



Special/Study Session Meeting
6:00 p.m., Monday, November 13, 2017
Council Chambers
23600 Liberty Street
Farmington, MI 48335

STUDY SESSION AGENDA

1. OATH OF OFFICE - Administered by Susan K. Halberstadt, Clerk

- A. Maria Taylor**
- B. Bill Galvin**
- C. Joe LaRussa**

Recently elected Council members will be given an opportunity to make comments once their oath of office has been administered.

2. ROLL CALL – Susan K. Halberstadt, Clerk

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. ELECTION OF MAYOR – David Murphy, City Manager, will call for nominations

Mayor will preside over remainder of meeting

6. ELECTION OF MAYOR PRO TEM

7. CONSIDERATION OF RESOLUTION TO APPOINT COUNCIL MEMBERS TO SERVE ON BOARDS AND COMMISSIONS

- A. Farmington Retiree Health Care Board of Trustees**
- B. Downtown Development Authority Board of Directors (DDA)**
- C. Brownfield Redevelopment Authority**
- D. Farmington Election Commission**
- E. Multicultural/Multiracial Community Council (MCMR)**
- F. 8 Mile Boulevard Association (8MBA)**
- G. S.E.M.C.O.G.**
- H. Grand River Corridor Improvement Authority**
- I. Greater Farmington Area Chamber of Commerce**

- J. Charter Review Committee**
- K. Downtown Farmington Public Parking Committee**

- 8. Consideration to Adopt Resolution Approving 2018 City Council Meeting Dates**
- 9. Discussion – 2018 Goal Setting Meeting: Saturday, January 13**
- 10. PUBLIC COMMENT**
- 11. COUNCIL COMMENTS**
- 12. ADJOURNMENT**

Farmington City Council Staff Report	Council Meeting Date: Nov. 13, 2017	Item Number 7
Submitted by: Melissa Andrade		
<u>Agenda Topic</u> Appointment of City Council Members to serve on Boards and Commissions		
<u>Proposed Motion:</u> Move to adopt the resolution assigning Council Members to serve on various boards and commissions.		
<u>Background:</u> Every two years, the city council holds an organizational meeting in conjunction with the city election. During this meeting, the council appoints its members to serve on various Boards and Commission.		
<u>Materials:</u> Resolution Summary of Boards and Commissions		

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ASSIGNING MEMBERS TO SERVE ON VARIOUS BOARDS AND COMMITTEES.

WHEREAS, after each City election it is necessary for the City Council to appoint individuals from the Council to serve on various boards and committees; and

THEREFORE, BE IT RESOLVED that the City Council hereby appoints its members to serve on the following boards and committees:

1. **Farmington Retiree Health Care Board of Trustees:**
Mayor _____ to serve through November 2019;
2. **Downtown Development Authority Board of Directors (DDA):**
Mayor _____ to serve through November 2019;
3. **Brownfield Redevelopment Authority:**
Council Member _____ to serve through November 2019;
4. **Farmington Election Commission:**
Council Member _____ to serve through November 2019;
6. **Multicultural/Multiracial Community Council (MCMR)**
Council Member _____ to serve through November 2019;
7. **8 Mile Boulevard Association (8MBA)**
Council Member _____ to serve through November 2019;

_____ appointed to serve as an alternate
8. **S.E.M.C.O.G.**
Council Member _____ to serve through November 2019;

_____ appointed to serve as an alternate
9. **Grand River Corridor Improvement Authority**
Mayor/Council Member _____ to serve through November 2019;
10. **Greater Farmington Area Chamber of Commerce**
Mayor/Council Member _____ to serve through November 2019;

11. Charter Review Committee

Council Member _____ to serve through November 2019;

12. Downtown Farmington Parking Advisory Committee

Council Member _____ to serve through November 2020;

City Council Appointments to Boards and Commissions

Farmington Retiree Health Care Board of Trustees

- Three member board that includes: City Manager, Finance Director, and Mayor. Mayor is specified by City Code to serve on this committee.
- The Board of Trustees is required to meet at least quarterly
- Business meeting usually last approximately 30 minutes

Downtown Development Authority Board of Directors

- Seven member board in which Mayor is ex officio member as specified by City Code.
- DDA Board meets monthly on the first Wednesday of each month at 6:00 p.m.

Brownfield Redevelopment Authority

- Five member Board comprised of one council member, City Manager, DDA Executive Director, Chamber of Commerce Executive Director, and Public Services Director.
- Previous Representative : Sara Bowman
- Meet as required. Meets at least once a year to adopt budget or more frequently if there is a Brownfield Project
- Previous Representative: Sara Bowman

Farmington Election Commission

- Three member board comprised of City Clerk, City Attorney, and one council member who will not be running in the next City election
- Meets once before every election to appoint election inspectors
- Meetings usually last fifteen minutes
- Previous Representative: Steve Schneemann

Multicultural/Multiracial Community Council

- Council comprised of a wide variety of individuals representing Farmington and Farmington Hills One city council representative
- Meets once a month – regular meeting is usually scheduled the third Thursday of each beginning at noon.
- City Manager and Public Safety Director serve on the MCMR Council
- Previous Representative: Bill Galvin

8 Mile Boulevard Association (8MBA)

- Association involving most communities along 8 Mile Road between 1-94 (east) and 1-275 (west). One council representative.

City Council Appointments to Boards and Commissions

Updated: November 9, 2017

Page 2

- Organization Purpose: to revitalize and promote the Eight Mile Road transportation, business and residential corridor by linking the efforts of the public and private sector.
- Usually meets three or four times each year.
- Previous Representative: Jeff Scott

SEMCOG (Southeast Michigan Council of Governments) General Assembly

- Comprised of member communities across southeast Michigan
- Appoint council member as delegate and an alternate
- Many communities appoint City Manager as alternate
- Previous delegate: Jeff Scott
- Usually meets three times annually in March, June, and October
- Meetings are the third or fourth Thursday of the month in the late afternoon.
- The General Assembly adopts SEMCOG's annual work program, annual budget, and membership fee schedules; adopts and/or amends bylaws; and reviews and gives final approval on all regional plans.

Greater Farmington Area Chamber of Commerce

- Comprised of business owners and other community stakeholders in the Farmington/Farmington Hills area
- City of Farmington Mayor or Council Member to be appointed
- The Chamber meets the third Tuesday of the month at 7:30 a.m. at Farmington Hills City Hall
- Previous representative: Greg Cowley

Charter Review Committee

- This 3-member board, comprised of one city council member and typically two past mayors.
- The board meets on an as-needed basis when there is a proposed change to the City Charter
- Previous representative: Sara Bowman

Downtown Farmington Public Parking Committee

- One city council appointment, one planning commission appointment, one DDA appointment and four residents/business owners comprise this board.
- The Parking Committee meets the third Wednesday of every month at 7 p.m.
- Previous representative: Greg Cowley

**Farmington City Council
Staff Report**

**Council Meeting
Date:** November 13, 2018

**Reference
Number
8**

Submitted by: David Murphy, City Manager

Description Consideration to Adopt Resolution Approving 2018 City Council Meeting Dates

Requested Action Move to adopt resolution to establish 2018 City Council meeting dates

Background

The Open Meetings Act requires that the regularly scheduled meetings of a public body be posted within ten days after the first meeting of that public body in each calendar or fiscal year. The Farmington City Charter, Section 6.1, states that the Council will provide, by resolution, the time and place of its regular meetings.

Attached is a proposed City Council meeting schedule for 2018. This would continue the tradition of meeting on the first and third Monday of each month in addition to a Special/Study Session at 6 p.m. on the third Monday of every month.

1. The council meetings slated for the first Monday in January, in addition to the first Mondays of July and August will be eliminated because business is historically slow during these dates and we encounter vacation conflicts.

Assuming a first and third Monday schedule, there are three meetings changed to Tuesday as a result of holidays: January 16 (Martin Luther King's Birthday), February 19 (President's Day) and September 4 (Labor Day).

We have included one special meeting to review the City Manager's recommended budget. This is scheduled for Monday, April 23, 2018.

Materials:
Resolution

CITY OF FARMINGTON
RESOLUTION NO. _____

Motion by _____, seconded by _____, to adopt the following resolution:

WHEREAS, The Open Meetings Act, MCL 15.261 et. seq. requires "for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year, a public notice stating the dates, times, and places of its regular meetings."

WHEREAS, Section 6.1 of the City Charter states that Council provides by resolution for the time and place of its regular meetings.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following are dates and times of regular and special City Council meetings for the year of 2018 in Council Chambers of Farmington City Hall, 23600 Liberty Street, Farmington, Michigan.

MEETING DATES

Tuesday, January 16, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, February 5, 2018	7:00 p.m.	Regular Meeting
Tuesday, February 19, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, March 5, 2018	7:00 p.m.	Regular Meeting
Monday, March 19, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, April 2, 2018	7:00 p.m.	Regular Meeting
Monday, April 16, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, April 23, 2018	7:00 p.m.	Budget Review Meeting
Monday, May 7, 2018	7:00 p.m.	Regular Meeting
Monday, May 21, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting

Monday, June 4, 2018	7:00 p.m.	Regular Meeting
Monday, June 18, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, July 16, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, August 20, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Tuesday, September 4, 2018	7:00 p.m.	Regular Meeting
Monday, September 17, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, October 1, 2018	7:00 p.m.	Regular Meeting
Monday, October 15, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, November 5, 2018	7:00 p.m.	Regular Meeting
Monday, November 19, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, December 3, 2018	7:00 p.m.	Regular Meeting
Monday, December 17, 2018	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting

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I, Susan K. Halberstadt, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, November 13, 2017 in the City of Farmington, Oakland County, Michigan.

Susan K. Halberstadt, City Clerk