



**Regular City Council Meeting
7:00 p.m., Tuesday, Jan. 17, 2023
Farmington City Hall
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. Accept City of Farmington Board and Commission Minutes**
 - B. City of Farmington Minutes**
 - C. Farmington Monthly Payments Report**
 - D. Farmington Public Safety Monthly Report**
 - E. Board and Commission reappointments**
 - F. Appoint Kevin Parkins to the Pathways Committee**
 - G. Building Department 2nd Quarter Report**
 - H. DPW Quarterly Report**
- 4. APPROVAL OF REGULAR AGENDA**
- 5. PUBLIC COMMENT**
- 6. PRESENTATIONS AND PUBLIC HEARINGS**
 - A. Farmington Farmers & Artisans Market, Manager Walt Gajewski**
- 7. NEW BUSINESS**
 - A. Consideration to approve purchase of replacement water meters**
- 8. PUBLIC COMMENT**
- 9. CITY COUNCIL COMMENTS**
- 10. ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

Farmington City Council Staff Report	Council Meeting Date: January 17, 2023	Item Number 3A
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Accept Minutes from City's Boards and Commissions		
CIA: December 2022 DDA: December 2022 Historical: December meeting canceled Parking: No December meeting - meets every other month Pathways: September 2022 Planning: December 2022 ZBA: January meeting canceled Library: November 2022 Commission on Aging: December meeting was canceled Farmington/Farmington Hills Arts Commission: December meeting canceled Commission on Children, Youth and Families: December meeting canceled Emergency Preparedness Committee: December meeting canceled		

CITY OF FARMINGTON
GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY
MINUTES
December 29, 2022

CALL TO ORDER

The Farmington Grand River Corridor Improvement Authority meeting was called to order at 8:15 a.m. by Chairman King.

Members Present: Carron, Graham, King, Thomas
Members Absent: Acceturra, Bowman, O'Dell
Staff: Christiansen

APPROVAL OF AGENDA

Motion by Carron, supported by Thomas to approve the agenda. Motion approved unanimously.

APPROVAL OF MINUTES

Motion by Carron, supported by Thomas to approve the December 8, 2022 minutes. Motion approved unanimously.

2022-2023 GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY BUDGET AND WORK PLAN PRESENTATION

Director Christiansen presented and reviewed the current 2022-2023 Grand River Corridor Improvement Budget and the 2021-2022 Work Plan with the CIA Board. The Board discussed and commented on the budgets and the work plan.

PUBLIC COMMENT

None.

BOARD COMMENT

The Board asked questions and made comments about the Farmington Road Streetscape Project and redevelopment currently taking place in the Grand River Corridor and throughout the City.

ADJOURNMENT AT 8:45 am



8:00AM Wednesday, Dec 7, 2022
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

MINUTES

The meeting was called to order by Craft at 8:01am.

1. Roll Call

Present: Singleton, Bowman, Halas, Craft, Williams, Deskins, Perko, Pascaris

Absent: Buck

Others Present: Knight, Westendorf

2. Approval of Items on Consent Agenda

a. Minutes: November 2, 2022 Regular Meeting

b. Minutes: October 10, 2022 DDA Business Development Meeting

c. Minutes: September 27, 2022 DDA Public Art Committee Meeting

c. Minutes: Sep 9, 2022 DDA Business Development Committee Meeting

Motion by Bowman, Second Halas to approve the items on the consent agenda. Motion passes unanimously.

3. Approval of Regular Agenda

Motion by Singleton, Second Halas approve the items on the regular agenda. Motion passes unanimously.

4. Public Comment

Opened and closed by Craft at 8:02am.

5. Executive Director Update

- We kicked off the holiday shopping season and Small Business Saturday with a visit from Oakland County Executive team at Dearborn Music
- Ladies Night Out was a great success with amazing help from board members on site to make it happen.
- Instagram and Facebook reel campaign with incredible volunteer support by Halas and team was well received.
- Tree lighting program is continuing along Grand River. Note: Farmington Rd Streetscape trees will be eligible for wrapping in about 3 years.
- Placer AI software notes 1.6 million trips into this district! 12% of trips were to TJ Maxx. Business Development Committee is working on a one pager to share with Downtown Businesses.
- DDA staff and chair attended conference in Muskegon in November.

6. Request to Publish Annual Report of Tax Increment Financing

Motion by Halas, second by Singleton to authorize the publication of the Fiscal Year 2022-23 Annual Report and the DDA website. Motion passes unanimously.

7. MEDC Crowdfunding Campaign through Patronicity

We have an opportunity to raise funds for the The SIPP Pocket Park through MEDC's Patronicity platform – to create a universally accessible park. Goal to 75K in 30 days with matching funds from MEDC totaling \$150K in funding for the project. Board discussed.

Motion by Perko, second by Williams to authorize DDA staff to launch a Patronicity crowdfunding campaign in support of the Enterprise Pocket Park, through MEDCs placemaking grant program, seeking up to 75K in matching funds. Motion passes unanimously.

8. Publication of 2022-23 DDA Regular Meeting Calendar

Motion by Singleton, second by Halas to approve the 2023 Calendar of Regular DDA Meetings. Motion passes unanimously.

9. Publication of 2022-23 DDA Calendar of Events

Motion by Singleton, second by Deskins, that the board shall approve the 2023 Events Calendar. Motion passes unanimously.

10. Consideration to Approve Grant Allocation through Business Development Committee and Main Street Oakland County: Streetscape Construction Mitigation

Motion by Williams, Seconded by Halas, RESOLVED, to authorize DDA staff, with recommendation from the Business Development Committee, to allocate \$3,000 in grant funding derived from Main Street Oakland County Technical Assistance for FY 2022, toward designated recipient(s) under qualification of Streetscape Construction Mitigation.

Motion passes unanimously via role call.

Ayes: 7. Singleton, Bowman, Halas, Craft, Williams, Deskins, Perko, Pascaris

Nays: 0

Absent: 1. Buck

11. Committee Updates:

a. Design Committee

Update by Perko. Meeting tomorrow on pocket park and heights brewing façade improvement allocation, and Merle Norman awning review.

b. Organization Committee

Update by Deskins. Org committee met and are looking forward to 2023 and the work planning process. We will review the work plan starting with the Executive Committee in mid-January. 17, 18, or 19. Discussed the use of Harvest Moon proceeds, in the past focused on visible projects- ice rink, lights of riley park, raven sculpture. This is what your beer drinking accomplished.

c. Public Art Committee

Update by Perko. Committee met to discuss the Heart the Art February campaign. Determined to do passive programming for Feb 2023, but really like the idea of returning to a volunteer driven event in 2024 beginning earlier with planning.

d. Promotions Committee

Update by Halas. A couple Metromode articles have been written since the last meeting. Like, share, & subscribe. Reels have been published. We will have further discussion to help promote the pocket park campaign. New committee member has joined us with a strong PR background, welcome Dana Jay!

e. Business Development Committee

Update by Singleton. Business Dev committee will meet to discuss grant program- how and where to administer it. Committee working to develop a one-pager snap shop utilizing the data from Placer AI.

12. Other Business

None

13. Board Comment

Bowman: City Council approved the 2023 Founders Season for July 20th.
Craft: Thank you all for your time and expertise!

14. Adjournment

Motion Singleton, Second by Bowman to adjourn. Motion passes unanimously.



FARMINGTON PATHWAYS COMMITTEE

7:00 p.m.

Minutes - DRAFT

DECEMBER 14, 2022

1. CALL TO ORDER 7:03 pm by Susan Arlin

2. ROLL CALL

Present:

Susan Arlin

Tim Prince

Sue Lover

Kevin Christiansen

Joe VanDerZanden

Bill Gesaman

Maria Taylor

Chris Weber

Absent:

Brent Bartman

3. APPROVAL OF AGENDA - Motion to approve by Tim and supported by Bill, unanimously approved

4. APPROVAL OF MINUTES

a. MEETING MINUTES, NOVEMBER 9, 2022 – Maria moved to approve and supported by Sue, approved unanimously

5. OLD BUSINESS

a. ONE PAGER UPDATE – no updates at this time

b. 9 MILE PATHWAY UPDATE – Chris shared that there is a Farmington Press story on the 9 Mile Pathway coming soon. Chris reviewed the 9 Mile Corridor update presentation from OHM and five stage feasibility study planned to be completed by June 2023. Committee discussed the proposed trail route through the Farmington area and possible other suggestions that could be made and potential trail connections. Planned for members to drive 9 Mile Rd between Inkster and Farmington Rd. and surrounding area to consider suggestions for the route to discuss at the next meeting to determine feedback and suggestions. Discussed the possibility of having places to park bikes to visit places in downtown Farmington and the possible effects of other projects influencing choice of the route through Farmington.

c. SEMCOG BICYCLE AND PEDESTRIAN MOBILITY

Bill updated that he spoke with Brian P. with SEMCOG, says Brian sounded excited about the Pathways Committee's work, the Farmington Rd. streetscape, and was interested in meeting with the Pathways Committee to learn about ideas and offer support, perhaps include DDA in the meeting. As SEMCOG prefers a daytime weekday meeting, it was decided that Bill will respond with suggestion of

the usual May meeting's date, moved to earlier that day, and that the committee is open to other dates.

- Sue shared she found that SEMCA has a Bicycle safety team which meets quarterly, next meeting is Feb 2 in Lansing, and found they have a grant for use for related projects.

-It was discussed that Farmington has an old complete streets ordinance proposal that was never acted on from around 2013 and could be pursued to aid in obtaining grant money for development.

d. CROSSWALK AT KRAZY KRAB ON GRAND RIVER UPDATE

Kevin – OHM shared they have engaged with MDOT, which does not believe the use of a rapid flashing beacon for this crossing is warranted. OHM anticipates a hearing sometime in January receiving acceptance of the concept of adding this crosswalk. At that time they would move forward with making a detailed plan to submit to MDOT, which would require a topographical review. OHM recommended coordinating potential improvements and tying together such as MTC sidewalk work along with this crosswalk, but they're looking at possibly a crosswalk at School Street or down by the Sidecar Slider Bar instead. Pathways Committee finds there is a lack of access to safely cross Grand River for a long distance between Grove St. all the way to Power with no crosswalks that whole distance while School St. is too close to the Grove St. crossing to do much to improve safety.

The committee was in agreement that the School Street crossing is not a suitable location, and an alternative further east should be considered such as Village Commons, Farmington Place, Mayfield, or in combination with one of these. Committee also discussed the safety benefit of combining additional crosswalks with slowing traffic, road diet and bike lanes, as is already under consideration as part of the Grand River Corridor Project.

e. COMMUNITY INPUT ON EXISTING AND ADDITIONAL PROJECTS

Update forthcoming but not ready for this meeting.

f. SHIAWASSEE ROAD CAR COUNTER UPDATE

Brent not present to address

g. FARMINGTON ROAD STREETScape UPDATE

Kevin says will be drivable by the end of the month. Sidewalk is making good progress. Finishing details will wait until Spring to be completed.

h. MAXFIELD TRAINING CENTER DEVELOPMENT UPDATE

Kevin – halfway through the PUD process – preliminary plan is submitted, going through negotiations with the developer and will be going to City Council in early 2023 – Jan or Feb. The hope is to begin site remediation by the Summer.

6. NEW BUSINESS

a. ANY NEW CITY CONSTRUCTION PROJECTS?

i. Proposed additional paving to finish Alta Loma, paving of Wilmarth between Alta Loma and Schulte, Cass Street between Alta Loma and Fleming in 2023. Chris – we may want to check the areas for any sidewalk issues or such to fix at the time, to begin in Fall of 2023 or Spring 2024.

ii. Possible concrete patching on Oakland and Drake Heights in 2023

iii. Gill end replacements and concrete patching in 2024

iv. Sidewalk in Bel-Aire, Lakeway, Prospect, Mooney, Valleyview and work order areas throughout City in 2023

v. Drake and 9 Mile

Chris – street storm drain keeps flooding at this locations, pipes are deteriorating and culvert work necessary, would be a good time to do any work to accommodate the 9 mile pathway project at that location.

b. ANY NEW TARGET AREAS?

- i. Mirror and/or signage near GLP building
Blind drive if exiting onto Grand River, dangerous for pedestrians. Possible fixes include adding mirror(s) for drivers and pedestrians to see around the corner, closing the area to traffic but there are parking spots that must be accessed, or make it entry only/one way. Pathways Committee suggesting making it one way/entry only to increase safety of pedestrians on the sidewalk.
- ii. Sidewalk flag by Masonic Temple
Deteriorating flag, informed Chuck and he's now planning to fix it when doing sidewalks next year.
- iii. Another sidewalk flag reported with problems near Nail Bytes on south side of Grand River, plan to look at existing conditions and repairing.
- iv. Suggesting stop signs both ways on Gill Rd at Arundel to slow down traffic due to unsafe traffic speeds.
- v. Discussed that cars often go the wrong way in the one-way portion of the alley behind Cowley's and suggested improving signage to make more visible, that the current sign may be too high and too far back for drivers to see in time, suggested putting on the wall of the building.
- vi. DDA is suggesting a pathway between Avalon – the building that is becoming a bookstore in the alley north of Grand River downtown – and the shops south - Apothecary Coffee and MiMosa. Considering a painted path to visually connect the businesses and draw pedestrians up that route.

In February Pathways Committee will be presenting on its activities to City Council. Tim volunteered to do the presentation and it was decided that Brent would assist him.

7. PUBLIC COMMENT - None

8. COMMITTEE MEMBER COMMENT

- Sue asked about progress with the first social media post. Maria shared she sent it to Melissa, but Chris said Melissa was unaware of receiving it. Maria will follow up to get it posted.

-Clarification on the status of Safe Routes to School – next step is for Chris to send out letters to the neighborhood about interest of sidewalk routes since the first route option was rejected by the affected homeowners.

- Update on Pathways positions. Tim and Sue agreed to continue. Susan has a conflict and is unable to continue so there will be an open position on the committee. Discussed considering those that had previously expressed interest in being on the committee, both with the original applications and those that have expressed interest since then. January Pathways meeting will include filling officer positions for the new year.

-Farmington Hills city rep coming to future meeting discussed, decided to suggest they come to the February meeting to provide more lead time and considering there is business of filling positions on the committee to cover at the January meeting.

-Pocket Park being planned next to Sipp in what had formerly been a driveway and parking, trying to raise money for the creation of the pocket park.

9. ADJOURNMENT Adjourned at 9:17 pm – moved by Sue and supported by Bill

Next meeting: January 11, 2023

FARMINGTON PLANNING COMMISSION PROCEEDINGS
23600 Liberty Street
Farmington, Michigan
December 12, 2022

Chairperson Majoros called the meeting to order in Council Chambers, 23600 Liberty Street, Farmington, Michigan, at 7:00 p.m. on Monday, December 12, 2022.

ROLL CALL

Present: Crutcher, Majoros, Mantey, Perrot, Waun, Westendorf
Absent: Kmetzo
A quorum of the Commission was present.

OTHER OFFICIALS PRESENT: Director Kevin Christiansen; Recording Secretary Bonnie Murphy, Brian Belesky, Audiovisual Specialist.

APPROVAL OF AGENDA

MOTION by Crutcher, seconded by Perrot, to approve the agenda.
Motion carried, all ayes.

APPROVAL OF ITEMS ON CONSENT AGENDA

A. November 14, 2022 Minutes

MOTION by Perrot, seconded by Crutcher, to approve the items on Consent Agenda.
Motion carried, all ayes.

PROPOSED BUILDING FAÇADE MODIFICATION – MERLE NORMAN, 23348 FARMINGTON ROAD

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this item is a review of a proposed building façade modification to the existing Merle Norman, 23348 Farmington Road. The proposed modification consists of a new awning for the building unit that they are located in. At their 12-8-22 meeting the DDA Design Committee reviewed the proposed façade modifications and awning provided comments to the Planning Commission and a copy of their minutes are attached in your packets.

The building is located in the Central Business District where nonresidential and mixed use are allowed with Planning Commission approval and subject to conditions. He stated that Marygrove Awning has submitted plans for the project and the Applicant is at meeting Puts map on screen

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The minutes of the DDA Design Committee were put on the screen with their comments along with a copy of Section 35-40 of the Zoning Ordinance regarding awnings and canopies. Signs are permitted but subject to Chapter 25, but awnings are considered structures and require Planning Commission review and approval. Christiansen went over contents of packet information on the screen and turned it back to Chairperson Majoros.

Chairperson Majoros invited the Applicant to the podium.

Karen Gera, 23448 Farmington Road, came to the podium. She stated that it's her understanding the awning is considered a sign because it's under an overhang and is asking if they don't use the logo that it still be approved as she is trying to improve her storefront which has been present at this location since 1970 and feels that is the best way for her to contribute to the Streetscape in presenting her store. She stated she is meeting specs with her proposed changes.

Director Christiansen stated if the awning does have a logo, it is considered signage and a condition should be added that the signage does meet the ordinance requirements.

Majoros asked if the application with logo treatment is consistent with the sign requirements according to the ordinance and Christiansen replied it is within the sign regulations.

Commissioner Westendorf asked if there would be lighting and the Applicant replied there would be lighting from inside the store from the floor, spotlights.

Majoros asked if there would be a variance required and Christiansen replied that the measurements are within the guidelines and no variance would be required. He then asked about the cloth material as opposed to vinyl of the awning and is there any recommendation and Christiansen replied that both materials are permissible as long as they are Code compliant.

The Applicant stated that cloth will maintain its dark color of the awning and Christiansen cited some examples of cloth awnings in the downtown.

Majoros asked if the address would still be visible after the installation of the awning and Christiansen replied they will work with the Applicant to ensure that as all addresses must be visible in accordance with Public Safety requirements.

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MOTION by Waun, supported by Perrot, to move to approve the building façade modifications for Merle Norman, 23348 Farmington Road, with the condition that the awning as shown on submitted plans complies with all ordinance requirements including clearance and any sign on awning and as far as existing wall sign meets Chapter 25 of the Zoning Ordinance and that the existing address located on the property be adjusted as necessary to remain visible.

A roll call vote was taken on the foregoing motion with the following result:

AYES: Crutcher, Majoros, Mantey, Perrot, Waun

NAYS: Westendorf

Motion carried, 5-1 (Westendorf)

REQUEST TO SCHEDULE PUBLIC HEARING AND SPECIAL LAND USE SITE PLAN REVIEW – SHELL GAS STATION, 37375 GRAND RIVER

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated the owner of the existing Shell Gas Station, 37375 Grand River Avenue, Freedom Road Investment, LLC, is proposing changes and improvements and upgrades at the site. The project is to remove all existing structures on the site and construct a new gas station facility, a new fuel canopy with six fuel islands and a 4,766-masonry service station building, new dumpster enclosure and replacement of site retaining wall on the east and south side of the building and requires the review and approval of the Planning Commission. They are zoned C-3 and gas stations require a Special Land Use permit with site plan review as well as a public hearing to be held. Additional information included for the Planning Commission is a Special Land Use site plan review letter from OHM dated December 9, 2022 as well as an engineering review letter dated December 9, 2022 from OHM and Austin Downey from OHM is present at tonight's meeting. He stated Mr. Jack Knowles, Applicant, is present this evening to present the Special Land Use Application and to request the required Public Hearing. He then went over the materials on the screen for the Commission with an historical overview of the property and stated there is a narrative attached with the materials and turned it back to Chairperson Majoros.

Chairperson Majoros invited the Applicant to the podium.

Jack Knowles, Grand Convenience, Inc., 3420 Woodlea Drive, Ann Arbor, 48103. He stated Kevin has been terrific to work with and thanked the Commissioners for their participation. He stated he knows everyone knows this site, and that they will be happy when we're done with these improvements and that he appreciates the history that Christiansen provided as his history with the property only dates back to three months ago when he got involved. He said Grand Convenience purchased the property in 2015. He stated the plan is to take out everything that is there and start over fresh with a nicer,

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much more attractive and functional facility. One of the most noticeable things about this site are the different grade levels between this site and the adjacent office building, this site sitting 6 to 7 feet higher than the adjacent building. The retaining wall that surrounds the site on the southeast side will be replaced, it is failing, and parking is restricted in the adjacent lot due to the condition of the retaining wall, so that will be replaced by a Geotech firm. He said they are aware that gas stations in the C-3 District are considered Special Land Use and feel that they meet all the criteria for the requirements set forth. He said all oil and gas operations are regulated by the State and there are no plans to remove the tanks as they are meeting all of the testing requirements done on a regular basis by the State. He said there is a narrative attached for the site plan itself that provides information.

Chairperson Majoros opened the floor for questions from the Commissioners

Commissioner Crutcher asked if there would be EV chargers at the site and Knowles replied no, the owners don't feel the need is warranted yet.

Majoros asked if there was a fast-food franchise associated with the C-store and Knowles replied it is take out only convenience food that is found in the C-store. Majoros then asked if extra islands will be added and Knowles replied yes, two.

Crutcher then asked if the turn radius will be affected with the two additional islands and Knowles replied it works, dimensionally, but that was one issue brought up on OHM review to meet MDOT access standards for the fuel truck to come on site and stated that will have to be recalculated and further discussion was held.

Knowles then stated with the elimination of the car wash from the site, they're actually reducing conflict points on the property.

Commissioner Perrot stated in terms of traffic flow and the location of the underground tanks, there is limitation on the site as far as alternatives, and Knowles replied yes.]

Knowles then asked the Commission if they were so inclined, he would like the Public Hearing scheduled for the February meeting as he has a scheduling conflict in January.

Chairperson Majoros opened the floor for a motion from the Commission.

MOTION by Westendorf, supported by Crutcher, to move to schedule the Public Hearing for the Special Land Use and Site Plan review for the Shell Gas Station, 37375 Grand River Avenue, for the February 13, 2023 Planning Commission Meeting.

Motion carried, all ayes.

DISCUSSION OF 2024/2029 CAPITAL IMPROVEMENT PROGRAM

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen stated this is the annual calendar of the Capital Improvement Program, which is part of the City's Master Plan implementation tool, six-year project, to include nonrecurring purchases greater than \$10,000, identifying short and long terms projects and identify financial resources for same. The action tonight is to appoint a Planning Commission member to the Steering Committee as their representative, with meetings commencing shortly.

Chairperson Majoros stated he'd be happy to do it again, it's an interesting process.

MOTION by Perrot, supported by Crutcher, to retain Chairperson Steve Majoros as the Planning Commission representative for the 2024/2029 Capital Improvement Program Steering Committee.

Motion carried, all ayes.

2023 SCHEDULE OF PLANNING COMMISSION MEETINGS

Chairperson Majoros introduced this item and turned it over to staff.

Director Christiansen presented the 2023 schedule of Planning Commission meetings.

MOTION by Waun, supported by Perrot, to adopt the 2023 schedule of Planning Commission meetings as presented.

Motion carried, all ayes.

UPDATE – CURRENT DEVELOPMENT PROJECTS

Director Christiansen gave an update on the continuing development projects in the City.

PUBLIC COMMENT

None heard

PLANNING COMMISSION COMMENT

Director Christiansen expressed his appreciation to the Planning Commission for their hard work during this past year, 2022, and is looking forward to 2023. He then wished everyone a Merry Christmas and Happy New Year.

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Chairperson Majoros thanked Christiansen for being a good ambassador for the City.

ADJOURNMENT

MOTION by Perrot, supported by Crutcher, to adjourn the meeting.

Motion carried, all ayes.

The meeting was adjourned at 8:07 p.m.

Respectfully submitted,

Secretary

Farmington Community Library Board of Trustees

Board Meeting - 6:00 p.m. – November 10, 2022

Board Members Present: Duron-Willner, Hahn, Murphy, Stryd, White, Brown, McClellan

Board Members Absent: Doby

Staff Members Present: Siegrist, Wrench, Showich-Gallup, Peterson

Staff Members Absent: None

CALL TO ORDER

The Board Meeting was called to order at 6:05 p.m. by Board President Duron-Willner.

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the November 10, 2022 Board meeting with additional Public Comments session added after Approval of Minutes was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

APPROVAL OF MINUTES

MOTION by Stryd to approve the Minutes of the Regular Board Meeting held on October 14, 2022, was supported by McClellan.

Vote: Aye: Stryd, Hahn, Brown, McClellan

Opposed: None

Abstain: Murphy, Duron-Willner, White

Motion passed.

PUBLIC COMMENT (Added)

Sharon Snodgrass (in person)- Please consider:

- Better (inside) signage.
- More staff to serve as ambassadors, specifically to serve patrons on floor.
- More focus groups
- Staff pictures and names posted

OPERATING BILLS

MOTION by Brown that the Board of Trustees approve October expenditures totaling \$358,228.56 was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

MOTION by Brown that the Board of Trustees receive and file October financial reports was supported by White.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

FAST FORWARD LIBRARIES (Cindy Fesemyer)

C. Fesemyer led board through SOAR exercise as part of strategic plan development.

S - strengths

O - opportunities

A - aspirations

R - results

FRIENDS' REPORT (Stacey Charlebois)

- Friends on track to raise \$30,000 through book sales in 2022. Close to level of \$33,000 that was common through 2019.
- Membership letter is coming
- There will be a Giving Tuesday blast that will be focused on a "library of things"

LIBRARY DIRECTOR'S REPORT (Kelley Siegrist)

- Marie Benedict (author) was very popular, was fabulous.
- Strategic Plan work: community survey has closed; focus groups will take place in coming weeks.
- New event calendar rolls out December 9. Possible to print your own brochure of programs.
- Food Truck Tuesdays coming in April - 4th Tuesday of each month through September.
- Giving Tuesday - donations to Friends focused on library of things.
- Library mobile app to launch in late January.
- New AV equipment is now installed in conference rooms and board room. Auditorium and downtown meeting room still waiting on equipment.
- A Farmington Farmington Hills Foundation for Youth and Families grant will make possible a Book and Author Festival as part of Art on the Grand.

- **Facilities Report** (Donald Wrench)

- Leaking sprinkler line caused sinkhole at Liberty Street on 10/31; repair complete.
- Chiller work at Twelve Mile is nearly complete.

D. Wrench is investigating:

- replacing stairwell carpet going down to Children's at Twelve Mile
- replacing HVAC unit in Maintenance Office
- getting Liberty Street Fire Alarm System monitored, as Twelve Mile currently is.

Projects on hold:

- Conveyor System quote
- EV charging station

Fire door

MOTION by White that an additional \$9,676 be paid to National Door Systems to cover permit fees was supported by Stryd.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

COMMITTEE REPORTS

Strategic Planning

- No report.

Personnel Committee (Ernie McClellan)

- Evaluation of the Director coming.

UNFINISHED BUSINESS

- None.

NEW BUSINESS

- **Retiree benefits**

MOTION by McClellan to move the Retiree Health Insurance plan to Humana 476 effective January 1, 2023, was supported by Brown.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

BOARD TRUSTEE COMMENTS AND ANNOUNCEMENTS

None

CORRESPONDENCE

None

PUBLIC COMMENT

None

ADJOURNMENT

MOTION by McClellan to adjourn the Board Meeting was supported by Murphy.

Vote: Aye: All in favor (7-0)

Opposed: None

Motion passed.

The Board meeting was adjourned by President Duron-Willner. The next meeting of the Library Board is scheduled for Thursday, December 8, 2022 at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees



Special Council Meeting
6:00 p.m., Monday, December 19, 2022
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on December 19, 2022 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:02 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Absent	
Maria Taylor	Councilmember	Present	

City Administration Present

City Clerk Mullison
City Manager Murphy
City Attorney Schultz

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. DTE STRATEGY DISCUSSION

Council reviewed correspondence created by Tom Schultz, City Attorney, to be sent to DTE. Joellen Shortley, also of RSJA Law, took part in the discussion after Bowman set the stage, explaining the problems, the ask, and the path forward. Representatives from DTE will be invited to the January 17, 2023 Council meeting including Matthew Paul, Executive Vice President of Distribution Operations. It was suggested that the newly elected state legislators for Farmington also be invited.

Discussion followed that encompassed procedure, participation in other proceedings, types of interventions, and future efforts, and Council agreed about sending the suggested correspondence for DTE action.

Strategy was discussed for the January meeting including questions to have answered, results desired, who to invite, and near-term timeline for correspondence and questions to DTE.

5. OTHER BUSINESS

City Manager Murphy announced that the SPARK Grant application was sent today. Murphy also gave an update on Council strategic work plan progress.

6. PUBLIC COMMENT

No public comment was heard.

7. COUNCIL COMMENT

No Council comment was heard.

8. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 7:01 pm.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:



Regular City Council Meeting
7:00 p.m., Monday, December 19, 2022
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on December 19, 2022 at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Absent	
Maria Taylor	Councilmember	Present	

City Administration Present

Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Deputy Director Houhanisin
Director Weber

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. November 21, 2022 Special
 - b. November 21, 2022 Regular
 - c. December 5, 2022 Regular
- C. Farmington Monthly Payments Report
- D. Farmington Public Safety Monthly Report
- E. Board and Commission reappointments
- F. Calendar Dates for the 2023 Farmers Market Season
- G. Emergency Operations Support Plan
- H. Church Closing

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

5. PUBLIC COMMENT

No public comment was heard.

6. PRESENTATIONS AND PUBLIC HEARINGS

- A. Appointment of Bob Houhanisin as Public Safety Director in accordance with Article 4.8c of the City Charter

City Manager Murphy requested ratification for his appointment of Deputy Director Bob Houhanisin as Public Safety Director as of December 20, 2022.

Move to ratify City Manager’s appointment of Bob Houhanisin as Public Safety Director in accordance with Article 4.8c of the City Charter.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, LaRussa, Taylor, Balk
ABSENT:	Schneemann

B. Public Safety Deputy Director Bob Houhanisin sworn in as the new Public Safety Director

City Clerk Mullison administered the oath to Director Houhanisin, who was supported by his family. Houhanisin made a few remarks in response to his appointment.

7. NEW BUSINESS

A. Consideration to enter into agreements with Advanced Redevelopment Solutions with Maxfield Training Center Building redevelopment

Advanced Redevelopment Solutions (Eric Helzer) assisted the City’s Planning Consultant (CIB/Carmine Avantini) with the preparation and evaluation of Request for Proposals for the Maxfield Training Center. Because the City is not only the regulatory agency for development approvals on the property but is also the owner/seller of the property, the City is in a somewhat unusual position of having to evaluate the requested TIF credits from several different perspectives. Advanced Redevelopment Solutions and Mr. Helzer often represent owners/developers in connection with securing development incentives.

Murphy strongly recommended that the City Council continue their relationship with Mr. Helzer through approval of these contracts, noting that Helzer’s insights and assistance have been helpful through this process and the administration expects that to continue. Murphy also mentioned that the fees paid to Advanced Redevelopment Solutions are eligible to be reimbursed.

Move to approve agreements with Advanced Redevelopment Solutions with Maxfield Training Center Building redevelopment (Brownfield and DDA services), subject to final review of the form of the agreement to be determined by the City Manager and City Attorney, including minor non-substantive amendments.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember
AYES:	LaRussa, Taylor, Balk, Bowman
ABSENT:	Schneemann

B. Warner Home Exterior Repairs

Superintendent Eudy requested payment to R. Graham that would include replacement of porch columns previously identified to Council as needing attention.

Move to approve Change Order No. 2 in the amount of \$12,000, and Payment No. 2 to R. Graham Construction LLC of Farmington Michigan in the amount of \$20,800 for the Exterior Repairs at the Governor Warner Home.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Balk, Bowman, LaRussa
ABSENT:	Schneemann

C. Construction Estimate No. 5 for the Oakland Street Reconstruction-Water Main Replacement

Eudy asked that the release of retainage be approved to VIL Construction but that final payment not be released until all closeout documents have been received.

Move to approve payment to V.I.L. Construction Incorporated for Construction Estimate No. 5 in the amount of \$5,000 and all interest earned for the Oakland Street Reconstruction-Water Main Replacement Project.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Balk, Bowman, LaRussa, Taylor
ABSENT:	Schneemann

D. Downtown Development Authority Calendar of Community Events

Executive Director Knight requested adoption of a resolution approving the 2023 DDA community events calendar, temporary liquor license applications, street closures, and designated sidewalk shopping dates as presented as well as permission to allow business within the DDA to participate in Sidewalk Shopping on any event day during 2023.

Move to adopt resolution approving the 2023 DDA community events calendar, temporary liquor license applications, street closures, and designated sidewalk shopping dates as presented.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Bowman, LaRussa, Taylor, Balk
ABSENT:	Schneemann

E. Superior Ambulance Incident Report

Director Houhanisin reported on information of how Public Safety response to an emergency and ambulance services work. He spoke of the incident a few weeks ago, gave an overview of the Public Safety and ambulance response. He said Superior Ambulance had investigated and had made corrections due to the human error involved in this particular incident.

Justin Hawley of Superior Ambulance spoke of remedial education provided, personnel changes made, and said that Superior Ambulance would not tolerate problems of this kind. Superior audits ambulance runs regularly. He stated that this was a “one off” error and listed the corrections and retraining that had been done because of this incident.

Council questioned Hawley about number of ambulances available and where they are normally stationed, average response times, the difference between emergency calls and transport calls, the training, length of shift, duties and process of dispatchers, and contractual responsibilities Superior has with other municipalities. Taylor asked for a report on response times which Hawley agreed to provide.

F. Consideration to Amend Fiscal Year 2022-23 Budget

Murphy noted that many of the City’s projects take place during the summer and often span year end. He said that guessing how much of the project will occur in each fiscal year is difficult and forcing contractors to work within a specific fiscal year is expensive. As a result, City Administration allocates the total cost of a project between fiscal years and when budget is not used in one fiscal year, the budget is added to the next fiscal year through a budget amendment. Weber asked that Council adopt this budget amendment moving funds from the 2021-22 fiscal year to the 2022-23 fiscal year and noted that none of the items on the budget amendment represent non-budgeted expenditures.

Move to adopt Budget Amendment Resolution #2 amending Fiscal Year 2022-23 Budget.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Taylor, Balk, Bowman
ABSENT:	Schneemann

G. Engage OHM to Conduct a Condition Assessment Study

Murphy requested permission to have OHM complete their assessment of city buildings in order to be able to make more informed decisions about the repairs and maintenance to these buildings.

Move to approve the proposed agreement from OHM to conduct a condition assessment study for city owned buildings other than City Hall for a not to exceed amount of \$40,000.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Taylor, Balk, Bowman, LaRussa
ABSENT:	Schneemann

8. PUBLIC COMMENT

Annette Compo, 32746 Grand River, commented on the Superior Ambulance report. She requested that Council utilize Farmington Hills ambulance support rather than Superior.

9. CITY COUNCIL COMMENT

LaRussa wished Farmington residents Happy Holidays and listed all of the wonderful things that have happened in our community throughout the year. He expressed gratitude to Bowman and City Administration for leading the city back to normal.

Balk said that Farmington was a great place to be and said that the Holly Days parade was the most fun her family has had. She suggested that residents enjoy what Farmington has because it is pretty special.

Bowman welcomed Director Houhanisin to his new position and noted that the City remains in good hands. She mentioned that the skate rink is up, the ice is freezing, and wished residents a Happy New Year

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

Meeting adjourned 7:56 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.



Special Council Meeting
6:30 p.m., Wednesday, January 4, 2023
Council Chambers
23600 Liberty Street
Farmington, MI 48335

DRAFT

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on January 4, 2023 in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:32 p.m. by Mayor Sara Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
DDA Executive Director Knight
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Director Weber

2. APPROVAL OF AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

3. PUBLIC COMMENT

No public comment was heard.

4. DEVELOPMENT UPDATES

Bowman introduced the topic and Director Christiansen presented development updates on the Maxfield Training Center redevelopment project.

Council discussion encompassed a review of public benefits/amenities that Council would expect to see in the preliminary plans including an “art park” space, the cut-through promenade from Downtown Farmington to Shiawassee Park, the pathway down into the park, and reconstruction/improvements of the areas surrounding the proposed development. Council also reviewed sections of the Robertson Brothers purchase agreement and reviewed sources of funding and incentives with Eric Helzer of Advanced Redevelopment Solutions.

Council asked for further details to be requested from Robertson Brothers, including other elevations and materials of the buildings, more details on the pathway areas of the design, and specific reasons for not being able to bury DTE lines on Thomas Street.

Bowman called recess at 7:46 pm. Council continued discussion at 7:53 pm.

5. OTHER BUSINESS

City Manager Murphy announced that Farmington will be receiving \$2.1 million in federal funding for the Shiawassee Park connector project through the efforts of Representative Haley Stevens.

6. COUNCIL COMMENT

LaRussa thanked Helzer for all his work and stated that this communication style was a very good exercise to bring to Council. He also asked about when the subject of ambulance services will return to Council and reported that he had completed research on portals and dashboards that he wanted to share with Murphy soon.

Schneemann also thanked staff and consultants for all their work on the preparation for the Maxfield PUD. This is a big project for Farmington that is a huge public/private partnership and the possibility to complete the Shiawassee connector was exciting to him.

Bowman thanked councilmembers and staff for making themselves available for this important meeting. She gave kudos to Melissa Andrade, Assistant to the City Manager, for organizing the recent fantastic Downtown New Year’s ball drop.

7. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

The meeting adjourned at 8:36 pm.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date:

Farmington City Council Agenda Item	Council Meeting Date: January 17, 2023	Item Number 3C	
Submitted by: Chris Weber, Director of Finance and Administration			
<u>Agenda Topic</u> Farmington Monthly Payments Report – December 2022			
<u>Proposed Motion</u> Approve Farmington Monthly Payments Report – December 2022			
<u>Background</u> See attachment			
<u>Materials Attached</u> AP Monthly Payments Report 12/31/2022			
Agenda Review			
Department Head	Finance/Treasurer	City Attorney	City Manager

CITY OF FARMINGTON - MONTHLY PAYMENTS REPORT

MONTH OF DECEMBER 2022

FUND #	FUND NAME	AMOUNT:
101	GENERAL FUND	\$ 429,015.22
202	MAJOR STREET FUND	\$ 9,746.70
203	LOCAL STREET FUND	\$ 28,985.91
243	BROWNFIELD REDEVELOP AUTHORITY	\$ 3,000.00
285	AMERICAN RESCUE ACT	\$ 8,017.48
359	2013 LTGO BONDS (OPEB)	\$ 300.00
401	CAPITAL IMPROVEMENT MILLAGE	\$ 724,625.37
592	WATER & SEWER FUND	\$ 213,977.31
595	FARMINGTON COMMUNITY THEATER FUND	\$ 22,483.66
640	DPW EQUIPMENT REVOLVING FUND	\$ 16,507.59
701	AGENCY FUND	\$ 12,708.00
703	CURRENT TAX COLLECTION FUND	\$ 1,198.37
736	PUBLIC EMPLOYEE HEALTH CARE FUND	\$ 51,759.14
	TOTAL CITY PAYMENTS ISSUED:	\$ 1,522,324.75
136	47TH DISTRICT COURT FUND	\$ 110,590.53
248	DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 73,591.20
	TOTAL OTHER ENTITIES PAYMENTS ISSUED:	\$ 184,181.73
	TOTAL PAYMENTS ISSUED	\$ 1,706,506.48

A detailed Monthly Payments Report is on file in the Treasurer's Office.

CITY OF FARMINGTON - ACH PAYMENTS REPORT

MONTH OF DECEMBER 2022

TRANSFER FROM:	TRANSFER TO:	DESCRIPTION:	AMOUNT:
Agency Tax	Farmington Public Schools	Tax Payment #11	2,994.68
Agency Tax	Oakland County	Tax Payment #11	5,763.41
Agency Tax	Farmington Comm. Library	Tax Payment #11	307.70
Agency Tax	Farmington Public Schools	Tax Payment #12	368,056.80
Agency Tax	Oakland County	Tax Payment #12	104,349.05
Agency Tax	Farmington Comm. Library	Tax Payment #12	28,784.17
General Fund	Chase (Payroll Acct)	Direct Deposit Payroll	247,556.58
General Fund	Federal Gov't	W/H & FICA Payroll	86,144.65
General Fund	MERS	November Transfer	101,466.28
General Fund	MERS HCSP	November Transfer	5,662.80
General Fund	MERS	457 Plans - City & Dept. Head	22,322.51
General Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,992.80
TOTAL CITY ACH TRANSFERS			975,401.43
Court Fund	Chase (Payroll Acct)	Direct Deposit Payroll	90,504.15
Court Fund	Federal Gov't	W/H & FICA Payroll	30,198.39
Court Fund	Total Administrative Services Corp.	Flexible Spending Accounts	1,479.84
Court Fund	ICMA	Health Savings/401 Accounts	10,293.48
TOTAL OTHER ENTITIES ACH TRANSFERS			132,475.86



Farmington Public Safety Department

Public Safety Director Bob Houhanisin

December 2022 Public Safety Incidents

Attempt Breaking and Entering

On 12/01/2022 A local business owner called to report that over the night someone attempted to gain entry into their store by breaking the glass to the front of the business. The owner reported that the suspect was unable to gain entry and was most likely spooked off by the alarm system activating. The business owner reported that the suspect is a white male approximately 5'8, 175 pounds and has a goatee. Detectives were called to the scene to process evidence.

Larceny From a Building

On December 4th at approximately 12:55 PM a resident called to report that their package had been stolen. The resident reported that they received a delivery notification that their package had been delivered to a local apartment building. The resident advised that they spoke with a neighbor who picked up the package and brought it inside the locked vestibule. When the resident arrived to pick up the package the package was gone. Officers checked the area but were unable to locate any surveillance video.

Larceny

On December 6th at approximately 11:00 AM, A resident from the 31000 Block of Grand River reported that a package was stolen from her front porch. Officers canvassed the area for cameras or possible leads; however, no suspect information was obtained.

Larceny From Auto

On December 6th at approximately 11:30 AM, a resident from the 34000 block of Nine Mile reported that sometime overnight, the catalytic converter was stolen from their vehicle. Evidence was recovered from the scene and the case was turned over to the detective bureau for further investigation.

Identity Theft

On December 6th at approximately 1:40 PM, a resident from the 22000 block of Floral reported they were the victim of Identity Theft. The resident reported she received notification that her credit card was fraudulently used to purchase various items with an approximate total value of \$14,000. The charges originated in Canada; therefore, the case was turned over to the detective bureau for further investigation.



Retail Fraud

On December 7th at approximately 4:23 PM, Farmington Public Safety responded to the Shell Gas station located at 37375 Grand River on a report of a retail fraud. Upon arrival, officers learned that the suspect was as a 24-year-old, B/F resident from Detroit. The suspect had taken a 5 pack of Game Leaf Dark Cigars and left the store without paying for the merchandise. The suspect left the area prior to officer's arrival; therefore, the case was submitted to the local prosecutor pending charges. In addition, store owner requested the suspect be advised not to return to the store.

Fraud

On December 12th a resident came to the front desk of this department to report fraudulent activity. The resident advised that they were contacted by an individual claiming to be from their credit card company. The resident stated that in an effort to fix a problem with their account they went to Target and purchased multiple gift cards. The card numbers were then provided to the subject claiming to be from the credit card company. The resident purchased multiple gift cards before realizing they were being scammed.

Disorderly

On December 16th officers responded to a local restaurant for a disorderly subject. Officers learned that a male patron had been asked to leave. The male subject was having issues contacting a cab company to take him home. The male subject was provided a ride to a nearby hotel.

Larceny From Auto

On December 20th a resident from Drakeshire Apartments reported that sometime overnight the catalytic converter was stolen from his vehicle. A witness contacted this department to advise that on December 18th at approximately 3 AM, a loud buzzing sound woke him from his sleep. When he looked out of his window, he observed two white male suspects approximately 20-30 years old, one standing near the vehicle while the other was underneath the vehicle. The witness stated that before he could call 911 the suspects were gone; therefore, it was not reported to police that night. The case was turned over to the detective bureau for further investigation.

UDAA

On December 21st, Officers responded to the 31000 block of Lamar St on a report of a stolen vehicle. The owner of the vehicle reported that sometime overnight, their 2021 Ford Edge was stolen. The case was turned over to the detective bureau for further investigation.

Counterfeit Money

On December 21st, Officers responded to Tweeny's Liquor on a report of a counterfeit \$100 bill that was passed. The owner reported that on December 19th, a Black Male entered the store, and purchased a 1/5th of Patron using a counterfeit \$100 bill. The bill was checked with a counterfeit pen by the store; however, it was not discovered as fake until the bill was deposited at the bank. The suspect was described as a 20-year-old, light skin B/M with dreadlocks wearing a blue sweatshirt, red undershirt, blue jeans, and black high-top shoes. The case was turned over to the detective bureau for further investigation.



Breaking and Entering

On December 23rd, Officers responded to Zap Zone on a report of a B&E alarm. Upon arrival, officers observed that the front window was broken and that 3 suspects attempted to steal the ATM from inside the building. The suspects used a sledgehammer to break the window; however, they were unsuccessful at stealing the ATM and left the scene in a newer white Jeep Grand Cherokee.

Retail Fraud

On December 29th Officers responded to a local convenience store for a retail fraud. It was reported that a white male subject wearing jeans and a dark jacket approached the clerk and advised he had wone \$50 on a scratch off lotto ticket, the suspect requested another ticket in exchange. The suspect left the store before the clerk could check the ticket in the lotto system. The male suspect left the area in a black Ford F150.

Identity Theft

On December 30th, A local resident came to the front desk of this department to report an identity theft. The resident advised that they received a credit card in the mail in their name. The resident advised that they did not open this account. The resident contacted the credit card company who confirmed someone had used their personal information to open the credit card.

Respectfully Submitted,

Bob Houhanisin
Director of Public Safety



Crime Part	Crime Category	Dec-2022	Nov-2022	Percent Change	Dec-2021	Percent Change	YTD 2022	YTD 2021	Percent Change
A	ARSON	0	0	-	0	-	1	1	0.0%
A	ASSAULT - AGGRAVATED	0	1	-100.0%	0	-	4	5	-20.0%
A	ASSAULT - SIMPLE	3	1	200.0%	4	-25.0%	26	31	-16.1%
A	BURGLARY - ALL OTHER	2	0	-	2	0.0%	3	4	-25.0%
A	BURGLARY - RESIDENTIAL	0	0	-	0	-	1	1	0.0%
A	DAMAGE TO PROPERTY	0	3	-100.0%	1	-100.0%	19	20	-5.0%
A	DRUG OFFENSES	0	2	-100.0%	1	-100.0%	19	10	90.0%
A	EMBEZZLEMENT	0	0	-	0	-	3	1	200.0%
A	EXTORTION - BLACKMAIL	0	0	-	1	-100.0%	1	2	-50.0%
A	FORGERY / COUNTERFEITING	1	0	-	0	-	4	2	100.0%
A	FRAUD	3	0	-	4	-25.0%	36	24	50.0%
A	INTIMIDATION / STALKING	1	1	0.0%	1	0.0%	7	2	250.0%
A	LARCENY - ALL OTHER	3	3	0.0%	2	50.0%	25	21	19.0%
A	LARCENY - FROM AUTO (LFA)	3	6	-50.0%	1	200.0%	37	23	60.9%
A	LARCENY - RETAIL FRAUD	2	0	-	0	-	6	2	200.0%
A	MOTOR VEHICLE THEFT / FRAUD	1	2	-50.0%	2	-50.0%	10	10	0.0%
A	ROBBERY	0	0	-	0	-	0	2	-100.0%
A	SEX CRIME (VIOLENT)	0	1	-100.0%	2	-100.0%	3	4	-25.0%
A	STOLEN PROPERTY	0	0	-	0	-	2	1	100.0%
A	WEAPONS OFFENSE	1	2	-50.0%	0	-	20	11	81.8%
A	Total	20	22	-9.1%	21	-4.8%	227	177	28.2%
B	ACCIDENT - HIT & RUN	0	0	-	0	-	3	3	0.0%
B	BURGLARY - ALL OTHER	0	0	-	0	-	1	0	-
B	FAMILY OFFENSE	0	0	-	0	-	2	0	-
B	FRAUD	0	1	-100.0%	0	-	8	0	-
B	LIQUOR LAW VIOLATION	2	3	-33.3%	2	0.0%	41	16	156.3%
B	OBSTRUCTING JUSTICE	0	4	-100.0%	2	-100.0%	27	22	22.7%
B	OBSTRUCTING POLICE	0	1	-100.0%	0	-	13	10	30.0%
B	OUI OF LIQUOR / DRUGS	8	10	-20.0%	7	14.3%	142	56	153.6%
B	PUBLIC PEACE	1	2	-50.0%	1	0.0%	8	17	-52.9%
B	SEX OFFENSES - OTHER	0	0	-	1	-100.0%	0	1	-100.0%
B	TRESPASSING / INVASION OF PRIVACY	0	0	-	0	-	2	1	100.0%
B	VAGRANCY	0	0	-	0	-	0	1	-100.0%
B	Total	14	22	-36.4%	13	7.7%	264	142	85.9%
C	ACCIDENT	20	20	0.0%	26	-23.1%	251	203	23.6%
C	CITATION	17	12	41.7%	17	0.0%	306	261	17.2%
C	FAMILY OFFENSE	7	2	250.0%	4	75.0%	62	72	-13.9%
C	MISSING PERSON / RUNAWAY	0	0	-	0	-	6	8	-25.0%
C	MOTOR VEHICLE THEFT / FRAUD	0	1	-100.0%	0	-	4	0	-
C	SUSPICIOUS	38	52	-26.9%	81	-53.1%	681	679	0.3%
C	WARRANT	12	10	20.0%	14	-14.3%	170	150	13.3%
C	Total	788	738	6.8%	913	-13.7%	10,809	8,774	23.2%
D	CITATION	1	0	-	1	0.0%	8	9	-11.1%
D	Total	30	32	-6.3%	25	20.0%	385	364	5.8%
E	Total	12	9	33.3%	10	20.0%	184	239	-23.0%



Farmington City Council Staff Report	Council Meeting Date: Jan. 17, 2023	Item Number 3E
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Board and Commission Reappointments		
Proposed Motion: Reappoint Sue Lover and Tim Prince to the Pathways Committee for 2-year terms ending Dec. 31, 2024; and reappoint Aimee Zebko to the Board of Review for a 3-year term ending Dec. 31, 2025.		
Background:		
Materials:		

Farmington City Council Staff Report	Council Meeting Date: Jan. 17, 2023	Item Number 3F
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Appointment to Pathways Committee		
Proposed Motion: Appoint Kevin Parkins to a 2-year term on the Pathways Committee; the term will end on December 31, 2024.		
Background: Kevin was appointed to the Historical Commission by this council on May 11, 2022. The vacancy is left by Susan Arlin.		
Materials:		

CITY OF FARMINGTON
BUILDING DEPARTMENT

2nd Quarter Report

October 1, 2022
through
December 31, 2022

Jeffrey Bowdell
Building Official
Building Inspector

FY 2022 - 23

MONTH	NEW HOMES		HOME REMODEL		SHEDS/GARAGES		COMMERCIAL REMODEL		COMMERCIAL BUILDING		INDUSTRIAL REMODEL	
	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value	No. of Permits	Value
JULY	0	\$0	1	\$19,945	1	\$31,900	0	\$0	0	\$0	0	\$0
AUGUST	0	\$0	0	\$0.00	2	\$17,500	0	\$0	0	\$0.00	0	\$0
SEPTEMBER	0	\$0	4	\$479,275	0	\$0	0	\$0	0	\$0	0	\$0
OCTOBER	0	\$0	1	\$10,000	0	\$0	0	\$0	0	\$0	0	\$0
NOVEMBER	0	\$0	1	\$50,972.35	2	\$37,300	0	\$0	0	\$0	0	\$0
DECEMBER	0	\$0	1	\$52,984	0	\$0	1	\$423,000	0	\$0	0	\$0
JANUARY												
FEBRUARY												
MARCH												
APRIL												
MAY												
JUNE												
TOTAL	0	\$0	8	\$613,176.17	5	\$86,700	1	\$423,000	0	\$0.00	0	\$0

BUILDING PERMITS

	2022 - 2023		2021 - 2022		2020 - 21	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	12	\$3,750	32	\$ 33,050	26	\$ 5,665.00
AUGUST	50	\$16,330	55	\$27,890	42	\$8,175
SEPTEMBER	30	\$14,615	45	\$15,085	44	\$19,770
OCTOBER	40	\$9,595	61	\$21,145	38	\$15,630
NOVEMBER	35	\$9,170	41	\$16,465	20	\$3,935
DECEMBER	20	\$7,845	16	\$5,300	13	\$4,905
JANUARY			30	\$18,990	25	\$7,925
FEBRUARY			25	\$6,070	20	\$3,060
MARCH			45	\$31,905	36	\$8,055
APRIL			32	\$10,600	47	\$15,870
MAY			46	\$9,945	45	\$10,060
JUNE			24	\$10,470	30	6560
TOTAL	187	\$61,305	452	\$206,915	386	\$109,610

ELECTRIC PERMITS

	2022 - 2023		2021 - 2022		2020 - 2021	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	22	\$2,294	16	\$1,057	19	\$2,070
AUGUST	34	\$4,027	28	\$4,123	9	\$1,388
SEPTEMBER	15	\$2,294	23	\$4,218	23	\$3,115
OCTOBER	25	\$3,353	24	\$3,468	24	\$2,368
NOVEMBER	18	\$2,032	32	\$4,245	19	\$2,009
DECEMBER	13	\$2,042	21	\$3,145	10	\$1,670
JANUARY			32	\$3,201	16	\$2,114
FEBRUARY			16	\$2,207	15	\$1,753
MARCH			21	\$4,304	20	\$3,728
APRIL			21	\$2,060	19	\$3,015
MAY			15	\$1,591	27	\$3,837
JUNE			30	\$3,620	19	\$4,393
TOTAL	127	\$16,042	279	\$37,239	220	\$31,460

MECHANICAL PERMITS

	2022 - 2023		2021 - 2022		2020 - 2021	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	19	\$3,335	17	\$2,760	16	\$2,850
AUGUST	35	\$5,535	19	\$3,565	7	\$1,290
SEPTEMBER	23	\$3,970	12	\$2,307	11	\$1,870
OCTOBER	11	\$1,485	19	\$2,710	25	\$4,570
NOVEMBER	15	\$2,685	27	\$5,425	15	\$2,320
DECEMBER	12	\$2,080	18	\$3,845	11	\$2,060
JANUARY			26	\$4,020	18	\$2,400
FEBRUARY			12	\$2,815	10	\$1,810
MARCH			33	\$6,695	8	\$1,450
APRIL			19	\$3,185	14	\$2,460
MAY			9	\$1,360	25	\$4,500
JUNE			31	\$5,890	25	\$3,966
TOTAL	115	\$19,090	242	\$44,577	185	\$31,546

PLUMBING PERMITS

	2022 - 2023		2021 - 2022		2020 -2021	
MONTH	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES	NUMBER OF PERMITS	FEES
JULY	2	\$995	6	\$1,465	8	\$1,555
AUGUST	18	\$1,765	11	\$2,475	6	\$855
SEPTEMBER	3	\$635	6	\$1,155	13	\$2,220
OCTOBER	8	\$1,130	6	\$1,325	7	\$1,320
NOVEMBER	5	\$930	11	\$2,080	6	\$810
DECEMBER	10	\$1,275	6	\$905	7	\$760
JANUARY			7	\$855	8	\$1,195
FEBRUARY			16	\$3,595	3	\$550
MARCH			16	\$2,830	9	\$1,740
APRIL			14	\$2,075	8	\$2,305
MAY			10	\$1,885	11	\$2,645
JUNE			12	\$3,815	8	\$1,865
TOTAL	46	\$6,730	121	\$24,460	94	\$17,820

CODE ENFORCEMENT LOG

MONTH: October 2022

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	VERBAL	LETTER	WARNING TICKET	
unoperable vehicle			2		2
Recreational Vehicles			2		2
Trash/Leaves/debris					
Streets / Sidewalks					
Commercial Property Maint./Dumpster					
Signs		2			2
Housing Code		1			1
Fences		1	1		2
Nuisances					
Zoning: unapproved use			1		1
Grass over 8"		1			1
Work w/o permit			1		1
Blight: yard/outdoor		2	1		3
Failure to remove snow					
improper disposal grease					
unauthorized use of bldg					
improper storage			1		1
Barrier-free parking not enough spaces					
Lights					
Total	0	7	9		16

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
			2			2
1			1			2
2						2
1						1
1			1			2
			1			1
			1			1
			1			1
			3			3
			1			1
5			11			16

INSPECTIONS	
Gas Pressure Tests	1
Rough Building	8
Final Building	14
Foundation	0
Initial Compliance	0
Roof	6
Heating/Cooling	25
Fire Test Hood Supression	0
Fireplace	0
Foreclosure	0
Total	54

PLAN REVIEW	
Signs	0
Buildings	0
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Zoning Compliance	0
Total	0

VIOLATIONS	METHOD OF CONTACT				TOTAL
	PHONE	Inspection	LETTER	WARNING TICKET	
Automobiles			4		4
Recreational Vehicles			10		10
Trash/dumpster			1		1
Streets / Sidewalks					
Comm. Property Maint.			1		1
Signs			2		2
Unapproved use			1		1
Fences					
Nuisances					
Shed/acc bldg					
Property Blight			3		3
Grass (over 8")					
Brush/haz tree					
Blight Vehicles					
Storage / Pods			1		1
Signs			1		1
Snow					
Work w/o permit			1		1
Total	0		25		25

RESULTS						
COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
			4			4
1			9			10
1						1
			1			1
1			1			2
1						1
1			2			3
			1			1
1						1
			1			1
6	0		19			25

INSPECTIONS	
Gas Pressure Tests	0
Rough Building	10
Final Building	25
Foundation	0
Observable Component	0
Roof	11
Heating/Cooling	12
Fireplace	0
Foreclosures	0
Total	58

PLAN REVIEW	
Signs	0
Buildings	1
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Fire Repair	0
Pool	0
Total	1

CODE ENFORCEMENT LOG

MONTH: December 2022

VIOLATIONS	METHOD OF CONTACT					RESULTS						
	PHONE	Drive by	LETTER	WARNING TICKET	TOTAL	COMPLIANCE	NON-COMPLIANCE	COURT	PENDING	CITY COUNCIL	ZONING BOARD	TOTAL
Automobiles												
Recreational Vehicles		4			4	1	1		2			4
Trash/litter/debris												
Streets / Sidewalks												
Property Maint. Housing code violation	1	1			2	1			1			2
Signs												
Nuisances												
Fences												
Work w/o permit		4			4	1	1		2			4
Zoning/investigation												
Tree trimming/yard												
Comm prop maint.		3			3		1		2			3
Comm. Vehicle												
Yard Waste @ Curb	1				1	1						1
Unlicensed Vehicle												
Conditions/rodent/vermin												
Blight/cars/outside junk												
Trash/recycle storage												
Total	2	12			14	4	3		7			14

INSPECTIONS	
Gas Pressure Tests	3
Rough Building	4
Final Building	7
Foundation	0
Observable Component	0
Roof	2
Heating/Cooling	20
Fireplace	0
Foreclosures	0
Post Hole	3
Footing/sidewalk forms	1
Total	40

PLAN REVIEW	
Signs	0
Buildings	0
Fences	0
Decks	0
Hood Suppression	0
Demolition	0
Fire Repairs	0
Pool	0
Shed	0
Swim Club	0
Total	0

COMPLAINTS:

DEPARTMENT OF PUBLIC WORKS QUARTERLY REPORT
OCTOBER THROUGH DECEMBER 2022

DEPARTMENT OF PUBLIC WORKS QUARTERLY REPORT
OCTOBER THROUGH DECEMBER 2022

Description		Reg Hours	Red Gross	OT Hours	OT Gross	Gross Explanation
BUILDINGS & GROUNDS	101-265.00-706.000	240.00	6,803.41	0.00	0.00	6,803.41
BUILDINGS & GROUNDS, SEASONAL	101-265.00-707.000	12.75	204.00	0.00	0.00	204.00
BUILDINGS & GROUNDS, OVERTIME	101-265.00-709.000	0.00	0.00	58.75	2,501.17	2,501.17
CEMETERIES	101-276.00-706.000	318.00	8,921.33	0.00	0.00	8,921.33
CEMETERIES, SEASONAL	101-276.00-707.000	36.75	588.00	0.00	0.00	588.00
CEMETERIES, OVERTIME	101-276.00-709.000	0.00	0.00	17.50	756.60	756.60
SAFETY INSPECTION	101-371.00-930.001	1.00	29.60	0.00	0.00	29.60
PUBLIC WORKS	101-441.00-706.000	503.25	14,385.81	0.00	0.00	14,385.81
PUBLIC WORKS, SEASONAL	101-441.00-707.000	41.00	656.00	0.00	0.00	656.00
PUBLIC WORKS, OVERTIME	101-441.00-709.000	0.00	0.00	40.50	1,701.31	1,701.31
DDA	101-442.00-706.000	67.00	1,938.27	0.00	0.00	1,938.27
DDA, SEASONAL	101-442.00-707.000	8.25	132.00	0.00	0.00	132.00
DDA, OVERTIME	101-442.00-709.000	0.00	0.00	10.75	469.12	469.12
PARKING LOTS	101-443.00-706.000	22.25	609.08	0.00	0.00	609.08
PRKING LOTS, SEASONAL	101-443.00-707.000	1.50	24.00	0.00	0.00	24.00
PARKING LOTS, OVERTIME	101-443.00-709.000	0.00	0.00	6.50	289.51	289.51
SIDEWALKS	101-444.00-706.000	15.75	453.41	0.00	0.00	453.41
SIDEWALKS, SEASONAL	101-444.00-707.000	1.75	28.00	0.00	0.00	28.00
RUBBISH-RECYCLING COLLECTION	101-528.00-706.000	562.50	15,827.17	0.00	0.00	15,827.17
RUBBISH-RECYCLING COLLECTION, SEASONAL	101-528.00-707.000	66.25	1,060.00	0.00	0.00	1,060.00
RUBBISH-RECYCLING COLLECTION , OVERTIME	101-528.00-709.000	0.00	0.00	344.25	14,450.80	14,450.80
PARKS	101-751.00-706.000	605.75	17,115.86	0.00	0.00	17,115.86
PARKS, SEASONAL	101-751.00-707.000	190.00	3,040.00	0.00	0.00	3,040.00
PARKS, OVERTIME	101-751.00-709.000	0.00	0.00	66.75	2,917.24	2,917.24
WARNER HOME	101-804.00-706.000	57.00	1,638.77	0.00	0.00	1,638.77
WARNER HOME, SEASONAL	101-804.00-707.000	6.25	100.00	0.00	0.00	100.00
ROUTINE MAINTENANCE, MAJOR STREETS	202-463.00-706.000	109.25	3,062.49	0.00	0.00	3,062.49
ROUTINE MAINTENANCE, MAJOR STREETS, SEASONAL	202-463.00-707.000	41.50	664.00	0.00	0.00	664.00
ROUTINE MAINTENANCE, MAJOR STREETS, OVERTIME	202-463.00-709.000	0.00	0.00	15.50	679.46	679.46
TRAFFIC SERVICES MAINTENANCE, MAJOR STREETS	202-474.00-706.000	9.75	285.65	0.00	0.00	285.65
TRAFFIC SERVICES MAINTENANCE, MAJOR STREETS, SEASONALS	202-474.00-707.000	2.25	36.00	0.00	0.00	36.00
TRAFFIC SERVICES MAINTENANCE, MAJOR STREETS, OVERTIME	202-474.00-709.000	0.00	0.00	4.00	170.40	170.40
WINTER MAINTENANCE, MAJOR STREETS	202-478.00-706.000	2.00	55.37	0.00	0.00	55.37
WINTER MAINTENANCE, MAJOR STREETS, OVERTIME	202-478.00-709.000	0.00	0.00	4.75	204.88	204.88
SWEEP & FLUSH, TRUNK	202-488.00-706.000	5.00	139.41	0.00	0.00	139.41
SWEEP & FLUSH, TRUNK, SEASONALS	202-488.00-707.000	1.00	16.00	0.00	0.00	16.00
SWEEP & FLUSH, TRUNK, OVERTIME	202-488.00-709.000	0.00	0.00	7.50	347.35	347.35

DEPARTMENT OF PUBLIC WORKS QUARTERLY REPORT
OCTOBER THROUGH DECEMBER 2022

TREES & SHRUBS, TRUNK	202-490.00-706.000	1.00	30.22	0.00	0.00	30.22
GRASS & WEED CONTROL, TRUNK	202-493.00-706.000	11.50	314.12	0.00	0.00	314.12
GRASS & WEED CONTROL, TRUNK, SEASONAL	202-493.00-707.000	3.50	56.00	0.00	0.00	56.00
TRAFFIC SIGNS & SIGNALS, TRUNK	202-494.00-706.000	1.00	29.59	0.00	0.00	29.59
WINTER MAINTENANCE, TRUNK	202-497.00-706.000	4.00	110.74	0.00	0.00	110.74
WINTER MAINTENANCE, TRUNK, OVERTIME	202-497.00-709.000	0.00	0.00	10.50	434.95	434.95
ROUTINE MAINTENANCE, COUNTY ROAD	202-508.00-706.000	16.00	440.86	0.00	0.00	440.86
ROUTINE MAINTENANCE , COUNTY ROAD, SEASONAL	202-508.00-707.000	3.50	56.00	0.00	0.00	56.00
ROUTINE MAINTENANCE, COUNTY ROAD, OVERTIME	202-508.00-709.000	0.00	0.00	2.00	87.09	87.09
WINTER MAINTENANCE, COUNTY ROAD	202-510.00-706.000	2.00	55.37	0.00	0.00	55.37
WINTER MAINTENANCE, COUNTY ROAD, OVERTIME	202-510.00-709.000	0.00	0.00	4.25	183.02	183.02
ROUTINE MAINTENANCE, LOCAL STREETS	203-463.00-706.000	208.25	5,916.51	0.00	0.00	5,916.51
ROUTINE MAINTENANCE, LOCAL STREETS, SEASONAL	203-463.00-707.000	7.75	124.00	0.00	0.00	124.00
TRAFFIC SERVICES MAINTENANCE, LOCAL STREETS	203-474.00-706.000	15.00	453.30	0.00	0.00	453.30
WINTER MAINTENANCE, LOCAL STREETS	203-478.00-706.000	1.00	27.69	0.00	0.00	27.69
WINTER MAINTENANCE, LOCAL STREETS, OVERTIME	203-478.00-709.000	0.00	0.00	1.00	43.72	43.72
SUPERVISION, WATER/SEWER	592-620.00-706.000	12.00	358.00	0.00	0.00	358.00
TRANSMISSION & DISTRIBUTION, WATER	592-621.00-706.000	140.75	4,101.91	0.00	0.00	4,101.91
TRANSMISSION & DISTRIBUTION, WATER, OVERTIME	592-621.00-709.000	0.00	0.00	74.00	3,218.77	3,218.77
SEWER LINES	592-622.00-706.000	286.25	8,306.70	0.00	0.00	8,306.70
SEWER LINES, OVERTIME	592-622.00-709.000	0.00	0.00	7.75	337.83	337.83
METER READINGS & UTILITY BILLING	592-623.00-706.000	8.00	236.69	0.00	0.00	236.69
METER READINGS & UTILITY BILLING, OVERTIME	592-623.00-709.000	0.00	0.00	2.00	82.56	82.56
MAINTENANCE, HYDRANTS	592-624.00-706.000	323.25	9,402.24	0.00	0.00	9,402.24
MAINTENANCE, SEWAGE RETENTION FACILITY	592-625.00-706.000	50.75	1,498.85	0.00	0.00	1,498.85
MAINTENANCE, SEWER PUMPS	592-626.00-706.000	84.25	2,482.27	0.00	0.00	2,482.27
METER READINGS & UTILITY BILLING	592-632.00-706.000	91.50	2,686.42	0.00	0.00	2,686.42
MISCELLANEOUS CUSTOMER SERVICES	592-633.00-706.000	9.50	283.82	0.00	0.00	283.82
MISCELLANEOUS CUSTOMER SERVICES, OVERTIME	592-633.00-709.000	0.00	0.00	2.00	84.45	84.45
MAINTENANCE, GENERAL PLANT	592-666.00-706.000	21.00	611.14	0.00	0.00	611.14
MAINTENANCE, EQUIPMENT	592-668.00-706.000	17.00	493.63	0.00	0.00	493.63
INSPECTIONS, WATER/SEWER, MISS DIGS	592-671.00-706.000	100.00	2,986.50	0.00	0.00	2,986.50
INSPECTIONS, WATER/SEWER, MISS DIGS, OVERTIME	592-671.00-709.000	0.00	0.00	2.00	84.45	84.45
NEW WATER METER INSTALLATIONS	592-692.00-706.000	1.75	52.45	0.00	0.00	52.45
CAPITAL OUTLAY	640-000.00-706.000	355.75	10,517.24	0.00	0.00	10,517.24
CAPITAL OUTLAY, OVERTIME	640-000.00-709.000	0.00	0.00	2.25	117.27	117.27
	Grand Totals:	4,704.00	129,445.89	684.50	29,161.95	158,607.84

**Farmington City Council
Staff Report**

**Council Meeting
Date:**
January 17, 2022

**Item
Number
7A**

Submitted by: Charles Eudy, Superintendent

Agenda Topic: Consideration to approve purchase of replacement water meters

Proposed Motion:

Move to authorize the purchase of "E-Series water meters from Badger Meter Incorporated in the amount not to exceed \$80,000.

Background:

The 2022/23 Fiscal Year budget allocated \$10,500 of funds for the purchase of 75 routine replacement water meters and commercial sized water meters. Commercial sized meters will require plumbing alterations. Currently, \$80,000 is allocated for the purchase of replacement water meters for mass meter installation by Water & Sewer staff. Originally, \$120,000 was budgeted for the mass meter replacement, but the budget was reduced due to the Grand River Surface Repairs.

Meter reading software indicates minimal residential low/no usage reads in the last area to be changed out. Meter reading software indicates the commercial sized water meters are losing accuracy. Many of the commercial sized water meters cannot be serviced due to their age and should be replaced. The older commercial meters are in schools, apartments, and businesses.

To date, over 2,500 of the 3,524 meter accounts have been replaced with the "E-Series" Meter, primarily in residential homes. Public Works proposes a change from past meter purchase that were focused replacing residential meters to replacing inaccurate commercial meters. New water meters will reduce the water loss and cost of that water loss.

¾", 1", 1½", 2",3", and possibly 4" water meters are proposed to be replaced this fiscal year. Several orders will be placed due to the limited storage area. Some of the commercial meter replacement will require plumbing alterations. \$9,500 will be reserved for plumbing alterations. Quotes for 3 & 4" meters were not requested due to the limited number of those meters and market volatility.

The Water Meters will be purchased directly from the manufacture, Badger Water Meter Incorporated located in Milwaukee, Wisconsin. Badger Meter does not offer volume purchase discounts. Other water meter manufactures quotes are not being solicited because the current water billing software and water meter reading equipment is Badger Meter based.

Badger Water Meter Cost

¾"	\$345.50 each
1"	\$412.00 each
1½"	\$892.00 each
2"	\$1,181.00 each

Materials:

Water Meter Quote Badger

From: Wright, Mark <mwright@badgermeter.com>
Sent: Friday, December 9, 2022 1:57 PM
To: Joshua Leach <jleach@farmgov.com>; Sykes, Michael <MSykes@badgermeter.com>
Subject: RE: {EXTERNAL} Farmington Quote

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Josh,

Guilty! I have an old quote created in 2019 but this will be something we renew with the pricing below. [I will send in for formal quotation.](#)

E Series 5/8" x 3/4 with ORION Cellular or ORION ME \$343.50

E Series 1" with ORION Cellular or ORION ME \$412.00

E Series 1.5" with ORION Cellular or ORION ME \$892.00

E Series 2" with ORION Cellular or ORION ME \$1,181.00

ORION ME Endpoint (drive-by) \$160.00

ORION Cellular (no reading equipment required) \$160.00

Yuma 7 Tablet with ORION ME receiver \$11,491

Trade-In cost if original equipment was from Badger \$7,000

Regards,
Mark Wright

Every drop counts.

Mark Wright | Sales Manager-Utility | Office: 1.414.371.6540 | Cell: 810.223.2170 | Mwright@badgermeter.com | www.badgermeter.com
Badger Meter | 4545 W Brown Deer Rd | PO Box 245036 | Milwaukee, WI 53224-9536

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