



DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on October 17, 2016, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

- Director Christiansen
- Director Demers
- Superintendent Eudy
- City Clerk Halberstadt
- City Manager Murphy
- Attorney Schultz
- Treasurer Weber

2. PLEDGE OF ALLEGIANCE

City Treasurer Weber led the Pledge of Allegiance.

3. APPROVAL OF ITEMS ON CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

- A. First Quarter Building Report
- B. Public Safety Monthly Report - September 2016

C. Minutes

1. Minutes of the City Council - Special - Sep 19, 2016 6:00 PM
2. Minutes of the City Council - Regular - Sep 19, 2016 7:00 PM

4. APPROVAL OF REGULAR AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Sara Bowman, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

5. PUBLIC COMMENT

Bert David, 21135 Laurelwood Court, stated he is paying more for surcharges on his water bill than is necessary. He requested a second meter for his lawn irrigation.

Murphy responded the city will consider offering installation of second meters.

6. PRESENTATION/PUBLIC HEARINGS**A. Proclamation Naming November 17 World Pancreatic Cancer Day**

City Council presented Mr. David with a proclamation recognizing November 17, 2016 as Pancreatic Cancer Day in the City of Farmington.

7. UNFINISHED BUSINESS

No unfinished business was heard.

8. NEW BUSINESS**A. Consideration to Reschedule the November 7, 2016 Special Council Meeting**

Murphy advised with the upcoming General Election scheduled for November 8th, there would be no one available from the City Clerk's office to cover the November 7th meeting.

Move to reschedule the November 7th Special Meeting to Tuesday, November 1st at 7:00 pm.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

B. Consideration to Adopt Resolution Approving 2017 City Council Meeting Dates

Murphy advised the Open Meetings Act requires that the regularly scheduled meetings of a public body be posted within ten days after the first meeting of that public body in each calendar or fiscal year.

Murphy also advised that the first and third Monday of each month would now both be considered regular council meetings, beginning at 7pm. A special/study session has been added at 6:00 pm prior to the third Monday regular meeting of the month.

Discussion followed regarding the reasons for the changes. Schneemann asked about televising the first meeting of the month.

Murphy responded that a footnote would be added to the resolution indicating only the second meeting of the month would be televised.

Move to adopt a resolution establishing the 2017 City Council meeting dates.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Sara Bowman, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

C. Consideration to Ratify Payment for Fire Turnout Gear Washer/Extractor

Demers requested ratification of payment for Fire Turnout Gear Washer/Extractor.

Move to ratify payment to Eagle Star Equipment in the amount of \$12,631.00 for the purchase and installation of a fire turnout gear washer/extractor.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Jeff Scott, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott, Bowman.

D. Consideration to Approve Amendment to Fee Schedule - Bond Processing Fee

Demers advised that under Michigan law, law enforcement agencies are permitted to collect a fee not to exceed \$10.00 from a person who posts bond on an outstanding warrant. The fee is collected to help defray the cost of receiving, depositing and delivering bond money.

Schneemann noted the resolution shows a \$20.00 fee amount. Demers responded the amount on the resolution will be corrected to \$10.00.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Steve Schneemann, Mayor Pro Tem
SECONDER: Sara Bowman, Council Member
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Galvin, Schneemann, Scott, Bowman, Cowley.

E. Consideration to Amend Public Safety Fee Schedule - Fingerprints

Demers requested Council approval of an amendment to the Public Safety Fee Schedule.

Schneemann questioned whether the city needs to extend a \$5 discount to residents.

Demers responded that the resident fee is a standard discount.

Bowman expressed appreciation for extending a discount to residents. She confirmed with Demers that this is a *new* fee for electronic finger printing.

Responding to a question from Galvin, Demers advised the fees are in-line with the market.

Move to approve increase of ink fingerprint card fees for non-residents to \$20.00; and approve increase of electronic fingerprint administrative fees for applicants to \$20.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sara Bowman, Council Member
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Schneemann, Scott, Bowman, Cowley, Galvin.

G. Consideration to Accept Bids for Bel-Aire, Shiawassee, Mooney Street Sewer Rehabilitation and Improvements

Eudy advised bids were received for the Bel-Aire, Shiawassee, Mooney Street, sewer rehabilitation and improvements. Due to bids coming in higher than anticipated, the city's consulting engineers have recommended proceeding with Bel-Aire Subdivision and Mooney Street projects and deferring Shiawassee Road until 2017. The recommendation is to award the contract to the low bidder, Bidigare Contractors, Inc.

Responding to a question from Schneemann, Eudy confirmed the repairs to Shiawassee Road will be delayed, however, Bidigare has guaranteed prices for two years.

Responding to an additional question from Schneemann, Eudy stated the bids came in 40% higher than expected.

Responding to a question from Bowman, Eudy stated the city did not have any experience with the other two bidders.

Scott questioned whether there would be an issue with the sewer system on Shiawassee Road if the project is delayed 6 months.

Eudy responded the DPW staff may be doing some of the repairs. He noted the public will not be compromised as a result of the delay.

Responding to a question from Cowley, Eudy stated the 7% contingency is lower than normal, but the city has good history with Bidigare.

Galvin asked about disruption to residents during the repairs.

Eudy responded most of repairs will be in road or right-of-way, no sewer disruption, and a limited number of barricades.

Move to accept bids for the Bel-Aire, Shiawassee, and Mooney Street Sewer Rehabilitation and Improvements project and award the contract to Bidigare Contractors, Inc., Northville, Michigan, in an amount not to exceed \$392,415.00, including a 7% contingency fee.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Scott, Bowman, Cowley, Galvin, Schneemann.

H. Consideration to Authorize Purchase of Enclosed Cargo Trailer for Ice Rink Equipment

Eudy requested council consideration to authorize purchase of an enclosed cargo trailer for the ice rink.

Responding to a question from Bowman, Eudy stated current rental fee for a trailer is \$1000 per year. He further stated the cargo trailer could last 20 years and will have multi-purpose use.

Move to authorize the purchase of a 2017 enclosed cargo trailer from Trailers 123 and delivery by Hatfield Trucking LLC, in the amount of \$9,070.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Scott, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Bowman, Cowley, Galvin, Schneemann, Scott.

I. Consideration to Schedule Program Year 2017 Community Development Block Grant Application Public Hearing

City Administration requested Council schedule a public hearing at the next regular meeting for public comment on the Community Development Block Grant Program.

Move to schedule a public hearing on November 21, 2016 for public comment on the proposed Program Year 2017 Community Development Block Grant application.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

J. Consideration to Renew Farmington Road Maintenance Agreement with the Road Commission for Oakland County

City Administration recommended that the City Council renew the annual Farmington Road winter maintenance agreement with Oakland County.

Move to renew the Winter Road Maintenance Agreement with the Road Commission for Oakland County for a one-year period beginning October 1, 2016. [SEE ATTACHED AGREEMENT].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Steve Schneemann, Mayor Pro Tem
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott, Bowman.

K. Consideration to Approve SMART Agreement for Transfer of Municipal and Community Credits

City Administration requested Council approval of SMART agreement for transfer of municipal and community credits.

Galvin requested a SMART representative attend a future council meeting.

Move to authorize the City Manager to sign the agreement with SMART for Municipal Credits and Community Credits on behalf of the City for Fiscal Year 2017. [SEE ATTACHED AGREEMENT].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Greg Cowley, Councilmember
SECONDER:	Sara Bowman, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

L. Consideration to Approve Request for Civic HVAC Unit

City Administration advised that at the October 3rd special meeting council asked Civic Theater Manager Freeman to see if he could get a better rate for the Civic HVAC replacements if all three units were purchased by one supplier. It was determined no price break would be given.

Move to authorize the purchase of a HVAC unit replacement for the Civic Theater from Quality Heating and Cooling in the amount of \$11,135.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Jeff Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Galvin, Schneemann, Scott, Bowman, Cowley.

9. DEPARTMENT HEAD COMMENTS

Halberstadt spoke about the success of Ghost Night at the Mansion event and also encouraged residents to vote in the upcoming November General election.

Weber advised Plante Moran has been conducting the audit over the last several weeks and their report should be forthcoming in November. He indicated the city will begin looking at the possibility of offering a second meter, especially as part of the upcoming budget process. He confirmed a second meter would be offered to businesses as well.

Eudy announced leaf pick-up would begin the following Monday. He noted the walking path has been installed in Flanders Park and the playground equipment should be installed in the Fall. He confirmed the ribbon-cutting for the park would not take place until Spring.

Cowley commented the arborvitae continue to die off along Grand River. He noted every year he requests the city erect a salt barrier.

Eudy responded City Administration together with the DDA would make that decision. He noted there is a reduction in the use of salt with the new truck.

Demers reminded the community to report any suspicious activity during the night prior to Halloween. He stated the Halloween patrol will be out in full force. He noted Carole Lukas from his department would again be handing out trick or treat bags.

Christiansen provided an update on the following projects: courthouse property, Maxfield Training Center property, Halsted Plaza, Great Lakes Ace Hardware and the Flanders development.

Murphy provided an update on upcoming events.

10. COUNCIL COMMENT

Scott discussed an upcoming fundraising event, "Hockey has Heart", for Chris Newton who recently received a double-lung transplant.

Bowman noted the upcoming election includes open seats on the Farmington school board. She commented regarding the importance of this body of community leaders.

Cowley noted the Parking Committee kick-off meeting on the Walker Study. He stated Council has important decisions to make as a result of the parking conversation.

Galvin recognized the recent passing of Dave Kenerson, a community volunteer who led the Goodfellow organization.

11. ADJOURNMENT

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Schneemann, Mayor Pro Tem
SECONDER:	Greg Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 8:36 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____