



**Regular City Council Meeting
7:00 p.m., Monday, March 20, 2017
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

FINAL

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on March 20, 2017, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:04 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

Director Christiansen
City Clerk Halberstadt
Assistant to the City Manager Knowles (left at 8:20pm)
City Manager Murphy
Attorney Schultz
Treasurer Weber

2. PLEDGE OF ALLEGIANCE

Melissa Andrade and daughter Sofia led the pledge of allegiance.

3. PUBLIC COMMENT

No public comment was heard.

4. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Farmington Monthly Payments Report**
- B. Farmington Public Safety Monthly Report**
- C. Minutes of the City Council**
 - 1. Special – February 21, 2017
 - 2. Regular – February 21, 2017
 - 3. Regular – March 6, 2017

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Cowley, Councilmember
SECONDER: Schneemann, Mayor Pro Tem
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

5. APPROVAL OF REGULAR AGENDA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Scott, Councilmember
SECONDER: Bowman, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

6. PRESENTATION/PUBLIC HEARINGS

A. DDA Volunteer Recognition Awards

Galvin announced that the Downtown Development Authority recently gave out their annual awards. He introduced and congratulated the nominees for the Mary Martin award who were present including: Polly Varhol, Melissa Andrade and Sean O'Reilly. He congratulated Melissa Andrade who received the award. He also recognized Annette Knowles for her recent honor in receiving the Annette Knowles Legacy Award, an award implemented this year in recognition of Knowles' contributions to the DDA.

Galvin also congratulated Treasurer Chris Weber who recently received the Leadership and Innovation Award from the Chamber of Commerce.

B. Public Safety Annual Report

Director Demers presented the 2016 Public Safety Annual Report. He provided an overview of the department's accomplishments in 2016, including a review of crime data, major case summaries, community policing programs, and new technologies. He stated Farmington continues to rank as one of the safest communities in Michigan, citing information from two independent entities. He discussed mixed results in crime rates, noting decreases in home invasions, auto theft, identity theft and larceny, and increases in forgery/counterfeiting, commercial burglary, retail fraud, narcotics and weapons offenses.

Bowman thanked Director Demers and his department for all of their hard work. She expressed appreciation for their involvement in the community. She also expressed appreciation for their help during the major wind storm.

Cowley congratulated the Public Safety Department on the great job they are doing. He asked about the status of parking enforcement.

Demers responded parking enforcement continues to evolve. He noted they recently lost their Parking Enforcement officer and are currently looking for her replacement. He stated the current parking enforcement plan is working, however, ongoing adjustments will continue to be made.

Cowley noted there is a lot of support for parking enforcement from the community. He further noted very few customers are receiving parking tickets. He spoke about a recent 911 upgrade undertaken by the City of Farmington Hills to allow mobile 911 that will bring a number of enhancements to the system.

Demers responded he will be serving as Chairman of the Radio Oversight Committee for Oakland County. He stated there is a tremendous amount of technological change coming as it relates to 911 dispatch. He commented that in a couple of months he will be able to provide Council with more information regarding improvements to the system.

Scott recognized the success of the Public Safety Department given the low crime rates. He noted 9% of the total crime rates were from apartment dwellings. He asked if there is a breakdown on rental homes relative to crime statistics.

Demers stated there is probably 200-250 documented rental homes in the Farmington community. He noted there are many rentals that are undocumented. He does not have crime statistics relative to rental homes, however, he will do some research to see if this data is available.

Schneemann thanked Director Demers for his great presentation. He stated the Department of Public Safety is a point of pride in this community and one of the primary reasons why he lives here. He expressed gratitude for increased enforcement in the community. He was pleased that Public Safety Department is back to full staff.

Responding to a question from Galvin, Demers stated downtown at night continues to remain very safe even with increased nightlife.

Discussion followed regarding speed safety and the effective use of speed signs.

7. NEW BUSINESS

A. Proclamation – Child Abuse Prevention and Awareness Month

Galvin asked Mayor Pro Tem Schneemann to read the proclamation regarding Child Abuse Prevention and Awareness Month.

Move to proclaim April as Child Abuse Prevention and Awareness Month in the City of Farmington.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Councilmember
SECONDER:	Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

B. Special Event – Farmington Farmers Market Special Liquor Licenses

Walt Gajewski, Market Master, discussed two international events planned for the market for which he is requesting temporary liquor licenses: Italian American Day on August 12th and Polish Festival on October 7th.

Responding to a question from Schneemann, Gajewski stated his original intent was to have one international festival each year on a rotating basis. However, the polish festival held last year was such a huge success that he is bringing back, however the Italian Festival had already been discussed and planned. He stated the concept of international festivals at the market continues to evolve.

Responding to a question from Cowley, Gajewski discussed the management of alcohol at the market. He advised a map of how the market will be set up is required by the Michigan Liquor Control Commission. He stated there is a small area designated on the east side of the pavilion that will have a mobile unit provided by Farmington Brewery. He advised there is a dedicated group of volunteers that stay throughout the entire time monitoring the event. He noted this is a good revenue producer for the market.

Move to adopt a resolution authorizing the application for special liquor licenses from the Michigan Liquor Control Commission for the Farmington Farmers & Artisans Market Cultural Heritage Days on August 12th and October 7, 2017 from 11 a.m. until 3 p.m. in the Riley Park and Sundquist Pavilion. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bowman, Councilmember
SECONDER:	Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

C. Request to Approve Purchase of Two (2) 2017 Ford Police Interceptor Utility Vehicles

Demers advised the request for two Ford Interceptor Utility vehicles is for the FY2017/18 budget. The purchase is part of the ongoing replacement program for public safety administrative and patrol vehicles.

Move to approve a FY 2017/18 budget request to purchase two 2017 Ford Interceptor Police Utility vehicles from Signature Ford in the amount of \$54,673.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Mayor Pro Tem
SECONDER:	Scott, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

Roll Call: Cowley, Galvin, Schneemann, Scott, Bowman.

D. Consideration to Approve Riverwalk Documents

Christiansen stated City Administration is recommending council approval of a variety of documents related to the Riverwalk of Farmington Planned Unit Development. He stated the documents are a series of easements as well as a Covenant Deed related to infrastructure. He advised these documents have been coordinated with the City Attorney and the developer.

Move to approve the following documents for the Riverwalk of Farmington Planned Unit Development:

- **The Covenant Deed signed and delivered by Riverwalk Development, LLC for park land required to be conveyed to the City for on-going public operation, use and maintenance in accordance with the Riverwalk of Farmington Planned Unit Development (PUD) Agreement. [SEE ATTACHED COVENANT DEED].**
- **The proposed Storm Water and Surface Drainage Easement, granting the Riverwalk of Farmington Condominium rights to discharge storm water and surface drainage into certain delineated swale areas within the City's park and authorize the City Manager to sign the easement on the City's behalf. [SEE ATTACHED EASEMENT AGREEMENT].**
- **Three (3) proposed (sump discharge) Easements, granting units 27, 38 and 33 within the Riverwalk of Farmington Condominium rights to discharge sump pump drainage into certain delineated areas within the City's park and authorize the City Manager to sign the Easements on the City's behalf. [SEE ATTACHED EASEMENT AGREEMENT].**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott, Councilmember
SECONDER:	Cowley, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

Roll Call: Galvin, Schneemann, Scott, Bowman, Cowley

E. Consideration to Approve Agreement with Crown Castle

Murphy advised the city has been negotiating with Crown Castle to extend the cell tower agreement. He identified the changes included in the agreement.

Move to approve the second amendment to the cell tower contract between NCWPCS MPL 25-Year Sites Holdings LLC and the City of Farmington as presented. [SEE ATTACHED AMENDMENT].

Responding to a question from Schneemann regarding the five 5-year renewals, Schultz stated the city does not retain the right to refuse any of the renewals.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cowley, Councilmember
SECONDER:	Schneemann, Mayor Pro Tem
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

Roll Call: Schneemann, Scott, Bowman, Cowley, Galvin.

F. Consideration to Adopt Resolution #4 - Principal Shopping District (PSD) Renewal

City Administration advised that following the public hearing regarding necessity of the PSD Renewal at the February 21, 2017 meeting, the City Council adopted Resolution No. 3 which instructed the City Assessor to prepare an assessment roll based on the proposed first year assessment. The assessment is levied based on the 2016 real value of commercial property within the district. Resolution No. 4 schedules a public hearing regarding the assessment roll.

Move to adopt Resolution No. 4 to move forward the Principal Shopping District (PSD) renewal process and schedule a public hearing for Monday, April 17, 2017. [SEE ATTACHED RESOLUTION].

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cowley, Councilmember
SECONDER:	Bowman, Councilmember
AYES:	Bowman, Cowley, Galvin, Schneemann, Scott

8. DEPARTMENT COMMENT

Eudy advised that at the next council meeting the City will present a contract for resurfacing several streets in Farmington. Also, at the following meeting on April 17th, a contract will be presented for approval for the sidewalk replacement program. He further noted the re-surfacing of Grand River will begin in late April. A public information meeting has been scheduled with MDOT for April 12th regarding the re-surfacing.

Cowley thanked Assistant Superintendent Josh Leach for his assistance in removing snow from the north lot during a recent snow storm.

Demers thanked Superintendent Eudy and his crew for their help in clearing trees, heavy branches, etc. that resulted from the recent wind storm.

Christiansen advised that the Planning Commission recently held a pre-application conference with the developer of the Maxfield Training Center. He stated the Planning Commission has scheduled a Planned Unit Development (PUD) public hearing regarding the project for April 10th.

Halberstadt stated Mansion Director Shay has been invited to give a presentation in Oxford, England. She also announced the Mansion Open House is scheduled for Sunday, April 2nd.

Murphy mentioned he is now part of the ethics committee for the Michigan Municipal Executives Association.

9. CITY COUNCIL COMMENTS

Bowman stated she was recently invited to attend a coffee hour at Farmington Place where she listened to concerns from the senior community. She shared with them a number of positive changes taking place in the downtown. She discussed the issue expressed by the residents concerning the lack of automatic doors in downtown businesses. She stated it was eye-opening that she was only able to identify three businesses with automatic doors.

Cowley thanked volunteers for sitting through the entire meeting and congratulated them on their nominations. He pointed out that none of the city events can happen without community involvement.

10. CLOSED SESSION – Property Acquisition

Move to enter closed session to discuss property acquisition.

RESULT: APPROVED [UNANIMOUS]
MOVER: Cowley, Councilmember
SECONDER: Schneemann, Mayor Pro Tem
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

Council entered closed session at 8:30 p.m.

Move to exit closed session.

RESULT: APPROVED [UNANIMOUS]
MOVER: Cowley, Councilmember
SECONDER: Bowman, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

Council exited closed session at 9:25 p.m.

11. ADJOURNMENT

Move to adjourn the meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: Schneemann, Mayor Pro Tem
SECONDER: Cowley, Councilmember
AYES: Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 9:25 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: April 17, 2017