



**Regular City Council Meeting
7:00 p.m., Monday, Sept. 15, 2025
City Council Chambers
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF ITEMS ON CONSENT AGENDA**
 - A. City of Farmington Minutes**
 - B. Farmington Public Safety Monthly Report**
 - C. Extend the Farmington Farmers Market Calendar by one week**
- 5. APPROVAL OF REGULAR AGENDA**
- 6. PRESENTATION/PUBLIC HEARINGS**
 - A. Public Safety Promotions:**
 - Commander Todd Anderson to Deputy Director
 - Sergeant Cody Hawkins to Commander
- 7. NEW BUSINESS**
 - A. Payment application for the Thomas & School Street Reconstruction**
 - B. RCOC Maintenance Agreement**
 - C. Amendment to the Farmington Code of Ordinances for the purpose of increasing the authority of the City Manager as Purchase Agent to purchase goods, assets, or services up to the amount of \$25,000**
- 8. PUBLIC COMMENT**
- 9. CLOSED SESSION – Confidential correspondence from City Attorney**
- 10. CITY COUNCIL COMMENTS**
- 11. ADJOURNMENT**

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



Special City Council Meeting
6:00 p.m., August 18, 2025
Conference Room
23600 Liberty Street
Farmington, MI 48335

SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on August 18, 2025, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:02 PM by Mayor LaRussa

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Excused	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
Assistant City Manager, Chris Weber
City Clerk, Meaghan Bachman
City Treasurer/Finance Director, Jaime Pohlman
DPW Superintendent, Chuck Eudy
Assistant DPW Superintendent, Josh Leach
City Attorney, Tom Schultz

2. APPROVAL OF REGULAR AGENDA

Motion by Balk
Seconded by Taylor

Resolved, move to approve the agenda as presented.

Motion carried unanimously 4-0

3. PUBLIC COMMENT

No members of the public spoke.

4. BEAUTIFICATION COMMITTEE INTERVIEW

The City Council interviewed Bridget Gormely for an open position on the Beautification Committee.

Motion by Taylor
Supported by Balk

RESOLVED, move to appoint Bridget Gormely to the Farmington Beautification Committee for a term ending on June 30, 2028.

Motion carried unanimously 4-0

5. SHIAWASSEE ROAD REPAIR DISCUSSION

Shiawassee Road Repair Discussion: Chuck Eudy and Josh Leach presented information about necessary repairs to Shiawassee Road following Consumers Energy's gas detection work that damaged portions of the road. The administration recommended repairing the entire stretch from Farmington Road to Farmington Road (at the bottom of the hill) rather than just the damaged section. The estimated cost would be partially covered by Consumers Energy (approximately \$40,000). This was just a discussion and will be presented to council for approval at the regular meeting.

6. SHIAWASSEE CONNECTOR DISCUSSION

Shiawassee Connector Discussion: Austin Downie from OHM Advisors presented preliminary cost estimates for the Shiawassee Connector project, which came in at nearly \$6 million, which is higher than originally anticipated. The city has a \$2.1 million grant for the project. The high cost includes a 30% contingency due to the specialized nature of the work. The council discussed the next steps, including creating 3D renderings to present to the public in September.

7. OTHER BUSINESS

City Clerk Meaghan Bachman proposed temporarily consolidating all voting precincts to one location (possibly the high school) for the November election only. This would save some money and staff time. Council members discussed the topic. It was later decided by Clerk Bachman to hold off on consolidating.

8. PUBLIC COMMENT

None.

9. COUNCIL COMMENT

None.

10. ADJOURNMENT

Motion by Balk

Seconded by Schneemann

Resolved, move to adjourn the special meeting at 7:20 PM.

Motion carried unanimously

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



City Council Meeting
7:00 p.m., August 18, 2025
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on August 18, 2025, at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:30 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Excused	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
Assistant City Manager, Chris Weber
Deputy Public Safety Director, Todd Anderson
City Clerk, Meaghan Bachman
City Treasurer/Director of Finance, Jaime Pohlman
DPW Superintendent, Chuck Eudy
Assistant DPW Superintendent, Josh Leach
City Attorney, Tom Schultz
DDA Executive Director, Jessica Westendorf

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Jim Anderson, resident at 23916 Grace Street spoke regarding the poor road conditions on Grace Street.

4. APPROVAL OF THE CONSENT AGENDA

Motion by Balk

Seconded by Taylor

Resolved, move to approve the consent agenda as presented:

- A. City of Farmington Minutes
- B. Farmington Monthly Payments Report
- C. Farmington Quarterly Investment Report
- D. Farmington Public Safety Monthly Report
- E. Plante Moran Professional Services: Audit

Motion carried unanimously 4-0

5. APPROVAL OF THE REGULAR AGENDA

Motion by Balk

Seconded by Taylor

Resolved, move to approve the regular agenda with the following amendment:

- Remove: Item 7-A DDA Budget Amendment: Art Park Promenade

Motion carried unanimously 4-0

6. PRESENTATION/PUBLIC HEARINGS**A. Downtown Development Authority Annual Main Street accreditation presentation**

Tim Colbeck presented the Downtown Development Authority Annual Main Street Accreditation, noting that Farmington has met the annual accreditation standards for another consecutive year (approximately 14 years). He mentioned that the Farmington DDA organization exceeds expectations in building partnerships, interacting with officials, communication, outreach, and using historic preservation-based economic development.

7. NEW BUSINESS**A. REMOVED - 7A DDA Budget Amendment: Art Park Promenade****B. Salt Storage Structure Payment Application**

Motion by Balk

Seconded by Taylor

Resolved, move to approve Payment Application #3 (Final) to Clear Heights Construction LLC, located in Grandville, MI, in the amount of \$160,556.10 for the reconstruction of the Salt Storage Structure.

Roll Call Vote:

Yeas: Balk, LaRussa, Schneemann, Taylor

Nays: None

Motion carried unanimously 4-0

C. Shiawassee Road Resurfacing

Motion by Balk

Seconded by Taylor

Resolved, move to accept bids and award Shiawassee Road Resurfacing to R&R Asphalt in the amount of \$309,451.25 plus \$31,000 contingency, totaling \$340,451.25. Allowing City Administration to execute the contract documents subject to any minor amendments to the final form of the City Manager's office and the City Attorney's office.

Roll Call Vote:

Yeas: LaRussa, Schneemann, Taylor, Balk

Nays: None

Motion carried unanimously 4-0

D. Payment Application No. 1 & 2 for the Thomas & School Street Reconstruction

Motion by Balk

Seconded by Taylor

Resolved, move to approve payment application No. 1 Fiscal Year 24/25 in the amount of \$49,299.45 & No. 2 Fiscal Year 25/26 in the amount of \$267,294.15 to Superior Excavating Inc. located in Auburn Hills MI totaling \$316,595.90 for the Thomas & School Street Reconstruction and water main replacement.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 4-0

E. Second and Final Reading and Adoption of Massage Ordinance

Motion by Schneemann

Seconded by Taylor

Resolved, move to approve the introduction of Ordinance C-815, 2025, amending Chapter 18, Massage Facilities, of the City of Farmington Code of Ordinances. SECOND READING

Roll Call Vote:

Yeas: Taylor, Balk, LaRussa, Schneemann

Nays: None

Motion carried unanimously 4-0

F. Approve addendum to extend parking agreement with Salem United Church of Christ

Motion by Balk

Seconded by Taylor

Resolved, move to approve the five (5) year addendum to extend the parking agreement with Salem United Church of Christ, through July 31, 2030, with all original terms and conditions remaining unchanged.

Roll Call Vote:

Yeas: Balk, LaRussa, Schneemann, Taylor

Nays: None

Motion carried unanimously 4-0

G. Dedication and acceptance of Road, Utilities, and Storm Drainage Facility Maintenance Agreement for Liberty Hill

Motion by Balk

Seconded by Taylor

Resolved, move to approve and accept the Warranty Deed and Bill of Sale for Liberty Hill Drive signed and delivered by Ten Mile Development Group, LLC and the Liberty Hill Homeowner's Association to be conveyed to the City to be included in the City's public street system; and

Move to approve the corresponding Act 51 Resolution for New Street Acceptance for Liberty Hill Drive; and

Move to approve and accept the Water and Sanitary Sewer System Easements serving Liberty Hill Drive and the corresponding Bills of Sale conveying the water main and sewer pipe to the City for operation, maintenance and replacement; and

Move to approve the Storm Drainage Facility Maintenance Agreement which requires the 10 Mile Development Group, LLC, and the Condominium Association after the transition of control, to perpetually preserve, maintain, and repair all storm drainage, detention and retention facilities, including all wetlands which are part of the system, to insure that the same continue to function as intended.

Roll Call Vote:

Yeas: LaRussa, Schneemann, Taylor, Balk

Nays: None

Motion carried unanimously 4-0

H. Request to Approve the Purchase of two (2) 2025 Chevrolet Tahoe 4WD Police Package vehicles and outfit it with equipment.

Motion by Schneemann

Seconded by Taylor

Resolved, move to approve FY 2025/26 budget request to purchase two (2) 2025 Chevrolet Tahoe's from Burger Chevrolet Inc. in the amount of \$107,748.00 and approve equipment outfitting from Canfield Equipment in the amount of \$38,000.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa

Nays: None

Motion carried unanimously 4-0

8. PUBLIC COMMENT

No members of the public spoke.

9. CITY COUNCIL COMMENTS

Councilmember Taylor congratulated the newest beautification board member and noted she is excited for her enthusiasm for the community.

Mayor LaRussa thanked Mr. Anderson for his feedback and appreciated the reminder.

10. Adjournment

Motion by Schneemann

Seconded by Taylor

Resolved, move to adjourn the meeting at 8:03PM.

Motion carried unanimously 4-0

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



City Council Meeting
7:00 p.m., September 2, 2025
23600 Liberty Street
Farmington, MI 48335

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on September 2, 2025, at 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:01 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Mayor Pro-Tem	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present:

City Manager, David Murphy
Public Safety Director, Bob Houhanisin
City Clerk, Meaghan Bachman
City Treasurer, Jaime Pohlman
Assistant DPW Superintendent, Josh Eudy
DDA Director, Jessica Westendorf
City Attorney, Tom Schultz
Austin Downie, OHM Advisors

2. Approval of the Agenda

Motion by Schneemann
Seconded by Taylor

Resolved, move to approve the regular agenda as presented.

Motion carried unanimously 5-0

3. Public Comment

No members of the public spoke.

4. Update: West Thomas Street

Austin Downie of OHM Advisors presented an update on the West Thomas Street northern parking lot redesign project. He introduced Sarah Huddas from OHM Advisors who detailed the design study.

Sarah Huddas presented the Thomas Street Study final package, highlighting the design goals of vibrancy, sustainability, and accessibility. She explained how the design aims to improve walkability while maintaining necessary parking functionality.

The site location within the city was discussed, and explained the utility infrastructure considerations including storm sewer, sanitary lines, and watermain.

The design process included studying existing character elements in the community to incorporate into the new design. Ms. Huddas presented functional use diagrams showing pedestrian access points and traffic flow considerations. Multiple design iterations were explored, with the upper left option being chosen to maintain parking while creating a more intentional layout. The final concept focused on pedestrian circulation, flex spaces, and tactical urbanism approaches.

The final design includes canopy lighting, planters, murals, and decorative elements to enhance the space while maintaining functionality. The project was broken into phases with a high-level cost estimate of approximately \$1.5 million for full implementation.

Council members discussed concerns about pedestrian safety, traffic flow, and the possibility of burying utility wires. They also discussed maintaining access for deliveries while improving the pedestrian experience. This remains a conceptual study to guide future development when funding becomes available.

5. Update: Governor Warner Mansion

Councilmember Taylor and Councilmember Schneemann presented an update on the Governor Warner Mansion. They reported on meetings held over the summer, including a visit to Longacre House to learn about their best practices.

They presented concept plans for renovating the mansion, focusing on replacing the structurally compromised back portion with a modern addition that would include ADA accessibility, modern kitchen facilities, and bathrooms. The addition would possibly be two stories with an elevator. The southern additions to the original house lack proper foundations and require significant structural work or replacement.

It was recommended to focus first on stabilizing and improving the house before addressing the barn, which also needs foundation work. This will be a phased project. They noted that the \$1 million in funding to help cover some improvements to the house. The following motion was made for funding:

Motion by Taylor

Seconded by Balk

Resolved, move to hold funds over and to extend the spending until December 2026.

Motion carried unanimously 5-0

6. Art Park Promenade Budget Amendment

DDA Director Jessica Westendorf presented the Art Park Promenade budget amendment. The project came in over budget, requiring an additional \$106,000. The Design Committee worked to save approximately \$60,000 through changes to the design plan.

Construction bids exceeded the original \$321,000 budget estimate, requiring additional funding of \$106,000. The increase reflects outdated initial estimates, addition of construction engineering oversight (\$30,000), and necessary contingency funds. The additional funds come from DDA tax increment financing, not general city taxes.

Mayor LaRussa voiced concerns regarding the additional funding for this project, noting the increase in the budget oversight for this project. Councilmember Taylor concurred with some concerns that were voiced. The Mayor suggested the Council approve the project minus the contingency. Councilmember Balk made a motion to approve the presented motion; Mayor LaRussa made an amendment to the original motion to approve \$397,254 (this is minus the contingency) for the After extensive discussion about the budget overrun, the council approved the budget amendment by a 3-2 vote.

The following motion was made as an amendment to the original budget amendment proposal, removing the contingency.

Motion by LaRussa
Seconded by Taylor

Resolved, move to amend the original motion; move to approve the resolution amending the DDA Budget for the Art Park Promenade, not to exceed \$397,254.

Discussion: Councilmember Taylor noted she is supporting this amendment because it is 2025/2026 to remove the contingency because of its unknown use.

Roll Call Vote:
Yeas: LaRussa, Taylor
Nays: Balk, Parkins, Schneemann

Motion failed 3-2

Motion by Balk
Seconded by Schneemann

Resolved, move to approve the resolution amending the DDA 2025/26 Budget; the amendment includes an increase in Expenditures, Capital Outlay, Art Promenade 248-000.00-970.242 from \$321,000 to \$427,254 to include construction, construction contingency, and construction engineering

Discussion: Councilmember Taylor noted the need to be more efficient because the funding is taxpayer dollars. She voiced concerns on public view of spending over the original budgeted amount by 30% - she noted she is not against the project, but the overrun in the budget. Director Westendorf noted this is TIFA funding and not general city tax funds.

Roll Call Vote:
Yeas: Balk, Parkins, Schneemann
Nays: LaRussa, Taylor

Motion carried 3-2

7. Spray Patch Road Repair

Motion by Balk
Seconded by Taylor

Resolved, move to approve Spray-Patch Road Repair Inc. of Madison Heights, MI to conduct the spray-patch road repair on Tree Hill Boulevard and other streets not to exceed \$15,000.

Roll Call Vote:
Yeas: LaRussa, Parkins, Schneemann, Taylor, Balk
Nays: None

Motion carried unanimously 5-0

8. Shiawassee Park Tennis/Pickleball Improvements

Motion by Balk
Seconded by Taylor

Resolved, move to approve payment for the Shiawassee Park Tennis Pickleball Improvement Project to Laser Striping and Sport Surfacing of Plymouth, MI in the amount of \$87,700.00

Roll Call Vote:
Yeas: Parkins, Schneemann, Taylor, Balk, LaRussa
Nays: None

Motion carried unanimously 5-0

9. Street Crack Sealing/Overband RFP

Motion by Balk

Seconded by Schneemann

Resolved, move to award Fiscal Year 2025/26 Annual Crack Sealing/Overband contract to K&B Asphalt Sealcoating Inc. of Adrian, MI per the RFP and allow City Administration to execute the contract in the amount of \$45,000, subject to any minor amendments to the final from the City Manager's office and the City Attorney's office.

Roll Call Vote:

Yeas: Schneemann, Taylor, Balk, LaRussa, Parkins

Nays: None

Motion carried unanimously 5-0

10. Masonic Park Lot Lease

Motion by Balk

Seconded by Taylor

Resolved, move to approve the proposed lease agreement extension for the Masonic Park Lot.

Roll Call Vote:

Yeas: Taylor, Balk, LaRussa, Parkins, Schneemann

Nays: None

Motion carried unanimously 5-0

11. Introduction of Amendment to the Farmington Code of Ordinances, Sections 2-457 and 2-458 for the purposes of increasing the authority of the City Manager as Purchase Agent to purchase goods, assets, or services up to the amount of \$25,000. FIRST READING

Motion by Taylor

Seconded by Schneemann

Resolved, move to approve Introduction of Ordinance C-____-2025 to amend the City Manager's purchasing authority up to \$25,000.

Roll Call Vote:

Yeas: Balk, LaRussa, Parkins, Schneemann, Taylor

Nays: None

Motion carried unanimously 5-0

12. Other Business

No other business was heard.

13. CITY COUNCIL COMMENTS

Councilmember Taylor noted she supports the Art Park Project and explained why she voted no. She felt with the fund overrun cost should be cut where possible.

Councilmember Balk emphasized the importance of maintaining positive working relationships with the Downtown Development Authority.

Councilmember Schneemann noted his appreciation for the work done by Director Westendorf and is glad to see the TIFA/DDA funds used for improving the downtown area, particularly because he pays business taxes to the DDA.

Councilmember Parkins noted the importance of asking questions but also having trust in the DDA. He felt that Director Westendorf handled the situation properly.

Mayor LaRussa noted there isn't anything wrong with asking questions on items that come in over budget. He noted the need to demonstrate to the taxpayers that discussions were made based on efficient deliberations. The Mayor noted Director Westendorf did a great job with the rally and the interview and is hopeful that GAMSAs see their way of giving Farmington the recognition it deserves. The Mayor raised concerns about the Downtown Development Authority's (DDA) responsiveness to council feedback, particularly regarding maintenance issues. The council had just approved reallocating \$106,000 of available fund balance that could be used for maintenance but was approved for a new project. Mayor LaRussa expressed support for the project, while he emphasized the importance of open deliberation and public transparency.

14. Adjournment

Motion by Taylor
Seconded by Parkins

Resolved, move to adjourn the meeting at 8:48PM.

Motion carried unanimously 5-0

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk



Farmington Public Safety Department

Public Safety Director Bob Houhanisin

August 2025 Public Safety Incidents

Open Container in a Park

On 08/06/2025 at approximately 02:50 AM officers stopped to check on a suspicious vehicle in Shiawassee park outside of park hours. Officers made contact with the two occupants. A subsequent investigation led to the admission of the two occupants drinking alcohol in the vehicle. The two suspects, a 23-year-old male and female were cited for drinking alcohol within the park and released pending review by the prosecutors office.

Larceny

On 08/06/2025 at approximately 09:30 AM officers were dispatched to the 32000 block of Shiawassee for a late report larceny. Officers made contact with the reporting party who stated that several items including a microphone and headset were taken from a shipping container by an unknown male suspect. The case has been forwarded to the detective bureau for investigation.

Forgery of checks

On 08/16/2025 at approximately 10:45 AM officers were dispatched to the 31000 block of Grand River for the report of a subject attempting to deposit fraudulent checks. Officers arrived prior to the 34-year-old male leaving the bank. The investigation led to the arrest of the suspect for passing fraudulent checks. He was arrested and housed pending arraignment with the 47th District Court.

Breaking and Entering

On 08/16/2025 at approximately 11:00 PM an officer on patrol witnessed two subjects enter a closed business in the 31000 block of Grand River. Officers confronted the suspects inside the business who were actively taking merchandise and took them into custody. The two suspects (Juveniles) were processed and released to their parents and changes are pending.

Disorderly subject

On 08/20/2025 at approximately 03:30 AM an officer on patrol made contact with a subject near a closed business in the 23000 block of Farmington Rd. Officers noted a large puddle of fluid near the dumpster and inquired with the suspect, a 54-year-old female, if she had urinated. The suspect admitted to urinating. The suspect was cited for urinating in public and released.

Fraud

On 08/21/2025 at approximately 07:15 PM officers took a front desk report from a subject who reported he had lost his debit card and was now seeing attempted purchases on statement. The victim states that he lost his debit card earlier in the day and an unknown suspect had attempted three separate purchases via an online store. The victim alerted his financial institution and the card was deactivated. Currently there are no suspects or further leads.



Felonious Assault/Concealed Weapons:

On 08/25/2025 at approximately 4:30 PM Officers were dispatched to a business in the 24000 Block of Orchard Lake Rd on the report of a FA with a knife. It was reported that a store employee and customer got into a verbal altercation. A witness had called 911 reporting that the customer had a knife in their hand. Officers responded to the area however the disgruntled customer had walked away. Officers checked the area, however, were unable to locate the suspect. The suspect, a 32-year-old male was located at an adjacent business the next day and was taken into custody. Officers located several folding knives on the suspect, as well as a pair of brass knuckles. The suspect was arrested, and the case has been forwarded to the Oakland County Prosecutor for charges.

Possession of Methamphetamine:

On 08/29/2025 an officer Stopped a vehicle for a moving violation in the area of Grand River and Wilmarth. Upon contacting the driver, a 43 year-old male it was discovered his license was suspended. Officers conducted an inventory search of the vehicle and located drug paraphernalia, as well as suspected methamphetamine. The male was arrested for possession of methamphetamine, possession of drug paraphernalia and driving on a suspended license. The case has been forwarded to the detective bureau for warrant submission to the Oakland County Prosecutors Office.

CALL TYPE & QUANTITY

TOTAL CALLS	TRAFFIC STOPS	MEDICALS	FIRE CALLS	CRASHES
728	356	67	11	11
OWI	OUID	DWLS	WARRANT	FELONY
2	0	14	12	5



Farmington City Council Staff Report	Council Meeting Date: Sept. 15, 2025	Item Number 4C
Submitted by: Market Manager Walt Gajewski		
Agenda Topic: Extend Farmers Market Calendar by one week		
Consent Agenda: Add November 8, 2025 to the Farmington Farmers Market Calendar, thereby extending the market for one week.		
Background: Due to a delayed planting season caused by a cold, rainy start to the year, the farmers who sell at our market have requested to extend the market for one additional week; they believe there will be an extended harvest season. Market Manager Walt Gajewski recommends this extension, pending favorable weather.		
Materials: None		

Farmington City Council Staff Report	Council Meeting Date: September 15, 2025	Item Number 7A
Submitted by: Joshua Leach, Superintendent		
Agenda Topic: Payment Application No. 3, CO #1 for the Thomas & School Street Reconstruction		
Proposed Motion: Move to approve payment application No. 3 and Change Order No.1 to Superior Excavating Inc. located in Auburn Hills, MI totaling \$353,834.75 for the Thomas & School Street Reconstruction and water main replacement.		
<p>Background: In conjunction with the Robertson Brothers Hillside Townhome development, Superior Excavating was awarded the public infrastructure reconstruction project, which includes the water main, sidewalks, storm water improvements, and road replacement. OHM Advisors has been overseeing the reconstruction and communicating with Robertson Brothers, their engineers Nowack Fraus, the City of Farmington Administration, and the residents & businesses of the area.</p> <p><u>Change Order No. 1 includes:</u> Additional sidewalk on South side of Thomas, change to dyed concrete in intersection of Thomas and Warner in lieu of asphalt, parking lot paving at School and Thomas, utility conflicts not shown on plans</p> <p><u>Construction Estimate No.3</u> For work completed in August includes final water main and related equipment install / tie in, Thomas Street paving, storm sewer structure and lid adjustments.</p> <p>OHM recommends approving payment No. 3 and Change Orders No. 1 in the amount of \$353,834.75 to Superior Excavating Inc. located in Auburn Hills MI totaling \$670,430.65 for the Thomas & School Street Reconstruction and Water Main Replacement. To date, \$35,285.82 held as retainage and \$705,716.47 is the Total Earnings to date.</p> <p>Progress has been smooth with limited inconveniences to the residents and businesses during the water main connections and pavement installation.</p>		
Materials: OHM Recommendation of Payment Application No.3 and Change Order No.1		



September 11, 2025

Mr. Joshua Leach
Assistant Superintendent
City of Farmington
23600 Liberty Street
Farmington, Michigan 48335

Regarding: Thomas & School St Reconstruction
OHM Job No. 0111-24-0073
Payment Application No.3

Dear Mr. Leach:

Enclosed is progress Payment Application No. 3 for the referenced project.

Superior Excavating Inc. has completed the work shown on the attached payment application for the period ending August 28, 2025, and we would recommend payment to the Contractor in the amount of **\$353,834.75**.

Sincerely,
OHM Advisors

A handwritten signature in dark ink, appearing to read "Matt Parks", written over a horizontal line.

Matt Parks, P.E.
Client Representative

cc: Tyler Mendrek, Superior Excavating Inc. (via e-mail)
Jennifer Thomas, Robertson Homes (via e-mail)
Russ Nuffer, Robertson Homes (via e-mail)
Mike McNutt, OHM Advisors (via e-mail)
Austin Downie, OHM Advisors (via e-mail)
Katie Schroeder, OHM Advisors (via e-mail)
File

PAYMENT APPLICATION



Project: City of Farmington - Thomas & School St Reconstruction

Job Number: 0111-24-0073

Number: 3

Period End Date: 8/28/2025

Status: Approved

OWNER: City of Farmington

CONTRACTOR: Superior Excavating Inc.

23600 Liberty Street

2420 Auburn Road

Farmington, MI 48335

Auburn Hills, MI 48326-3104

(248) 474-5500

(248) 853-7075

Contract Start Date: 5/19/2025

Contract End Date: 12/31/2025

Contract Duration: 226

Print Date: 9/11/2025

SCHEDULE On
STATUS:

NOTE:

Original Contract Amount:	\$773,254.50	Change Order 1:	\$202,607.43	Earnings This Period:	\$353,943.25
Change Orders Amount:	\$202,607.43		\$202,607.43	Earnings To Date:	\$705,716.47
Current Contract Amount:	\$975,861.93			Previous Retainage Amount:	\$35,177.32
				Retainage This Period:	\$108.50
				Less Total Retained To Date:	\$35,285.82
				Net Earned:	\$670,430.65
				Previous Earnings:	\$316,595.90
				Amount Due Contractor:	\$353,834.75

Retainage: 5 % of Total Earnings

Approved By

Joshua Leach - Assistant Superintendent - City of Farmington

Joshua Leach

Date 9/12/25

Prepared By

Michael McNutt, Construction Group Manager

Date

Items

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
Division: A - Category 1 - Miscellaneous									
1	Permit Fees Allowance	1000.00 Dlr	1000.00	\$1.00	0.00	0.00	\$0.00	0.00	\$0.00
2	Audio Video Route Survey	1.00 LSUM	1.00	\$950.00	0.00	0.00	\$0.00	1.00	\$950.00
3	Mobilization, Max 5%	1.00 LSUM	1.00	\$5,000.00	0.00	0.00	\$0.00	1.00	\$5,000.00
4	Traffic Maintenance and Control	1.00 LSUM	1.00	\$3,000.00	0.00	0.00	\$0.00	1.00	\$3,000.00
5	Minor Traf Devices	1.00 LSUM	1.00	\$2,500.00	0.00	0.00	\$0.00	1.00	\$2,500.00
A - Category 1 - Miscellaneous Sub-Total:							\$0.00		\$11,450.00
Retainage							\$0.00		
Division: B - Category 2 - Construction									
6	Subgrade Undercutting, Type II (Modified)	80.00 Cyd	80.00	\$54.00	14.77	0.00	\$797.58	73.06	\$3,945.24
7	Subgrade Undercutting, Type II (Special)	40.00 Cyd	40.00	\$46.00	0.00	0.00	\$0.00	0.00	\$0.00
8	Exploratory Excavation, Trench	50.00 Ft	50.00	\$3.00	0.00	0.00	\$0.00	0.00	\$0.00
9	Erosion Control, Inlet Protection, Fabric Drop	13.00 Ea	13.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
10	Maintenance Aggregate, 21AA	35.00 Ton	35.00	\$49.00	15.00	0.00	\$735.00	35.00	\$1,715.00
11	Trench Undercut and Backfill	20.00 Cyd	20.00	\$10.00	0.00	0.00	\$0.00	0.00	\$0.00
12	Utility Structure, Adj, Add Depth	5.00 Ft	5.00	\$135.00	0.00	0.00	\$0.00	0.00	\$0.00
13	Hand Patching	5.00 Ton	5.00	\$300.00	0.00	0.00	\$0.00	0.00	\$0.00
14	Sprinkler Line, up to 1 inch	500.00 Ft	500.00	\$2.00	0.00	0.00	\$0.00	0.00	\$0.00
15	Sprinkler Head, Remove & Reset	50.00 Ea	50.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
16	Sprinkler Head, Replace	50.00 Ea	50.00	\$25.00	0.00	0.00	\$0.00	0.00	\$0.00
17	Remove Water Service Lead	3.00 Ea	3.00	\$200.00	0.00	0.00	\$0.00	0.00	\$0.00
18	Water Main Cut and Cap, up to 8 inch	4.00 Ea	4.00	\$1,200.00	3.00	0.00	\$3,600.00	7.00	\$8,400.00
19	Dr Structure, Rem	2.00 Ea	2.00	\$600.00	0.00	0.00	\$0.00	3.00	\$1,800.00
20	Sewer, Rem, Less than 24 inch	150.00 Ft	150.00	\$32.00	226.00	0.00	\$7,232.00	226.00	\$7,232.00
21	Curb and Gutter, Rem	150.00 Ft	190.00	\$8.00	67.00	0.00	\$536.00	67.00	\$536.00
22	Pavt, Rem	2850.00 Syd	3172.00	\$4.00	0.00	0.00	\$0.00	2531.42	\$10,125.68
23	Sidewalk, Rem	500.00 Syd	560.00	\$6.00	0.00	0.00	\$0.00	493.73	\$2,962.38
24	Water Main, Rem	1600.00 Ft	1600.00	\$20.00	0.00	0.00	\$0.00	488.50	\$9,770.00
25	Gate Valve & Well, Rem	3.00 Ea	3.00	\$700.00	0.00	0.00	\$0.00	2.00	\$1,400.00
26	Hydrant, Rem	1.00 Ea	1.00	\$600.00	0.00	0.00	\$0.00	1.00	\$600.00
27	Sign, Salvage & Reset	10.00 Ea	10.00	\$150.00	0.00	0.00	\$0.00	0.00	\$0.00
28	Station Grading	8.00 Sta	8.00	\$1,200.00	4.00	0.00	\$4,800.00	8.00	\$9,600.00
29	Aggregate Base, 21AA (Limestone), 8 inch	1150.00 Ton	1150.00	\$45.00	0.00	0.00	\$0.00	1150.00	\$51,750.00

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
30	Aggregate Base, 21AA (Limestone), Drive Approach, 6 inch	60.00 Ton	170.00	\$49.00	170.00	0.00	\$8,330.00	170.00	\$8,330.00
31	Aggregate Base, 21AA (Limestone), Sidewalk, 4 inch	110.00 Ton	110.00	\$58.00	0.00	0.00	\$0.00	0.00	\$0.00
32	Underdrain, Subgrade, Open-Graded, 6 inch	350.00 Ft	350.00	\$19.00	0.00	0.00	\$0.00	455.00	\$8,645.00
33	Driveway, MDOT HMA 13A, 4 inch	40.00 Ton	97.00	\$306.00	0.00	0.00	\$0.00	0.00	\$0.00
34	MDOT HMA 4EML, 3 inch, Base Course	430.00 Ton	430.00	\$150.00	299.60	0.00	\$44,940.00	299.60	\$44,940.00
35	MDOT HMA 5EML, 2 inch, Wearing Course	285.00 Ton	285.00	\$159.00	299.00	0.00	\$47,541.00	299.00	\$47,541.00
36	Conc Pavt with Integral Curb, Nonreinf, 8 inch	60.00 Syd	60.00	\$156.00	0.00	0.00	\$0.00	0.00	\$0.00
37	Decorative Conc Pavt with Integral Curb, Nonreinf, 8 inch	20.00 Syd	20.00	\$167.00	0.00	0.00	\$0.00	0.00	\$0.00
38	Driveway w/ Integral, Nonreinf Conc, 6 inch	25.00 Syd	50.00	\$78.00	176.80	0.00	\$13,790.40	176.80	\$13,790.40
39	Curb and Gutter, Conc, Det F2, Modified	1600.00 Ft	1640.00	\$42.00	1495.00	0.00	\$62,790.00	1495.00	\$62,790.00
40	Detectable Warning Surface	50.00 Ft	65.00	\$111.00	22.50	0.00	\$2,497.50	22.50	\$2,497.50
41	Sidewalk, Conc, 4 inch	3500.00 Sft	5480.00	\$10.00	4931.60	0.00	\$49,316.00	4931.60	\$49,316.00
42	Sidewalk, Conc, 6 inch	200.00 Sft	1310.00	\$12.79	932.00	0.00	\$11,920.28	932.00	\$11,920.28
43	Sidewalk Ramp, Conc, 6 inch	835.00 Sft	920.00	\$14.50	225.42	0.00	\$3,268.59	225.42	\$3,268.59
44	Sidewalk Ramp, Conc, 8 inch	190.00 Sft	190.00	\$15.60	0.00	0.00	\$0.00	0.00	\$0.00
45	Sidewalk Brick Pavers on Conc and Sand Bed, Argyle Pattern	1500.00 Sft	1500.00	\$37.00	0.00	0.00	\$0.00	0.00	\$0.00
46	Pavt Mrkg, Polyurea, 6 inch, White	350.00 Ft	350.00	\$11.00	0.00	0.00	\$0.00	0.00	\$0.00
47	Turf Establishment	8.00 Sta	8.00	\$830.00	0.00	0.00	\$0.00	0.00	\$0.00
48	Storm Sewer, CI IV, RCP, 12 inch, Tr Det B	180.00 Ft	180.00	\$72.00	0.00	0.00	\$0.00	29.00	\$2,088.00
49	Storm Sewer, CI IV, RCP, 24 inch, Tr Det B	50.00 Ft	50.00	\$112.00	0.00	0.00	\$0.00	16.00	\$1,792.00
50	Dr Structure Cover, Type B	7.00 Ea	7.00	\$550.00	0.00	0.00	\$0.00	7.00	\$3,850.00
51	Dr Structure Cover, Type C	5.00 Ea	5.00	\$826.00	3.00	0.00	\$2,478.00	4.00	\$3,304.00
52	Dr Structure Cover, Type Q	5.00 Ea	5.00	\$648.00	4.00	0.00	\$2,592.00	5.00	\$3,240.00
53	Dr Structure, 24 inch dia	2.00 Ea	2.00	\$1,960.00	0.00	0.00	\$0.00	3.00	\$5,880.00
54	Dr Structure, 48 inch dia	2.00 Ea	2.00	\$3,800.00	0.00	0.00	\$0.00	2.00	\$7,600.00
55	Utility Structure, Adj	17.00 Ea	17.00	\$400.00	15.00	0.00	\$6,000.00	16.00	\$6,400.00
56	Polyethylene Encasement	895.00 Ft	895.00	\$1.00	0.00	0.00	\$0.00	854.50	\$854.50
57	Water Main, Class 54, DI, 6 inch, Tr Det G	25.00 Ft	25.00	\$107.00	0.00	0.00	\$0.00	23.00	\$2,461.00
58	Water Main, Class 54, DI, 8 inch, Tr Det G	20.00 Ft	20.00	\$114.00	0.00	0.00	\$0.00	8.50	\$969.00
59	Water Main, Class 54, DI, 12 inch, Tr Det G	850.00 Ft	850.00	\$164.00	0.00	0.00	\$0.00	823.50	\$135,054.00
60	Connection to Existing Water Main	5.00 Ea	5.00	\$2,730.00	0.00	0.00	\$0.00	5.00	\$13,650.00
61	Curb Stop & Box, up to 1 inch	6.00 Ea	6.00	\$1,380.00	0.00	0.00	\$0.00	5.00	\$6,900.00
62	Fire Hydrant Assembly	1.00 Ea	1.00	\$7,500.00	0.00	0.00	\$0.00	1.00	\$7,500.00

Item	Description	Original Quantity	Quantity Authorized	Unit Price	Quantity This Period	Quantity Held	Amount This Period	Quantity To Date	Amount To Date
63	Gate Valve & Well, 8 inch	1.00 Ea	1.00	\$8,700.00	0.00	0.00	\$0.00	1.00	\$8,700.00
64	Gate Valve & Well, 12 inch	3.00 Ea	3.00	\$11,220.00	0.00	0.00	\$0.00	3.00	\$33,660.00
65	Water Service, up to 1 inch	6.00 Ea	6.00	\$1,220.00	0.00	0.00	\$0.00	5.50	\$6,710.00
66	Water Service Jumper Connect, up to 1 inch	6.00 Ea	6.00	\$650.00	0.00	0.00	\$0.00	0.00	\$0.00
67	COR#1 - Utility Conflicts not shown on plans multiple days see attached	0.00 Dlr	18817.50	\$1.00	18817.50	0.00	\$18,817.50	18817.50	\$18,817.50
69	9" thick colored concrete in Thomas/Warner Intersection	0.00 Syd	87.65	\$218.50	87.65	0.00	\$19,151.53	87.65	\$19,151.53
70	6" PVC	0.00 Ft	50.00	\$85.00	65.00	0.00	\$5,525.00	65.00	\$5,525.00
71	Connect Ex. Downspouts	0.00 Ea	2.00	\$900.00	2.00	0.00	\$1,800.00	2.00	\$1,800.00
72	Additional Station Grading for the added sidewalks	0.00 Sta	6.70	\$1,000.00	6.70	0.00	\$6,700.00	6.70	\$6,700.00
73	Pavt Mrkg, Waterborne, 4 inch, Blue	0.00 Ft	180.00	\$11.00	0.00	0.00	\$0.00	0.00	\$0.00
74	Pavt Mrkg, Waterborne, 4 inch, White	0.00 Ft	55.00	\$11.00	0.00	0.00	\$0.00	0.00	\$0.00
75	Pavt Mrkg, Waterborne, Accessible Symbol, Blue	0.00 Ea	3.00	\$400.00	0.00	0.00	\$0.00	0.00	\$0.00
B - Category 2 - Construction Sub-Total:							\$325,158.38		\$665,481.60
Retainage							\$99.68		
Division: C - Category 3 - Parking Lot at Thomas & School									
87	Mobilization/General Conditions	0.00 Ls	1.00	\$3,000.00	1.00	0.00	\$3,000.00	1.00	\$3,000.00
88	Remove Ex. Asphalt/Haul Away (Assume 3")	0.00 Sft	9500.00	\$0.56	7969.50	0.00	\$4,462.92	7969.50	\$4,462.92
89	Haul Away Clean Excess Material	0.00 Cyd	250.00	\$15.50	0.00	0.00	\$0.00	0.00	\$0.00
90	Import and Place 6" of 21A Aggregate	0.00 Ton	320.00	\$48.00	0.00	0.00	\$0.00	0.00	\$0.00
91	Fine Grading to +/- 0.10'	0.00 Sft	9500.00	\$0.50	7969.50	0.00	\$3,984.75	7969.50	\$3,984.75
92	Place 4" of Asphalt Paving	0.00 Ton	232.00	\$178.00	97.40	0.00	\$17,337.20	97.40	\$17,337.20
93	Final Cleanup	0.00 Ls	1.00	\$3,300.00	0.00	0.00	\$0.00	0.00	\$0.00
94	Pavt Mrkg, Waterborne, 4 inch, Blue	0.00 Ft	120.00	\$11.00	0.00	0.00	\$0.00	0.00	\$0.00
95	Pavt Mrkg, Waterborne, 4 inch, White	0.00 Ft	378.00	\$11.00	0.00	0.00	\$0.00	0.00	\$0.00
96	Pavt Mrkg, Waterborne, Accessible Symbol, Blue	0.00 Ea	1.00	\$400.00	0.00	0.00	\$0.00	0.00	\$0.00
C - Category 3 - Parking Lot at Thomas & School Sub-Total:							\$28,784.87		\$28,784.87
Retainage							\$8.82		

CHANGE ORDER



Project: City of Farmington - Thomas & School St Reconstruction

Job Number: 0111-24-0073

Owner: City of Farmington
23600 Liberty Street
Farmington, MI 48335
(248) 474-5500

Change Order Number: 1

Date: 8/12/2025

Print Date: 8/14/2025

Contractor: Superior Excavating Inc.
2420 Auburn Road
Auburn Hills, MI 48326-3104
(248) 853-7075

Note:

TO THE CONTRACTOR:

You are hereby directed to comply with the changes to the contract documents. This change order reflects work completed or anticipated.

OHM Advisors
34000 Plymouth Road
Livonia, MI 48150
(734) 522-6711

CURRENT PROJECT PLANS AND SPECIFICATIONS WILL BE ADHERED TO UNLESS SPECIFICALLY CHANGED BY THIS CHANGE ORDER DOCUMENT.

THE CONTRACT AMOUNT WILL BE CHANGED BY THE SUM OF:	\$202,607.43
Original Contract Amount:	\$773,254.50
Contract Amount Including Previous Change Orders:	\$773,254.50
Amount of this Change Order:	<u>\$202,607.43</u>
REVISED CONTRACT AMOUNT:	\$975,861.93

Accepted By

Superior Excavating Inc.

Tyler Mendrek

Digitally signed by Tyler Mendrek
DN: cn=US, e=Tmendrek@superiorexcavating.com,
o="Superior Excavating, Inc.", cn=Tyler Mendrek
Reason: I am approving this document
Contact Info: 810-844-5631
Date: 2025.08.14 10:44:24-04'00'

Date _____

Approved By

Chuck Eudy - Public Works
Superintendent - City of

Joshua Leach

Date 9/11/25

Prepared By

Michael McNutt, Construction
Group Manager

Date _____

Items

Item No.	Description	Previous Authorized Quantity	Quantity Change	New Authorized Quantity	Unit Price	Total Increase
THE FOLLOWING ITEMS AND OR CONTRACT UNIT PRICES SHALL BE ADDED TO THE CONTRACT AMOUNT						
Division: B - Category 2 - Construction						
21	Curb and Gutter, Rem	150.00 Ft	40.00	190.00	\$8.00	\$320.00
22	Pavt, Rem	2850.00 Syd	322.00	3172.00	\$4.00	\$1,288.00
23	Sidewalk, Rem	500.00 Syd	60.00	560.00	\$6.00	\$360.00
30	Aggregate Base, 21AA (Limestone), Drive Approach, 6 inch	60.00 Ton	110.00	170.00	\$49.00	\$5,390.00
33	Driveway, MDOT HMA 13A, 4 inch	40.00 Ton	57.00	97.00	\$306.00	\$17,442.00
38	Driveway w/ Integral, Nonreinf Conc, 6 inch	25.00 Syd	25.00	50.00	\$78.00	\$1,950.00
39	Curb and Gutter, Conc, Det F2, Modified	1600.00 Ft	40.00	1640.00	\$42.00	\$1,680.00
40	Detectable Warning Surface	50.00 Ft	15.00	65.00	\$111.00	\$1,665.00
41	Sidewalk, Conc, 4 inch	3500.00 Sft	1980.00	5480.00	\$10.00	\$19,800.00
42	Sidewalk, Conc, 6 inch	200.00 Sft	1110.00	1310.00	\$12.79	\$14,196.90
43	Sidewalk Ramp, Conc, 6 inch	835.00 Sft	85.00	920.00	\$14.50	\$1,232.50
Additional Items to the Contract:						
67	COR#1 - Utility Conflicts not shown on plans multiple days see attached	0.00 Dlr	18817.50	18817.50	\$1.00	\$18,817.50
69	9" thick colored concrete in Thomas/Warner Intersection	0.00 Syd	87.65	87.65	\$218.50	\$19,151.53
70	6" PVC	0.00 Ft	50.00	50.00	\$85.00	\$4,250.00
71	Connect Ex. Downspouts	0.00 Ea	2.00	2.00	\$900.00	\$1,800.00
72	Additional Station Grading for the added sidewalks	0.00 Sta	6.70	6.70	\$1,000.00	\$6,700.00
73	Pavt Mrkg, Waterborne, 4 inch, Blue	0.00 Ft	180.00	180.00	\$11.00	\$1,980.00
74	Pavt Mrkg, Waterborne, 4 inch, White	0.00 Ft	55.00	55.00	\$11.00	\$605.00
75	Pavt Mrkg, Waterborne, Accessible Symbol, Blue	0.00 Ea	3.00	3.00	\$400.00	\$1,200.00
SUB-TOTAL INCREASES DIVISION B - Category 2 - Construction:						\$119,828.43
Division: C - Category 3 - Parking Lot at Thomas & School						
Additional Items to the Contract:						
87	Mobilization/General Conditions	0.00 Ls	1.00	1.00	\$3,000.00	\$3,000.00
88	Remove Ex. Asphalt/Haul Away (Assume 3")	0.00 Sft	9500.00	9500.00	\$0.56	\$5,320.00
89	Haul Away Clean Excess Material	0.00 Cyd	250.00	250.00	\$15.50	\$3,875.00
90	Import and Place 6" of 21A Aggregate	0.00 Ton	320.00	320.00	\$48.00	\$15,360.00
91	Fine Grading to +/- 0.10'	0.00 Sft	9500.00	9500.00	\$0.50	\$4,750.00
92	Place 4" of Asphalt Paving	0.00 Ton	232.00	232.00	\$178.00	\$41,296.00
93	Final Cleanup	0.00 Ls	1.00	1.00	\$3,300.00	\$3,300.00
94	Pavt Mrkg, Waterborne, 4 inch, Blue	0.00 Ft	120.00	120.00	\$11.00	\$1,320.00
95	Pavt Mrkg, Waterborne, 4 inch, White	0.00 Ft	378.00	378.00	\$11.00	\$4,158.00
96	Pavt Mrkg, Waterborne, Accessible Symbol, Blue	0.00 Ea	1.00	1.00	\$400.00	\$400.00
SUB-TOTAL INCREASES DIVISION C - Category 3 - Parking Lot at Thomas & School:						\$82,779.00

Farmington City Council Staff Report	Council Meeting Date: September 15, 2025	Item Number 7C
Submitted by: Joshua Leach, Superintendent		
Agenda Topic: Consideration to Renew Farmington Road Maintenance Agreement with the Road Commission for Oakland County		
Proposed Motion: Move to renew Farmington Road 2025-2026 Maintenance Agreement with the Road Commission for Oakland County and allow City Administration to execute the contract documents reimbursing the City of Farmington up to \$27,179.89 for the maintenance.		
<p>Background:</p> <p>City Administration is recommending that City Council approve the renewal of the Farmington Road Maintenance Agreement with the Road Commission for Oakland County. Under the agreement, which covers a one-year period beginning October 1, 2025, the City of Farmington Department of Public Works provides routine maintenance on Farmington Road between Eight Mile and Grand River.</p> <p>This maintenance includes Road Surface Patching, Joint and Crack Filling, Sweeping, Grass & Weed Cutting (twice yearly), Tree Trimming and Emergency Removals Roadside Clean-up, Snow and Ice Removal and other general maintenance.</p> <p>Historically the City of Farmington has not conducted Crack & Joint Filling, or Structure Repairs on Farmington Road within the RCOC jurisdiction. Public Works has been able to request RCOC fulfill those Routine Maintenance Duties. City Administration is committed to provide services which exceed the RCOC Maintenance Schedule. Providing the increased level of services could result exceeding the RCOC allowances.</p> <p>This 2025-26 agreement has an increase of 4.0 percent which increases the amount from \$26,134.52 to \$27,179.89.</p>		
<p>Materials:</p> <p>2025-2026 Maintenance Agreement Package</p>		



QUALITY LIFE THROUGH GOOD ROADS:
ROAD COMMISSION FOR OAKLAND COUNTY
"WE CARE."

Board of Road Commissioners

Ronald J. Fowkes
Commissioner

Andrea LaLonde
Commissioner

Nancy Quarles
Commissioner

Dennis G. Kolar, P.E.
Managing Director

Gary Piotrowicz, P.E., P.T.O.E.
Deputy Managing Director
County Highway Engineer

**Highway Maintenance
Department**

**2420 Pontiac Lake Road
Waterford, MI 48328**

248-858-4881

**FAX
248-858-7607**

www.rcocweb.org

September 10, 2025

Meaghan Bachman
City Clerk
City of Farmington
23600 Liberty Street
Farmington, Michigan 48335

RE: 2025-2026 Maintenance Agreement

Dear Ms. Bachman:

Attached are two copies of a Maintenance Agreement between the Road Commission for Oakland County and the City of Farmington.

This 2025-2026 agreement has an increase of 4%, which increases the amount from \$26,134.52 to \$27,179.89.

If this agreement is satisfactory, please electronically send one signed copy of the agreement and the resolution of approval by your City Council to my account assistant Lema Sabbagh, email, lsabbagh@rcoc.org. One fully signed copy will be returned to you upon approval by the Board of Road Commissioners.

Please furnish proof that your liability insurance covers this agreement, and particularly covers your personnel and equipment working on county roads under the jurisdiction of the Board of Road Commissioners. If there are any changes in this coverage during the term of this agreement, we must be notified of these changes. We will also need a current certificate of membership in the Michigan Municipal Workers Compensation Fund.

The Board of Road Commissioners and I extend our appreciation to you, the City Council, and your personnel for the fine work that has been done. We will continue to cooperate in any way to provide our citizens with the best road system possible.

We request that your signed agreement be returned to us no later than the end of November, so that we may present the agreement to our Board prior to the end of the year, which will allow RCOC to make payments per the agreement.

Sincerely,

Darryl M. Heid, P.E.
Director of Highway Maintenance

/ls
Attachment

2025-2026 MAINTENANCE AGREEMENT
CITY OF FARMINGTON

Under 1951 PA 51, As Amended

This Maintenance Agreement (“Agreement”) is made this ____ day of _____, 2025, between the Board of County Road Commissioners of the County of Oakland, State of Michigan, a public body corporate, hereinafter referred to as the “Board,” and the City of Farmington, Oakland County Michigan, a Michigan municipal corporation hereinafter referred to as the “City.”

WHEREAS, certain county primary and local roads more specifically set forth in Exhibit A, attached hereto, are under the jurisdiction and control of the Board and are located within or adjacent to the City; and

WHEREAS, The City desires to be responsible for certain maintenance of said roads under the terms of this Agreement, and the Board is willing to participate in the cost thereof as provided in Section III of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein as provided, it is hereby agreed as follows:

I

The City will perform Maintenance of certain roads under the terms of this Agreement, and the Board will participate in the cost thereof as provided in Section III of this Agreement. “Maintenance,” herein required to be performed by the City, shall mean routine roadway surface operations, care and maintenance of shoulders and approaches, drainage and roadside maintenance and snow removal and ice control, which shall include the following minimum requirements:

ROUTINE ROADWAY SURFACE OPERATIONS

- Patching, including Base repairs
- Blading
- Joint and Crack Filling
- Sweeping

CARE AND MAINTENANCE OF SHOULDERS AND SIDE APPROACHES

- Patching, Blading, etc.
- Gravel
- Seeding and Sodding

DRAINAGE AND ROADSIDE MAINTENANCE

- Erosion Control and Repair
 - Repairing Drainage Ditches and Structures (includes Ditch Clean-out)
 - Grass and Weed Cutting (Twice Yearly)
- Tree Trimming and Emergency Tree Removal (Normal Tree Removal to be done by Road Commission)
- Repairing Retaining Walls, etc.
- Roadside Clean-up

SNOW REMOVAL AND ICE CONTROL

Snow Removal by blading, plowing and other methods necessary to make the road reasonably safe for public travel.

Ice Control by salting, sanding, scraping and other methods necessary to make the road reasonably safe for public travel.

Maintenance shall also include other methods necessary to make the roads reasonably safe for public travel in accordance with MCL 224.21; and such other work and services, such as recordkeeping and maintenance of insurance, required by this Agreement. The City shall perform Maintenance on the roads listed in Exhibit A. All Maintenance work and services performed by the City shall be in accordance with the Board's maintenance guidelines, including but not limited to, the Board adopted Winter Maintenance Guidelines, the Board's standard practices and this Agreement. Should any dispute arise as to the character or extent of Maintenance or as to the City's performance hereunder, the controversy may be referred to an arbitration board consisting of the Road Commission for Oakland County Director of Highway Maintenance, the City of Farmington Engineer and a third person to be chosen by them for settlement thereof.

II

The City agrees to keep said road in such condition as to be reasonably safe and convenient for public travel, in accordance with MCL 224.21, and to promptly notify the Board as soon as possible, but not longer than 5 days, should it become aware of defects or maintenance requirements in the roads set forth in Exhibit A, if said defects are not Maintenance subject to this Agreement.

The City shall keep accurate and uniform records of all Maintenance work performed pursuant to this Agreement. The Board shall have the right to audit City accounts and records insofar as such documents concern this Agreement and the work and services performed and to be performed hereunder.

III

In consideration of the assumption of Maintenance of Farmington Road, between Eight Mile and Grand River by the City, the Board agrees to pay the City the sum of \$27,179.89 as set forth in Exhibit A, attached hereto and made a part hereof. Such amount is to be used by the City for Maintenance.

Payments are to be made by the Board to the City as follows:

25% in December 2025
25% in March 2026
25% in June 2026
25% in September 2026

The making of said payments shall constitute Board's entire obligation in reference to said Maintenance.

IV

The City hereby agrees to hold harmless, represent, defend and indemnify the Board, the Road Commission for Oakland County, its officers, and employees; the County of Oakland; the Office of the Oakland County Water Resources Commissioner and applicable drainage districts(s); the Michigan State Department of Transportation and the Transportation Commission; and any and all local units(s) of government within which the roads subject to this Agreement are located, against any and all claims, charges, complaints, damages, or causes of action for (a) public or private property damage, (b) injuries to persons (including death), or (c) other claims, charges, complaints, damages or causes of action arising out of the performance or non-performance of the activities which are the subject matter of this Agreement, specifically those activities set out in Section I, both known and unknown, whether during the progress or after the completion thereof. However, this hold harmless provision does not apply in so far as any claim or suit is alleged to be, or demonstrated to be, the result of a defect in highway design or condition and not related to the Maintenance activities set out in Section I. Further, since the Board has the statutory responsibility for maintenance of the roads under this Agreement, it is the intent of the parties that the delegation by this Agreement of those maintenance responsibilities to the City provides immunity to the City as an agent of the Board. Therefore, the City falls within the governmental immunity protection of the Board.

V

The City shall acquire and maintain, during the term of the Agreement, statutory worker's compensation insurance, employer's liability insurance, automobile and comprehensive general liability insurance coverages, as more fully described in Exhibit B attached hereto, covering the Board's liability for any and all claims arising out of the City's performance or non-performance of the activities which are the subject matter of this Agreement.

Without the prior written consent of the Board, the City shall not cancel, reduce, or fail to renew the insurance coverage required by this Agreement. Certificates of insurance for each policy of insurance required by this Agreement shall provide for 30 days actual (not "endeavor to"), prior, written notice to the RCOC by the insurance carrier of any cancellation, termination, reduction or other material change of the policy; and the City shall deliver such certificates to the RCOC.

VI

The City further agrees to comply with all applicable laws and regulations, including without limitation, laws and regulations of the State of Michigan for safeguarding the air and waters of the State. In particular, City facilities and operations must meet the provisions of Part 5 (Spillage of Oil and Polluting Materials) rules promulgated pursuant to Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. (Rules R324.2001 through R324.2009 address release prevention planning, secondary containment, surveillance, and release reporting requirements). Further, the City must obtain DEQ permission to perform culvert replacements, when same involves a stream or lake. The City will be responsible for the proper disposal of the solid waste and other debris related to the maintenance described in Section I, and the costs associated therewith.

VII

In accordance with Michigan 1976 Public Acts No. 220 and 453, being MCLA §§37.1209 and 37.2209, as the same may be amended, the City and its subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status; or because of a disability that is unrelated to the individual's ability to perform the

duties of a particular job or position. A breach of this covenant may be regarded as a material breach of this Agreement.

VIII

It is the intention of the parties hereto that this Agreement is not made for the benefit of any third party.

It is anticipated that subsequent agreements regarding Maintenance activities will be executed annually by the Parties hereto.

The terms and conditions of this Agreement shall become effective on October 1, 2025, and shall continue in full force and effect until a subsequent Maintenance agreement has been executed by the parties hereto or until this Agreement is terminated, as set forth below.

In the event that a subsequent Maintenance agreement has not been executed by the parties hereto on or before September 1, 2026, either party may terminate this Agreement by providing the other party hereto with written notice of intent to terminate, at least thirty (30) days prior to the date of termination.

This Agreement is executed by the Board at its meeting of _____,
and by the City by authority of a resolution of its governing body, adopted _____,
(copy attached as Exhibit C).

Witnesses:

CITY OF FARMINGTON
A Municipal Corporation

By: _____

Its: _____

By: _____

Its: _____

Witnesses:

BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF OAKLAND,
A Public Body Corporate

By: _____

Its: _____

By: _____

Its: _____

**MAINTENANCE
2025-2026**

**CITY OF FARMINGTON
EXHIBIT A**

Farmington Road

Extending from Eight Mile Road to Grand River
Avenue

(\$15,988.17 per mile)

<u>Miles</u>	<u>Cost Per Mile</u>	
1.70	\$15,988.17	\$27,179.89

Total Miles

1.70

TOTAL	<u>\$27,179.89</u>
-------	--------------------

25% in December of 2024	\$ 6,794.97
25% in March of 2025	\$ 6,794.97
25% of June of 2025	\$ 6,794.97
25% in September of 2025	<u>\$ 6,794.98</u>

TOTAL	\$27,179.89
-------	-------------

EXHIBIT B

2025-2026 MAINTENANCE AGREEMENT

ROAD COMMISSION FOR OAKLAND COUNTY

INSURANCE PROVISION (CITY)

Insurance Coverage:

The City, prior to execution of the maintenance agreement, shall file with the Road Commission for Oakland County, copies of completed certificates of insurance as evidence that he carries adequate insurance satisfactory to the Board. Insurance coverage shall be provided in accordance with the following:

- a. Worker's Compensation and Employer's Liability Insurance: The insurance shall provide worker's compensation protection for the City's employees, to the statutory limits of the State of Michigan, and provide Part B Employers Liability as follows:

Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000

The indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the City under worker's disability compensation coverage established by law.

- b. Bodily Injury and Property Damage: The insurance shall provide protection against all claims for damages to public or private property, and injuries to persons arising out of and during the progress and to the completion of the work, and with respect to product and completed operation for one year, after completion of the work.
1. Bodily Injury and Property Damage Other Than Automobile: The minimum limits of property damage and bodily injury liability covering each contract shall be:

Bodily Injury and Property Damage Liability:	or: Combined Single Limit:
Each Person \$1,000,000	Aggregate \$2,000,000
Each Occurrence \$1,000,000	
Aggregate \$2,000,000	

Such insurance shall include: 1) explosion, collapse, and underground damage hazards (x,c,u), which shall include, but not be limited to coverage for (a) underground damage to facilities due to drilling and excavating with mechanical equipment; and (b) collapse or structural injury to structures due to blasting or explosion, excavation, tunneling, pile driving, cofferdam work, or building moving or demolition; (2) products and completed operations and (3) contractual liability. In the event that the City hires independent contractors, its required insurance shall also include independent contractors' coverages.

2. Bodily Injury Liability and Property Damage Automobiles: The minimum limits of bodily injury liability and property damage liability shall be:

Bodily Injury and Property Damage Liability:	or: Combined Single Limit:
Each Person \$1,000,000	Each Occurrence: \$1,000,000
Each Occurrence \$1,000,000	

Such insurance shall include coverage for all owned, hired, and non-owned vehicles.

- c. Excess and Umbrellas Insurance – The City may substitute corresponding excess and/or umbrella liability insurance for a portion of the above listed requirements in order to meet the specified minimum limits of liability.
- d. The City shall provide for and in behalf of the Road Commission for Oakland County and all agencies specified by the Road Commission, as their interest may appear, Owner's Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the City's General Liability Insurance. Alternatively, the City may meet the requirements of this paragraph "d" by maintaining insurance with a liability limit of \$15,000,000.00 with no aggregate.
- e. Notice – The City shall not cancel, renew, or non-renew the coverage of any insurance required by this Section without providing 30-day prior written notice to the Road Commission for Oakland County. All such insurance shall include an endorsement whereby the insurer shall agree to notify the Road Commission for Oakland County immediately of any reduction by the City. The City shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force. If the City cannot secure the required insurance within 30 days, the Board reserves the right to terminate the Contract.
- f. Reports: The City or its insurance carrier shall promptly report to the Road Commission all of the following events each time as they occur: Claims received, claims investigations made, and disposition of claims.

See provisions of the maintenance agreement to which this Exhibit B is attached.



michigan municipal league
Workers' Compensation Fund

Certificate of Membership Proof of Insurance

The Michigan Municipal League Workers' Compensation Fund, approved by the
Director of the Workers' Compensation Agency as a group self-insurer,
certifies that
City Of Farmington

Policy Number: 5001600-24

is a member in good standing of the Fund, for the year expiring

June 30, 2025

and as such is approved by the Agency as a self-insured.

Employer's Liability coverage of
\$2,000,000 is included.

Michael J Forster

July 1, 2024

Effective Date

Note: This certificate is proof that your entity has complied with the Workers' Disability Compensation Act by becoming a Member of the Michigan Municipal League Workers' Compensation Fund. Copies of this certificate may be provided to third parties as evidence that the required workers' compensation coverage is in place.



**MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y**

CERTIFICATE OF COVERAGE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder except to the extent shown below. This certificate does not amend, extend, or alter the coverage contained in the Authority's Joint Powers Agreement and coverage attachments thereto.

This is to certify that a Self-Insured Program has been undertaken by the member listed below through the Authority pursuant to Act 138 P.A. 1982.

The coverage provided by the Authority is as follows:

1. Liability coverage for general liability, automobile (including Michigan No-Fault), law enforcement, and public officials liability; in the sum of \$15,000,000 each occurrence inclusive of loss adjustment and defense costs.
2. Property Coverage including loss to real & personal property, to amounts stipulated in coverage documents and overview for this member.
3. Motor Vehicle Physical Damage Coverage for the vehicles stipulated in the Coverage Document.
4. ☐ Information only.
5. ☒ The entity named below is included in the scope of protection as respects claims arising from a COVERED CONTRACT as defined in the MMRMA Liability and Motor Vehicle Physical Damage Coverage Document.
THE BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF OAKLAND 2022-2023 MAINTENANCE AGREEMENT EFFECTIVE OCTOBER 1, 2023 FOR WORK DONE BY CITY OF FARMINGTON PERSONNEL.
6. ☐ Other (as described here):

This certificate is issued in accordance with and is subject to all provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulation and administrative procedures. Should the member identified below withdraw from the Authority, or its Authority Membership be otherwise terminated, the Authority shall endeavor to notify the certificate holder in writing thirty (30) days in advance thereof, but failure to furnish such notice shall impose no obligation or liability of any kind upon the Authority, or its representatives.

Certificate Holder:
ROAD COMMISSION FOR OAKLAND COUNTY
HIGHWAY MAINTENANCE DEPARTMENT
2420 PONTIAC LAKE ROAD
WATERFORD, MI 48328

Member:
CITY OF FARMINGTON
23600 LIBERTY STREET
FARMINGTON, MI 48335

Certificate Expiration Date: July 1, 2025
Date Issued: July 1, 2024

Member Number: # M0001037
Effective Date of Membership: August 1, 1981

Distribution:
David Murphy, City of Farmington
MMRMA Underwriting

Authorized Representative

SECTION 4 DEFINITIONS

A. The following meanings shall apply to all coverages in this Coverage Document.

1. **ACTUAL CASH VALUE**

means cost of replacing damaged or destroyed covered property with comparable new property minus depreciation and obsolescence.

2. **ALLOCATED LOSS ADJUSTMENT EXPENSES**

means all costs to adjust, defend, or settle a specific claim or **lawsuit**, including, by way of illustration but not limitation, attorney fees and related costs, expert witness fees, and any other expense related to the claim or **lawsuit**.

3. **BODILY INJURY**

means **bodily injury**, harm, sickness, or disease sustained by a natural person, including death resulting therefrom.

4. **COVERED CONTRACT**

means any agreement or contract, permissible by law, under which the Member assumes the tort liability only of another to pay **damages** to a third party.

The contract or agreement must precede the **occurrence** and is subject to all of the terms and conditions of this Coverage Document, the Joint Powers Agreement, MMRMA rules and MMRMA administrative procedures.

A **covered contract** shall not:

- a) indemnify any consultant, advisor, or other individual or entity providing professional services, including but not limited to, services of any architect, attorney, engineer, surveyor or other consultant or advisor;
- b) indemnify any independent contractor or employee of any independent contractor;
- c) indemnify any person for damage by fire to premises leased, rented, or loaned to the Member; or
- d) guarantee promise or performance.

The limits of coverage for a **covered contract** shall be the lesser of the coverage limits stated in the Member's Coverage Overview or the minimum amount of coverage required, permitted, or stated in the **covered contract**.

5. **DAMAGES**

means any or all of the following:

- a. All money **damages** within the Subjects of Coverage stated in Section 1 the Member becomes legally obligated to pay for any claim or **lawsuit** covered and defended by MMRMA. **Damages** also includes all interest on any judgment resulting from a **lawsuit** covered and defended by MMRMA;



michigan municipal league
Workers' Compensation Fund

Certificate of Membership Proof of Insurance

The Michigan Municipal League Workers' Compensation Fund, approved by the
Director of the Workers' Compensation Agency as a group self-insurer,
certifies that

City Of Farmington

Policy Number: 5001600-25

is a member in good standing of the Fund, for the year expiring

June 30, 2026

and as such is approved by the Agency as a self-insured.

Employer's Liability coverage of
\$2,000,000 is included.

Michael J Forster

July 1, 2025

Effective Date

Note: This certificate is proof that your entity has complied with the Workers' Disability Compensation Act by becoming a Member of the Michigan Municipal League Workers' Compensation Fund. Copies of this certificate may be provided to third parties as evidence that the required workers' compensation coverage is in place.

Farmington City Council Staff Report	Council Meeting Date: Sept. 15, 2025	Reference Number 7C
Submitted by: David Murphy, City Manager		
<u>Description:</u> Approval of Amendment to the Farmington Code of Ordinances, Sections 2-457 and 2-458 for the purposes of increasing the authority of the City Manager as Purchase Agent to purchase goods, assets, or services up to the amount of \$25,000. SECOND READING		
<u>Requested Action:</u> Move to approve an Amendment to the Farmington Code of Ordinances, Sections 2-457 and 2-458 for the purposes of increasing the authority of the City Manager as Purchase Agent to purchase goods, assets, or services up to the amount of \$25,000.		
<u>Background:</u> City Council has talked on a number of occasions, including at budget time, about increasing the City Manager's purchasing authority, as Purchasing Agent under the City's Charter, from the current "up to" \$10,000 amount to up to \$25,000. Attached is a proposed Ordinance Amendment that would accomplish that change. The impetus behind this proposed change is simply to keep up with cost of goods and services. The change would result in the City Manager being authorized to make the purchase of goods and services up to \$25,000 without having to come to City Council for approval. This would limit the Council's need to act on what are some fairly small/minor routine expenditures.		
Materials: Redlined and clean versions of the ordinance		

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2025

AN ORDINANCE TO AMEND THE CITY OF FARMINGTON CODE OF ORDINANCES, CHAPTER 2, "ADMINISTRATION," ARTICLE VI, "FINANCE," DIVISION 2, "PURCHASING," TO AMEND THE CITY MANAGER'S PURCHASING AUTHORITY.

THE CITY OF FARMINGTON ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

Chapter 2, "Administration," Article VI, "Finance," Division 2, "Purchasing," of the City of Farmington Code of Ordinances is hereby amended to read as follows:

Sec. 2-456. - Purchasing agent.

[Unchanged]

Sec. 2-457. Purchases of less than ~~ten~~twenty-five thousand dollars.

Purchases of goods, assets, or services, the cost of which is less than ~~ten~~twenty-five thousand dollars (\$~~10~~25,000.00), shall follow the rules established by the purchasing agent. All purchases, except for the employment of professional services and purchases specifically excluded in the purchasing rules require competitive pricing unless the requirement is specifically waived by the city manager upon a determination that no advantage to the city would result therefrom.

Sec. 2-458. Purchases of ~~ten~~twenty-five thousand dollars or more.

Where any purchase involves an expenditure of ~~ten~~twenty-five thousand dollars (\$~~10~~25,000.00) or more and competitive bidding is required under the provisions of sections 12.1 and 12.2 of the City Charter, the bidding procedure shall be as follows:

- (1) The purchasing agent shall solicit bids from a reasonable number of such qualified prospective bidders as are known to him by sending each a copy of the notice requesting bids and notice thereof shall be posted in the city hall. Bids shall also be solicited by newspaper advertisement when directed by the council or when in the judgment of the purchasing agent it would be advantageous to the city.
- (2) Unless prescribed by the council or the city manager, the purchasing agent shall prescribe the amount of any security to be deposited with any bid which deposit shall be in the form of cash, certified or cashier's check, or bid bond written by a surety company

authorized to do business in the state. The amount of such security shall be expressed in terms of percentage of the bid submitted.

- (3) Bids shall be opened in public, at the time and place designated in the notice requesting bids, in the presence of the purchasing agent and the city clerk. The bids shall thereupon be carefully examined and tabulated and reported to the city manager by the purchasing agent with a recommendation. The city manager at a subsequent council meeting shall report to the council with a recommendation. After tabulation, all bids may be inspected by the competing bidders. In lieu of the procedure for opening bids specified in this division, the council may direct that bids be opened at a council meeting.
- (4) When such bids are submitted to the council, if the council shall find any of the bids to be satisfactory, it may accept the same. Such acceptance may be by resolution or ordinance. The council shall have the right to reject any or all bids, to waive irregularities in bidding and accept bids that do not conform in every respect to the bidding requirements, and to accept any bid that it determines to be in the city's best interests.
- (5) All bids and deposits of certified or cashier's checks may be retained until the contract is awarded and signed. If any successful bidder fails or refuses to enter into the contract awarded to him within five (5) days after the same has been awarded, or to file any bond required within the same time, the deposit accompanying his bid shall be forfeited to the city, and the council may, in its sole discretion, extend the five-day period, award the contract to any qualified bidder or the contract may be re-advertised.
- (6) Such expenditure shall be made the subject of a written contract in compliance with Code section 2-461 et seq. A purchase order shall be a sufficient written contract in cases where the expenditure is a usual and ordinary purchase of goods, assets, or services and is not an expenditure for the construction of an asset.

Sec. 2-459. Inspection of materials.

[Unchanged]

Sec. 2-460. Reserved.

[Unchanged]

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City of Farmington Code of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This ordinance shall be effective upon publication in the manner prescribed by law.

Section 6 of Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Council of the City of Farmington at a meeting called and held on the ____ day of _____, 2025, and ordered to be given publication in the manner prescribed by law.

Ayes:

Nays:

Abstentions:

Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the ____ day of _____, 2025, the original of which is on file in my office.

MEAGHAN BACHMAN, City Clerk
City of Farmington

Adopted:

Published:

Effective:

STATE OF MICHIGAN

COUNTY OF OAKLAND

CITY OF FARMINGTON

ORDINANCE NO. C-____-2025

AN ORDINANCE TO AMEND THE CITY OF FARMINGTON CODE OF ORDINANCES, CHAPTER 2, "ADMINISTRATION," ARTICLE VI, "FINANCE," DIVISION 2, "PURCHASING," TO AMEND THE CITY MANAGER'S PURCHASING AUTHORITY.

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Section 1 of Ordinance. Ordinance Amendment.

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Sec. 2-458. Purchases of twenty-five thousand dollars or more.

Where any purchase involves an expenditure of twenty-five thousand dollars (\$25,000.00) or more and competitive bidding is required under the provisions of sections 12.1 and 12.2 of the City Charter, the bidding procedure shall be as follows:

- (1) The purchasing agent shall solicit bids from a reasonable number of such qualified prospective bidders as are known to him by sending each a copy of the notice requesting bids and notice thereof shall be posted in the city hall. Bids shall also be solicited by newspaper advertisement when directed by the council or when in the judgment of the purchasing agent it would be advantageous to the city.
- (2) Unless prescribed by the council or the city manager, the purchasing agent shall prescribe the amount of any security to be deposited with any bid which deposit shall be in the form of cash, certified or cashier's check, or bid bond written by a surety company

authorized to do business in the state. The amount of such security shall be expressed in terms of percentage of the bid submitted.

- (3) Bids shall be opened in public, at the time and place designated in the notice requesting bids, in the presence of the purchasing agent and the city clerk. The bids shall thereupon be carefully examined and tabulated and reported to the city manager by the purchasing agent with a recommendation. The city manager at a subsequent council meeting shall report to the council with a recommendation. After tabulation, all bids may be inspected by the competing bidders. In lieu of the procedure for opening bids specified in this division, the council may direct that bids be opened at a council meeting.
- (4) When such bids are submitted to the council, if the council shall find any of the bids to be satisfactory, it may accept the same. Such acceptance may be by resolution or ordinance. The council shall have the right to reject any or all bids, to waive irregularities in bidding and accept bids that do not conform in every respect to the bidding requirements, and to accept any bid that it determines to be in the city's best interests.
- (5) All bids and deposits of certified or cashier's checks may be retained until the contract is awarded and signed. If any successful bidder fails or refuses to enter into the contract awarded to him within five (5) days after the same has been awarded, or to file any bond required within the same time, the deposit accompanying his bid shall be forfeited to the city, and the council may, in its sole discretion, extend the five-day period, award the contract to any qualified bidder or the contract may be re-advertised.
- (6) Such expenditure shall be made the subject of a written contract in compliance with Code section 2-461 et seq. A purchase order shall be a sufficient written contract in cases where the expenditure is a usual and ordinary purchase of goods, assets, or services and is not an expenditure for the construction of an asset.

Sec. 2-459. Inspection of materials.

[Unchanged]

Sec. 2-460. Reserved.

[Unchanged]

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City of Farmington Code of Ordinances in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This ordinance shall be effective upon publication in the manner prescribed by law.

Section 6 of Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Council of the City of Farmington at a meeting called and held on the ____ day of _____, 2025, and ordered to be given publication in the manner prescribed by law.

Ayes:

Nays:

Abstentions:

Absent:

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington at a meeting held on the ____ day of _____, 2025, the original of which is on file in my office.

MEAGHAN BACHMAN, City Clerk
City of Farmington

Adopted:

Published:

Effective:

Farmington City Council Staff Report	Council Meeting Date: September 15, 2025	Informational
Submitted by: Melissa Andrade, Assistant to the City Manager		
Agenda Topic: Minutes from City's Boards and Commissions		
Beautification: August CIA: July minutes not yet posted DDA: August 2025 Historical: August meeting canceled Parking: August 2025 Pathways: July and August 2025 Planning: August meeting canceled ZBA: August meeting canceled Library: August 2025 Commission on Aging: No summer meeting Farmington/Farmington Hills Arts Commission: Minutes not yet posted Commission on Children, Youth and Families: Minutes not yet posted Emergency Preparedness Committee: September meeting canceled		



Beautification Meeting Minutes
7:00 p.m., Monday, August 4, 2025
Blue Hat Coffee
23600 Liberty Street
Farmington, MI 48335

BEAUTIFICATION AGENDA

Attendees:

- | | |
|-------------------|-----------------------------|
| -Carly Davis | -Heidi Cook |
| -Anah Soble | -Deb Potter |
| -Kassandra Mullen | -Ellen Harrington |
| -Faye Schuett | -Melissa Andrade (Optional) |
| -Randy Dickerson | -Bridget Gormely (Optional) |

1. Welcome New Members
2. 2025 Projects
 - a. Sunflower Contest Update
There were 31 participants, but many are experiencing deer issues.
Submissions will end August 31st, 2025 at 5:00pm.
 - b. Bootification Awards
 1. Signage Review and Update
 2. Carly will be ordering sign (approved by committee)
 3. Carly will be ordering city signage that will advertise Bootification.
Anah will be creating QR code to include.
 4. **Mid-September we will start to advertise. October 24th, the voting will close.**
6. Other Business
 - a. Community Garden and Shed
Carly will follow-up with Melissa A. on cement and rat wall requirement.
NHS volunteer inquiry for possible help with community garden clean-up.
There will be no meetings in July or August 2026.
7. Public Comment
8. Adjournment

The City will follow its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the City Clerk (248) 474-5500, ext. 2218 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



DDA Board Meeting
8:00AM Wednesday, August 6, 2025
City Hall Conference Room
23600 Liberty Street
Farmington, MI 48335

DDA Meeting Minutes

The Meeting was called to order by Todd Craft at 8:02 AM.

1. Roll Call

- **Present:** Johnna Balk, James McLaughlin, Tom Pascaris, Sean Murphy, Sean Kavanagh, Claire Perko, Todd Craft.
- **Absent:** Donovan Singleton and Karlyn Cassidy.
- **Also present:** Jess Westendorf and Jenny Gray

2. Approval of Consent Agenda: A motion was moved by McLaughlan and seconded by Pascaris to approve the consent agenda. Motion passes unanimously.

3. Approval of Regular Agenda: A motion was moved by McLaughlan and seconded by Murphy to approve the regular agenda. The motion passes unanimously.

4. Public Comment: There was no public comment.

5. Executive Director Update:

- **Fall Events:** Fall events are being planned, including Harvest Moon and Grand Raven. New public art installations, such as sculptures recently installed at Riley Park were also mentioned.
- **Founders Festival:** The DDA sent surveys to the public and downtown businesses. The feedback from these surveys has been incorporated into the new RFP for the event consultant, which was published on Monday.
- **Art Park Promenade:** Three bids were received, with the lowest from Warren Construction, a past DDA partner. The project is over the initial budget by approximately \$106,000, but the DDA has sufficient funds in its fund balance to cover the difference. The DDA plans to begin construction in late August or early September and hopes to perch "Edgar, the grand Raven" there by October 1st.
- **Master Planning:** The steering committee held its fourth meeting last week, which included a hands-on design workshop.

- **Volunteer Appreciation:** A successful volunteer appreciation event was held, and Sarah and Steve Majoros were awarded the Mary Martin Service Award for their public art efforts.

6. Match on Main Grant (Lone Light Spirit)

- **MOTION by Pascaris, SECONDED by McLaughlan**, that the DDA Board ratifies the expenditure of \$25,000 to Lone Light Spirits LLC for the Match on Main grant, charged to GL 248-000.00-880.004 (Grants, Main Street Expenditure); and accepts the corresponding \$25,000 grant from the Michigan Economic Development Corporation deposited to GL 248-000.00-539.004 (Grants, Main Street Revenue), and authorize the Executive Director to sign the grant **agreement**.
- **Motion passes unanimously via a Roll Call vote.**
Ayes: Johnna Balk, James McLaughlin, Tom Pascaris, Sean Murphy, Sean Kavanagh, Claire Perko, Todd Craft
Absent: Donovan Singleton and Karlyn Cassidy
Nays: None

7. Award of Art Park Promenade Bid

- **MOTION by Sean Murphy, SECONDED by Pascaris** to award the Art Park promenade contract to Warren Construction and Development for an amount not to exceed \$427,253.50. The motion also authorizes the Executive Director and design committee to pursue value engineering. The additional funding for the project will be provided through an appropriation of the fund balance, if necessary, not to exceed \$106,253.50.
- **The motion passed unanimously via roll call vote.**
Ayes: Johnna Balk, James McLaughlin, Tom Pascaris, Sean Murphy, Sean Kavanagh, Claire Perko, Todd Craft
Absent: Donovan Singleton and Karlyn Cassidy
Nays: None

8. Committee Updates

- **Promotions Committee:** The committee met Aug 5th to discuss several initiatives. They went over plans for six, long-form articles for Metro mode with a new writer and are working with the merchant group to create a sign-up sheet for more businesses to get involved in generating content for social media.

- **Design Committee:** A joint meeting with the pathways committee was held to discuss the **Rapid Flashing Beacon** on Farmington Road. The committees agreed to a phased approach, starting with less expensive solutions to improve pedestrian safety and visibility, such as limbing up trees, more road markings, and using double-sided signs. The beacon, which costs about \$65,000, will be considered as a last phase if needed. The committee also discussed the **Thomas Street crosswalk improvements** and recommended using tinted concrete instead of asphalt for the intersection's interior. This would be more durable, last longer, and require a shorter intersection closure time.
- **Public Art Committee:** A meeting is being planned to brainstorm new ideas for the February Heart the Art event and future installations at the Art Park Promenade.
- **Organization Committee:** The committee was recognized for its work on the volunteer appreciation event. Board members were encouraged to sign up for volunteer slots, particularly on cash boxes, for Harvest Moon.

9. Other Business

- Todd Craft addressed the board about the **DDA's mission statement** and the importance of having a consistent "elevator pitch" to help the public understand the DDA's role as a department of the city government.

10. Adjournment

The motion to adjourn was moved by Balk and seconded by McLaughlan and passed unanimously.

Meeting adjourned at 9:01 am.



Parking Advisory Committee Meeting
6:00 p.m., Wednesday, August 27, 2025
Conference Room
23600 Liberty Street
Farmington, MI 48335

PARKING ADVISORY COMMITTEE MEETING MINUTES

August 27, 2025

Roll call

Present: Anderson (for Houhanisin), Crutcher, McAvoy, Michaluk, Murphy, Pascaris, Parkins

Absent: None

Approval of the Agenda

- Motion by Parkins to approve agenda. Seconded by Michaluk. Carries unanimously

Approval of May 21, 2025 Parking Advisory Committee Minutes

- Motion by Parkins to approve minutes. Seconded by Michaluk. Carries unanimously

Public Comment

- No Public Comment

Parking Study Presentation

- Adrienne from OHM presented Phase 2 of their downtown parking study
- Focused mainly on parking requirements, industry best practices, and comparison to peer cities (Berkely, Clawson, Fenton, Ferndale, Northville, Wynadotte)
- Included UAV collection of parking occupancy to capacity data
 - Committee was shown some of this, but it has not been finalized yet
- Basic summary of findings:
 - Generally parking in downtown Farmington compared well, but requirements for general office and multi-family residential (MFR) was found to be higher than most case study communities
- Next step:
 - OHM to finalize capacity data
 - Committee to provide requests on what they want to see from this data by Wed, Sept 10
 - OHM to present finalized data at next meeting

Parking near the dumpster behind Farmington Insurance

- Tom from Mimosa (was not present at meeting) submitted to the committee that sometimes the WM truck is unable to get to this dumpster to pick up trash due to people parking too close
- Committee looked at pictures and discussed this issue
- Committee determined it needs more information from Mimosa and WM as to what the actual issue is here to move forward with anything
- Anderson will have officers monitor the dumpster and associated lot in the meantime

Public Safety Update (Anderson)

- Standard monthly ticketing report unavailable at time of meeting. Houhanisin will share

Mason's parking lot lease renewal

- Murphy informed the committee that the lease for the Mason's parking lot has been renewed

Committee Comments

- Murphy – Need to get parking maps redone. Committee will review this at next meeting. All existing maps will need to be edited
- Parkins – To encourage people to park at the Salem Church lot during the Farmer's Market, can we put up a couple A frame signs pointing to the lot?
 - Murphy to have Melissa Andrade look at getting these made up

Adjournment

- Motion to adjourn made by McAvoy. Seconded by Michaluk. Carries unanimously

Next Meeting

- The Next Parking Committee meeting will be held on Wednesday, October 15, 2025, at 6:00pm

End of Meeting Minutes



FARMINGTON PATHWAYS COMMITTEE

6:30 p.m.

MINUTES DRAFT

July 9, 2025

1. CALL TO ORDER 6:39 pm
2. ROLL CALL

Present: Joe VanDerZanden, Heather Davies, Chris Weber, Maria Taylor, Kevin Daniels, Dave Hearing, Tim Prince

Absent: Jamie Palmisano

3. APPROVAL OF AGENDA - Grand River Crosswalk added as item b under old business. Motion to approve with the amendment by Maria and supported by Kevin, approved unanimously.
4. APPROVAL OF MINUTES
 - a. MEETING MINUTES, JUNE 4, 2025 – Motion to amend the minutes to include Tim Prince in attendance and remove Heather's last name from the attendance. Moved by Tim and supported by Maria. Approved unanimously.
5. MONTHLY INSPO – ADA compliant bathrooms in Royal Oak

Discussed Throne portable bathrooms being tested in Royal Oak, Ann Arbor and Detroit. Discussed considerations for adding bathrooms to Riley Park and recent use of port a potties in Riley Park for the Farmer's Market. Discussed possibility of adding bathrooms to Shiawassee near the new fitness court, pickleball and tennis courts. Possible use of Smart Locks on bathrooms.
6. OLD BUSINESS
 - a. REVIEW OF OLD FARMINGTON ROAD BRIDGE AREA

Today's meeting occurred at City Hall due to wet conditions. Rescheduled reviewing old Farmington Bridge area to next month's meeting, planned for 6:30 pm on July 9th.
 - b. Grand River Crosswalks – Chris shared suggestion from a traffic control engineer consulted for Grand River crosswalks who recommended 5 locations to add crosswalks:
 1. Women's Park
 2. School Street – suggested locating east of the corner to avoid turning traffic
 3. Sidecar Sliders – set east of the driveway to avoid turning traffic
 4. Mayfield/Maple area
 5. LakewayHe additionally suggested including median islands and bumpouts to slow traffic and reduce the distance for pedestrians to cross Grand River. He suggested adding crosswalks west of downtown where the speed limit increases would be difficult due to traffic speed.
-Pathways committee planned to identify data from the recent community crosswalk survey data to use in request to MDOT to add crosswalks.

7. NEW BUSINESS

a. ANY NEW TARGET AREAS?

-Identified areas in need of trimming including:

- Trees and foliage along the river on Power Rd. north of Grand River growing over the bridge and overhanging the sidewalk.
- On York Dr. and Orchard St. at the Charlestowne Apartments – overhanging sidewalk and walking areas
- Freedom Rd. between Farmington Rd. and Fleming St. overgrown trees along the sidewalk form a tunnel making seeing oncoming bikes difficult – will need to inform Farmington Hills
- Maria was informed of a possible sinkhole along Oakland street affecting children on bikes, will look up the address and pass it along.
- Chris shared that a recent gas main break on Shiawassee caused Consumer's Energy to tear up the road on one side of the road and to make temporary repairs. Consumer's Energy would fix the damage but the city is considering requesting repair costs instead to contribute to larger future Shiawassee Rd. project. Discussed adding shared road bike signage on the road when redone.
- Pathways committee recommending that double sided crosswalk signs be added to the mid-block crosswalk on Shiawassee Rd. north of Shiawassee Park when the road project takes place. Motion to approve by Maria and supported by Tim. Approved unanimously.
- MDOT is looking to reduce pedestrian bridges over roadways to cut costs, potentially eliminating local pedestrian bridges over M5 and 696 by The Hawk. MDOT is assessing pedestrian bridge usage via online survey and upcoming open house at The Hawk on July 30 6-8 pm. Maria volunteered to create a post for the city Facebook page. Committee members planned to share the post, complete the survey and try to attend the open house.
- The city is hiring a new code enforcement officer. Tree and foliage growth impeding sidewalks can be given directly to this officer once hired.
- Discussed the new Hawk Trail in Farmington Hills as an example of a gravel trail option for nature paths and making use of small wooded areas to add pathways.

b. ANY NEW CITY CONSTRUCTION PROJECTS?

None

8. PUBLIC COMMENT

None

9. COMMITTEE MEMBER COMMENT

None

10. ADJOURNMENT 7:48pm Motion to approve by Maria and seconded by Kevin, approved unanimously.

Next meeting: JULY 9, 2025, 6:30 pm at Old Farmington Bridge



FARMINGTON PATHWAYS COMMITTEE
LOCATION: old Farmington road bridge (rain location will be the
conference room at City Hall)

6:30 p.m.	MINUTES	DRAFT	AUGUST 13, 2025
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1. CALL TO ORDER: 6:30 pm

2. ROLL CALL

Present: Heather Davies, Chris Weber, Maria Taylor, Joe VanDerZanden, Kevin Daniels, Dave Hearing

Absent: Tim Prince, Jamie Palmisano

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

a. MEETING MINUTES, JULY 9, 2025

5. MONTHLY INSPO

6. OLD BUSINESS

a. REVIEW OF OLD FARMINGTON ROAD BRIDGE AREA

The committee met, reviewed and explored the Old Farmington Road bridge area.

7. NEW BUSINESS

a. ANY NEW TARGET AREAS?

None

b. ANY NEW CITY CONSTRUCTION PROJECTS?

None

8. PUBLIC COMMENT

None

9. COMMITTEE MEMBER COMMENT

None

10. ADJOURNMENT at 6:43 pm

Next meeting: SEPTEMBER 10, 2025

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - July 10, 2025**

Board Members Present: Muthukuda, Murphy, Snodgrass, Doby, Snead, White (arrives late)

Board Members Absent: McClellan, Brown

Staff Members Present: Siegrist, Baker, Peterson, Kantz

Staff Members Absent: Showich-Gallup

CALL TO ORDER

The Regular Board Meeting was called to order at 6:08 by Vice President Muthukuda.

APPROVAL OF AGENDA

MOTION by Murphy to approve the Agenda for the August 14, 2025 Board meeting was supported by Snead.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

PUBLIC COMMENT

Dr. Sophie - desired Palestinian program

Richard A. - chess club formation

APPROVAL OF MINUTES

MOTION by Doby to approve the Minutes of the Regular Board Meeting held July 10, 2025, was supported by Murphy.

Vote: Aye: All in favor (5-0)

Opposed: None

Motion passed.

(White arrives.)

TREASURER'S REPORT

MOTION by Murphy to approve paying July 2025 operating bills totaling \$577,945.15 was supported by Doby.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

MOTION by White to receive and file July 2025 financial reports was supported by Murphy.

Vote: Aye: All in favor (6-0)

Opposed: None

Motion passed.

FRIENDS' REPORT (S. Charlesbois)

- No report. Friends Board on summer hiatus.

LIBRARY DIRECTOR'S REPORT (K. Siegrist)

- Summer Reading goals in terms of participants and total hours read were surpassed. 3,942 participants logged 75,526 hours. Over 3,000 books were given to children and teens.
- FCL is appearing in the Chamber of Commerce Chamber Link newsletter. Sherri Vaughn is "spotlighted".
- Decision to move the food trucks to the evening has been successful. The last event will be August 19.
- New LED lighting has been installed throughout the Liberty St. building and in the nonfiction area at Twelve Mile.
- Free roundtrip transportation to Michigan Activity Pass (MAP) destinations is free for adults 60+ through September.
- Friends will host author Katherine Center on Monday, October 18. Registration is required.
- Staff highlight: Brian Kantz, business office manager.

SUBCOMMITTEE UPDATES

Personnel (D. Muthukuda)

- Director Search

Posting has closed. Eight candidates are being invited to the first round of interviews (with the Personnel Committee) September 8 and 10.

Facilities (S. Snodgrass)

- Committee is exploring the project that Plymouth District Library is undertaking.
- P. Wegrzynowicz is working with current landscaping companies to develop a plan for weeding the grounds.
- LED light installation is complete.
- K. Siegrist has created a document that places desired projects on a timeline. Patrons will arrive by flying car in 2038 to celebrate completion.
- The next Committee meeting will be September 4.

Finance (S. Snead)

**Farmington Community Library Board of Trustees
Board Meeting, 6:00 p.m. - July 10, 2025**

- Working on capability to donate through website.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

CORRESPONDENCE

A. Cope:

1. Reporting cleanliness status in computer area and bathroom.
2. Concern about interaction with a staff member.

PUBLIC COMMENT

None

TRUSTEE COMMENT

- R. Murphy - situation involving SMART bus failing to show up to pick up patron is not acceptable.
- S. Snead - thank you to all staff who participated in Founders Fest parade. Parade goers appreciated library presence.

ADJOURNMENT

The Board meeting was adjourned by Vice President Muthukuda at 7:03. The next meeting of the Library Board is scheduled for Thursday, September 11, 2025, at 6:00 pm.

Respectfully Submitted,

Jim White, Secretary
Library Board of Trustees