



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES

Wednesday, July 2, 2014  
Farmington City Hall, 23600 Liberty Street

The meeting was called to order at 6:25 p.m. by Secretary Gallagher.

**ROLL CALL**

PRESENT: Gallagher, Galvin, Greer, Key, Murphy (6:32p.m.), Platzke

ABSENT: Andrade, Buck, Higgins

OTHERS PRESENT: Annette Knowles, Asst. to City Mgr.

**CONSENT AGENDA ITEMS**

MOTION by Platzke, SECONDED by Key

RESOLVED, that the board accepts and files the regular minutes of June 4, 2014, the May Invoice Distribution and the May Financial Report, as presented. MOTION CARRIED, ALL AYES.

**PUBLIC COMMENT**

No public comment was heard.

**HARVEST MOON CELEBRATION – RESOLUTION AUTHORIZING THE APPLICATION FOR SPECIAL LICENSE**

MOTION by Galvin, SECONDED by Key

RESOLVED, that the application from the Farmington Downtown Development Authority for a special license to serve alcohol on September 18-19, 2014, to be located at the Sundquist Pavilion in Riley Park, 33113 Grand River Avenue; it is the consensus of this body that the application be recommended for issuance. MOTION CARRIED, ALL AYES.

**WORK PLAN UPDATES**

The block captain materials were distributed by Organization Chair Platzke. Board members are asked to make initial contact this first quarter.

Murphy entered the meeting.

Key shared that the Design Committee is tasked with review of the city's wayfinding signage package. The concepts from the last go-around were dusted off and the committee has provided some direction on a preferred design theme. Construction at Riley Park is underway, but behind schedule.

The Promotions Committee is becoming more familiar with the Harvest Moon Celebration, reviewing the budget and the marketing plan. The Promotions Committee has moved its meeting to Monday afternoons. The next project is Small Business Saturday, with the goal of evolving it into a promotion like Ladies Night Out.

The next meeting of the Business Development Committee is July 9 (off schedule). The topic of discussion will be the Orchards – Phase II. Reminders that July 22 is the first Innovate Farmington networking night and July 9 is a retail workshop by Gibbs Planning Group.

Knowles reported that the meeting with the State Historic Preservation Office about the Farmington Road Streetscape was very positive. Changes from the original concept will be necessary, but the project is not in jeopardy. Rhythms in Riley Park concerts will be held at the Gazebo until Riley Park restoration work is complete.

**BOARD COMMENT**

Gallagher mentioned the Thursday Connection that will be hosted by the DDA at the Pavilion on Thursday, July 10, 2014, 7:45-9a.m. The board is encouraged to attend. Also, volunteers are needed to support Alley Regalley during the Founders Festival. It is an opportunity to see Salon Legato's credibility in operating a venue at work.


**ADJOURNMENT**

MOTION by Murphy, SECONDED by Key  
RESOLVED, that meeting be adjourned. MOTION CARRIED, ALL AYES.

The meeting was adjourned at 6:48p.m.

The next regular meeting will be on Wednesday, August 6, 2014 at 6:00 p.m.

Respectively submitted,



Annette Knowles,  
Assistant to the City Manager/DDA Executive Director