farmington regarding the acceptance of grant funds for the resurfacing of Freedom Road within the city limits, and authorize the Mayor and City Manager to sign the contract on behalf of the City.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

B. Consideration to accept bid for the Mayfield Street Improvement Program

Eudy summarized the four bids received for this project and explained OHM’s recommendation to award V.I.L. Construction the project.

Schneemann clarified what this project will do for affected residents by asking Eudy how this project will improve recent flooding problems for Mayfield and Slocum Streets. Bowman requested details of how the sidewalk improvements had been decided upon.

Move to accept bids, and award the Mayfield Street Improvement Program to V.I.L. Construction.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

C. Consideration to accept bid for the 2020 Farmington Sidewalk Improvement Program

Eudy requested that Luigi Ferdinandi & Sons be awarded the bid for Farmington's Sidewalk Improvement Program.

LaRussa asked how the divisions in the planned work were arrived at. Eudy responded that they corresponded to finishing areas already started and then logical progression to the next area. Schneemann asked who might monitor the work being done and was assured that OHM has staff on-site while work is being done, and DeLind asked if they might need extra monitoring for specific aspects of the work. Bowman asked how these sidewalks were selected, and Eudy explained how projects were identified and planned over several years. In response to a question by Schneemann, Eudy reviewed the areas that might be impacted by this project including Floral Park, Bel Aire Subdivision, and Warner Farms.

Move to accept bids, and award the 2020 Farmington Sidewalk Improvement Program to Luigi Ferdinandi & Sons Cement Company Incorporated.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

D. Consideration to approve contract for professional services between the City of Farmington and Community Image Builders for redevelopment services

City Manager Murphy requested approval to contract services in connection to the redevelopment services that will be required for the Maxfield Training Center acquisition.

LaRussa asked whether this was budgeted and Director Weber explained that the expense would be a draw from fund balance. In response to a question by LaRussa, Murphy and Director Christiansen explained out the benefits and importance of the timing of this request. City Attorney Schultz recommended awarding this contract. Discussion ensued about developer interests, the shape of the Request for Proposal, consulting, and bringing new businesses in.

Move to approve Contract for Professional Services and related redevelopment services proposal, subject to the City Manager and City Attorney finalizing the form of agreement, including any minor amendments as required.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	DeLind, LaRussa, Schneemann, Taylor, Bowman

E. Second reading and adoption of smoke shop ordinance

Schultz noted changes made in response to Council discussion at the March 2, 2020 First Reading. Council reviewed changes to the ordinance wording and discussed the possible ramifications of adoption.

Move to approve Second Reading and Adoption of Ordinance C-798-2020 relating to smoke shops as a special land use.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

F. Appointment of City Council Members to serve on Boards and Commissions

Council discussed reassigning councilmembers to serve on Boards and Commissions now that Council is back to its full compliment. Openings exist on the Multicultural Multiracial Community Council, the Eight Mile Boulevard Association, the alternate seat to SEMCOG, and the Downtown Farmington Parking Advisory Committee.

Schneemann suggested that only vacant seats be assigned rather than reassigning all board and commission participation so that some continuity could be kept. After discussion, reassignments were as follows:

Multicultural Multiracial Community Council – tabled
SEMCOG - LaRussa remains assigned, DeLind alternate
Parking Committee - Taylor assigned
Eight Mile Boulevard Association - LaRussa assigned, Taylor alternate

New assignment made:

Beaumont Community Advisory Board - Schneemann

Move to adopt the resolution reassigning Council Members to serve on various boards and commissions.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

G. Consideration of Bond Authorization Resolution for 2020 Capital Improvement Bonds

Weber requested that City Council adopt a Bond Authorization Resolution for the 2020 Capital Improvement Bonds. The resolution was prepared by the City’s bond counsel: Miller, Canfield, Paddock and Stone. The bonds would be utilized toward the following projects: Bel Aire Sewer Lining, Freedom Road, Mayfield Street, as well as bond issuance costs. The sources for repayment of the bonds will be water and sewer and Act 51 revenue.

Schneemann inquired about interest rates at the moment and asked Weber how the City would time the market so that they could get the best rates possible. Weber explained that part of the financial team was PFM, advisors to handle that aspect on the City’s behalf. His understanding was that the bonds would be issued in April.

Move to adopt resolution authorizing the issuance of 2020 Capital Improvement Bonds in an amount not to exceed \$4,000,000.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

H. Consideration to draft resolution requesting gubernatorial action to allow remote meeting attendance during the current state of emergency

LaRussa proposed a resolution to be prepared requesting that Governor Whitmer to use her authority to allow Council meetings to be conducted all or in part virtually.

City Attorney Schultz clarified what the Emergency Powers Act might mean for communities that might have difficulty getting a quorum together. Discussion ensued as to the scope of and need for this resolution.

Move to instruct the City Manager and the City Attorney to draft a resolution requesting gubernatorial action to enable remote meeting attendance during the current state of emergency.

RESULT:	APPROVED AS PRESENTED [3-2]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Taylor, DeLind, LaRussa
NAYS:	Bowman, Schneemann

8. PUBLIC COMMENT

No public comment was heard.

9. CITY COUNCIL COMMENT

Schneemann spoke of the health pandemic and expressed his hopes for health and good habits and safety for all Farmington residents.

Bowman recounted an instance of a friend who experienced racist comments while doing her job as a cashier at Fresh Thyme. Bowman expressed dismay that no one in line had stepped up and stood up for the cashier, and worried that people could not be there for each other. She said she was grateful for all the people and businesses that are doing their part to keep all Farmington residents safe.

10. CLOSED SESSION– DISCUSS COLLECTIVE BARGAINING AGREEMENT REGARDING LETTER OF UNDERSTANDING WITH POAM – MILITARY SERVICE

Move to enter closed session to discuss Collective Bargaining Agreement regarding Letter of Understanding with POAM – Military Service.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

Council entered closed session at 8:18 p.m.

Mayor Bowman called a recess until 8:25 p.m. to allow the public to clear the room.

Move to exit closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember

Council exited closed session at 8:28 p.m.

Move to direct City administration to execute the LOU that was discussed during the closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem

11a. Other Business

Murphy requested that Council hold another meeting prior to April 1 for the purpose of approving resolutions for the MDNR grant being applied for. City Council set the date of March 23 at 6:30 pm. He also spoke of the Farmington Civic Theater employees now that the theater must be closed and requested that Council give their approval to keep them “whole” and pay them while they are off work. He reported other municipalities decisions about staffing that are being implemented because of further Emergency Orders, and let Council know about canceled meetings, billing considerations, and the ramifications of temporarily closing City Hall to the public.

11. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember

Meeting adjourned 8:40 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
6:30 p.m., Monday, March 23, 2020
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on March 23, 2020, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:30 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Absent	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Saarela

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No public comment was heard

4. CONSIDERATION TO APPROVE MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT RESOLUTION FOR DRAKE PARK FACILITIES IMPROVEMENT

City Manager Murphy explained the need to approve two resolutions required to submit grant applications to the Michigan Department of Natural Resources. These grants would commit matching funds for improvements to Drake Park. The Natural Resources Trust Grant could pay up to 75% of the project costs up to \$300,000.

LaRussa asked if matching funds were appropriately budgeted for both this grant and the following Recreation Passport Grant, and Murphy confirmed that they were. Discussion followed regarding details of budget and fund allocations. Bowman commented that it was good to talk about something other than the virus and she looks forward to making this grant happen in the coming year.

Move to Approve Michigan Department of Natural Resources Trust Fund Grant Resolution for Drake Park Facilities Improvement.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem

5. CONSIDERATION TO APPROVE MICHIGAN DEPARTMENT OF NATURAL RESOURCES RECREATION PASSPORT GRANT RESOLUTION FOR DRAKE PARK FACILITIES IMPROVEMENT

Murphy reiterated the need for these grants and explained that the Recreation Passport Grant Program could pay up to 50% of the project costs up to \$150,000.

Move to approve Michigan Department of Natural Resources Recreation Passport Grant Resolution for Drake Park Facilities Improvement.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

6. DISCUSS STATE OF MICHIGAN EXECUTIVE ORDER 2020-15

City Attorney Saarela gave some options for Council to consider to allow holding public meetings virtually as allowed by Executive Order 2020-15. Council indicated that they wanted to hold their upcoming meetings remotely rather than cancel any.

Discussion was also held about going forward with plans to have a goal setting meeting currently scheduled for April 4th by holding it remotely. Discussion led to Council indicating that they would be willing to wait until after the EO 2020-15 expires on April 13th to see if there was a possibility to meet in person before the beginning of May. Murphy indicated that he would send

out goals from the last goal setting meeting with notes about how or whether they were accomplished.

7. CONSIDERATION TO APPROVE RESOLUTION DECLARING LOCAL STATE OF EMERGENCY (COVID-19)

Murphy introduced a resolution to declare a Local State of Emergency as a result of the COVID-19 virus, which is provided for in the State Emergency Act, Act 390 of 1976, MCL 20.401, *et seq.* A local state of emergency gives a municipality like Farmington various additional authority and options to deal with emergency situations and disasters. This resolution would declare a Local State of Emergency to be in effect until the Governor's State of Emergency is terminated or the City Council terminates the local state of emergency. Several items included in the resolution are confirming the appropriateness of the City Manager closing municipal buildings and facilities to the public, acknowledging his authority to determine staffing throughout this situation, authorizes the City Manager to do appropriate things during the emergency situation—some of which might otherwise come to City Council—to make sure that there is continuity in City business operations, and addresses public meetings held during the declaration.

City Attorney Saarela clarified items in the resolution and was available for Council questions. Bowman asked if there might be some Federal funds that could trickle down to Farmington as a result of this declaration, and Murphy reported that Farmington Hills and possibly Novi were also considering similar resolutions for that reason. LaRussa asked about the Emergency Support Plan put in place in 2015 and whether Murphy felt this was adequate to this scenario. Murphy explained that this situation could not be anticipated and the plan was not specific to this pandemic. He explained that it meant that reciprocal needs would be filled between municipalities for mutual service. LaRussa recommended revisiting the Emergency Preparedness Plan in the future to add this kind of scenario.

Move to approve Resolution Declaring Local State of Emergency (COVID-19).**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

8. OTHER BUSINESS

Murphy talked about essential employee plans he is required to implement and other plans that have been considered, explaining current intent to keep employees as safe as possible. He also discussed a pay plan to keep employees “whole”.

Murphy noted that there might be budget process changes brought on by skeleton crew, and that the final document might not be as “pretty” as usual, but would be complete. Bowman instructed him to do the best that he could to include charts and graphs that will enable them to have a complete understanding of the analysis.

LaRussa asked about obligations to enforce non-essential businesses running and playscapes that were closed. Saarela answered that those were directives from other agencies and Farmington would not be enforcing them. LaRussa asked about a tip-line for residents to report non-compliance and was told that the non-emergency public safety line could be used.

9. PUBLIC COMMENT

No public comment was heard.

10. COUNCIL COMMENT

LaRussa read that the peak is coming in six/eight weeks, and that expectations are that short term deadlines will extend. He thanked everybody working on finding their way through this.

DeLind thinks it is prudent to keep the staff “whole” and is a testament to a well run city and respect for the workforce.

Taylor doesn’t anticipate this going away in three weeks even though he Governor’s Order expires. She is glad that Council is going forward to plan a goal setting meeting.

11. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

The meeting adjourned at 7:17 pm.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Regular City Council Meeting
7:00 p.m., Monday, April 6, 2020
Virtual Meeting via Zoom

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on April 6, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized by Executive Order 2020-15 signed by Governor Whitmer on March 18, 2020, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:00 pm by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
Dave DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Demers
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Director Weber

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

Move to approve the regular meeting agenda as presented.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

4. INFRASTRUCTURE BOND ISSUE

City Manager Murphy initiated discussion regarding the Administration's recommendation to issue the 2020 Capital Improvement Bonds for the maximum amount of \$4,000,000. On December 16, 2019 the City Council approved a resolution for the 2020 Capital Improvement Bonds to finance water and sewer and road improvement projects for a maximum amount of \$4,000,000. City Administration was budgeting the amount to borrow to be \$3,700,000. With COVID 19 causing problems with our current budget and not knowing how it will affect the 2020/2021 budget, Administration is recommending to bond for the maximum amount of \$4,000,000. The additional amount will be used to pay for the Caddell Drain, which is going to cost the City of Farmington approximately \$476,000. The money we were going to use to pay for the Caddell Drain can then be used to help cover the unknown costs that may be incurred due to COVID 19.

He noted that the source of repayment for the bonds will be: \$2,000,000 of bonds will be repaid by water and sewer revenues, \$1,500,000 of bonds will be repaid by Act 51 revenues, and \$500,000 of bonds will be repaid by the 2 mill capital improvement levy. This amounts to approximately \$65,000 per year in debt service.

Schneemann asked what some of the COVID costs might be, and Murphy listed expected loss of revenue from Roads Fund, paying employees for time off, and revenue sharing would be down. He indicated that some monies might be recoverable, but that was an unknown at this time. LaRussa asked about previous prioritization of the millage money between capital and non-capital uses because of COVID costs, and Murphy agreed that this would be a return to more of a 50/50 split. Bowman asked how the projected \$65,000 debt service was different than the previous request. Weber explained how the repayment would be accomplished. Schneemann also asked about the current bond market and Weber commented on market volatility, historic lows for interest rates, uncertainty about the desire to buy municipal bonds. He explained how the sale would occur, stating that the City has a bond attorney and a financial advisor to aid in any decisions. When asked about a contingency plan, Weber answered that bonds in the amount of \$3,500,000 would still be issued to pay for the Freedom Road project which will start soon, as well as the Bel Aire sewer lining and improvements which are scheduled to be bid out this week.

5. HIDTA GRANT RESOLUTION

Director Demers requested approval of a 2020 Sub-recipient Agreement to receive Federal funding for reimbursement of Task Force Officer Overtime Costs.

Move to approve the 2020 HIDTA Grant Subrecipient Agreement between Oakland County and the City of Farmington and authorize the City Manager and City Clerk to sign the agreement and proposed Resolution.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

6. OTHER BUSINESS

No other business was heard

7. PUBLIC COMMENT

No public comment was heard.

8. COUNCIL COMMENT

Schneemann expressed condolences to Ken Chiara's family. Chiara served on Farmington's Planning Commission for many years and lived in Farmington for a very long time. Schneemann also noted Ken Murray's passing and gave condolences to his family. Murray had served on the DDA Design Committee with Schneemann, bringing a unique perspective for projects such as the Grand River Streetscape. Both gentlemen will be missed.

LaRussa acknowledged and congratulated Walt Gajewski on his recovery and commitment to keeping the Farmers Market tradition in downtown Farmington.

Bowman stated that she was proud of City administration and staff for stepping up to the very difficult challenge we are all facing. She thanked the City administration for taking such good care of employees and staff, continuing to be sure that social distancing is maintained while insuring that all City services are continuing to move forward.

9. CLOSED SESSION– TO CONSIDER CONFIDENTIAL/PRIVILEGED WRITTEN CORRESPONDENCE FROM CITY ATTORNEY

Move to enter Closed Session to consider confidential/privileged written correspondence from City Attorney.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

Council entered closed session at 7:37 p.m.

Move to exit closed session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	DeLind, Councilmember

Council exited closed session at 8:10 p.m.

10. Adjournment

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	DeLind, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

The meeting adjourned at 8:12 p.m.

Sara Bowman, Mayor

Mary Mullison, City Clerk

Approval Date:

******To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.

**Farmington City Council
Agenda Item**

**Council Meeting
Date:** April 20, 2020

**Item Number
3C**

Submitted by: Amy Norgard, Controller

Agenda Topic

Farmington Monthly Payments Report – February 2020

Proposed Motion

Approve Farmington Monthly Payments Report – February 2020

Background

See attachment

Materials Attached

AP Monthly Payments Report 022920

Agenda Review

Department Head

Finance/Treasurer

City Attorney

City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF FEBRUARY 2020

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 257,188.00
202	MAJOR STREET FUND	\$ 1,108.68
203	LOCAL STREET FUND	\$ 843.85
401	CAPITAL IMPROVEMENT MILLAGE	\$ 33,734.26
592	WATER & SEWER FUND	\$ 288,033.71
595	FARMINGTON COMMUNITY THEATER FUND	\$ 28,058.79
640	DPW EQUIPMENT REVOLVING FUND	\$ 10,184.82
701	AGENCY FUND	\$ 2,645.12
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 48,447.69
	TOTAL CITY PAYMENTS ISSUED:	\$ 670,244.92
136	47TH DISTRICT COURT FUND	\$ 44,930.06
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 33,835.51
260	INDIGENT DEFENSE FUND	\$ 12,207.40
290	FRIENDS OF THE WARNER MANSION	\$ 0.00
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 90,972.97
	TOTAL PAYMENTS ISSUED	\$ 761,217.89

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF FEBRUARY 2020

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #18	117,236.64
Agency Tax	Oakland County	Tax Payment #18	24,061.14
Agency Tax	Farmington Comm. Library	Tax Payment #18	7,620.57
Agency Tax	Farmington Public Schools	Tax Payment #19	241,904.77
Agency Tax	Oakland County	Tax Payment #19	42,275.54
Agency Tax	Farmington Comm. Library	Tax Payment #19	13,818.57
Agency Tax	Farmington Public Schools	Tax Payment #20	497,872.65
Agency Tax	Oakland County	Tax Payment #20	94,548.39
Agency Tax	Farmington Comm. Library	Tax Payment #20	29,709.80
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	223,680.06
General Fund	Federal Gov't	W/H & FICA Payroll	82,256.91
General Fund	MERS	January Transfer	70,599.12
General Fund	MERS HCSP	January Transfer	4,613.95
General Fund	ICMA	ICMA Plans - City & Dept. Hea	19,400.81
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	2,298.44
TOTAL CITY ACH TRANSFERS			1,471,897.36
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	87,083.20
Court Fund	Federal Gov't	W/H & FICA Payroll	30,462.64
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,832.30
Court Fund	ICMA	Health Savings/401 Accounts	11,126.49
Court Fund	Old National Bank	Health Savings Account	594.46
TOTAL OTHER ENTITIES ACH TRANSFERS			131,099.09



FARMINGTON PUBLIC SAFETY DEPARTMENT

23600 Liberty Street
Farmington, MI 48335
248-474-4700

Frank J. Demers, Public Safety Director



MONTHLY PUBLIC SAFETY REPORT MARCH, 2020

Civil Matter

On March 2nd a Redford Twp. resident came into the police department to report that he had taken his car to the Valvoline on Grand River Ave and that they had accidentally drained his differential fluid instead of his oil, causing damage to his vehicle. A report was filed and the man was advised it was a civil matter.

Illegal Dumping

On March 4th a Legato Salon employee reported that an unknown person had illegally dumped a wooden pallet behind the dumpster of the business. Officers investigated and were able to track down the suspect, a delivery driver for US Foods. The suspect was contacted and cited for illegal dumping.

Odor Investigation

On March 6th Officers and Engine 1 responded to the 33000 block of Shiawassee for a report of an odor of smoke in a building. Upon arrival, officers noted that the next door neighbor had been using their fireplace and that somehow the odor went into the neighbor's home. The building was checked with no fire being present.

Trespassing

On March 6th Officers were dispatched to an office complex on the 24000 block of Drake Rd. for a customer trouble. Upon arrival the officers spoke with the business owner who advised that a customer had come to the business requesting the customer's 2018 tax records. The business owner does not keep previous year's tax records on site and the customer was extremely upset that he could not retrieve his records immediately. The customer began arguing with employees, so the business owner called police. The customer was advised on how to obtain his records and was issued a no trespassing order for the business.

Burglary

On March 10th Officers were dispatched to Hewitt's Music on Farmington Rd. for a report of a smashed window. Upon arrival, the officers noted that it appeared that the business had been burglarized. A review of surveillance video showed the perpetrators involved had stolen several instruments. The incident was forwarded to the detective bureau for further investigation.

Customer Trouble

On March 11th Officers were dispatched to the 7-11 convenience store on Grand River Ave for a report of a customer trouble. Upon arrival officers spoke with the complainant who advised that she had gone to the store to purchase lottery tickets but that the store would not allow her to buy any. Officers interviewed the clerk who advised that the complainant had stood at the register completing her lottery slips and slowed down the line for the other customers. The clerk printed the tickets and the complainant advised that she did not have any money on her. The complainant left the store to get money and when she returned, the clerk refused to sell her lottery tickets. Officers negotiated between the two and the complainant received her tickets.

Embezzlement

On March 13th Officers were dispatched to the Ollie's Discount Store on Farmington Rd. for a report of an embezzlement. Upon arrival officers learned that an assistant manager had been waiting on friends, rang up merchandise on the register, and then canceled the transactions. The company advised that the assistant manager allowed her friends to steal over \$500 worth of items from the store. The assistant manager was arrested for embezzlement and issued a court date.

Odor Investigation

On March 14th Officers responded to the 23300 block of Farmington Rd. for a report of an odor of natural gas. Upon arrival officers attempted to locate the odor, but were unable to.

Flee and Elude

On March 15th an officer on patrol stopped a vehicle in the area of Power Rd. and Valley View Cir. For speeding. Upon approaching the driver, the vehicle suddenly accelerated and sped away from the traffic stop. The officer pursued the vehicle and found that it had crashed at Power Rd and Shiawassee. The driver was injured and was transported to the hospital. The driver exhibited signs of intoxication and will be charged with Flee and Elude as well as operating while intoxicated.

Identity Theft

On March 16th a Chatham Hills resident reported that an unknown person had used the victim's identity to open a Spectrum cable service for a residence in Redford. The victim does not own the residence and does not know who would have opened an account in his name. The report was forwarded to the detective bureau for further investigation.

Disorderly Intoxication

On March 16th officers were dispatched to the Brookdale Condominium complex for a report of a highly intoxicated male yelling in the vestibule. Upon arrival officers located the man who was highly intoxicated and highly agitated. The man advised that he is not able to sleep or go to work and that his neighbors keep bothering him. Officers spoke with the neighbors who advised that the man started yelling in the vestibule at 5:30 AM and that he continued till 10AM when the neighbors finally called the police. The intoxicated man was arrested for disorderly

intoxication and was housed at the Farmington Jail until sober. The intoxicated man is a repeat offender who has been warned several times in the past regarding his conduct.

Miscellaneous Fire

On March 18th Officers responded to the Civic Theater for a report of a tree on fire. Upon arrival, officers noted that the tree was not on fire, but that the cord for the Christmas tree lights had melted on the tree. The cord was disconnected and the DPW was notified.

Hit and Run Accident

On March 19th an Officer was dispatched to the report of a terminated employee failing to return a company vehicle at the Valley View Condos. Upon arrival the officer learned from the parties involved that the terminated employee was en-route to his home to empty the company vehicle when he noticed his supervisor behind him. While driving, the employee decided that he did not want his coworker following him, so he began driving erratically to lose the supervisor. While investigating the incident, officers were contacted by the owner of the coin car wash on Orchard Lake and advised that the same employee had driven recklessly through the car wash property and struck two of the vending machines in the parking lot. The terminated employee did not stop but instead fled the scene at a high rate of speed. The terminated employee was cited for leaving the scene of an accident.

Trespassing

On March 19th officers were dispatched to the Greene's Hamburgers for a report of a disorderly male. Upon arrival officers located the man who advised that he is dating one of the employees at the restaurant and that he had not caused any problems. Officers spoke with the manager and the girlfriend and learned that the man had previously arrived at the girlfriend's home in another city and that police had to be called to force him to leave. The manager advised that the man showed up to the restaurant and began yelling and threatening the girlfriend. The manager advised that the man had previously been warned for trespassing at the restaurant. Officers verified that the man had been warned to not go to the restaurant so he was cited for trespassing and released.

Flee and Elude

On March 20th an officer was in the area of Eight Mile and Farmington Rd. to watch for a stalking suspect from another city. While watching the area, the officer observed the suspect's vehicle driving east on Eight Mile Rd. at a radar confirmed speed of 80 miles per hour. The officer pursued the suspect, but he refused to stop and increased his speed to over 100 mph. Other police officers joined the pursuit but officers terminated it due to the suspect's reckless driving. The incident was turned over to the detective bureau for further investigation.

Larceny of Auto Parts

On March 22nd an officer was dispatched to a business on the 34000 block of Nine Mile Rd. for a report of a catalytic convertor stolen off of a motor home. Upon arrival the officer learned from the victim that he had parked the motor home in the parking lot of the business approximately 2 weeks prior. The victim returned on March 22nd and discovered that the

MONTHLY PUBLIC SAFETY REPORT
FEBRUARY 2020

catalytic convertor had been cut off of the vehicle. The incident was turned over to the detective bureau for further investigation.

Larceny of Auto Parts

On March 23rd a Southfield resident reported at the police front desk that sometime in the last month, an unknown person had stolen the catalytic converters from three vehicles that the man was storing at "A Place to Store" on Nine Mile Rd. The case was forwarded to the Detective Bureau for further investigation.

Smoke Investigation

On March 25th Officers and Engine 1 responded to the Beaumont Family Care on Grand River Ave for a report of an odor of smoke in the building. Upon arrival officers located the odor to be emitting from the furnace. Power to the furnace was turned off and a repair man was contacted.

Additional Information:

In response to the COVID-19 virus outbreak, the public safety department has suspended all department training until further notice.

MONTHLY PUBLIC SAFETY REPORT
FEBRUARY 2020

ABBREVIATED CRIME SUMMARY, MARCH 2020

Crime Part	Crime Category	Mar-2020	Feb-2020	Percent Change	YTD 2020	YTD 2019	Percent Change
A	ALL OTHER OFFENSES	0	0	-	1	0	-
A	ASSAULT - AGGRAVATED	1	0	-	1	3	-66.7%
A	ASSAULT - SIMPLE	3	3	0.0%	12	8	50.0%
A	BURGLARY - ALL OTHER	1	0	-	2	5	-60.0%
A	BURGLARY - RESIDENTIAL	0	0	-	0	1	-100.0%
A	DAMAGE TO PROPERTY	0	0	-	0	7	-100.0%
A	DRUG OFFENSES	1	2	-50.0%	3	3	0.0%
A	EMBEZZLEMENT	1	0	-	1	0	-
A	FORGERY / COUNTERFEITING	0	0	-	1	3	-66.7%
A	FRAUD	2	2	0.0%	7	8	-12.5%
A	INTIMIDATION / STALKING	0	0	-	1	3	-66.7%
A	LARCENY - ALL OTHER	0	1	-100.0%	1	6	-83.3%
A	LARCENY - FROM AUTO (LFA)	2	0	-	7	1	600.0%
A	LARCENY - RETAIL FRAUD	0	0	-	2	1	100.0%
A	MOTOR VEHICLE THEFT / FRAUD	0	0	-	0	1	-100.0%
A	SEX CRIME (VIOLENT)	1	0	-	1	2	-50.0%
A	WEAPONS OFFENSE	0	0	-	2	3	-33.3%
A	Total	12	8	50.0%	42	55	-23.6%
B	ACCIDENT - HIT & RUN	0	0	-	2	0	-
B	ALL OTHER OFFENSES	0	2	-100.0%	3	1	200.0%
B	BURGLARY - ALL OTHER	0	0	-	1	0	-
B	FRAUD	0	0	-	0	4	-100.0%
B	HEALTH AND SAFETY	0	0	-	1	2	-50.0%
B	LIQUOR LAW VIOLATION	0	1	-100.0%	3	5	-40.0%
B	OBSTRUCTING JUSTICE	0	6	-100.0%	8	6	33.3%
B	OBSTRUCTING POLICE	1	0	-	1	3	-66.7%
B	OUI OF LIQUOR / DRUGS	3	2	50.0%	11	29	-62.1%
B	PUBLIC PEACE	4	3	33.3%	8	4	100.0%
B	TRESPASSING / INVASION OF PRIVACY	1	1	0.0%	2	2	0.0%
B	Total	9	15	-40.0%	40	56	-28.6%
C	ACCIDENT	9	23	-60.9%	58	84	-31.0%
C	SICK-CARED FOR-MEDICAL	63	55	14.5%	178	177	0.6%
C	ALL OTHER OFFENSES	509	878	-42.0%	2,203	2,672	-17.6%
C	CITATION	5	11	-54.5%	39	113	-65.5%
C	FAMILY OFFENSE	5	4	25.0%	19	13	46.2%
C	MISSING PERSON / RUNAWAY	0	0	-	0	1	-100.0%
C	MOTOR VEHICLE THEFT / FRAUD	0	0	-	0	1	-100.0%
C	SUSPICIOUS	48	48	0.0%	133	138	-3.6%
C	WARRANT	7	19	-63.2%	46	121	-62.0%
C	Total	583	983	-40.7%	2,498	3,143	-20.5%
D	ALL OTHER OFFENSES	18	35	-48.6%	105	159	-34.0%

MONTHLY PUBLIC SAFETY REPORT
 FEBRUARY 2020

D	Total	18	35	-48.6%	107	159	-32.7%
E	ALL OTHER OFFENSES	12	5	140.0%	25	63	-60.3%
E	Total	12	5	140.0%	25	63	-60.3%

Third Quarter Building Report, 2020

CODE ENFORCEMENT LOG

MONTH: March 2020

VIOLATIONS	METHOD OF CONTACT					RESULTS						
	PHONE	VERBAL	LETTER	WARNING TICKET	TOTAL	COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
Automobiles												
Recreational Vehicles												
Trash/litter/debris	1				1				1			
Streets / Sidewalks												
Comm. Property Maint.												
Signs												
Housing Code												
Fences												
Nuisances												
Zoning:												
Work (no permit)												
Grass (over 8")												
Comm. Vehicle	1				1				1			
Yard Waste @ Curb												
Unlicensed Vehicle												
Conditions/rodent/vermin	1				1				1			
Total	3				3				3			

INSPECTIONS	
Gas Pressure Tests	0
Rough Building	3
Final Building	9
Foundation	
Observable Component	
Roof	
Heating/Cooling	12
Fireplace	
Foreclosures	
Total	24

PLAN REVIEW	
Signs	1
Buildings	1
Fences	
Decks	
Hood Suppression	
Demolition	
Fire Repairs	
Pool	
Shed	
Swim Club	
Total	2

CODE ENFORCEMENT LOG

MONTH: March 2020

DEPARTMENT OF PUBLIC WORKS QUARTERLY REPORT
JANUARY THROUGH MARCH 2020

Description		Reg Hours	Reg Gross	Ot Hours	OT Gross	Gross
PUBLIC WORKS	101-441.00-706.000	361.00	8,870.15	0.00	0.00	8,870.15
PUBLIC WORKS, OVERTIME	101-441.00-709.000	0.00	0.00	10.00	399.53	399.53
DDA	101-442.00-706.000	118.50	2,982.42	0.00	0.00	2,982.42
DDA, OVERTIME	101-442.00-709.000	0.00	0.00	43.50	1,657.08	1,657.08
PARKING LOTS	101-443.00-706.000	42.00	1,086.69	0.00	0.00	1,086.69
PARKING LOTS, OVERTIME	101-443.00-709.000	0.00	0.00	47.50	1,887.50	1,887.50
SIDEWALKS	101-444.00-706.000	179.50	3,992.08	0.00	0.00	3,992.08
SIDEWALKS, OVERTIME	101-444.00-709.000	0.00	0.00	13.75	478.91	478.91
RUBBISH-RECYCLING COLLECTION	101-528.00-706.000	3.00	75.90	0.00	0.00	75.90
PARKS	101-751.00-706.000	365.50	8,951.75	0.00	0.00	8,951.75
PARKS, OVERTIME	101-751.00-709.000	0.00	0.00	41.50	1,702.10	1,702.10
WARNER HOME	101-804.00-706.000	11.50	293.46	0.00	0.00	293.46
ROUTINE MAINTENANCE, MAJOR STREETS	202-463.00-706.000	94.00	2,200.70	0.00	0.00	2,200.70
ROUTINE MAINTENANCE, MAJOR STREETS, OVERTIME	202-463.00-709.000	0.00	0.00	24.50	1,035.48	1,035.48
TRAFFIC SERVICES MAINTENANCE, MAJOR STREETS	202-474.00-706.000	7.50	180.44	0.00	0.00	180.44
WINTER MAINTENANCE, MAJOR STREETS	202-478.00-706.000	19.00	498.70	0.00	0.00	498.70
WINTER MAINTENANCE, MAJOR STREETS, OVERTIME	202-478.00-709.000	0.00	0.00	45.25	1,851.49	1,851.49
SURFACE MAINTENANCE, TRUNK	202-486.00-706.000	8.00	184.10	0.00	0.00	184.10
SWEEP & FLUSH, TRUNK	202-488.00-706.000	3.00	80.09	0.00	0.00	80.09
SWEEP & FLUSH, TRUNK, OVERTIME	202-488.00-709.000	0.00	0.00	3.00	122.64	122.64
DRAINAGE & DITCHES, TRUNK	202-491.00-706.000	0.00	0.00	0.00	0.00	0.00
DRAINAGE & DITCHES, TRUNK, OVERTIME	202-491.00-709.000	0.00	0.00	2.00	80.67	80.67
WINTER MAINTENANCE, TRUNK	202-497.00-706.000	26.50	673.83	0.00	0.00	673.83
WINTER MAINTENANCE, TRUNK, OVERTIME	202-497.00-709.000	0.00	0.00	82.75	3,310.72	3,310.72
ROUTINE MAINTENANCE, COUNTY ROAD	202-508.00-706.000	7.50	184.32	0.00	0.00	184.32
ROUTINE MAINTENANCE, COUNTY ROAD, OVERTIME	202-508.00-709.000	0.00	0.00	1.00	41.72	41.72
WINTER MAINTENANCE, COUNTY ROAD	202-510.00-706.000	13.50	352.94	0.00	0.00	352.94
WINTER MAINTENANCE, COUNTY ROAD, OVERTIME	202-510.00-709.000	0.00	0.00	43.50	1,776.45	1,776.45

ROUTINE MAINTENANCE, LOCAL STREETS	203-463.00-706.000	566.00	13,007.19	0.00	0.00	13,007.19
ROUTINE MAINTENANCE, LOCAL STREETS, OVERTIME	203-463.00-709.000	0.00	0.00	6.50	265.76	265.76
TRAFFIC SERVICES MAINTENANCE, LOCAL STREETS	203-474.00-706.000	11.00	305.92	0.00	0.00	305.92
WINTER MAINTENANCE, LOCAL STREETS	203-478.00-706.000	36.50	911.16	0.00	0.00	911.16
WINTER MAINTENANCE, LOCAL STREETS, OVERTIME	203-478.00-709.000	0.00	0.00	62.75	2,368.44	2,368.44
SUPERVISION, WATER/SEWER	592-620.00-706.000	14.00	385.17	0.00	0.00	385.17
TRANSMISSION & DISTRIBUTION, WATER	592-621.00-706.000	293.00	7,512.30	0.00	0.00	7,512.30
TRANSMISSION & DISTRIBUTION, WATER, OVERTIME	592-621.00-709.000	0.00	0.00	113.75	4,462.99	4,462.99
SEWER LINES	592-622.00-706.000	308.25	8,011.71	0.00	0.00	8,011.71
SEWER LINES, OVERTIME	592-622.00-709.000	0.00	0.00	10.25	408.66	408.66
MAINTENANCE, METERS	592-623.00-706.000	7.50	197.99	0.00	0.00	197.99
MAINTENANCE, METERS, OVERTIME	592-623.00-709.000	0.00	0.00	0.50	20.42	20.42
MAINTENANCE, HYDRANTS	592-624.00-706.000	85.50	2,149.18	0.00	0.00	2,149.18
MAINTENANCE, SEWAGE RETENTION FACILITY	592-625.00-706.000	53.50	1,394.75	0.00	0.00	1,394.75
MAINTENANCE, SEWAGE RETENTION FACILITY, OVERTIME	592-625.00-709.000	0.00	0.00	32.00	1,305.85	1,305.85
MAINTENANCE, SEWER PUMPS	592-626.00-706.000	136.00	3,483.67	0.00	0.00	3,483.67
MAINTENANCE, SEWER PUMPS, OVERTIME	592-626.00-709.000	0.00	0.00	4.00	161.34	161.34
METER READINGS & UTILITY BILLING	592-632.00-706.000	107.75	2,908.94	0.00	0.00	2,908.94
MISCELLANEOUS CUSTOMER SERVICES	592-633.00-706.000	13.75	354.71	0.00	0.00	354.71
MAINTENANCE, EQUIPMENT, WATER/SEWER	592-668.00-706.000	3.50	94.83	0.00	0.00	94.83
INSPECTIONS, WATER/SEWER, MISS DIGS	592-671.00-706.000	81.75	2,204.86	0.00	0.00	2,204.86
INSPECTIONS, WATER/SEWER, MISS DIGS, OVERTIME	592-671.00-709.000	0.00	0.00	2.00	82.68	82.68
NEW WATER METER INSTALLATIONS	592-692.00-706.000	30.75	824.28	0.00	0.00	824.28
CAPITAL OUTLAY	640-000.00-706.000	448.75	11,823.02	0.00	0.00	11,823.02
CAPITAL OUTLAY, OVERTIME	640-000.00-709.000	0.00	0.00	6.00	242.90	242.90
Grand Totals:		4,229.00	101,877.66	665.50	26,435.45	128,313.11

Explanation

**Farmington City Council
Staff Report**

**Council Meeting
Date:**
April 20, 2020

**Item
Number
3G**

Submitted by:
Charles Eudy, Superintendent

Agenda Topic:
Oakwood Cemetery Rule revision section "B" No. 11.

Proposed Motion:
Move to adopt Oakwood Cemetery Rule revision dated April 8, 2020.

Background:
Recently the Clerk's office has had a request to allow a companion marker 18" x 60" in size to be placed at the location of three (3) graves. The current rules permit a companion marker 18" x 60" in size to be placed at the location of only two (2) graves.

Materials:
Revised Oakwood Cemetery Rules April 8, 2020

OAKWOOD CEMETERY RULES AND REGULATIONS

A. Existing Cemeteries

1. Shall be subject to the rules and regulations with the exception of marker and monument placement. Marker and monument restrictions, in the original cemetery area, will be determined by the Department of Public Works Superintendent and shall be in harmony with existing conditions.

B. Definitions

1. Lot: Numbered divisions as shown on the cemetery plot which consist of two or more graves.
2. Grave: A space of sufficient size to accommodate one adult interment.
3. Interment: The permanent disposition of the remains of a deceased person by cremation and interment or burial.
4. Memorial: Shall include a monument, marker (headstone or footstone), crypt for family or individual use.
5. Monument: Shall include a tombstone of granite or marble which shall extend above the surface of the ground.
6. Above ground crypt: Shall mean an above ground space used for or intended to be used for entombment of human remains.
7. Marker: A memorial flush with the ground.
8. Veteran marker: a marker furnished by the United States Department of Veterans Affairs, or other marker otherwise memorializing a veteran of the United States of America.
9. Lot Marker: Refers to any means used by the cemetery to locate corners of the lot or grave.
10. Deed: The certificate of ownership which applies to the original conveyance to the original purchaser.
11. Marker Dimensions: Single up to 18" x 42", Companion on a single grave up to 18" x 42", double marker centered on two adjoining graves up to 18" x 60", triple marker centered across three adjoining graves up to 18" x 60".

Formatted: Font color: Red

C. Markers, Memorials and Monuments

1. All markers, or memorials, must be constructed of granite or marble. Bronze memorials must be mounted on a granite base.
2. Foundations for memorials and markers shall conform to specifications set by the City, and all foundation work shall be done under permit of the Department of Public Works Superintendent. All memorials require foundations. All expenses of foundations shall be responsibility of the grave owner or family in accordance to the fee schedule established by the Department of Public Works Superintendent.
3. All expenses incurred in setting, repairing or maintaining markers, memorials, and monuments shall be borne by the lot owner.
4. Memorial sites may only be constructed or erected on lots of sufficient size so as no portion of the memorial site extends beyond the lot borders.

5. If any memorial is allowed to fall into disrepair by the owner, it may be removed by the City. The City shall have no responsibility for the return of the memorial to the owner.
6. Except as otherwise provided herein, only one marker will be permitted per grave and shall be flush with the ground. Companion markers are permitted in lieu of single markers and must be a minimum of 32" in length- over two adjoining graves or 48" at minimum over three adjoining graves. A veteran marker is permitted to be placed in addition to a companion marker on two adjoining graves or on a single lot with a single marker. A veteran marker shall be placed at the opposite end of the grave site from any other non-veteran markers located on the same grave site. A grave owner shall be responsible for the cost of the additional foundation for the replacement of a veteran or non-veteran marker. The cost of the foundation for the memorial is determined by the current City of Farmington Fee Schedule Chapter 3.
7. Markers shall be a minimum 12" x 24" x 4".
8. Markers shall be centered on the grave and placed at the foot of walkways facing the adjoining walkway. Markers for the most easterly graves, parallel with the east property line, shall be placed at the common lot line and face west.
9. Markers and monuments must match the family plot.
10. Monuments shall be permitted only on minimum four grave lots. A veteran marker is permitted to be placed on a lot with a monument or a flat marker. The veteran marker must be placed at the opposite end of the lot from the monument or flat marker.
11. Monuments shall be centered on the lot and shall be located one foot into the lot at the common lot line. All monuments shall face the adjoining walkway.
12. Monuments are prohibited in single grave sections.
13. Vases with permanent bases are prohibited.

D. Above Ground Crypts

1. Before work on any above ground crypt begins, the location and complete plans and specifications shall be approved by the Public Works Superintendent. The crypt lot owner or their representative and the Department of Public Works Superintendent or appointed representative shall conduct an inspection of the surrounding graves, monuments, and landscaping prior to and following the construction of the above ground crypt on the owner's lot.
2. The lot owner(s) who construct an above ground crypt on his or her lot shall be responsible for all costs related to the construction and maintenance of such above ground crypt, including the above ground crypt foundation. The lot owner(s) shall also be responsible for any and all damage, including restoration costs, sustained by surrounding graves, monuments, markers, and landscaping caused during the installation or maintenance of the above ground crypt.
3. An above ground crypt shall only be placed on a lot consisting of four (4) graves, being an area twelve (12) feet in depth and sixteen (16) feet wide, encompassing a minimum of 192 square feet. All above ground crypts shall be limited to eight (8) feet in depth by twelve (12) feet in width, encompassing a total of ninety-six (96) square feet, and have a maximum height of five (5) feet above ground.

4. During installation of an above ground crypt, access to the Cemetery shall be maintained. Burials or internments at the Cemetery shall not be interrupted or adversely impacted by the construction of an above ground crypt.
5. No decorative objects or photographs may be affixed to the crypt by tape or other means. No toys, glass containers, ceramic containers or similar objects are permitted to be placed on top or in any way attached to a crypt. All such unauthorized items may be removed by the Cemetery.

E. Interment or Disinterment

1. The City Clerk shall keep a record of all interments made in City cemeteries.
2. Such records shall disclose the name of the deceased, date of burial, last address, next of kin, funeral director, lot and grave number and the owner's name.
3. There shall be no interment of anything other than the remains of human bodies in City cemeteries.
4. No funerals shall be held on Sunday, nor between the hours of 6:00 p.m. and 7:00 a.m.
5. Reasonable notice must be given to the City Clerk, and all arrangements with the City must be completed for services to be furnished by the City, and payment made prior to a grave opening.
6. All applications for burial shall be made to the City Clerk in a timely manner to allow at least twenty four (24) working hours to prepare the grave. Such applications shall be accompanied by a burial permit issued by the County Health Department or other authorized agency of the state or county.
7. There shall be no disinterment or relocation of a body without a permit issued by the County Health Department. Such permit shall be submitted to the City Clerk. For disinterment of cremains, the requesting party must provide (a) a copy of the deed to the lot; (b) proof of identification (drivers' license, birth certificate, or the like); (c) proof that they qualify as next of kin under applicable law; and (d) a release in a form acceptable to the City that they acknowledge that the City is not responsible for the condition of the urn in which the cremains were buried. Disinterment of cremains shall be conducted only in the period from May 1 to November 15, unless authorized in writing by the Department of Public Works Superintendent or designee.
8. There shall be no interment of more than one body and one cremation, or two cremations within anyone grave. Further, there shall be no disinterment of the cremains or body within any grave for the purpose of burying bodies or cremains within the same grave.

F. Ground Maintenance and Decoration Regulations

1. No grading, leveling or excavation shall take place within any cemetery without written permission of the Public Works Superintendent.
2. No live plantings are allowed. Fencing of graves, or statuary is prohibited.
3. The City reserves the right to plant, remove or trim any tree, plant or shrub in the interest of maintaining a good appearance or to reduce maintenance expenses.
4. Decorations shall be limited to one floral offering per grave. Grave blankets and wreaths are permitted from November 1st to March 1st. Flags are permitted on

graves for a period of one week following Memorial Day, Fourth of July and Veteran's Day. Expressly forbidden are miscellaneous statues, glass and plastic objects, cans, toys, vigil lights, Christmas trees and similar items. Other items deemed unsightly, objectionable or detrimental, shall be removed and disposed

5. The City reserves the right to clear the ground of all decorations, including, but not limited to, floral displays, Shepherd's Hook, and standup decorations, twice a year. Spring cleanup begins March 1, and Fall cleanup begins October 1. All decorations should be removed prior to these dates. New decorations allowed by these rules and regulations may be placed beginning April 1 and November 1, respectively.
6. No persons shall injure, cut or remove any tree, shrub or plant or other vegetation growing or being within the limits of the cemetery whether on graves or unimproved grounds.
7. All persons are prohibited from defacing, injuring or removing any memorial, fence or other structure in or belonging to the cemetery, or any property thereof, and from entering on such grounds by any other means other than the gates provided for the purpose thereof.
8. No surface shall be applied to any grave other than one consisting of grass, with the exception of an above ground crypt in accordance with the rules prescribed above.
9. The City reserves the right to change, maintain and revise any roadway or plat incorporated within any cemetery when necessary to improve the grounds.

G. Gifts for Cemeteries

1. Whenever any person shall grant or give, bequest or devise any gift to the City for the perpetual maintenance and care of, or for the general upkeep and improvement of a City cemetery, the Department of Public Works Superintendent shall review such gift, bequest or devise, and shall forthwith issue to the donor or his/her representative, an acknowledgment of receipt of same, signed by the City Clerk/Treasurer.
2. Any funds paid shall be delivered to the City Treasurer.
3. The Department of Public Works Superintendent shall report to the City Council the receipt of any funds by grant, gift, bequest or devise at the next regular Council meeting.

H. Cemetery Care

1. Cemetery care shall include only cutting and trimming of the grass, top dressing and seeding when necessary, tree maintenance and the general upkeep of the lot.
2. Cemetery care shall not include the maintenance of any memorial or other items.
3. All monies received by the City in trust, gifts or other donations, shall be credited to the Cemetery Improvement Account. The City shall not commit itself to extraordinary care or special care of any lot or grave within the cemetery.

I. Burials of Poor Persons and Strangers

1. A part of at least one City cemetery shall be set aside for single graves, and shall be used as a burial place for indigent persons and strangers. Each grave shall be numbered and marked with a durable material.

J. Other Regulations

1. No advertisement of any description will be permitted within any cemetery.
2. The presence of wildlife and birds enhances the natural beauty of City cemeteries, so the cemetery grounds shall be considered a wildlife and bird sanctuary. All persons are forbidden from disturbing, wounding, trapping or killing any bird or animal.
3. Refreshments or liquor shall not be allowed within the cemeteries.
4. No persons shall drive any vehicle other than on the designated roads provided within the cemetery, other than those vehicles permitted by the Department of Public Works Superintendent for maintenance, placement of markers or required for interment.
5. The cemetery shall be open to visitors from 9:00 a.m. to 6:00 p.m. daily.
6. The cemetery (City) reserves, and shall have, the right to correct any errors that may be made by them either in making interments, disinterment's or removals or the description, transfer or conveyance of any interment property. Such correction shall include canceling such conveyance and substituting in lieu thereof other interment property of equal value and similar location as far as possible, or as may be selected by the Cemetery Board, or, in the sole discretion of the City Manager, by refunding the amount paid for such purchase. In the event such error shall involve the interment of the remains of any person in such property, the cemetery reserves and shall have the right to remove or transfer such remains to another property of equal value and similar location as may be substituted and conveyed in lieu thereof.
7. All orders for interments in lots must be signed by the owner of the lot or his legal representative. However, when this is impossible because such person is absent from the city, permission by writing signed by the owner or his legal representative will be accepted in lieu thereof without reason or notice. The City shall have no responsibility for return to the owner of any object or item removed.
8. Dogs are prohibited from all city cemeteries.
9. Resolution of all disputes shall be determined by the Department of Public Works Superintendent.
10. Single graves will be limited to designated areas of the cemetery. All other purchases must be made in a minimum number of two in succession. The City shall be the sole determiner of limitations concerning sales of grave.

**Farmington City Council
Staff Report**

**Council Meeting
Date:** April 20, 2020

**Item
Number
3H**

Submitted by: Melissa Andrade, Assistant to the City Manger

Description Request for Special Event - Swing Farmington, Inc.

Requested Action Move to approve the special event request for Swing Farmington, Inc. to holds its swing dancing at Riley Park and the Sundquist Pavilion scheduled on Thursdays evenings, to begin on or after May 7 when the Governor’s Stay Home Stay Safe Executive Order prohibiting such activities is rescinded. Swing dancing will continue through October 15, 2020, 7 – 11:30 p.m. with the following conditions:

1. Waive the City Sound Ordinance to allow Swing Farmington, Inc. to extend operation until 11:30 p.m. from the end of the school year June 18 through the September 3.
2. Approve charge of \$25/week to defray the cost of maintenance – this is the amount we have charged Swing Farmington for at least five years;
3. Allow set up to begin at 5 p.m. on August 6 for the live band.

Background

The City received a special event request from Alexander Steward, President for Swing Farmington, Inc. Since 2007 Mr. Steward and a group of about 100 young people assemble in Sundquist Pavilion every Thursday evening for swing dancing.

Materials: Special Event Application

Event Name Swing Farmington's Thursday Night Swing

CITY USE ONLY
Approval Needed:
<input type="checkbox"/> City Manager
<input type="checkbox"/> City Council
<input type="checkbox"/> Approved
<input type="checkbox"/> Denied



City of Farmington Special Event Application

This application is for all events in Riley Park and any other event in the City of Farmington that will bring in more than 25 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 30 days prior to the starting date of the event. If your event is approved, you will receive a written confirmation of approval.

Park fees are \$100 for residents and \$200 for non-residents.

Event Name Swing Farmington's Thursday Night Swing

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of myself or the sponsoring organization, the following:

- a. For public events, a certificate of insurance and endorsement must be provided naming the City of Farmington as additional insured. See Parks Reservation, Facility Use, and Special Events Policy, page 19, item J, for specific requirements and limits.
- b. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. Reference the Parks Reservation, Facility Use, and Special Events Policy, page 20, item K.
- c. All food vendors must be approved by the Oakland County Health Department and follow all required health regulations. Each food vendor must provide the City with a Certificate of Insurance as well as an endorsement naming the City of Farmington as additional insured. Form CG 20 26 or its equivalent is recommended. See Parks Reservation, Facility Use, and Special Events Policy, page 20, item M for more details.
- d. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, and in accordance with the city's Parks Reservation, Facility Use, and Special Events Policy. The event will be operated in conformance with the written confirmation of approval. See Parks Reservation, Facility Use, and Special Events Policy, page 21, item Q.
- e. The sponsoring organization may provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered. See Parks Reservation, Facility Use, and Special Events Policy, page 17, items E and F.

To the fullest extent permitted by law, the individual or sponsoring organization assume(s) all risks and agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Farmington, including all of its elected and appointed officials, all employees and volunteers, against any and all claims, demands, suits, or loss, including all costs connected therewith, including but not limited to attorney fees, and for any damages which maybe asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death, and/or property damage, including loss of use thereof, which arise out of your actions during this event.

As the duly authorized individual or agent of the sponsoring organization, I hereby apply for approval of this special event, affirm the above understandings, and agree that I (or the sponsoring organization) will comply with the city's Parks Reservation, Facility Use, and Special Events Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

2/19/20
Date

Alexander French
Signature

RETURN THIS APPLICATION AT LEAST THIRTY (30) DAYS PRIOR TO THE FIRST DAY OF THE EVENT TO:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474 5500, ext. 2221

Failure to provide the above items shall result in cancellation of the event. The city shall not be liable for any cost incurred.

Sponsoring Individual/Organization's Name: Swing Farmington

Individual/Organization Phone: 313-231-2046

Individual/Organization Address: 1998 1/2 Pollyanna Dr. Livonia MI 48152

Organization's Contact: Alexander Steward Phone: 313-231-2046

Contact's Title: President E-mail: alexandersteward@gmail.com

Address: 1998 1/2 Pollyanna Dr. Livonia MI 48152

Event Name: Swing Farmington's Thursday Night Swing

- Type of Event:
- | | |
|---|---|
| <input type="radio"/> Sponsored/City Operated | <input type="radio"/> Co-Sponsored (all parties must provide info and sign application) |
| <input checked="" type="radio"/> Non-Profit | <input type="radio"/> For Profit |
| <input type="radio"/> Political or Ballot Issue | <input type="radio"/> Wedding |
| <input type="radio"/> Video or Film Production | <input type="radio"/> Running Event |
| <input type="radio"/> Block Party | <input checked="" type="radio"/> Other (describe) |

Swing Dance Event

Riley Park Permit Fee:
\$100 residents/\$200 non-residents

Event Purpose: Weekly Swing Dancing for the Community
Event Dates: Every Thursday from May 7 - October 15
Event Times: 7:00 PM - 11:30 PM
Event Location: Walter B. Syndgyst Pavilion and George F. Riley Park
Number of People Expected: Average 200 weekly
Contact Person on Day of Event: Alexander Steward and Calvin Butler
Phone: For Alexander: 313-231-2046, For Calvin: 248-921-9413
Email: For Alexander: alexandersteward@gmail.com, For Calvin: nicknameKB@gmail.com
Estimated Time of Setup: 7pm
Estimated Time of Cleanup: 11:30pm

Crowd Control Plans:

Volunteers and staff will patrol park and pavilion.

Sidewalk use? YES NO

If yes, describe sidewalk use:

Reserved Parking: Are you requesting exempt Parking? (See Policy Section 5)

YES NO

If yes, list the lots or locations where parking is requested:

Will street closures be necessary? YES NO

If yes, describe street closures, include time of closure and re-open:

Will music be provided? YES NO

If yes, describe amplification and proposed location of band, speakers, equipment, etc.:

DJ area will be in Northwest corner of pavilion with 2 large speakers, sound board, microphone, computers. Band on August 6th will be in the east side of pavilion.

Will electricity be needed for the event? YES NO

Will the following be constructed or located in event area?

Booths YES NO Quantity:

Tents/Canopies YES NO Quantity:

Rides YES NO Quantity:

Tables YES NO Quantity:

Portable Toilets YES NO Quantity:

Inflatables YES NO Quantity:

Food Vending YES NO Quantity:

Other Vendors YES NO Quantity:

Other (describe)

If yes to food vendors, concessions, and/or other vendors, please list all of the vendors by vendor name, refer to Policy Section IV.2.N for license and insurance requirements:

**If mobile food vending is proposed as part of an activity that also requires a special event permit, no additional or separate mobile food vending permit shall be required as state in the City Cod of Ordinances (Appendix A in policy).*

An Event Map [is] [is not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity. Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

I have invited local businesses to participate.

Those invited include:

Event Signs: Will this event include the use of signs YES NO

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs. All signage must be approved by the City Manager’s Office.

Event Cost Worksheet

	Cost	Quantity	Total
Park usage fee			
Public Safety Assistance			
Public Services Assistance			
Cones			
Additional Barricades			
Additional Trash Barrels			
Other			
Total			0

Usage fee for Riley Park is \$100 for residents, \$200 for non-residents. Assistance from Public Services or Public Safety is \$65/hour with a minimum of two hours. The Public Services fee includes four trash barrels and four barricades. If additional equipment is needed, the fee will be determined by Public Services. Equipment is limited to cones, barricades and trash barrels.

Checks can be dropped off or mailed to the City Manager’s Office at Farmington City Hall: 23600 Liberty Street, Farmington, MI 48335. Make checks payable to the “City of Farmington.” There is a processing fee for credit cards payments. Credit card payments must be made at City Hall, we do not take credit card information via the phone.

Farmington City Council Agenda Item	Council Meeting Date: April 20,2020	Item Number 7C	
Submitted by Charles Eudy, Superintendent			
Agenda Topic Consideration of Resolution to Accept Oakland County West Nile Grant			
Proposed Motion Move to adopt resolution authorizing the City Administration to submit a reimbursement request to Oakland County in the amount of \$1,375.97 under the West Nile Fund program.			
Background <p>Beginning in 2003, Oakland County has provided funding to local units of government to address concerns related to the West Nile Virus. This year, the City will receive \$1,375.97 based on actual expenses.</p> <p>City staff has received approval from Oakland County to purchase briquettes that would be placed in catch basins throughout the City. Standing water in catch basins is a primary breeding ground for mosquitoes. These briquettes would kill the mosquito larvae in the catch basin. This is considered one of the most cost effective measures to address the problem of mosquitoes.</p> <p>In order to receive funding reimbursement for the purchase of the briquettes, it is necessary for the City Council to adopt a resolution authorizing the City Manager to submit a reimbursement under the West Nile Virus Fund program. Enclosed is a resolution for the City Council to authorize the reimbursement request.</p>			
Materials Attached Resolution Material quote for Altosid XR Ingot Slim Project Plan			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

RESOLUTION NO. 04-20-012

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

A RESOLUTION OF THE FARMINGTON CITY COUNCIL AUTHORIZING THE CITY MANAGER TO SUBMIT AN EXPENSE REIMBURSEMENT REQUEST UNDER OAKLAND COUNTY'S WEST NILE VIRUS FUND PROGRAM.

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages, and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages, and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focus adult mosquito insecticide spraying in designated community green areas; and

WHEREAS, the City of Farmington submitted a plan to place briquettes in catch basins throughout the City to kill the mosquito larvae in the catch basin; and

WHEREAS, the plan was approved by the Oakland County Health Department; and

WHEREAS, the City of Farmington has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE BE IT RESOLVED that the Farmington City Council authorizes and directs its City Manager, David M. Murphy, as agent for the City of Farmington, to request reimbursement in the amount of \$1,375.97 for mosquito control activity in the manner and to the extent provided under Oakland County West Nile Virus Fund Program.

RESULT: APPROVED BY CONSENT VOTE [UNANIMOUS]

MOVER:

SECONDER:

AYES:

I, Mary J. Mullison, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, April 20, 2020, in the City of Farmington, Oakland County, Michigan.

Mary J. Mullison, City Clerk



// COPY //

675 Sidwell Ct
St Charles, IL 60174
U.S.A.
www.clarke.com
TOLL-FREE: 800-323-5727

PH: 630-894-2000
FAX: 630-443-3070
EMAIL: customercare@clarke.com

QUOTATION

B City of Farmington DPW (005169)
I Chuck Eudy
L 33720 W 9 Mile Rd
L
T Farmington, MI 48335-4708
O 248-473-7250
248-473-7279

S City of Farmington DPW
H Chuck Eudy
I 33720 W 9 Mile Rd
P
T Farmington, MI 48335-4708
O 248-473-7250
248-473-7279

Quotation #	Quote Date	Salesperson	Written by	Valid to
0002023843	04/08/20	Chris Novak	Laura Phillips - Cust Care Manager	12/31/20

Delivery Method	Terms
United Parcel Post	Net 30 Days

Item #	Item Description	Qty Ordered	Unit Price	Extended Price
11010IS	ALTOSID XR INGOT SLIM	2 cs	752.4000/ cs	1,504.80
			Order total	1,504.80
			Total	1,504.80

* For your convenience we also accept Visa and MasterCard

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

* A 15% restocking fee plus freight costs may be assessed to any returned items.
Items must be returned within 120 days of shipment and in an acceptable condition.

Helping make communities around the world more livable, safe and comfortable.

2020 West Nile Virus Prevention Reimbursement Program Project Plan

Municipality: _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Previous Year Product Inventory:

(Include product name, quantity, and expiration date)

Previous Year Product Inventory Distribution Plan, if applicable:

2020 Project Plan: **Must attach product quotes******

(Include product name and type)

2020 Project Distribution Plan:

Joshua Leach - UPDATE - 2020 West Nile Virus Prevention Reimbursement Program

From: "Doolittle, Genessa L" <doolittleg@oakgov.com>
To: "Doolittle, Genessa L" <doolittleg@oakgov.com>
Date: 4/8/2020 9:30 AM
Subject: UPDATE - 2020 West Nile Virus Prevention Reimbursement Program
Bc: Joshua Leach
Attachments: 2020 Program Plan - Fillable PDF.pdf; 2020 WNV Program Procedures.pdf; 2020 WNV Program Eligible Expenditures.pdf; 2020 WNV Program Publication Order Form.pdf

Oakland County Municipalities,

The year has definitely been unlike anything that we expected. Thank you for your patience and understanding as we've all adapted to our new reality and the obstacles it brings.

As we know, the mosquitoes are coming and they will be undeterred by a pandemic. The West Nile Virus Prevention Reimbursement Program will continue for 2020, with some minor changes:

- There will be no workshop this year. We understand that many of us are working unusual hours and have many competing responsibilities at this time. I will be reaching out to everyone who expresses interest in participating in this year's program, to go over program details and answer any questions. And as always, I'll be available throughout the spring/summer to assist in any way I can.
- Program deadlines have been moved back to allow for extra time to meet them, and (as much as we can) we will work with municipalities that need extra time. The new deadlines are included in the attached document, *Procedures for West Nile Virus Prevention Reimbursement*.
- Mosquito-Borne Disease Prevention publications are still available through Oakland County Health Division, but I will be unable to deliver them to municipalities this year (which saddens me, because I enjoy seeing you all). This year, publications can be requested and an appointment can be made to come and pick up the materials at the Oakland County Health Division office in Pontiac.

Allocations for 2020 will remain the same as they were for 2019; I will be emailing everyone their letter that contains their allocation amount within the next few days. In the meantime, please review the attached documents and feel free to reach out with any initial questions you may have. Email is the best way to reach me, but you can also reach me on my cell at [284-496-4590](tel:284-496-4590), or you can leave me a message at [248-858-2061](tel:248-858-2061).

Take care and stay safe,
Genessa

Leigh-Anne Stafford, Health Officer
(248) 858-1280 | health@oakgov.com

April 13, 2020

Dear Oakland County Municipality,

The 2020 West Nile Virus (WNV) Prevention Reimbursement amount for Farmington is \$1,375.97.

Requirements for reimbursement are as follows:

- Project Plan due **June 1, 2020**
- Resolution due **July 1, 2020**
- Invoices and Proof of Payment due **August 17, 2020**

Specifics regarding these requirements are covered in the attached documents, and further questions can be answered by Genessa Doolittle at doolittleg@oakgov.com or by phone at 248-496-4590.

Sincerely,

OAKLAND COUNTY HEALTH DIVISION
Department of Health and Human Services



Leigh-Anne Stafford, M.S.A.
Health Officer

**Farmington City Council
Staff Report**

**Council Meeting
Date: April 20, 2020**

**Item
Number
6A**

Submitted by: Melissa Andrade, Assistant to the City Manager

Agenda Topic:

Special Event Applications: Farmington Founders Festival Beer Tasting & Fireworks Display, presented by the Greater Farmington Area Chamber of Commerce

Proposed Motion:

Move to approve the Farmington Area Chamber of Commerce Special Event Applications for:

1. A beer tasting in Riley Park and the Sundquist Pavilion during the Founders Festival on Saturday July 11, 2020 from 6-9 p.m. and
2. Founders Festival Fireworks on Saturday, July 11, 2020 at dusk (approximately 9:30 – 10 p.m.) at the bottom of the Shiawassee sled hill.

Background: After receiving feedback from the community, Chamber of Commerce Director Connor Osborn is seeking to involve the downtown business district in the Founders Festival by offering a beer tasting. He'd also like to bring fireworks back to the festival as it's been a popular event.

Materials: Two event applications: one for the beer tasting and one for the fireworks.



CITY USE ONLY	
Approval Needed:	
<input type="checkbox"/>	City Manager
<input type="checkbox"/>	City Council
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name The Greater Farmington Area Chamber of Commerce

Organization Phone: 248-919-6917

Organization Address 32780 Grand River Ave. Suite 207A Farmington, MI 48336

Organization's Agent: Connor Osborn Phone: 248-957-9587

Agent's Title: Executive Director E-mail: connor@gfachamber.com

Agent's Address: 32780 Grand River Ave. Suite 207A Farmington, MI 48336

Event Name: Farmington Founders Festival Beer Tasting

Event Purpose: To involve the Founders Festival in the downtown business district

Event Dates: 7-11-2020

Event Times: 6 pm - 9 pm

Event Location: Riley Park

Number of People Expected: 500

1. **Type of Event:** Based on policy section 2, this event is:

- City Operated Event
 Co-sponsored Event
 Private Event
Prohibited in Riley Park
- Non-Profit Event
 For-Profit Event

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lot that you are requesting to be blocked off.

3. **Vendors:** Food Concessions (YES) (No) Other vendors (YES) (No)

If yes, refer to Policy Section 13 for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

Searching for local Breweries

4. **For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District -- should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager’s office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include:

Farmington Brewing Company

5. **Exempt Parking:** Are you requesting exempt Parking? (See Policy Section 5)
(YES) (NO)

If yes, list the lots or locations where exempt parking is requested:

6. **Other Requests:**

We request the area to be fenced off with a single entrance.

7. **Event Signs:** Will this event include the use of signs (YES) (NO)

If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

Width

Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

*Signs will be placed surrounding entrance.

Height

Write copy of sign in the box.

Width

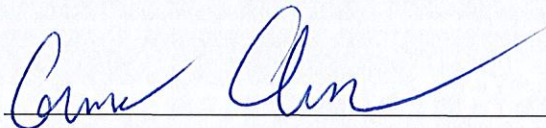
Farmington
Founders
Festival
Beer
Tasting

8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

3-11-2020

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221

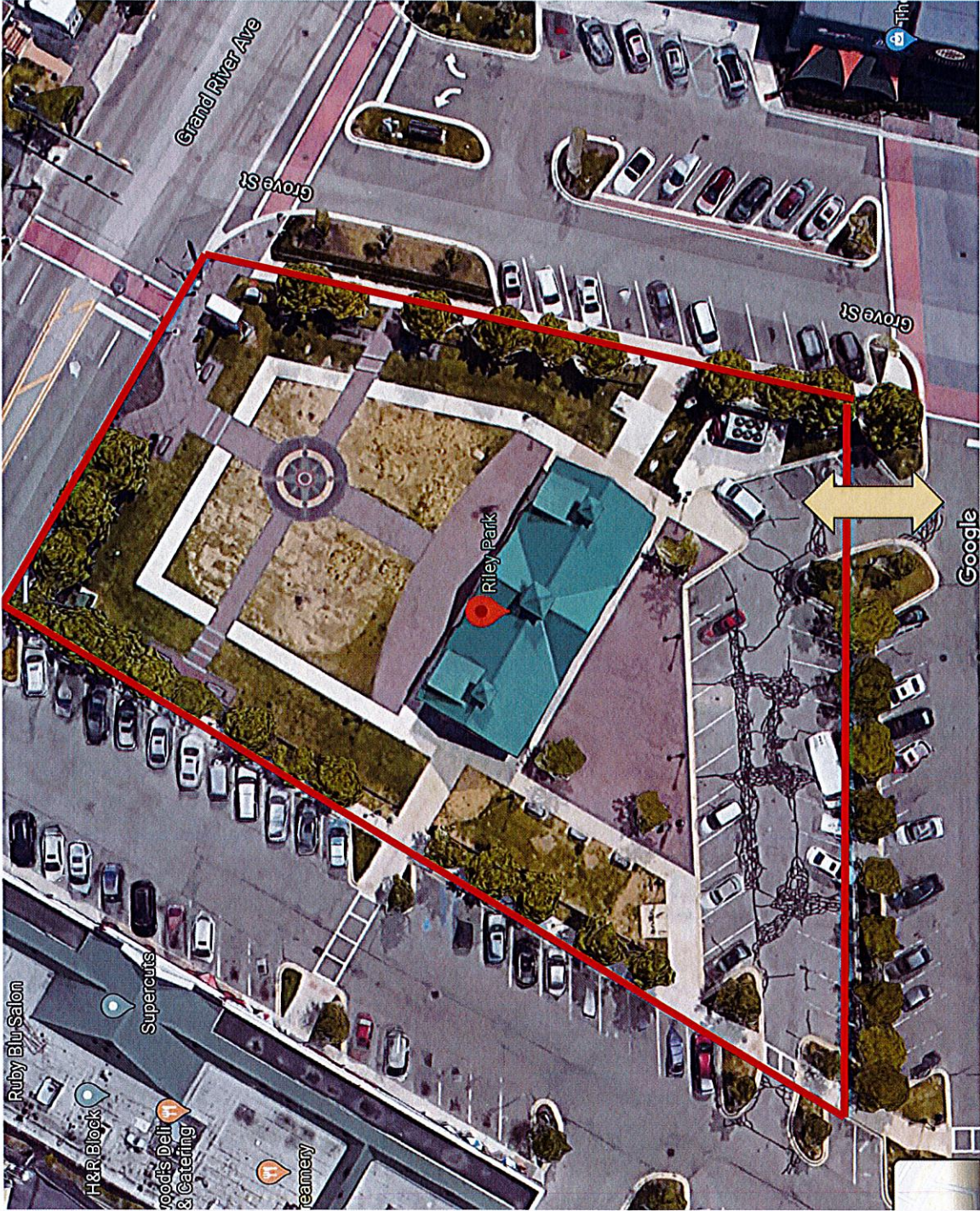
Farmington Founders Festival
Beer Tasting Event



Event Area



Entrance/Exit





CITY USE ONLY	
Approval Needed:	
<input type="checkbox"/>	City Manager
<input type="checkbox"/>	City Council
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Denied

City of Farmington Special Event Application

This application is for all events in Riley Park and any other city event that will bring in more than 100 people. Complete this application in accordance with the city of Farmington's Special Events Policy and return it to the City Manager's Office at least 60 days prior to the starting date of the event.

Sponsoring Organization's Name The Greater Farmington Area Chamber of Commerce

Organization Phone: 248-919-6917

Organization Address 32780 Grand River Ave. Suite 207A Farmington, MI 48336

Organization's Agent: Connor Osborn Phone: 248-957-9587

Agent's Title: Executive Director E-mail: connor@gfachamber.com

Agent's Address: Same

Event Name: Founders Festival Fireworks

Event Purpose: Community Festival

Event Dates: July 9-12 - Fireworks July 11

Event Times: Fireworks Dusk (Approx. 9:30-10pm)

Event Location: Bottom of Shiawassee Sled Hill

Number of People Expected: 1000-3000

1. **Type of Event:** Based on policy section 2, this event is:

- | | | |
|--|--|--|
| <input checked="" type="radio"/> City Operated Event | <input type="radio"/> Co-sponsored Event | <input type="radio"/> Private Event
<i>Prohibited in Riley Park</i> |
| <input type="radio"/> Non-Profit Event | <input type="radio"/> For-Profit Event | |

2. **An Event Map [is] [is not] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

Not specific to fireworks
but part of festival

3. **Vendors:** Food Concessions (YES) (~~No~~) Other vendors (YES) (No)

If yes, refer to Policy Section 13 for license and insurance requirements.

If yes, please list all of the vendors by vendor name:

4. **For events in Riley Park: Invitation to Civic Organizations and Merchants in the Event Vicinity.** Non-profit organizations and local merchants in the vicinity of Riley Park – the Central Business District – should be given the opportunity to participate in the special event to the greatest extent practical; e.g., a local Deli might come out and sell bratwurst. You must demonstrate that reasonable efforts have been made with regard to such inclusion and participation. The City Manager's office shall be responsible for determining whether this requirement has been met.

() I have invited local businesses to participate.

Those invited include:

5. **Exempt Parking:** Are you requesting exempt Parking? (See Policy Section 5)

(YES) (~~NO~~)

If yes, list the lots or locations where exempt parking is requested:

6. **Other Requests:**

7. **Event Signs:** Will this event include the use of signs (YES) (~~NO~~)
If yes, refer to Policy Section 8 for requirements and describe the size and location of your proposed signs: Please complete sign illustrations below.

Signs or banners approved by the city of Farmington for special events shall be designed and made in an artistic and workman-like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Total square footage of the banner cannot exceed 32 square feet.

Banner Length

Width

Write copy of banner in the box.

Total Square Footage of the sign cannot exceed eight square feet

Width

Height

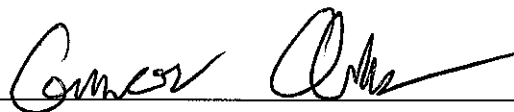
Write copy of sign in the box.

8. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
- a. For public events, a certificate of insurance must be provided which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms. (refer to Policy Section 12)
 - c. If the event includes solicitation by workers standing in street intersections, the required safety precautions will be maintained at all times in accordance with the Department of Public Safety. (see Policy Section 11)
 - d. All food vendors must be approved by the Oakland County Health Department, and each food and/or other vendor must provide the city with a certificate of insurance which names the city of Farmington as an additional named insured party on the policy. (see Policy Section 13)
 - e. The approval of this special event may include additional requirements and/or limitations based on the city's review of this application, in accordance with the city's special event policy. The event will be operated in conformance with the written confirmation of approval. (see Policy Sections 11 and 16)
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the city and will promptly pay any billing for city services which may be rendered, pursuant to Policy Sections 3 and 4.

As the duly authorized agent of the sponsoring organization, thereby apply for approval of this special event, affirm the above understandings, and agree that my sponsoring organization will comply with the city's Special Event Policy, the terms of the Written Confirmation of Approval and all other city requirements, ordinances and other laws which apply to this special event.

3-20-2020

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least sixty (60) days prior to the first day of the event to:

City Manager's Office
23600 Liberty Street
Farmington, MI 48336

Phone: 248-474-5500, ext. 2221

Farmington City Council Staff Report	Council Meeting Date: April 20, 2020	Item Number 6B
Submitted by: David Murphy, City Manager		
Agenda Topic: Public Hearing for Drake Park Facilities Improvement Grant Submittal		
Proposed Motion: Open and Close Public Hearing		
<p><u>Background:</u></p> <p>Drake Park is in need of repair and upgrading. City Administration, in coordination with the City's Engineers, have developed a plan which includes:</p> <p>Parking Lot Improvements – Includes repaving, reorienting of traffic flow, adding of a central storm water garden, adding of new catch basin structures, and movement of the entire lot to the north to accommodate a new walking path.</p> <p>Walking Path – Includes widening of the existing path to Longacre Elementary, extending of the path to the south of the parking through to the sidewalk on Drake Road (currently the path terminates at the east end of the parking lot), and adding ADA paths to the dugouts.</p> <p>Tennis Courts – Includes removing of tennis court and fencing. In the concept map, the tennis court area is shown as being converted to grass. Administration is currently considering adding volleyball courts, gaga pits, or other amenities. Playground equipment is available at Long Acre Elementary.</p> <p>Baseball Diamonds – Replacement of 4 sets of bleachers.</p> <p>The total cost of the project is estimated to be approximately \$365,000. City Administration would like to submit for two different grants. The Recreation Passport Grant Program pays up to 50% of the project costs up to \$150,000. The Natural Resources Trust Grant pays up to 75% of the project costs up to \$300,000. As part of the application process, City Council must pass a resolution of support for the project and commit to matching funds. This resolution will be presented at a future meeting.</p>		
<p><u>Materials:</u></p> <p>Drake Park Concept Map</p>		

Farmington City Council Agenda Item	Council Meeting Date: April 20, 2020	Item Number 7A	
Submitted by Frank Demers, Public Safety Director			
Agenda Topic: Request to Approve Purchase of One (1) 2020 Ford Explorer			
Proposed Motion Approve FY 2020/21 budget request to purchase one (1) 2020 Ford Explorer from Signature Ford in the amount of \$29,208.00.			
Background The public safety department requests the purchase of one (1) 2020 Ford Explorer to replace the Public Safety Director's administration vehicle which was purchased in 2017. The request is for the FY 20/21 budget and the vehicle would not be purchased until after July 1, 2020. The purchase is part of the ongoing replacement program for public safety administrative vehicles. Signature Ford has provided a list price of \$29,208.00 Competitive bid prices were obtained from Gorno Ford (\$29,727) and Jorgensen Ford (\$32,091). Financial Impact Historically, the department replaces one (1) administratin vehicle every three years. The department has not replaced an administrative vehicle since FY 17/18. This vehicle will be paid for using funding from the drug forfeiture account (345-958.001).			
Materials Attached Signature Ford Quote for 2020 Ford Explorer Purchase Requisition			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager



March 13, 2020

Farmington Public Safety Department
Attn: Sgt. Reginald Madeline
23600 Liberty Street
Farmington, MI 48335

Dear Sgt. Reginald Madeline:

Price on 2020 Vehicle State of Michigan Contract# 071B7700180 and Macomb County Contract# 21-18 Bid:

2020 Ford Explorer Base 4x4 in Black

\$29,208.00 ea

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: April 1st, 2020.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

2020 Explorer RWD and 4x4 Fleet, 4-Door Major Standard Equipment

MECHANICAL

- Auto Hold
- Electric Parking Brake
- Engine – 2.3L EcoBoost® I-4 with Auto Start-Stop Technology
- Four-Wheel Disc Brakes with Anti-Lock Brake System (ABS)
- Front Recovery Hook
- Heavy-Duty Front Brake Calipers (Rear are Standard Duty)
- Transmission – 10-Speed Automatic with SelectShift® Capability (includes Active Transmission Warm-Up (ATWU))

EXTERIOR

- 18.6 Gallon Fuel Tank
- Active Grille Shutters (Not available with the Fleet Only optional 3.3L Ti-VCT Engine on Base)
- Black – Molded-in-Color
 - Door Handles
 - Grille
 - Lower Bodyside Cladding
 - Wheelip Molding
- Body-Color
 - Bumpers, Front and Rear (Body-Color Upper, Black Lower)
 - Rear Spoiler
- Chrome Liftgate Appliqué
- Configurable Daytime Running Lamps (DRL) (Activates LED Low Beam Headlamps with Courtesy Delay)
- Easy Fuel® Capless Fuel Filler
- Front Air Curtain
- LED Taillamps with Amber Turn Signals
- Power Liftgate
- Privacy Glass – Second Row, Third Row and Liftgate
- Roof-Mounted Antenna
- Tires
 - P255/65R18 All-Season (A/S) BSW
 - Mini Spare
 - Wheels – 18" Painted Aluminum
 - Wipers
 - Windshield – Variable Intermittent/Continuous
 - Rear Window – Single-Speed Intermittent/Continuous

INTERIOR/COMFORT

- Black Metallic Center Stack
- Center Floor Console – Front
 - Armrest
 - Storage Bin
- Climate Control
 - Cabin Particulate Air Filter
 - Dual-Zone Electronic Automatic Temperature Control
 - Rear Auxiliary Controls
- Cruise Control
- Cupholders – 10
- Door-Sill Scuff Plates, Front and Rear – Black Molded-in-Color (MIC), embossed with “EXPLORER”
- Driver and Front Passenger Seat Back Map Pockets
- Driver’s Side Footrest
- Floor Mats – Black Carpet, Front and Second Rows
- Grab Handles – Front-Passenger; Second Row – two (2), includes Coat Hooks
- Illuminated Visor Vanity Mirrors (Driver and Front Passenger)
- Instrument Panel Appliqués – Ebony
- Instrument Panel Cluster
 - 4.2" Color LCD Productivity Screen
 - Message Center
 - Outside Temperature Display
 - Trip Computer
- Lighting
 - Front Overhead Console Mounted Map Lights
 - Illuminated Entry System
 - Rear Cargo Area Light
 - Second and Third Row Dome Lights
- Locking Glove Box
- Overhead Console with Sunglasses Storage
- Powerpoints (12V) – five (5)
 - Front row; one (1) in Media Hub, one (1) in center console
 - Second row; two (2) in rear section of center console
 - Rear Cargo Area; one (1)

- Rotary Gear Shift Dial
- Seats
 - Cloth
 - Front Row Buckets
 - 8-way Power Driver’s Seat (includes Power Recline)
 - 4-way Manual Front Passenger (includes Manual Recline)
 - Second Row – 40/20/40_Split-Fold-Flat and Reclining Outboard Seats (Manual fore/aft adjustable seat on “40” section only)
 - Third Row – 50/50 Split-Fold-Flat (Manual)
- Steering Column – Manual Tilt/Telescoping
- Steering Wheel with Mounted Features
 - 5-Way Controls
 - Audio Controls
 - Cruise Controls
 - Paddle Shifters
- Windows, Power – Front and Rear. Front Row One-Touch-Up/Down Feature (door mounted controls).

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Airbags
 - First Row: Driver and Passenger Dual-Stage Front, Frontseat Side and Driver/Passenger Knee
 - All Rows: Safety Canopy® Side-Curtain with Rollover Sensor
- Center High-Mounted Stop Lamp (CHMSL)
- Curve Control
- Day/Night Rearview Mirror – Manually Adjustable
- Door Locks, Power
 - Auto lock/Auto unlock
 - Child-Safety Rear
- Head Restraints
 - Four-Way Manually Adjustable Driver and Front-Passenger (Two-way up/down when Dual-Headrest Rear Seat Entertainment System (50S) is ordered)
 - Two-Way Manually Adjustable Second and Third Row (Left and Right; Second Row Center Head Restraint is fixed position)
- Headlamps
 - LED Low and High Beams with Courtesy Delay
 - Wiper-Activated
- Hooks
 - Cargo Net – Four (4)
 - Load Floor Tie-Down – Four (4)
- Individual Tire Pressure Monitoring System (ITPMS)
- LATCH (Lower Anchors and Tether Anchors for Children) on Second and Third Row Outboard Seating Positions
- Mirrors, Sideview – Power Glass, Manual-Folding and Black Molded-in-Color Caps1
- MyKey®
- Personal Safety System™2
- Rear-Window Defroster and Washer
- Safety Belts
 - Front Row – Belt-Minder® (Front Safety Belt Reminder)
 - Front Row – Adjustable Height
 - Second Row – Outboard and Center Seat Shoulder
 - Third Row – Outboard
- SecuriLock® Passive Anti-Theft System (PATS) (Explorer Base Series Only)
- SOS Post-Crash Alert System™
- Trailer Sway Control

DRIVER ASSIST TECHNOLOGY

- Headlamps – Autolamp (Automatic On/Off)
- Ford Co-Pilot360™
 - Auto High-Beam Headlamps
 - BLIS® (Blind Spot Information System) with Cross-Traffic Alert
 - Lane-Keeping System (includes Lane-Keeping Assist, Lane-Keeping Alert and Driver Alert)
 - Pre-Collision Assist with Automatic Emergency Braking (AEB) (Pedestrian Detection, Forward Collision Warning, Dynamic Brake Support)
 - Rear View Camera4

DRIVER ASSIST TECHNOLOGY Con't.

- FordPass Connect™
- 4G LTE Wi-Fi hotspot connects up to 10 devices⁵
- Remotely start, lock and unlock vehicle⁶
- Schedule specific times to remotely start vehicle⁶
- Locate parked vehicle⁶
- Check vehicle status⁶
- Note:** Ford Telematics™ and Data Services Prep included for Fleet
- Hill Start Assist
- Post-Collision Braking
- Reverse Sensing System
- Side-Wind Stabilization
- SYNC® 3
- Enhanced Voice Recognition Communications and Entertainment System
- 8" LCD Capacitive Touchscreen in Center Stack with Swipe Capability
- Pinch-to-Zoom capability included when equipped with available Voice-Activated Touchscreen Navigation System (Navigation is included in the Ford Co-Pilot360™ Assist+(65S))
- Applink®
- 911 Assist®
- Apple CarPlay™ and Android Auto™ Compatibility

- Smart-Charging Multimedia USB Ports – One (1) in the Media Hub and one (1) in the Main Bin
- FUNCTIONAL**
- 3.58 Non-Limited-Slip Rear Axle
- Audio
- AM/FM Stereo
- MP3 Capable
- Six (6) Speakers
- Speed-Compensated Volume
- SiriusXM® Radio
- Battery Saver
- Compass
- EcoCoach (efficient driving assistant)
- Electric Power-Assisted Steering (EPAS)
- Engine Oil Cooler
- Front and Rear Stabilizer Bars
- Independent Front and Rear Suspension
- Intelligent Oil-Life Monitor®
- Keyless-Entry Integrated Key Transmitter Remotes – Two (2)
- 4WD MODELS INCLUDE:**
- Hill Descent Control™
- Intelligent 4WD
- Terrain Management System™

<input type="checkbox"/> Explorer RWD Base Price K7B/100A	\$26,863.00
<input checked="" type="checkbox"/> Explorer 4x4 Base Price K8B/100A	\$28,658.00

Explorer Base Options

	<u>Option Code</u>	<u>Price</u>
<input type="checkbox"/> 3.3L Ti-VCT Engine w/10-Speed Auto Transmission (4x4 Only)	99B/44T	N/C
<input type="checkbox"/> Floor Liners, Front and Second Rows	16N	120.00
<input type="checkbox"/> Engine Block Heater	41H	90.00
<input type="checkbox"/> License Plate Bracket Front	153	N/C
<input type="checkbox"/> Daytime Running Lights	942	45.00
<input type="checkbox"/> Cargo Mat	85W	100.00
<input type="checkbox"/> Smokers Package	60X	90.00
<input type="checkbox"/> Splash Guards	50M	205.00
<input checked="" type="checkbox"/> Remote Starter	Parts	550.00
<input type="checkbox"/> Extra keys with Integrated Keyless Entry _____ @ \$275.00 ea = _____	SIG	_____

Total Price \$29,208.00 ea

2020 Explorer Base Colors

Exterior Colors

Interior Colors

Oxford White	[YZ]	[]
Agate Black	[UM]	[x]
Iconic Silver Metallic	[JS]	[]
Magnetic Metallic	[J7]	[]
Blue Metallic	[FT]	[]

Sandstone (7N)

Farmington City Council Staff Report	Council Meeting Date: April 20, 2020	Reference Number 7B									
Submitted by: Charles Eudy, Superintendent Sewer											
Description Bel-Aire Sanitary Sewer Rehabilitation Project – Bid Award and Authorization to Sign Agreement and related documents											
Requested Action Motion to award the Bel-Aire Sanitary Sewer Lining Project in the amount of \$941,923.40 with a 10% contingency fund for a total amount of \$1,036,115.74 to Pipeline Management Company Incorporated of Milford Michigan; to direct the City Engineer and City Attorney to finalize the Project Agreement and all related documents; and to authorize the City Manager to sign the Project Agreement and related documents.											
<p>Background</p> <p>The City of Farmington Administration along with the engineers at Orchard Hiltz & McCliment (OHM) have reviewed the City of Farmington sanitary sewer system condition. The area in the most critical need of improvement is in the Bel-Aire Subdivision area. The sanitary sewer system in this area is approximately 65 years old. Several years ago a sanitary sewer repair project addressed most of the sanitary sewers which were needed repairs in preparation for this area to be Cured In Place Pipe lined (CIPP). Also last year an emergency sanitary sewer repair was completed by a contractor in the Bel Aire neighborhood. In conjunction with the city’s consulting engineers Orchard Hiltz & McCliment (OHM), bids were solicited for the Bel-Aire Sanitary Sewer Lining Project (Phase 1).</p> <p>The bids were opened on Tuesday, April 7, 2020. A total of four (4) bids were received which are listed below. OHM has reviewed the bid tabulations along with contractor work history and references. Upon City Council approval, construction will begin this construction season, and should be completed this fall.</p> <table data-bbox="115 1192 857 1331"> <tr> <td>Granite Inliner LLC</td> <td>\$1,063,276.00</td> </tr> <tr> <td>Inland Water Pollution Control Inc.</td> <td>\$1,060,258.95</td> </tr> <tr> <td>DVM Utilities Inc.</td> <td>\$945,497.46</td> </tr> <tr> <td>Pipeline Management Company Inc.</td> <td>\$941,923.40</td> </tr> </table> <p>This project will include CIPP lining of nearly 13,000 lineal feet of 8 inch diameter to 15 inch diameter sanitary and storm sewers, open cut repairs of the sanitary sewer system, and manhole bench repairs to improve effluent flows. The CIPP lining will extend the life expectancy of the sewer 50 years and reduce the ground water infiltration and root intrusion (I/I) in one of the most problematic areas of the City.</p> <p>OHM recommends to award the project to Pipeline Management Company Incorporated in the amount not to exceed \$1,036,115.74 which represents the contract of \$941,923.40 and a contingency of 10% for unforeseen issues.</p> <p>Attachments Letter of recommendation of award & Bid Tab</p>				Granite Inliner LLC	\$1,063,276.00	Inland Water Pollution Control Inc.	\$1,060,258.95	DVM Utilities Inc.	\$945,497.46	Pipeline Management Company Inc.	\$941,923.40
Granite Inliner LLC	\$1,063,276.00										
Inland Water Pollution Control Inc.	\$1,060,258.95										
DVM Utilities Inc.	\$945,497.46										
Pipeline Management Company Inc.	\$941,923.40										
Agenda Review											
Department Head	Finance/Treasurer	City Attorney	City Manager								



April 14, 2020

Mr. Chuck Eudy
Public Works Superintendent
City of Farmington
23600 Liberty Street
Farmington, MI 48335

RE: Recommendation of Award – Bel-Aire Sanitary Sewer Lining Project

Dear Mr. Eudy:

Sealed bids for the Bel-Aire Sanitary Sewer Lining project were received and publicly read aloud at 2:30 p.m. on Tuesday, April 7, 2020 via a virtual Zoom meeting. Proposals were received from four (4) bidders. Bids with as-checked results ranged from \$941,923.40 to \$1,063,276.00 (see enclosed bid tab). The engineer's estimate for the project was \$971,100.00.

We reviewed all four bidders. In reviewing the bids, all information, including bond surety, statement of qualifications, and subcontractors listing, was provided. The lowest bid was received from Pipeline Management Company, Inc., located at 2673 E Maple Road, Milford, MI 48381, in the amount of \$941,923.40. They also received the highest Quality Based Selection (QBS) rating. QBS results can be provided upon request.

It is felt that Pipeline Management Company, Inc. and their subcontractors are capable of performing the work based on past experiences, referenced projects, and information provided with the statement of qualifications in the bid package. **Based on the submitted information, it is recommended that the Bel-Aire Sanitary Sewer Lining contract be awarded to Pipeline Management Company, Inc. of Milford, MI in the not to exceed amount of \$1,036,115.74, which includes an approximate 10% contingency budget to help cover unforeseen issues.**

Sincerely,
OHM Advisors

A handwritten signature in black ink, appearing to read "Jessica Howard", written over a horizontal line.

Jessica Howard

A handwritten signature in black ink, appearing to read "Matthew D. Parks", written over a horizontal line.

Matthew D. Parks, P.E.

JLH/MDP/sls

Encl. Bid Tab
cc: David Murphy, City Manager
File

P:\0101_0125\0111190050_Bel-Aire_Pre-Televising_Assist_Construction\Correspondence\Bel-Aire_Recommendation of Award_2020-04-14.docx

Tabulation of Bids Received on 4/7/2020
 Bel-Aire Sanitary Sewer Lining Project
 City of Farmington, Oakland County, State of Michigan
 OHM Job No.: 0111-19-0050

Pipeline Management Company, Inc.
 2673 E. Maple Rd.
 Milford, MI 48381

D.V.M. Utilities, Inc.
 6045 Sims Road, Suite 2
 Sterling Heights, MI 48313

Inland Waters Pollution Control, Inc.
 4086 Michigan Ave.
 Detroit, MI 48209

Granite Inliner, LLC
 585 West Beach Street
 Watsonville, CA 95076

Item No.	Description	Estimated Quantity	Phone: (248) 685-1500		Phone: (586) 979-0402		Phone: (313) 899-3014		Phone: (831) 724-1011		
			Unit	Price	Amount	Unit	Price	Amount	Unit	Price	Amount
Division 1 - Sewer and Manhole Lining and Rehabilitation											
1)	Mobilization, Max. 5%, Div. I	1	LS	\$40,000.00	\$40,000.00	\$25,000.00	\$25,000.00	\$38,000.00	\$38,000.00	\$15,000.00	\$15,000.00
2)	Audio Video Route Survey, Div. I	1	LS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$6,000.00	\$6,000.00
3)	Traffic Maintenance and Control, Div. I	1	LS	\$4,500.00	\$4,500.00	\$10,000.00	\$10,000.00	\$1,750.00	\$1,750.00	\$5,000.00	\$5,000.00
4)	Initial Sanitary Sewer Cleaning and Video Recording	11,926	LFT	\$4.15	\$49,492.90	\$1.50	\$17,889.00	\$5.25	\$62,611.50	\$7.00	\$83,482.00
5)	Initial Sanitary Sewer Cleaning and Video Recording, Heavy	990	LFT	\$4.15	\$4,108.50	\$1.25	\$1,237.50	\$0.60	\$594.00	\$1.00	\$990.00
6)	Initial Storm Sewer Cleaning and Video Recording	67	LFT	\$20.00	\$1,340.00	\$1.85	\$123.95	\$5.00	\$335.00	\$1.00	\$67.00
7)	Pre-Lining Sanitary Sewer Video Recording	10,793	LFT	\$1.00	\$10,793.00	\$1.00	\$10,793.00	\$0.60	\$6,475.80	\$1.00	\$10,793.00
8)	Pre-Lining Storm Sewer Video Recording	67	LFT	\$1.00	\$67.00	\$1.00	\$67.00	\$1.80	\$120.60	\$1.00	\$67.00
9)	Bypass Pumping	1	LS	\$7,500.00	\$7,500.00	\$10,000.00	\$10,000.00	\$585.00	\$585.00	\$5,000.00	\$5,000.00
10)	8" Cured in Place Pipe Rehabilitation, Sanitary	10,117	LFT	\$29.00	\$293,393.00	\$32.75	\$331,331.75	\$28.50	\$288,334.50	\$30.00	\$303,510.00
11)	12" Cured in Place Pipe Rehabilitation, Sanitary	676	LFT	\$54.00	\$36,504.00	\$45.00	\$30,420.00	\$40.00	\$27,040.00	\$40.00	\$27,040.00
12)	8" Cured in Place Pipe Rehabilitation, Storm	13	LFT	\$295.00	\$3,835.00	\$165.00	\$2,145.00	\$250.00	\$3,250.00	\$500.00	\$6,500.00
13)	12" Cured in Place Pipe Rehabilitation, Storm	54	LFT	\$415.00	\$22,410.00	\$150.00	\$8,100.00	\$75.00	\$4,050.00	\$600.00	\$32,400.00
14)	Storm Sewer Grouting	6	EA	\$250.00	\$1,500.00	\$1,750.00	\$10,500.00	\$175.00	\$1,050.00	\$1.00	\$6.00
15)	Grout Joint, 8 inch	130	EA	\$50.00	\$6,500.00	\$140.00	\$18,200.00	\$150.00	\$19,500.00	\$170.00	\$22,100.00
16)	Grout Joint, 12 inch	300	EA	\$50.00	\$15,000.00	\$155.00	\$46,500.00	\$155.00	\$46,500.00	\$190.00	\$57,000.00
17)	Grout Joint, 15 inch	100	EA	\$50.00	\$5,000.00	\$200.00	\$20,000.00	\$160.00	\$16,000.00	\$250.00	\$25,000.00
18)	Additional Chemical Grout	2,000	GAL	\$3.00	\$6,000.00	\$35.00	\$70,000.00	\$12.00	\$24,000.00	\$11.00	\$22,000.00
19)	Tap Grouting	230	EA	\$850.00	\$195,500.00	\$300.00	\$69,000.00	\$1,150.00	\$264,500.00	\$650.00	\$149,500.00
20)	Lateral (Tap) Cutting	7	EA	\$100.00	\$700.00	\$125.00	\$875.00	\$300.00	\$2,100.00	\$10.00	\$70.00
21)	Lateral Liner, 4 inch	6	EA	\$1,750.00	\$10,500.00	\$2,500.00	\$15,000.00	\$4,975.00	\$29,850.00	\$1,000.00	\$6,000.00
22)	Lateral Liner, 6 inch	6	EA	\$1,750.00	\$10,500.00	\$3,000.00	\$18,000.00	\$5,000.00	\$30,000.00	\$6,000.00	\$36,000.00
23)	Manhole, Point Repair	14	EA	\$250.00	\$3,500.00	\$250.00	\$3,500.00	\$525.00	\$7,350.00	\$900.00	\$12,600.00
24)	Manhole, Reset Frame	4	EA	\$800.00	\$3,200.00	\$500.00	\$2,000.00	\$1,750.00	\$7,000.00	\$750.00	\$3,000.00
25)	Manhole, Chimney Liner	26	EA	\$550.00	\$14,300.00	\$300.00	\$7,800.00	\$185.00	\$4,810.00	\$1,000.00	\$26,000.00
26)	Manhole, Cone Liner	4	EA	\$1,375.00	\$5,500.00	\$600.00	\$2,400.00	\$485.00	\$1,940.00	\$2,300.00	\$9,200.00
27)	Manhole, Rebuild Bench	67	EA	\$900.00	\$60,300.00	\$250.00	\$16,750.00	\$295.00	\$19,765.00	\$1,200.00	\$80,400.00
28)	Manhole, Full Liner	129	VFT	\$240.00	\$30,960.00	\$350.00	\$45,150.00	\$265.00	\$34,185.00	\$275.00	\$35,475.00
29)	Final Sanitary Sewer Video Recording	12,916	LFT	\$1.00	\$12,916.00	\$2.00	\$25,832.00	\$1.85	\$23,894.60	\$1.00	\$12,916.00
30)	Final Storm Sewer Video Recording	67	LFT	\$1.00	\$67.00	\$5.00	\$335.00	\$1.85	\$123.95	\$1.00	\$67.00
TOTAL DIVISION 1:					\$860,886.40		\$823,949.20		\$969,714.95		\$993,183.00¹
Division 2 - Open-Cut Repair											
31)	Mobilization, Max. 5%, Div. II	1	LS	\$3,500.00	\$3,500.00	\$5,487.00	\$5,487.00	\$1,800.00	\$1,800.00	\$1,500.00	\$1,500.00
32)	Traffic Maintenance and Control, Div. II	1	LS	\$800.00	\$800.00	\$1,003.00	\$1,003.00	\$585.00	\$585.00	\$500.00	\$500.00
33)	Open Cut Pipe Repair, 8 inch	40	LFT	\$425.00	\$17,000.00	\$1,424.26	\$56,970.40	\$925.00	\$37,000.00	\$400.00	\$16,000.00
34)	Sidewalk, Rem	56	SYD	\$15.00	\$840.00	\$10.62	\$594.72	\$18.00	\$1,008.00	\$11.00	\$616.00
35)	Pavt, Rem	250	SYD	\$25.00	\$6,250.00	\$12.98	\$3,245.00	\$25.00	\$6,250.00	\$22.00	\$5,500.00
36)	Driveway, Rem	83	SYD	\$17.00	\$1,411.00	\$10.62	\$881.46	\$20.00	\$1,660.00	\$14.00	\$1,162.00
37)	Curb and Gutter, Rem	200	LFT	\$27.00	\$5,400.00	\$9.44	\$1,888.00	\$18.00	\$3,600.00	\$24.00	\$4,800.00
38)	Tree, Rem, 6 inch to 18 inch	3	EA	\$1,100.00	\$3,300.00	\$531.00	\$1,593.00	\$350.00	\$1,050.00	\$960.00	\$2,880.00
39)	Trench Undercut and Backfill	8	CYD	\$70.00	\$560.00	\$118.00	\$944.00	\$40.00	\$320.00	\$60.00	\$480.00
40)	Curb and Gutter	200	LFT	\$48.00	\$9,600.00	\$82.60	\$16,520.00	\$40.00	\$8,000.00	\$40.00	\$8,000.00
41)	Aggregate Base, 21AA	25	TON	\$33.00	\$825.00	\$114.46	\$2,861.50	\$40.00	\$1,000.00	\$30.00	\$750.00
42)	HMA, 13A, 3 inch	20	TON	\$362.00	\$7,240.00	\$342.20	\$6,844.00	\$465.00	\$9,300.00	\$320.00	\$6,400.00
43)	Driveway, Conc, 6 inch	83	SYD	\$102.00	\$8,466.00	\$84.96	\$7,051.68	\$52.00	\$4,316.00	\$90.00	\$7,470.00
44)	Sidewalk, Conc, 4 inch	350	SFT	\$11.00	\$3,850.00	\$14.16	\$4,956.00	\$10.00	\$3,500.00	\$10.00	\$3,500.00
45)	Sidewalk, Conc, 6 inch	150	SFT	\$12.00	\$1,800.00	\$16.52	\$2,478.00	\$12.00	\$1,800.00	\$10.00	\$1,500.00
46)	Fence, Wood	40	LFT	\$48.00	\$1,920.00	\$29.50	\$1,180.00	\$60.00	\$2,400.00	\$42.00	\$1,680.00
47)	Fence, Chain Link	10	LFT	\$48.00	\$480.00	\$35.40	\$354.00	\$85.00	\$850.00	\$42.00	\$420.00
48)	Fence Gate, Chain Link	1	EA	\$1,620.00	\$1,620.00	\$354.00	\$354.00	\$1,200.00	\$1,200.00	\$1,440.00	\$1,440.00
49)	Tree, 2 inch Caliper	3	EA	\$950.00	\$2,850.00	\$944.00	\$2,832.00	\$935.00	\$2,805.00	\$840.00	\$2,520.00
50)	Restoration	350	SYD	\$9.50	\$3,325.00	\$10.03	\$3,510.50	\$6.00	\$2,100.00	\$8.50	\$2,975.00
TOTAL DIVISION 2:					\$81,037.00		\$121,548.26		\$90,544.00		\$70,093.00
TOTAL BID AMOUNT:					\$941,923.40		\$945,497.46		\$1,060,258.95		\$1,063,276.00

CORRECTIONS

¹ Total adjusted to reflect bidder's summation error