

8.

9.

BOARD COMMENT

ADJOURNMENT

GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY MEETING

Thursday, October 20, 2022 – 8:00 a.m. Conference Room A – City Hall 23600 Liberty Street Farmington, MI 48335

AGENDA

1.	CALL TO ORDER	
2.	APPROVAL OF AGENDA	
3.	APPROVAL OF MINUTES A. July 14, 2022 Minutes	
4.	ADOPTION OF 2022/2023 BUDGET	
5.	PROPOSED LOT SPLIT – 31806 GRAND RIVER AVENUE	
6.	DISCUSSION OF CODE ENFORCEMENT ISSUES/ITEMS	
7.	PUBLIC COMMENT	

CITY OF FARMINGTON GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY MINUTES July 14, 2022

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:03 a.m. by Chairman King.

Members Present:

Acceturra, Bowman, Carron, Graham, King, O'Dell, Thomas

Members Absent:

None

Staff:

Christiansen

APPROVAL OF AGENDA

Motion by O'Dell, supported by Graham to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

Motion by O'Dell, supported by Bowman to approve the May 12, 2022 minutes. Motion approved unanimously.

REVIEW OF CURRENT POTENTIAL/PROPOSED DEVELOPMENT PROJECTS

Director Christiansen reviewed current Grand River Corridor development projects with the CIA Board. The Board discussed the proposed projects and made comments and asked questions. No action was taken

DISCUSSION OF CODE ENFORCEMENT ISSUES/ITEMS

Director Christiansen reviewed current code enforcement issues in the Grand River Corridor. The Board discussed and commented on the current code enforcement issues and discussed next steps, including the City's anticipated hiring of a new part time Code Enforcement Officer/Rental Housing Inspector.

PUBLIC COMMENT

None.

BOARD COMMENT

None.

ADJOURNMENT AT 8:59 am

FUND 244 - CORRIDOR IMPROVEMENT AUTHORITY FUND

	2019-20	2020-21	2021-22	2021-22	2022-23
DESCRIPTION	Actual	Actual	Amended Budget	Projected Activity	Manager Proposed
CORRIDOR IMPROVEMENT AUTHORITY FUND REVENUES					
PROPERTY TAXES PROPERTY TAXES, TIFA, REV PROPERTY TAXES, TIFA	(658) 9,981	(4,282) 37,309	0 42,000	0 42,000	52,000
Total	9,323	33,027	42,000	42,000	52,000
FARMINGTON HILLS CONTRIBUTION FHILLS CONTRIBUTION	0	6,405	0	6,667	0
Total	0	6,405	0	6,667	0
OTHER REVENUE INVESTMENT INCOME	657	331	300	300	300
Total	657	331	300	300	300
TOTAL CORRIDOR IMPROVEMENT AUTH FUND REVENUES	086'6	39,763	42,300	48,967	52,300
CORRIDOR IMPROVEMENT AUTHORITY FUND EXPENDITURES					
CONTRACTUAL SERVICES	0	19,607	40,000	20,000	60,000
Total	0 .	19,607	40,000	20,000	60,000
TOTAL CORRIDOR IMPROVEMENT AUTH FUND EXPENDITURES	0	19,607	40,000	20,000	60,000
Surplus/(Deficit)	086'6	20,156	2,300	28,967	(7,700)
BEGINNING FUND BALANCE ENDING FUND BALANCE	32,901 42,881	42,881 63,037	63,037 65,337	63,037 92,004	92,004
		•			

03/10/2022 01:25 PM User: anorgard DB: Farmington

BUDGET REPORT FOR CITY OF FARMINGTON Fund: 244 CORRIDOR IMPROVEMENT AUTHORITY FUND

Calculations as of 03/31/2022

GL NOMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACIIVITY THRU 03/31/22	2021-22 PROJECTED ACTIVITY	2022-23 DEPT REQ BUDGET
ESTIMATED REVENUES Dept 000.00 244-000.00-403.001 244-000.00-580.000 244-000.00-564.000	S PROPERTY TAXES, TIFA, REV PROPERTY TAXES, TIFA FILLS CONTRIBUTION INVESTMENT INCOME	(658) 9,981 0 657	(4,282) 37,309 6,405 331	42,000 300 300	42,076 112	42,000 6,667 300	52,000 300 300
Totals for dept 000.00 -	- 00-00	9,980	39,763	42,300	42,188	48,967	52,300
TOTAL ESTIMATED REVENUES	ENUES	086'6	39,763	42,300	42,188	48,967	52,300
APPROPRIATIONS Dept 000.00 244-000.00-818.000 CONTRAC PROPERTY ACQUISITION CONSUI AKT ANALYSIS OF PROPERTIES OHE	APPROPRIATIONS Dept 000.00 244-000.00-00 ENDERTY ACQUISITION CONSTITNAT SOAVE, WINERY, VIOLET STREET AKT ANALYSIS OF PROPERTIES OHM	0	19,607	40,000	9,584 FOOTNOID TOTAL:	20,000 10,000 10,000 20,000	60,000 40,000 20,000 60,000
Totals for dept 000.00 -	- 00.00	0	19,607	40,000	9,584	20,000	60,000
TOTAL APPROPRIATIONS	. ·	0	19,607	40,000	9,584	20,000	60,000
. NET OF REVENUES/APPI	NET OF REVENUES/APPROPRIATIONS - FUND 244	086'6	20,156	2,300	32,604	28,967	(7,700)
BEGINNING FUND BALANCE ENDING FUND BALANCE	UND BALANCE BALANCE	32,901 42,881	42,881 63,037	63,038 65,338	63,038 95,642	63,038 92,005	92,005 84,305

CITY OF FARMINGTON GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY 2021-2022 WORK PLAN

Buildings and Grounds:

- Soave Property/Delux Cleaners
- Grand River East Properties
- Grand River & Violet Property
- The Winery
- Farmington Plaza
- Paramount Health Care
- Chicken King

Sidewalks and Streetscapes:

• Grand River Streetscape

Recreation/Culture:

• Grand River East Entrance/Gateway (What? Where?)

Planning:

- Grand River Corridor Improvement Authority Vision Plan Update 2022 Implementation
- Code Enforcement

CITY OF FARMINGTON GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY

BYLAWS AND RULES OF PROCEDURE

ARTICLE I PURPOSE

The Grand River Corridor Improvement Authority (the "Authority") was formed under the terms of Act 280 of the Public Acts of 2005, as amended (the "Act") and Resolution No. 08-11-134 adopted by the City of Farmington City Council on August 15, 2011 (amended by Resolution No. 12-11-212 on December 19, 2011), as it may be amended from time to time (the "Resolution"). Pursuant to the Resolution and Act, the Authority is under the supervision and control of a board (the "Authority Board"). The Authority exists to exercise those duties and powers provided under the Act, subject to the Resolution. These Bylaws and Rules of Procedure ("Bylaws") are adopted for the purposes of establishing the membership and organization of the Authority Board, rules and procedures for the conduct of Authority Board meetings, and a means whereby the duties conferred upon the Authority Board may be effectively exercised.

ARTICLE II MEMBERS

Section 1. Members; <u>Eligibility</u>. The Authority Board shall consist of the number of members set forth in the Resolution. Membership shall meet or exceed the minimum requirements of the Act and Resolution.

ARTICLE III VOTING

- Section 1. Votes. Each member of the Authority Board shall be entitled to one vote.
- Section 2. <u>Eligibility to Vote</u>. No member shall be entitled to vote at any meeting of the Authority Board until the appointment of such member has been approved by the City Council and such member has taken the oath of office.
- Section 3. Quorum. The presence of four (4) or more members of the Authority Board shall constitute a quorum for the transaction of business.
- Section 4. <u>Voting</u>. Votes may be cast by a general voice vote, except where a roll call is requested by any member or required by law or other procedures established under these Bylaws. If there is a question as to the number of yea or nay votes a roll call shall be conducted.
- Section 5. <u>Transaction of Business</u>. Unless otherwise required by law, the Resolution or other procedures established under these Bylaws, a vote of the majority is required for the transaction of all business and decisions of the Authority Board.

Section 6. <u>Majority</u>. Unless otherwise required by law, the Resolution or other procedures established under these Bylaws, a "majority" shall be construed to mean more than fifty percent (50%) of the votes cast by members present in person at the time of the vote.

ARTICLE IV MEETINGS

Section 1. <u>Place of Meeting</u>. Subject to the requirements of the Open Meetings Act, meetings of the Authority Board shall be held at the City Hall, the Jon Grant Community Center, or such other suitable place convenient to the members as may be designed by the City Manager.

Section 2. <u>Rules of Parliamentary Procedure</u>. Meetings of the Authority Board shall be conducted using the most recent edition of Roberts Rules of Order as a guideline in all cases to which they are applicable, provided they are not in conflict with the Act, Resolution, these Bylaws, or the laws of the State of Michigan.

Section 3. Meetings and Notice. In accordance with the Michigan Open Meetings Act, the Authority Board, within ten (10) days after its first meeting of each calendar year, shall establish and post a public notice stating the dates, times, and places of its regular meetings for the ensuing year, and shall post a notice of any changes in its schedule of regular meetings in accordance with the Open Meetings Act. Special meetings of the Authority Board may be called and noticed, per the requirements of the Open Meetings Act, by the Chairperson of the Board or the Mayor of the City. Notice of the time, place and subject matter of all meetings shall be given by telephone, electronic means, personal delivery or mailing the same to each member. Notice of each meeting also shall be provided to the public in compliance with the Michigan Open Meetings Act. It shall be the duty of the Secretary (or other Authority Board officer designated by the Chairperson in the Secretary's absence) to serve and post the notices described in this Section on behalf of the Board.

Section 4. Order of Business. The order of business at Authority Board meetings shall be as follows:

- a. Roll Call
- b. Approval of Agenda
- c. Approval of Minutes
- d. Unfinished Business
- e. New Business
- f. Public Comment
- g. Board Member Comment
- h. Adjournment

Section 5. <u>Minutes: Presumption of Notice</u>. Minutes, resolutions, and any other similar record of the proceedings of meetings of members, when signed by the Chairperson or Secretary, shall be presumed truthfully to evidence the matters set forth therein. A recitation in a resolution or the minutes of any such meeting that notice of the meeting was properly given shall be prima facie evidence that such notice was given.

Section 6. Open Meetings Act and Freedom of Information Act Compliance. The Authority Board is required to comply, in all respects, with the Michigan Open Meetings Act and Freedom of Information Act.

ARTICLE V OFFICERS

Section 1. Officers. The principle officers of the Authority Board shall be a Chairperson, Vice Chairperson and Secretary, who shall be members of the Authority Board. The members may appoint such other officers from time to time as in their judgment may be necessary.

- a. Chairperson. The Chairperson shall be the chief executive officer of the Authority, and shall preside at all meetings of the Authority. The staff liaison designated by the City Manager shall work with the Chairperson to establish the agendas for the meetings of the Authority Board. The Chairperson shall have all of the general powers and duties which are usually vested in the office of the Chairperson of an Authority, including, but not limited to, the power to appoint committees from among the members of the Authority from time to time in the Chairperson's discretion as may be deemed appropriate to assist in the conduct of the affairs of the Authority. The Chairperson shall also perform such other tasks as may be delegated to him or her by decision of the Authority Board or by agreements binding upon the Authority. The Chairperson shall have a vote on all matters before the Authority Board.
- b. <u>Vice-Chairperson</u>. The Vice-Chairperson shall preside and exercise the powers of the Chairperson in the Chairperson's absence, and shall perform such other tasks as may be delegated to him or her by decision of the Authority Board or by agreements binding upon the Authority.
- c. Secretary. The Secretary, by and through the staff liaison designated by the City Manager to assist the Authority Board, shall cause a record to be kept of the minutes of all meetings of the Authority Board, shall cause a record to be kept of all plans, documents, books and papers approved by and brought before the Authority Board, shall provide copies of all such records to the City Clerk upon request, shall perform such other tasks as may be delegated to him or her by decision of the Authority Board or by agreements binding upon the Authority, and shall in general, perform all duties incident to the office of the Secretary.

Section 2. <u>Election</u>. The officers of the Authority Board shall be elected annually by a vote of the majority of the Authority Board members at the first meeting of each calendar year. The term of each officer shall be one (1) year with eligibility for reelection.

Section 3. <u>Removal</u>. Upon affirmative vote of a majority of the members of the Authority Board, any officer may be removed either with or without cause, and the officer's successor elected at any regular meeting of the Authority Board or at any special meeting of the Authority

Board called for such purpose. No such removal action may be taken, however, unless the matter shall have been included in the notice of such meeting. The officer who is proposed to be removed shall be given an opportunity to be heard at the meeting. If an officer is removed, he or she shall remain a member of the Authority Board, subject to removal from the Board in the manner provided by the Act.

ARTICLE VI FINANCE

- Section 1. <u>Fiscal Year</u>. The fiscal year of the Authority shall be the same as the City of Farmington. The commencement date of the fiscal year shall be subject to change by the Authority for accounting reasons or other good cause.
- Section 2. <u>Financing Sources</u>. The Authority shall be financed by the capture of tax increment funds as set forth in the Act and such other sources as are permitted under the Act, subject to any limitations set forth in the Resolution or City Charter.
- Section 3. <u>Budget</u>. After being reviewed by the Authority Board, any budget of the Authority shall be subject to approval by the City Council prior to adoption by the Authority Board pursuant to the Act.
- Section 4. Reporting. Pursuant to the Act, the Authority Board shall submit an annual report to the City Council and State Tax Commission on the status of any tax increment financing account. The Authority shall report to the City Council on any other matter to the extent the City Council may request or require from time to time. The Authority shall also report to any other state and county agencies required by law or agreement entered into with any such state or county agency.

ARTICLE VII AMENDMENTS

- Section 1. Method. These Bylaws may be amended by the Authority Board, at a duly constituted meeting, by the affirmative vote of a 66 2/3% majority of the members of the Authority Board.
- Section 2. <u>Proposed</u>. Amendments to these Bylaws may be proposed by any active member of the Authority Board.
- Section 3. <u>Meeting</u>. Upon any such amendment being proposed, the proposed amendment may be considered at the same or any subsequent regular meeting or a special meeting called for that purpose.
- Section 4. <u>City Council Approval</u>. Pursuant to the Act and Resolution, the Authority Board's adoption and any amendment of these Bylaws is subject to approval of the City Council. Accordingly, upon adoption of these Bylaws and any amendments thereof, the Bylaws shall be immediately forwarded to the City Council in care of the City Clerk for approval.

Section 5. <u>Distribution</u>. A copy of these Bylaws and each amendment to these Bylaws shall be furnished to every member of the Authority Board after adoption, provided, however, that any amendment adopted in accordance with this Article shall be binding upon all members irrespective of whether such persons actually receive a copy of the amendment.

ARTICLE VIII SEVERABILITY

In the event that any of the terms, provisions, or covenants of these Bylaws are held to be partially or wholly invalid or unenforceable for any reason whatsoever, such holding shall not affect, alter, modify, or impair in any manner whatsoever any of the other terms, provisions or covenants of these Bylaws or the remaining portions of any terms, provisions or covenants held to be partially invalid or unenforceable.

Adopted By: Graham, King, Scott, Thomas

Approved By: Amended:



RECEIVED OCT 1 3 2022

APPLICATION TO DIVIDE REAL PROPERTY INTO SEPARATE DESCRIPTIONS

PART I	<u>GE</u>	ENERAL I	<u>NFORMATION</u>		
Name of Petitioner: Daniel Vettrains					
Address: 2	9807 Draker	o, Fa	rmington Hills. Mi 48331		
	248-231-7 <i>8</i> 93		Office		
E-mail Address	frmdeniel 8 @	Sbcg/	obal o NeT		
Lot & Sub or Acreage	Amount 1 acr	<u>e</u>			
Sidwell Number(s):a	20-23-27	- 403	3 - 136		
Number of Parcels to	be Created: <u>3</u>		Zoning District		
Are Taxes and Special Assessments Current for All Properties Involved: Y/N					
	POR 2025 Merberere need n POR 20 2 2 County, Michigan	IENT OF (OWNERSHIP I, Daniel Vertragino being the legal owner of the above described parcels, request the division of said property per the attached survey. O-12-2022 Signature of Owner Date		
PART III	TAX	BILLING I	NFORMATION		
Please indicate Name and Address where the tax bills are to be sent for each new parcel created. Attach additional sheets if needed.					
1. Daniel VerT	naiv)	2	Denvel Ve TTRAINS		
29807 Da	ake rd		29807 Druke Rd		
Fari	ingto Wills. Mi	48331_	Fermington Hills. Mi. 48331		
Note: If mailing address is different than property address, list both.					

Do not write below this line

Building Department		Date			
Are sewers available at this location for each parcel of property?					
Signature					
Planning Department Approval		Assessors C	Office Approval		
All Divisions Meet Requirements of Ordinance ZBA Approval Needed Approval Needed Wetland/Woodlands Presently Comments:		Name on Land File Common Ownership on Land File Division Approved SAD Investigated Delinquent Taxes Current Year Prior Years Comments:	YM YM YM YM YM YM		
Signature:	processors of the second of th	Signature:			

City of Farmington

October 12 2022

Re: Lot split at 31806 Grand River Ave

and Lakeway Street

Legal: Lots 82 - 85 except South 50 feet for road and all of lot 118

Brookdale Subdivision, according to the plat thereof as recorded in Liber 12 of plats, page 25, Oakland County

records.

Owner / petitioner : Daniel Vettraino

29807 Drake rd

Farmington Hills, Mi 48331

email address frmdaniel8@sbcglobal.net

cell phone 248-231-7893

representing owner / petioner

Norm Thomas

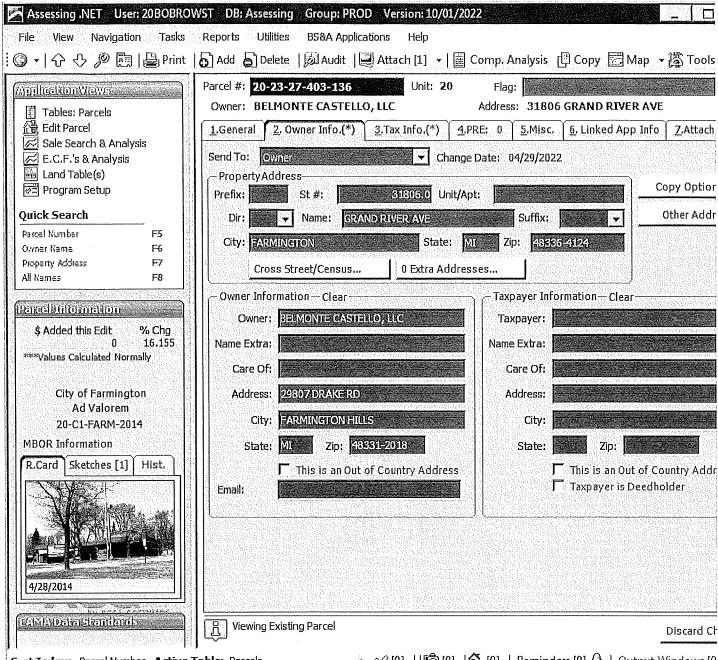
26458 Pleasant Valley Rd Farmington Hills, Mi 48331

email address nthomas@rsthbc-appraisers.com

cell phone 313-300-2719

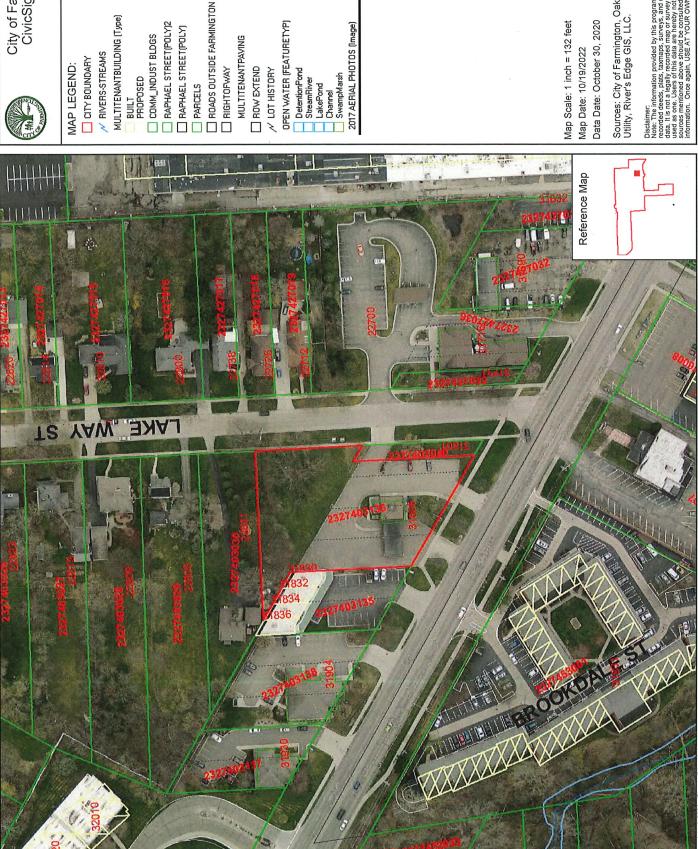
*** Please send correspondance, emails, letters and letter for meeting agendas to Norm Thomas as well, he will be representing the owner.

Sincerly: Daniel Vettraino



Sort Index: Parcel Number Active Table: Parcels

👍 🥪 [0] | | 📠 [0] | 🕰 [0] | Reminders [0] 🛆 | Output Windows [0]



City of Farmington CivicSight Map



MAP LEGEND:

CITY BOUNDARY

MULTITENANTBUILDING (Type)

COMM_INDUST BLDGS

RAPHAEL STREET(POLY)2 ☐ RAPHAEL STREET(POLY)

PARCELS

MULTITENANTPAVING ☐ RIGHTOFWAY

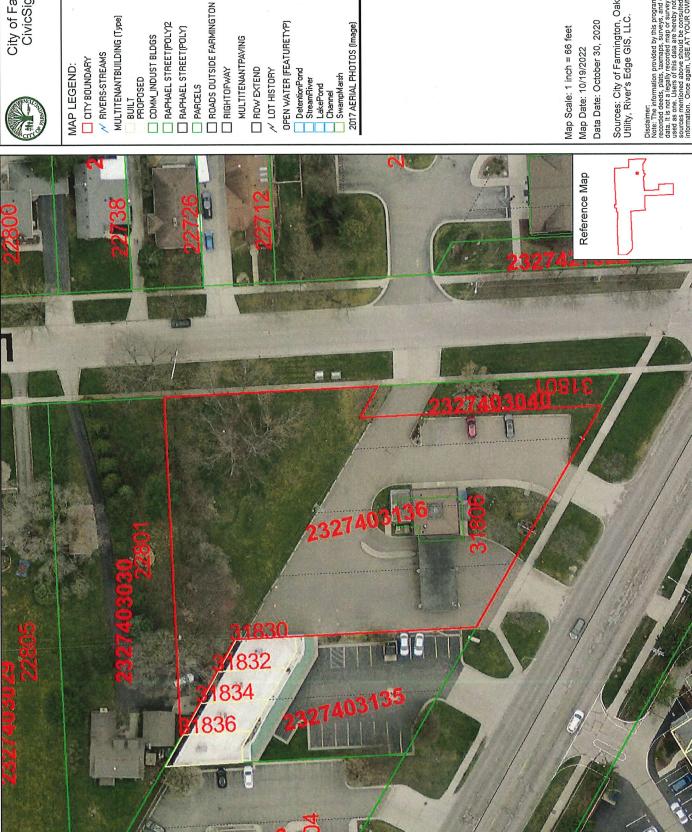
OPEN WATER (FEATURETYP) LOT HISTORY

DetentionPond StreamRiver LakePond Channel SwampMarsh

2017 AERIAL PHOTOS (Image)

Data Date: October 30, 2020 Map Scale: 1 inch = 132 feet Map Date: 10/19/2022

Sources: City of Farmington, Oakland County GIS Utility, River's Edge GIS, LLC.

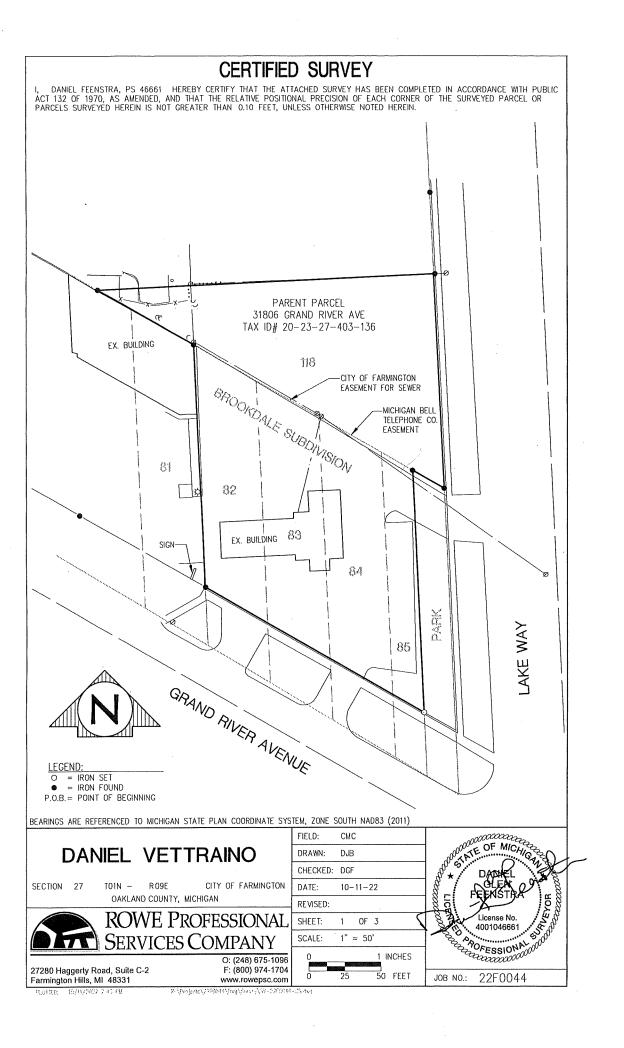


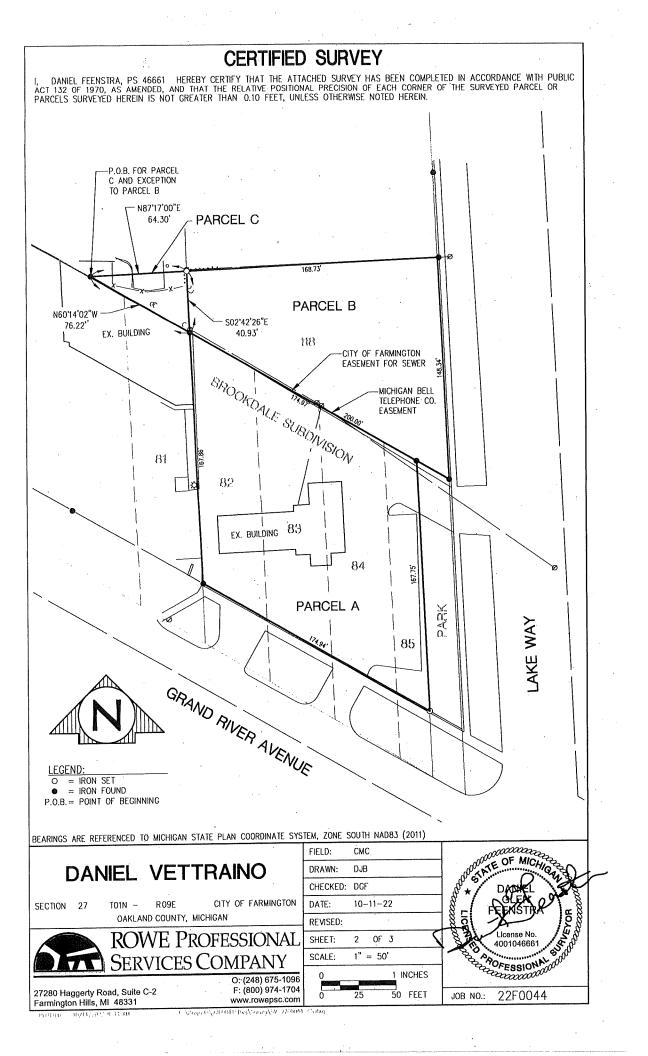
City of Farmington CivicSight Map

OPEN WATER (FEATURETYP)

2017 AERIAL PHOTOS (Image)

Map Scale: 1 inch = 66 feet Map Date: 10/19/2022 Sources: City of Farmington, Oakland County GIS Utility, River's Edge GIS, LLC.





CERTIFIED SURVEY

I, DANIEL FEENSTRA, PS 46661 HEREBY CERTIFY THAT THE ATTACHED SURVEY HAS BEEN COMPLETED IN ACCORDANCE WITH PUBLIC ACT 132 OF 1970, AS AMENDED, AND THAT THE RELATIVE POSITIONAL PRECISION OF EACH CORNER OF THE SURVEYED PARCEL OR PARCELS SURVEYED HEREIN IS NOT GREATER THAN 0.10 FEET, UNLESS OTHERWISE NOTED HEREIN.

FIRST AMERICAN TITLE COMMITMENT NO.: 873342

LAND IN THE CITY OF FARMINGTON, OAKLAND COUNTY, MI, DESCRIBED AS FOLLOWS:

LOTS 82 THROUGH 85, EXCEPT THE SOUTH 50 FEET FOR ROAD, AND ALL OF LOT 118, BROOKDALE SUBDIVISION, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 12 OF PLATS, PAGE 25, OAKLAND COUNTY RECORDS.

PARCEL A

A PARCEL OF LAND IN THE CITY OF FARMINGTON, OAKLAND COUNTY, MICHIGAN, SECTION 27, TOWN 1 NORTH, RANGE 9 EAST, MORE PARTICULARLY DESCRIBED AS FOLLOWS: LOTS 82 THROUGH 85 INCLUSIVE, BROOKDALE SUBDIVISION, AS RECORDED IN LIBER, 12, PAGE 25, OAKLAND COUNTY RECORDS, EXCEPTING THE SOUTHERLY PORTION, AS DEEDED TO THE STATE OF MICHIGAN FOR THE RIGHT OF WAY OF GRAND RIVER AVENUE, AS RECORDED IN LIBER 765 PAGE 262 AND LIBER 788 PAGE 353, OAKLAND COUNTY RECORDS.

PARCEL B

A PARCEL OF LAND IN THE CITY OF FARMINGTON, OAKLAND COUNTY, MICHIGAN, SECTION 27, TOWN 1 NORTH, RANGE 9 EAST, MORE PARTICULARLY DESCRIBED AS FOLLOWS: LOT 118, BROOKDALE SUBDIVISION, AS RECORDED IN LIBER, 12, PAGE 25, OAKLAND COUNTY RECORDS, EXCEPTING THE WEST 64.30 FEET, THEREOF, THIS EXCEPTION FURTHER DESCRIBED AS BEGINNING AT THE WEST CORNER OF SAID LOT 118, THENCE PROCEEDING NORTH 87 DEGREES 17 MINUTES 00 SECONDS EAST 64.30 FEET; THENCE SOUTH 02 DEGREES 12 MINUTES 02 SECONDS EAST 40.93 FEET; THENCE NORTH 60 DEGREES 14 MINUTES 02 SECONDS WEST 76.22 FEET TO THE POINT OF BEGINNING.

PARCEL C

A PARCEL OF LAND IN THE CITY OF FARMINGTON, OAKLAND COUNTY, MICHIGAN, SECTION 27, TOWN 1 NORTH, RANGE 9 EAST, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE WEST CORNER OF LOT 118, BROOKDALE SUBDIVISION, AS RECORDED IN LIBER, 12, PAGE 25, OAKLAND COUNTY RECORDS: THENCE PROCEEDING NORTH 87 DEGREES 17 MINUTES 00 SECONDS EAST 64.30 FEET; THENCE SOUTH 02 DEGREES 42 MINUTES 26 SECONDS EAST 40.93 FEET; THENCE NORTH 60 DEGREES 14 MINUTES 02 SECONDS WEST 76.22 FEET TO THE POINT OF BEGINNING, CONTAINING 0.03 ACRES OF LAND, MORE OR LESS.

BEARINGS ARE REFERENCED TO MICHIGAN STATE PLAN COORDINATE SYSTEM, ZONE SOUTH NAD83 (2011)

DANIEL VETTRAINO

SECTION 27

TOTAL I

R O 9 E

CITY OF FARMINGTON

OAKLAND COUNTY, MICHIGAN

ROWE PROFESSIONAL SERVICES COMPANY

27280 Haggerty Road, Suite C-2 Farmington Hills, MI 48331 O: (248) 675-1096 F: (800) 974-1704 www.rowepsc.com

	FIELD:	СМС
	DRAWN:	DJB
	CHECKED:	DGF
	DATE:	10-11-22
_	REVISED:	
ı	SHEET:	3 OF 3
	SCALE:	1" = 50'
	0	1 INCHES
	0	25 50 FEET



JOB NO.: 22F0044

R-\Projecto\29FiXel4\Virg\Survey\W-12F5044-CS-6ng