

#### **REGULAR MEETING AGENDA**

- I. ROLL CALL
- II. APPROVAL OF AGENDA
- III. APPROVAL OF ITEMS ON THE CONSENT AGENDA
  - A. October 12, 2015 Minutes
    - 1. October 12, 2015 Meeting Minutes

### IV. FINAL PUD PLANNED UNIT DEVELOPMENT SITE PLAN REVIEW AND APPROVAL

1. Orchards Phase II, 33300 Slocum Drive

#### V. ELECTION OF OFFICERS

- A. Accept Nominations for Chairperson
- **B.** Accept Nominations for Vice Chairperson
- **C.** Accept Nominations for Secretary
  - 1. Election of Officers Chairperson, Vice Chairperson and Secretary

#### VI. PUBLIC COMMENT

#### VII. PLANNING COMMISSION COMMENT

#### VIII. ADJOURNMENT

Submitted by: Kevin Christiansen, Economic Community Development Director	
Description: October 12, 2015 Meeting Minutes	
Requested Action: Approve	
Background:	
Agenda Review	
Review: Kevin Christiansen Pending	
City Manager Pending Planning Commission Pending 11/09/2015 7:00 PM	

#### FARMINGTON PLANNING COMMISSION PROCEEDINGS City Council Chambers, 23600 Liberty Street Farmington, Michigan October 12, 2015

Chairperson Bowman called the Meeting to order at 7:00 p.m. at City Council Chambers, 23600 Liberty Street, Farmington, Michigan, on Monday, October 12, 2015.

#### ROLL CALL

Present: Bowman, Buyers, Chiara, Crutcher, Gronbach, Absent: Majoros A guorum of the Commission was present.

#### OTHER OFFICIALS PRESENT: Director Christiansen

#### APPROVAL OF AGENDA

MOTION by Chiara, seconded by Crutcher, to approve the agenda as submitted. Motion carried, all ayes.

#### APPROVAL OF ITEMS ON CONSENT AGENDA

#### a. Minutes of Regular Meeting – September 14, 2015

Motion by Buyers, seconded by Crutcher, to approve the items on the Consent Agenda. Motion carried, all ayes.

#### **REVIEW OF ORCHARD LAKE/10 MILE ROADS PLACEPLANS PROJECT**

Chairperson Bowman introduced this agenda item and turned it over to staff.

Christiansen stated at the June 17, 2015 Orchard Lake and Ten Mile Road PlacePlans Meeting the final report and design proposal for the future redevelopment and enhancement of the Orchard Lake/Ten Mile Road Intersection area was presented to the cities of Farmington and Farmington Hills. The purpose of the itme this evening is to review the plan and to accept it as part of the City of Farmington Master Plan and Comprehensive Plan Program. All information was attached with the staff report in the Commissioners' packets. Christiansen presented the plan on the overhead. He indicated that the plan is on the City's website as well as Farmington Hills website.

He stated that PlacePlan is a statewide program sponsored by the Michigan State Housing Development Authority, Michigan State University and the Michigan Municipal League, MML, and supports local projects focused on creating a community and a vision for selective neighborhoods. The Cities of Farmington Hills and Farmington submitted a PlacePlan Application for the Orchard Lake and Ten Mile Road Intersection. The City's project was selected and has been working in partnership with City of Farmington Planning Commission Minutes of October 12, 2015 Page 2

MML, Lawrence Technological University, Master of Urban Design Program, Faculty and Graduate Students and the Detroit Studio Community Outreach Program on this study. The report is a documented accounted of both research and design efforts that have been made in reimagining the transformation of the Ten Mile and Orchard Lake Intersection into a sense of place. He stated the culmination of the efforts of all involved in presented in the report.

He went through the process was initial engagement, meetings with both cities with those that supported, provided service, and also directly engaging stakeholders, the residents of the community in the area, residents of both cities, as well as the business owners and property owners, nonresidential properties, both commercial, office and other properties that were nonresidential. He detailed what was involved in the process resulting in the final plan being put together, the report before the Planning Commission tonight.

Christiansen talked about the vision for enhancement of Ten Mile and Orchard Lake Roads. He stated there was a circulation analysis done showing commute time, sidewalk circulation, public bus routes existing, adjacent communities.

He showed an aerial photo of community amenities and businesses, to see existing conditions, parking lots and parking areas, landscaping, sidewalk, and the mix of various elements in the area.

He stated there was a natural system analysis, taking a look at existing conditions with respect to vegetation and other elements. There was tree information, tree canopy information, a demographic analysis, age, income, other sort of demographic data was evaluated, Farmington/Farmington Hills population information, forecast in population, median age projected 2016, median household income, and a photo analysis of existing conditions.

He talked about Greene's Hamburgers, the icon of the intersection, and its import to the area.

He indicated the Analysis and Hypothesis Section talks about the surrounding commercial/residential area of the intersection. The revised circulation system was shown that better connects buslines, integrating bike baths, to develop a bike network of the City. He stated that the Community Engagement part of the report discusses a little bit of the survey of the business owners and their responses.

He then presented the proposed design of the area, a concept design better identifying delineating pedestrians crossings at the intersection, infill opportunity with new development, streetlights that are LED based and energy efficient, biking and walking designated lanes and examples of pocket parks, pedestrian islands, landscape buffers, street lights, vegetated boulevard.

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He went over in detail more information on the area. He stated he wanted to inform the Planning Commission on what was done and why and who was involved and also really what the plan represents. He stated the next step would be to move beyond the concept and to look to establish a more specific focus.

In summary he stated that they did not get into any level of detail or laying up a specific timeline or anything in terms of detailed projects, nor were any funding sources identified to implement any of the plan.

Bowman thanked Christiansen and acknowledged the long process it took to study this project and including residents and stakeholders to participate.

Christiansen stated it was basically an inventory of existing conditions that is now doced oumented and will gain input from those that really care about this area, by living here, work here, shop here, play here, property owners, business owners, and it was na opportunity to take a look at the existing conditions and have dialogue and exchange ideas, share information and produce a document that represents all of that that provides a foundation or basis to go forward in the future for redevelopment.

Christiansen indicated Administration is asking the Planning Commission to accept the Orchard Lake/Ten Mile Roads PlacePlans as part of City of Farmington Master Plan and Comprehensive Planning Program.

Motion by Gronbach, supported by Chiara, that the Orchard Lake/Ten Mile Roads Placeplan Project be accepted by the Planning Commission and included as part of the City of Farmington's Master Plan and Comprehensive Planning Program. Motion carried, all ayes.

#### PLANNING COMMISSION APPOINTMENT TO RECREATION MASTER PLAN COMMITTEE

Chairperson Bowman introduced this agenda item and turned it over to staff.

Christiansen stated the September 21<sup>st</sup> Special Meeting the City Council agreed to move forward with the Farmington Parks and Recreation Master Plan Update. Administration is now in the process of putting together a committee to spearhead this process. City Council appointed one member to the committee at its October 5<sup>th</sup> Special Meeting. Also, the Downtown Development Authority appointed a member to the Committee at its meeting last Wednesday. The Planning Commission must also appoint one member to the committee so that we can move forward with Recreation Master Plan Update.

He gave a brief overview, stating that the City of Farmington Recreation Master Plan was initiated in 2004, its current plan was completed and adopted in 2005. So it is at a point where it needs to be reviewed, evaluated and updated, and there are also changes over the last ten years that need to be incorporated into the Recreation Master

City of Farmington Planning Commission Minutes of October 12, 2015 Page 4

Plan. Also, the Michigan Department of Natural Resources, their recreation division looks to potentially consider providing a level of assistance and in particular being eligible communities to receive grant monies if their Recreation Master Plan and Parks and Recreation Master Plan is current, that status being if it is within five years since it's last been updated.

Christiansen indicated that Council has made a decision to have a Recreation Master Plan Update that will take about six months, starting in October and carry on through the fall and winter with a draft plan being available for review in approximately February of 2016. He stated a decision was made to create a five member committee that consists of a member of City Council, and a member of the Downtown Development Authority, a member of the Planning Commission, a resident member at large and then a rotating member of various stakeholder groups. He said they are looking to hold one meeting a month and needs a representative from the Planning Commission to participate.

Buyers volunteers to accept the position.

MOTION by Crutcher, supported by Chiara, to move to accept Paul Buyers as the Planning Commission member of the Recreation Master Plan Committee. Motion carried, all ayes.

Bowman thanked Buyers for his volunteering to serve.

#### PUBLIC COMMENT

None heard.

#### PLANNING COMMISSION COMMENTS

Buyers asked Christiansen about the barrels that were up on the south side of Grand River and what feedback he has received on same and further discussion was held.

Bowman commented that Exxon has paved and striped their parking lot.

Buyers inquired of Fresh Thyme's intention of putting up steel before the weather breaks.

Crutcher stated they are digging foundation today

#### STAFF COMMENTS

None heard.

### **ADJOURNMENT**

MOTION by Gronbach, seconded by Crutcher, to adjourn the meeting. Motion carried, all ayes.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Secretary

# Farmington City Council Staff Report

#### **Council Meeting Date:** November 9, 2015

Reference Number (ID # 2052)

Submitted by: Kevin Christiansen, Economic Community Development Director

**Description:** Orchards Phase II, 33300 Slocum Drive

#### Requested Action:

Approve

#### Background:

This item is a Final Site Plan Review on a proposed PUD Planned Unit Development Plan for the redevelopment of the DDA property located at 33300 Slocum Drive. At the June 8, 2015 Planning Commission Meeting, the Commission held a pre-application conference (discussion and review) with the applicant on a proposed PUD planned unit development concept plan for the redevelopment of the site. A second pre-application conference (discussion and review) with the applicant on a revised proposed PUD planned unit development concept plan was held at the August 10, 2015 Planning Commission meeting. At the September 14, 2015 Planning Commission meeting, the Commission held the required PUD Public Hearing and recommended approval of the preliminary/conceptual PUD Plan to the City Council. At their September 21, 2015 meeting, the City Council approved the preliminary/conceptual PUD plan for Orchards Phase II.

The applicant, Cervi Construction, LLC of Livonia, MI has submitted a Final PUD Site Plan for the redevelopment of 33300 Slocum Drive. The final site plan includes a boundary/topographc survey, a detailed final site plan and a landscape plan. Also attached is a photometric plan. The following additional information is attached:

• A Final PUD Site Plan review letter from LSL Planning dated 11/4/15.

The applicant will be at the November 9, 2015 meeting to present the Final PUD Site Plan to the Commission.

Attachments

Agenda Review

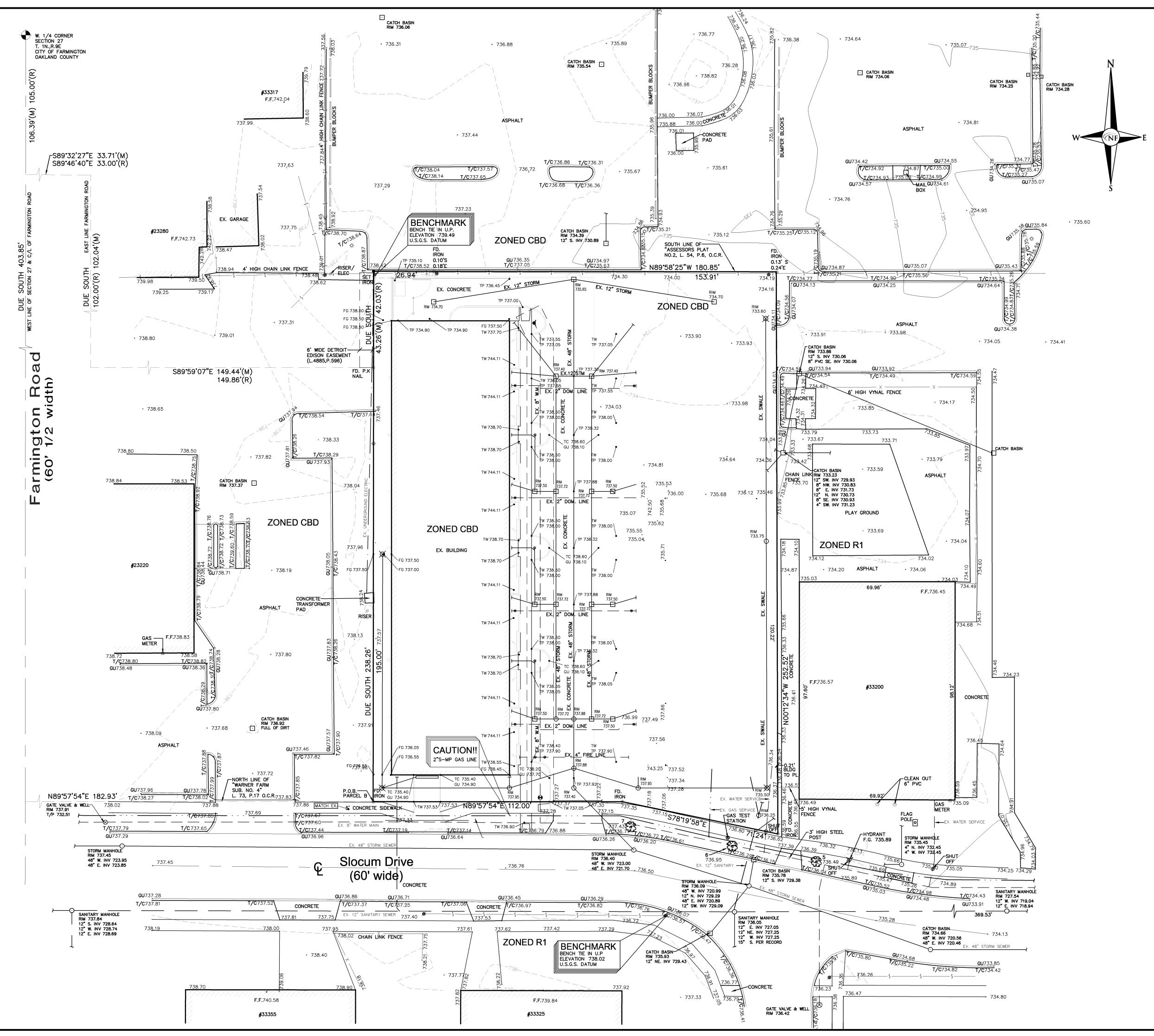
Review: Kevin Christiansen Pending City Manager Pending Planning Commission Pending 11/0

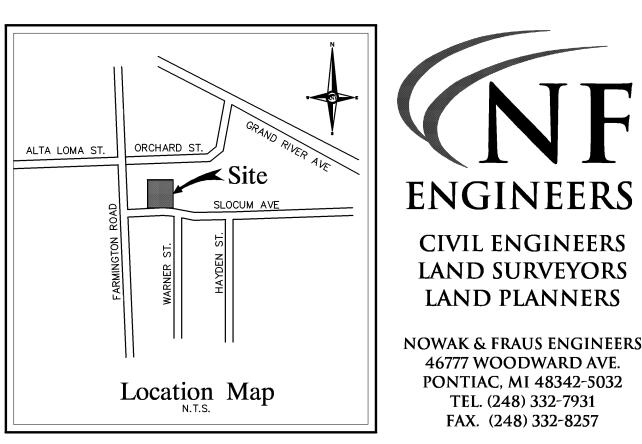
11/09/2015 7:00 PM

Updated: 11/6/2015 10:24 AM by Lisa McGill

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# LEGAL DESCRIPTION

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CONTAINING 43,678.28 SQUARE FEET OR 1.003 ACRES OF LAND.

## FLOOD HAZARD NOTE

THIS PROPERTY IS NOT LOCATED WITHIN THE FLOOD HAZARD AREA INDICATED BY FLOOD INSURANCE RATE MAP (FIRM) COMMUNITY PANEL NO. 260171 0005 B DATED: 07-16-80

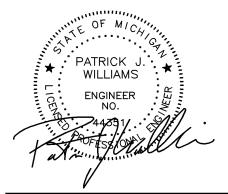
TOPOGRAPHIC SURVEY NOTES

ALL ELEVATIONS ARE EXISTING ELEVATIONS, UNLESS OTHERWISE

UTILITY LOCATIONS WERE OBTAINED FROM MUNICIPAL OFFICIALS AND RECORDS OF UTILITY COMPANIES, AND NO GUARANTEE CAN BE MADE TO THE COMPLETENESS, OR EXACTNESS OF LOCATION.

THIS SURVEY MAY NOT SHOW ALL EASEMENTS OF RECORD UNLESS AN UPDATED TITLE POLICY IS FURNISHED TO THE SURVEYOR BY THE OWNER

**CIVIL ENGINEERS** LAND SURVEYORS LAND PLANNERS **NOWAK & FRAUS ENGINEERS** 46777 WOODWARD AVE. PONTIAC, MI 48342-5032 TEL. (248) 332-7931 FAX. (248) 332-8257 SEAL



PROJECT Townhouse Condominium Development

## CLIENT

Cervi Construction, LLC 12419 Stark Road Livonia, MI 48150

Contact: Fabio Cervi Tel: (737) 261-4300 Fax: (248) 388-7436

## PROJECT LOCATION

Part of the  $W^{1/4}$ of Section 27 T.1N., R.9E. City of Farmington, Oakland County, Michigan

SHEET

Boundary / Topographic / Tree Survey



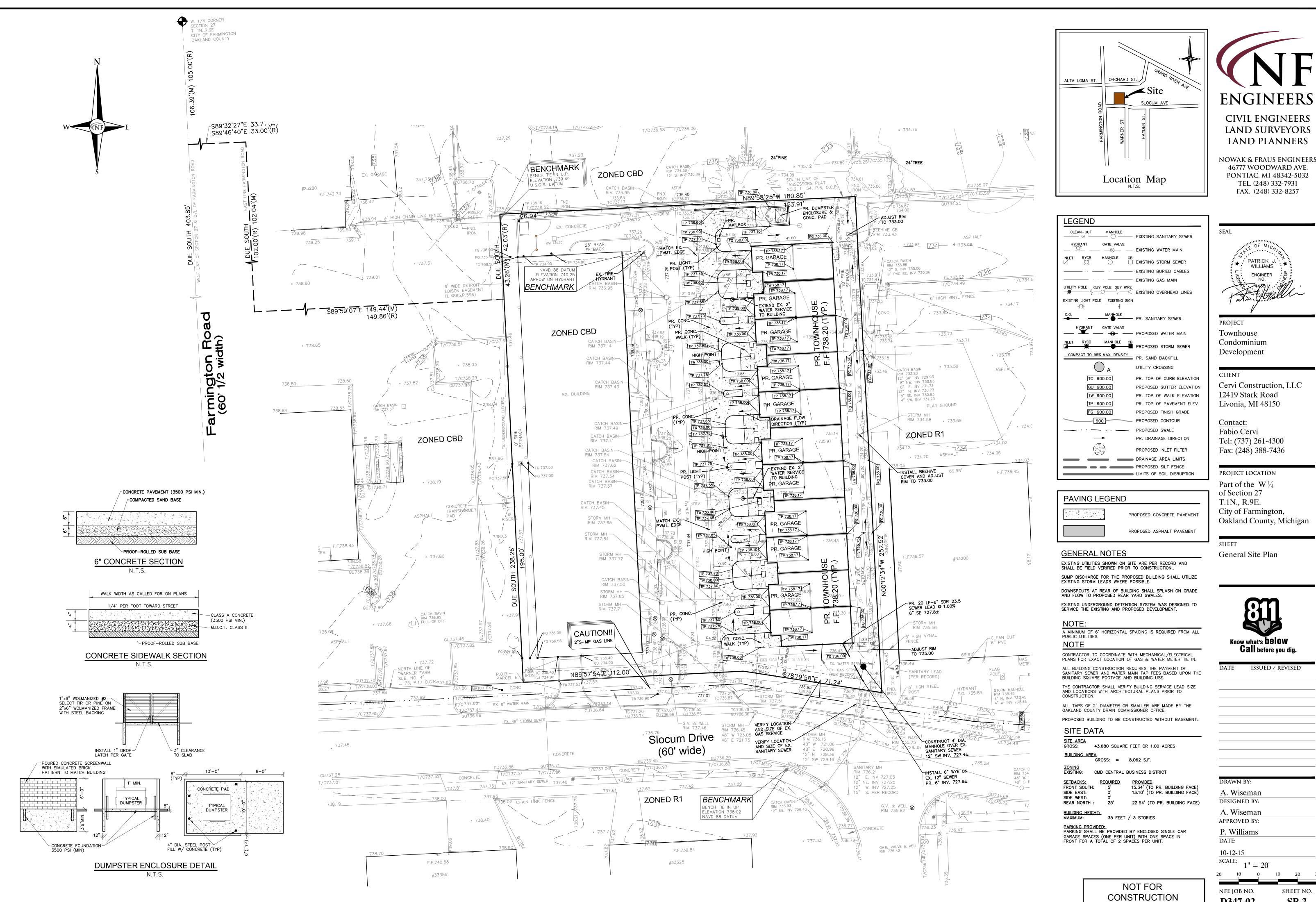
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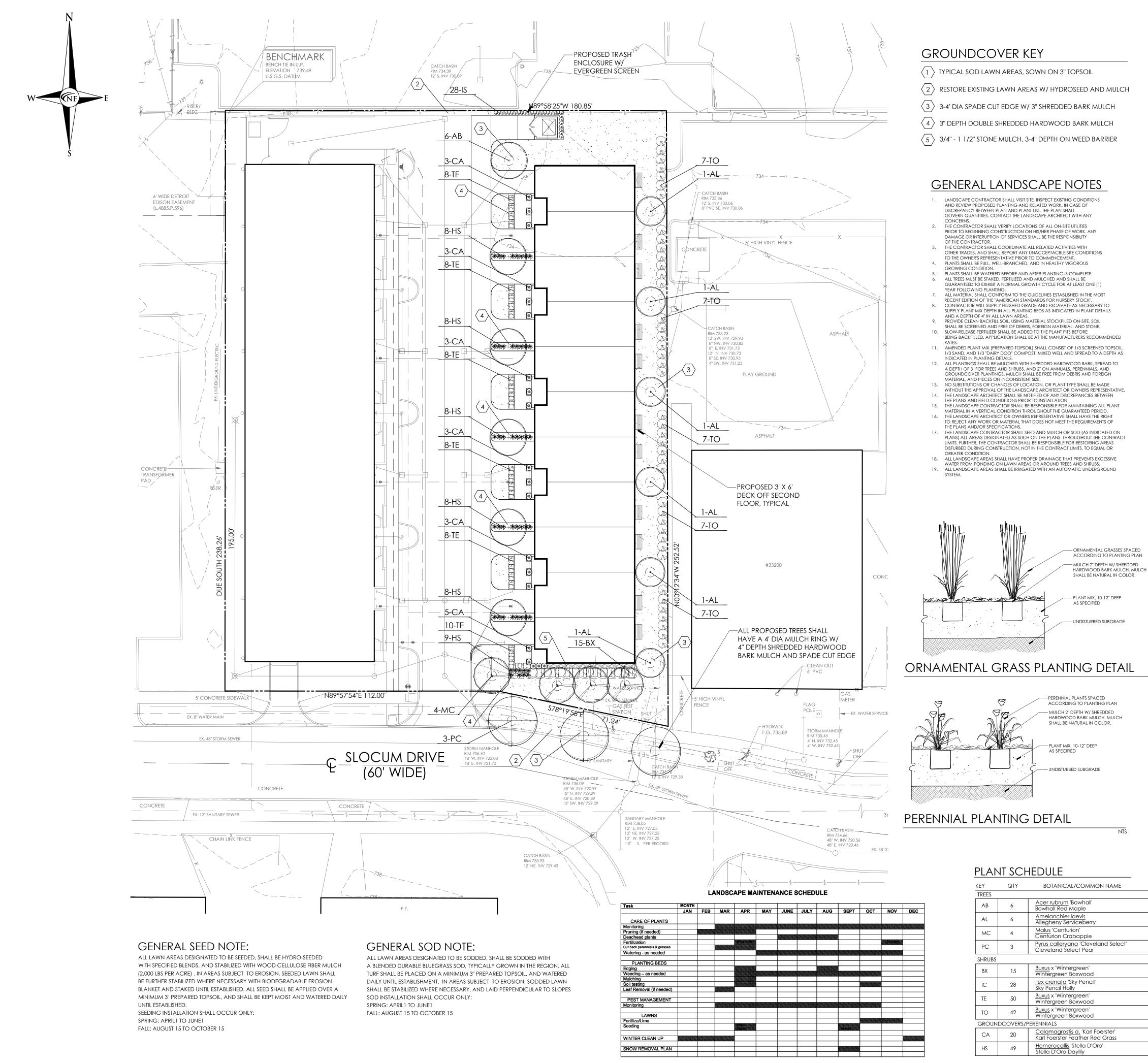
# Cervi Construction, LLC 12419 Stark Road Livonia, MI 48150 Contact: Fabio Cervi Tel: (737) 261-4300 Fax: (248) 388-7436 PROJECT LOCATION Part of the $W^{1/4}$ of Section 27 T.1N., R.9E. City of Farmington, Oakland County, Michigan General Site Plan Know what's **below** Call before you dig. ISSUED / REVISED **DRAWN BY:** A. Wiseman **DESIGNED BY:** A. Wiseman APPROVED BY: P. Williams 10-12-15 1'' = 20'10 10 0 20 SHEET NO. NFE JOB NO. D347-02 **SP-2**

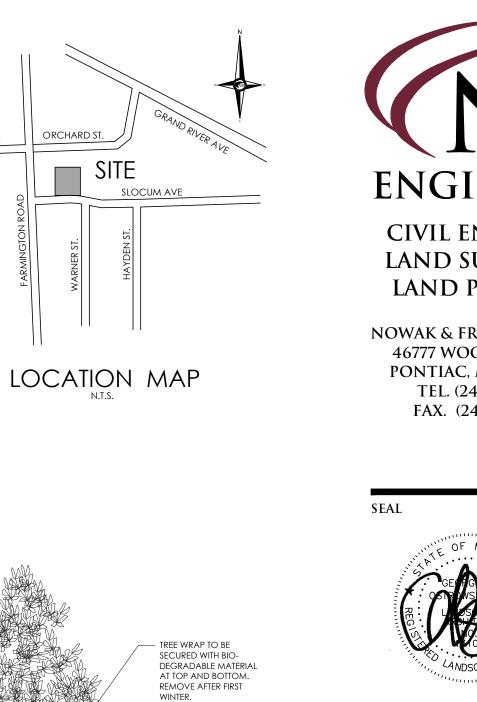
PATRICK J

WILLIAMS

ENGINEER NO.

Packet Pg. 10





STAKE TREES JUST BELOW -IRST BRANCH USING 2-3" WIDE BELT-LIKE NYLON OR PLASTIC STRAPS. CONNECT FROM TREE TO STAKE OPPOSITE. ALLOW FOR SOME FLEXING.

REMOVE AFTER ONE (1) YEAR. NOTES: TREE SHALL BEAR SAME RELATION TO FINISH GRADE AS IT BORE ORIGINALLY. DO NOT PRUNE TERMINAL LEADER. PRUNE ONLY DEAD OR BROKEN BRANCHES.

REMOVE ALL TAGS, STRING, PLASTIC AND OTHER MATERIALS

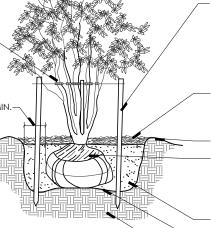
# DECIDUOUS TREE PLANTING DETAIL

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NOTES: TREE SHALL BEAR SAME RELATION TO FINISH GRADE AS IT BORE ORIGINALLY. PRUNE ONLY DEAD OR BROKEN BRANCHES. REMOVE ALL TAGS, STRING, PLASTIC AND OTHER MATERIALS



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USE 3 HARDWOOD STAKES

PER TREE (2"X2"X8'). DRIVE STAKES INTO UNDISTURBED

SOIL 6-8" OUTSIDE ROOTBALL

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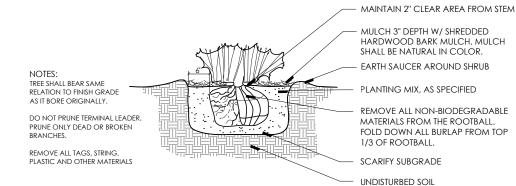
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ROOTBALL

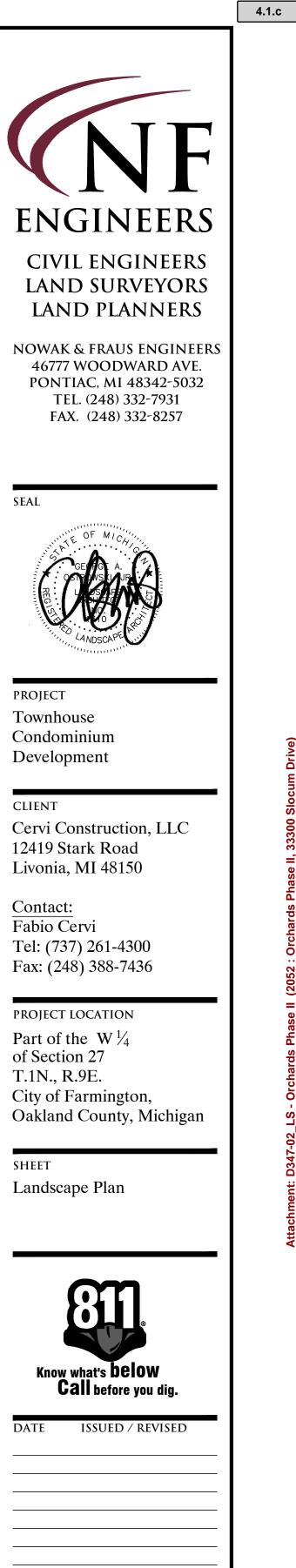
- PLANTING MIX AS SPECIFIED - SCARIFY PLANT PIT TO 4" DEPTH & RECOMPACT - UNDISTURBED SOIL

# MULTI-STEM TREE PLANTING DETAIL

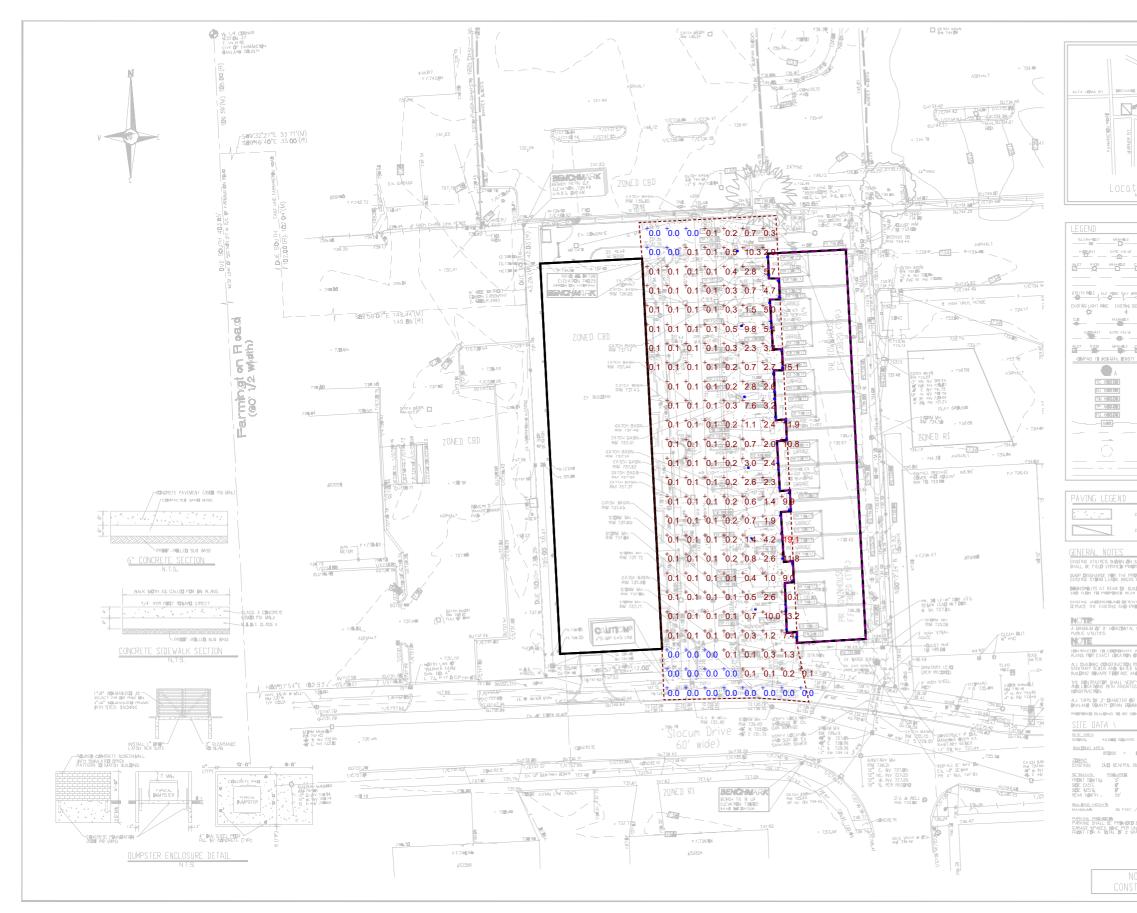




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6-8' HT	SEE PLAN	B&B	CLUMP FORM
2" CAL	see plan	B&B	FULLY BRANCHED HEADS
2.5" CAL	SEE PLAN	B&B	FULLY BRANCHED HEADS
30'' HT	30" OC	B&B	MAINTAIN AS HEDGE
48'' HT	24" OC	B&B	MAINTAIN AS HEDGE
18" HT	24" OC	B&B	MAINTAIN AS HEDGE
48'' HT	42" OC	B&B	MAINTAIN AS HEDGE
3 GAL	30'' OC	CONT	
2 GAL	24" OC	CONT	



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<u>Plan View</u> Scale - 1" = 50'

South Wast View

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Summary Exterior Lighting

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November 4, 2015

Planning Commission City of Farmington 23600 Liberty Street Farmington, Michigan 48335

Attention:	Mr. Kevin Christiansen, Economic and Community Development Director
Subject:	Orchards Phase II PUD
Location:	33300 Slocum
Zoning:	CBD, Central Business District

Dear Mr. Christiansen:

At your request we have reviewed the final site plans for the proposed apartment building as the Orchard Phase II project in accordance with the 2004 PUD and 2010 PUD Amendment. The applicant is proposing to develop a "townhouse style" 11 unit building with individual garages and driveways. The City Council recently approved the PUD Concept Plan. Their approval mirrors the Planning Commission's finding that this development meets PUD standards and that it could move forward with final site plan review and a PUD Development Agreement. This report provides the Planning Commission with our recommendations for final site plan approval. Our review is based on consistency with the PUD Concept Plan and conditions of approval, relevant text in the PUD Agreement, and the City's Zoning Ordinance.

#### SITE PLAN REVIEW

This site is zoned CBD, Central Business District, and surrounding properties are developed as residential neighborhoods, multi-unit condos, and commercial proprieties. The proposed site plan shows 11 proposed townhouses.

- 1. *Parking Spaces.* The site plan provides 2 spaces per unit, meeting the requirements of the City of Farmington Zoning Ordinance and exceeding that of the original PUD requirements, though the PUD Agreement shows underground parking.
- 2. *Parking Setbacks.* The PUD Agreement was based on the proposed underground parking garage, this development will have individual driveways, though the southernmost driveway aligns with the southernmost parallel parking space in the Orchards I development, giving them essential the same parking setback.
- 3. *Driveway Access*. The site shows individual driveways to each of the proposed units. The PUD Agreement called for one driveway to an underground parking garage. The proposed driveways will all be accessed within the site.

- 4. *Walkway Connection.* During the Conceptual Plan Review it was pointed out that there needs to be an internal walkway along the street and a connection to the public sidewalk. Though more paved area cutting across the front of the driveways has been provided, it is not clearly defined as a walkway or sidewalk. The pavement appears to blend in with the driveway aprons. There is also no connection the existing public sidewalk.
- 4. *Waste Receptacles.* Dumpsters are shown at the rear of the site. A detail of the dumpster enclosure is provided with additional screening of evergreens adjacent to the properties to the north.
- 5. *Lighting.* There are light posts indicated on the drawings between the units, but no additional details are provided. During the Conceptual Plan review it was requested that decorative light posts be added along the street. Details of the proposed light posts should be supplied for review. There are also areas on the photometric plan that exceed the allowable foot candle levels per ordinance. More detail on light fixtures is needed.
- 6. *Landscaped Greenbelt.* The proposed plans show a total of 15 new trees, exceeding the 14 from the previously approved PUD. The new structure layout offer room for additional green space between driveways and a variety of shrubs, flowers and grasses are proposed for these areas.
- 7. *Landscaped Buffer.* There is an over 15' buffer between the R1, Single family residential, District south of Slocum. This setback is greater than the previously approved setbacks in the PUD, offering a larger buffer and transition zone to the less intense land uses.
- 9. *Mechanical Equipment*. The site plan does not show proposed mechanical equipment. Such equipment shall be screened either by landscaping (if ground mounted) or a parapet wall (if roof mounted).

#### RECOMMENDATION

We recommend approval of the Final Site Plan for the Orchard Phase II Planned Unit Development proposed at 33300 Slocum Drive pending the following changes:

- 1. The walkway/ sidewalk should be better defined and redesigned to look like an "urban" sidewalk adding to the walkable downtown feel of the development. A connection should also be made to the existing public sidewalk on Slocum Drive.
- 2. Details of the added light posts between the units should be provided as well as all other light fixtures proposed for the site. Light intensity levels need to be modified for areas exceeding 10 foot candles within the site.

If you have any questions, please do not hesitate to contact me.

Sincerely, LSL PLANNING, INC.

falloy-Marcon

Caitlin Malloy-Marcon Senior Planner

# Farmington City Council Staff Report

#### Council Meeting Date: November 9, 2015

Submitted by: Kevin Christiansen, Economic Community Development Director

**Description:** Election of Officers - Chairperson, Vice Chairperson and Secretary

### **Requested Action:**

Approve

### Background:

The purpose of this item is to hold the annual election for Planning Commission Officers, including a Chairperson, Vice Chairperson and Secretary.

**Review:** 

**Agenda Review** 

Kevin ChristiansenPendingCity ManagerPendingPlanning CommissionPending1

11/09/2015 7:00 PM