



**FINAL**

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**REGULAR MEETING MINUTES**

A regular meeting of the Farmington City Council was held on July 20, 2015, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

**1. CALL TO ORDER**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Absent	
Jeff Scott	Councilmember	Present	

**City Administration Present**

Director Christiansen  
Director Demers  
Superintendent Eudy  
City Manager Murphy  
Attorney Saarela  
Treasurer Weber

**2. PLEDGE OF ALLEGIANCE**

Miss Oakland County Outstanding Teen, Charlotte Mathias, and Miss Oakland County, Kaitlyn Krizanic, led the Pledge of Allegiance.

**3. PUBLIC COMMENT**

No public comment was heard.

**4. APPROVAL OF ITEMS ON CONSENT AGENDA**

**Motion to approve the agenda as amended, removing Item 4(b)  
Consideration to assign Detroit water and sewer contracts to the Great  
Lakes Water Authority.**

**RESULT:**        **APPROVED AS AMENDED [UNANIMOUS]**  
**MOVER:**        JoAnne McShane, Councilmember  
**SECONDER:**    Greg Cowley, Councilmember  
**AYES:**         Cowley, Galvin, McShane, Scott  
**ABSENT:**        Schneemann

**A. Consideration to approve Construction Estimate #4 Pipeline**

**B. Consideration to assign Detroit water and sewer contracts to the Great Lakes Water Authority**

**C. Consideration to change the date of Halloween Fun Fest to Oct. 31**

**D. Special event request: Susan G. Komen 3-day Cancer Walk**

**E. Special event request: Run for the Hills 1 mile, 5K and 10K races**

**F. Public Safety Monthly Report**

**G. Fourth Quarter Building Department Report**

**H. Farmington Monthly Payments Report**

**I. Approval of minutes**

**1. Minutes of the City Council - Special - Jun 1, 2015 6:00 PM**

**2. Minutes of the City Council - Special - Jun 10, 2015 7:00 PM**

**3. Minutes of the City Council - Special - Jun 15, 2015 6:00 PM****4. Minutes of the City Council - Regular - Jun 15, 2015 7:00 PM****5. APPROVAL OF REGULAR AGENDA**

**Motion to approve the regular agenda as amended, making Item 11, Closed Session for Consideration of Land Acquisition and Confidential Correspondence from City Attorney and moving Meeting Adjournment to Item 12.**

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Scott
<b>ABSENT:</b>	Schneemann

**6. PRESENTATION/PUBLIC HEARINGS****A. Introduction of New Public Safety Officer-Christopher Saunders**

Director Demers formally introduced Officer Chris Saunders, stating he was hired as a cadet in March of 2014. Officer Saunders put himself through the Wayne County Regional Fire Academy where he graduated in December of 2014. He furthered his training through the Wayne County Regional Police Academy where he graduated in May of 2015. He was sworn in by Clerk Halberstadt as a full-time Public Safety Officer on July 6, 2015. He welcomed him into the Department and wished him the best. He then administered the Farmington Public Safety Code of Honor to Officer Saunders. He was then presented with the Certificate of Promotion.

**B. Consideration to Establish Hickling Village, Nottinghamshire, England as a Friendship City to the City of Farmington**

Maria Taylor, from the Historic Commission, read the resolution into the record establishing Hickling Village, Nottinghamshire, England, as a Friendship City to the City of Farmington, noting Governor Fred Warner's link to the Village.

**Move to Adopt the Resolution Establishing a Friendship City Relationship with Hickling Village, Nottinghamshire, England. [SEE ATTACHED RESOLUTION].**

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Greg Cowley, Councilmember  
**SECONDER:**   Jeff Scott, Councilmember  
**AYES:**        Cowley, Galvin, McShane, Scott  
**ABSENT:**     Schneemann

### **C. Miss Oakland County Scholarship Program**

Kaitlyn Krizanic, Miss Oakland County, spoke about her platform for the upcoming year. She introduced Charlotte Mathias, the new Miss Oakland County Outstanding Teen 2015, who spoke on her platform, HOPE, Helping Others Through Prevention and Education. She expounded on her goals for the upcoming year.

### **D. Historic Commission Annual Report**

Laura Myers, 33601 Shiawassee, chair of Historical Commission, introduced other members in attendance at the meeting. She advised the written report provided to Council encompassed most of the details of the activities of the Commission. She noted a commission member, Michael Harrison, will be stepping down due to his upcoming move out of the area.

Mayor Galvin explained that the core mission of the Historical Commission is preservation of historical homes within the residential historic district. Myers expounded on the details of their jurisdiction. She then described how they serve in an advisory capacity in certain circumstances. The floor was opened for questions from the Councilmembers.

Scott stated it is important that standards be met on the restoration of the homes. He inquired if a report or a representative is sent to the Planning Commission when somebody is proposing changes to designated homes and further discussion was held.

Scott further stated he would like to see further clarification of the definition of "historical significance that's contributing." He urged Myers for her committee to take that charge on.

Cowley inquired about tax credits and if any were available. He also stated he would like to see a map or document that delineated homes that are contributing.

McShane asked if there was any thought given to economic development and the movement of historical homes in order to preserve them and further discussion was held. She encouraged the adoption of a historical home ordinance.

Marilyn Weimer, 33620 Hillcrest, explained the commission serves in an advisory capacity. They want to educate homeowners within the Historic District on renovation projects in order to provide guidance on maintaining the historical integrity of their homes.

Mayor Galvin thanked the Commission members for their report.

#### **E. Council on Aging, year-end report - Carl Christoph**

Christoph advised it is his 19<sup>th</sup> year serving on the Commission. He stated it is a joint agency between the City of Farmington and the City of Farmington Hills. He advised the Commission is comprised of four Farmington and eight Farmington Hills Commissioners. He stated the mission statement of the Commission is to provide services and look after the welfare and benefit of the senior population, defined as age 50 and better. He stated there are a number of annual projects including a Senior Directory that provides a list of service agencies to seniors. He stated the goal of the Commission is to further study and set up focus groups on what seniors want.

McShane asked regarding how the Commission develops relationships and communicates with senior residence developments and private clubs.

Christoph responded that they place the "Messenger" newsletter in the lobbies of senior establishments, both city halls and both libraries. The newsletter is also emailed to 300 participants.

Cowley asked about participation in the Dial-A-Ride program. Marsha Koet, Program Supervisor, responded seniors prefer the transportation provided through the Costick Center. He questioned the impact on the community if SMART transportation was discontinued.

Discussion followed regarding the number of seniors reached through the outreach program and the discontinued Project Healthy Living Program.

Mayor Galvin thanked them for their report.

#### **F. Parking Advisory Committee update**

Elizabeth Turton, Chair of the Committee, was present to give an update on the committee. She explained the Committee has only been active since June 16<sup>th</sup>. She gave a detailed description of what had been reviewed by the Committee. She discussed their recommended short term solutions including increased signage and increase in parking fines. Upon request of Mayor Galvin, she named the members of the committee, including Councilman Cowley.

Cowley stated the metrical data from the Walker Study was used in

making their recommendations. He defined 1:00 p.m. as the peak period for parking and the average stay being one hour and forty minutes. He cited the untimed parking areas in the downtown. He noted the park and ride cars that are left in lots all day.

McShane inquired if a recommendation would be made to employers to offer incentives to their employees to park in untimed lots. She also inquired whether maps would be displayed on kiosks and included in newsletters and on cable TV.

Scott inquired about placement of signage and discussion ensued.

Christiansen believed the wayfinding signage and new city signage package would be implemented in August.

Galvin clarified that it is the responsibility of City Administration to seek input from the DDA, Parking Advisory Committee, Public Safety, as well as from DPW, and then submit a recommendation to City Council for approval.

Christiansen responded the wayfinding signage package has already gone through that process and is ready to be implemented.

Further discussion was held about the signage.

Scott then discussed the proposed increase in fines. He asked Commander Demers regarding the number of tickets issued thus far and related fines. He pointed out fines are not meant to be income producing.

Demers stated 58 tickets have been issued in the south lot and 35 in the north lot, generating a total of \$930 in fines.

Galvin questioned the recommended fee structure for fines. Demers responded the fee structure was under consideration by the Parking Committee.

Galvin summarized the recommendations include a 3-hour time limit in Lots 1, 2, 3, 4 and 11; and a \$25 flat fee with potential to adjust for repeat offenders. He stated recommendations would require Council approval.

Responding to a question from Galvin, Turton stated the Committee has discussed the option of parking meters, but has been unable to reach a consensus on whether they are appropriate at this time or would be received well in the community.

Galvin pointed out there are metrics and data to support parking meters.

Cowley stated the committee discussed installation of parking meters on

Grand River, but no consensus was reached as far as available technology and the utilization of same.

Mayor Galvin thanked Turton for her report and chairing the committee. He also thanked Joe Mantey for his participation on the committee as well.

Cowley recommended Council take action on the parking recommendations.

City Manager Murphy stated he would like to confirm there is money in the budget to support the recommendations. However, if Council is comfortable in taking action, he would be amenable in moving forward.

McShane stated she would support the recommendations of the committee if the motion includes that they will not take effect until signs are posted.

Responding to a question from Galvin, Demers responded that outside of notifying the court of the change in fees, the increase in fines would have no impact whatsoever on enforcement.

**Motion to adopt the findings of the Parking Advisory Committee subject to the condition time limits will not take effect until signage is in place; including the recommendation that three hour in unlimited timed parking jurisdictions based on the map presented by the Committee be adopted; and a \$25 parking fine increase without graduated fines schedule be adopted.**

The votes were taken in the following order: Galvin, McShane, Scott, Cowley.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Scott, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Scott
<b>ABSENT:</b>	Schneemann

## 7. UNFINISHED BUSINESS

## 8. NEW BUSINESS

### A. Consideration to Adopt Resolution Authorizing 2015 Capital Improvement Bond

City Manager Murphy reported that on April 20, 2015 the City Council approved a resolution that provided Notice of Intent to issue bonds in the amount of \$1.5 million dollars for multiple projects related to the sanitary

sewer. The Notice was published with a 45 day window for the public to respond. The 45 day window is closed with no petitions filed. The next step requires a resolution from Council authorizing the 2015 Capital Improvement Bond.

Murphy stated the project under consideration is reconstruction of the Twin Valley Sewage Lift Station, bank stabilization of the sewer interceptor main, with the remainder of the funds applied to sanitary sewer lining.

Responding to a question from Galvin, Superintendent Eudy stated the sewer lining would be concentrated in the Bel-Aire Subdivision and in the interceptor lines from the Nine Mile retention up to the subdivision.

Galvin questioned whether there would be any disruption in the sewer service. Eudy responded the contractor will send out notifications to the residents asking them to limit water usage during the time the sewer is actively being lined. He stated this is a similar approach taken with the Floral Park Subdivision a few years ago.

McShane stated the importance of maintaining the city's infrastructure.

**Motion to adopt a resolution authorizing 2015 Capital Improvement Bonds.**  
[SEE ATTACHED RESOLUTION].

The votes were taken in the following order: McShane, Scott, Cowley, Galvin.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	JoAnne McShane, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Scott
<b>ABSENT:</b>	Schneemann

## **B. Consideration to authorize purchase of replacement van for Water Department**

City Administration recommended City Council authorize the purchase of a 2015 cargo van for an amount not to exceed \$33,200. The exact purchase price will be contingent as to which model is purchased.

Responding to a question, Eudy stated they have located a fully outfitted 2015 van for the amount of \$28,601.00.

**MOTION to authorize the purchase of a 2015 or 2016 GMC or Chevrolet 2500 Cargo Van in an amount not to exceed \$33,200.**

The votes were taken in the following order: Scott, Cowley, Galvin, McShane.



**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Greg Cowley, Councilmember  
**SECONDER:**   Jeff Scott, Councilmember  
**AYES:**        Cowley, Galvin, McShane, Scott  
**ABSENT:**      Schneemann

### **C. Consideration to authorize purchase of replacement dump truck**

**Motion to authorize the purchase of a 2016 Freightliner dump truck with snow plowing and salting accessories in an amount not to exceed \$190,000.**

The votes were taken in the following order: Cowley, Galvin, McShane, Scott.

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       JoAnne McShane, Councilmember  
**SECONDER:**   Jeff Scott, Councilmember  
**AYES:**        Cowley, Galvin, McShane, Scott  
**ABSENT:**      Schneemann

## **9. DEPARTMENT HEAD COMMENTS**

Eudy reported the Founders Festival went smoothly this year with no real issues reported.

Eudy stated four DPW workers either upgraded or obtained water distribution licenses. He indicated that the Assistant Superintendent has retained an S-2-1 Water Distribution License.

Eudy stated the seasonal staff is doing lawn maintenance and the new parks custodial position has begun.

McShane inquired about the schedule of the park custodian.

Mayor Galvin expressed concern regarding incorrect meter readings. He asked Eudy to inform citizens on what to do to ensure that they do not encounter this problem.

Eudy advised residents should verify the reading on their bills when they receive them and further discussion was held.

Mayor Galvin asked Treasurer Weber how the City would handle an abnormally large water bill. Weber responded that the payments would be spread out over a period of time.

Chief Demers thanked his Public Safety staff for doing a fantastic job during Founder's Festival. He noted DPS staff led the parade with their own Honor Guard for the first time since 1978. They were able to outfit three of their officers due to the gracious donation from Farmington/Farmington Hills Police Benevolent Association. He recognized the upcoming retirement of Christine Schutz on July 24<sup>th</sup>. A reception will be held in the Chambers on that day at 2:00 p.m.

Demers noted their two recent hires successfully completed their 13-week field training program. They are on their own now in scout cars. Interviews are being held Monday to backfill vacant PSO positions.

McShane inquired about a replacement for Schutz as a school liaison officer and further discussion was held.

Director Christiansen reported on current redevelopment projects in the City, including the start of the Fresh Thyme constructions in the Downtown Farmington Plaza.

City Manager Murphy indicated he attended his first Founder's Parade and enjoyed it very much. He is having a good time getting settled in.

## **10. COUNCIL COMMENT**

McShane echoed thanks to both the Public Safety Department and Department of Public Works and was grateful to see foot patrols during the festival. She expressed pride in the City and the Chamber of Commerce for a successful event.

Responding to a question from McShane, Murphy stated he is currently working on the Events Policy.

McShane inquired regarding the Parks and Recreation Master Plan Committee and where it stood.

Christiansen responded a search of the minutes produced no record that Council requested forming a committee. He stated dialogue would begin on putting one together.

McShane stated that she was concerned about approving plans without having had a Parks Master Plan Update and further discussion was held.

Scott gave an update on the Grand River Corridor Project and spoke about MDOT's involvement in the road diet of Orchard Lake Road down to edge of downtown or even further. He spoke about the incorporation of walkability and bikeability pathways and his confidence in bringing those to the City.

Cowley congratulated Eudy on solving the Grand River garbage issue and commended Demers staff on doing a great job during the Festival. He also stated he had some issues on dumpsters and further discussion was held.

Mayor Galvin congratulated Joanne McShane on being the Grand Marshall in the parade this year.

## 11. CLOSED SESSION

### **Motion to enter closed session for Consideration of Land Acquisition and Confidential Correspondence from City Attorney**

The votes were taken in the following order: Galvin, McShane, Scott, Cowley

Council entered closed session at 9:22 PM.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Scott
<b>ABSENT:</b>	Schneemann

### **Motion to exit closed session.**

Council exited closed session at 9:55 p.m.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	JoAnne McShane, Councilmember
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Cowley, Galvin, McShane, Scott
<b>ABSENT:</b>	Schneemann

## 12. ADJOURNMENT

### **Motion To Adjourn**

The meeting adjourned at 9:55 p.m.

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**        JoAnne McShane, Councilmember  
**SECONDER:**   Jeff Scott, Councilmember  
**AYES:**         Cowley, Galvin, McShane, Scott  
**ABSENT:**       Schneemann

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William E. Galvin, Mayor

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Susan K. Halberstadt, City Clerk

Approval Date: \_\_\_\_\_