



Special City Council Meeting
6:00 p.m., Monday, Nov. 17, 2025
Conference Room
23600 Liberty Street
Farmington, MI 48335

SPECIAL/ORGANIZATIONAL MEETING AGENDA

1. Oath of Office - Administered by Meaghan Bachman, Clerk

Recently elected Council members will be given an opportunity to make comments once their oath of office has been administered.

2. Roll call – Meaghan Bachman, Clerk

3. Approval of Agenda

4. Election of Mayor – David Murphy, City Manager, will call for nominations

Mayor will preside over remainder of meeting

5. Election of Mayor Pro Tem

6. Consideration of resolution to appoint Council Members to serve on boards and commissions

- A. Farmington Retiree Health Care Board of Trustees (*Mayor*)
- B. Downtown Development Authority Board of Directors (*typically mayor*)
- C. Brownfield Redevelopment Authority
- D. Farmington Election Commission
- E. S.E.M.C.O.G. (*member plus alternate*)
- F. Grand River Corridor Improvement Authority
- G. Greater Farmington Area Chamber of Commerce (*typically mayor*)
- H. Charter Review Committee
- I. Downtown Farmington Public Parking Committee
- J. Commission for Children, Youth and Families
- K. Pathways Committee
- L. Farmington Area Arts Commission
- M. Founders Festival Committee

7. Public Comment

8. Plante Moran - Audit Discussion

9. Other Business

10. Public Comment

11. Council Comment

12. Adjournment

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: Nov. 17, 2025	Item Number 6
Submitted by: Melissa Andrade		
<u>Agenda Topic</u> Appointment of City Council Members to serve on Boards and Commissions		
<u>Proposed Motion:</u> Move to adopt the resolution reassigning Council Members to serve on various boards and commissions.		
<u>Background:</u> Every two years, the city council holds an organizational meeting in conjunction with the city election. During this meeting, the council appoints its members to serve on various Boards and Commission.		
<u>Materials:</u> 2025 Resolution Summary of Boards and Commissions 2023 Minutes with those who were appointed		

CITY OF FARMINGTON
OAKLAND COUNTY, MICHIGAN

RESOLUTION NO. ~~xx-xx-xx~~

A RESOLUTION OF THE FARMINGTON CITY COUNCIL ASSIGNING MEMBERS TO SERVE ON VARIOUS BOARDS AND COMMITTEES.

WHEREAS, after each City election it is necessary for the City Council to appoint individuals from the Council to serve on various boards and committees; and

THEREFORE, BE IT RESOLVED that the City Council hereby appoints its members to serve on the following boards and committees:

1. Farmington Retiree Health Care Board of Trustees:
_____ to serve through November 2027;
2. Downtown Development Authority Board of Directors (DDA):
_____ to serve through November 2027;
3. Brownfield Redevelopment Authority:
Mayor appointment of Council Member _____ to serve through November 2027;
4. Farmington Election Commission:
Council Member _____ to serve through November 2027;
5. *S.E.M.C.O.G.
Council Member _____ to serve through November 2027;
_____ appointed to serve as an alternate
6. Grand River Corridor Improvement Authority
Mayor appointment of _____ to serve through November 2027;
7. Greater Farmington Area Chamber of Commerce
Mayor _____ to serve through November 2027;

- 8 Charter Review Committee
_____ to serve through November 2027;
- 9 Downtown Farmington Parking Advisory Committee
_____ to serve through November 2027.
- 10 Farmington Pathways Committee
_____ to serve through November 2027.
- 11 Commission on Children Youth and Families
_____ to serve through November 2027.
- 12 Farmington Area Arts Commission
_____ to serve through November 2027.
- 13 Founders Festival Committee
_____ to serve through November 2027.

RESULT:
MOVER:
SECONDER:
AYES:

I, Meaghan K. Bachman, duly authorized City Clerk for the City of Farmington do hereby certify that the foregoing is a true and correct copy of a motion adopted by the Farmington City Council at a special meeting held on Monday, November 17, 2025, in the City of Farmington, Oakland County, Michigan.

Meaghan K. Bachman, City Clerk



City Council Reorganizational Meeting
6:00 p.m., Monday, November 27, 2023
Conference Room
23600 Liberty Street
Farmington, MI 48335

DRAFT

REORGANIZATIONAL MEETING MINUTES

A reorganization meeting of the Farmington City Council was held on November 27, 2023, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by City Manager Murphy.

1. OATH OF OFFICE ADMINISTERED BY MEAGHAN K. BACHMAN, CITY CLERK

Oath of Office: Joe LaRussa, Johnna Balk, Kevin Parkins

2. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Joe LaRussa	Councilmember	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Public Safety Director Bob Houhanisin
City Clerk Meaghan Bachman
Assistant to the City Manager Melissa Andrade
City Manager David Murphy
City Attorney Tom Schultz

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Councilmember
SECONDER:	Balk, Councilmember

5. ELECTION OF MAYOR – DAVID MURPHY, CITY MANAGER, WILL CALL FOR NOMINATIONS

Taylor moved to nominate Joe LaRussa as Mayor.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Balk, LaRussa, Parkins, Schneemann, Taylor

Mayor LaRussa conducted the remainder of the meeting.

6. ELECTION OF MAYOR PRO TEM

Schneemann moved to nominate Johnna Balk as Mayor Pro Tem.

RESULT:	APPROVED [4-1]
MOVER:	Schneemann, Councilmember
SECONDER:	Parkins, Councilmember
AYES:	LaRussa, Parkins, Schneemann, Balk
NAYS:	Taylor

7. CONSIDERATION OF RESOLUTION TO APPOINT COUNCIL MEMBERS TO SERVE ON BOARDS AND COMMISSIONS

- A. Farmington Retiree Health Care Board of Trustees – LaRussa
- B. Downtown Development Authority Board of Directors (DDA) – Balk
- C. Brownfield Redevelopment Authority – LaRussa
- D. Farmington Election Commission – Balk
- E. Multicultural/Multiracial Community Council (MCMR) – Parkins
- F. S.E.M.C.O.G. – LaRussa, Alternate – Schneemann
- G. Grand River Corridor Improvement Authority – Schneemann
- H. Greater Farmington Area Chamber of Commerce – Parkins
- I. Charter Review Committee – Taylor
- J. Downtown Farmington Public Parking Committee – Parkins
- K. Commission for Children, Youth and Families – Schneemann
- L. Pathways Committee – Taylor
- M. Beaumont Community Advisory Board – No appointment at this time
- N. Farmington Area Arts Commission - Balk
- O. Founders Festival Committee – Balk

Move to adopt the resolution reassigning Council Members to serve on various boards and commissions.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

8. PUBLIC HEARING PROGRAM YEAR 2024 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Move to enter a Public Hearing for the purpose of considering the Program Year 2023 Community Development Block Grant Application.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Parkins, Schneemann, Taylor, Balk, LaRussa

Public hearing was opened at 6:17 PM.

No public comment was heard.

Public hearing was closed at 6:17 PM.

7. CONSIDERATION TO APPROVE RESOLUTION ADOPTING 2024 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

City Manager David Murphy presented this item. Community Development Block Grant (CDBG) funding for 2024 is projected by Oakland County to be \$26,502. The administration's preliminary recommendation is that Council considers establishing the following development objectives:

- senior center and senior public services. City Manager Murphy proposed allocating \$18,552 to meet the objectives.

Move to approve resolution adopting 2023 Program Year Community Development Block Grant Application.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Schneemann, Taylor, Balk, LaRussa, Parkins

8. CONSIDERATION TO APPROVE RESOLUTION ADOPTING 2024 PROGRAM YEAR COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

City Manager David Murphy presented this item. This request is from Public Safety Officer, James Wren and he would like to purchase 1 month of service credit due to a brief separation of service with the City of Farmington.

Move to approve a resolution to authorize James Wren to purchase 1 month of service credit from MERS.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Taylor, Balk, LaRussa, Parkins, Schneemann

9. PUBLIC COMMENT

Sarah Davies of the Beautification Committee spoke regarding a concern with invitations to the commission volunteer holiday dinner.

10. COUNCIL COMMENTS

Councilmember Taylor explained the reason she voted no to the nomination of Councilmember Balk to the position of Mayor Pro-Tem.

Councilmember Schneemann congratulated Mayor LaRussa in his new position. He further congratulated Mayor Pro-Tem Balk. He then welcomed Councilmember Parkins to Council.

Mayor LaRussa thanked his colleagues for the unanimous support to his role as Mayor. He thanked his family for their support and noted he is excited for this opportunity. He further congratulated Mayor Pro-Tem Balk in her new position and welcomed Councilmember Parkins.

*Video recording of the council meeting can be found by visiting www.farmgov.com

11. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 6:31 p.m.

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk

Approval Date:

City Council Appointments to Boards and Commissions

Farmington Retiree Health Care Board of Trustees

- Three-member board that includes: City Manager, Finance Director, and Mayor. Mayor is specified by City Code to serve on this committee.
- The Board of Trustees is required to meet at least quarterly
- Business meeting usually last approximately 30 minutes
- *Appointed in 2023: Joe LaRussa*

Downtown Development Authority Board of Directors

- Seven-member board in which Mayor (or their designee) is ex officio member as specified by City Code.
- DDA Board meets monthly on the first Wednesday of each month at 8:00 a.m.
- *Appointed in 2023: Johnna Balk*

Brownfield Redevelopment Authority

- Five-member Board comprised of one council member, City Manager, DDA Executive Director, Chamber of Commerce Executive Director, and Public Services Director.
- Meet as required. Meets at least once a year to adopt budget or more frequently if there is a Brownfield Project
- *Appointed in 2023: Joe LaRussa*

Farmington Election Commission

- Three-member board comprised of City Clerk, City Attorney, and one council member who will not be running in the next City election
- Meets once before every election to appoint election inspectors
- Meetings usually last fifteen minutes
- *Appointed in 2023: Johnna Balk*

SEMCOG (Southeast Michigan Council of Governments) General Assembly

- Comprised of member communities across southeast Michigan
- Appoint council member as delegate and an alternate
- Many communities appoint City Manager as alternate
- Usually meets three times annually in March, June, and October
- Meetings are the third or fourth Thursday of the month in the late afternoon.
- The General Assembly adopts SEMCOG's annual work program, annual budget, and membership fee schedules; adopts and/or amends bylaws; and reviews and gives final approval on all regional plans.
- *Appointed in 2023: Joe LaRussa; Alternate: Steve Schneemann*

Grand River Corridor Improvement Authority

- The cities of Farmington and Farmington Hills jointly developed the Grand River Corridor Improvement Authority to create, and then implement, a vision plan for the improvement and redevelopment of the Grand River Corridor.
- The plan will be used to guide and promote future growth and development, including capital improvements.

City Council Appointments to Boards and Commissions

Updated: November 2025

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- The authority is committed to promote economic growth, mixed uses, well-designed and environmentally responsible development, historic preservation, attractive streetscapes and landscapes, and create new opportunities for pedestrian access.
- The CIA meets the second Thursday of every month at 8 a.m.
- *Appointed in 2023: Steve Schneemann*

Greater Farmington Area Chamber of Commerce

- Comprised of business owners and other community stakeholders in the Farmington/Farmington Hills area
- City of Farmington Mayor or Council Member to be appointed
- The Chamber meets the third Tuesday of the month at 7:30 a.m. at Farmington Hills City Hall
- *Appointed in 2023: Kevin Parkins*

Charter Review Committee

- This 3-member board, comprised of one city council member and typically two past mayors.
- The board meets on an as-needed basis when there is a proposed change to the City Charter
- *Appointed in 2023: Maria Taylor*

Downtown Farmington Public Parking Committee

- One city council appointment, one planning commission appointment, one DDA appointment and four residents/business owners comprise this board.
- The Parking Committee meets quarterly on the third Wednesday of the month at 6 p.m.
- *Appointed in 2023: Kevin Parkins*

Commission for Children Youth and Families

- Commission on Children, Youth & Families encourages an environment where children, youth and families are happy, healthy, educated, safe and have the opportunity to reach their full potential.
- Council's appointment is a representative and NOT a voting member of the commission.
- Meets on the first Thursday of each month at 6 p.m. in Farmington Hills City Hall.
- *Appointed in 2023: Steve Schneemann*

Pathways Committee

- The mission of the Pathways Committee shall be to study, evaluate, and make recommendations on an ongoing basis to the City, including the City Council, with regard to improving or creating new pathways in the City and their connections to surrounding community, county, and regional systems.
- The committee meets the second Wednesday of the month at 7 p.m.
- Consists of seven members, one council appointment (currently Maria Taylor)
- *Appointed in 2023: Maria Taylor*

Farmington Area Arts Commission

- FAAC is committed to arts promotion and advocacy and serves as a conduit between local government and the arts community.
- Established in 1976, the Commission consists of individuals appointed by the Farmington and Farmington Hills City Councils.
- Meetings are held at 6:30 p.m. on the second Thursday of the month from September through June at The Hawk Farmington Hills Community Center.
- *Appointed in 2023: Johnna Balk*

Founders Festival Committee

- Planning committee for Founders Festival, meeting time and dates still TBD
- *Appointed in 2023: Johnna Balk*