



**Regular City Council Meeting**  
**7:00 p.m., Monday, December 2, 2024**  
**Conference Room**  
**23600 Liberty Street**  
**Farmington, MI 48335**

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## **REGULAR MEETING AGENDA**

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Public Comment**
- 4. Library Board Interviews**  
7:00 p.m. Steven Snead  
7:15 p.m. Faye Schuett
- 5. Amend Council Meeting Dates Resolution**
- 6. Appoint Council Member to the City Capital Improvement Program**
- 7. Sanitary Sewer Lining Payment**
- 8. Choose Consultant for Master Plan, Downtown Master Plan, and Parks and Recreation Mater Plan**
- 9. Other Business**
- 10. Public Comment**
- 11. Council Comment**
- 12. Adjournment**

*The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date:</b> Dec. 2, 2024	<b>Item Number 4</b>
<b>Submitted by:</b> Melissa Andrade, Assistant to the City Manager		
<b>Agenda Topic:</b> Library Board Interviews		
<b>Proposed Motion:</b> NA – will be on the Dec. 16 meeting		
<b>Background:</b> There is a vacancy on the Farmington Community Library Board. This is a 4-year term ending June 30, 2028.  Applicants: 6:00 p.m. – Steven Snead 6:15 p.m. Faye Schuett  The Farmington Community Library Board of trustees is composed of eight Trustees, with four appointed from the City of Farmington and four appointed from the City of Farmington Hills. Board members serve four-year terms. The Board is empowered to establish, maintain and operate a public library for the district and to establish a district library fund.  Regular board meetings are open to the public and are held on the second Thursday of each month at 6:00 p.m. in the Ernest E. Sauter Board Room on the second floor of the FCL Farmington Hills location.		
<b>Materials:</b> Applications have been emailed to councilmembers.		

**Farmington City Council  
Staff Report**

**Council Meeting  
Date:** December 2, 2024

**Reference Number  
5**

**Submitted by:** Meaghan K. Bachman, City Clerk

**Description** Consideration to Amend “2025 City Council Meeting Dates” resolution

**Requested Action** Move to amend the resolution establishing the 2025 City Council meeting dates, thereby changing the annual Budget Meeting to Wednesday, April 23, 2025 at 6 p.m. from Monday, April 28, 2025.

**Background**

At its Nov. 18 City Council Meeting, council approved a resolution setting the 2025 Council Meeting Dates. Mayor Pro Tem Johnna Balk was absent from that meeting. She later noticed that she would not be able to make the April 28, 2025 Budget Meeting so requested the date be changes so she could participate. This is a special meeting.

**Materials:**

Redlined resolution with amendment, updated resolution

CITY OF FARMINGTON

**RESOLUTION NO. 10-23-027**

WHEREAS, The Open Meetings Act, MCL 15.261 et. seq. requires “for regular meetings of a public body, there shall be posted within 10 days after the first meeting of the public body in each calendar or fiscal year, a public notice stating the dates, times, and places of its regular meetings.”

WHEREAS, Section 6.1 of the City Charter states that Council provides by resolution for the time and place of its regular meetings.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following are dates and times of regular and special City Council meetings for the year of 2025 in Council Chambers of Farmington City Hall, 23600 Liberty Street, Farmington, Michigan.

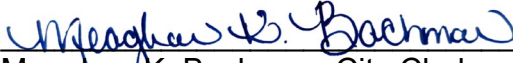
**MEETING DATES**

Monday, January 6, 2025	7:00 p.m.	Regular Meeting
Tuesday, January 21, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, February 3, 2025	7:00 p.m.	Regular Meeting
Tuesday, February 18, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, March 3, 2025	7:00 p.m.	Regular Meeting
Monday, March 17, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, April 7, 2025	7:00 p.m.	Regular Meeting
Monday, April 21, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
<del>Monday, April 28, 2025</del> Wednesday, April 23		6:00 p.m. Budget Review Meeting
Monday, May 5, 2025	7:00 p.m.	Regular Meeting
Monday, May 19, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, June 2, 2025	7:00 p.m.	Regular Meeting
Monday, June 16, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting

Monday, July 21, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, August 18, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Tuesday, September 2, 2025	7:00 p.m.	Regular Meeting
Monday, September 15, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, October 6, 2025	7:00 p.m.	Regular Meeting
Monday, October 20, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, November 17, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting
Monday, December 1, 2025	6:00 p.m. 7:00 p.m.	Reorganizational Meeting Regular Meeting
Monday, December 15, 2025	6:00 p.m. 7:00 p.m.	Special Study Session Regular Meeting

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I, Meaghan K. Bachman, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a regular meeting held on Monday, November 18, 2024 in the City of Farmington, Oakland County, Michigan.

  
 \_\_\_\_\_  
 Meaghan K. Bachman, City Clerk

- Election Dates:
  - Tuesday, November 4, 2025
  - Other dates TBD

CITY OF FARMINGTON

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  - Tuesday, November 4, 2025
  - Other dates TBD

**Farmington City Council  
Staff Report**

**Council Meeting**  
**Date:** December 2, 2024

**Item  
Number  
6**

**Submitted by:** David Murphy and Chris Weber

**Agenda Topic:** Council Input on Capital Improvement Plan

**Proposed Motion:** Move to appoint \_\_\_\_\_ to serve on the CIP Steering Committee

**Background:**

City Administration would like to begin the discussion of this year's capital improvement program and Council's additions/deletions and priority projects to submit to the CIP Steering Committee.

In addition, Administration would like to know which Council member would like to serve on the Steering Committee. The Committee has one Council member representing.

**Materials:**

Capital Improvement Plan 2025 - 2030: <https://www.farmgov.com/media/alihmnvb/capital-improvement-program-2025-2030-final.pdf>

Capital Improvement Calendar 2024



# Calendar for Fiscal Year 2026-31 Capital Improvement Program Process

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Color Key	<b>Planning Commission</b> Department Heads	<b>DDA</b> City Manager	<b>CIA</b> Administration
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October 24	Department Heads meet to discuss CIP Program at Department Head Meeting. Items must be submitted by December 13.
November	Meeting with Beautification Committee
November	Meeting with South Farmington Baseball and Softball
November 6	DDA Meeting to discuss CIP and appoint Kate or a Board member to Steering Committee. DDA to formalize items for submission to CIP Steering Committee. Items must be submitted by December 4.
November 11	Planning Commission meets to discuss CIP Program and appoint a member to serve on the committee. Planning Commission to formalize items for submission to CIP Steering Committee. Items must be submitted by December 9.
November 13	Pathways Committee Meeting to discuss CIP Program and appoint representative to CIP Steering Committee. Pathways Committee to formalize items for submission to CIP Steering Committee. Items must be submitted by December 11.
November 14	CIA Meeting to discuss CIP Program and appoint representative to CIP Steering Committee. CIA to formalize items for submission to CIP Steering Committee. Items must be submitted by December 12.
November 18	City Council meets to discuss CIP Program and to appoint representative to CIP Steering Committee. Items must be submitted by December 2.
November 20	Parking Committee to formalize items for submission to CIP Steering Committee.
December 2	Council to formalize items for submission to CIP Steering Committee.
December 4	DDA to formalize items for submission to CIP Steering Committee.
December 9	City Manager's Office to schedule 3 meetings January 6 – January 31 for CIP Steering Committee.
December 9	Planning Commission to formalize items for submission to CIP Steering Committee.

December 11	Pathways Committee to formalize items for submission to CIP Steering Committee.
December 12	CIA to formalize items for submission to CIP Steering Committee.
December 13	Department Heads to formalize items for submission to CIP Steering Committee
December 13	All Submittals in
December 27	Draft Schedule of Capital Improvements circulated to CIP Steering Committee.
Jan 6 – Jan 31	CIP Steering Committee meets to create CIP.
Feb 3 – Feb 21	Draft CIP created.
Feb 10	Planning Commission schedules public hearing for March 10.
Feb 11	Planning and Building advertises Public Hearing for FY 2026-31 CIP on February 11 and posts plan on website on February 21.
March 10	Planning Commission meets to hold public hearing regarding CIP and possibly approve plan.
April 14	Planning Commission meets to approve CIP if not already approved on March 10.
April 21	City Manager submits CIP along with proposed budget to City Council.
April 28	City Council Budget Review Session & Review of DDA Budget.
April 28 - May 19	City Council reviews and adjusts proposed budgets.
May 19	City Council schedules budget and millage public hearing for June 16.
June 2	City Clerk advertises Public Hearing for FY 2025-26 Budget.
June 16	City Council holds Public Hearing regarding FY 2025-26 Budget and Millage Rate and considers adoption.
June 17	City Clerk publishes summary of adopted budget.

<b>Farmington City Council Staff Report</b>	<b>Council Meeting Date: December 2, 2024</b>	<b>Item Number 7</b>																										
<b>Submitted by:</b> Charles Eudy, Superintendent																												
<b>Agenda Topic:</b> Emergency Sanitary Sewer Lining																												
<b>Proposed Motion:</b> Move to approve Emergency Sanitary Sewer Lining Payment No. 3 in the amount of \$400,252.00 to Pipeline Management for work completed during the months of October and November, 2024.																												
<b>Background:</b> In August of 2024, Council approved Pipeline Management to conduct emergency sanitary sewer CIPP lining in three locations. Change Order No. 1 was submitted for Council approval in October to include additional quantities and the Pickett/Grand River CIPP lining.  Subcontractor for Pipeline Management experienced a family medical emergency and equipment failures which delayed Farmington Road lining approximately two weeks. Pipeline Management and their subcontractors have completed a significant amount of the sewer lining. The Farmington Road 18-inch diameter segment is scheduled for lining the week of November 25 <sup>th</sup> and should be completed in 1-2 days.  <b>Change Order No. 1</b> <table data-bbox="113 982 1120 1291" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Add Grand River west of Pickett Street</td> <td style="text-align: right;">\$31,790</td> </tr> <tr> <td>Add Swim Club increased length</td> <td style="text-align: right;">\$3,500</td> </tr> <tr> <td>Add increased structure lining depth</td> <td style="text-align: right;">\$4,381</td> </tr> <tr> <td>Add cost increase from 12" to 18" liner</td> <td style="text-align: right;"><u>\$51,732</u></td> </tr> <tr> <td></td> <td style="text-align: right;">\$91,403</td> </tr> <tr> <td>Subtract Thomas Street quoted difference</td> <td style="text-align: right;"><u>\$3,840</u></td> </tr> <tr> <td></td> <td style="text-align: right;">\$87,563 Change order total</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>\$403,120 Original proposal</u></td> </tr> <tr> <td></td> <td style="text-align: right;">\$490,683 Revised Proposal</td> </tr> </table> <p>The emergency lining contract did not specify the ability for the City to implement retainage for invoices. However, the last payment will be held until Orchard Hiltz &amp; McCliment receives all post lining CCTV inspections and contractor's declaration confirming all sub-contractors and material suppliers have received payment for services. Orchard Hiltz &amp; McCliment recommends approving Payment No. 3 December Invoice #24-02045 in the amount of \$400,252.00, but to hold the payment until all unit quantities and post lining videos have been received.</p> <p><u>Payments</u></p> <table data-bbox="113 1585 446 1732" style="width: 100%; border-collapse: collapse;"> <tr> <td>September</td> <td style="text-align: right;">\$40,300.00</td> </tr> <tr> <td>October</td> <td style="text-align: right;">\$50,130.55</td> </tr> <tr> <td>December</td> <td style="text-align: right;"><u>\$400,252.00</u></td> </tr> <tr> <td></td> <td style="text-align: right;">\$490,682.55</td> </tr> </table>			Add Grand River west of Pickett Street	\$31,790	Add Swim Club increased length	\$3,500	Add increased structure lining depth	\$4,381	Add cost increase from 12" to 18" liner	<u>\$51,732</u>		\$91,403	Subtract Thomas Street quoted difference	<u>\$3,840</u>		\$87,563 Change order total		<u>\$403,120 Original proposal</u>		\$490,683 Revised Proposal	September	\$40,300.00	October	\$50,130.55	December	<u>\$400,252.00</u>		\$490,682.55
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<b>Materials:</b> Pipeline Management Invoice 24-02045																												



**PIPELINE  
MANAGEMENT  
COMPANY**

2673 E Maple Road  
Milford, MI 48381  
Ph: (248) 685-1500  
Fax: (248) 685-7615

**INVOICE**

Invoice #: 24-02045  
Invoice Date: 10/31/2024  
Due Date: 11/30/2024  
Terms: Net 30  
Contract No: 2024-197

**Bill To:**  
**City of Farmington**  
Chuck Eudy  
33720 W 9 Mile Rd  
Farmington, MI 48335  
United States

Project Reference: CIPP Lining - 3 Locations 10/1/24-10/31/24

Description	Quantity	Unit	Unit Price	Amount
Kensington Manor - 12" CIPP	2260	LF	\$92.00	\$207,920.00
Thomas Street - 12" CIPP	800	LF	\$104.00	\$83,200.00
Farmington Glen - 12" CIPP	230	LF	\$140.00	\$32,200.00
Pickett - 8" CIPP	1	LS	\$25,540.00	\$25,540.00
CO1 Additional cost for 18" in lieu of quoted 12"	1	LS	\$51,732.00	\$51,732.00
CO1 Farmington Glen Additional Footage	1	LS	\$3,500.00	\$3,500.00
<del>CO1 Manhole Lining Increase</del>	<del>1</del>	<del>LS</del>	<del>\$4,381.00</del>	<del>\$4,381.00</del>
CO1 Subtract Thomas Street Quoted Difference	1	LS	\$-3,840.00	\$-3,840.00

Total Invoice Amount:	\$400,252.00
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Please call 248-685-1500 if you have any questions concerning this invoice

Thank you for your business!



November 25, 2024

Mr. Chuck Eudy  
Public Works Superintendent  
City of Farmington  
33720 W. 9 Mile Rd.  
Farmington, MI 48335

RE: City of Farmington – Sanitary Sewer Lining Project  
OHM Job No. 0111-24-0080

Dear Mr. Eudy:

OHM recommends approval of Payment No. 3 to Pipeline Management Co., Inc. in the amount of \$400,252 contingent upon our approval of the completed sanitary sewer improvements and receipt of the Contractor's Declaration. We know that the contractor is in the process of completing project work this week after experiencing unforeseen issues (personal employee and equipment) in previous weeks which set the project behind schedule. OHM is confident in the contractor's ability to complete the remaining work as they have the majority of the project thus far under our field observations. The contractor understands that they are to provide OHM with video inspections of the installed sewer lining upon completion for our review and approval prior to the City releasing their payment.

Sincerely,  
OHM Advisors

A handwritten signature in black ink, appearing to read "Matthew D. Parks". The signature is written over a horizontal line.

Matthew D. Parks, P.E.

A handwritten signature in black ink, appearing to read "Austin Downie". The signature is written over a horizontal line.

Austin Downie, P.E.

cc: David Murphy, City Manager  
File

P:\0101\_0125\0111240080\_Sanitary\_Sewer\_Assistance\PM\Correspondence\Sanitary Sewer Assistance\_Payment Recommendation\_11-25-2024.docx

<b>Farmington City Council Staff Report</b>	<b>Council Meeting</b> <b>Date:</b> December 2, 2024	<b>Item Number</b> <b>8</b>
<b>Submitted by:</b> David Murphy		
<b>Agenda Topic:</b> Choose consultant for Master Plan, Downtown Master Plan, and Park and Recreation Master Plan updates.		
<b>Proposed Motion:</b> Move to approve OHM as the consultant to update the Master Plan, Downtown Master Plan, and Park and Recreation Master Plan and to accept its proposed fee of \$154,000, subject to review and approval of an agreement by the City Manager and City Attorney’s office and also contingent on the DDA approving OHM as the DDA Master Plan consultant at their next meeting.		
<b>Background:</b> The City’s Master Plan, DDA Master Plan and Park and Recreation Master Plan are all due for review and updates. The City Council determined to put out a Request for Qualifications (RFQ) for all three as a potential single project with the idea that there might be some economies of scale from having one firm do all three, and also some efficiencies by only having to “mine” information and input from the public one time for all three plans.  We received four responses to our RFQ and the Selection Committee (which included two Councilmembers and City Staff representatives) interviewed all four. The Committee then invited two of them to submit a formal proposal to update all of the plans, with a cost specified. After a review of the formal proposals and the fee structures, the Committee is recommending OHM as the best-positioned consultant to undertake this ambitious project. The Committee appreciated the interest of all four excellent firms but determined that OHM was the best-positioned.		
<b>Materials:</b> All materials have been forwarded to Council.		